

## AGENDA

### COMMITTEE ON BILLS ON SECOND READING

**March 05, 2013**  
**Aldermen Craig, O'Neil,**  
**Arnold, Corriveau, Osborne**

**6:30 p.m.**  
**Aldermanic Chambers**  
**City Hall (3<sup>rd</sup> Floor)**

1. Chairman Craig calls the meeting to order.

2. The Clerk calls the roll.

3. Ordinance Amendment:

"Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by not allowing residents to park on Elm Street."

**If the Committee so desires, a motion would be in order that the Ordinance Amendment ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.**

4. Ordinance Amendment:

"Amending Section 33.080 (A) Military Service of the Code of Ordinances of the City of Manchester by increasing the number of paid military leave days from ten to twenty days and deleting 33.080 (A)(1) related to attendance at military funerals."

**If the Committee so desires, a motion would be in order that the Ordinance Amendment ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration.**

5. If there is no further business, a motion is order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Twelve*

## AN ORDINANCE

“Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by not allowing residents to park on Elm Street.”

*Page 1 of 1*

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (----) and inserting new as **bolded (bold)**. Sections of the following chapters that remain unchanged appear in regular type.

§ 70.55 RESIDENTIAL PERMIT PARKING.

*(D) Residential Parking Permit Zones*

(2) Residential Parking Permit Zone #2.

(a) Area bounded by Merrimack Street on the north, Auburn Street on the south, Union Street on the east, and on the west by Chestnut Street, Lake Avenue, and Pine Street in the manner they form the western boundary of the R-4 Zoning District pursuant to the Zoning Map of the City of Manchester, NH. Union Street shall not be included in the program.

(b) Area bounded by Amherst Street on the south, Blodget Street (from Elm Street to Union Street) on the north, Union Street on the east, Chestnut Street to Orange Street, then westerly on Orange Street to Elm Street and then continuing northerly on Elm Street to Blodget Street on the west. Union Street and Elm Street shall not be included in the program. Residents within permit zone #2 on Amherst Street must park on Concord Street or northerly in the zone.

(c) Area bounded by Elm Street on the east, Canal Street on the west, Granite Street on the north and West Auburn Street on the south. **Parking on Elm Street** shall not be included in the program.

- II. This ordinance shall take effect upon its passage.

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety, Health and Traffic respectfully recommends, after due and careful consideration, that the communication from the Parking Manager requesting that City Ordinance section 70.55 (D) (2) (c) Residential Parking Permit Zone #2 be amended by not allowing residents to park on Elm Street be approved and forwarded to the Committee on Bills on Second Reading for technical review.

*(Unanimous vote)*

Respectfully submitted,



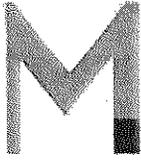
Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held January 15, 2013, on a motion of Alderman O'Neil, duly seconded by Alderman Roy, the report of the Committee was accepted and its recommendations adopted.



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City Clerk



## City of Manchester Parking Division

Denise Boutilier  
Parking Manager  
[dboutilier@manchesternh.gov](mailto:dboutilier@manchesternh.gov)

November 30, 2012

Thomas Katsiantonis, Chairman  
Committee on Public Safety, Health and Traffic  
1 City Hall Plaza  
Manchester, NH 03101

Dear Chairman Katsiantonis:

Attached please find the ordinance for Residential parking permits. On May 17, 2011, the BMA approved a request to add the "Gaslight District" area to Zone 2.

The intent of the ordinance was to allow residents at 555 Elm St. a residential permit for the area as stated in the ordinance, but not allow residents to park on Elm St.

Request to amend language as follows:

Section 70.55 (D)(2)( c ):

Area bounded by Elm St. on the east, Canal St. on the west, Granite St. on the north and West Auburn St. on the south. ~~Elm St. shall not be included in the program. Parking on Elm St. shall not be included in the program.~~

Your consideration in this matter is greatly appreciated.

