

# Manchester Police Department 2006 Annual Report



OFFICER MICHAEL L. BRIGGS  
MANCHESTER - OCT. 17, 2006





**Michael L. Briggs**  
**May 2, 1971 – October 17, 2006**



On October 16, 2006, at 0245 hours, Officer Michael Briggs and his partner responded to a domestic disturbance call involving shots fired at 337 Lake Ave. He attempted to detain and speak to a 26-year-old suspect who was seen walking in the area of Litchfield Lane and Lincoln Street. As he approached, the suspect turned and fired a single gunshot from a pistol, wounding Officer Briggs.

Officer Michael Briggs succumbed to his injuries later the next day, October 17, 2006. At the time of his death, Michael was 35 years of age and a five-year veteran of the Manchester Police Department. Officer Briggs is survived by his wife and two young sons.

## Manchester PD at a Glance

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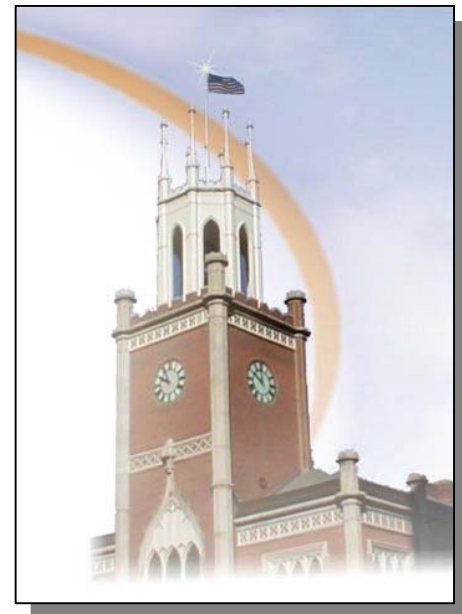
Organized .....	1846
Sworn Officers.....	215
Civilian Personnel .....	66
Budget.....	\$21.2 million
Median Age .....	41
Mean Years of Service .....	11.5
Facilities.....	5
Marked Patrol Vehicles .....	35
Unmarked Vehicles.....	19
Specialty Vehicles .....	15
Mountain Bikes .....	21
Motorcycles.....	4
Horses.....	2
Canines.....	9
Total Calls for Service .....	104,968



## City of Manchester at a Glance

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Founded .....	1810
Government .....	Mayor and 14 Aldermen
City Budget.....	\$258.8 million
Area .....	33.9 sq. miles
Population (2005 Estimate).....	109,691
Under 20 Population (2000 Census).....	28,090
Police Officer/Population Ratio .....	1 per 546
Population Density.....	3,225 per sq. mile
Unemployment Rate .....	3.5%
Property Tax Rate per Thousand .....	\$16.85
Public School System Population.....	26,261
Public Schools .....	23
Non Public Schools .....	8
Colleges and Universities .....	11
Hospitals.....	2
Congressional Representatives .....	Senator Judd Gregg Senator John Sununu Rep. Paul Hodes Rep. Carol Shea-Porter



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# In Memoriam

## A Policeman's Prayer

Lord, I ask for courage;  
Courage to face and conquer  
my own fears...  
Courage to take me where  
others will not go.

I ask for strength;  
Strength of body to protect others...  
Strength of spirit to lead others.

I ask for dedication;  
Dedication to my job  
to do it well...  
Dedication to my community  
to keep it safe.

Give me, Lord, concern;  
For all those who trust me...  
And compassion for those  
who need me

And, please, Lord, through it all;  
be at my side.

These officers were killed in the  
line of duty while serving the  
citizens of Manchester...

*Sergeant Henry Mcallister*  
*May 21, 1895*

*Inspector William M. Moher*  
*July 3, 1921*

*Officer Ralph W. Miller*  
*October 2, 1976*

*Officer Michael L. Briggs*  
*October 17, 2006*

As Police Commissioners, we are proud to serve our community and to work in conjunction with the Manchester Police Department. The Manchester Police Department is a nationally accredited community policing agency with a strong history of professionalism, integrity, and fairness in public safety. The Commissioners serve as the citizens' voice. We provide real citizen input to the Chief of Police, the Department, and the Board of Mayor and Aldermen. We consult, advise, and make policy recommendations when appropriate. Our goal is to assist the Police Department in meeting the ever-changing challenges of public safety.

The Police Commission, established pursuant to the City Charter, consists of five members. The Commissioners are civilians who donate their time, while maintaining their private careers. The Commission meets, on a monthly basis, with the Chief of Police and other members of the Police Department. In order to ensure a productive public safety partnership, members of the Commission also serve on several Police Department committees.

The personnel of the Manchester Police Department, both sworn and civilian, are part of one of the finest police departments in the United States. The Department has a long-standing affiliation with the Commission on Accreditation for Law Enforcement Agencies. The Department was first accredited in 1990 and has maintained

the honor of this status since then, achieving its most recent reaccreditation award in 2006. As community liaisons, the Commissioners are committed to working with the Police Department to ensure that it remains effective, responsive, and accountable in all matters of public safety.

The mission of providing a safe and secure community requires time and talent from a wide cross-section of our community. The support of the Board of Mayor and Aldermen is most appreciated. The help and cooperation of city residents and businesses also is of vital importance, and allows the Manchester Police Department to continue its strong tradition of excellence in public safety.

The Manchester Police Commission is proud to be part of the 2006 Annual Report, and of our work with the dedicated members of the Manchester Police Department.

*Commissioners:*

*John Tenn, Chairman  
Calvin Cramer, Clerk  
Nury Marquez  
Thomas Noonan  
Thomas Hammond*





*Chief of Police  
John Jaskolka*

This past year has been the most trying for the Manchester Police Department in

the past 30 years. Just days after we commemorated the 30-year anniversary of the death of Officer Ralph Miller, this department suffered the tragic and senseless loss of Officer Michael Briggs

Officer Michael Briggs gave his life in service to the citizens of Manchester. Officer Briggs was killed for no other reason than he was an exceptional police officer just doing his job. Officer Briggs was, by every cops' definition, a cops' cop. He died doing a job he loved and will forever be a true hero.

I don't believe that words exist to express my true respect and admiration for the men and women of the Manchester Police Department for the professionalism they displayed during this tragic time. I can assure you that this department will never forget Officer Michael Briggs.

On behalf of the Manchester Police Department, I also wish to extend our heartfelt thanks to all the law enforcement agencies that participated in the ceremony for Officer Michael Briggs. I also thank the business community and citizens of the City of Manchester and surrounding communities for their tremendous support during this tragic time. This outpouring of support made the ceremony a tribute to a true hero.

The year 2006 also proved to be both a challenging and exciting year for the Manchester Police Department. In March, the department's accreditation team traveled to Jacksonville, Florida to meet with the Commission on Accreditation for Law Enforcement Agencies. There the department was awarded its fifth accreditation, for which we received a Certificate of Meritorious Accreditation in acknowledgement of having been an accredited agency for over 15 years.

Due to a series of retirements, to include the retirement of Deputy Chief Richard O'Leary in April, there were 10 promotions made within the ranks and over 20 internal transfers. At the same time, the Recruitment and Selection Division continued to strive to fill the vacant positions left within the ranks.

I must once again thank the extremely dedicated sworn and civilian members of this department for their continued support of our mission to provide the highest level of professional police service to those who live and visit the City of Manchester.

And I also must thank the citizens of Manchester for their continued support and confidence in this police department. I have always said that a police department can only be as good as the support that it receives from its citizens. It is this citizen support that makes the Manchester Police Department the outstanding department it is and the City of Manchester such a great place to live.



*Deputy Chief  
Marc Lussier*

The death of Officer Michael Briggs, a five-year veteran of the

Patrol Division who was serving as a mountain bike officer when he was killed in the line of duty, has both saddened and strengthened our officers. We are committed to standing together in support of his family and each other, and to fulfill our mission to protect and serve the people of Manchester.

Officers demonstrate courage and compassion every day. This was especially visible as they rushed to their brother's side, maintained a vigil as he fought for his life, and stayed with him until he was laid to rest. His memorial services were, as someone said, "the most impressive thing I hope to never see again." We worked diligently to find his killer, as well as to continue to meet the everyday needs of our City. We will always be grateful for the support we received.

Patrol officers are the uniformed officers who keep a watchful eye on our city streets and are the first responders to calls for help. Our duties range from handling "fender benders" to crises such as the Mother's Day floods of 2006. Whatever the challenge, our officers strive to be consummate professionals.

