



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

Budget Supplement

FY 2017 Budget Presentation

March 29, 2017

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City of Manchester, New Hampshire
FY2017 Budget Summary

	FY 2016 DRA Tax Rate		change- 2016 DRA tax rate vs 2017 Mayor's Budget		FY 2017 Mayor's Budget	
	Expenditures	Revenues	Expenditures	Revenues	Expenditures	Revenues
DEPARTMENTS						
ALDERMEN	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000	\$ -
ASSESSORS	609,277	785,000	(809)	(30,000)	608,477	755,000
CITY CLERK	994,701	2,568,687	(2,400)	(22,000)	992,301	2,546,687
ECONOMIC DEVELOPMENT OFFICE	140,000	10,000	(500)	-	139,500	10,000
CITY SOLICITOR	1,288,379	546,750	(900)	80,750	1,287,479	627,500
FINANCE DEPARTMENT	956,042	6,107,282	(800)	193,000	955,242	6,300,282
INFORMATION SYSTEMS	1,469,151	152,000	72,500	65,000	1,541,651	217,000
MAYOR	230,525	-	(150)	-	230,375	-
YOUTH SERVICES	595,714	-	(3,000)	-	592,714	-
HUMAN RESOURCES	709,910	4,000	68,800	2,000	778,710	6,000
PLANNING & COMMUNITY DEVELOPMENT	1,980,662	2,275,000	(3,000)	75,000	1,977,662	2,350,000
FACILITIES DIVISION	6,376,505	5,883,801	302,324	85,388	6,678,829	5,969,189
TAX COLLECTOR	494,283	18,304,811	(240)	731,984	494,043	19,036,795
FIRE DEPARTMENT	19,624,585	829,363	(20,000)	9,000	19,604,585	838,363
POLICE DEPARTMENT	21,949,760	262,100	(35,000)	172,000	21,914,760	434,100
POLICE DEPARTMENT - CHARGEBACKS	-	727,451	-	38,793	-	766,244
HEALTH DEPARTMENT - CITY	1,417,271	225,500	(3,500)	15,450	1,413,771	240,950
HEALTH DEPARTMENT - SCHOOL	1,396,051	2,145,023	-	92,640	1,396,051	2,237,663
HIGHWAY DEPARTMENT	16,905,081	5,391,404	(532,936)	(463,000)	16,372,145	4,928,404
WELFARE DEPARTMENT	1,028,240	18,000	(9,000)	(3,000)	1,019,240	15,000
PARKS & RECREATION	3,128,462	1,134,530	(20,000)	4,728	3,108,462	1,139,258
LIBRARY	2,004,662	-	(1,500)	-	2,003,162	-
SENIOR SERVICES	241,639	-	(150)	8,500	241,489	8,500
CENTRAL FLEET MANAGEMENT	3,164,824	125,000	(1,000)	5,000	3,163,824	130,000
SUB-TOTAL DEPARTMENTS:	\$ 86,775,724	\$ 47,495,702	\$ (191,252)	\$ 1,061,233	\$ 86,584,472	\$ 48,556,935
NON-DEPARTMENTAL ITEMS						
HEALTH INSURANCE	\$ 12,250,000	\$ -	\$ -	\$ -	\$ 12,250,000	\$ -
DENTAL INSURANCE	706,004	-	-	-	706,004	-
LIFE INSURANCE	72,101	-	-	-	72,101	-
DISABILITY INSURANCE	61,321	-	-	-	61,321	-
WORKERS' COMPENSATION - SALARY	684,000	-	-	-	684,000	-
WORKERS' COMPENSATION - MEDICAL	1,900,000	-	(280,000)	-	1,620,000	-
CASUALTY & GENERAL LIABILITY	647,131	-	-	-	647,131	-
FIRE RETIREMENT	5,074,398	-	-	-	5,074,398	-
POLICE RETIREMENT	4,614,192	-	-	-	4,614,192	-
CITY RETIREMENT	6,600,000	-	750,000	-	7,350,000	-
FICA	2,920,109	-	100,000	-	3,020,109	-
UNEMPLOYMENT	50,000	-	-	-	50,000	-
TUITION REIMBURSEMENT	50,000	-	-	-	50,000	-
SEVERANCE PAY	1,650,000	-	(150,000)	-	1,500,000	-
SUB-TOTAL BENEFITS:	37,279,256		420,000		37,699,256	
STREET LIGHTING	910,835	-	(70,835)	-	840,000	-
CONTINGENCY	648,528	-	(48,528)	-	600,000	-
CIVIC CONTRIBUTIONS	142,514	-	1,772	-	144,286	-
INTOWN SUMMER CONCERTS	18,000	-	-	-	18,000	-
SO NH PLANNING	69,107	-	-	-	69,107	-
MPTS	451,253	-	-	-	451,253	-
CASH CIP PROJECTS	330,000	-	11,036	-	341,036	-
EMPLOYEE MED SERVICES	40,000	-	-	-	40,000	-
MATURING DEBT	11,626,329	-	(250,000)	-	11,376,329	-
INT ON MATURING DEBT	5,675,319	-	-	-	5,675,319	-
SUB-TOTAL NON DEPARTMENTAL:	19,911,885		(356,555)		19,555,330	
TOTAL NON-DEPARTMENTAL ITEMS:	57,191,141		63,445		57,254,586	
GENERAL FUND GRAND TOTAL:	\$ 143,966,865	\$ 47,495,702	\$ (127,807)	\$ 1,061,233	\$ 143,839,058	\$ 48,556,935
TRANSIT SUBSIDY	\$ 1,153,560	\$ -	\$ 12,164	\$ -	\$ 1,165,724	\$ -
OVERLAY	641,277	-	99,723	-	741,000	-
VETERANS EXEMPTIONS	1,242,760	-	-	-	1,242,760	-
FUND BALANCE SURPLUS	-	990,397	-	50,103	-	1,040,500
GRAND TOTAL CITY:	\$ 147,004,462	\$ 48,486,099	\$ (15,920)	\$ 1,111,336	\$ 146,988,542	\$ 49,597,435
NET CITY APPROPRIATION	\$ 98,518,363		\$ (1,127,256)		\$ 97,391,107	
Tax Rate \$ - City	\$ 11.53		\$ (0.13)		\$ 11.40	
Percentage Change in Tax Rate			-1.13%			
GRAND TOTAL COUNTY TAX	\$ 11,069,900	\$ -	\$ -	\$ -	\$ 11,069,900	\$ -
Tax Rate \$ - County	\$ 1.29		\$ -		\$ 1.29	
Percentage Change in Tax Rate			0.00%			
SCHOOL DISTRICT	\$ 161,062,680	\$ 12,087,046	\$ 1,610,627	\$ (113,700)	\$ 162,673,307	\$ 11,973,346
SCHOOL FOOD & NUTRITION	5,796,000	5,796,000	-	-	5,796,000	5,796,000
STATE REVENUE	-	58,904,305	-	(1,399,525)	-	57,504,780
GRAND TOTAL SCHOOL DISTRICT:	\$ 166,858,680	\$ 76,787,351	\$ 1,610,627	\$ (1,513,225)	\$ 168,469,307	\$ 75,274,126
NET SCHOOL DISTRICT APPROPRIATION	\$ 90,071,329		\$ 3,123,852		\$ 93,195,181	
Tax Rate \$ - School District	\$ 10.62		\$ 0.37		\$ 10.99	
Percentage Change in Tax Rate			3.48%			
NET COMBINED CITY APPROPRIATION	\$ 324,933,042	\$ 125,273,450	\$ 1,594,707	\$ (401,889)	\$ 326,527,749	\$ 124,871,561
TOTAL PROPERTY TAXES	\$ 199,659,592		\$ 1,996,596		\$ 201,656,188	
Combined Tax Rate \$	\$ 23.44		\$ 0.24		\$ 23.68	
Percentage Change in Tax Revenue	0.00%		1.00%		1.00%	
State Education School Tax	\$ 19,963,219		\$ 0		\$ 19,963,219	
Assessed Valuation (thousands)	8,548,613.841		0.000		8,548,613.841	
Assessed Valuation less utilities (thousands)	8,251,127.641		0.000		8,251,127.641	

**Budget Overview
Fiscal Year 2017**

	Tax Cap (1% CPI)	<u>\$ 1,996,596</u>
School District:		
	Mayor's Increase in School Appropriation	\$ (1,610,627)
	Reduction in School Revenue	<u>\$ (1,513,225)</u>
Total School District		<u>\$ (3,123,852)</u>
Net Shortfall Before City		\$ (1,127,256)
	Net Reduction in City Appropriation	<u>\$ 1,127,256</u>



