

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.1	Container	Box 1
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 1		

Identity Statement:

Title: Bills and Receipts
Extent of the unit of description: 17 folders

Scope & Content / Abstract:

A collection of bills and receipts for services and purchases made by the City of Manchester. Included are bills from city officers for services rendered; bills from individuals and companies upon completion of temporary work for the City.; receipts for rents collected from shopkeepers in City Hall, and receipts for taxes collected. A number of bills document Manchester's care of paupers, the unemployed and medically disabled citizens. There are several bills from Dr. Thomas Brown and Dr. Peter Kimball for visits to the town farm, from citizens providing housing and subsistence to paupers and bills for transporting individuals to the town farm, insane asylums and hospitals.

Context:

Administrative / Biographical history: Provenance: Office of the City Clerk

Structure:

System of Arrangement: Chronological by year and alphabetically by name and date.

Disposition:**Disposition date:****Conditions of Access & Use:**

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Finding Aids: see box and folder listing in accession book

Allied Materials:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/23/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects paupers **Classification**

town farm
insane asylums
rents
Concord Railroad Company
Merrimack Hall
Hill, Berry & Smith
Jadkins & White
Massabesic Engine Company
Elm Street
Porter and Seasle
Potter and Hutchins
Harmony Hall
Simpson & Sargents
Smyth & Childs
H. Tufts & Co.
Eastman, Gooden & Company

Hill & Berry
Hunneman & Co.
Porter & Searle
Potter & Hutchins
Smyth & Little
Dodge & Sears
How & Co.
Amoskeag Bank
Bills
Receipts

Search terms	People
paupers	Brown, Thomas
town farm	Kimball, Peter
insane asylums	Stephens, David
rents	Davis, Moses
clothing	Morse, J.H. Dr.
sheeting	Chase, Nehemiah
city farm	Childs, David
school	Slopes, Lucretia
night watch	Hungarford, Asa S.
city hall	Goss, Allen
town hall	Mullins, Israel
health officer	Tilton & Sweetser
constable	Wright, Nathaniel
police court	Adams, J.O.
town house	Amoskeag Manufacturing
fire department	Badger, Nathaniel
taxes	A. Baldwin & Co.
circus	Bennington Engine Company
	Brigham, Abram
	Brown, A.K.
	Brown, Samuel
	Clark, George T.
	Clark, William C.
	Clough, Charles
	Hill, Moses
	Colins, Enos
	Craig, John
	Cross, David
	Davis, Joseph C.
	Drew, Ira
	Elliott, John S.
	Emerson, John C.
	Fogg, Gilman G.
	Fogg, Willis P.
	Gage, George W.
	Hall, Daniel
	Hall, Samuel
	Harvey, John M.
	Hill, Moses
	Hoyt, David J.
	Kimball, Gilman H.
	Knight, Aretas
	Knowlton, Ebenezer
	Knowlton, Nathaniel
	Lew, Zimsi
	Mace, William
	McQueston, Edward
	Marshall, Joseph
	Mitchell, Joseph
	Moore, J.H.
	Plumer, Jesse
	Putnam, J.A.

Saunders, J.W.
Saunders, Stephen
Sherburne, John G.
Spaulding, Josiah
Stevens, Daniel L.
Straw, J.J.
Tompkins, Isaac
Underhill, F.T.
Wallace, F.
Wallace, James
Webster, Haren
Wheeler, Jeremiah
White, Reuben
Reed, Francis
Trask, Asa S.
Atwood, John
Brown, Betsey
Cushing, J.S.T.
Furber, William
Hill, Moses
James, J.F.
Evens, L.A.
Anderson, James
Flanders, Rhoda
Judkins, George F.
General Thomas Thumb
Means, Robert
Stevens, Daniel L.

Notes

Updated/by 09/14/2007 10:44 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.2	Container	Box 1 and 2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 1 and 2		

Identity Statement:

Title: Bonds, 1875-1941

Extent of the unit of description: .25 linear feet

Scope & Content / Abstract:

A collection of bonds paid by individuals licensed to perform a variety of services including job teams, taxi cabs, constable positions and construction. Most bonds were recorded on standard City of Manchester printed forms and all bonds include the bonded individuals name, occupation, amount paid, date paid and signature.

