

AGENDA

BOARD OF MAYOR AND ALDERMEN

January 17, 2012
Mayor and all Aldermen

7:30 p.m.
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation by Arlene Fishbein, Anthem, relative to the health plan utilization.
(Note: Report to be submitted by the Human Resources Director under separate cover.)

CONSENT AGENDA (ITEMS 4-38)

4. Mayor Gatsas advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept BMA Minutes

5. Minutes of meetings held May 3, 2011 (one meeting).

Approve under supervision of the Department of Highways

6. Pole Petitions:

11-1327	(2) Carron Avenue
11-1332	(1) So. Wilson Street

Approve under supervision of the Department of Highways, subject to funding availability

7. Sidewalk Petitions:

623 Belmont Street
30 Fogg Court

Accept and Remand funds for the purpose intended

- 8.** Accept and remand funds in the amount of \$25.00 from Ladies Ancient Order of Hibernians to purchase supplies.
- 9.** Accept and remand funds in the amount of \$4,315 from Southwest Restaurant Corporation to purchase supplies.

Ratify and Confirm Poll Conducted

- 10.** Ratify and confirm phone poll of the Board of Mayor and Aldermen conducted December 21, 2011, accepting the report of the Committee on Community Improvement accepting the offer of \$30,000 from the Loan Workout Group for the release of the \$75,000 lien on 502 Spruce Street.
- 11.** Ratify and confirm phone poll of the Board of Mayor and Aldermen conducted December 22, 2011, waiving Ordinance 71.13 Overnight Winter Parking (odd/even parking requirements) during the Christmas and New Years holiday weekends, at the discretion of the Public Works Director and subject to weather forecasts.
- 12.** Ratify and confirm phone poll of the Board of Mayor and Aldermen conducted December 30, 2011, adopting the City of Manchester Deferred Compensation 457 Plan document.

Information to be Received and Filed

- 13.** Health Department monthly bulletin for December 2011.

14. Thank you letter from the Family of Daniel Goonan.
15. Communication from Comcast regarding price adjustments.
16. Report of the Southern New Hampshire Planning Commission.
17. Communication from Jane Gile, Human Resources Director, regarding the COMPASS program.
18. Communication from Mayor Gatsas regarding 2012 legislative services.

REFERRALS TO COMMITTEES

COMMITTEE ON ACCOUNTS/ENROLLMENT & REVENUE ADMINISTRATION

19. Communication from Jill Carpenter, Manchester resident, requesting a reduction in her sewer bill.

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

20. Communication from Leon LaFreniere, Director of Planning & Community Development, submitting a draft Zoning Ordinance amendment regarding correctional institutions.

COMMITTEE ON COMMUNITY IMPROVEMENT

21. Communication from James Burkush, Fire Chief, regarding a grant match requirement for a grant from the State of New Hampshire Department of Homeland Security and Emergency Management.
22. Update on the Elm Street/Gaslight District project by Dennis Anctil, Highway Department.

23. Communication from Captain Kevin Kelly, Police Department, requesting approval to place a 2002 Ford Explorer into service.
24. Communication from Kevin Sheppard, Public Works Director, requesting permission to replace six vehicles for departments not recognized in the MER plan using existing MER funds and funds received through auction of disposal of surplus equipment.
25. Communication from Matthew Normand, City Clerk, requesting permission to apply for a grant to restore and digitize an 1858 map of Hillsborough County.

COMMITTEE ON FINANCE

26. Resolutions:

“Amending the FY 2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Two Hundred Twelve Thousand Two Hundred Ninety Five Dollars (\$212,295) for various FY2010 CIP projects.”

“Amending the FY 2012 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Nine Thousand Dollars (\$39,000) for the FY 2012 CIP 412512 Hackett Hill Construction Account.”

COMMITTEE ON HUMAN RESOURCES/INSURANCE

27. Summaries of outstanding arbitrations and grievances submitted by the Human Resources Director.
(Note: Provided for informational purposes only; no action required)
28. Communication from Jane Gile, Human Resources Director, on behalf of the Public Works Director regarding changes to the Highway Department’s Construction Inspection Section.
(Note: Proposed organizational charts, class speculations and proposed ordinance changes are attached.)