CITY OF MANCHESTER

Theodore L. Gatsas

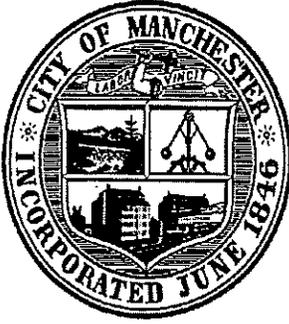
Mayor

Budget Supplement

Municipal Considerations:

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**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
(603) 624-6460
(603) 624-6549 Fax

M E M O R A N D U M

Date: March 15, 2016
To: Honorable Board of Mayor and Aldermen
From: William E. Sanders
RE: *FY 2016 Budget Projections*

Attached is the FY2016 General Fund expenditure and revenue forecast as of March 15, 2016 based on department head estimates. The current projected General Fund operating surplus for FY2016 is \$2,081,000. This estimated surplus is comprised of a revenue surplus of \$1,151,000 and an expenditure surplus of \$930,000. The forecasted expenditure surplus includes the \$392,000 balance in the contingency account. There were eight retirements through February 29, 2016 at a cost of \$306,000 compared with seventeen retirements at the same time a year ago. Departments are projecting an additional nineteen retirements over the remainder of the year.

Also attached is a departmental overtime report as of March 5, 2016.

Respectfully submitted,

William E. Sanders

Attachments

FY 2016 PROJECTIONS
Surplus / (Deficit)

Expenditures

<u>Department</u>	<u>Revenues</u>	<u>Expenditures</u>	
		<u>Current Forecast</u>	<u>B/(W) Previous Forecast</u>
ASSESSORS	\$ -	\$ -	\$ -
PLANNING & COMMUNITY DEVELOPMENT	\$ 200,000	\$ -	\$ -
CITY CLERK	\$ 15,000	\$ -	\$ -
ECONOMIC DEVELOPMENT OFFICE	\$ -	\$ -	\$ -
CITY SOLICITOR	\$ -	\$ 25,000	\$ -
FINANCE DEPARTMENT	\$ -	\$ -	\$ -
INFORMATION SYSTEMS	\$ -	\$ -	\$ -
MAYOR	\$ -	\$ -	\$ -
YOUTH SERVICES	\$ -	\$ -	\$ -
HUMAN RESOURCES	\$ -	\$ -	\$ -
TAX COLLECTOR	\$ 950,000	\$ -	\$ -
FIRE DEPARTMENT	\$ -	\$ (65,000)	\$ 63,000
PARKS & RECREATION	\$ -	\$ -	\$ -
POLICE DEPARTMENT	\$ (16,000)	\$ (135,000)	\$ 40,000
HEALTH DEPARTMENT - CITY	\$ -	\$ 70,000	\$ 8,000
HEALTH DEPARTMENT - SCHOOL	\$ -	\$ 33,000	\$ -
HIGHWAY DEPARTMENT	\$ (160,000)	\$ 300,000	\$ 32,000
FACILITIES DIVISION	\$ 150,000	\$ (125,000)	\$ -
WELFARE DEPARTMENT	\$ -	\$ -	\$ 10,000
LIBRARY	\$ -	\$ -	\$ -
SENIOR SERVICES	\$ -	\$ -	\$ -
CENTRAL FLEET MANAGEMENT	\$ 12,000	\$ -	\$ -
<u>Total</u>	<u>\$ 1,151,000</u>	<u>\$ 103,000</u>	<u>\$ 153,000</u>
<u>Non-Departmentals</u>			
DEBT SERVICE		\$ 250,000	\$ -
CONTINGENCY		\$ 392,000	\$ -
SEVERANCE		\$ 475,000	\$ 50,000
PENSION & SOCIAL SECURITY (CONTRACTS)		\$ (150,000)	\$ -
CITY RETIREMENT		\$ (140,000)	\$ (140,000)
<u>Total Non-Departmentals</u>		<u>\$ 827,000</u>	<u>\$ (90,000)</u>
<u>Grand Total</u>	<u>\$1,151,000</u>	<u>\$ 930,000</u>	<u>\$ 63,000</u>
Net Surplus		<u>\$ 2,081,000</u>	<u>\$ 192,000</u>

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**General Fund Overtime Salary Actual obligations vs revised budget
Through Week Ending March 5, 2016**

Segment 3 Description	2016 Revised Budget	Obligations	Unobligated Balance
City Clerk's Office	10,000	4,186	5,814
Information Systems	0	683	(683)
Facilities Division	50,954	48,950	2,004
Central Fleet Management	112,000	97,208	14,792
Fire Department	1,096,400	809,518	286,882
Police Department	976,419	1,207,323	(230,904)
Health Department	1,822	141	1,681
Health - School Health Program	0	17	(17)
Highway Department	1,063,751	573,473	490,278
Parks, Recreation & Cemeteries	157,274	83,698	73,576
	3,468,620	2,825,196	643,424

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Date: 3/14/2016



**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
(603) 624-6460
(603) 624-6549 Fax

M E M O R A N D U M

Date: March 29, 2016
To: Mayor Gatsas
From: William E. Sanders 
RE: *FY 2016 Health Insurance Costs*

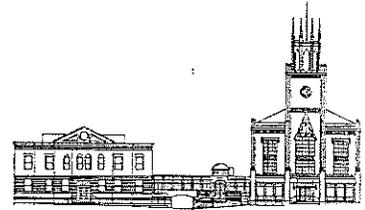
This letter serves to summarize our current estimates for health care costs for fiscal 2016. The fiscal 2016 health insurance budget is \$12,250,000. Spending for the eight months ended February 29, 2016 amounted to \$7 million or an average of \$900,000 per month. Assuming health care costs approximate \$1 million per month for the remaining 4 months of fiscal 2016 the surplus in the health line item will be approximately \$800,000 - \$900,000. Under City ordinance this surplus is to be transferred to the health insurance reserve account until the reserve equals 25% of the health care budget or \$3.1 million. The health care reserve currently has a balance of \$1,590,000.

Restoring the Health Insurance Reserve Account should be a priority for this budget cycle and I recommend transferring the FY16 health care surplus in accordance with the City ordinance.



CITY OF MANCHESTER Board of Assessors

One City Hall Plaza, West Wing
Manchester, New Hampshire 03101
Tel: (603) 624-6520 – Fax: (603) 628-6288
Email: assessors@ci.manchester.nh.us
Web: www.ManchesterNH.Gov



Robert J. Gagne, Chairman
W. Michael Hurley
(Vacant)

Lisa Turner
Assistant to Assessors

To: Mayor Gatsas
From: Board of Assessors
Date: February 12, 2016
Re: FY2017 Revenue, Overlay Account and Tax Base Projections

Dear Mayor Gatsas:

Below you will find our estimates for FY2017 revenue, overlay and tax base projections.

Revenue

Actual FY2016 revenues are short of projections by \$30,300 (Budget = \$785,000; Actual to date = \$754,700). The decrease is attributed to lower than expected PILOT payments. PILOT revenue is roughly 95% of our total revenue. Non-PILOT revenue changes will not have a measurable impact on FY2016 projections. Our total revenue projection for FY2017 is \$755,000.

Overlay Account

We are conducting a City wide statistical revaluation of all properties for tax year 2016 (FY2017). Normally we anticipate a spike in abatement activity for a revaluation year. While we expect our exposure for the 2016 property tax year (FY2017) will be greater than last year, we do not expect a spike on the order of that experienced during the last two revaluation years (2011 overlay was \$2,000,000. 2006 overlay was \$3,200,000.). The general level of assessment for the most recent year was 97.1% and we therefore do not expect significant changes in value or shifts in the tax burden. Our projected FY2017 overlay requirement is \$741,000.

Tax Base

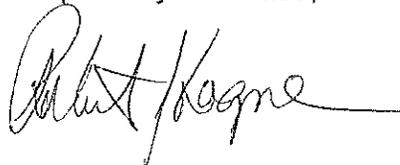
There are three components that we consider when estimating the net change in the tax base: 1.) Value added due to subdivisions, new construction and additions (pick-ups);

2.) Net changes in exemption amounts; 3.) Value lost due to lot mergers, abatements or other assessment reductions.