Sincerely,

Denise Boutilier  
Parking Manager

25 Vine Street, Manchester, New Hampshire 03101  
Telephone: 603-624-6580 Fax: 603-665-6623  
Web: [www.manchesternh.gov](http://www.manchesternh.gov)

**Boutilier, Denise**

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**From:** Boutilier, Denise  
**Sent:** Thursday, November 29, 2012 3:04 PM  
**To:** Freeman, Heather  
**Cc:** Katsiantonis, Thomas; Sanders, William; Long, Patrick; Robinson, Dale  
**Subject:** Traffic Committee agenda - Residential permits Zone 2 - Gaslight District - amendment to language  
**Attachments:** PARK Ord SOL.pdf

**Heather –**

**Attached please find the ordinance for Residential parking permits. On May 17, 2011, The BMA approved a request to add the "Gaslight District" area to Zone 2.**

**Section 70.55 (D)(2)(c) :**

**Area bounded by Elm Street on the east, Canal Street on the west, Granite Street on the north and West Auburn Street on the south.  
Elm Street shall not be included in the program.**

**The language should read:**

**Area bounded by Elm Street on the east, Canal Street on the west, Granite Street on the north and West Auburn Street on the south.  
Parking on Elm Street shall not be included in the program.**

**The intent of the ordinance was to allow residents at 555 Elm St. residential permits for the area as stated in the ordinance, but not allow residents to park on Elm St.**

**Thanks,**

**d**

Denise Boutilier  
Parking Manager  
City of Manchester, Parking Division  
25 Vine St.  
Manchester, NH 03101  
603-624-6580  
603-624-6585  
[dboutilier@manchesternh.gov](mailto:dboutilier@manchesternh.gov)

11/29/2012

*Matthew Normand  
City Clerk*



*Heather Freeman  
Assistant City Clerk*

*JoAnn Ferruolo  
Assistant City Clerk*

**CITY OF MANCHESTER**  
*Office of the City Clerk*

**MEMORANDUM**

To: Denise Boutilier  
Interim Parking Manager

From: Matthew Normand  
City Clerk 

Date: September 8, 2011

Re: Ordinance Adopted

Please be advised that the enclosed ordinance was adopted by the Board of Mayor and Aldermen on September 6, 2011, as follows:

“Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by adding a new subsection (c) expanding the zone to include the Gaslight District.”

Enclosure

pc: Thomas Clark, City Solicitor

# AN ORDINANCE

“Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by adding a new subsection (c) expanding the zone to include the Gaslight District.”

Page 1 of 2

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (-----) and inserting new as **bolded (bold)**. Sections of the following chapters that remain unchanged appear in regular type.

§ 70.55 RESIDENTIAL PERMIT PARKING.

*(D) Residential Parking Permit Zones*

*(2) Residential Parking Permit Zone #2.*

*(a) Area bounded by Merrimack Street on the north, Auburn Street on the south, Union Street on the east, and on the west by Chestnut Street, Lake Avenue, and Pine Street in the manner they form the western boundary of the R-4 Zoning District pursuant to the Zoning Map of the City of Manchester, NH. Union Street shall not be included in the program.*

*(b) Area bounded by Amherst Street on the south, Blodget Street (from Elm Street to Union Street) on the north, Union Street on the east, Chestnut Street to Orange Street, then westerly on Orange Street to Elm Street and then continuing northerly on Elm Street to Blodget Street on the west. Union Street and Elm Street shall not be included in the program. Residents within permit zone #2 on Amherst Street must park on Concord Street or northerly in the zone.*

*(c) Area bounded by Elm Street on the east, Canal Street on the west, Granite Street on the north and West Auburn Street on the south. Elm Street shall not be included in the program.*

- II. This ordinance shall take effect upon its passage.

September 6, 2011. In Board of Mayor and Aldermen. Passed to be Ordained.

