

**City of Manchester, New Hampshire  
Board of Fire Commissioners**

***Minutes of the Regular Monthly Meeting***

**Date:** Tuesday, May 11, 2010

**Location:** Central Fire Station-100 Merrimack Street

**Board Members Present:** Commissioners Paul Harrington, James Triantafillou, Robert Haley, William Whitmore and Real Pinard. The meeting was called to order at 8:32 am. Alderman Lopez joined the meeting at 8:36 am.

Commissioner extended a warm welcome to newly appointment Commissioner Real Pinard.

**Also Present:** Chief Burkush, Deputies Campasano, District Chief O'Reilly, Jody Rivard and Linda Miccio.

***A moment of silence was observed.***

***Minutes of the Previous Meeting:***

Minutes were accepted by a motion Pinard/Triantafillou

***Correspondence:***

***Division Reports:***

**Chief Burkush reported on the following:**

- Discussion of 2011 budget will pose challenges going forward.
- Bids for ambulance contract with Rockingham, AMR and Care Plus.
- Mayor has tentative agreement with a developer for Station 4. Plans for a leasing option with the Town of Hooksett are being discussed.

**Deputy Campasano reported on the following:**

See attached report.

**Deputy Chief Goonan reported on the following:**

- One grievance slated for pre-arbitration-Wednesday sick leave issue.
- New union leadership.
- Processing FEMA reports for reimbursement costs for February windstorm.
- Seabrook Drills underway.
- Staff reorganization in administration/training.

**District Chief Ed O'Reilly reported on the following:**

See attached report.

**Communications Report**

See attached.

*Old Business:* None

*New Business:* None

*Executive Session:* Not necessary

*Adjournment:* 9:10 am on a motion Pinard/Whitmore. Next meeting is scheduled for September 14, 2010 at 8:30 am.

Transcribed by Linda Miccio

Respectfully submitted,

Robert Haley, Clerk

**City of Manchester, NH**  
**Board of Fire Commissioners**  
**Meeting Agenda**

Scheduled Meeting Date: Tuesday, May 11, 2010

Scheduled Time & Place: 8:30 AM – Central Fire Station

**Agenda Items:**

- A. Moment of Silence
- B. Review of the minutes of the previous meeting
- C. Reports for the month (distributed at meeting)
- D. Correspondence:
  - 1. Letter of thanks from Theresa Saunders.
  - 2. Letter of appreciation from Patrick Sullivan, Chief of Police Goffstown PD.
  - 3. Letter of appreciation from Frederick Sullivan of Together.
  - 4. Letter of thanks from BJ and Carrie Perry.
- E. Division Reports:
  - 1. Report from Chief James Burkush.
  - 2. Report from Deputy Chief Nicholas Campasano.
  - 3. Report from Deputy Chief Daniel Goonan.
  - 4. Report from District Chief Ed O'Reilly.
  - 5. Report of the Communications Division.
- F. Local #856 and/or MAFS business:
- G. Old Business
- H. New Business
- I. Executive Session (if warranted)

Therefore -

Thank you one  
to each one of  
you.

Kiera Saunders  
116 Lancaster Ave  
Manchester, NH

To anyone &  
everyone concerned  
This is to say  
Thank you for  
coming to my  
rescue in Febru  
I tried to find out  
exactly who was  
involved but no  
one can get me  
that information

51714

FDID

NH

State

2

25

Incident Date

2010

ROC

Station

10-1002532

Incident Number

000

Exposure

Responding  
Units/Personnel

Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
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AM3 ALS-3	09:42:40	09:43:48	09:49:03	10:19:23
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Staff ID\Staff Name	Activity	Rank	Position	Role
200269	ALS3, Personnel			Incident Respons

E9 Engine 9	09:52:48	09:54:02	09:56:30	10:02:36
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Staff ID\Staff Name	Activity	Rank	Position	Role
200016	Sullivan, Edward J	Lieutenant	Officer	Incident Respons
200064	White, William J	Firefighter	Driver	Incident Respons
200114	Garrity, Patrick F	Firefighter	Plateman	Incident Respons



Patrick J. Sullivan  
CHIEF OF POLICE

## GOFFSTOWN POLICE DEPARTMENT

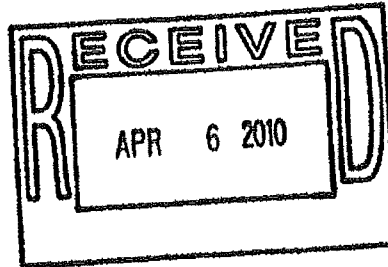
326 Mast Road, Goffstown, NH 03045-2428  
e-mail: [police@ci.goffstown.nh.us](mailto:police@ci.goffstown.nh.us)



Michael J. Sullivan  
EXECUTIVE OFFICER

Kerry P. Steckowych, Esq.  
PROSECUTING ATTORNEY

April 5, 2010



Mayor Ted Gatsas  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

Dear Mayor Gatsas:

I would like to take this opportunity to express our gratitude to Fire Chief James Burkush, DPW Director Kevin Sheppard and Parks and Rec Director Chuck Deprima for their efforts in clearing debris from the trestle on the Piscataquog River during the most recent rain event. Their efforts lessened the impact of the water levels thereby saving Goffstown residents along the river from further flooding issues. Please pass along our thanks to these department heads.