Commanders of these Patrol Division units will write more extensively of their units' accomplishments elsewhere in this report: the Canine Unit, Mounted Unit, and Mountain Bike Patrol, as well as the Traffic Division, Community Police Unit, Special Reactions Team, and Animal Control. I will note a few accomplishments of the Division as a whole here.

The MPD often works with other agencies to best serve the City. In 2006, a partnership with the NH State Police involved each agency assigning four Officers/Troopers to work as a consistent and cohesive team patrolling the City. This innovative initiative was highly successful.

Our Canine Unit was depleted due to canine and officer retirements. The Board of Mayor and Aldermen allocated additional funding to purchase canines and to pay overtime if needed to cover shifts while the officers and their partners attend a March '07 Canine Academy.

The Community Police Unit, although also decreased in size, continues to build partnerships within the community. Among their many notable achievements is a surge in Neighborhood Watch Groups. Members of these groups are a great help to the MPD, and to each other.

The MPD is grateful that Chris Gibbons, Frank Swirko, Marty Swirko, Mike Dunlap and Allen Aldenberg returned safely from active duty in the United State Military. We honor and thank them all for their service to our country.

The Manchester Police Department is one of the finest and most professional police agencies in the country. I am proud and honored to be the Deputy Chief of the Patrol Division since October, 2006. I look forward to the future as we constantly strive for excellence.





*Deputy Chief  
Gary Simmons*

As remains customary in our business, the Manchester Police Department witnessed a variety of changes this year. They ranged from retirements and promotions to changes in assignments. Although change in any organization is inevitable, the department, which runs 24 hours a day, 7 days a week is expected to absorb these changes without missing a beat or losing the ability to continually provide for the citizens of Manchester in the form of services and safety.

Clearly the department has the ability to roll with the punches and provide to its community no matter what the challenges are that lie ahead. And in this solemn year, with the loss of brother officer Michael Briggs, the community was able to compassionately return to us what we as a department have given them each and every year. We have each witnessed the outpouring of support and generosity not only to the Briggs family but the department as a whole. This compassion and showing of support is evidence of the appreciation the community feels for the work its police officers accomplish each and every day. The support we received from the community and the memory of Michael Briggs will forever live on.

As an agency, the department is divided into many segments and areas of responsibility. The Administrative divisions remain responsible for a variety of areas from proper filing of documented work product, initial stages of prosecution, as well as the training

required to provide quality work and continuing education on the changes in law enforcement. Vehicle and building maintenance, communications, radios, mobile data terminals, cplims and the budget as a whole fall to the administrative units. These responsibilities are not headline items, but they are the behind the scenes backbone, allowing personnel, both sworn and civilian, the tools and ability to perform successfully.

Training has been challenged with the difficult tasks of filling police vacancies from a pool of candidates that is shrinking nationally. They are burdened with the hours of candidate preparation that is often lost due to an inferior or unacceptable background. For 2007, however, we anticipate a more aggressive marketing and recruitment strategy to fill the vacancies and creating a supplement list of officers to increase the complement of rank and file. A positive, more realistic firearm training is also on the horizon for the year.

The Records Division has seen the retirement of Donna Beuparlant, an experienced resource in that division for the past twenty-one years. This has required the need for cross training and personnel assuming additional areas of responsibility. I commend them for taking up the task and keeping the unit moving forward as we await Donna's replacement.

Crime Prevention saw the retirement of Sgt. Doughty, a fixture in the CP unit for several years. His knowledge and resources will be missed. Sgt. Maureen Tessier has assumed these duties, and we remain confident in her abilities to continue with the positive results the unit has accomplished in the past. She has been given the added responsibility of Community Information Officer, allowing

the department to provide an additional Sergeant to the uniform division.

The Communications Division remains in full operation despite four dispatcher vacancies that have been difficult to fill. The division continues to dedicate its effort to provide street personnel with the information it requires to safely and efficiently carry out their duties. Additionally, the division received a facelift this year that has provided the division with a professional and modern appearance.

The department is working towards equipping each mobile unit with radio interoperability to allow for communications with other agencies on joint operations. Furthermore, a new Mobile Data Terminal has been identified to replace the older models and installation should be completed by yearend 2007.

Of course, the project that will be the information catalyst for years to come will be the implementation of the Intergraph computer-aided dispatch/records management system. In a joint effort between Info Systems, Fire, and Police, with considerable input from personnel of each agency, Intergraph Public Safety Systems was awarded a 1.8 million dollar contract to complete this project. Many individuals from the department have played a part in this project, and their efforts will produce successful results.

One constant that remains vital to our agency is the professionalism and self-assessment that allows us the opportunity of national re-accreditation each year. In 2006, the department was awarded its fifth accreditation, additionally being honored with a Certification of Meritorious Accreditation for having been accredited for over 15 years. Although this accomplishment is a direct result of each member's professionalism, a special thanks goes to the hard work of Rachael Page who was tasked to manage the CALEA standards for the past three years. Her persistence, dedication, and attention to detail played a considerable role in the continued success of our department to maintain its accredited status.



*Deputy Chief  
Glenn Leidemer*

As reflected in the Department's organizational chart, the Investigative Division is comprised of several units—Detective, Juvenile, Domestic Violence, Special Investigations and Evidence—each having its own specific duties. The Division as a whole is tasked with investigating the hundreds of misdemeanor and felony offenses that are committed in our city. Securing and maintaining the Department's evidence storage areas also falls under the Division's purview.

This year the Investigative Division added a full-time Internet Crimes Against Children investigator, and the Special Investigations Unit added a second supervisor. Besides the sworn personnel assigned to each unit, the Division also has a number of administrative assistants, victim advocates, and other civilian support staff.

The most significant entry for this year's annual report is the murder of Officer Michael Briggs and this division's investigation of that tragedy. In the early morning hours of October 16, 2006, while on bicycle patrol, Officer Briggs was shot in an alley in the center city and he died from his injury the following day. Michael Addison, age 26, of Dorchester, Massachusetts, was subsequently arrested and charged with Capital Murder. Attorney General Kelly Ayotte announced that, upon conviction, she would seek the death penalty. The Investigative Division continues to prepare for the anticipated Fall 2007 trial.

The Division had another year full of activity. Without "stealing the thunder" from each of the investigative units that will generate their own messages, I offer the following highlights of significant events and divisional accomplishments for 2006.

On April 24, 2004, the body of Amy Lynn Riley was discovered. While the case remained active, the homicide remained unsolved until May 2005, when Carry Menard was charged with the murder. In November 2006, Menard pled guilty to second-degree murder.

There were four homicides in 2005. Their investigations carried over into 2006 and three out of the four resulted in trials.

- Caryn Acevedo was convicted of negligent homicide for the May 15, 2005 murder of William Burns.
- Robert Lopez was convicted of first-degree murder for the July 21, 2005 murder of Brandi Bernard.
- Charles Glenn was found not guilty of first-degree murder for the August 30, 2005 murder of Leonard Gosselin. As the jury was not able reach agreement on conviction of the other charge possibilities, the judge declared a mistrial. The Attorney General is committed to retrying the case.
- Investigation determined that the October 16, 2005 shooting death of Gregory Stroman was a case of self-defense, and the Attorney General did not proceed with criminal charges.

There were also four homicides in 2006, each of which has been cleared by arrest.



- Christopher Legere was arrested for the June 25, 2006 first-degree murder of John Denoncourt.
- Larry Barbosa, Robinson Garcia, and Randall Rodriguez have been charged with the murder of Stephen Raymond. While not charged with murder, Felix Urena has also been charged for his actions in the event. In August 2005, Mr. Raymond was the victim of a brutal assault from which he never fully recovered. He passed away in Florida on June 27, 2006, and the coroner determined that his death was a result of the injuries sustained in the 2005 assault.
- Gary Messerschmidt was arrested for the August 17, 2006 first-degree murder of Mark McManus.
- Michael Addison was arrested for the October 17, 2006 death of Officer Michael Briggs.

