

Around the City in a sentence . . .

. . . *Catch-up quickly on what's going on in all the city departments*

Airport: New non-stop service: Ft. Lauderdale (now through mid-April), New York (4x daily in March), Las Vegas (June 2nd), book early!

Assessor: Appraisers are beginning inspections for building permits completed after April 1, 2012.

City Clerk: December 12th was a popular day to get married at City Hall. In total 7 couples tied the knot. Last year 380 wedding ceremonies were performed at City Hall.

Finance: The 2012 audit field work was completed by the outside auditors in December 2012. The final 2012 CAFR (Comprehensive Annual Financial Report) should be ready in February.

Fire: The construction of the Engine 4 Firehouse is moving along nicely and completion is expected in mid-spring.

Fleet: Tiffany Lucas formerly of Parks and Recreation has joined the Fleet Maintenance Department.

Health: \$331,682 from the Robert Wood Johnson Foundation, Endowment for Health, New Hampshire Charitable Foundation, Granite United Way and the Cogswell Benevolent Trust was awarded to the Health Department for a 2-year pilot project where three public schools in Manchester will be converted to Community Schools. In addition to being places of

learning, the revamped schools will become destinations where area residents can access a host of supports to improve community health.

Human Resources: If you have a bright idea to save the city money submit it to the "Bright Ideas" care of Human Resources.

Information Systems: with the help of the Fire Department Information Systems received grant funds to expand the City's fiber optic connectivity on the west side and to the new Municipal Complex.

Library: the next bargain book sale at \$5 per bag is January 26th from 10am—1pm.

Mayor: Mayor Gatsas and his staff proudly participated in "Ugly Sweater Day" during the holidays.

MEDO: abi Innovation HUB moved downtown into the McQuade's Building. Next door Carol Sheehan (Red Arrow) and Neville Pereira (Ignite & Hooked) joined forces to open the Rouge Grill.

MTA: 4 new buses have been ordered and will be delivered in March.

OYS: OYS Director Marty Boldin was named the "2013 Community Hero" by MyTurn Employment and Training Programs.

Parking: Look for a new face on the street. . . we recently welcomed Amanda Stangl to the Parking Division as a part time

Parking Control Officer.

Planning: The Planning Department has recently revised the Developers Handbook for the city of Manchester.

Police: On January 3rd the MPD moved onto the campus of the Manchester Municipal Complex.

Public Works: (Parks, Facilities, EPD): The Parks & Recreation division in conjunction with the Central High School Key Club opened up the warming hut at Livingston Park during the holiday break.

Solicitor: Andrea Lamy has joined the City Solicitor's Office as the Domestic Violence Prosecutor.

Senior Services: Friends of the Cashin Senior Center can now accept donations through Paypal to help the Senior Activity Center provide better community service to the senior population.

Water Works: After nearly 43 years with the city Tome Bowen is retiring as the Executive Director of the MWW. David Paris will take over as Executive Director on February 1st.

Welfare: The Bob Powers Food Pantry accepts donations at various locations throughout the city. Non-perishable items only.

DEPARTMENT SPOTLIGHT: Q & A WITH WES ANDERSON OF FLEET MAINTENANCE

Q: What is Fleet Maintenance? Fleet Maintenance is responsible for the maintenance, care, safety and service of the city fleet. The various city departments are the "customers" of fleet maintenance.

Q: Where are you located? Fleet Maintenance is located at the new Municipal Complex on 480 Hayward Street. The building is located behind the Department of Public Works.

Q: What are your hours? The facility is open from 6:00am—11:30pm, Monday—Friday. The depart-

ment responds to emergencies 24/7 through Public Works Dispatch.

Q: How large is the city fleet? There is a total of 466 vehicles in the city fleet complement. The vehicle breakdown is as follows: 204 public works, 57 fire, 74 parks, 92 Police and 39 vehicles scattered at other city departments. This does not include MTA, Water Works and Airport.

Q: What is the replacement cost of the city fleet? Of the vehicles that fleet maintains (does not include MTA, Water Works and Airport) the total replacement

value is over \$39,300,000.

Q: Can you describe one of the new services at the Fleet Maintenance Center? The vehicle wash bay is a new feature. The wash bay has three tools that can help keep City vehicles clean. The first system is a high volume fire hose which is good for washing material that is not stuck out of the bed of a truck. The second system is a hot water/high pressure washer. This system is best for getting caked mud off of a vehicle.