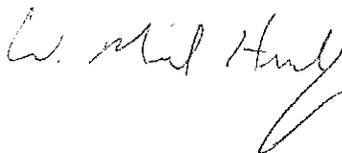
- Staff appraisers are in the early stages of pick-up work on new construction and additions. As stated earlier, the City is undergoing a revaluation this year. It is difficult to project the change to the tax base attributed to new construction and permit additions versus overall changes in market value. Given that the 2015 (FY 2016) general level of assessment was 97.1%, a roughly 4% improvement from 2014 (101%), we expect a 3% to 5% increase in the tax base.
- Last year our office completed requalification reviews on roughly 560 disabled exemptions due to the new limits adopted by the BMA for the 2015 tax year. Only routine reviews, new applications and deletions are expected this year. No net impact in the tax base is expected.
- The abatement filing period closes on Tuesday March 1, 2016. The volume of abatement requests thus far appear to be less than last year. Because we are conducting a city wide revaluation this year, abatements processed for last year will have an insignificant effect on the tax base.

We remain available to answer any questions.

Respectfully submitted,



Robert J. Gagne



W. Michael Hurley

City of Manchester
General Fund Reserve Balances

	6/30/2015	6/30/2014	6/30/2013	6/30/2012	6/30/2011	6/30/2010
Health Insurance Reserve	\$ 1,590,193	\$ 338,180	\$ 1,599,531	\$ 2,274,674	\$ 2,956,674	\$ 3,712,762
General Liability / Casualty Reserve	\$ 707,222	\$ 707,222	\$ 620,393	\$ 479,820	\$ 334,820	\$ 254,697
Workers Compensation Reserve	\$ 1,602,649	\$ 1,128,660	\$ 1,618,788	\$ 1,954,897	\$ 1,127,897	\$ 1,301,705
Special Revenue Reserve (Economic Development)	\$ 5,079,091	\$ 3,808,877	\$ 3,424,880	\$ 3,472,347	\$ 4,698,568	\$ 7,241,456
Revenue Stabilization Reserve (Rainy Day Fund)	\$ 9,429,904	\$ 8,439,507	\$ 8,439,507	\$ 8,439,507	\$ 8,439,507	\$ 7,392,652
Total General Fund Reserves	\$ 18,409,058	\$ 14,422,445	\$ 15,703,099	\$ 16,621,244	\$ 17,557,465	\$ 19,903,272

Proposed Ordinance

Winter Weather Reserve Account

There is hereby established within the general fund a winter weather reserve account. At the close of each fiscal year, the general fund annual budget surplus, if any, for winter weather operations which includes overtime and salt, as determined by the Director of Public Works and the Finance Officer, shall be transferred by the Finance Officer to a special nonlapsing account. This reserve shall only be utilized to cover a shortfall in the general fund budget from winter weather operations. The reserve balance shall not exceed 50% of the annual budget for winter weather operations. The Finance Officer is hereby directed to establish the winter weather reserve account in which to transfer funds from any general fund undesignated fund balance.

March 24, 2016

Transfer of Recreation Fund to General Fund
FY2017 General Fund Impact

Recreation Fund Budget:	
Revenues	\$ 1,913,052
Operating Expenses	<u>1,161,647</u>
	751,405
Solicitor's Office:	
Audit Fee Allocation to Enterprise	8,000
Non-Departmental:	
Benefits (Pension/Health)	303,370
Casualty /Gen Liab Ins	21,211
Debt Service	<u>660,997</u>
	985,578
General Fund Shortfall	<u><u>(242,173)</u></u>

The Department of Public Works will cover this FY17 shortfall with savings in other line items. As a result, the transfer of appropriation to the Parks general fund budget for FY17 will be \$919,474. The remaining \$242,173 will be transferred from the FY17 Highway budget.



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

Budget Supplement

Manchester School District Considerations:

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BUDGET SUMMARY
 FY17 GENERAL FUND
 TAX CAP INCREASE
 SCHOOL YEAR 2016-2017

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EXPENDITURES		REVENUES	
Salaries	\$ 84,042,913	Tuition-Operating	\$ 4,309,472
Employee Benefits	38,294,179	Tuition-Capital Costs	791,798
Tuition and Staff Development	266,000	Student Activities	45,000
Professional and Technical Services	3,079,831	Interest Income Operations	135,968
Repairs and Maintenance	704,201	Impact Fees	125,000
Rental of Land and Buildings	42,674	Indirect Cost	270,389
Rental of Equipment	96,955	Other Local Sources	30,000
Transportation • Regular Education	2,680,626	School Building Aid	2,740,961
Transportation • Student Services	2,718,841	Area Vocational School	674,164
Insurance	361,889	Catastrophic Aid	615,892
Telephone	69,376	ROTC	82,979
Postage	45,848	Medicaid	1,545,000
Advertising	6,000	Fiscal Year 2016 Surplus	500,000
Printing & Binding	45,000		
Tuition	6,018,857	Subtotal	11,866,623
Travel	22,749		
General Supplies	775,000		
Utilities	1,996,655		
Books and Information Resources	419,316		
Equipment	340,430	Adequate Education Aid	57,504,780
Furniture & Fixtures	5,000		
Dues and Fees	150,198		
City Services	9,489,724		
Graduation	12,000	State Tax (raised locally and retained locally)	19,949,783
Community Partnerships	191,000	Local Tax	73,352,121
Debt Service	13,304,477	Total Taxes	93,301,904
Reduction Needed to meet Tax Cap	(2,506,432)		
Total Expenditures	\$ 162,673,307	Total Revenues	\$ 162,673,307

BUDGET SUMMARY
 FY17 GENERAL FUND
 SUPERINTENDENT'S BUDGET
 SCHOOL YEAR 2016-2017

EXPENDITURES		REVENUES	
Salaries	\$ 84,042,913	Tuition-Operating	\$ 4,309,472
Employee Benefits	38,294,179	Tuition-Capital Costs	791,798
Tuition and Staff Development	266,000	Student Activities	45,000
Professional and Technical Services	3,079,831	Interest Income Operations	135,968
Repairs and Maintenance	704,201	Impact Fees	125,000
Rental of Land and Buildings	42,674	Indirect Cost	270,389
Rental of Equipment	96,955	Other Local Sources	30,000
Transportation • Regular Education	2,680,626	School Building Aid	2,740,961
Transportation • Student Services	2,718,841	Area Vocational School	674,164
Insurance	361,889	Catastrophic Aid	615,892
Telephone	69,376	ROTC	82,979
Postage	45,848	Medicaid	1,545,000
Advertising	6,000	Fiscal Year 2016 Surplus	500,000
Printing & Binding	45,000		
Tuition	6,018,857	Subtotal	11,866,623
Travel	22,749		
General Supplies	775,000		
Utilities	1,996,655		
Books and Information Resources	419,316		
Equipment	340,430	Adequate Education Aid	57,504,780
Furniture & Fixtures	5,000		
Dues and Fees	150,198		
City Services	9,489,724		
Graduation	12,000	State Tax (raised locally and retained locally)	19,949,783
Community Partnerships	191,000	Local Tax	75,858,553
Debt Service	13,304,477	Total Taxes	95,808,336
Total Expenditures	\$ 165,179,739	Total Revenues	\$ 165,179,739

MANCHESTER SCHOOL DISTRICT
EXPENDABLE TRUST FUNDS

	FY15 Balance	FY16 Projection Transfer	FY16 Projection Balance
Health Care	2,178,734	(1,000,000)	1,178,734
Special Education	1,126,655	(1,120,000)	6,655
Maintenance & Repairs	145,393	(60,000)	85,393
Capital Projects	4,788		4,788
Athletics	12,746		12,746
	<u>3,468,316</u>	<u>(2,180,000)</u>	<u>1,288,316</u>

ADEQUACY AID CALCULATION

	FY16			FY17		
	October 1, 2015 Estimate			State November 15, 2015 Estimate		
	# of Students (1)	Per Pupil Amount	Total Grant	# of Students (1)	Per Pupil Amount	Total Grant
Base Adequacy	13,338.70	3,561.27	47,502,712	13,081.83	3,561.27	46,587,928.72
Differentiated Aid:						
Free & Reduced	7,433.22	1,780.63	13,235,815	7,433.22	1,780.63	13,235,814.53
Special Education	2,406.24	1,915.86	4,610,019	2,406.24	1,915.86	4,610,018.97
English Learners	1,461.76	696.77	1,018,511	1,461.76	696.77	1,018,510.52
Grade 3 Reading	66.06	696.77	46,029	66.06	696.77	46,028.63
Total Differentiated Aid			18,910,373			18,910,373
Subtotal of Adequacy Grant			66,413,085			65,498,301
Less: SWEPT (2)			19,963,219			19,949,783
Preliminary Adequacy Grant			46,449,866			45,548,518
Add: Stabilization Grant			12,454,439			12,454,439
Less: Year 1 Stabilization Reduction			-			(498,178)
Total Adequacy			58,904,305			57,504,780

