Anna J. Thomas, MPH
Public Health Director

Philip J. Alexakos, MPH, REHS
Chief Operations Officer

Jaime L. Hoebeke, MPH, MCHES
Chief Strategy Officer

BOARD OF HEALTH

Reverend Richard D. Clegg
Stephanie P. Hewitt, MSN, FNP-BC
Ellen Tourigny, MEd
Tanya A. Tupick, DO

CITY OF MANCHESTER
Health Department

AGENDA

BOARD OF HEALTH MEETING

MONDAY, DECEMBER 9, 2019 4:30 P.M.

MINUTES OF OCTOBER 21, 2019, BOARD OF HEALTH MEETING

2020 MEETING SCHEDULE

A. PUBLIC HEALTH DIRECTOR'S REPORT

B. CHIEF STRATEGY OFFICER'S REPORT

C. ENVIRONMENTAL HEALTH BRANCH REPORT

D. INFECTIOUS DISEASE BRANCH REPORT

E. NEIGHBORHOOD & FAMILY HEALTH BRANCH REPORT

F. PUBLIC HEALTH PREPAREDNESS REPORT

G. CHIEF OPERATIONS OFFICER

H. SCHOOL HEALTH BRANCH REPORT

ADJOURN

NEXT MEETING: FEBRUARY 10, 2020

1528 Elm Street • Manchester, New Hampshire 03101 • (603) 624-6466
Administrative Fax: (603) 624-6584 ~ Community Health Fax: (603) 665-6894
Environmental Health & School Health Fax: (603) 628-6004
E-mail: health@manchesternh.gov • Website: www.manchesternh.gov/health

MINUTES OF MEETING

A regular meeting of the Board of Health was held on Monday, October 21, 2019, 4:30 p.m. at the Manchester Health Department, 1528 Elm Street, Manchester, NH.

Members present: Reverend Richard Clegg, Clerk; Stephanie Hewitt, MSN, FNP-BC; Ellen Tourigny, MEd; Tanya Tupick, DO, Chair.

Staff present: Philip Alexakos, MPH, REHS, Chief Operating Officer; Michelle Graham, MPH, Supervisor, Neighborhood and Family Health; Robin Harper, Administrative Services Manager; Jaime Hoebeke, MPH, MCHES, Chief Strategy Officer; Aaron Krycki, MPH, REHS, HHS, Environmental Health Supervisor; Nicole Losier, MSN, RN, Public Health Supervisor of Infectious Disease.

MINUTES: Stephanie Hewitt moved to accept the minutes of the August 12, 2019, meeting of the Board of Health. Ellen Tourigny seconded. Motion carried.

PUBLIC HEALTH DIRECTOR'S REPORT: *Duly noted and accepted as submitted.*

Anna Thomas reported on the following:

- Community partners are meeting at many different levels to focus on homelessness, providing shelter, and substance abuse disorder in Manchester.
- A meeting was held with representatives from NH DHHS to seek assistance in providing services since 51% of those accessing services in Manchester are from different parts of the state. NHDHHS sent a team to Manchester and they worked with 260 people to help them gain access to services.
- The shelters have found it necessary to cap the number of people per night due to lack of beds.
- An Emergency EOC meeting was held to discuss the crisis and develop a plan to have in place for people who will be in life threatening situations, particularly in the homeless camps. EOC meetings will be held on a regular basis to keep on top of the situation.
- Phil Alexakos is meeting met with Manchester Police and Manchester Fire to determine what spaces are available to accept people to in extreme weather during the overnight hours.
- Families are also being affected by homelessness due to lack of affordable housing and there are no youth sheltering options in New Hampshire.
- Doug Howard, Homelessness Prevention and Response Coordinator joined the department to design a community work plan and implement ongoing priorities outlined in the Homeless Task Force report.
- The City entered into a contract with San Antoniou's Haven for Hope from Behealthie to design an integrated system with Manchester community partners for now and into the next 5-10 years.
- FY 19 Budget is doing very well due to vacancies and newly hired staff coming in at a lower salary.

- The department is meeting regularly with AFSCME to determine how we can be a better advocate for nursing and dental staff in the upcoming classification review that will be conducted by the Human Resources Department.
- The Board of Health Ten Commandments was reformatted and will be on the city's website in time for the Health Department's 180th anniversary.

CHIEF STRATEGY OFFICER'S REPORT: *Duly noted and accepted as submitted.*

Jaime Hoebeke reported on the following:

- A press release will be issued in the next few days to announce the release of the Greater Manchester Community Needs Assessment that was developed in partnership with Elliot Hospital and Catholic Medical Center.
- The initial meeting of the newly formed Data Work Group was held on October 10, 2019 to address two immediate data needs: (1) Identify a standardized set of data measures utilized by both hospitals to provide a real-time situation report of ED/Inpatient access at City/State Leadership Team Meetings; (2) Further stratify calls for service to AMR at the New Horizons location to provide more in-depth information regarding 'reasons for service calls' and outcomes, including patient demographics and calls from the Health Care for the Homeless Clinic Site at New Horizons. The next meeting will be held on October 28, 2019.
- In partnership with the NH Department of Health and Human Services Division of Public Health Services, Phil Alexakos and Jaime are drafting a grant proposal to support work in Manchester geared toward strengthening public health partnerships with public safety and first responders. If awarded, the grant would provide up to $240,000 per year for three years to support these efforts
- The department and its partners were selected to receive over $2.5 million dollars in funding support through the SAMHSA System of Care grant. Funds will be utilized to provide intensive wraparound services to children with serious mental illness during a 4 year grant period. MHD served as the lead applicant, in partnership with Waypoint, NAMI NH, Amoskeag Health, and the Mental Health Center of Greater Manchester. Keene State College's Center for Behavioral Health Innovation will serve as the independent evaluator.

ENVIRONMENTAL HEALTH BRANCH REPORT: *Duly noted and accepted as submitted.*

Aaron Krycki reported on the following:

- October 15th was the official last date for Arboviral surveillance in Manchester as the State Public Health Laboratory ended mosquito testing for the year.
- The branch held its semi-annual Food Safety Seminar on October 21st with training being provided to 165 food service operators. The session was filmed and will be shown on MCTV.
- UNH Cooperative Extension will use the department's conference space to provide a ServSafe class on December 9th.
- A Mandarin ServSafe Class will be held on January 14, 2020.
- From January through September 2019 there have been 627 food permits issued for temporary events. This is very time consuming work but a necessary public health service.

- Connor Lefevra, Environmental Health Specialist I, joined the branch on August 26th. This brings the branch to full-staff.
- The branch continues to educate people on how to remove bedbugs from their homes and their belongings. It is important to make the public aware that it is not a stigma and also to empower them to take care of the issue effectively.

INFECTIOUS DISEASE BRANCH REPORT: *Duly noted and accepted as submitted.*

Nicole Losier reported on the following:

- Sophia Spadafora, Community Health Nurse, joined the branch on October 7th. The Infections Disease Branch is now at full staff.
- During the months of August and September the branch worked with 58 refugee children and adults.
- The Infections Disease Branch has been very busy providing multiple off-site clinics to provide Hepatitis A Immunizations for individuals at high risk of contracting Hepatitis A. In addition, the vaccine is provided in-house on a walk-in basis.
- HIV counseling and testing services continue to be provided at the Farnum Center, the Hillsborough County House of Corrections, and Family Willows.