The last is the automated vehicle wash system. This system is like a car wash at a gas station. You activate the system

and then follow the lights that will guide you through the car wash. The process takes about 90 seconds to complete. This system is also "green" as it collects water from the wash process, filters it and uses it in the final rinse. The system recovers about 55% of the wash water to use in the rinse process. Operators must remove caked mud with the pressure washer to ensure the mud does not impact the recovery process.

Contact Information for Fleet Maintenance:

Phone: 624-6474



CITY OF MANCHESTER

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(SEE MESSAGE FROM THE MAYOR)

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MUNICIPAL COMPLEX IS OPEN FOR BUSINESS

In the next few weeks the vehicle storage facility will be completed at the Manchester Municipal Complex and the campus will reach a fully operational status.

The new campus replaces the old Highway building on Valley Street. It is the new home to the Department of Public Works, the Fleet Maintenance Department and the Manchester Police Department.

The Fleet Maintenance Department was the first department to call the complex home. In late May early June the facility opened its doors and began servicing and maintaining city vehicles. For more information about this newly formed department check out the Q&A section

on page 4.

In late June the Department of Public Works moved onto the campus. The new Public Works building is home to the Highway Division, the Parks and Recreation Division and the Facilities Division. Previously all of these divisions were housed in various locations across the city. Having everyone in one building has created increased efficiency and better communication amongst the various divisions.

Just this month the Manchester Police Department made the move to the municipal complex campus and into the Michael L. Briggs Public Safety Building. The new station includes all the amenities needed for a

modern police force including expanded locker rooms, a ten-lane gun range and private work stations.

In total there are approximately 490 city employees that call the complex home.

In the early spring the city will host a formal ribbon cutting and community celebration. We will be sure to announce the details here so employees have the opportunity to participate.

Take a look inside for a few pictures!



A MESSAGE FROM THE MAYOR . . . WHAT'S IN A NAME?

Hello Everyone,

I am excited to reveal the inaugural issue of the city newsletter!

In the middle of every month my office will bring you this new publication. We will provide it electronically and thanks to a partnership with *Member's First*

Credit Union you will receive a printed copy also.

I have three goals for this newsletter: 1) improve communication, 2) provide every department with an opportunity to let others know what's going on and 3) keep all city departments connected regardless of physical location.

This brings me to my next topic of discussion, what should we call this newsletter? While my office staff has battled around a couple names nothing has jumped off the page. So we decided that it should be you, the city employees, that name this

(continued on page 3)

INSIDE THIS ISSUE:

- *FYI: City Holiday Schedule*
- *Wellness Committee Update*
- *Community Partner: Coffee for a Cause*
- *Around the City in a Sentence*
- *Department Spotlight: Fleet Maintenance*

HAPPY ANNIVERSARY!

Congratulations to these city employees that have reached a milestone with the City of Manchester in the month of January:

5 years:

Mark Brewer
Airport

Andrea Jordan
Health Department

15 years:

Andrew Vincent
Police—Traffic Control

45 years:

Walter Moran
Parks, Recreation
& Cemetery

FYI: USEFUL TIPS AND INFORMATION

City Holiday Schedule: For your scheduling convenience and planning ahead, the following is a list of holidays for the calendar year 2013:

- Tues. Jan. 1 ~ New Years Day
- Mon. Jan. 21 ~ Civil Rights Day*
- Mon. Feb. 18 ~ President's Day
- Mon. Apr. 22 ** ~ Fast Day
- Mon. May 27 ~ Memorial Day
- Thurs. July 4 ~ Independence Day
- Mon. Sept. 2 ~ Labor Day
- Mon. Oct. 14 ~ Columbus Day
- Tues. Nov. 5 ~ Election Day
- Mon. Nov. 11 ~ Veterans Day
- Tues. Nov. 28 ~ Thanksgiving Day Holiday

Wed. Dec. 25 ~ Christmas Day
* Civil Rights Day will be celebrated as a floating holiday when defined as such in CBA * Only MAPS CBA

Maintenance tip of the month from Fleet Maintenance: Washing your vehicles in the winter is maintenance just like checking your oil. Wash your vehicle once every two weeks to remove the salt which will minimize the corrosion. This frequency will wash off any salt put down to spot treat bridges and sections of streets when they become slippery. Additionally you should wash your vehicle once the pavement dries after every major storm to

remove the road salt that was placed during the snow removal process.