Notes:
 (1) Based on Average Daily Membership
 (2) SWEPT=Statewide Education Property Tax



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

Budget Supplement

Capital Budget and Community Improvement Considerations (Annual):

Mayor's FY2016 Proposed Capital Expenditures.....	20-26
FY2016 Community Improvement Projects Budget	28-31



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Hon. Board of Aldermen

FROM: Theodore L. Gatsas *T.L.G.*
Mayor

Date: Tuesday, March 29, 2016

RE: Mayor's FY2017 Proposed Capital Expenditures

Attached please find my recommendations for Capital Expenditures related to city facilities and projects for FY2017. These recommendations include:

FY2017 Bonded Project Proposals:

Police Records Management Software:	\$1,200,000
Deferred Maintenance – City Facilities:	\$1,000,000
Information Technology Upgrades	\$550,000
Track-It Software	\$350,000
City Match for Bridge Replacement	\$200,000
Total:	\$3,300,000

FY2017 Cash Project Proposals:

City Hall Refurbishment	\$321,036
City Employee Education	\$20,000
Total CIP Cash Projects:	\$341,036

Other Considerations:

Refurbishment of JFK Locker Rooms (funded through savings in FY2016 budget)	\$150,000
Total Other Consideration:	\$150,000

Jennie Angell
Director, Information Services



CITY OF MANCHESTER
Information Systems Department

March 11, 2016

Mayor Theodore Gatsas
One City Hall Plaza
Manchester, NH 03101

Dear Mayor Gatsas;

The Police Department's Records Management system is coming to end of life. This means there will be no more updates, including those required to fix system failures. The only option the current vendor is offering is to replace the old system with an entirely different system at the estimated cost in the budget request. The current vendor also charges \$200,000-\$300,000 for installation of ongoing upgrades that most other vendors provide as part of their maintenance fees so Police is hoping to eliminate this impediment to keeping their system current.

The new system would also provide the following additional capabilities:

- Canine management
- Barcode evidence management
- Jail software that integrates with other jail systems
- Phone and tablet integration that allows photos to be directly uploaded to the incident record from the scene.
- Officers would be able use tablets to have forms signed, and then enter reports directly into the system instead of taking notes and doing reports and adding the forms later when they get back to the station.
- The ability to manage Internal Affairs and Drug Investigations securely in the same system
- Integration of Leads Online

Modern systems are centered around taking advantage of the significant advances in mobile communications which allows officers to spend more time in the field and less time doing paperwork in the station.

We are available at your convenience to answer any questions.

Sincerely,

Jennie Angell
Director of Information Services

Cc: Enoch Willard

FY'17 POTENTIAL DEFERRED MAINTENANCE PROJECTS

Senior Center Roof	\$40,000
Central Fire Station #1 Roof	\$400,000
General John Stark Fire Station #5 Roof Windows	\$20,000
Carpenter Library Wiring	\$20,000
Hunt Pool Electrical	\$78,000
Amory Street Fire Station #6 Roof	\$100,000
General John Stark Fire Station #5 Fire Alarm	\$30,000
Pine Grove Ursula Chapel Roof	\$220,000
Rines Center Transformer	\$18,000
Gill Stadium Painting	\$130,000

TOTAL \$1,056,000

Jennie Angell
Director, Information Services



CITY OF MANCHESTER
Information Systems Department

March 23, 2014

Mayor Theodore Gatsas
One City Hall Plaza
Manchester, NH 03104

Dear Mayor Gatsas;

A \$550,000 technology upgrade and replacement fund would be expended on the following:

- Completion of the citywide telephone upgrade project
 - This includes the Fire Stations, Rines Center, Senior Center, and both Libraries.
- Replacement of ten year old network switching
- Replacement of 300 PCs and software that are over 6 years old
- Expansion and replacement of data storage and servers

Please let me know if you need additional information.

Sincerely,

Jennie Angell

Jane Gile
Human Resources Director



CITY OF MANCHESTER
Human Resources Department

March 29, 2016

To: Mayor Theodore Gatsas
From: Jane Gile, HR Director 
Re: CIP Request for Staff Training Funds

Human Resources requests that \$15,000 be allotted from CIP for the purpose of staff training and development. Monies for staff training have been eliminated from the budget for the last number of years.

The funds are proposed to begin the process of re-establishing an employee training program that invests in our employees by enhancing professional development opportunities to better address critical organizational needs.

Topics can include pro-active training for new supervisors, customer service training for front line staff, learning how to deal with difficult people, sexual harassment training, crisis intervention, etc.

If funded, the monies may be used to purchase a variety of formats including self-directed training modules and/or video programming for small group settings – a more formal educational training program, which can include an internal speakers' bureau, is under consideration

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Kevin J. O'Maley
Chief Facilities Manager



Commission
Hal Sullivan
Rick Rothwell
Bill Skouteris
Toni Pappas
Patrick Robinson

CITY OF MANCHESTER
Department of Public Works
Facilities Division

March 29, 2016

From: Kevin O'Maley

To: Mayor Gatsas

Subject: City Hall Renovation Work

The CIP funding for FY16 was not all encompassing. It did not include any work for City Hall West. The strategy for this project was to come up with a master plan for the entire building and complete work as funds became available. The bulk of the interior funds that were approved were primarily for painting and flooring in City Hall East. As we have begun scoping the work for City Hall it makes sense to rehabilitate or refurbish some of the millwork and finishes. A lot of the moldings and paneling in the chambers should be reworked.

Attached is a spreadsheet for additional funding requirements at City Hall. If you have any questions let me know.

City Hall Renovation Projects

Bathrooms	\$56,000
City Hall East Millwork and Finishes	\$92,000
Selected City Hall West Painting	\$76,000
Selected City Hall West Flooring	\$97,000

TOTAL \$321,000



Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Hal Sullivan
Rick Rothwell
Bill Skouteris
Toni Pappas
Patrick Robinson

CITY OF MANCHESTER
Department of Public Works

March 24, 2016

Mayor Gatsas
One City Hall Plaza
Manchester, NH 03101

Dear Mayor Gatsas:

Two of the locker rooms at the JFK Coliseum are substantially undersized. We have performed preliminary investigations and are confident these areas can be enlarged with an estimated construction cost of \$150,000. Funding is available within the current Public Works general fund budget to perform this work.

We have met with the group who approached the Board and propose that DPW staff continue to work with them, in order to develop a scope of improvements satisfactory to all.

We are available should you have any questions.

Sincerely,

Timothy J. Clougherty
Deputy Director of Public Works

CC: Kevin A. Sheppard
Don Pinard

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**Suggested FY17 CBDO Activities Contracted and/or Delivered by
Manchester Community Resource Center**

In accordance with 24 CFR 570.204, "Special Activities by a Community Based Development Organization (CBDO)," the City acknowledges that a designated CBDO, in this case Manchester Community Resource Center, is free to contract with any agency of its choosing in order to carry out activities that are in alignment with the CBDO's mission to serve persons in the City's Neighborhood Revitalization Strategy Area (NRSA). Therefore, there is no guarantee that any certain activity or agency will be funded under the CBDO. Notwithstanding federal requirements, the Mayor shares his suggestions for activities and agencies that may be funded with CDBG subgrants under the management and administration and sole discretion of CBDO, Manchester Community Resource Center, subject to all applicable requirements of U.S. Department of Housing and Urban Development's Community Development Block Grant Program.