Other noteworthy events and accomplishments for 2006 include:

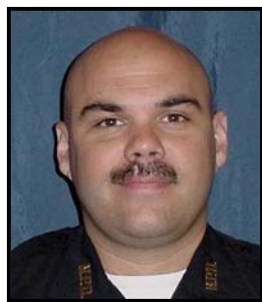
- The arrest and conviction of Matthew Collanzo for the kidnapping, sexual assault and robbery of a high school student that was abducted as she was walking to school.
- The March 11, 2006 shooting of Anthony White and Nathaniel Addo-Guang. Arrested were Ian Maranda, Tay-Lynn Woods, Damien Young, and Lisa Roberson. Maranda and Woods have pled guilty to a variety of charges surrounding the event, with Maranda receiving an unprecedented sentence of 63 years for his involvement. Young and Roberson are still awaiting trial.

- The discovery of a methamphetamine lab in our city. With the assistance of New Hampshire's multi-jurisdictional "meth-team," the lab was dismantled. Seven individuals have been charged, with their cases to be prosecuted in federal court.

In providing a "snapshot" of 2006, what cannot be overstated in these accomplishments is the extraordinary high level of professionalism, commitment, and dedication to duty the Division's investigators and support staff bring to the city. As a representative of Administration, I would be remiss if I did not recognize and thank these individuals for their contributions.

I close our Division's annual message by taking this opportunity to express appreciation for all the assistance extended to our Division during the past year. I thank all the local, state, county, and federal agencies that provide continued assistance in furthering our goal of making the City of Manchester a safer and better community in which to live and work.

Furthermore, as the Department continues to strengthen its partnership with the community, all our investigators extend their sincere thanks to the community for its support—which was never more evident or more greatly appreciated than in the days, weeks, and months since Officer Michael Briggs' death.



*Lieutenant  
Richard Reilly*

The Juvenile Unit has had a successful year meeting our unit goals and objectives while sharing the burden of both mourning and investigating the loss of Officer Briggs with our colleagues. I am very proud of the manner in which these investigators served during this most difficult time.

The unit consists of 16 investigators. In addition to Sgt. Favreau and I, seven serve as School Resource Officers, three serve as Child Abuse and Sexual Exploitation Unit (CHASE) investigators, three serve in general investigations, and one as Internet Crimes Against Children (ICAC) investigator.

In addition to the aforementioned areas of responsibility, the Juvenile Unit is also home to the Manchester Sex Offender Registry and the Manchester Police Athletic League. Members of the Unit also serve on the Special Reaction Team, Civil Disturbance Team, and on several boards to include Child and Family Services and the Makin' it Happen Coalition. The Juvenile Unit also manages several grants to include the Juvenile Offender Locator Teams (JOLT), Youth Attendant Program (YAP), Project Safe Neighborhoods, and Weed and Seed.

The diverse responsibilities in the Juvenile Unit have created an environment rich with teamwork and initiative. We have enjoyed several successful outcomes during 2006. Our greatest victory will require Matthew Collanzo to spend the rest of his life in prison for kidnapping, raping, and robbing a Central High School student in October of

2005. Collanzo was sentenced to 150 years in prison.

This was a remarkable three-week trial based largely on extraordinary physical evidence and a resourceful and courageous student. The importance of this outcome to the community can not be understated. Sgt. Favreau and his team of investigators did an incredible job of bringing this matter to a close.

Another achievement, which can be shared among many supporters of our goals to reduce juvenile delinquency and promote safe school communities, is the reinstatement of four School Resource Officers (SRO) to take effect in January 2007. During the 2005/2006 academic year, our School Resource Officers investigated 794 documented cases. This is 113 cases per SRO. Our targeted school communities understand that the value of an SRO in the school far exceeds the value in the number of cases they resolve.

While on the subject of statistics, our department's efforts and collaborations with other organizations have resulted in a reduction in delinquent acts and CHINS violations. This is the fifth consecutive year we have enjoyed a favorable decrease.

During the last measuring period, I had expressed concern over the observation that our delinquency/CHINS rates were declining at a decreasing rate. Despite this concern, delinquency rates dropped 11 percent over the course of 2006. Between the conclusion of 2002 and the conclusion of 2006, delinquency rates have dropped 31 percent. This statistic is quite remarkable, yet prompts the question of how many more

years will we enjoy this reduction in a growing community.

Additionally, the number of children referred to court in 2006 was 340. This is four more than in 2005 (336). While this is virtually no change, it does indicate that we have maintained previous positive outcomes. Between the end of 2003 and 2006, we reduced the number of court referrals by 29 percent.

Children who are referred to court are generally those who have committed his/her second or more offense, or have committed a crime of violence or sophistication. The reduction in court referrals suggests that we have been successful in reducing recidivism among youth and that our strong stance on violent and/or sophisticated offenses has worked.

While the Juvenile Unit is all about teamwork, we have an individual who succeeded in his area of expertise. In January 2007, Detective Timothy Craig was recognized by the Attorney General as Cyber Crime Investigator of the Year (2006) for his service to this important program.

The cyber crime program in Manchester enjoyed a “break out” year after several years of working toward an operational program. Both Detective Craig and Detective Nanan have been trained extensively in the field of cyber crime, to include computer forensics and other electronic media examinations.

We have joined forces with the Internet Crimes Against Children National Task Force (ICAC) as well as the Attorney General’s Task Force on Cyber Crime. Due in large part to a relationship with ICAC and the Portsmouth Police Department, we have

secured the use of the finest equipment and training to take this program to another level. As a result of us “going operational” we expect positive results in 2007 in terms of arrests and cyber crime prevention.

During 2006, the Juvenile Unit maintained a registry of approximately 325 sex offenders in our community. The numbers change daily. Detective Fuller has done exceptional work keeping our program efficient and in line with the community’s needs. In 2006, 96 percent of the registered sex offenders were found in compliance with their registration requirements. I believe this is due in large part to the attention given to this program and the strong position taken on violators.

The year 2007 will pose new challenges for the unit as we move into enforcing new sex offender registration requirements. These include offenders registering twice a year and to notifying us of address and employment changes.

The Juvenile Unit is looking forward to facing new challenges that evolved in the latter stages of 2006. I remain very confident in the individuals who presently serve in the Juvenile Unit. Our strong investigative practices and ability to meet new and diverse challenges like cyber crime is the foundation of this team, and I expect that 2007 will demonstrate continued success.





*Lieutenant  
Jon Hopkins*

Since its inception many years ago, the primary function of the department's Traffic Unit has been to investigate all vehicle accidents during which a fatality or serious personnel injury occurred. While this continues to be its primary function, over the years the unit has taken on several other assignments, to include auto theft investigations, traffic enforcement, special event security and traffic control, VIP motorcade planning and protection, supervision of Parking Control and Ordinance Violations, organizing parades, road races, and walk-athons. Unit officers also provide yearly training to school crossing guards and bus drivers, and make use of specialized training to provide public education programs such as safe car seat installation and seat belt compliance for young drivers.

A part of the Patrol Division, the unit is currently assigned the following complement of officers: one lieutenant, one sergeant, four accident investigators, one auto theft investigator, and three enforcement officers. The unit's staff is further complemented by civilian employees that include a secretary, four parking control officers, and thirty-five school crossing guards.

While the Traffic Unit works with many outside agencies on special projects and investigations, the two primary agencies are the New Hampshire State Police and the Highway Patrol. During the summer months, the Traffic Unit and the State Police work

together conducting joint motor vehicle enforcement throughout the city. Highway Patrol assists the unit with yearly inspections of the city's taxicabs. Highway Patrol also provides their expertise when there is a serious accident involving a motor carrier or school bus.

During the past year the New Hampshire Highway Safety Agency has been able to assist the unit with funding for several special programs: sobriety checkpoints, DWI patrols, speed enforcement, school bus safety patrols, and seat belt awareness programs. Funding from the agency assists with the purchase of new equipment such as speed radar, traffic counters, and trailers. This crucial funding assistance has greatly aided the unit in providing public awareness programs and addressing traffic problems throughout the city.

In 2007 the Traffic Unit will continue its efforts to educate the public in motor vehicle safety and awareness. Through special enforcement programs and public education, we hope to reduce the number of accidents in the city. Our goal is to make the streets safe and improve the quality of life in Manchester.



