AGENDA

COMMITTEE ON FINANCE

June 12, 2006
Mayor and All Aldermen

Upon Recess of Special BMA
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Guinta calls the meeting to order.

2. The Clerk calls the roll.

3. Resolution: **(A motion is in order to read by title only.)**

   "Authorizing the Finance Officer to Make Certain Budgetary Closings for the Year 2006."

   A motion is in order that the Resolution ought to pass and be Enrolled.

4. CIP Budget Authorizations:

310406	School Facility Improvements
410107	Enforcing Underage Drinking Laws
410307	Highway Public Safety Grants
410807	NH DWI Patrol Program
411207	Speed, Noise & Traffic Enforcement
411907	Police/Fire CAD/RMS
510407	Fun in The Sun
510907	Parks Improvement Project
710907	Annual Bridge Maintenance
711007	Annual ROW Maintenance
711507	Annual Bridge Rehab. Program
711907	Residential 50/50 Sidewalk/Curb Program
712107	Municipal Facility Improvements

   If the Committee so desires, a motion is in order to approve the CIP budget authorizations, subject to final approval of related resolutions.

TABLED ITEMS

A motion is in order to remove the following items from the table for discussion.

5. Resolutions: **(A motion is in order to read by titles only.)**

> "Authorizing the Finance Officer to effect a transfer of Twenty Thousand Dollars ($20,000) from Contingency to Fire – Line."
>
> "Authorizing the Finance Officer to effect a transfer of One Hundred Thousand Dollars ($100,000) from Contingency to Fire – Mechanical Division."
>
> "Authorizing the Finance Officer to effect a transfer of Forty Three Thousand Dollars ($43,000) from Contingency to Police – Uniformed Police."

(Tabled 05/02/2006 pending further review of the Contingency account by the Finance Department.)

If the Committee so desires, a motion is in order that the Resolutions ought to pass and be Enrolled.

6. If there is no further business, a motion is in order to adjourn.

3

City of Manchester
New Hampshire

In the year Two Thousand and Six

A Resolution

"Authorizing the Finance Officer to Make Certain Budgetary Closings for the Year 2006."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

I. That the Finance Officer be and he is hereby authorized to make all necessary transfers, carry-forwards and closings, to balance the departmental accounts and all other accounts for the year 2006 and to submit to the Board of Mayor and Aldermen for their approval, at a future date, all such transfers, carry-forwards and closings executed by his department.

II. Resolved that this resolution shall take effect upon its passage.

4

CIP BUDGET AUTHORIZATION

CIP #:	310406	Project Year:	2006	CIP Resolution:	5/17/2005
Title:	School Facility Improvements			Amending Resolution	6/13/2006
Administering Department:	School Department			Revision:	

Project Description: Funding for improvements to various school facilities. Funds will be for Parker Varney, revisions to open classrooms and public life safety deficiencies.

Federal Grants Federal Grant: No Grant Executed:

Environmental Review Required: No Completed:

Critical Events

1	Program Initiation	June 06
2	Program Completion	6/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	BOND			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$1,500,000.00	$0.00	$0.00	$1,500,000.00
TOTAL	**$1,500,000.00**	**$0.00**	**$0.00**	**$1,500,000.00**

Revisions

COMMENTS: Funds expedited from FY2007 CIP.

Total Funded: $1,500,000

CIP BUDGET AUTHORIZATION

CIP #:	410107	Project Year: 2007	CIP Resolution: 6/13/2006
Title:	Enforcing Underage Drinking Laws		Amending Resolution
Administering Department:	Police Department		Revision:

Project Description: Program funding for officer salaries to enforce underage drinking laws.

Federal Grants Federal Grant: No

Grant Executed:

Environmental Review Required: No

Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	STATE			TOTAL
Salaries and Wages	$16,750.00	$0.00	$0.00	$16,750.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$250.00	$0.00	$0.00	$250.00
TOTAL	**$17,000.00**	**$0.00**	**$0.00**	**$17,000.00**

Revisions

COMMENTS: $25,000 approved as a part of 2007 CIP, $17,000 of grant funds actually received.

Total Funded: $17,000

4

CIP BUDGET AUTHORIZATION

CIP #:	410307	Project Year:	2007	CIP Resolution:	6/13/2006
Title:	Highway Public Safety Grants			Amending Resolution	
Administering Department:	Police Department			Revision:	

Project Description: State funding for various law enforcement activities.