NEIGHBORHOOD AND FAMILY HEALTH BRANCH REPORT: *Duly noted and accepted as submitted.*

Michelle Graham reported on the following:

- Community School staff participated in Trauma Responsive Schools staff training at Gossler Park Elementary School on September 17th. The same training will be held at Beech Street Elementary School on November 5th.
- Recruitment and interviews are underway to fill the 2 vacant Behavioral Health Counselor positions in the Community Schools.
- On September 27th, the first quarterly Year Two Diabetes/CHD prevention Community Partnership Meeting was held with 23 people in attendance. The meeting focused on outlining the steps in the implementation of the Year Two Action Plan.
- Michelle and Andrea worked with representatives from with AmeriHealth Caritas to gain approval for the insurance plan to cover the cost of the Pilot Diabetes Prevention Program. The branch is working with CHAN and the YMCA to implement the pilot program which will include 20 participants. To qualify, participants must meet all the requirements outlined. Participants will receive incentives to continue with the program.
- To date, the Oral Health Program has provided services in 3 elementary schools.
- Recruitment is underway to fill the part-time Dental Hygienist position.

PUBLIC HEALTH PREPAREDNESS REPORT: *Duly noted and accepted as submitted.*

Philip Alexakos reported on the following:

- The branch participated in a full-scale mass casual exercise at the Manchester-Boston Regional Airport on September 18th.

- The branch offered SNS Hands On training at the NH Immunization Conference on September 26th. A similar presentation will be provided in 2020 to nursing students at St. Anselm College.
- The PHP branch and the Environmental Health branch have met with the American Red Cross and Manchester Fire to conduct Shelter Surveys of all the school in Manchester.
- Press Releases were released to the media regarding Extreme Heat on July 18th; and EEE results on August 14 and September 20th.
- Installation of the new security stems at MHD is underway.
- Negotiations are underway to develop a contract with the Manchester Artist Association to lease space at the Carol M. Rines Center.

SCHOOL HEALTH DIVISION REPORT: *Duly noted and accepted as submitted.*

ADJOURN: Stephanie Hewitt moved to adjourn at 5:30 p.m. Richard Clegg seconded. Motion carried.

Respectfully submitted,

Richard Clegg
Clerk

Board of Health

2020 Meeting Dates

February 10, 2020

April 13, 2020

June 15, 2020

August 10, 2020

October 19, 2020*

December 14, 2020

(*3rd Monday due to Holiday)

A

PUBLIC HEALTH DIRECTOR'S REPORT

NOVEMBER/DECEMBER 2019

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1. **STRATEGIC PLANNING:** We have been working with the consultant firm Behealthle from San Antonio, TX, to design an integrated system for mental/behavioral health, addiction and homelessness with Manchester community partners for now and into the next 5-10 years. On January 30th, we will be hosting a "community conversation" with members from Haven for Hope model in San Antonio at the Derryfield. Details of the event and visit are forthcoming. One of these individuals is Joe Smarro from the San Antonio Police Department who recently was featured in a TedTalk and HBO documentary:

   https://www.hbo.com/documentaries/ernie-and-joe?camp=GOOGLE%7cHTS_SEM%7cPID_p48914375130&keyword=%2Bernie+%2Band+%2Bjoe&utm_id=71700000058425614&utm_medium=paid-search&utm_content=tun&gclid=Cj0KCQiAoIPvBRDgARIsAHsCw08OXxqQMwVYPzeLM3Vwmq3OUefQyIBvnU7_1iyM73U7PGT4ArCH2IIaApsREALw_wcB&gclsrc=aw.ds

   https://tedxsanantonio.com/2018-fall-speakers/joseph-smarro/

2. **COMMUNITY ENGAGEMENT**: On November 21st, I presented to the Queen City Rotary at the Puritan Back Room on the "State of the Health of the City".

3. **HOMELESSNESS/ADDICTION:** In partnership with the Manchester Fire Department, we have activated the City's Emergency Operations Center to organize key stakeholders and first responders around emergency sheltering, data and outreach efforts. This is a new emphasis for the Department and will continue to be a priority for years to come. We will create a centralized page on our website to post meeting minutes and handouts.

4. **HEALTHY AGING**: In partnership with the Harvard T.H. Chan School of Public Health, we welcome Elaine Michaud, Esq. and former Manchester Board of Health member to complete an Age-Friendly Action Plan for the City of Manchester for her practicum to attain her Master of Public Health degree. For more information about the scope of this project, please visit:

   https://hsph-harvard-csm.symplicity.com/explearning/1caadeb6961e15040507a5fffcf003bc?t=eOzGfcNnZXzv4vmbx03z856UJIGRP1Y6nDkckdGbnHWV32wwrkK43gajHGM3zPT-o4srbQHBxr4XJ9d7Abu8RQ

5. **BOARD OF HEALTH MEMBER:** We would like to welcome Dr. Robert Ross to serve as our dentist for the Board the Board of Health.

6. **FINANCIAL STATUS REPORT**: Attached.

7. **STAFF MEETING MINUTES**: Attached

Respectfully submitted,
Anna J. Thomas, MPH
Public Health Director

MANCHESTER HEALTH DEPT
FY2020 Budget Report

	Budget	Expenditure 11/30/2019	Balance Available
Regular Salary	$ 1,341,781	$ 496,339	$ 845,442.20
Overtime	$ 5,000	$ 2,244	$ 2,756
Health Insurance	$ -	$ -	$ -
Dental Insurance	$ -	$ -	$ -
Life Insurance	$ -	$ -	$ -
Worker's Compensation	$ -	$ -	$ -
Disability Insurance	$ -	$ -	$ -
City Retirement	$ -	$ -	$ -
FICA	$ -	$ -	$ -
Staff Development	$ -	$ -	$ -
Uniform Allowance	$ 292	$ 129	$ 163
Other Services	$ 50,000	$ 35,787	$ 14,213
Laundry Services	$ 45	$ 45	$ -
Custodial Services	$ 12,492	$ 5,205	$ 7,287
Maintenance & Repair/Mach/Equip	$ 3,000	$ 192	$ 2,808
Gas, Oil, & Diesel for Fleet	$ 3,640	$ 878	$ 2,762
Vehicle Repairs	$ -	$ -	$ -
Telephone	$ 4,363	$ 1,449	$ 2,914
Postage	$ 2,300	$ 1,150	$ 1,150
Advertising	$ 739	$ -	$ 739
Printing, Publishing, Binding	$ 960	$ -	$ 960
Travel, Conference, & Meetings	$ -	$ -	$ -
Mileage Reimbursement	$ 2,216	$ 512	$ 1,704
Duplicating Services	$ 3,752	$ 1,355	$ 2,397
General Supplies	$ 4,917	$ 2,239	$ 2,678
Minor Apparatus & Tools	$ 1,428	$ 257	$ 1,171
Custodial Supplies	$ 3,940	$ 104	$ 3,836
Books	$ 535	$ 16	$ 519
Periodicals	$ -	$ -	$ -
Natural Gas	$ 30,000	$ 3,764	$ 26,236
Electricity	$ 45,993	$ 20,132	$ 25,861
Equipment	$ 2,625	$ 61	$ 2,564
Dues, Fees, & Licenses	$ 7,000	$ 117	$ 6,883
Medical Supplies	$ 3,595	$ 1,551	$ 2,044
Miscellaneous	$ 448	$ 136	$ 312
Special Projects	$ 2,287	$ -	$ 2,287
	$ 1,533,348	$ 573,661	$ 959,687