*Sergeant  
Robert Moore*

This past year was another very successful year for the Special Investigation Unit

(SIU). At the core of our success was Operation Streetsweeper—our joint undercover operations with the New Hampshire Drug Task Force and the New Hampshire State Police Narcotics Investigations Unit. Investigations and arrests included all levels of drug dealers—from street dealers to top sources of supply. The undercover officers and investigators who worked the various cases did an excellent job and their efforts are reflected in the following statistics:

- 120 suspects arrested
- 42 search warrants executed

And, via purchases and searches, the following seizures were made:

- 10 pounds of cocaine
- 2.5 pounds of crack
- 3.5 ounces of heroin
- 49 pounds of marijuana
- 492 tablets of XTC
- 1 methamphetamine lab
- 22 handguns and 1 shotgun
- \$382,560 in U.S. Currency
- \$25,000 - \$50,000 in stolen property

Heroin continued to be a significant problem—the above-mentioned 3.5 ounces of heroin represents the equivalent of 4,900 traditional bags of heroin. The large amount of stolen property recovered represents the fruits of heroin addicts shoplifting hundreds of thousands of dollars in goods from local businesses. The detection and seizure of a working meth lab signaled a warning that crystal meth abuse could be a significant and increasing problem here in Manchester.

Of note were the number of firearms seized during the arrests and searches. Our priority will continue to be those involved with firearms and violence in conjunction with drug trafficking activity.

I extend sincere thanks to all those who provided information and assistance to fight the drug activity in the City of Manchester. The success of 2006 is directly related to that aid.



*Sergeant  
Maureen Tessier*

Late 2006, Crime Prevention Unit saw the retirement of Sgt. Lloyd Doughty, who

had supervised the Unit since 2000. Sgt. Mark Fowke had also retired this past year and the positions of Crime Prevention Unit Supervisor and Community Information Officer were consolidated.

The Unit also welcomed the department's newest Program Specialist/Accreditation Manager—recently retired Manchester police officer Greg Murphy—who seamlessly assumed those duties. He continues to provide data and analysis crucial to policy decisions and community information and is well on track to managing this agency through another successful Commission on Accreditation for Law Enforcement Agencies (CALEA) re-accreditation in 2008.

It is in large part due to Officer Paul Rondeau's knowledge and experience that Crime Prevention was able to continue with its mission unabated throughout the transition period. He has been instrumental in maintaining cooperative relationships with public and private schools, as well as day care centers throughout the City with the ever-evolving Officer Friendly Program. As Officer Friendly, Paul incorporates messages of safety, stranger danger, gang education and drug awareness into his popular school educational programs. Whether it is distributing over 600 stuffed toys during the holidays to underprivileged toddlers in the City or building trust with autistic youth, Officer Friendly continues to establish positive relationships with the neediest of City youth.

Crime Prevention education goes beyond the classroom, however, reaching all facets of the community. Women's safety and self-defense clinics, workplace safety seminars, child identification programs and emergency response planning continue to be the more popular programs, while modifications to these presentations can be made to meet the specific needs of varied audiences. Building tours and the Citizen Police Academy give many a first hand look at police work and an appreciation and understanding of the daily challenges facing our officers and agency. Security surveys at residences and businesses offer yet additional opportunities for our citizens to learn how to take proactive measures in our cooperative fight against crime. Our alarm review efforts have enabled us to identify problem systems and facilitate more effective alarm response and monitoring.

Manchester Crimeline remains an excellent resource available to our investigators, where callers can anonymously offer key information to police, often leading to the resolution of unsolved cases. This year, Crimeline paid \$10,050 in cash to 18 tipsters, resulting in 31 arrests. It also resulted in the seizure of drugs with an estimated street value of \$460,000 and the recovery of 2 firearms and approximately \$289,000 in drug money.

Our cooperative efforts with the Community Policing Unit, the Senior Services Officer and the Police Athletic League allow countless other programs and community partnerships to continue and grow. We move forward into 2007 anxious to continue our mission of building productive relationships with the media and citizens we serve.





*Sergeant  
Scott Legasse*

The Domestic Violence Unit presently consists of two investigators on the day shift and three officers assigned to the Domestic Assault Response Team (DART), who work the evening shift and respond to domestic violence calls for service. There is one full-time victim advocate that works with the arraignment prosecutors and makes initial victim contact on behalf of the Department. Presently, there are two advocates (one full-time, one part-time) assigned to the Domestic Violence Project prosecution office located in the courthouse. These advocates take the case over from the arraignment advocate, to ensure victims' services are continued. The Unit is also supported by a secretary and supervised by a sergeant.

The Domestic Violence Unit is part of the wider Manchester/Hillsborough County Domestic Violence Project that started in 1996. The Project is a collaboration between the Manchester Police Department, the Hillsborough County Attorney's Office, the Department of Corrections - Probation and Parole, and the YWCA Crisis Service, combining 14 employees to combat domestic violence. The Grants To Encourage Arrest Program supports the Project, through the Office on Violence Against Women. Monies are also provided through the S.T.O.P block grant, which is awarded by the New Hampshire Attorney General.

In 2006, there were 2,695 reports filed involving domestic violence with 1,183 arrests. This is the highest number of reports

ever recorded. From 2002 to 2006, there has been a 55 percent increase of the domestic violence calls for service. Additionally, the unit investigates sexual assaults involving victims over the age of 18 and stalking reports.

With such a dramatic increase in the domestic violence calls for service, as well as the additional sexual assault investigations, it is time to expand the unit. In January, we applied to extend our funding under the 2007-2009 Grants To Encourage Arrest Program grant. A proposal under the grant was made to add a detective to address sexual assault investigations in a more efficient and effective manner.

The overriding goals of the Project are to keep victims safe and hold the offenders accountable. The Unit has been a model for 10 years for domestic violence for area law enforcement agencies and we now look forward to leading the State as a model in sexual assault investigations.

I personally thank all those involved in the project for their hard work and dedication to keep victims safe. Victims can be sure that we will remain dedicated to assist them in every way possible, so that Manchester is a safer place. The community effort is unmatched in any other community in New Hampshire. I would also like to thank all of those agencies that have helped us during the year to end the violence.



*Sergeant  
Kevin Kincaid*

The Community Policing Unit had a very active year in 2006. Our efforts in building closer

relationships with our community partners have resulted in a boom to our watch groups. At the start of 2006 there were 14 active watch groups; now there are 41 active groups that cover almost the entire city.

Our Volunteer Program has experienced a surge in participation. We started the year with a small, dedicated group of 15 volunteers. We now have over 50 people engaged in various volunteer capacities at our police station, substations, and Mounted Unit horse stable.

The Community Policing Unit took on a greater responsibility this year by becoming a part of the city's Neighborhood Enhancement Team (NET). Made up of representatives from several city departments, NET meets regularly to identify nuisance/problem properties. The team approach has resulted in faster action on the part of the property owner to correct a particular problem. Nightclub enforcement efforts have been very effective.

We continue with initiatives geared toward the senior citizens and youth of the city. Officer Jeff Bolduc, our Senior Services Officer, continues providing groundbreaking programs benefiting our seniors. And our Manchester Police Athletic League (MPAL) programs continue to be active in our community. Officer O'Keefe hosts various programs at the MPAL building. Boxing, judo, cardio, floor hockey, basketball, PSN baseball, football/cheerleading and lacrosse

programs remain active with our city youth. The MPAL building hosts City Year and is a designated community "safe haven."

Our Weed and Seed (W&S) program enters its fifth and final year of federal funding. The program continues with the strong community partnerships that helped build our watch groups, volunteer programs and community support. Officer Langton, the W&S officer, is spearheading many of these programs. W&S is planning on expanding to areas of the West Side of the city in 2007.

The Quality of Life initiatives we have partnered with other city agencies and community groups continue to thrive. Programs like Storewatch, Valley Cemetery, Friends of Stark Park, and The Rails to Trails are proactive approaches to quality of life issues facing our city.

Other initiatives include assigning Officer Jeff Harrington as the Department's Gang Intelligence Officer, responsible for identifying suspected gang members and their activities. Also, two officers assigned to the Manchester Housing properties to work with the residents to address quality of life issues. The Mounted Unit continues to provide high visibility patrols in the downtown area. Nighttime patrols were added to address issues around nightclubs.

In the Department's continued commitment to the community, a new substation was added and will be valuable in combating crime and as a community resource. We also conducted a Police Academy with 25 participants attending the nine-week course.

The Manchester Police Department's Community Police Unit will continue to work with our community partners and our citizens to provide a positive environment.



*Sergeant  
John Dussault*

Over the past seventeen years it has been an honor to be associated with the men and women assigned to the Manchester Police Canine Unit. Many of these people are no longer active in the unit yet we appreciate and can count on their support. The officers assigned to the Canine Unit along with their dogs work as a team to provide a variety of services to the community. The members of this unit are committed to continuing a tradition of excellence.