Federal Grants

Federal Grant: No

Grant Executed:

Environmental

Review Required: No

Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	STATE			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$10,000.00	$0.00	$0.00	$10,000.00
TOTAL	**$10,000.00**	**$0.00**	**$0.00**	**$10,000.00**

Revisions

COMMENTS

Total Funded: $10,000

4

CIP BUDGET AUTHORIZATION

CIP #:	410807	Project Year:	2007	CIP Resolution:	6/13/2006
Title:	NH DWI Patrol Program			Amending Resolution	
Administering Department:	Police Department			Revision:	

Project Description: Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.

Federal Grants Federal Grant: No

Grant Executed:

Environmental Review Required: No

Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	STATE			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$20,000.00	$0.00	$0.00	$20,000.00
TOTAL	**$20,000.00**	**$0.00**	**$0.00**	**$20,000.00**

Revisions

COMMENTS

Total Funded: $20,000

4

CIP BUDGET AUTHORIZATION

CIP #:	411207	Project Year:	2007
Title:	Speed, Noise & Traffic Enforcement		
Administering Department:	Police Department		

CIP Resolution:	6/13/2006
Amending Resolution	
Revision:	

Project Description: Concentrated efforts to enforce speed laws using state grant funds as well as enforcement of noise and other traffic violations.

Federal Grants Federal Grant: No

Grant Executed:

Environmental Review Required: No

Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	CASH			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$50,000.00	$0.00	$0.00	$50,000.00
TOTAL	**$50,000.00**	**$0.00**	**$0.00**	**$50,000.00**

Revisions

COMMENTS

Total Funded: $50,000

CIP BUDGET AUTHORIZATION

CIP #:	411907	Project Year:	2007	CIP Resolution:	6/13/2006
Title:	Police/Fire CAD/RMS			Amending Resolution	
Administering Department:	Information Systems			Revision:	

Project Description: Funding to purchase a new Police and Fire Computer Aided Dispatch and Records Management System.

Federal Grants Federal Grant: No
Grant Executed:

Environmental Review Required: No
Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	BOND			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$300,000.00	$0.00	$0.00	$300,000.00
TOTAL	**$300,000.00**	**$0.00**	**$0.00**	**$300,000.00**

Revisions

COMMENTS

Total Funded: $300,000

4

CIP BUDGET AUTHORIZATION

CIP #:	510407	Project Year: 2007	CIP Resolution: 6/13/2006
Title:	Fun In The Sun		Amending Resolution
Administering Department:	Parks, Recreation & Cemetery		Revision:

Project Description: Organized summer recreation and enrichment program providing services to 850 inner-city youth.

Federal Grants Federal Grant: No
Grant Executed:

Environmental Review Required: No
Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	CASH	CDBG		TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$60,000.00	$32,000.00	$0.00	$92,000.00
TOTAL	**$60,000.00**	**$32,000.00**	**$0.00**	**$92,000.00**

Revisions

COMMENTS

Authorization of spending CDBG funds is contingent upon HUD Grant execution.

Total Funded: $92,000

4

CIP BUDGET AUTHORIZATION

CIP #:	510907	Project Year: 2007	CIP Resolution: 6/13/2006
Title:	Parks Improvement Project		Amending Resolution
Administering Department:	Parks, Recreation & Cemetery		Revision:

Project Description: Improvements to City Parks as per Master Plan. To include funding for: Crystal Lake Park; Piscataquog Park East; Weston Observatory; Calef Road Park; Valley Cemetery ($200,000); Junior Deb Softball Field and Piscataquog Trail Phase III; funds permitting.

Federal Grants Federal Grant: No

Grant Executed:

Environmental Review Required: No

Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	BOND	US DOT	NH DOT	TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$1,975,000.00	$677,840.00	$10,000.00	$2,662,840.00
TOTAL	**$1,975,000.00**	**$677,840.00**	**$10,000.00**	**$2,662,840.00**

Revisions

COMMENTS

Total Funded: $2,662,840

4

CIP BUDGET AUTHORIZATION

CIP #:	710907	Project Year: 2007	CIP Resolution: 6/13/2006
Title:	Annual Bridge Maintenance		Amending Resolution
Administering Department:	Highway Department		Revision:

Project Description: Ongoing preventative maintenance program using consultant for review and implementation of City bridges to maintain their integrity.