To the Board of Mayor and Aldermen of the City of Manchester:

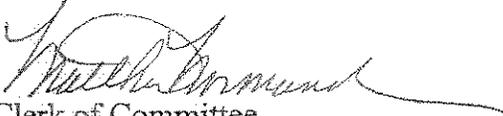
The Committee on Accounts, Enrollment and Revenue Administration respectfully recommends, after due and careful consideration, that  
Ordinance:

“Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by adding a new subsection (c) expanding the zone to include the Gaslight District.”

is properly enrolled.

*(Unanimous vote with the exception of Aldermen DeVries and Roy who were absent.)*

Respectfully submitted,

  
Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held September 6, 2011, on a motion of Alderman Craig, duly seconded by Alderman Ludwig, the report of the Committee was accepted and its recommendations adopted.

  
City Clerk

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance Amendment:

“Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by adding a new subsection (c) expanding the zone to include the Gaslight District.”

ought to pass and be referred to the Committee on Accounts, Enrollment and Revenue Administration for enrollment.

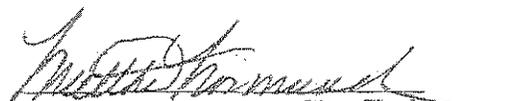
*(Unanimous vote conducted via phone poll on July 18, 2011.)*

Respectfully submitted,



Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held August 2, 2011, on a motion of Alderman O’Neil, duly seconded by Alderman DeVries, the report of the Committee was accepted and its recommendations adopted.



City Clerk

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety, Health and Traffic respectfully advises, after due and careful consideration, that it has approved ordinance:

“Amending Section 70.55 (D)(2) Residential Parking Permit Zone #2 by adding a new subsection (c) expanding the zone to include the Gaslight District.”

and recommends same be referred to the Committee on Bills on Second Reading for technical review.

*(Unanimous vote)*

Respectfully submitted,



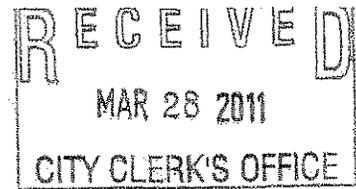
Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held May 17, 2011, on a motion of Alderman O’Neil, duly seconded by Alderman Arnold, the report of the Committee was accepted and its recommendations adopted.



City Clerk

**CITY OF MANCHESTER**  
**PARKING DIVISION**



Brandy Stanley  
Parking Manager  
bstanley@manchesternh.gov

March 28, 2011

Chairman Jim Roy  
Committee on Public Safety & Traffic  
1 City Hall Plaza  
Manchester, NH 03101

Re: Ordinance amendment expanding residential parking zone 2

Dear Chairman Roy:

Attached please find an amendment to ordinance 70.55: Residential Permit Parking. I was contacted by a representative of the developer working on 555 Elm Street. This building is being developed to include 16 residential units along with some street level retail, and they will begin renting apartments within the next 2 months. This area of downtown is not currently included in the city's residential parking permit program.

The ordinance amendment expands residential permit zone 2 to include the "gaslight district." Please note that the area specifically prohibits parking using residential permits on Elm Street.

Should the committee approve, we respectfully request that the ordinance be reported to the full board as soon as possible in order to move the process along more quickly.

Please do not hesitate to contact me should you have any questions.

Sincerely,

Brandy Stanley  
Parking Manager  
City of Manchester

CC: William Sanders

*City of Manchester*  
*New Hampshire*

*In the year Two Thousand and Thirteen*

**AN ORDINANCE**

“Amending Section 33.080(A) Military Service of the Code of Ordinances of the City of Manchester by increasing the number of paid military leave days from ten to twenty days and deleting 33.080(A)(1) related to attendance at military funerals.”

- I. Amend Section 33.080 of the Code of Ordinances by deleting language stricken (--) and inserting new language as bolded (**bold**).

§ 33.080 MILITARY SERVICE.

