

Timothy M. Soucy, MPH, REHS
Public Health Director



Anna J. Thomas, MPH
Deputy Public Health Director

CITY OF MANCHESTER
Health Department

TO: Food Establishment Owners and Managers
SUBJECT: Food Service Safety & Sanitation Seminar
Date: September 22, 2016

The Manchester Health Department will be presenting a "Food Safety and Sanitation Seminar for the Food Service Worker" on **Tuesday, October 25, 2016**. This training, as always, is offered free of charge.

Each seminar will cover food safety concepts and practices as well as topics on food handling practices and procedures, microbiology, equipment purchase and maintenance, sanitation, and insect and rodent control. A morning seminar will run from 9:00 a.m. to 11:00 a.m. and an afternoon seminar will run from 2:00 p.m. to 4:00 p.m. (each session covers the same material).

The seminars will be held in rooms 162 and 164 at the Manchester Health Department, 1528 Elm Street. Please use the entrance in the back of the building. Parking is available in the rear parking lot of the building and at "off street" parking meters (meters take quarters only). **PLEASE DO NOT PARK IN THE ADJACENT PARKING LOT ON LANGDON ST., YOU WILL BE TOWED.**

City of Manchester Ordinance requires at least one person from each food service establishment attend this or a similar training (ServSafe or UNH Cooperative Extension's SAFE). If you have already attended our Food Safety Seminar, you are not required to attend again this year; however, we recommend that you attend at least once every 5 years as rules and best practices change. In addition, we encourage any new employee(s) to attend.

To register for this seminar, please complete and return the enclosed form to the Manchester Health Department no later than Thursday, October 20, 2016. You may also register via our website at www.manchesterNH.gov/health.

If you have any questions concerning the seminar, please call Aaron Krycki, at the Manchester Health Department at 628-6003 ext. 309.

Sincerely,

Philip J. Alexakos, MPH, REHS
Chief of Environmental Health and Emergency Response

PJA/pd

Enclosure

MANCHESTER HEALTH DEPARTMENT

“SAFE FOOD HANDLING SEMINAR FOR THE FOOD SERVICE WORKER”

NAME OF ESTABLISHMENT: _____

E-mail address: _____

The following personnel will be attending the food service seminar at the Manchester Health Department, 1528 Elm St., on **Tuesday, October 25, 2016.**

List by Name:

Morning Seminar:

(Please Print Clearly)

9:00 a.m. – 11:00 a.m.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Afternoon Seminar:

(Please Print Clearly)

2:00 p.m. – 4:00

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Our establishment will have _____ person(s) attending the food service seminar as indicated above. Registration must be received no later than **Thursday, October 20, 2016.** Return via e-mail, mail or fax to:
Manchester Health Department

1528 Elm St.
Manchester, NH 03101-2106
Tel: (603) 624-6466 - Fax (603) 628-6004
www.ManchesterNH.gov/health