Health Department
Revenue Estimate through 06/30/20

Account Description	FY20 Budget Amount	YTD Revenues 11/30/2019	YTD Balance
Medicaid Reimbursement	$ 10,000	$ -	$ (10,000)
Dental (Non-Medicaid)	$ -	$ -	$ -
Flu Vaccine Revenue	$ -	$ -	$ -
Copying Receipts	$ 250	$ 31	$ (219)
Research Fee	$ 200	$ 50	$ (150)
Testing Fees	$ 13,500	$ 2,880	$ (10,620)
Day Care Health Ins	$ 550	$ 180	$ (370)
Food License Fees	$ 205,000	$ 77,670	$ (127,330)
Septic Inspection	$ 1,000	$ 675	$ (325)
Bathing Facility	$ 10,500	$ 175	$ (10,325)
	$ 241,000	$ 81,661	$ (159,339)

School Division
Revenue Estimate through 06/30/20

Account Description	FY20 Budget Amount	YTD Revenues 11/30/2019	YTD Balance
School Chargebacks	$ 2,324,320	$ 453,396	$ (1,870,924)

MANCHESTER HEALTH DEPT
FY 20 Budget Report
School Health Division

	Budget	Spent as of 11/30/2019	Balance
Regular Salary	$ 1,402,148	$ 387,879	$ 1,014,269
Maintenance & Repair/Mach/Equip	$ 750	$ -	$ 750
Advertising	$ 750	$ -	$ 750
Printing, Publishing, Binding	$ 2,300	$ 881	$ 1,419
Mileage Reimbursement	$ 500	$ -	$ 500
General Supplies	$ 1,000	$ 452	$ 548
Books	$ 2,700	$ 31	$ 2,669
Equipment	$ 10,640	$ 993	$ 9,647
Medical Supplies	$ 12,400	$ 4,774	$ 7,626
Miscellaneous	$ 150	$ 47	$ 104
	$ 1,433,338	$ 395,056	$ 1,038,282

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CITY OF MANCHESTER
Health Department

Staff Meeting Minutes
November 19, 2019

In Attendance: Phil Alexakos, Patricia Anglin, Kathleen Berg, Rick Couture, Beth Darling, Pauline Demers, Beth-Ann Flanders, Carol Guinta, Andrea Hirata, Lisa Hunter, Aaron Krycki, Michelle Graham, Andrea Iasillo, Claire LaPointe, Connor Lefevra, Nicole Losier, Kate Mahon, Sarah Morris, Shirley Nelson, Amy Petrie, Suzanne Rouleau, Cheryl Schwotzer, Mary Ann Skersey, Sophia Spadafora, Karen Sutkus, Anna Thomas, Gabriela Walder, Susan Walsh,

The meeting was called to order by Public Health Director Anna Thomas at 3:25p.m.

Anna opened the meeting speaking about the United Way Campaign and introduced Jaime Hoebeke. Jaime spoke about last year's campaign being a success and that it helped to fund the Leader in Me program that was started at Gossler School and that Gossler was named a Lighthouse School in NH. This program will be brought to other West side schools in the future. Jaime asked that all United Way forms be returned to her and that everyone that supports the United Way will have their name entered to receive a $50 GC to a restaurant of their choosing. She then introduced our special speakers from the United Way. Jaime then introduced Aimee Kereage, Director of Community Impact and Amanda Ruggles, Senior Director of Workplace Giving from the Granite United Way. They went over the program in detail and the work that they are accomplishing here in our area.

Presentation:

We then had Chris Hickey, EMS Training Officer from the City of Manchester Fire Department present us with a NARCAN training/refresher course. There are new ways of administering the drug since the last time that we met. It now comes in a 2ml blister pack with two to a box. In the field they still administer 2ml and then if it doesn't work they will administer another 2ml. Overdose rates have declined but unfortunately, OD deaths have increased. They are seeing new drugs coming into the community and it's hard to keep up with them.

The door prize for Hannaford's this month was won by Phil Alexakos.

Next Staff Meeting: 12/17/2019

Meeting Adjourned at 4:15 pm
Minutes prepared by: Cheryl Schwotzer
Administrative Assistant

B

CHIEF STRATEGY OFFICER'S REPORT

October/November 2019

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1. **COMMUNITY NEEDS ASSESSMENT & PLANNING:** Elliot Hospital has agreed to financially sponsor the Earn-A-Bike Program this school year at Beech Street and Gossler Park Elementary Schools, and potentially next school year, with expansion to one additional school. The Earn-A-Bike Program is conducted in partnership with QC Bike Collective. Students in fourth grade (Gossler Park) and fifth grade (Beech Street) are able to earn bike packages for applying leadership skills. Annually, approximately 100 bike packages are distributed to students. This contribution is a direct result of the community needs assessment findings related to educational achievement and healthy behaviors, and is consider part of Elliot Hospital's Community Action Plan. Additionally, Elliot Hospital is partnering with MHD to develop a health brief brief targeting families with key messages, such as information regarding the dangers of vaping. The brief will be entitled "The Doctor's Note" and will be released in winter 2020.

   Catholic Medical Center is also completing their Community Action Plan in response to the Community Needs Assessment. I have been advising on the development of this document to assist with connectivity to community needs and priorities.

2. **STRATEGIC INITIATIVES & QUALITY IMPROVEMENT:**
   - *Behavioral & Mental Health Supports* – For the City/State Leadership Team's Data Work Group, both hospitals have compiled data pertaining to ER visits among patients who are homeless for the month of October. These data will be reviewed monthly by the City/State Leadership Team. In addition, the group is working to compile data pertaining to ER visits related to opioids, alcohol and other drugs, and mental illness. The next focus of this work group will be to review data collection among Granite Pathways and Safe Station to ensure consistent data definitions and collection methods are being utilized by both programs. The next meeting will be held on December 10, 2019. In addition, I participated in the first site visit to Manchester of the Behealthle consultant group on November 15, 2019. Lastly, Stacey Lazzar has been hired to fill the new Behavioral Health Coordinator role at MHD. Ms. Lazzar is an experienced community organizer with a Master's degree in Mental Health Counseling and 20 years of professional experience, including prior employment at a local non-profit in the City for 10 years addressing youth homelessness and providing transitional living supports. She will begin at MHD on December 18, 2019.

   - *School-Based Health Centers* – A second partner meeting was held on November 20, 2019, in collaboration with the Network4Health and Amoskeag Health, to continue discussing the feasibility of establishing school-based health centers. Partners currently include Elliot Hospital/SolutionHealth, Mental Health Center of Greater Manchester, and Manchester School District. Next steps will involve the creation of a simple business plan to clearly demonstrate the importance/need for SBHCs in Manchester. The group will meet again in January 2020 to review a draft of the plan.

   - *GovEx Economic Mobility Project* – The Johns Hopkins University GovEx Academy held its first training on data management practices on November 21, 2019.

Approximately 30 participants from a mix of City Departments and local partner organizations completed the training. Four additional online trainings that build on learning in this first training program will be launched in January 2020.