Agency	Special Activity in the NRSA	Suggested CBDO Activities and Funding Levels
Boys and Girls Club of Manchester	Inner City After School Program	\$18,000.00
City Year NH	Whole City Whole Child	\$150,000.00
Easter Seals New Hampshire	ESNH Child Development & Family Resource Center	\$30,000.00
Granite YMCA	YMCA-Start Program	\$55,000.00
Manchester Community Health Center	Pediatric Clinic & Family Support Services at Child Health Services	\$50,000.00
Manchester Community Resource Center	CBDO Special Activities Support	\$26,000.00
Manchester Community Resource Center	Summer Youth Employment Program	\$40,000.00
St. Joseph Community Services, Inc.	Elder Nutrition Program	\$42,350.00
The Salvation Army	Kids Café	\$47,000.00
Total to Manchester Community Resource Center for Public Service Activities in the NRSA		\$458,350.00

FY 2017 Mayor Recommended CIP Budget

Administering Department/Agency	Project Name	FY17 Request	FY17 Mayor Recommended/Funding Source
21st Century Community Learning Centers	Project iSucceed	\$25,000	\$22,500 CDBG
Big Brothers Big Sisters of Greater Manchester	One-to-One Mentoring for Manchester At-Risk Youth	\$9,000	\$9,000 CDBG
Central Fleet Management	MER Program	\$3,000,000	\$3,000,000 BOND
Child Advocacy Center of Hillsborough County	Forensic Interviews	\$15,000	\$15,000 CDBG
Child and Family Services	Runaway and Homeless Youth Program	\$20,000	\$14,000 ESG
Child and Family Services	In Home Care Program	\$20,000	\$10,000 CDBG
Child and Family Services	Union Street Transitional Living Program	\$50,000	\$50,000 CDBG Loan
Court Appointed Special Advocates of NH	Operating Support to Abused & Neglected Children	\$13,000	\$13,000 CDBG
Families in Transition	Manchester Emergency Housing	\$35,000	\$25,000 ESG
Girls Incorporated of NH	Girls Center	\$15,000	\$14,000 CDBG
Granite United Way	B.R.I.N.G. I.T.I	\$15,000	\$12,000 CDBG
Health Department	Childhood Lead Poisoning Prevention	\$40,000	\$40,000 STATE
Health Department	Immunization Services	\$90,000	\$90,000 STATE
Health Department	STD/HIV Clinical Services	\$73,600	\$73,600 STATE
Health Department	School Based Dental Services	\$70,088	\$25,088 STATE \$45,000 OTHER

281

Administering Department/Agency	Project Name	FY17 Request	FY17 Mayor Recommended/Funding Source
Health Department	TB Prevention & Control	\$35,000	\$35,000 STATE
Health Department	Homeless Healthcare	\$962,075	\$962,075 STATE
Health Department	Saturday Night Teen Program	\$40,700	\$20,000 CDBG \$10,700 FEDERAL \$10,000 OTHER
Holy Cross Family Learning Center	ESL/Citizenship/Civics/Operations	\$15,600	\$15,600 CDBG
Information Systems Department	Police Records Management System Replacement	\$1,200,000	\$1,200,000 BOND
Information Systems Department	Technology Upgrades	\$550,000	\$550,000 BOND
Manchester Community Resource Center	Adult Workforce Development	\$65,000	\$65,000 CDBG
Manchester Community Resource Center	CBDO Special Activities	\$458,350	\$458,350 CDBG
Mental Health Center of Greater Manchester	Merrimack St. Group Home-Auto. Fire Extinguishing Sprinkler System Install	\$99,950	\$93,900 CDBG Loan
New Horizons for New Hampshire, Inc.	Operations/Services	\$50,000	\$35,814 ESG
Palace Theatre	Operations	\$25,000	\$20,000 CDBG
Planning & Community Development	Concentrated Code Enforcement 1	\$98,500	\$94,500 CDBG \$4,000 HOME
Planning & Community Development	Housing Rehabilitation	\$100,000	\$100,000 CDBG
Planning & Community Development	HOME Housing Initiatives	\$370,802	\$370,802 HOME
Planning & Community Development	Permit and Licensing Software Upgrade	\$350,000	\$350,000 BOND
Planning & Community Development	CBDO 434 Lake Avenue Security System	\$6,000	\$6,000 CDBG

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Administering Department/Agency Project Name FY17 Request FY17 Mayor Recommended/Funding Source

Planning & Community Development	HOME CHDO Set-Aside	\$70,907	\$70,907 HOME
Planning & Community Development	HMIS Data System	\$1,500	\$1,500 ESG
Planning & Community Development	Community Development Initiatives	\$15,000	\$15,000 CDBG
Planning & Community Development	Fair Housing	\$7,000	\$7,000 CDBG
Planning & Community Development	Concentrated Code Enforcement 2	\$58,800	\$58,800 CDBG
Planning & Community Development	Planning & Administration	\$356,347	\$295,000 CDBG \$50,000 HOME \$11,347 ESG
Police Department	Bicycle and Pedestrian Grant	\$4,000	\$4,000 FEDERAL
Police Department	Weed & Seed Officer Support	\$110,000	\$72,000 CDBG
Police Department	Justice Assistance Grant	\$250,000	\$250,000 FEDERAL
Police Department	VAWA (State Domestic Violence Funding)	\$100,000	\$100,000 FEDERAL
Police Department	Sustained Traffic Enforcement Patrol	\$50,000	\$50,000 FEDERAL
Police Department	MHRA Community Policing	\$150,000	\$150,000 OTHER
Police Department	DWI Patrol Program	\$55,000	\$55,000 FEDERAL
Police Department	Weed & Seed Teen Night	\$7,500	\$5,000 CDBG
Public Works-Facilities	Municipal Deferred Maintenance Program	\$1,000,000	\$1,000,000 BOND
Public Works-Highway	Infrastructure ADA Access Improvements	\$50,000	\$50,000 CDBG

Administering Department/Agency	Project Name	FY17 Request	FY17 Mayor Recommended/Funding Source
Public Works-Highway	School Sidewalk Program	\$200,000	\$65,000 CDBG
Public Works-Highway	Match for Bridges Design	- \$484,000	\$200,000 BOND \$284,000 STATE
Public Works-Highway	Annual ROW Road Reconstruction	\$3,000,000	\$3,000,000 BOND
Public Works-Parks	Fun-In-The-Sun	\$38,200	\$38,200 CDBG
QC Bike Collective	Earn a Bike Program	\$15,336	\$7,500 CDBG
Serenity Place	Crisis Services (Detox) Program/ 28 Day Residential Treatment Program	\$50,000	\$47,500 CDBG
Serenity Place	Wrap Around Care Initiative	\$50,000	\$50,000 CDBG
The Way Home	Tenant Based Rental Assistance	\$50,000	\$50,000 HOME
The Way Home	214 Spruce St. Essential Facility Upgrades	\$90,350	\$90,350 AHTF Grant/Loan
The Way Home	Homeless Prevention/Rapid Rehousing Services	\$70,000	\$48,441 ESG
YWCA New Hampshire	YWCA Crisis Service - Emily's Place Operations	\$16,256	\$15,200 ESG

Recommended Totals by Source:

CDBG	\$1,729,850	Federal	\$469,700
HOME	\$545,709	State	\$1,509,763
ESG	\$151,302	Other	\$205,000
AHTF	\$90,350		
Bond	\$9,300,000		



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

Budget Supplement

Economic Development Considerations:

Track-It, Permitting & Licensing Software	33-37
INTOWN Summer Concert Series.....	38



CITY OF MANCHESTER

PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Michael J. Landry, PE, Esq.
Deputy Director - Building Regulations

Date: March 23, 2016

To: Hon. Theodore L. Gatsas, Mayor

From: Leon L. LaFreniere, AICP 
Director, Planning & Community Development

Subject: Funding Request for Permit & Licensing Software

The Planning & Community Development Department has for some time been investigating alternative operating systems designed to support the functions of the department. We have recently become aware of such a system being made available by SunGard Public Sector Inc., which is the vendor of the enterprise system (also known as HTE) currently utilized by the City of Manchester. This module being offered by SunGard is represented to fully integrate with our existing financial reporting system as well as other HTE modules currently in place. While further investigation is required prior to a staff recommendation to enter into a contract for implementation, we believe that the TRAKIT Land Management Software package demonstrates great potential for providing much needed features critical to efficient service delivery.

The TRAKIT module is designed to automate permitting functions, manage licensing and code enforcement functions, manage inspections, assist in regulating land use, and provide the ability to track projects. In addition to providing the information necessary to make data driven decisions, TRAKIT would provide for a robust public access portal to information that currently can only be generated manually. While the primary departments directly benefiting from the implementation of an up to date permitting and licensing system would be Planning and City Clerk, other departments would also have ready access to information that could assist in the economic development and life safety efforts of the City. To that end I would recommend the creation of a steering committee made up of the Information Systems Director, the City Clerk, the Finance Director, the City Assessor, the Economic Development Director and myself to complete the required due diligence and plan for implementation.