Federal Grants Federal Grant: No Grant Executed:

Environmental Review Required: No Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	CASH			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$150,000.00	$0.00	$0.00	$150,000.00
TOTAL	**$150,000.00**	**$0.00**	**$0.00**	**$150,000.00**

Revisions

COMMENTS

Total Funded: $150,000

CIP BUDGET AUTHORIZATION

CIP #:	711007	Project Year: 2007	CIP Resolution: 6/13/2006
Title:	Annual ROW Maintenance		Amending Resolution
Administering Department:	Highway Department		Revision:

Project Description: Funding of the Department's ongoing street resurfacing efforts including partial reclamation of existing pavement in order to restore proper curb reveal.

Federal Grants Federal Grant: No

Grant Executed:

Environmental Review Required: No

Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	06/30/07
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	CASH			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$550,000.00	$0.00	$0.00	$550,000.00
TOTAL	**$550,000.00**	**$0.00**	**$0.00**	**$550,000.00**

Revisions

COMMENTS

Total Funded: $550,000

4

CIP BUDGET AUTHORIZATION

CIP #:	711507	Project Year:	2007	CIP Resolution:	6/13/2006
Title:	Annual Bridge Rehab. Program			Amending Resolution	
Administering Department:	Highway Department			Revision:	

Project Description: Funding to support repairs and other rehabilitation measures on various bridges in order to prevent further deterioration resulting in higher costs in the future.

Federal Grants — Federal Grant: No — Grant Executed:

Environmental — Review Required: No — Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	6/30/2007
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	NHDOT	BOND		TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$384,000.00	$300,000.00	$0.00	$684,000.00
TOTAL	**$384,000.00**	**$300,000.00**	**$0.00**	**$684,000.00**

Revisions

COMMENTS

Planning Department/Startup Form - 07/01/04 Total Funded: $684,000

CIP BUDGET AUTHORIZATION

CIP #:	711907	Project Year: 2007	CIP Resolution: 6/13/2006
Title:	Residential 50/50 Sidewalk/Curb Program		Amending Resolution
Administering Department:	Highway Department		Revision:

Project Description: 50/50 matching funding to replace sidewalks and curbing of residential properties through private contractor.

Federal Grants — Federal Grant: No — Grant Executed:

Environmental — Review Required: No — Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	6/30/2007
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	BOND	STATE		TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$400,000.00	$400,000.00	$0.00	$800,000.00
TOTAL	**$400,000.00**	**$400,000.00**	**$0.00**	**$800,000.00**

Revisions

COMMENTS

Total Funded: $400,000

4

CIP BUDGET AUTHORIZATION

CIP #:	712107	Project Year: 2007	CIP Resolution: 6/13/2006
Title:	Municipal Facility Improvements		Amending Resolution
Administering Department:	Highway Facilities Division		Revision:

Project Description: Funding to support various improvements to City Buildings.

Federal Grants Federal Grant: No

Grant Executed:

Environmental Review Required: No

Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	6/30/2007
3		
4		
5		

Expected Completion Date: 6/30/2007

Line Item Budget

	BOND			TOTAL
Salaries and Wages	$0.00	$0.00	$0.00	$0.00
Fringes	$0.00	$0.00	$0.00	$0.00
Design/Engineering	$0.00	$0.00	$0.00	$0.00
Planning	$0.00	$0.00	$0.00	$0.00
Consultant Fees	$0.00	$0.00	$0.00	$0.00
Construction Admin	$0.00	$0.00	$0.00	$0.00
Land Acquisition	$0.00	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00	$0.00
Overhead	$0.00	$0.00	$0.00	$0.00
Construction Contracts	$0.00	$0.00	$0.00	$0.00
Other	$800,000.00	$0.00	$0.00	$800,000.00
TOTAL	**$800,000.00**	**$0.00**	**$0.00**	**$800,000.00**

Revisions

COMMENTS

Planning Department/Startup Form - 07/01/04

Total Funded: $800,000

5

City of Manchester
New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Twenty Thousand Dollars ($20,000) from Contingency to Fire – Line "

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency Adjustment as follows:

Line (protective clothing) Account 3004C10776.....$20,000

Resolved, that this resolution shall take effect upon its passage.

For "protective clothing"

5

City of Manchester
New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of One Hundred Thousand Dollars ($100,000) from Contingency to Fire- Mechanical Division"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency Adjustment as follows:

Mechanical Division Account 3303C10761.....$100,000

Resolved, that this resolution shall take effect upon its passage.

For "rust proofing"

5

City of Manchester
New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Forty Three Thousand Dollars ($43,000) from Contingency to Police – Uniformed Police "

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency Adjustment as follows:

Uniformed Police Account 3302C10298.....$43,000

Resolved, that this resolution shall take effect upon its passage.

For "outfitting six officers"