- *Manchester System of Care* – I am serving as the Project Director for this effort locally, as MHD was the lead applicant. Partner MOUs with Waypoint, NAMI NH, and Keene State College were drafted in October 2019 and an initial planning meeting was held on October 30, 2019 to discuss the project's infrastructure and several items needed by SAMHSA, including a diversity and inclusion statement and training related to data collection and reporting. A Steering Committee has been established as part of the local infrastructure and held its first meeting on November 20, 2019. Hiring and staff training will occur in December 2019 and the next meeting of the Steering Committee will be held in January 2020. This meeting will focus on finalizing enrollment criteria for program services and defining a recruitment plan.

3. RESOURCE DEVELOPMENT:

- *New Hampshire Supportive Housing Institute* – CSH New England released a request for applications for interested parties to join their Supportive Housing Institute. The Institute provides teams of developers, property owners, social service providers and others with opportunities to learn about and create a supportive housing plan for their community. Phil Alexakos and I drafted an application on behalf of a "Manchester Supportive Housing Team," which included MHD (lead agency), NeighborWorks Southern New Hampshire, Families in Transition-New Horizons, Mental Health Center of Greater Manchester, 1269 Café, and The Way Home. Applicants will be notified by December 18, 2019 with Institute training classes beginning in January 2020.

4. OTHER ITEMS:

- *Local/State Leadership* – Ongoing monthly meetings for the following groups: Mental Health Center of Greater Manchester, Board of Directors; Mental Health Center of Greater Manchester, Strategic Planning Committee–Chair; Leadership Greater Manchester, Steering Committee Member; NH Legislative Commission of Mental Health Education and Services, Commission Member; State Health Improvement Plan, Council Member.
- *Presentations* – December 9, 2019, NH Commission on Mental Health Education and Services, Manchester's Mental Health Services in the District (with Mary Steady, Manchester School District)

Respectfully submitted,

Jaime Hoebeke

Jaime L. Hoebeke, MPH, MCHES
Chief Strategy Officer

C

ENVIRONMENTAL HEALTH BRANCH

October - November Activities 2019

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1. FOOD PROTECTION:

a) Failed Inspections: There were five (5) failed routine food service inspections during October and November, and 11 in total thus far in 2019.

b) Food Sampling: The Branch continues to perform monthly food sampling at various food establishments. The findings are used to help reinforce hygienic food safety practices. This program is supported by the NH Public Health Lab.

c) Temporary Events: The staff continues to conduct inspections of temporary food service events which often occur during weekends and evenings, outside of the typical work day. These events require a significant amount of prep time and include: **132** Temporary Permits were issued during August-September 2019. Thus far in 2019 we have processed **736** Temporary Food Service Permits. The largest event was *The Distillers Showcase* on Nov 7th where 22 food booths were permitted.

d) Food Safety Trainings:
Food safety booklets were developed and collated for new and existing establishments and in multiple languages. We continue to provide these to all new establishments which prepare food moving forward to assure that they are starting with the basic knowledge required to operate a safe food business. The Department hosted the biannual Manchester Food Safety Seminar on October 21, 2019: a total of **133 people attended the training**.

e) Inspections: During August - September, the Branch completed: **94** routine unannounced food service inspections.

2. SUMMONESES:

a) There were **5** summons issued during the period for repeat critical item food code violations. The issues have been corrected.

b) There was **1** summons issued for operating a food service establishment without a valid permit.

4. OTHER COMMUNITY EDUCATION and PRESENTATIONS:

a) Karen Sutkus hosted a group of students to present aspects of Environmental Health work primarily focused on Arboviral Surveillance and functions of the branch of the department utilizing the laboratory and field equipment.

b) Aaron Krycki presented to University of NH MPH candidates on *Healthy Homes and the Influence of the Environment on Health.*

5. ENVIRONMENTAL HEALTH TRACKING:

The Branch continues to use their Tablet PC's in the field to conduct all food service inspections, pool/spa inspections and complaints. All routine food service inspection results are being posted to the website on a monthly basis.

C

6. **SPECIAL ACTIVITIES:**

a) Aaron and Bryan continue to participate on the Bed Bug Action Committee. The meetings are held at the Manchester Health Department on the *first Wednesday of every other month from 10:00 a.m. to 12:00 p.m.*

c) The staff continues to receive calls (several each week) to collect used needles, syringes and sharps which are improperly disposed of, often, onto the ground. The following is a summary of response calls and collection data.

Date Range	***Response Calls***	***Sharps Collected***
June 1-December 31, 2015	146	209
January 1-December 31, 2016	219	N/C
January 1-December 31, 2017	224	389
January 1-December 31, 2018	147	382
January 1-April 30, 2019	50	70
May 1-July 31, 2019	31	40
August 1 – September 30, 2019	21	38
October 1 – November 30, 2019	21	85*

N/C=not counted; **45 collected at one homeless encampment*

d) Aaron continues to participate in a multi-agency workgroup (NET) to address issues associated with homeless encampments, blighted properties and nuisance areas in Manchester.

e) Karen continues to work with several clients and partners across the health care continuum to address issues pertaining to sanitary living conditions and care coordination for the aging populations. These are complex situations which require a multi-agency and disciplinary approach. There has been a significant increase in these cases over the past year. A meeting is being planned with the NH DHHS's BAES to discuss coordination of investigations and services for these vulnerable citizens. Karen participates in and represents the Department on the Manchester Regional Area Committee on Aging (MRACOA).

g) On Nov 7th, the 3rd Learning Exchange for the Community of Action for Lead Safety was held. The goals of which were share strategies, challenges, and opportunities for preventing and addressing lead poisoning in New Hampshire. The next phase for this group involves building partnership and equity within the community and enacting solutions that will allow greater access to all NH residents to lead free environments.

7. **VECTORBORNE DISEASE PROGRAM**:

a) The Arboviral Surveillance program at the department and trapping efforts concluded on October 15th. As this date will marked the end of the State Public Health Laboratories mosquito testing season. In the 2019 season; (1) WNV mosquito batch on August 21st and three (3) EEE positive mosquito groups (2 from same location on 8/7/19 and 1 from a second location on 9/16) were identified in Manchester samples. Based on the NH Arboviral Illness Surveillance, Prevention and Response Plan; Manchester's risk level was elevated to 'Moderate' based on those and surrounding communities surveillance information indicating increase in public education emphasizing personal protection measures.

b) Bryan Matthews is representing the Department on the Tick Free NH Council.

C

8. **RECREATIONAL WATERS:**
   a) Pools and spas are being routinely inspected. The Department has 32 indoor pool and spa facilities currently permitted.

9. **PERSONNEL, CONTINUING EDUCATION AND TRAINING:**
   a) All EH staff will be assessed in the field by the EH Supervisor in Q4 of 2019, to assure that we are being as consistent with technical application as well as with communication of inspectional findings.
   b) Connor Lefevra, has successfully completed the Certified Pool & Spa Operator (CPO) Certification Program and earned his certification.
   c) Connor Lefervra attended the New Hampshire Health Homes Conference held in Concord NH on Oct 22, 2019. Key note speaker: Rev. Faith Fowler, Executive Director of Cass community Social Services of Detroit MI.
   d) Bryan Matthews and Mike Carr attended a Public Health Emergency Response training titled: *Medical Management of Chemical, Biological, Radiological, Nuclear and Explosives Events (CBRNE).*
   e) Bryan Matthews and Mike Carr attended the N.H. Health Officers Association workshop. Topic areas included; Legal Issues for NH Health Officers, Lead Poisoning and Enforcement Actions, Disaster and Emergency Services.