COMMITTEE ON LANDS AND BUILDINGS

29. Affirmation and amendment of conservation easement deed for 454 Sheffield Road submitted by Katie Weiss, Bedford Design Consultants.
30. Sewer Easement for Hanover Street Dunkin Donuts submitted by Attorney Anthony C. Marts.

COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC

31. Agenda submitted by the Traffic Division and Parking Division:

**RESCIND COMMERCIAL MOTOR VEHICLE TRAFFIC
PROHIBITED: THROUGH TRAFFIC PROHIBITED 2:15 PM – 2:45
PM –EMERGENCY ORDINANCE (Ord. 6762)**

On Auburn South Back Street, from Maple Street to Beech Street
Alderman Osborne

**THROUGH TRAFFIC PROHIBITED DURING SCHOOL HOURS –
EMERGENCY ORDINANCE:**

On Auburn South Back Street, from Maple Street to Beech Street
Alderman Osborne

NO PARKING ANYTIME:

On Old Cohas Avenue south side, from a point 300 feet west of Cohas Avenue, thence on the east side southerly to a point 55 feet, thence on the south side to a point 35 feet west, thence on the west side to a point 55 feet north

On Laydon Street, south side, from Norton Avenue to a point 35 feet west, thence, on the west side to a point 25 feet north, thence on the north side to a point 35 feet east

On Lake Avenue, both sides, from Wilson Street to a point 30 feet west

On Lake Avenue, south side, from Lincoln Street to a point 120 feet east

On Lake Avenue, north side, from Lincoln Street to a point 70 feet west

Alderman Osborne

On Cedar Street, south side, from Beech Street to a point 90 feet west

Alderman Osborne

On Candia Road, south side, from a point 50 feet east of Talbot Street to a point 145 feet east

Alderman Shea

On Hanover Street, south side, from Page Street to the Hanover Street Connector

On Page Street, east side, from Hanover Street to a point 285 feet south

Alderman Corriveau

W. Auburn Street, both sides, from Elm Street to Canal Street

RESCIND NO PARKING ANYTIME:

On Lake Avenue, both sides, from Wilson Street to a point 35 feet west (Ord. 8436)

On Lake Avenue, south side, from Lincoln Street to a point 100 feet east (Ord. 8437)

On Lake Avenue, south side, from Maple Street to a point 100 feet east (Ord. 8438)

Alderman Osborne

On Hanover Street, south side, from a point 475 feet east of Page Street to a point 130 feet easterly (Ord. 7994)

On Hanover Street, south side, from Michigan Avenue to the State Connecting Road (southbound) (Ord. 8267)

On Page Street, east side, from Hanover Street to a point 90 feet southerly (Ord. 8441)

On Page Street, east side, from a point 125 feet south of Hanover Street to a point 55 feet southerly (Ord. 8442)

Alderman Corriveau

RESCIND NO PARKING LOADING ZONE:

On Page Street, east side, from a point 90 feet south of Hanover Street to a point 35 feet southerly (Ord. 8425)

Alderman Corriveau

RESCIND 2 HOUR PARKING – 8:00 AM – 6:00 PM:

On Page Street, east side, from Candia Road to a point 100 feet south of Hanover Street

Alderman Corriveau

2 HOUR PARKING – 8:00 AM – 6:00 PM:

On Page Street, east side, from Candia Road to a point 285 feet south of Hanover Street

Alderman Corriveau

STOP SIGN:

Hevey Street at Auclair Avenue – NWC
Alderman Ouellette
Monroe Street at Elm Street – SWC
Alderman Long
On Sentinel Court at Bradley Street – SWC
Alderman Shaw

RESCIND ONE HOUR PARKING:

On Brook Street, north side, from a point 30 feet west of Pine Street to a point 60 feet westerly
(Ord. 2715)
Alderman Long

CROSSWALKS:

On Gold Street, east of Bradley Street
On Bradley Street, north of Sentinel Court
Alderman Shaw

CROSSWALK – EMERGENCY ORDINANCE:

On Proctor Road, south of Hanover Street
Alderman Corriveau

32. Communication from James Hoben, Deputy Traffic Director, submitting a truck route report and guidance from the Manual on Uniform Traffic Control Devices.
33. Communication from James Hoben, Deputy Traffic Director, submitting the 2007 Front Street and Dunbarton Road traffic signal study

