

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
Raymond Hebert
Hal Sullivan
Robert R. Rivard
Rick Rothwell
Bill Skouteris

CITY OF MANCHESTER

Highway Department

October 17, 2011

COMMISSIONERS

Raymond Hebert, Chmn.
Hal Sullivan, Vice-Chmn.
Robert R. Rivard, Clk.
Rick Rothwell, Commsnr.
Bill Skouteris, Commsnr.

PARKS, RECREATION & CEMETERY COMMISSIONERS

Angie Manni, Chmn.
Andy Manning, Clerk
Robert Blaisdell
Richard Powers
George "Butch" Joseph

Dear Commissioners:

This is to inform you that the October Commission meeting has been scheduled for **Wednesday, October 26th 2011** at the **Derryfield Country Club Function Hall** at 4:00 PM. This will be a joint meeting with Parks, Recreation and Cemetery Commission.

The Agenda is as follows:

1. Approval of previous meeting minutes
2. Solid Waste Management Program
 - a) Bulky Item Collections
3. Environmental Protection Division - Status Reports
 - a) "Draft" Sewer Fee Abatement Policy
4. Engr./Construction Activities – Status Report
 - a. Highway Facility – Status Report
5. Budget
6. Old Business
 - a. Mailbox/fence policy
7. New Business
 - a) POD Policy
8. Personnel

9. Next meeting date

Very truly yours,

Kevin A. Sheppard, P.E.
Public Works Director

KAS/c

cc/ Mayor Theodore L. Gatsas
Frederick J. McNeill, P.E.

PS: Should disability related accommodations be required, please notify the Highway Department at: 624-6444 between the hours of 8:00 AM – 5:00 PM at least two days prior to any scheduled meeting.

TTY access through RELAYNH at: 1(800)735-2964.