(A) Any employee who holds a position that is expected to continue indefinitely or for a significant period of time or official of the city who is a member of the National Guard or of a reserve component of the armed forces of the United States shall be entitled to military leave when such duty is in conflict with the employee's or official's regular work schedule. Employees and officials who are eligible for paid time off shall be entitled to ~~ten~~ **twenty** days of paid military leave per training year (October 1 to September 30) to engage in temporary active duty **or to attend military funerals** when such duty is in conflict with the employee's or official's work schedule.

~~(1) In addition to the ten paid military days for training each training year (October 1 to September 30), said employees shall be eligible for five additional paid military days to attend military funerals as assigned by the military.~~

- II. This ordinance shall take effect upon passage.

**To the Board of Mayor and Aldermen of the City of Manchester:**

The Committee on Human Resources/Insurance respectfully recommends, after due and careful consideration, that the ordinance related to military leave for employees, submitted by the Chief of Police, be approved and forwarded to the Committee on Bills on Second Reading for technical review.

*(Unanimous vote)*

Respectfully submitted,



Clerk of Committee

**At a meeting of the Board of Mayor and Aldermen held February 19, 2013, on a motion of Alderman O'Neil, duly seconded by Alderman Ludwig, the report of the Committee was accepted and its recommendations adopted.**



City Clerk

Jane Gile  
Human Resources Director



RECEIVED: 1/28/13  
CITY CLERK'S OFFICE

CITY OF MANCHESTER  
Human Resources Department

January 28, 2013

William Shea, Chair  
Human Resources and Insurance Committee  
One City Hall Plaza, Manchester, NH 03101

*RE: Military Leave*

At the last meeting of HRIC in January, Chief Mara presented a request to change in the number of days that employees, who are enlisted in the National Guard or Military Reserves, are provided per training year to engage in temporary active duty when the duty is in conflict with the employee's regular work schedule.

Before making its decision, the Committee requested information from the HR Director regarding the number of employees who were affected by this proposal. I have attached information for the last training year (October 2011 to September 2012) to highlight not only the number of employees, but also the quantity of the time taken.

In a nutshell, 13 employees used military leave in federal fiscal year 12 for a total of 990.80 hours at a cost of \$28,204.12. The breakout is as follows: EPD (Dept 27) – 1 employee (5 days); Fire (Dept 30) – 1 employee (16 days); Police (Dept 33) – 11 employees (9 have maxed the 10 days), 1 (11 days), 1 (1 day).

As stated at the Committee level the chief's proposal does not apply to employees called up to active duty, only to those who are engaged in military training activities while still actively employed by the City of Manchester.

