

MANCHESTER WATER WORKS
REQUEST FOR QUALIFICATIONS
MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES
Project #FY21-804-07

ARTICLE 1 – GENERAL

- 1.1 Manchester Water Works (MWW) is seeking qualifications from experienced contractors for the construction of the 7.2 mgd Merrimack River Pumping and Water Treatment Facilities located at Kimball Drive in Hooksett, NH.
- 1.2 The project consists of constructing a new 7.2 million gallon per day drinking water treatment plant and raw water pumping station. Raw water will be drawn into a radial collector well and pumped to a new treatment facility. The work includes an approximately 3,000 square foot pumping station building and an approximately 20,000 square foot treatment building, including pumping equipment, treatment process equipment, yard piping, a clear well tank, earthen lagoons, and other related work. The project is scheduled to start construction in spring 2021 and is anticipated to be substantially complete in spring 2023. The primary source of funding is a NH Drinking Water Trust Fund with Davis-Bacon prevailing wages and associated monthly certified payment documentation. Interested Contractors are required to list in detail their applicable experience with the above project components.
- 1.3 Only contractors and/or subcontractors with demonstrated experience constructing water treatment plants in cold-weather climates shall be considered.
- 1.4 Only contractors designated as being prequalified by written correspondence from MWW shall be considered for invitation to submit bids for this project.

ARTICLE 2 – INTERPRETATIONS

- 2.1 All questions pertaining to the meaning or intent of the Request for Qualifications shall be referred **in writing** to Mr. David G. Miller, P.E., Deputy Director-Water Supply, Manchester WTP, 1581 Lake Shore Road, Manchester, NH 03109, dmiller@manchesternh.gov

ARTICLE 3 – RECEIPT OF QUALIFICATIONS

MANCHESTER WATER WORKS
REQUEST FOR QUALIFICATIONS
MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES
Project #FY21-804-07

3.1 Qualification package shall be labeled ***MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES PROJECT*** and must be received at Manchester Water Works, 281 Lincoln Street, Manchester, NH 03103 by 2 pm local time on October 8, 2020.

3.2 It is the responsibility of each interested firm to assure that the qualification package is in the possession of the responsible MWW official or his designated alternate prior to the stated time above.

ARTICLE 4– REQUIRED SUBMITTALS

4.1 All items requested in this Article must be submitted bound in one volume, with three (3) copies provided.

4.2 The Project Superintendent shall be as indicated in the firm’s statement of qualifications.

4.3 Additional listing of all subcontractors who will perform the work as described in this RFQ,

4.4 Brief (7 pages or less) description of the firm and the unit/division and subcontractors responsible for this type of work requested by MWW.

4.5 Description of the current work load of the firm and the personnel to be assigned to this project and a description of the work load of any subcontractors to be assigned. Description shall clearly indicate availability for current, proposed, and projected assignments within the time frame designated herein.

4.6 Confidential Prequalification Statement (Article 6).

ARTICLE 5 – QUALIFICATION AND SELECTION CRITERIA

5.1 MWW shall review qualifications based on the following criteria:

- 5.1.1 The ability, capacity, and competence to perform the work as reflected by experience of the contractor and subcontractor team.
- 5.1.2 Ability to perform the work within the allotted time as reflected by the workload and availability of adequate personnel, past experience and quality of work.

MANCHESTER WATER WORKS
REQUEST FOR QUALIFICATIONS
MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES
Project #FY21-804-07

- 5.1.3 The character, integrity, reputation, judgment, experience and efficiency of the contractor team.
- 5.1.4 The number, size, pertinence, recent history and quality of performance on previous contracts.
- 5.1.5 Previous and existing compliance with laws and ordinances relating to the work.
- 5.1.6 The sufficiency of financial resources and ability to perform the work.
- 5.1.7 The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
- 5.1.8 The ability of the bidder to provide future maintenance and service.
- 5.1.9 The ability of the bidder to meet the city's bonding and insurance requirements.
- 5.1.10 Evaluation of references related to the completion of similar work.
- 5.1.11 Contractor, Project Manager and Field Superintendent shall have experience constructing similar type and magnitude water treatment (WTP) or wastewater treatment (WWTF) work. Minimum of three (3) other WTP or WWTF projects in excess of \$20,000,000 within the past 10 years is required.
- 5.1.12 Project Manager and Field Superintendent shall have a minimum of 20 years' construction experience with at least 10 years' of WTP or WWTF construction experience.

MANCHESTER WATER WORKS
REQUEST FOR QUALIFICATIONS
MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES
Project #FY21-804-07

ARTICLE 6 – CONFIDENTIAL PREQUALIFICATION STATEMENT

Name of Company _____ Filing Date _____

Street _____ Phone () _____

City, State, Zip _____

Type of Organization

Corporation _____ Partnership _____ Individual _____

Notes to Prequalification Statement:

All information furnished will be held in strict confidence. Only managers of the administrative, financial, and water supply divisions of MWW will have access. No reproductions will be made.

Pages 4-11 of this Statement must be completed in full in order for a prequalification determination to be made. Omissions may cause delays in processing, or be basis for disqualification for which we do not assume any responsibility.

Should any change occur which substantially alters the data contained herein the above-named prospective bidder shall immediately notify Manchester Water Works and submit a complete revised Prequalification Statement. Manchester Water Works reserves the right to request supplemental information as it feels necessary to perform this prequalification determination.

Only bids from prequalified contractor teams will be considered. No prospective bidder will be prequalified until the rules relative to filing of the Prequalification Statement have been complied with and determinations of classification, capacity, and acceptable experience meeting criteria, have been made by Manchester Water Works.