A number of discussions have taken place thus far between City staff and the vendor regarding the suitability of this product for Manchester. Based on the information received to date, a budgeted amount of **\$350,000** would be anticipated to address all of the costs associated with implementation. I am confident that such an expenditure would serve the City well and provide dividends for many years to come in the form of increased efficiencies, transparency in financial reporting, and public access to highly sought after information.

Thank you for your consideration of this request. I have attached a copy of some introductory information as provided by SunGard. Please don't hesitate to contact me should any additional information be required.

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: pcd@manchesternh.gov
www.manchesternh.gov

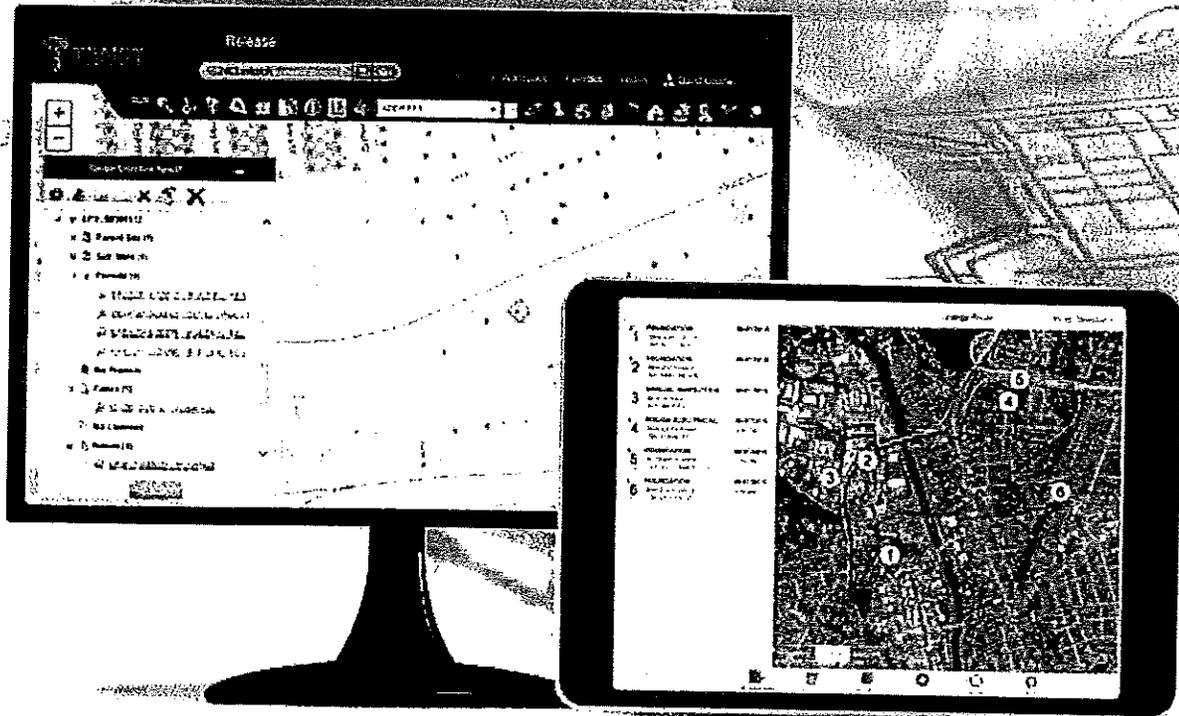
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SUNGARD® PUBLIC SECTOR TRAKiT

INNOVATIVE GOVERNMENT SOFTWARE

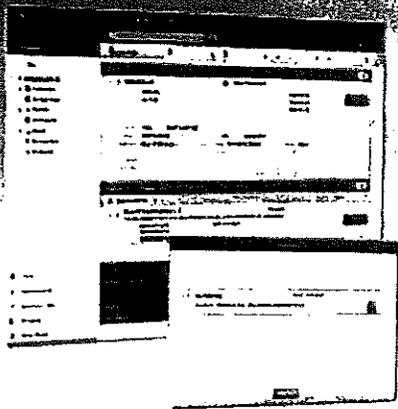
TRAKiT Land Management Software is designed to enhance local government operations through flexibility in automating permitting, managing inspections, regulating land use, and tracking projects, while providing visibility to status updates and allowing payments to be processed.

The TRAKiT system is comprised of a series of interrelated modules that are tightly linked with a GIS-centric database, to provide an easy-to-use system for creating, issuing, and tracking any type of Community Development activity directly from the parcel fabric. A single screen interface allows users rapid access to all the modules and interfaces within the system. The information tree format helps users in any module to easily identify what development activity has occurred and its impact on future activity.



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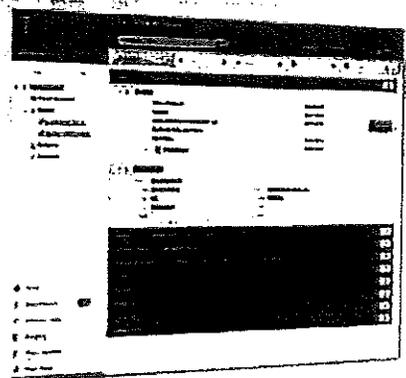
SIMPLIFY. COLLABORATE. EMPOWER.



GeoTRAK

Property Data Management Module

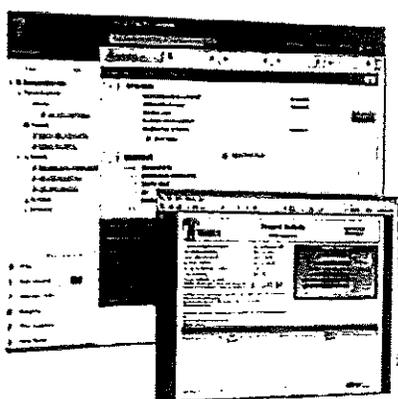
GeoTRAK provides comprehensive land data obtained from the Assessor's office to ensure accuracy. Users can conduct a preliminary screening of a property and then link a project, permit, or code complaint case directly through GeoTRAK.



PermitTRAK

Permit Management and Inspection Coordination Module

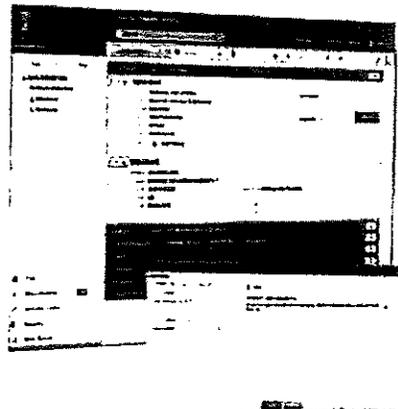
PermitTRAK streamlines the permitting process by tracking the unique workflows for all types of permits from initial application through issuance. Contact management, related permit information, plan review tracking, inspector scheduling, financial details, and any other required information is captured in PermitTRAK.



ProjectTRAK

Management of Planning & Development Activities Module

ProjectTRAK manages the workflow for all types of projects through the project lifecycle, starting with the application through the review and approval process. All actions assigned and any conditions of approval can be recorded for future evaluation. By providing attachment capability, plans can be scanned with mark-ups and linked as part of the project's history; different plan cycles can be captured for future reference.

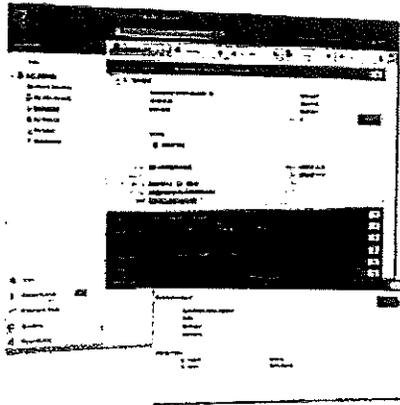


CodeTRAK

Management for Code Enforcement & Compliance Activities

CodeTRAK provides incident and activity management, while tracking the workflow for all types of code enforcement activities from the time a complaint is received through compliance of the incident. When a complaint or violation is entered on a property, CodeTRAK has the option to lock down the parcel record and place a flag on all records associated with the property.

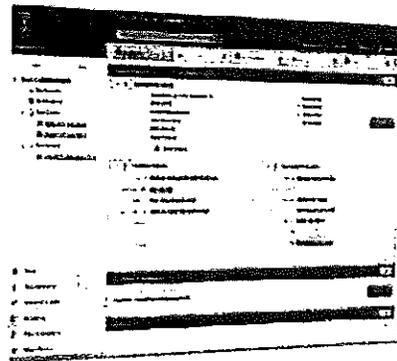
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AEC TRAK

Central Directory for Architects, Engineers, & Contractors

AEC TRAK provides instant access to all information associated to individuals who do frequent business with the agency, as it relates to permits and projects. Any type of professional can be tracked, including architects, engineers, contractors, and surveyors. Common information associated with these contacts can be viewed from a single screen for quick accessibility.