Sincerely,

Jane E. Gile  
Human Resources Director

### Military Leave Paid Military Year - October 1, 2011-September 30, 2012

Dept #	Hours Type Code	Hours Quantity	Hours Amount	Hours Date	Check Date
27	M1	8.000	\$231.84	4/16/2012	4/26/2012
	M1	8.000	\$231.84	4/17/2012	4/26/2012
	M1	8.000	\$231.84	4/18/2012	4/26/2012
	M1	8.000	\$231.84	4/19/2012	4/26/2012
	M1	8.000	\$231.84	4/20/2012	4/26/2012
		<b>40.000</b>	<b>\$1,159.20</b>		
		<b>40.000</b>	<b>\$1,159.20</b>		
30	M1	8.400	\$216.22	10/17/2011	10/27/2011
	M1	8.400	\$216.22	10/18/2011	10/27/2011
	M1	8.400	\$216.22	10/19/2011	10/27/2011
	M1	8.400	\$216.22	10/20/2011	10/27/2011
	M1	8.400	\$216.22	10/21/2011	10/27/2011
	M1	8.400	\$221.59	9/8/2012	9/13/2012
	M1	8.400	\$221.59	9/10/2012	9/20/2012
	M1	8.400	\$221.59	9/11/2012	9/20/2012
	M1	8.400	\$221.59	9/12/2012	9/20/2012
	M1	8.400	\$221.59	9/13/2012	9/20/2012
	M1	8.400	\$221.59	9/14/2012	9/20/2012
	M1	8.400	\$235.37	9/17/2012	9/27/2012
	M1	8.400	\$235.37	9/18/2012	9/27/2012
	M1	8.400	\$235.37	9/19/2012	9/27/2012
	M1	8.400	\$235.37	9/20/2012	9/27/2012
	M1	8.400	\$235.37	9/21/2012	9/27/2012
		<b>142.800</b>	<b>\$3,809.08</b>		
		<b>142.800</b>	<b>\$3,809.08</b>		
33	M1	8.000	\$249.04	10/1/2011	10/6/2011
	M1	8.000	\$249.04	11/6/2011	12/1/2011
	M1	8.000	\$249.04	12/11/2011	12/22/2011
	M1	8.000	\$249.04	2/4/2012	2/9/2012
	M1	8.000	\$249.04	2/5/2012	2/16/2012
	M1	8.000	\$249.04	4/15/2012	4/26/2012
	M1	8.000	\$249.04	6/2/2012	6/7/2012
	M1	8.000	\$255.28	8/1/2012	8/9/2012
	M1	8.000	\$255.28	8/2/2012	8/9/2012
	M1	8.000	\$255.28	8/5/2012	8/16/2012

### Military Leave Paid Military Year - October 1, 2011-September 30, 2012

Dept #	Hours Type Code	Hours Quantity	Hours Amount	Hours Date	Check Date
		80.000	\$2,509.12		
	M1	8.000	\$190.88	10/15/2011	10/20/2011
	M1	8.000	\$196.56	12/10/2011	12/15/2011
	M1	8.000	\$196.56	1/7/2012	1/12/2012
	M1	8.000	\$196.56	1/8/2012	1/19/2012
	M1	8.000	\$196.56	2/11/2012	2/16/2012
	M1	8.000	\$196.56	2/12/2012	2/23/2012
	M1	8.000	\$196.56	3/31/2012	4/5/2012
	M1	8.000	\$196.56	4/1/2012	4/12/2012
	M1	8.000	\$196.56	5/5/2012	5/10/2012
	M1	8.000	\$196.56	5/6/2012	5/17/2012
		80.000	\$1,959.92		
	M1	8.000	\$208.64	10/15/2011	10/20/2011
	M1	8.000	\$208.64	11/18/2011	11/23/2011
	M1	8.000	\$208.64	11/20/2011	12/1/2011
	M1	8.000	\$208.64	12/11/2011	12/22/2011
	M1	8.000	\$208.64	1/7/2012	1/12/2012
	M1	8.000	\$208.64	2/11/2012	2/16/2012
	M1	8.000	\$208.64	2/12/2012	2/23/2012
	M1	8.000	\$208.64	3/10/2012	3/15/2012
	M1	8.000	\$208.64	3/11/2012	3/22/2012
	M1	8.000	\$208.64	4/21/2012	4/26/2012
		80.000	\$2,086.40		
	M1	8.000	\$208.64	4/29/2012	5/10/2012
		8.000	\$208.64		
	M1	8.000	\$234.72	10/22/2011	10/27/2011
	M1	8.000	\$234.72	10/23/2011	11/3/2011
	M1	8.000	\$234.72	11/5/2011	11/10/2011
	M1	8.000	\$234.72	11/6/2011	12/1/2011
	M1	8.000	\$234.72	12/3/2011	12/8/2011
	M1	8.000	\$234.72	3/5/2012	3/15/2012
	M1	8.000	\$234.72	4/14/2012	4/19/2012
	M1	-8.000	(\$234.72)	4/14/2012	4/26/2012
	M1	8.000	\$234.72	6/2/2012	6/7/2012
	M1	8.000	\$234.72	6/3/2012	6/14/2012

