



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Planning & Land Use Management
Building Regulations
Code Enforcement Division
Community Improvement Program
Zoning Board of Adjustment

Jeffrey D. Belanger, AICP
Director

Pamela H. Goucher, AICP
Deputy Director Planning & Zoning

Michael J. Landry PE, Esq.
Deputy Director Building Regulations

APPLICATION FOR CERTIFICATE OF COMPLIANCE

Please answer each question in full or check appropriate box.
Each building or condominium requires a separate application.

FEE: \$75 per dwelling unit must be paid for an inspection to be scheduled. See 150.114(A) for all fees.

Type of Building:	<input type="checkbox"/> Single Family	<input type="checkbox"/> Condo	<input type="checkbox"/> Rooming House
	<input type="checkbox"/> Two-Family/Duplex	<input type="checkbox"/> Multi-Family	If rooming/boarding house:
Number of Units: _____		Number of Rooms _____	Number of Bathrooms _____
Retail or Commercial Use in Building: <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, describe: _____			

Building Address: _____	
Other address by which building is known: _____	
Owner: _____	Contact Name: _____
Owner's Address: _____	
Telephone Numbers:	Home: _____
	Cell: _____
Email Address: _____	

Building Manager: _____	
Address: _____	
Telephone Number: _____	Email: _____

Applicant's Signature: _____ Date: _____

If not owner, name and relationship to owner: _____

(s:admin/forms/housing/application-coc)