If I, or any member of my agency, can be of assistance to you, please do not hesitate to call on me.

Respectfully,

Patrick J. Sullivan  
Chief of Police



**TOGETHER**  
Let Us Introduce You.

**RECEIVED**

APR 14 2010

**MANCHESTER FIRE DEPT**

**1 800-688-5644**  
**www.togethernh.com**

337 AMHERST ST.  
SUITE 200  
DEWOLFE PLAZA  
NASHUA, NH 03063  
(603) 882-8732

BYPASS 28  
166 LONDONDERRY TNPK.  
HOOKSETT, NH 03106  
(603) 624-4552

120 MAIN ST.  
SALEM, NH 03079  
(603) 893-9293

HART RICE HOUSE  
THE HILL  
PORTSMOUTH, NH  
03801  
(603) 436-3906

*Paul Allard*

*April 12, 2010*

*Dear Sir*

*Today I had the pleasure of speaking with MR. Alford of the Manchester Fire Department - regarding a letter he sent me concerning the matter of one of your men or woman having found my wallet in the Walmart parking lot. It was a real joy upon hearing that my wallet was found - then lost night to have picked it up at the Manchester Police Dept - to have it fully intact - credit cards, cash, license was a very pleasant surprise.*

*I don't say enough about the character of the men and*



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337 AMHERST ST.

SUITE 200

DEWOLFE PLAZA

NASHUA, NH 03063

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HOOKSETT, NH 03106

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120 MAIN ST.

SALEM, NH 03079

(603) 893-9293

HART RICE HOUSE

THE HILL

PORTSMOUTH, NH

03801

(603) 436-3906

*women in your organization - great job.  
Your act of honor saved  
me great time and effort and I am  
truly grateful.*

*Thank you from the bottom  
of my heart.*

*Sincerely,*

*Frederick J. Sullivan Jr*

*FREDERICK J. SULLIVAN JR*

Central Fire Station -

We would like to thank you for your quick response to our house the morning of 4/15. It was so very appreciated. Thank you for all you do for the residents of Manchester!

BJ and Carrie Perry  
83 Grant St.

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51714

NH

4

15

2010

CEN

10-1005119

000

Responding  
Units/Personnel

FDID

State

Incident Date

Station

Incident Number

Exposure

Unit	Notify Time	Enroute Time	Arrival Time	Cleared Time
DC1 District Chief	06:40:07	06:44:37	06:45:16	06:49:21

Staff ID\Staff Name	Activity	Rank	Position	Role
200039 Gamache, Michael N	Incident Respons	District Ch		

E11 Engine 11 06:40:05 06:41:41 06:45:24 06:53:52

Staff ID\Staff Name	Activity	Rank	Position	Role
200109 Chiasson, Max T	Incident Respons	Lieutenant	Officer	
200151 Leafe, Michael R	Incident Respons	Firefighter	Plateman	
200187 Biron, Andre R	Incident Respons	Firefighter	Plateman	
200239 Wescott, Sean J	Incident Respons	Firefighter	Driver	

E6 Engine 6 06:40:06 06:41:39 06:47:03

Staff ID\Staff Name	Activity	Rank	Position	Role
200020 Desruisseaux, Donald J	Incident Respons	Firefighter	Driver	
200047 Cushing, Ronald D	Incident Respons	Lieutenant	Officer	
200243 Swirko, Timothy M	Incident Respons	Firefighter	Plateman	

E7 Engine 7 06:40:05 06:42:08 06:46:36 06:46:40

Staff ID\Staff Name	Activity	Rank	Position	Role
200119 Beaudet, Robert P	Incident Respons	Lieutenant	Officer	
200203 Morgrage, Timothy A	Incident Respons	Firefighter	Driver	
200242 Ouellette, Jeffrey T	Incident Respons	Firefighter	Plateman	