### Military Leave Paid Military Year - October 1, 2011-September 30, 2012

Dept #	Hours Type Code	Hours Quantity	Hours Amount	Hours Date	Check Date
33...	M1	8.000	\$234.72	6/6/2012	6/14/2012
		<b>72.000</b>	<b>\$2,112.48</b>		
	M1	8.000	\$256.56	12/1/2011	12/15/2011
	M1	8.000	\$256.56	12/2/2011	12/15/2011
	M1	8.000	\$256.56	3/1/2012	3/8/2012
	M1	8.000	\$256.56	3/2/2012	3/8/2012
	M1	8.000	\$256.56	5/3/2012	5/10/2012
	M1	8.000	\$256.56	5/4/2012	5/10/2012
	M1	8.000	\$256.56	5/31/2012	6/8/2012
	M1	8.000	\$256.56	6/1/2012	6/8/2012
	M1	8.000	\$262.96	7/24/2012	8/2/2012
	M1	8.000	\$262.96	7/25/2012	8/2/2012
		<b>80.000</b>	<b>\$2,576.40</b>		
	M1	8.000	\$201.44	8/8/2012	8/16/2012
	M1	8.000	\$201.44	8/10/2012	8/16/2012
	M1	8.000	\$201.44	8/11/2012	8/16/2012
	M1	8.000	\$201.44	8/14/2012	8/23/2012
	M1	8.000	\$201.44	8/15/2012	8/23/2012
	M1	8.000	\$201.44	8/16/2012	8/23/2012
	M1	8.000	\$201.44	8/17/2012	8/23/2012
	M1	8.000	\$201.44	8/20/2012	8/30/2012
	M1	8.000	\$201.44	8/21/2012	8/30/2012
	M1	8.000	\$201.44	8/22/2012	8/30/2012
	M1	8.000	\$201.44	8/23/2012	8/30/2012
		<b>88.000</b>	<b>\$2,215.84</b>		
	M1	8.000	\$265.60	10/15/2011	10/20/2011
	M1	8.000	\$265.60	12/19/2011	12/29/2011
	M1	8.000	\$265.60	3/13/2012	3/22/2012
	M1	8.000	\$265.60	3/14/2012	3/22/2012
	M1	8.000	\$265.60	3/29/2012	4/5/2012
	M1	8.000	\$265.60	4/24/2012	5/3/2012
	M1	8.000	\$265.60	5/1/2012	5/10/2012
	M1	8.000	\$265.60	6/22/2012	6/28/2012
	M1	8.000	\$265.60	6/28/2012	7/5/2012
	M1	8.000	\$265.60	6/29/2012	7/5/2012

### Military Leave Paid Military Year - October 1, 2011-September 30, 2012

Dept #	Hours Type Code	Hours Quantity	Hours Amount	Hours Date	Check Date
		80.000	\$2,656.00		
	M1	8.000	\$196.56	10/22/2011	10/27/2011
	M1	8.000	\$196.56	11/7/2011	11/17/2011
	M1	8.000	\$196.56	11/9/2011	12/1/2011
	M1	8.000	\$196.56	12/2/2011	12/8/2011
	M1	8.000	\$196.56	12/3/2011	12/8/2011
	M1	8.000	\$202.40	3/5/2012	3/15/2012
	M1	8.000	\$202.40	4/16/2012	4/26/2012
	M1	8.000	\$202.40	4/28/2012	5/3/2012
	M1	8.000	\$202.40	6/21/2012	6/28/2012
	M1	8.000	\$207.44	8/3/2012	8/9/2012
		80.000	\$1,999.84		
	M1	8.000	\$314.32	11/17/2011	11/23/2011
	M1	8.000	\$314.32	11/18/2011	11/23/2011
	M1	8.000	\$314.32	2/8/2012	2/16/2012
	M1	8.000	\$314.32	2/9/2012	2/16/2012
	M1	8.000	\$314.32	2/10/2012	2/16/2012
	M1	8.000	\$314.32	2/13/2012	2/23/2012
	M1	8.000	\$314.32	2/14/2012	2/23/2012
	M1	8.000	\$314.32	2/15/2012	2/23/2012
	M1	8.000	\$314.32	2/16/2012	2/23/2012
	M1	8.000	\$314.32	2/17/2012	2/23/2012
		80.000	\$3,143.20		
		728.000	\$21,469.84		
50	M1	6.000	\$176.16	3/19/2012	3/29/2012
	M1	8.000	\$176.16	3/20/2012	3/29/2012
	M1	8.000	\$176.16	3/21/2012	3/29/2012
	M1	8.000	\$176.16	3/22/2012	3/29/2012
	M1	8.000	\$176.16	3/23/2012	3/29/2012
	M1	8.000	\$176.16	5/22/2012	5/31/2012
	M1	8.000	\$176.16	6/27/2012	7/5/2012
	M1	8.000	\$176.16	6/28/2012	7/5/2012
	M1	8.000	\$176.16	6/29/2012	7/5/2012
	M1	8.000	\$180.56	8/2/2012	8/9/2012