Four canines retired during this past year and three of the handlers opted to pursue other assignments. I sincerely thank Officer Eric Knight and canine Brogan, Officer Marc Lachance and canine Taggart, and Officer Robby Leathers and canine Arri for their years of dedicated service. Officer Joseph Ryan also retired canine Argo after a long and successful career, including winning the USPCA 2006 Field Trials. Officer Ryan further demonstrated his dedication to our program and this department by taking the initiative and certifying a drug detection dog on his own time. This dog, canine Cooper, is now part of the Canine Unit.

Along with their success on the streets, the members of this unit demonstrated their skills in competition against many of the dogs in the northeast. The USPCA Field Trials were held in Nashua, NH in June 2006. Five of our canine teams competed in a field of forty teams. Officer Ryan and canine Argo won first place overall. Officers Knight, Goodnow, and Ledoux were all awarded trophies for their excellent search work.

The retirements of 2006 create opportunities for 2007. The Manchester Police Canine Unit welcomes Officer Thomas Dubois and Officer John Cunningham into the unit. They, along with Officer Ryan and canine

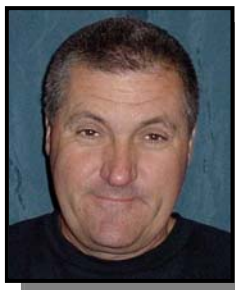
Cooper, will be attending a spring Canine Academy and I look forward to working with them.

The Manchester Police Canine Unit is committed to develop and train at a level that will ensure our

continued success for the apprehension of criminals, locating lost individuals, recovery of evidence, and drug interdiction.







*Rick Ranfos,  
Fleet & Building  
Supervisor*

Building and Fleet Maintenance experienced a good year. The three garage technicians did a terrific job keeping up with numerous breakdowns and repairs, always keeping officer safety the number one priority. The two full-time custodians also did a great job keeping the building clean—not an easy task in a 24/7 operation. Last, but definitely not least, custodial supervisor Robert Wilson did a fantastic job of keeping up with building maintenance, along with all the electrical and construction projects that he completed.

The city's MER account allowed the department to purchase ten new vehicles: nine cruisers and one prisoner transport vehicle. The new transport vehicle is equipped with an eight-passenger prisoner insert and other reorganization provided more storage room behind the driver and passenger seats for the officers' equipment.

The building required some major repairs and updates—inside and out. The leaky, 27-year-old roof was replaced. During the process, the third floor “penthouse” acquired metal siding, as the concrete walls were cracking and beyond resurfacing. Also during the roof project, a new pre-cooling unit was installed. This unit pre-cools the air before it travels into the heat pumps that control the building's air conditioning.

Two new gas-powered water heaters replaced three old electric heaters that were leaking and not able to meet the demands of the building. They were located in the basement, which required the hot water to travel two

floors to reach its destination. The new water heaters were installed on the third floor and have made a big difference in the hot water supply.

The heavy rains of August proved to be disastrous for the building. Due to a problem in a street sewer pipe, sewer water backed up into the basement of the building causing flooding throughout—up to three to four feet in areas—and at one point just inches away from the main electrical breaker. Thankfully, the Fire, Highway, and Building Departments were able to come to the rescue by running pumps to keep the water level down. Despite their efforts, a great deal of damage occurred, requiring major rehabilitation of floors and walls. The Crime Prevention office area was rebuilt and the firing range had to have new bulletproof walls installed and the concrete floor repaired. Electric machines and flooring in the gym were replaced. Numerous spare car parts that had been stored in the garage were destroyed and were thrown away. Though all the rehab work turned out great—and in some instances made improvements—this is certainly not an experience we care to repeat.

Expectations for 2007 include purchasing ten to fifteen new vehicles, installing newly purchased computers in all the vehicles, installing new interoperability radios in all the vehicles, completing the installation of new heat pumps in the building, installing permanent pumps in the basement area to prevent flooding from ground water, replacing all the ceilings, installing a new fire alarm system, and having the North lot and ramp area repaved.



***Rachael Page,  
Communications  
Manager***

The Communications Division of the Manchester Police Department is comprised

of 4 sections: Emergency Services Dispatch, Police Services Specialists, Information Support Specialists and the Holding Facility. The 5 Dispatch Supervisors, 16 Dispatchers, 5 Police Services Specialists and 2 Information Support Specialists provide professional and exceptional public service to the citizens of Manchester and those who visit our city. These fine women and men truly are the lifeline between the general public and the officers they serve.

As the population increases, so do the demands of the Communications Division. During 2006, Communications personnel handled

104,968 calls for service to include both routine and 911 emergency calls. During the past year, Communications underwent an extensive and complete remodel of the Dispatch Center. State of the art consoles, equipment and flooring were installed, allowing the dispatchers to have the best equipment available right at their fingertips. Although the responsibilities of the job are demanding and often stressful, they never lose focus on their top priority: ***Officer Safety and Public Safety.***

The Police Services Specialists, who maintain order at the front counter, took 3,013 police reports over the phone and in person allowing the officers to remain on the streets to handle more serious calls for service.

Along with taking police reports, the Police Services Specialists handle all foot traffic in the lobby, take in evidence, search prisoners, process daily paperwork, maintain personnel rosters as well as many other important tasks which keep them extremely busy.

Our Information Support Specialists do an exceptional job at keeping our computer, phone and security systems up and running. They have continued to keep our equipment in working order while keeping up with new technology demands. In 2006, we signed a contract with Intergraph Corporation for a new Computer Aided Dispatch and Records Management

Systems. We are in the configuration stages leading up to the implementation of this system which is expected to be fully implemented this fall. This will undoubtedly increase proficiency throughout the entire department, as the current system has become outdated.



The Holding Facility also underwent a remodel with new beds and lavatory facilities installed. The AFIS (Automated Fingerprint Identification System) system is now fully functional and the updated equipment is ready to be installed. This system allows detainee fingerprints to be obtained and stored electronically so that they can be sent to the FBI.

The Communications Division of the Manchester Police Department will continue to provide the citizens of Manchester and the employees of the Manchester Police Department with professional and quality services.



*Cpt. David Mara*

The Manchester Police Department continues to maintain professional standards to ensure agency integrity, efficiency, and the fair and impartial

administration of law enforcement in the Manchester community. The Professional Standards Unit is responsible for meeting this challenge.

The Professional Standards Unit is responsible for the administration of personnel complaints and internal investigations in a prompt, thorough, and judicious fashion. Additional responsibilities include the maintenance of all records concerning complaints and investigations and ensuring strict confidentiality. The unit also reviews all positive and negative disciplinary matters, incidents involving the use of force, police-involved automobile accidents, police pursuits, employee evaluations, and probationary reports.

Upon completion of an investigation, the Chief of Police will provide a written or verbal notification to the complainant and employee concerning the results of an investigation. Final disposition of the case may be any of the following:

1. *Sustained:* The allegation is substantiated.
2. *Unfounded:* The allegation is false or not factual
3. *Exonerated:* The incident occurred, but the member/employee acted lawfully, properly and in accordance with procedure.
4. *Not Sustained:* The allegation is not substantiated. No sufficient evidence was uncovered to prove or disprove the allegation.
5. *Misconduct Not Based on Complaint (Sustained):* Substantiated misconduct which was not based or alleged in the initial report.

In the calendar year of 2006 four formal internal affairs investigations were conducted. Two of the investigations found that the Manchester Police

Department Standard Operating Procedures had been violated and the allegations were sustained. The allegations investigated in the two remaining investigations were deemed to be unfounded.

The Professional Standards Unit will continue to ensure the high standards that are required of the members of the Manchester Police Department. The preservation of these standards will continue to enhance the positive relationship between the Manchester Police department and the community it serves.

**To Commend Exceptional Performance by a Manchester Police Department Employee:**

The best way to **commend** the actions of a Police Department employee is to write a brief **letter** describing the incident and the actions you think were exceptional. Information such as the **date**, **time** and **location** will help identify the employee if you do not know his/her name. If you choose not to write, you may ask to speak to the employee's **supervisor** and make a verbal commendation. Commendations received by the **Manchester Police Department** are forwarded to the employee with a copy placed in his/her **personnel file**. Although our employees do not expect to be thanked for everything they do, recognition of exceptional services is always welcomed. This kind of **feedback** helps us know if we are doing a good job.