E8 Engine 8 06:40:06 06:42:05 06:46:25 06:46:44

Staff ID\Staff Name	Activity	Rank	Position	Role
200094 O'Neil, Brian	Incident Respons	Captain	Officer	
200142 Briggs, Jonathan F	Incident Respons	Firefighter	Plateman	
200145 Laroche, Stephen M	Incident Respons	Firefighter	Driver	
200146 Ferry, Craig C	Incident Respons	Firefighter	Plateman	

R1 Rescue 1 06:41:07 06:44:35 06:48:42 06:48:45

Staff ID\Staff Name	Activity	Rank	Position	Role
200083 Parent, Andre R	Incident Respons	Lieutenant	Officer	
200134 Plantier, Robert A	Incident Respons	Firefighter	Plateman	
200149 Fosher, Jonathan T	Incident Respons	Firefighter	Driver	
200169 Clement, Richard U	Incident Respons	Firefighter	Plateman	

51714  
FDID \*

NH  
State \*

MM DD YYYY  
4 15 2010  
Incident Date \*

CEN  
Station

10-1005119  
Incident Number \*

000  
Exposure \*

Complete  
Narrative

**Narrative:**

SMOKE IN THE BASEMENT04/15/10 06:45:35 INCIDENT COMMANDER FOR SET FIRE INCIDENT COMMAND TIMES.COMMAND SET SIDE AE7 @ HYDRANT GRANT AND HANOVERE11 REPORTING BURNER PROBLEM04/15/10 06:46:40 UNDER CONTROL FOR SET FIRE INCIDENT COMMAND TIMES.HOLDING E11 T1 RETURNING ALL OTHERSCOMMAND TERMINATEDCLASSIFIED AS DELAYED IGNITION

51714  
FDID

NH  
State

4 15  
Incident Date

2010

CEN  
Station

10-1005119  
Incident Number

000  
Exposure

Responding  
Units/Personnel

T1 Truck 1 06:40:06 06:44:48 06:45:11 06:51:41

Staff ID\Staff Name	Activity	Rank	Position	Role
200024 Prince, Kenneth D	Incident Respons	Lieutenant	Officer	
200049 Herrin, Peter A	Incident Respons	Firefighter	Plateman	
200075 Battey, Mark S	Incident Respons	Firefighter	Plateman	
200110 Healy, Kevin W	Incident Respons	Firefighter	Plateman	
200177 Senecal, Matthew C	Incident Respons	Firefighter	Driver	

T7 Truck 7 06:40:06 06:42:23 06:47:00 06:47:17

Staff ID\Staff Name	Activity	Rank	Position	Role
200138 McShane, Thomas M	Incident Respons	Lieutenant	Officer	
200247 Hood, Bradford J	Incident Respons	Firefighter	Driver	
200263 Principe, Thomas	Incident Respons	Firefighter	Plateman	
200283 Maylone, Robert J	Incident Respons	Firefighter	Plateman	

# MAY 11, 2010

## TRAINING DIVISION REPORT

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### DEPARTMENT PROVIDED TRAINING

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The following Department training was provided to department personnel:

- EMS Patient Care reporting            8 class        78 attendees    156.00 contact hours
- Health Savings Account program    8 classes     203 attendees   406.00 contact hours
- US DOT Railroad safety            6 classes     94 attendees    94.00 contact hours

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### EMPLOYEE SELF-DEVELOPMENT

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A Fire Lieutenant promotional exam was completed on May 5<sup>th</sup>. There were 60 personnel signed up for the exam and 40 actual took part in the process. The exam consisted of two parts, a written exam and a practical fire simulation. The exam review process is ongoing and results should be posted by the middle of June.

Work is underway on planning for a Fire Training Officer promotional exam and a Dispatch Supervisor promotional exam. These are tentatively scheduled for October of this year.

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### SAFETY COMMITTEE

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A copy of the minutes for the Safety Committee meeting, which were held on April 6<sup>th</sup> are attached to this report.

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### IN-HOUSE COMPANY TRAINING PROGRAM

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Companies continue to formally document their company level in-house training. April training hours for each company:

- Station 2 ..... 25.25 hours
- Station 3 ..... 13.00 hours
- Station 4 ..... 20.00 hours
- Station 5 ..... 15.00 hours
- Station 6 ..... 24.50 hours
- Station 7 ..... 17.00 hours
- Station 8 ..... 57.50 hours

The Division is currently working with Local 856 to bring a sleep study program to the department. The study is being conducted by Harvard Medical School and will allow the firefighters to complete confidential sleep surveys and receive customized programs to aid with sleep disorders. Upon completion of paperwork and logistical issues, the program will be rolled out.

It was discussed about a buildings' integrity after a fire due to so much water. This has always been a concern due to the fact there have been a lot of fatalities during overhaul. Chief Burkush stated that we need to stay diligent.