Date: 1/25/2013

**Military Leave Paid Military Year - October 1, 2011-September 30, 2012**

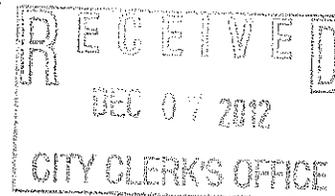
Dept #	Hours Type Code	Hours Quantity	Hours Amount	Hours Date	Check Date
		80.000	\$1,766.00		
		80.000	\$1,766.00		
		990.800	\$28,204.12		

*Chief of Police*  
David J. Mara  
*Assistant Chief*  
Gary T. Simmons



*Commission*  
Richard M. Bunker  
Woullard H. Lett  
William M. Clifford  
Eva Castillo-Turgeon  
Mark E. Roy

**CITY OF MANCHESTER**  
*Police Department*



December 4, 2012

Committee on Human Resources  
Chairman William Shea  
One City Hall Plaza  
Manchester, NH 03101

Dear Chairman Shea and Committee;

We would request to be placed on the agenda at the next committee meeting to discuss military leave for employees currently enlisted as National Guard or Military Reservist.

It had been brought to our attention by some of our guard and reservist that the number of days allotted for paid leave for military training was considerably less than the requirements of the military to attend mandatory training throughout the training year.

At my request, patrolman Alan Aldenberg who holds the rank of Lieutenant Colonel with the National Guard drafted a letter concerning the number of days allotted by the city to attend training duties with their respective units. I have enclosed his letter which outlines the duties and responsibilities of today's members which has certainly changed considerably over the last several years.

Currently City Ordinance 33.080 provides for ten days of paid military leave per training year (October 1, to September 30) to engage in temporary active duty when such duty is in conflict with the employee's or officials work schedule.

In 2006 an amendment to the ordinance was created to read as follows; *In addition to the ten paid military days for training each training year (October 1 to September 30), said employees shall be eligible for five additional paid military days to attend funerals as assigned by the military.*

Conflict with an employee's duty is a regular concern of our guard and reservist given the unique schedule of police work.

With the additional commitments of today's military guard and reservist we believe our military personnel's concern has merit as it relates to those already committed to work for their current employer and then scheduled for military training.

Ralph Miller Public Safety Center  
351 Chestnut Street • Manchester, New Hampshire 03101 • (603) 668-8711 • FAX: (603) 668-8941  
E-mail: [ManchesterPD@manchesternh.gov](mailto:ManchesterPD@manchesternh.gov) • Website: [www.manchesterpd.com](http://www.manchesterpd.com)

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY



At this point the city offers 10 days per year for military training and 5 additional days restricted to attend military funerals as assigned by the military. We have checked with other agencies around the state and determined that many agencies offer 15 days of paid military leave, with different options for military funerals.