CRM TRAK

Citizen Response Management Module

Tools needed to quickly capture and manage citizen issues are organized through CRM TRAK. As issues are received through the phone or Internet, CRM TRAK assists agencies by effectively monitoring opened and closed issues, as well as the exact location of the occurrence. Recurring issues and complainants can all be linked together to ensure issues are handled in an appropriate manner.

ROBUST SEARCH OPTIONS

Use a global keyword search to view all records with related data. Perform standard and advanced queries on the fly.

RELATED SITE INFORMATION

View all related information (permits, code cases, complaints, projects, land records, etc.) in a tree format.

HISTORY DETAILS

Easily step through the most recently created or visited records to view and manage associated details.

USER PREFERENCES

Each user can determine the information presented on their personal pages.

MULTI-RECORD REVIEW

View details of different permits, projects, cases, etc. from a single screen with the use of multiple tabs.

All information contained herein is confidential and proprietary. This document is intended for information purposes only, and may not be incorporated into any contract. It is not a commitment to deliver any material, code or functionality and should not be relied upon in making purchasing decisions. The development, release, and timing of any features or functionality described for SunGard's products remains at the sole discretion of SunGard.



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SUNGARD PUBLIC SECTOR

Visit us at sungardps.com

IntownManchester's Summer Fest

Intown Manchester, with the generosity of TD Bank and the City of Manchester, works with various organizations and individuals in a collaborative effort to produce various events, promotions, concerts and festivals throughout the summer that are family-friendly and FREE in an effort to bring people downtown and to build community. Some of the annual summer events include Cruising Downtown Car Show, Brew Fest, Color Me Rad, the Downtown Farmers' Market, FREE Summer Concert Series, Family Fest, We Are One Festival, Movies in the Park and more!

Summer Fest:

\$18,000 from the City

\$10,000 from private sponsors

Total Revenue: \$28,000

Total Cost:\$27,500

6 Concerts

2 Movies

1 Family Fest



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

Budget Supplement

Capital Budget ~ A.R.R.F & M.E.R (on-going):

Mayor's FY2017 proposed A.R.R.F & M.E.R. Funding	40
5-year proposed Annual Road Replacement Fund (A.R.R.F).....	41
A.R.R.F. Considerations for Fy2017.....	42-46
Bridge repair city match request	47
Motorized Equipment Replacement (M.E.R.) considerations.....	48



CITY OF MANCHESTER

Theodore L. Gatsas

Mayor

TO: Hon. Board of Aldermen

FROM: Theodore L. Gatsas
Mayor *T. L. Gatsas*

Date: Tuesday, March 29, 2016

RE: Mayor's FY2017 Continued On-going Annual Capital Considerations

Attached please find my recommendations for the on-going annual capital considerations in FY2017. These recommendations include:

Motorized Equipment Replacement (M.E.R)	\$3,000,000
Annual Road Replacement Fund (A.R.R.F)	\$3,000,000
Total:	\$6,000,000

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CITY OF MANCHESTER

Theodore L. Gatsas
Mayor

TO: Hon. Board of Aldermen

FROM: Theodore L. Gatsas
Mayor

CC: Kevin Sheppard
Director of Public Works

Date: Tuesday, March 31, 2015

RE: Annual Road Replacement Fund (A.R.R.F)

I would respectfully request that the Board of Mayor and Aldermen officially authorize and move forward with the Annual Road Replacement Fund (A.R.R.F). This dedicated account should be authorized for five years with the following levels of funding:

FY2016:	\$6,000,000
FY2017:	\$3,000,000
FY2018:	\$3,000,000
FY2019:	\$3,000,000
FY2020:	\$3,000,000
Total:	\$18,000,000

The Annual Road Replacement Fund would operate similarly to the current Motorized Equipment Replacement (M.E.R.) Fund that the city instituted in 2009 and has been successful.



Developing a Roadway Improvement Plan for 2016

- 1. Evaluate Inventory of Existing Road Network Conditions (AECOM Study)***
- 2. Confirm Unknown Factors such as Pavement Depth, Drainage, and Gravel Foundation on Each Candidate***
- 3. Develop Engineering Design for Improvements and Contract***
- 4. Coordinate with Utilities to Replace Old and Failing Infrastructure***

Accelerated Deterioration Rates

High Traffic Volumes - Main Arteries vs. Secondary Streets

Timing Construction Operations with CSO, M/W, and Other Projects

FY2017 ESTIMATED MAINTENANCE PLAN

5-10% Preservation

- Crack Sealing (Preventive Maintenance)
- Surface Treatment (Preventive Maintenance)

65-75% Resurfacing

- Traditional Overlay
- Cold Plane (milling) and Overlay

15-25% Reconstruction

- Road Reclamation
- Full-Box Reconstruction

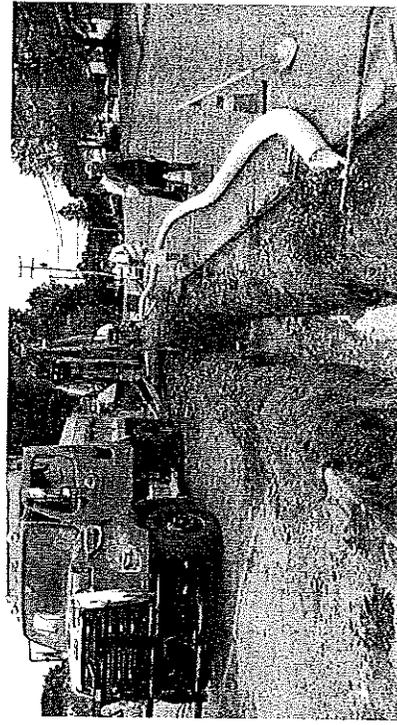
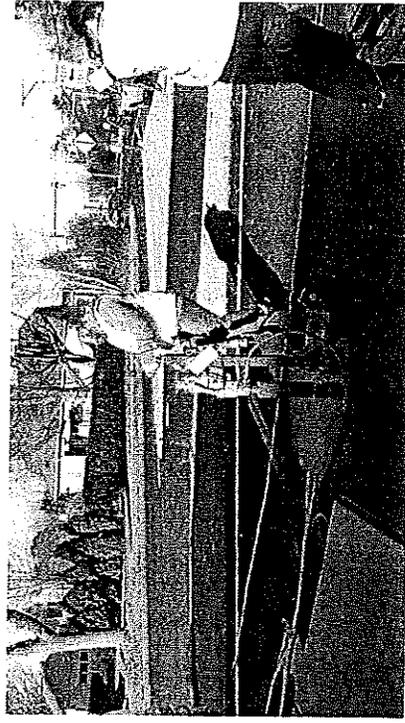
FY17 Schedule: Advertise for bids in March, funds available to award contracts in April, and begin construction in June.

Distribution of Funds by Treatment

FY 2017

Budget : \$ 3,000,000

Treatment	Unit Price/mile	Allocation	Budget	Miles
Crack Seal	\$ 10,000	5%	\$ 150,000	15.0
Preservation	\$ 100,000	10%	\$ 300,000	3.0
Resurface	\$ 150,000	10%	\$ 300,000	2.0
Mill/Overlay	\$ 350,000	55%	\$ 1,650,000	4.7
Reclaim	\$ 600,000	10%	\$ 300,000	0.5
Reconstruction	\$ 1,300,000	10%	\$ 300,000	0.2
Totals:		100%	\$ 3,000,000	25.4



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Road Construction Ahead!