Nothing in this Prequalification Statement shall be construed as depriving Manchester Water Works of the right to reject any bid where, in its opinion, other circumstances and developments have changed the qualification or responsibility of the bidder.

MANCHESTER WATER WORKS

REQUEST FOR QUALIFICATIONS

MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES

Project #FY21-804-07

Officers, Partners, Project Managers, Superintendents, Key personnel:

Note: Attach additional information as appropriate

	<u>Name:</u>	<u>Title:</u>
1)	_____	_____
2)	_____	_____
3)	_____	_____
4)	_____	_____
5)	_____	_____
6)	_____	_____

Employment Record of Individuals Listed Above:

	<u>Last Name</u>	<u>Yrs Exp</u>	<u>This type of Work</u>	<u>Largest Job Last 3 Yrs</u>
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____
6)	_____	_____	_____	_____

MANCHESTER WATER WORKS
REQUEST FOR QUALIFICATIONS
MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES
Project #FY21-804-07

REFERENCES:

Supplier: _____

Supplier: _____

Supplier: _____

Supplier: _____

Subcontractor: _____

Subcontractor: _____

Subcontractor: _____

Bank: _____

Bonding Company: _____

Insurance Company: _____

Has company failed to complete any work awarded to it? _____

MANCHESTER WATER WORKS

REQUEST FOR QUALIFICATIONS

MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES

Project #FY21-804-07

If so, when, where, and why?

Corporate experience

Years in Related Work

Total _____ Prime _____ Sub _____

Largest jobs completed during past 10 years which are related to drinking water treatment plants and pumping stations with a minimum contract value of \$20,000,000: (Omit cents)

Note: this section may be completed on separate sheets provided the requested information is clearly indicated

<u>Item (A)</u>	<u>(B)</u>	<u>(C)</u>	<u>(D)</u>	<u>\$</u>
<u>Contract Amount</u>	<u>\$ Completed</u> <u>By You</u>	<u>\$ Completed</u> <u>By Others</u>	<u>Completion date</u> <u>Month, Year</u>	

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

MANCHESTER WATER WORKS

REQUEST FOR QUALIFICATIONS

MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES

Project #FY21-804-07

Item (E)	(F)	(G)	(H)
<u>Type of Work</u>	<u>City/State</u>	<u>Contact Person</u>	<u>Telephone #</u>
1)			
2)			
3)			
4)			
5)			

Work in Progress

Five largest jobs in progress, as of August 31, 2020 (Omit cents).

Item (A)	(B)	(C)	(D)	\$
<u>Contract Amount</u>	<u>\$ Completed By You</u>	<u>\$ Completed By Others</u>	<u>Completion date Month, Year</u>	
1)				
2)				
3)				
4)				
5)				

MANCHESTER WATER WORKS

REQUEST FOR QUALIFICATIONS

MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES

Project #FY21-804-07

Item	(E) <u>Type of Work</u>	(F) <u>City/State</u>	(G) <u>Contact Person</u>	(H) <u>Telephone #</u>
1)	_____	_____	_____	_____
2)	_____	_____	_____	_____
3)	_____	_____	_____	_____
4)	_____	_____	_____	_____
5)	_____	_____	_____	_____

Financial Statement

Please excerpt the following information from your most recent audit report, and submit the audit report. Our financial analysis is based on this excerpt form Applications with completed excerpts will be processed first. Others will necessarily be delayed until we can assign a qualified person to prepare the excerpt. We do not accept any responsibility for such delays.

Reviews and non-CPA audits will be discounted.

Compilations and internal financial statements are not acceptable.

Submit a copy of the related audit report, with notes thereto and with accountants opinion, dated no earlier than 15 months prior to the date on page 1.

Inventory (Omit cents)	\$ _____
Due from officers and affiliates	\$ _____
Due on uncompleted contracts	\$ _____
Due on retainages	\$ _____
All other current assets	\$ _____
 Total Current Assets	 \$ _____
 Plant and equipment (depreciated)	 \$ _____
Investments and CSVLI	\$ _____
All other noncurrent assets	\$ _____

MANCHESTER WATER WORKS

REQUEST FOR QUALIFICATIONS

MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES

Project #FY21-804-07

Total <u>Noncurrent</u> Assets	\$ _____	
TOTAL ASSETS		\$ _____
Accounts Payable (Omit cents)	\$ _____	
Notes and mortgages - current	\$ _____	
Accruals	\$ _____	
Other current liabilities	\$ _____	
Total <u>Current</u> Liabilities	\$ _____	
<u>Noncurrent</u> Liabilities	\$ _____	
TOTAL LIABILITIES		\$ _____
Capital Stock	\$ _____	
Retained earnings	\$ _____	
Equity	\$ _____	
TOTAL LIABILITIES AND EQUITY		\$ _____
Revenues	\$ _____	
Operating expenses	\$ _____	
Operating income	\$ _____	
Other income and expense	\$ _____	
Net Income to Retained Earnings		\$ _____
Indicate basis of statements (check two)		
<u>CPA</u>	<u>Audit</u>	<u>Review</u>
		<u>Non CPA</u>

MANCHESTER WATER WORKS
REQUEST FOR QUALIFICATIONS
MERRIMACK RIVER PUMPING AND WATER TREATMENT FACILITIES
Project #FY21-804-07

Equipment available for proposed work:

Quantity	Description - <u>Including size, capacity</u>	Age - <u>Years</u>	<u>Condition</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(Add pages as necessary)

Signatures

Financial data, prepared by:

Name and Title: _____

Date: _____

All of the information contained in this Prequalification Statement has been examined by me, and to the best of my knowledge and belief is true and correct. I hereby agree that any owners and other references mentioned may be contacted by the Manchester Water Works with regard to said information.

Name and Title: _____

Date: _____