**To File a Complaint Against a Manchester Police Department Employee:**

Complaints will be accepted from any source, whether made in **person** (351 Chestnut Street), by **mail**, or over the **phone** (603-668-8711 ext. 307). You may also submit a complaint via **e-mail** to dmara@ci.manchester.nh.us.

The Professional Standards Unit, when it becomes aware of complaints or allegations against a department member, may conduct an independent **investigation** or may refer the complaint to the appropriate command for investigation. The average case takes **30 days** to complete, this would depend on the complexity of the case and availability of witnesses. Once the investigation is concluded, the Chief of Police will **notify you** by mail of the findings.



***Dennis Walsh,  
Animal Control  
Officer***

The Animal Control Unit is staffed by two full-time animal control officers (ACOs) who, combined, offer nearly eleven years of animal control experience. The ACOs are trained in many animal-related areas and hold various certifications. In-house and outside training is ongoing as the ACOs seek out and take advantage of training opportunities.

The two ACOs respond to all animal-related calls for service, citywide, whether domestic or wildlife-related. Primary duties include enforcement, investigations, rabies cases, impounding stray animals, school animal safety presentations and assisting patrol and detective units.

Enforcement in the city parks is continuous, and dogs at large, unlicensed dogs, and animal noise complaints are everyday issues. Cruelty complaints are investigated and then prosecuted in court when substantiated and warranted.

Confirmed cases of rabies increased this year. As Manchester continues to build and eliminate natural habitat, the wildlife adapts to city living. This increases the encounters between humans and animals, with proportionate increases in rabies testing, need for rabies vaccine inoculations, and quarantines of personal pets.

Chemical captures also increased this year. More moose and deer were removed from the Center City in 2006 than in previous years. Some of the captures required the assistance of New Hampshire Fish and Game.

Public contact is an important part of responding to a call for service. In most cases it is not only a necessity of the call but also allows the ACO an opportunity to educate the community on animal care and safety. In 2006, as in past years, ACOs provided animal safety presentations in the city's

elementary schools, as well as at a number of private businesses.

The ACOs also provide animal-related training to newly hired police officers, dispatchers and the Department sponsored Citizens Police Academy. Training is also offered to newly hired ACOs of other municipalities.

Annually, the city clerk's office tracks Manchester citizens who fail to license or relicense dogs. A warrant is prepared, signed by the mayor and aldermen, and presented to the police chief for action. The responsibility for serving the approximately 300 civil forfeitures and additional 300 summonses to appear in court ultimately falls to the ACOs. Much appreciated assistance with that task is provided by part-time reserve officers.

The Animal Control Unit staff will continue to strive for efficiency and excellence in service to the city. Thank you to all who help us to be effective.

**Animal Control Statistics 2006**

Phone calls handled.....	5,593
Calls for Service .....	3,501
Safety Presentations .....	39
Wildlife Calls .....	365
Impounded Dogs .....	313
Impounded Cats .....	166
Claimed Animals .....	244
Dog Bites.....	75
Cat Bites.....	118
Summonses Issued.....	318
Recorded Warnings.....	213
Rabies Preparations .....	57
Euthanized Animals .....	57





**Sergeant  
Robert Cunha**

The Manchester Police Department Training Division has responsibilities that fall into three main categories:

- ❖ The recruitment and equipping of all sworn and non-sworn personnel employed by the agency.
- ❖ The training of all agency personnel both at the recruit and in-service levels.
- ❖ The oversight of emergency management planning and related homeland security issues.

Officer Scott Page is tasked with overseeing the recruitment phase of our divisional responsibilities, and with thirty-one police officers leaving the agency in the past two years (primarily through retirements), this has been a daunting responsibility. The challenge was compounded by the approval of sixteen new police positions by the Board of Mayor and Alderman.

The recruitment efforts of the Training Division over that same two-year period have produced thirty-three hires, including fifteen in 2006. This was accomplished during a period of time when the job market produced far fewer police candidates than we had seen in the past. We held two testing processes in 2006. The March test drew 138 paid applicants, yet only 93 showed up to take the test. The August 2006 test drew 93 paid applicants with only 59 showing up to take the test. This “no-show” rate, in addition to the attrition rate commonly seen with other aspects of the hiring process, has made recruiting far more difficult than in days past. It is unfortunate, but the days of several hundred motivated applicants taking our police test, at least for now, is gone.

The Training Division has introduced a multi-faceted plan going into 2007 to address our recruitment needs, including:

- Streamlining of the hiring process by computerizing the “One to One” interview and moving the Polygraph up in the process so that it follows the “One to One.” This has allowed us to save approximately thirty dedicated man-hours per applicant who does not fair well with the Polygraph phase of the hiring process.
- Temporary assignment of four background investigators to the division to assist us in getting backgrounds done in a more timely manner so that viable recruits are not lost to other agencies while waiting for us to process their applications.
- Expanded advertising/promotion of the test to include print media, web advertising (including police fraternal web sites and those maintained by and for minority officers), use of illuminated construction signs placed at key locations, utilizing color recruitment posters, use of a highway billboard on I-293, and participation in college job fairs.



- Starting bilingual officers at a higher rate of pay. (Approved by the Mayor, this will allow the department to attract applicants that will fulfill the agency’s need for foreign language speakers.)
- Offering as much as \$10,000 in additional first-year salary to members of the military who become employed with the agency as a police officer. (This offer is made in conjunction of the State of NH Post-Secondary Education Commission, who

approved the department as a participating agency in the Montgomery GI Bill.)

Recruitment is occupying the majority of the division's time and human resources, but the hope is that these measures will get us moving in the right direction, so that the agency can get up to a full complement of police officers and dispatchers.

The responsibility of training our agency personnel in 2006 was in the hands of Officer Todd Biery and the torch has now been passed to Officer Mike Biron. Both of these officers have worked in conjunction with our agency armorer and lead firearms instructor Officer Steve Gilcreast to provide and coordinate training for all members of our agency.

Incident Command Training was completed by nearly all of our personnel in 2006 and the few remaining personnel are addressing that

mandatory training need in 2007. In 2006 our Use of Force training consisted of a refresher on the use of the expandable baton, a refresher video on OC usage and positional asphyxia, disarming techniques, and weapons retention.

In-house academy classes were also coordinated for recruits. The in-house academy for the 140<sup>th</sup> academy class was completed in early 2006, and two other sessions for the 141<sup>st</sup> and 142<sup>nd</sup> were also completed in 2006 as well. We are currently planning the in-house academy curriculum for the 143<sup>rd</sup> academy class, which is set to start on March 12, 2007. As in the past, we will make every effort to offer the most comprehensive training program possible for our recruits so that they are prepared for the challenges that will face them during their law enforcement career.

Our proposed 2007 Use of Force training will include simmunitions and tactical decision making training, defensive tactics and edged

weapon defense, and controlling passive and active physical resistance. Our 2007 firearms training program will be expanded from last

year to include low light shooting and dynamic shooting. The Manchester Police Department Training Division will continue to be vigilant in 2007 to new technologies, techniques, and training methods that can help us improve our agency effectiveness as we execute our duties.

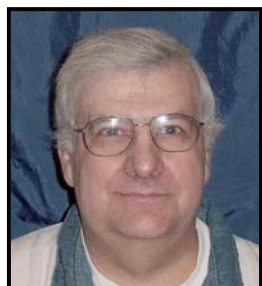
The need for preparedness in an age of terrorism and threat of pandemics has made the oversight of emergency management planning and related homeland security issues more important than ever. In 2006, my predecessors, Lieutenants Charbonneau and Ranfos, attended regular meetings at the Manchester Health Department relative to emergency preparedness. In 2006, members of the

Training Division participated in Operation Millyard, which was an emergency preparedness drill designed to address the city's response to a hazardous materials emergency. Also in 2006, the Training Division assisted in the re-writing of the city's Emergency Operation Plan.



We will continue to work with the Health Department and other city agencies in 2007. Meetings at the Health Department are continuing into 2007 and have been scheduled monthly throughout the year. We will also participate in any disaster drills that occur in the city to ensure that our preparedness is at a peak level of efficiency.

The staff of the Training Division has been and will continue to be dedicated to the mission of providing the citizens of Manchester with well-trained and well-equipped officers so that we, as an agency, can meet the plethora of challenges that society now presents us.