Do you have a library card yet? As a city employee you are eligible for a free library card at your Manchester libraries. The library can:

- offer you assistance with your e-reader and has free e-books you can borrow from home offer research information via our website right from home (great for all those with children and last minute projects!);
- provide discounted museum passes to museums in New Hampshire and Massachusetts;

- a go to place for tax forms if you want an early jump on your refund;
 - host book discussions in the evening and at lunchtime;
 - host children's programs and story times
 - host historical lectures such as "The Ledge" with Ed Brouder that will share information about the quarry that was once at Derryfield Park.
- Winterfest 2013:** OYS is preparing for Winterfest 2013 which offers low and no-cost activities for city youth during winter break. For more details contact Dorothy Krasner at 624-6470.



WELLNESS COMMITTEE

The Wellness Committee is comprised of 14 representatives from City Departments. The group Mission Statement is to "Promote Health & Wellness of City employees through departmental collaboration." The group encourages personal health & well being through educational opportunities, wellness activities and self improvement guidelines. The Committee's current goal

is to provide monthly preventive care tips to reduce the development of chronic diseases like diabetes and heart disease (see sidebar). The Committee also works to promote the COMPASS Smart Shopper program. COMPASS is a free, voluntary service offered to city employees that provides cost information for area healthcare facilities. By using a more cost-effective

facility the city can avoid higher claims and you will receive a monetary incentive. To learn more visit: compassmartshopper.com For more information about the committee visit the Wellness tab on the Manchester Human Resources website or contact the group at Wellness-Committee@manchesternh.gov.

Wellness Tip Of the Month:
Exercising 1/2 hour each day will reduce your risk of type 2 diabetes and heart disease

2013 GRADUATION DATES
SAT, JUNE 15, 2013
9:00AM: WEST HIGH SCHOOL
1:00PM: MEMORIAL HIGH SCHOOL
5:00PM: CENTRAL HIGH SCHOOL

COMMUNITY PARTNER: COFFEE FOR A CAUSE
A special thanks to Gus Scrivanos of NGP Management who owns several of the Dunkin' Donuts Franchises across the city. Recently Mr. Scrivanos through his corporation donated \$10,000 each to the Manchester School District to be used towards building the Virtual Learning Academy Labs (VLAC) at Central and Memorial. Mr. Scrivanos also donated \$7,500 each to the New Horizons for New Hampshire Shelter and the New Hampshire Food Bank. Thanks so much to Mr. Scrivanos and his Dunkin' Donuts family here in Manchester for being a great community partner!

WELLNESS COMMITTEE FEBRUARY ACTIVITY:
The committee is hosting a FREE Eastern Mountain Sports Snowshoe Demonstration on Sunday, February 10th @ The Derryfield Country Club (625 Mammoth Road) from 10:00am to 2:00pm. City Employees that attend will be entered into a raffle for a \$50 EMS gift card. Free Hot Cocoa available.



Top photos: (from R to L) DPW 2nd Floor Village Ares; DPW Work Stations, DPW reception Ares **Bottom Photos:** (from R to L) MPD Locker Room, MPD Range, Fleet Maintenance Facility

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NCUA REAL HOME LENDER

Thank You!
A very big THANKS to MembersFirst Credit Union for underwriting the printing cost of this newsletter! Look for information every month from MembersFirst!

CONT: MESSAGE FROM THE MAYOR (CONTINUED FROM PAGE 1)

newsletter. From now until the submission deadline (Tuesday, February 12th) submit your suggestion for a name. Courtesy of *Ignite* the lucky winner will receive a \$25 gift certificate. Here in the Mayor's Office we are anxiously awaiting the creativity of city staff. If you want to see something featured in this newsletter or have an idea for a story let us know. Give us a call at 624-6500 or e-mail us at mayor@manchesternh.gov. In closing I would like to thank everyone for all you do to make the city of Manchester a better place!

Warm Regards,
Sed Gatoas

P.S. This newsletter can also be found on-line at cityview

EMPLOYEE EVENTS COMMITTEE UPDATE:
SAT, FEB. 2:
4:10PM—5:30PM
JFK COLISEUM (THIS EVENT IS FREE, \$5 RENTALS AVAILABLE.)
HOT COCOA AND COFFEE PROVIDED.

IF YOU HAVE AN IDEA FOR THE NEWSLETTER PLEASE SUBMIT TO:
MAYOR@MANCHESTER.NH.GOV