10. **UPCOMING TRAININGS AND MEETINGS (@MHD):**

ServSafe Food Protection Certification Course and Exam schedule:

December 9, 2019: English
January 14th, 2020: Mandarin
February 20th, 2020: Spanish

Respectfully submitted,

Aaron Krycki, MPH, REHS, HHS
Environmental Health Supervisor

D

INFECTIOUS DISEASE BRANCH REPORT

December 2019

1. **REFUGEE HEALTH PROGRAM:** Newly arrived adults receive tuberculin skin testing. Newly arrived children receive immunizations, TB skin testing and screenings for lead and anemia.

	October	November
# of new arrivals resettled in Manchester	0	0
Refugee home visits (lead education / iron supplement)	1	0

2. **HEALTHY HOMES:**
   a. Lead case management summary

	October	November
Manchester children receiving lead case management (>7.5 mcg/dl)	68	74
Manchester children newly identified with blood lead levels 7.5 mcg/dl or greater (venous)	3	4
Manchester children newly identified with blood lead levels between 3.0 – 7.4 mcg/dl (venous)	1	3
Manchester children newly identified with blood lead levels between 3.3 – 7.4 mcg/dl (capillary)	6	2
Number of initial (intake) home visits (>7.5 mcg/dl)	2	4
Number of follow-up visits (>7.5 mcg/dl)	3	2
Number of 3.0 – 7.4 home visits	0	4

   b. Asthma case management summary:

	October	November
Manchester children receiving asthma case management	40	40
# of initial (intake) home visits	0	0
# of follow-up home visits	0	0

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3. **IMMUNIZATION PROGRAM:**
   a. In-house clinic summary

	October	November
Scheduled Immunization clinics	13	10
Total # of clients	172	106
# of adults	79	41
# of children	93	65
Total # of vaccines given	451 (includes 114 flu)	238 (includes 62 flu)

   b. Hepatitis A immunization clinics were provided at offsite venues that provide services to individuals at high risk of contracting Hepatitis A, including the Farnum Center, and 1269 Café. In addition, several clinics were held in response to Hepatitis A investigations as determined by NH DHHS and CDC guidelines.

   Hepatitis A clinic summary

	October	November
# of offsite Hepatitis A clinics	3	4
Total # of clients (all adults)	28	42

   c. In addition to our in-house clinics, Community Health Staff provided flu vaccines to 345 city employees through 9 flu clinics across city departments in October.

   d. School Nurses in collaboration with Community Health Nurses provided 578 flu vaccines through school-based employee flu clinics.

4. **TB CONTROL:**
   a. Tuberculin skin testing summary

	October	November
TB skin tests administered at MHD	31	27
Positive skin tests identified through testing at MHD	7	4
Additional positive results reported to MHD by NH DHHS for investigation and case management	3	2

   b. Tuberculosis case management summary

	October	November
Active TB cases	2	1

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Suspect active cases of TB	4	2
Latent TB infection (LTBI) cases	44	33
% of LTBI cases that are high risk	20.5%	24.2%
# of assessment / intake / DOT visits	9	23
# of clients receiving DOT	1	1

5. **COMMUNICABLE DISEASE PROGRAM:**
   a. Communicable disease investigation summary

	October	**November**
# Communicable Disease Investigations	53	37
# gastrointestinal	3	4
	Campylobacter Salmonella shigella	Campylobacter e. coli 0157:H7 giardia shigella
# hepatitis A	15	8
# other vaccine preventable	1	4
	Pertussis	Hepatitis B Varicella
# Hepatitis C	10	3
# Lyme disease	16	8
# other tickborne illnesses	2	3
	Anaplasmosis babesiosis	Anaplasmosis Babesiosis ehrlichiosis

Infectious disease staff assisted NH DHHS with a foodborne illness investigation. On November 29th, MHD staff gathered food and symptom histories from 42 individuals and coordinated stool collection from symptomatic individuals who attended a function where a number of individuals later became ill. Multiple individuals tested positive for norovirus.

7. **STD/HIV PROGRAM:**
   a. STD/HIV Clinics continue on Wednesday from 3:00-6:00 pm and on Thursday from 9:00 am - 12:00 noon by appointment.

   STD/HIV in-house clinic summary

	October	**November**
# of scheduled clinics	10	6
# of clients accessing clinic services	36	37
# chlamydia / gonorrhea tests	22	25
# syphilis tests	22	24

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# HIV tests (rapid tests)	25	26
# HCV tests (rapid tests)	7	6
# of chlamydia treatments	2	5
# of gonorrhea treatments	5	2
# of syphilis treatments	2	6
# of PID treatments	0	0
# of treatments for other conditions (bacterial vaginosis, genital warts)	7	8

b. HIV counseling and testing services were also provided off-site at the Farnum Center, the Hillsborough County Department of Corrections, and Family Willows. Prevention education and supplies were provided to Breezeway Pub, Doogie's Bar & Grill, the Element Lounge and Family Willows.

Off-site HIV/HCV testing summary

	October	**November**
# HIV rapid tests provided	34	30
# reactive HIV screening test results	0	0
# Hepatitis C rapid tests provided	31	26
# reactive Hepatitis C screening test results	17	16
# confirmed Hepatitis C tests	11	12

c. The Public Health Specialist also conducted 10 home visits in an effort to contact nine patients identified by NH DPHS with untreated gonorrhea to arrange for treatment and/or interview.

8. **STAFF ACTIVITIES**
   a. One Community Health Nurse participated in the CDC webinar "Hantavirus disease info for the medical provider" on October 3rd.
   b. One Community Health Nurse participated in the webinar "Malaria 101 for the Health Care Provider" on October 4th.
   c. One Community Health Nurse participated in the podcast "Climate change is harming Children's Health and it is going to get worse" on October 9th.
   d. The Public Health Nurse supervisor participated in the webinar "Practical Strategies to Increase Your Personal Safety while Doing Fieldwork" on October 15th.
   e. Community Health Staff certified/recertified in CPR on October 15th. The class was taught by two Certified Community Health Nurses.

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f. The Public Health Nurse supervisor attended the NH Immunization Practice Partners on October 16th in Concord.
g. The Public Health Nurse supervisor attended the NH Refugee Advisory Council meeting on October 16th in Nashua.
h. Community Health Nurses participated in an Immunization Administration refresher course by the NH Immunization Program on October 18th.
i. One Community Health Nurse presented on NH's Hepatitis A outbreak at the Southern NH Services Health Services Advisory Committee on October 24.
j. Two Community Health Nurses attended the Sexual Orientation and Gender Identity training at NH DHHS on October 24th. These nurses held an in-house roundtable discussion for Infectious Disease staff on November 6th regarding the information that was presented.
k. The Public Health Nurse Supervisor, the Chief Operations Officer and staff from the city of Manchester's Planning and Development office participated in the third "Community of Action for Lead Safety" learning exchange on November 7th.
l. The Public Health Nurse Supervisor participated in the Bioguys meeting on November 12th.
m. The Public Health Nurse Supervisor participated in the CDC's bi-weekly "Affected States" Hepatitis A conference calls.
n. The Public Health Nurse supervisor participated in a conference call with DHHS and Northeast Regional Capacity Building Team on November 13th regarding building capacity around HIV.
o. Community Health Nursing staff participated in the quarterly NH Immunization Program conference call on November 13th.
p. Infectious Disease staff received Narcan administration training during the MHD general staff meeting on November 19th.
q. Two Community Health Nurses participated in the quarterly lead nurse case manager's meeting in Concord on November 20th.
r. Infectious Disease staff participated in the "NH STD Update 2019" webinar presented by NH DHHS on November 25th. The webinar reviewed the current status of sexually transmitted diseases in NH as well as new testing technology that will be implemented at the NH Public Health lab in December.