FY2016 Program:

- Continue Cold Plane & Overlay Contract
- Continue Reclaim Contract
- City Forces Resurfacing Program

FY2017 Plan:

- Spring Procurement: Crack Sealing, Preservation, Cold Plane/Overlay, Reclaim and Reconstruction
- Continue with Preservation Pilots: Bonded Wearing Course, Chip Seal, or Microsurfacing

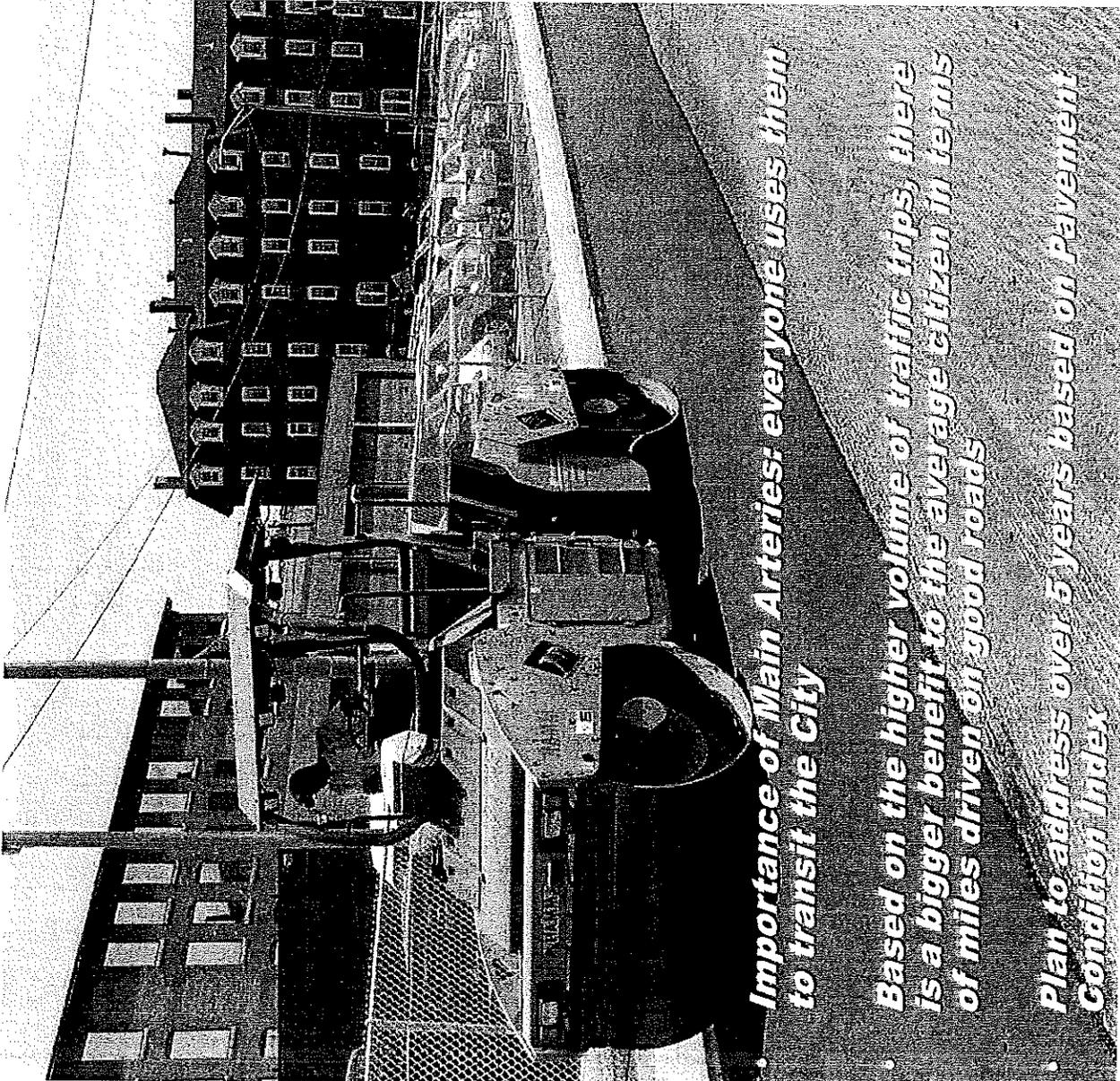
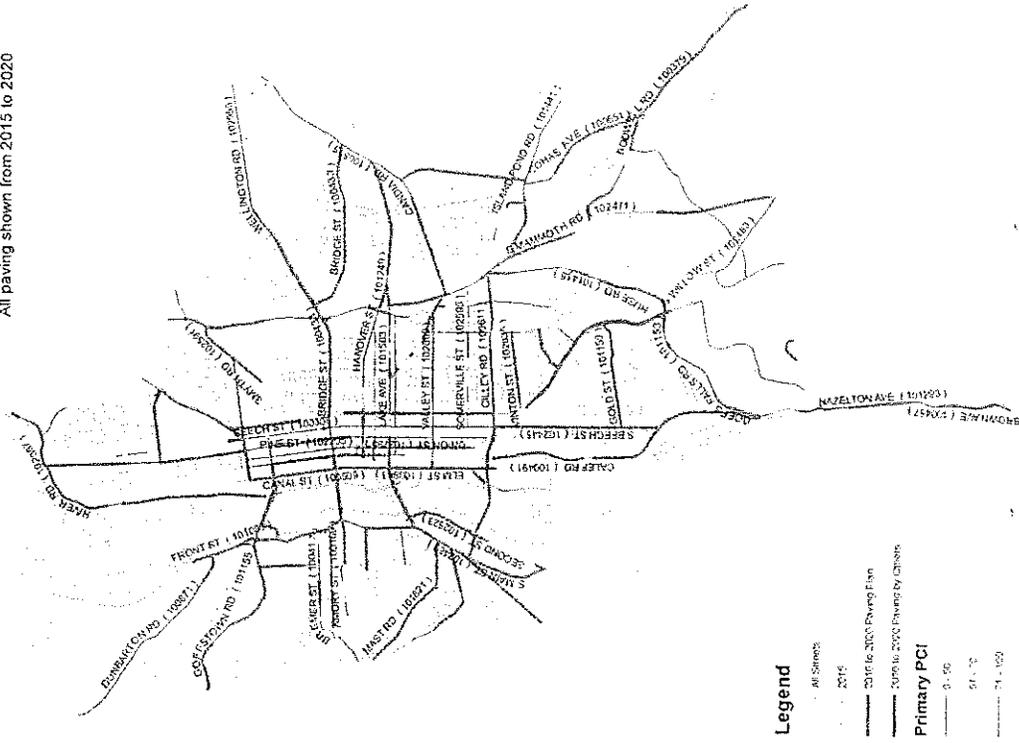
Roads Selected for the 2016-2017 Construction Season Include:

Wellington Road	Elm Street	Baynton Street	Straw Road
South Main Street	Union Street	Mast Road	Candia Road
Gilley Road	Hanover Street	South Willow Street	Maple Street
Baker Street	Bridge Street	Coolidge Avenue	Central Street

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City Of Manchester - Pavement Programs

Primary routes ONLY
All paving shown from 2015 to 2020



Importance of Main Arteries: everyone uses them to transit the City

Based on the higher volume of traffic trips, there is a bigger benefit to the average citizen in terms of miles driven on good roads

Plan to address over 5 years based on Pavement Condition Index

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Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Hal Sullivan
Rick Rothwell
Bill Skouteris
Toni Pappas
Patrick Robinson

CITY OF MANCHESTER
Department of Public Works

March 24, 2016

Mayor Gatsas
One City Hall Plaza
Manchester, NH 03101

Dear Mayor Gatsas:

The bridge which crosses the railroad tracks on the southern part of Elm St. is in need of repair. The bridge repairs qualify for aid from the state. We are requesting \$200,000 in order to satisfy the local (City) share of the project so that we may begin the process of designing and construction of the required repairs.

We are available should you have any questions.

Sincerely,

Timothy J. Clougherty
Deputy Director of Public Works

CC: Kevin A. Sheppard
Todd Connors

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Wesley B. Anderson, P.E.
Central Fleet Services Director



CITY OF MANCHESTER
Central Fleet Management Department

March 23, 2016

Mayor Ted Gatsas
One City Hall Plaza
Manchester, NH 03101

Re: FY 2017 Municipal Equipment Replacement Program

The following is the proposed distribution for the FY 2017 municipal equipment replacement program that is included in the City's FY 2017 capital improvement program. The major items that each department plans on purchasing as part of this program are also listed.

Fire Department – \$1.6 million

One fire engine
One aerial truck
Equipment to outfit both trucks

Public Works - \$945,000

Refuse trucks
Dump trucks
Sidewalk tractors

Police - \$400,000

Police cruisers
Detective vehicles
Return of the \$50,000 loan from the "Other Departments" project in FY 2016

MTA - \$55,000

City's matching funds for the federal grant used to purchase new transit buses

Total - \$3,000,000

Sincerely,

Wesley B. Anderson, P.E.
Central Fleet Services Director

480 Hayward Street • Manchester, New Hampshire 03103 • (603) 624-6474 • FAX: (603) 624-6594
E-mail: FleetServices@manchesternh.gov • Website: www.manchesternh.gov

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