There is no suspect yet in the recent Arson Fires. We are still waiting on the fingerprint results from the state.

A reminder to be very careful of live electrical boxes during a fire even in vacant buildings.

The 5 injuries were reviewed and discussed. There were no recommendations.

**NEXT MEETING WILL BE HELD AT CENTRAL ON TUESDAY MAY 4<sup>th</sup> AT 9:00 AM.**

Manchester Fire Department  
Report from the Fire Prevention Bureau  
Fire Commission meeting; Tuesday May 11, 2010

**Staff Meeting:** Agenda completed for May 2010. Fisher Cats pyrotechnic assignments, night club overcrowding/compliance checks date set, Elliot Rivers Edge project and other issues involving scheduling of inspectors. Waiting for paper work regarding 'Sky Show' rock 101 fireworks display. Again, as with the other shows, inspectors have been assigned. Place of assembly inspections are ongoing as expected. Current fire protection reports are being filed when received in order to complete State of NH P.O.A.

**193 Agnes Street:** It has been determined that vandals were responsible for the discharge of water from a standpipe station at the apartment building, 193 Agnes Street. The caps were removed and the valve opened releasing street pressure water without restriction onto the floors of this property. Newspaper accounts reported that the water continued for 2 hours without shutdown. A test of the system revealed the flow switch calibration was correct at 45 seconds to alarm, time in processing the alarm, unit response time and finally time to determine the problem with an order to shut down the water source through the yard P.I.V. It is difficult to estimate the gallons discharged but, suffice it to say, this property received significant damage with losses in personal contents and building function.

**Water Works Shut off Notices:** We have been receiving water works shut off notices inspired by customers failure to pay for water service when due. Problem here is that some of these properties are protected by automatic fire sprinkler systems and without water pressure the system will not function. Visits and/or code enforcement letters addressed to these property owners advise that all protection systems shall be maintained as designed, installed and existing for that property. Removing the furniture or fixtures for that space does not relieve the owner of responsibility in this area.

**Junior Fire Muster:** Junior fire muster set for 1 pm May 22 at the West Side Arena is moving forward with 5<sup>th</sup> grade teams from our schools. The participation is encouraging as we are expecting to have as many teams as last year. Great motivational music by Nick Kafajelis, snacks, drinks, big screen scoring projector and a good time.

**Accelerant Detection Canine:** Vet appointments up to date. Dog is quickly approaching 1 year anniversary with our Department. Remarkable results reported, especially through debris accumulation on 203 Mammoth Road.

Edward O'Reilly  
Chief of Fire Prevention

# Communications Division Fire Commission Briefing May, 2010

Next Listed Agent Class is on May 26, 2010. Active Listed Agents are 607.  
Applications are being taken at this time.

Approximately 11 fire alarm inspections have been conducted in the past month.

Approximately 118 work orders processed in the past month.

Radio Boxes in Service      1      Wire Master, 0      Radio Master, 1  
Central Station in Service    0

Updates:

## **King Fisher**

We received the FCC license for the new radio box system. Factory representatives will be assessing the consoles within the next two weeks for equipment installation.

## **Fire Alarm notes:**

- 26 Active fire alarm applications
- Elliot at Rivers Edge project, many phone calls have been fielded regarding the project, alarm plans area out to bid
- Ongoing monitor installation of apartment buildings
- Two Ordinance changes approved *last week*. The first is an additional fee for added M zones on a radio box. The second was a change in wording for fire alarm inspection fees, changing to read per hour only and removing 'per hour, per inspector'.

Eater Seals on 9 Mammoth Rd. had Project Hope renovating the interior/exterior there building the past two weeks. The Fire Department worked with this volunteer group, assisting with the removal and reinstall of the Master Box and connections to the building.

- Billing issues: We are presently working with a Central Station Company on outstanding invoices. Their rep states he has a check and will mail it out ASAP, but is questioning the \$1000.00 a year permit fee.

As of today, no fees collected

- assisting with Susan, Accounts receivable, on collecting delinquent master box fees

**Radio notes:**

An additional mobile radio was issued to the Airport for their new Crash Fire Truck. Portable radio batteries for their radios recycled at this time.

Some P7100 portable radio charges have been recalled. Presently, the Police and Parks/Rec/ Cemetery use these portable radios on a daily basis while the Fire Department uses the P7100 for interoperability communications.

**State Interoperability:**

No updates from state

**Tower Site:**

AT&T received Zoning Board Approval for variances last week

Fire department correspondence was sent to planning board regarding tower removal, antenna transfer and future access to their tower.

**Utility Pole Licensing:**

**No updates received**