Respectfully submitted,

Nicole Losier

Nicole T Losier, MSN, RN
Public Health Nurse Supervisor
Infectious Disease Branch

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NEIGHBORHOOD & FAMILY HEALTH

December 2019

- **MATERNAL AND INFANT HEALTH**
- Healthy Start Home Visiting Program: Kathleen Berg, Nurse Home Visitor, has an active caseload of 9 expectant moms, and one pending referral from Amoskeag Health. Kathi has delivered a total of 36 home visits to her active cases. Kathi receives an average of 5 referrals per month to the Healthy Start Home Visiting Program.

- **HEALTHY EATING/ACTIVE LIVING**
- Fitness Programming: Zumba classes continue to be held for neighborhood residents at Beech Street Elementary School on Mondays and Wednesdays from 8:45-9:45am. The Division is working with the YMCA and the community schools to identify other fitness and health related programming.

- Health Education Programming: Five families completed the Cooking Matters for Families program on October 23, 2019. This 6-week program was offered to students and families at Gossler Park Elementary School through a collaboration with UNH Cooperative Extension. The program teaches families about healthy meal preparation and shopping on a limited budget, and each family takes home the ingredients needed to duplicate the recipes taught in class.

- **HEALTHY HOMES**
- Adult Asthma Home Visiting Program: Kathleen Berg, Nurse Home Visitor, has an active caseload of 5 high-risk adult asthma patients and 5 pending referrals from Elliot Health (one scheduled and 4 to be scheduled). Of Kathi's active cases, 2 have received one home visit, 1 has received two home visits, and 2 have received three home visits. Kathi receives an average of 5 referrals per month to the Adult Asthma Home Visiting Program.

- Pediatric Asthma Home Visiting Program: We are currently working with the Care Coordinators at Elliot Health on a workflow for processing referrals to Kathi for pediactric asthma home visiting. We anticipate receiving our first referrals in January, 2020.

- **COMMUNITY SCHOOLS**
- Community Care Coordination: Community Health Workers continue to support the four community schools in the areas of connecting families to community resources, medical homes, and overall school support for staff and faculty. Community Health Workers are tasked with seeing 10 new families each month, and so far are meeting their targets. Other CHW related activities include creating "women's circles" that meet monthly in the community to provide grassroots peer support and health education, and CHW lunch connect meetings, which also meet month to provide professional development for CHW's in Southern NH.

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Community Health Workers are also working with the School Based Oral Health Program team to provide follow-up care coordination for students whose treatment plans could not be completed on the Dental Van. We have worked with both Easter Seals and CMC Poisson Dental Clinic to create dedicated appointment blocks for Manchester students, allowing the CHWs to schedule treatment appointments for children in need of continuing dental care.

- Behavioral/Mental Health Systems Integration: We successfully filled one of the two open Behavioral Health Counselor positions within Community Schools. Ashley Roney, MS, joined the Community Schools team as BHC at Gossler Park Elementary School on November 18, 2019. Ashley has an MS in Clinical Mental Health Counseling and prior experience working with children and families at Riverbend Children's Intervention Program.
- Our top candidate for the open BHC position at Beech Street Elementary School unfortunately accepted another offer. We are reposting this position and working with the team at Amoskeag Health to actively recruit new candidates.

- Trauma-Responsive Schools: Monthly staff consultation and reflective practice has begun at Gossler Park Elementary School. Two morning sessions have been conducted by Jenessa Deleault, PsyD, a member of Cassie Yackley's Trauma Responsive Schools team. These sessions have been well attended, with 8-10 teachers and behavioral health staff attending each. Janessa is working with Gossler Park School to implement monthly afternoon sessions for staff who are unable to attend in the morning.

  The Trauma Responsive Schools training at Beech Street School was canceled due to competing staff needs. We are working with Principal Katrina Esparza to identify other opportunities (such as Principal's hours) for providing the second-phase of training to staff at this school.

- Child/Family Stability & Wellbeing: On November 6, 2019, a Leader in Me Parent Breakfast Event was held at Gossler Park Elementary School covering Habit #1, Be Proactive. This was offered to all Kindergarten families and had 24 parents/caregivers and their children participate. Additional Parent Breakfast Events are scheduled for: December 4, 2019, January 8, 2020, February 5, 2020, March 4, 2020, April 1, 2020, May 6, 2020.

  On November 26, 2019, 50 Food Bags were assembled with items donated by members of the Granite Y. These bags were distributed to families at both Beech Street Elementary and Gossler Park Elementary to help support them over the Thanksgiving Holiday school recess. We are in the process of identifying resources to provide approximately 200 food bags to food insecure students ahead of the Winter Break.

- School/Community Involvement: The Community Schools staff worked with Captain Jon Starr of the Manchester Professional Firefighters Association to collect orders for and distribute new winter coats for students in the Manchester School District through their Operation Warm program. This year, we assisted in the distribution of 680 donated coats to Manchester Public Schools students at 12 elementary schools. In total, Operation Warm provided 1,168 new winter coats to children and youth in the City of Manchester this year.

Michelle Graham is now co-chairing the Manchester School District's Wellness Council. The Council held its first of four educational events at Manchester West High School on November 12, which included a presentation on Teen Vaping by Allyssa Thompson of Breath New Hampshire. Future events are scheduled for January 21, March 17, and May 19, at the Manchester Health Department. In January, we will have a presentation on Student Homelessness in Manchester. In March, we will have a presentation on Mental Health Stigma in Schools. The presentation topic for May is to be determined. Michelle has assembled a subgroup that is tasked with reviewing and revising the District Wellness Policy in time for the USDA audit happening in April.

- Resident Leadership Training: A small cohort of residents living in the Southern NH NeighborWorks property on Elm Street are taking part in a training that aims to provide the tools and techniques to help them on their journey to personal and neighborhood improvement. The program will provide and enhance their community building skills, with structured opportunities for residents to use these skills in their community.

- **DIABETES/CHD PREVENTION:**
  In October, community partners were asked to join one of three workgroups that will focus on specific areas of the grant; provider education and outreach, pharmacist engagement and coordination, and expansion of Diabetes self-management education and support and blood pressure self-monitoring programs. The provider education and outreach group met on November 20th. The group discussed opportunities for outreach through multiple channels, coordinating provider educational opportunities and increasing referrals from physicians to existing community programs. The expansion of DSMES and BPSM group met on November 22nd. The group discussed current programs available and areas where we can look to increase availability in the community and within medical settings. The pharmacist engagement and coordination group was scheduled to meet on December 3rd, but was cancelled due to snow.

  The next Diabetes/CHD Prevention Community Partnership Meeting is scheduled for Friday, December 20th.

  Michelle and Andrea have been working with Vicki Brown, of Vicki Brown Marketing, and members of the DHHS Diabetes Prevention team to design a coordinated media campaign to promote prediabetes screening and enrollment in lifestyle change programs throughout Manchester. DHHS is seeking funding for the campaign through a CDC rollover. If funded, the campaign will include ScreenVision ads, targeted social media marketing, bus wraps, and bus station advertising.