***Dale Robinson.***  
***Ordinance Violations***  
***Supervisor***

The Ordinance  
Violations Bureau

(OVB), though a division of the Manchester Police Department, is tasked with the responsibility of working with each city department that has the authority for enforcing ordinances in the City of Manchester. Although the Police Department primarily issues most citations for ordinance violations, the Building, Health, Fire, and Highway departments as well as the City Clerk’s Office also serve citations.

In 2006, OVB revised the summonses used by these departments, creating a more efficient and user-friendly system that resulted in fewer cases being nol-prossed in court because of time limit constraints. All city department members who issue summonses underwent training, which included writing the new summonses as well as addressing legal issues that were addressed by a representative of the City Solicitor's Office.

OVB issued, recorded, and tracked well over 1,000 residential parking permits in 2006. That responsibility, along with collecting parking fines and processing ordinance violations summonses, makes OVB a highly customer service-oriented unit. Several new procedures were implemented over the past year, improving efficiency and customer service.

In Fiscal Year 2006, a total of \$1,354,415 in revenue was recorded, an increase of \$83,434.64 dollars from FY 2005. A breakdown of 2006 revenue follows:

Parking Fines	\$1,224,125
Boot Fees	26,700
Officer Issued Summons	22,348
Other City Department Issued Summonses	11,550
Manchester District Court Fines	9,107

In an effort to further streamline the fine payment process, use of online and debit/credit card payment options are being considered and reviewed by OVB and the city.

The Ordinance Violations Bureau has a staff of three, Karen Bergeron, Donna Demanche, and Dale Robinson. The bureau is open Monday through Friday, 8 a.m. to 5 p.m.



*Gisele McCarthy,  
Interim Records  
Supervisor*

2006 has come to an end, and what a year it was. During the past year, Records processed the paperwork for more than 102,000 cases, despite employee shortages.

The main responsibilities of the Records Division are report review, report control, records maintenance, and records retrieval.

With the increase of police personnel, the Records Clerks have worked diligently in keeping up with the additional arrests, summonses, trials, appeals, mediations, applications for warrants and filing. As acting Records Supervisor, I thank the Records staff for their dedication and support, and for getting their jobs done in a professional and timely manner.

In December 2006, Records Supervisor Donna Beuparlant retired after 20 years of dedicated service to the Manchester Police Department. So that we would not forget her, she is sending everyone in Records flowers every month for a year. As if we could forget her! We all wish her the very best in her retirement.





*Steve Hoelt,  
Business Service  
Officer*

The Manchester Police Department's Business Office is responsible for coordinating financial and personnel transactions, including budget preparation, purchasing and monitoring contracted services, payroll processing, grants and reimbursements, and also handling the scheduling and financial aspects of extra details.

The duties and responsibilities of the Business Office are accomplished by five dedicated individuals:

- Dolores LeBlanc monitors all accounts payable and fixed assets.
- Donna Grady, manages the extra details for officers and processes miscellaneous cash receipts.
- Colleen Driscoll, manages the department's payroll and employee benefits function.
- Kathy Johnstone, as Financial Analyst, keeps the department's finances and projects in order.
- Steve Hoelt, as Business Services Officer, prepares and manages the department's budget and oversees the operations of the Business Office.

We implemented the city's new Purchase Card Program for the department, which makes use of MasterCard purchase cards for purchases and services.

In 2006, the department received over \$1.5 million in grant funding and other reimbursements. Extra Details took in over \$2 million in payments received from customers.

**COMPARISON OF EXPENDITURE REVENUE BUDGETS FOR  
FY 2006/2007**

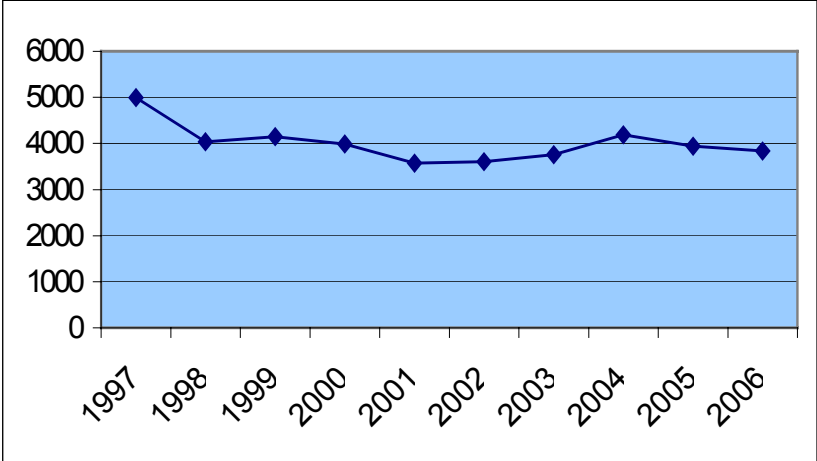
Account Name	FY2006	FY2007
Regular Salaries & Wages	\$14,535,373	\$15,078,565
Overtime Salaries	\$875,000	\$919,275
Special Salaries	\$84,263	\$78,600
<b>Total Salaries &amp; Wages</b>	<b>\$15,494,636</b>	<b>\$16,076,440</b>
Health Insurance	\$2,258,021	\$2,891,907
Dental Insurance	\$247,242	\$243,899
Life Insurance	\$23,328	\$15,850
Workers Compensation	\$270,425	\$357,078
Disability Insurance	\$21,705	\$15,488
Police State Retirement	\$1,229,735	\$1,135,292
City Contributory System	\$222,285	\$402,601
FICA	\$369,890	\$408,131
Staff Development	\$17,500	\$20,000
Uniform Allowance	\$70,000	\$96,700
<b>Total Employee Benefits</b>	<b>\$4,730,131</b>	<b>\$5,586,946</b>
Other Services	\$8,000	\$13,875
<b>Total Purchased Prof Svcs</b>	<b>\$8,000</b>	<b>\$13,875</b>
Servive Agreements	\$65,000	\$65,680
Laundry Services	\$45,300	\$46,100
Maintenance & Repairs	\$12,000	\$14,200
Vehicle Repairs/Parts	\$70,000	\$110,000
Contracts	\$500	\$500
Rental-Building	\$5,600	\$450
Leases- All	\$39,000	\$27,250
<b>Total Purchased Prop Svcs</b>	<b>\$237,400</b>	<b>\$264,180</b>
Insurance-CGL	\$87,566	\$91,507
Telephone	\$65,000	\$57,000
Postage	\$16,000	\$13,950
Teletype	\$4,500	\$5,000
Advertising	\$3,000	\$5,000
Printing, Publishing & Binding	\$24,000	\$10,000
Travel, Conferences & Meetings	\$4,000	\$4,000
Duplicating Services	\$2,000	\$0
<b>Other Purchased Services</b>	<b>\$206,066</b>	<b>\$186,457</b>
Film & Processing	\$13,000	\$3,500
General Supplies	\$60,500	\$57,500
Ammunition	\$21,000	\$34,000
Microfilm & Films	\$10,000	\$10,000
Gas, Oil & Diesel Fuel	\$138,000	\$215,000
Tires & Batteries	\$16,000	\$20,000
Minor Apparatus & Tool	\$4,000	\$5,000
Custodial Supplies	\$24,000	\$24,000
Fire Extinguishers	\$2,000	\$2,000
Court Cases- Meals	\$1,000	\$1,000
Books	\$5,000	\$5,000
Periodicals	\$850	\$700
Natural Gas	\$54,000	\$40,000
Electricity	\$135,000	\$122,500
Freight	\$5,000	\$6,000
Construction Materials	\$250	\$2,000
<b>Total Supplies &amp; Materials</b>	<b>\$489,600</b>	<b>\$548,200</b>

Account Name	FY2006	FY2007
Equipment	\$0	\$10,000
Bike Patrol	\$5,000	\$7,400
Furniture & Fixtures	\$2,900	\$8,000
Mounted Patrol	\$14,000	\$10,000
<b>Total Capital Outlays</b>	<b>\$21,900</b>	<b>\$35,400</b>
Dues/Fees	\$3,800	\$2,900
Provisions	\$1,500	\$1,500
Medical Supplies	\$1,500	\$1,600
Miscellaneous	\$0	\$0
K-9	\$18,000	\$18,000
Special Projects	\$85,000	\$60,000
<b>Total Miscellaneous</b>	<b>\$109,800</b>	<b>\$84,000</b>
<b>Total For Agency</b>	<b>\$21,297,533</b>	<b>\$22,795,498</b>
<b>Restricted</b>	<b>\$4,730,197</b>	<b>\$5,561,753</b>
<b>Net Dept. Appropriation</b>	<b>\$16,567,336</b>	<b>\$17,233,745</b>

