



**CITY OF MANCHESTER**  
**PLANNING AND COMMUNITY DEVELOPMENT**  
**BUILDING REGULATIONS DIVISION**  
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This form should be filled out and mailed or emailed to the address shown to the left. If you have any questions, please call our office between the hours of 7:30 AM and 5:00 PM.

**APPLICATION FOR PERMIT TO INSTALL OR ALTER**  
**Elevator, Dumbwaiter, Escalator, Amusement Device or Special Equipment**

Building Permit No: \_\_\_\_\_ Application No: \_\_\_\_\_  
 Date: \_\_\_\_\_

Location (Street Address): \_\_\_\_\_  
 Owner/Tenant Name: \_\_\_\_\_

Applicant: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Telephone No: \_\_\_\_\_ License No: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_  
 Please Print Name: \_\_\_\_\_

Item	# Requested	Cost	Total Cost
<b>Elevators</b>			
Each elevator installed		75.00	
Each floor in excess of 2 floors		25.00	
<b>Escalators</b>			
One run		75.00	
Each additional run		50.00	
<b>Special Equipment*</b>			
Man hoists, stage or orchestra lift, etc.		75.00	
<b>Dumbwaiter or Conveyer</b>		50.00	
<b>Amusement Devices</b>			
Roller coasters, ferris wheels or other passenger rides		50.00	
Other amusement devices		20.00	
Application Fee			25.00
<b>TOTAL COST:</b>			<b>\$</b>

\*Special Equipment is any permanently or semi-permanently located device, manually or power operated, used for moving or lifting materials or persons, and not considered an elevator, escalator, dumbwaiter or amusement device.

\*Special Equipment shall include belt, bucket, scoop, roller or similarly included or vertical freight conveyors, telescopic ash hoists, tiering or piling machines and similar apparatus.

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_