REPORTS OF COMMITTEES

**COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE
ADMINISTRATION**

34. Advising that the travel summary reports have been accepted.
(Unanimous vote with the exception of Alderman Ouellette who was absent)

35. Recommending that the communication from the Economic Development Director requesting that a fund be established to accept and expend contributions associated with Small Business Week be approved.
(Unanimous vote with the exception of Alderman Ouellette who was absent)

36. Advising that it has accepted the following Finance Department reports:

- Accounts Receivable over 90 days
- Department Legend
- Open Invoice report over 90 days
- Outstanding Receivables

(Unanimous vote with the exception of Alderman Ouellette who was absent)

37. Advising that it has accepted the City's Monthly Financial Reports (unaudited) for the first five months of fiscal year 2012.
(Unanimous vote)

COMMITTEE ON COMMUNITY IMPROVEMENT

38. Advising that the request from the potential buyer of 502 Spruce Street for the City to accept an offer for lien discharge of \$15,000 at closing and a promissory note for the remaining \$15,000 on the \$30,000 offer has not been approved.

(On a vote conducted via phone poll on December 29, 2011, Alderman O'Neil, Ludwig and Greazzo voted nay and Aldermen Shea and Craig voted yea.)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

39. Nomination(s) to be presented by Mayor Gatsas, if available.

- 40.** Warrant to be committed to the Tax Collector for collection under the Hand and Seal of the Board of Mayor and Aldermen for the collection of sewer charges.

(Note: Clerk to present amount at the meeting)

Ladies and Gentlemen, what is your pleasure?

- 41.** Communication from the Bright Ideas Evaluation Committee recommending approval of a Bright Idea award in the amount of \$1,500 to be shared equally by Brenda Masewic Adams and Anthony Schaffer for their cost savings suggestion.

Ladies and Gentlemen, what is your pleasure?

- 42.** Petition to accept a rededication of a portion of Sinclair Avenue.

(Note: Communication from the Highway Department is attached.)

Ladies and Gentlemen, what is your pleasure?

- 43.** Communication from Thomas Clark, City Solicitor, regarding the FY 2012 budget for the Office of the City Solicitor.

Ladies and Gentlemen, what is your pleasure?

- 44.** Communication from Thomas Clark, City Solicitor, regarding collection of outstanding debt under two notes held by the City on the property known as Lowell Terrace.

Ladies and Gentlemen, what is your pleasure?

- 45.** FY 2012 budget projections submitted by William Sanders, Finance Officer, if available.

Ladies and Gentlemen, what is your pleasure?

- 46.** A motion is in order to recess the meeting to allow the Committee on Finance to meet.

- 47.** Mayor Gatsas calls the meeting back to order.

- 48.** Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
- 49.** Report(s) of the Committee on Bills on Second Reading, if available.
Ladies and Gentlemen, what is your pleasure?
- 50.** Report(s) of the Committee on Accounts, Enrollment & Revenue Administration, if available.
Ladies and Gentlemen, what is your pleasure?
- 51.** Report(s) of the Committee on Administration/Information Systems, if available.
Ladies and Gentlemen, what is your pleasure?
- 52.** Resolutions: **(A motion is in order to read by titles only.)**
- “Amending the FY 2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Two Hundred Twelve Thousand Two Hundred Ninety Five Dollars (\$212,295) for various FY2010 CIP projects.”
- “Amending the FY 2012 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Nine Thousand Dollars (\$39,000) for the FY 2012 CIP 412512 Hackett Hill Construction Account.”
- A motion is in order that the Resolutions ought to pass and be Enrolled.**

NEW BUSINESS

- 53.** A. Communications
B. Aldermen

TABLED ITEM

54. Report of the Special Committee on Energy Contracts and Related Activities

Recommending that the recommendation to award a three-year contract for energy consultant services to Competitive Energy Services (CES) be approved subject to the review and approval of the City Solicitor.

(Unanimous vote)

(Tabled 12/20/11; a copy of the contract has been submitted by the Highway Department and is attached.)

ADJOURNMENT

55. If there is no further business, a motion is in order to adjourn.