I would ask the committee to consider changing its current allotment of 10 days to 20 days and offer the following suggestions to an ordinance change (**in bold**);

33.080 (A) Any employee who holds a position that is expected to continue indefinitely or for a significant period of time or official of the city who is a member of the National Guard or of a reserve component of the armed forces of the United States shall be entitled to military leave when such duty is in conflict with the employee's or official's regular work schedule. Employees and officials who are eligible for paid time off shall be entitled to ten (**twenty**) days of paid military leave per training year (October 1 to September 30) to engage in temporary active duty **or to attend military funerals** as assigned by the military when such duty is in conflict with the employee's or official's work schedule.

**(REMOVE)** (1) In addition to the ten paid military days for training each training year (October 1 to September 30), said employees shall be eligible for five additional paid military days to attend military funerals as assigned by the military.

I look forward to discussing this at the next available committee meeting.

Sincerely,



David J. Mara  
Chief of Police

Chief of Police  
David J. Mara  
Assistant Chief  
Gary T. Simmons



Commission  
Richard M. Bunker  
Jerome B. Duval  
Woullard H. Lett  
William M. Clifford  
Eva Castillo-Turgeon

**CITY OF MANCHESTER**  
*Police Department*

7 November 2012

To: Chief David J. Mara  
From: Officer Allen D. Aldenberg  
Subject: Paid Military Leave

Sir:

The intent of this memorandum is to address the issue of paid military leave which is currently governed by city ordinance as opposed to being contractual. The current ordinance affords active members of the National Guard or the Reserves ten days of paid military leave from October 1 through September 30. On the surface such allocation may seem sufficient but I would caution anyone from taking this position and I offer that for a variety of reasons which I hope to articulate below.

It is very clear that the role of the National Guard and the Reserves has changed drastically since the events of 9/11. Since 9/11, the Army National Guard (ARNG) has had 487,856 Soldier mobilizations with many Soldiers deploying more than once. More than fifty percent of ARNG Soldiers are combat veterans and more than eighty percent joined the Army National Guard after 9/11. As I am sure you aware the National Guard is dual purposed in that they have both a state and federal mission. The incredible versatility of the National Guard enables its troops to respond to domestic emergencies, combat missions, counter drug efforts, reconstruction missions and more—all with equal speed, strength and efficiency. Whether the call is coming from the state governor or directly from the president of the United States, Guard and Reserve Soldiers are always ready and always there.

In order to truly understand the issue at hand I think it is important to have a working knowledge of what is required on a yearly basis by an active drilling member. At a minimum a member is required to complete 39 days a year and that is broken down by one weekend drill period per month (24 days) in addition to their annual training period which is for 15 days. Again, this is the bear minimum that is required. Keep in mind that the majority of units in today's operational tempo may begin their weekend drill on Friday and for my particular

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unit this happens at a minimum four times a year.

The above mentioned days does not take in account those times that a member may be called into a state active duty status per the Governor in support of their state mission and this includes but not limited to natural disasters, humanitarian assistance, and support to local, state, and federal law enforcement. Also, as a member progresses through his/her career their are military education requirements that are prerequisites for attaining promotion and other positions of greater responsibility. The majority of these military educational schools are generally two weeks in length and again is completed above and beyond their required drill periods.

The majority of our members currently work the standard four and two schedule. Add this variable to the current allocation of ten paid military days and the negative result is that many of us are forced to use vacation time, personal days, arrange swaps and in some instances take non-paid military leave in order to fulfill our military commitment. I am certain that you would agree that the above mentioned scenarios are not preferred.

It is my hope that the above summarizes the issue at hand and if the opportunity arises I would be more than willing to speak in person with the Board of Aldermen. Thank you for your attention to this matter and I look to a resolution that is favorable to all parties involved.

Sincerely,

Allen D. Aldenberg