**Revenues**

Account Name	FY2006	FY2007
School Chargebacks	\$512,093	\$560,490
Bounced Check Fees	\$1,000	\$1,000
Copy Acc/Invest Reports	\$56,000	\$52,000
Records Checks	\$0	\$0
Fingerprints	\$10,000	\$10,000
Photograph Sales	\$2,500	\$2,300
Auction	\$2,000	\$2,000
Extra Details- Admin Fee	\$90,000	\$95,000
Investigative Reports	\$10,000	\$12,000
Bicycle Fees	\$0	\$0
Booting Fees	\$13,000	\$0
Witness Fees	\$100,000	\$95,000
Gun Permits	\$7,500	\$5,000
Game of Chance	\$0	\$500
Towing License	\$13,000	\$14,000
Violation First Offense	\$18,000	\$18,000
District Court Fines	\$55,000	\$65,000
Parking Fines Courts	\$5,000	\$0
Cruiser Rental	\$5,000	\$8,000
Parking Tickets	\$1,170,000	\$0
Towing Fine	\$0	\$0
Prior Year Restitution	\$4,000	\$4,000
Reimbursed O/T Salaries	\$31,206	\$31,206
Extra Detail Revolving Fund	\$7,000	\$12,000
Miscellaneous	\$350	\$100
	<b>\$2,112,649</b>	<b>\$987,596</b>

### Total Part I (Index) Crimes



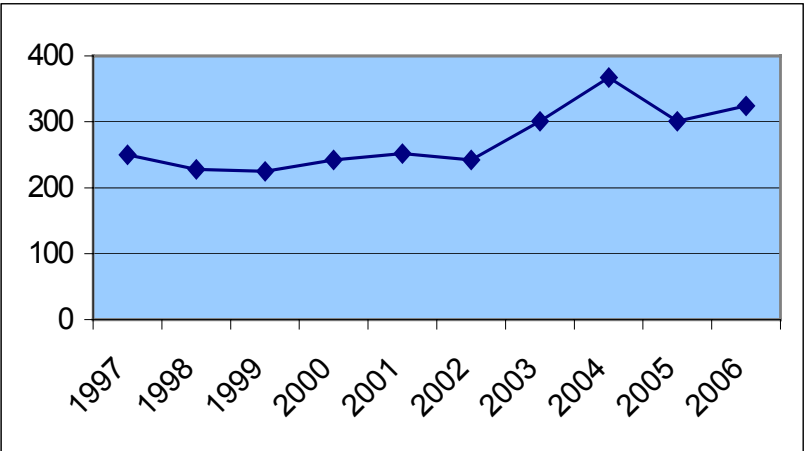
**Total Crime**

The total crime index has fallen 23% over the past 10 years. 2001 saw the lowest reported total crime in over a decade. 1997 had the high of the decade for overall crime.

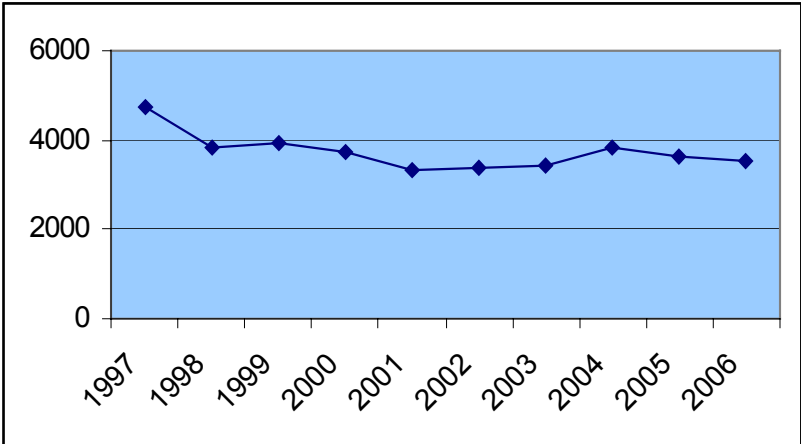
### Total Part I Violent Crimes

**Violent Crime**

The combined crimes of murder, rape, robbery, and assault remained steady from 1997-2003. 2004 saw a spike in violent crimes with 367. Overall, violent crime has risen 30% over the past decade.



### Total Part I Property Crimes



**Property Crime**

Part I Property crimes – burglary, larceny, auto theft and arson – have fallen 26% over the past 10 years. Burglary, larceny and arson have remained steady, while auto theft has sharply decreased by 39% over the decade.

# Crime Index

*The Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to police. The offenses included are the violent crimes of murder, rape, robbery and aggravated assault; and the property crimes of burglary, larceny, auto theft and arson. The Crime Index was developed by the Federal Bureau of Investigation's Uniform Crime Reporting program to standardize the way in which law enforcement agencies report crime statistics.*

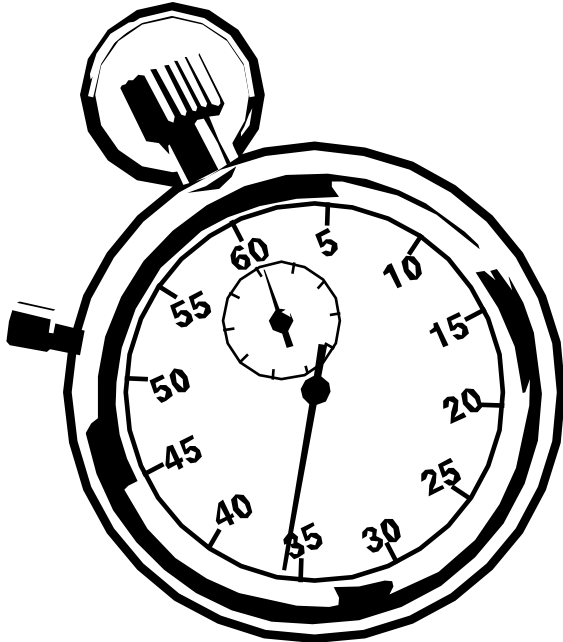
<b>Crime</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2005-2006 Change</b>
<b>Murder</b>	4	5	4	4	No change
<b>Rape</b>	61	62	73	46	-37%
<b>Robbery</b>	158	187	141	162	16%
Commercial	63	101	62	53	
Residential	15	16	15	6	
Street	13	11	16	7	
Miscellaneous	67	59	48	96	
<b>Aggravated Assault</b>	78	113	83	109	31%
<b>Total Violent Crime</b>	301	367	301	321	7%
<b>Burglary</b>	659	755	707	806	14%
Commercial	226	179	463	137	-70%
Residential	433	576	244	669	174%
<b>Larceny</b>	2433	2687	2585	2456	-6.54%
from Building	458	719	763	669	-5%
from Motor Vehicle	756	685	605	715	18%
from Person	69	52	25	63	152%
of Bicycle	108	100	105	103	-2%
Shoplifting	305	392	370	318	-14%
All Others	737	739	717	588	-18%
<b>Auto Theft</b>	324	305	274	252	-8%
<b>Arson</b>	35	72	70	68	-3%
<b>Total Property Crime</b>	3451	3819	3636	3582	-1%
<b>Crime Index Total</b>	3752	4186	3937	3903	-1%



# CITY OF MANCHESTER

## “Crime Clock”

### 2006



One  
**CRIME INDEX OFFENSE**  
Every 2 hours 28 minutes

One  
**VIOLENT CRIME**  
Every 27 hours

One  
**PROPERTY CRIME**  
Every 150 minutes

One  
**MURDER**  
Every 91 days

One  
**RAPE**  
Every 8 days

One  
**ROBBERY**  
Every 56 hours

One  
**AGGRAVATED ASSAULT**  
Every 74 hours

One  
**BURGLARY**  
Every 11 hours

One  
**LARCENY**  
Every 218 minutes

One  
**AUTO THEFT**  
Every 35 hours

One  
**ARSON**  
Every 5 ½ days

The Crime Clock should be viewed with care. Being the most aggregate representation of Manchester crime data, it is designed to convey the annual reported crime experience by showing the relative frequency of occurrence of the index of offenses. This mode of display should not be taken to imply regularity in the commission of crimes; rather, it represents the annual ratio of crime to fixed time intervals.



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