  The Manchester Health Department is working with CHAN and the YMCA to implement a pilot of this reimbursement program that will include a minimum of 20 participants. To qualify, participants must get a physician referral, have at least one blood-based test that confirms prediabetes, have household incomes at or below 185% of the federal poverty level, and be either uninsured or insured by a provider

that does not offer reimbursement for Diabetes Prevention Program. We currently have 2 participants enrolled in this pilot program. We will be working directly with providers at Amoskeag Health to identify and enroll qualified participants in the January-March YDPP cohorts.

Michelle and Andrea attended the Diabetes Prevention Advisory Group meeting on October 23rd. Partners from around the state got together to debrief from the State Engagement Meeting on September 10th and 11th. Action plan items created at STeM were reviewed and next steps were discussed. The NH Department of Health and Human Services provided updates on the current outlook of NDPP statewide.

The Granite YMCA YDPP cohort that began on October 9th currently has 15 enrolled participants and the group has met milestone 3. Both cohorts that were scheduled to start in November have been postponed to January due to low enrollment. The Granite YMCA hosted a lifestyle coach training on October 22nd and 23rd and now has 15 trained lifestyle coaches. The new lifestyle coaches include two CHWs—Victoria Adewumi and Wanda Castillo—of whom one Spanish-speaking.

- **ORAL HEALTH:**
  The Dental Van visited Smyth Road Elementary, Highland Elementary, Northwest Elementary, Weston Elementary, and Wilson Elementary in October and November. The Oral Health team provided screening exams for 247 students and dental treatment for 150 students at these schools.

  Based on our enhanced marketing of the School Based Oral Health Program this school year, we are projecting nearly double the number of students will participate in the program at several schools in the district. However, we have been unable to fill the part-time Dental Hygienist position that has been open since shortly after the start of the school year. Until this position is filled, Andrea Iasillo will be unable to provide the no touch screenings at schools as she must be available to provide exams and x-rays on the Dental Van.

- **OTHER BUSINESS:**
- Outside Funding Updates/Grant Proposals: The Manchester School district is providing $62,400 toward supporting the two Behavioral Health Counselor positions at Beech Street Elementary School.

  Elliot Hospital and Catholic Medical Center have agreed to fund the two, full-time existing Community Health Workers at Amoskeag Health for the upcoming school year. These workers provide family navigation assistance within the Community Schools model. In addition, Elliot Hospital has also agreed to fund the Health Department's Community Health Nurse position for another year. This position is critical to providing home visiting services to high-risk adults with asthma and expectant mothers.

- Staff Development:
- Victoria Adewumi participated in the network assembly of the Partnership for the Future of Learning, from Nov 13-15th in Chicago, IL. The Partnership is a national collaborative of funders and community leaders who work together in support of an equitable, high-quality, public education system. The Partnership's core policy

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priorities include advancing community schools as a national model, and the assembly provided the opportunity to present the MSCP community school model and strategize ways to strengthen community school initiatives nationally.

Respectfully submitted,

Michelle Graham

Michelle Graham, MPH;
Supervisor, Neighborhood and Family Health

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PUBLIC HEALTH PREPAREDNESS REPORT

October-November Activities 2019

PUBLIC HEALTH PREPAREDNESS: The public health preparedness program (PHP) continues to work on several initiatives:

1) Plans: Plans are continually reviewed and key contact information was updated by staff. Sarah Morris updated all of our plans to reflect our current staffing, roles and contact information. Also, Town specific plans and facility level info is being validated and updated this Quarter.
   - The BDS and MHD Closed POD plans have been updated

2) Work Groups: Alexakos and Sarah Morris continue to serve as the Department's representatives on the:
   (a) Public Health Emergency Preparedness (PHEP) Capability 14, *Responder Safety and Health Workgroup*-DID NOT MEET

   (b) Phil represents local public health on the Granite State Health Care Coalition. The Leadership Team meets every month. The second annual GSHCC's General Membership Meeting was held on October 29 in Concord. Phil and Sarah attended the session.

   (c) Sarah and Phil are participating in the DHHS, multi-disciplinary STEP workgroup-State Training and Exercise Planning group.

   (e) Staff continues to engage and coordinate with the leadership of the Region's affiliated volunteer groups *(VELCRO)* which include: Goffstown CERT, Bedford CERT, GMMRC, Greater Manchester ARES and the American Red Cross.
      - The group met on November 4. Items discussed included: Airport Exercise; Juvare system, and the Regional Multi-Year Training and Exercise Plan (MYTEP). The next Meeting will be on February 3.

3) Medical Countermeasures-Operational Readiness Review (MCM-ORR): The State has not hired a new coordinator. We will schedule a meeting with the new coordinator when that position is filled. We will be submitting Action Plans in Q1 and Q3, even if not required to assure that we are making progress.

4) Grants/Work plans: The state entered into Sole Source contracts with all of the Public Health Regions for these services for FY20-21. We will submit quarterly reports as required.

5) BioGuys: The group met on November 12 and the items discussed included: MYTEP, Homelessness and Substance Use Disorder Emergency and JUVARE. The next meeting date is Tuesday January 14.

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6) PHP Exercises/Activities/Trainings:

(a) Amateur Radio (HAM): Jeanne Wurtele participated in a Hillsborough County NET and/or in-person training on October 7, 24 and November 21

(b) Technical Support:

i. Capability 14: No meeting

ii. Fit testing/PPE: MHD EH staff was fit tested in November.

iii .Sheltering : MHD and MFD have been updating the City Shelter plan and met with NH HSEM on November 22 to lay the groundwork for a Shelter TTX and FSE in 2020.

iv. Emergency Plans: Phil, Sarah and Doug Howard have been meeting with the Winter Emergency Homeless Sheltering workgroup every week. Other members include: Chief Goonan, FIT/New Horizons, NH DHHS and CMC

(c) Inventory exchange: We provided medical cots to the CMC Marathon on November 10.

(d) Exercises: N/A

(e) Real World Events:

i. Hepatitis A: The Infectious Disease Branch staff has been conducting education and vaccination outreach for facilities and organizations that serve populations at-risk for Hepatitis A, including both Hospital Emergency Departments. Please see the Infectious Disease Branch report for specific details.

Note: Closed POD operations included: Dept. of Corrections, food establishments, rooming houses.

ii. Homelessness and Substance Misuse: MHD has been working with the MFD, City partners, community partners and the state to organize a response to these complex issues. The Incident management Team has been meeting bi-weekly and other workgroups have been meeting including: Winter Emergency Homes Sheltering; Data; Safe Station; Mayor's Task Force on Homelessness

(f) Training (Attended):

i. Sarah attended PIO training (2 sessions).

ii. Phil attended JUVARE Training on November 18.

(g) Outreach/Training (Offered):

i. Sarah and Jeanne have been actively updating the GMMRC and MHD Facebook pages.

ii. Phil and Sarah offered SNS Hands On training at thee NH Immunization Conference on September 26. There were 2 sessions with 30 people each.

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iii. Phil and Sarah provided PHP/SNS/MRC training to 21 St. Anselm College Nursing students on November 6. Hands-on training has been confirmed for February/April 2020.

iv. Phil was interviewed by the Union Leader about Hepatitis A and Hepatitis C on October 4.

v. The Mobile Public Health Outreach Van has been acquired and is currently being "fit-up". This Van is expected to be in service in Q3.

vi. MHD hosted a Winter Weather Spotter Training on 10/29. There were 15 people in attendance.

g) Greater Manchester Medical Reserve Corps (GMMRC): Next meeting date is December 10.

h) Institute for Local Public Health Practice: The next class to be offered will be *Core Concepts of Public Health* and will be offered in 2020.

Respectfully submitted,

Philip J. Alexakos, MPH, REHS
Chief Operations Officer

Notes from the Chief Operations Officer (October-November 2019)

Building Security and Facility Improvements:

The Department has been working with the City's Security Manager, and Facilities Division to implement needed changes to our facility. All of the critical access doors have been transitioned to magnetic swipe reader access. Additional security cameras have been installed. Door buzzers have been installed for administrative staff.

As a result of water leaking from the parking lot deck, into the lower level garage, resulting in damage to a health department vehicle, the Facilities Division arranged for an inspection and subsequent sealing and repaving of the deck. After several attempt to complete the work, it was finally finished on November 29.

Art Gallery Space (aka—McIninch Art Gallery):

The full Board of Mayor and Alderman voted to approve the lease agreement on October 29. The agreement was signed on November 20.

State-Local Relationship Building:

In a much needed effort to effectively organize resources and strategies around homelessness and substance use disorder, the City has requested that the State participate in an Incident Management Structure using the principles of Incident Command. This leadership group has met several times and is slated to keep meeting on a bi-weekly basis. The organizations chart is attached with 5 subcommittees/workgroups: Data (Jaime Hoebeke is the Co-chair), Emergency Winter Sheltering (Phil is the Co-chair), Child Maltreatment, Access Points for SUD/Safe Station group; and Justice which will be meeting regularly.

Overdose Response Grant Opportunity (*Overdose Data to Action-OD2A*):

The Department applied for a CDC funded grant (through the NH DHHS) in the amount of $240,000 each year, for 3 years to fund 2 positions in the city. First an Emergency Management Coordinator to help plan for and manage the response to the substance misuse epidemic (in addition to all- hazards events) and a Community Epidemiologist to address the data gaps and inconsistencies, to properly and effective track health outcomes, and assure the timely sharing of data across all sectors. We expect to hear from CDC shortly.

Job Classification Review Process:

As a result of our strategic planning process in 2018, we identified reviewing our organizational structure and our job classification to assure that they align with the needs of the community and are fairly compensated. We started with our Building and Facilities Coordinator and are now working on our Nursing Complement (School and Community Health) and our Dental Hygienist and Assistants. We expect to have 'desk audits' requested on all of these positions by the end of the calendar year.

Public Health Systems Planning:

I have been involved in several initiatives geared at improving public health systems. These initiatives included: Public Health Services Improvement Council, Affordable Housing Summit; Public Health Advisory Council

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SCHOOL HEALTH DIVISION REPORT

December2019

- **News from the Supervisor's Desk:**
  - **Staffing:**
    - We are currently short three nursing positions. They following schools do not have a full time nurse: Henry Wilson Elementary School and Southside MS. We also do not have a full time float nurse. In order to ensure that all schools are covered we are staffing Southside MS with Christie Cipolla from West HS. I am covering Henry Wilson School at this time. Carol Meisel, Janet Scarfile, Joy Maglio, and Janine Kerouac have filled in to cover absences.
    - Mary Ann Skersey from Bakersville Elementary has done bulletin boards for both Red Ribbon week and The Great American Smoke Out.
    - Lisa Hunter for Weston Elementary School worked with the Weston PTO to provide 22 families with Thanksgiving Baskets.

- **TOPIC: Incident Reports**
  - Incident Reports are a form the school nurses fill out for any significant incident or injury sustained at school by a student or staff member. For October and November, there were 22 days of school and 42 incident reports.

MD Office Visit	No Medical Follow Up Needed	Urgent care or ER	Emergency Call - 911	Totals:
Student-9 Staff- 3 Other- 0	Student -10 Staff- 9 Other- 0	Student -7 Staff- 0 Other- 0	Student -4 Staff- 0 Other- 0	Total students= 30 Total Staff = 12 Other= 0
Total= 12	Total = 19	Total= 7	Total= 4	Total Reports= 42

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- **Flu Clinics 2019-** Each school held a flu clinic again this year. Flu clinics ran the last 2 weeks of October. Nicole and her team assisted in many schools this year with administering the flu vaccine. Please see chart below:

School	Date of Clinic	Vaccine Used
Bakersville	Tues. 10/29	20
Beech St	Wed. 10/30	15
Gossler Park	Tues 10/22	16
Green Acres	Wed. 10/30	17
Hallsville	Thurs. 10/24	11
Highland	Tues. 10/29	25
Jewett St	Tues. 10/29	16
McDonough	Fri. 10/25	25
Northwest	Thurs 10/24	28
Parker Varney	Wed. 10/23	13
Smyth Rd	Thurs. 10/24	33
Webster	Thurs 10/31	23
Weston	Wed. 10/30	28
Wilson	Fri 10/25	15
Hillside MS	Wed 10/23	27
McLaughlin MS	Wed 10/23	50
Parkside MS	Fri 10/25	34
Southside MS	Fri 10/25	18
Central HS	Thurs 10/24 with help Fri 10/25	56
Memorial HS	Mon 10/28	34
MST	Mon 10/21	21
West HS	Thurs 10/31	30

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School/ Nurse	Total Encounters Between 9/4/19-10/18/19 (31 days)	Total Encounters To Date 10/18/19	Enrollment Numbers as of 10/21/19
Bakersville & Preschool -M. Heustis RN, ASN	1146	1380	410
Beech St- E.Collishaw RN, BSN	1576	1812	571
Central HS –J. Maglio RN, ASN & J. Scarafile RN, ASN	1939	2331	1,324
Gossler Park – O. Bitzkowski RN, ASN	1491	1716	370
Green Acres – J. Pomer RN, ASN	1750	2051	489
Hallsville – B. Flanders RN, ASN	991	1109	265
Highland-Goffe's Falls- V. Stanwood RN, ASN	1515	1690	426
Hillside Middle School- P. Anglin RN, ASN	2385	3207	859
Jewett St & Preschool- J.Laturno RN, BSN	1470	1725	411
McDonough –M.Sheehan RN, BSN	1563	1733	481
McLaughlin Middle School- J. Gattuso RN, BSN	2844	3114	733
Memorial HS- M. Bozoian RN, ASN & C. Meisel RN	3148	3729	1,427
MST CTE- S. Nelson RN, BSN NCSN MST HS- S. Nelson RN, BSN, NCSN	163 527	201 1308	249 389
Northwest –K. Seitz RN, ASN	1456	1666	552
Parker Varney-Janine Kerouac RN, ASN DELP – Patricia McBride RN	1534	1751	465
Parkside Middle School- L. Keefe RN, ASN	1698	2617	847
Smyth Rd- K. Meeker RN, ASN	1214	1375	424
Southside Middle school- Open Position	1946	2178	697
Webster St- J. Chandronnait RN, BSN NCSN	1493	1766	428
West HS –C. Guinta RN, BSN NCSN & C. Cipolla LPN	1723	1972	805
Weston- L. Hunter RN, BSN NCSN	902	1029	518
Wilson- Open Position	1279	1401	442
Total Encounters for the District		42,861	13,582

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Respectfully submitted,

J. Wyman RN, BSN

Jennifer Wyman, RN, BSN
Public Health Nurse Supervisor of School Health