Context:**Structure:**

System of Arrangement: alphabetical by surname

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 01/23/2007**Catby** Sally Fellows**Display value****Status date****Status by****Status****Condition** Good**Condition by****Cond date****Cond notes****Subjects** Bonds**Search terms** Bonds**Classification****People****Notes****Updated/by** 09/12/2007 02:00 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.3	Container	Box 2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 2		

Identity Statement:

Title: Bonds of Town Officers
 Extent of the unit of description: .25 linear feet

Scope & Content / Abstract:

A collection of Bonds of Town Officers paid by individuals who were either appointed or elected to town offices. The most prevalent bonded occupations included constable, marshal, assistant marshal and treasurer. Most bonds are recorded on standard City of Manchester printed forms and all bonds include the bonded individual's name, occupation, amount paid, date paid and signature.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate	01/23/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects

Search terms	bonds constable marshal assistant marshal treasurer bonds of town officers	Classification	People
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Notes

Updated/by	09/12/2007 02:12 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.4	Container	Box 2, Folder 18
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 2, Folder 18		

Identity Statement:

Title: Bonds to Keep the Peace
 Dates of creation: 1847
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A collection of Bonds to Keep the Peace paid by individuals, their family, friends or bondsmen to secure their release from jail and guarantee their good conduct. The bonds are recorded in long hand and include the bonded individuals's name, reason for arrest, amount paid, date paid and signature. Most individuals were arrested for disorderly conduct, drunkenness or theft. Most paid a bond of fifty (50) dollars to secure their freedom.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate	01/23/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects

Search terms bonds to keep the peace
 jail
 disorderly conduct
 drunkenness

Classification**People****Notes**

Updated/by	07/02/2007 11:42 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.5	Container	Box 2, Folder 19
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 2, Folder 19		

Identity Statement:

Title: Allotment of Equipment Bond Issue
 Dates of creation: 1935
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A list allocating the distribution of a \$50,000 Equipment Bond Issue. The list designated how funds raised by the bond issue would be spent by City Government departments, and what type of equipment each department planned to purchase. The list was approved by the Board of Mayor and Aldermen Committee on Finance June 6, 1935

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event

Medium

Catdate	01/24/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Equipment Bond issue	People	

Notes		Dataset	
Updated/by	07/02/2007 11:45 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.6	Container	Box 2 and 3
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 2 and 3		

Identity Statement:

Title: Municipal Bond Sales
 Extent of the unit of description: .50 linear feet

Scope & Content / Abstract:

This series documents municipal bond sales. The collection includes correspondence from the City Clerk announcing the Finance Committee's decisions to sell, take bids on and award sales of bonds issued by the City of Manchester. There are also excerpts from the Committee on Finance minutes of meetings which record decisions to either issue or sell bonds. There is a bond agreement between an investor/purchaser and the City

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	01/24/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects	municipal bond sales	Classification	series
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Search terms	municipal bond sales Committee on Finance Board of Mayor and Aldermen	People	
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Notes

Updated/by	07/02/2007 11:47 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.7	Container	Box 3, Folder 18 and 19
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 3, Folder 18 and 19		

Identity Statement:

Title: Cancelled Checks
 Dates of creation: 1912
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

A collection of City of Manchester cancelled checks drawn on Merchants National Bank of Manchester.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/24/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Good

Condition by**Cond date****Cond notes**

Subjects cancelled checks

Search terms checks
 Merchants National Bank

Classification

People Merchants National Bank

Notes

Updated/by 07/02/2007 11:48 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.8	Container	Box 4, Folder 1
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 4, Folder 1		

Identity Statement:

Title: Town of Manchester Promissory Notes

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A collection of five Town of Manchester promissory notes paid to James Dodge, Hidden Brown, Moody Currier and John G. Dodge with interest. Each note was endorsed by the Selectmen of Manchester and were printed at the "Representative Office" located on 88 Broadway Street.

Context:

Name of Creator: Selectmen of Manchester

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 01/24/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition** Good**Cond date****Condition by****Cond notes****Subjects****Classification****Search terms**

town notes
 promissory notes
 Town of Manchester
 Selectmen of Manchester

People

Dodge, James
 Brown, Hidden
 Currier, Moody
 Dodge, John G.

Notes**Updated/by** 09/14/2007 11:38 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.9	Container	Box 4
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 4		

Identity Statement:

Title: City Orders

Extent of the unit of description: .25 linear feet

Scope & Content / Abstract:

A series of printed orders of the Town/City of Manchester issued by the Treasurer through which he distributed funds to the appropriate offices and officers. Each office or officer would in turn pay individuals for services rendered. There are also lists of outstanding orders against the Treasury with attached receipts or invoices.

Context:

Name of Creator: Town/City Treasurer of Manchester

Structure:**Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer**Event****Medium****Catdate** 01/24/2007**Catby** Sally Fellows**Display value****Status date****Status by****Status****Condition** Good**Condition by****Cond date****Cond notes****Subjects** City orders**Search terms** Town of Manchester

City of Manchester

Town Treasurer

City Treasurer

City Orders

Classification**People** Town Treasurer

City Treasurer

Notes**Updated/by** 07/02/2007 11:50 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.10	Container	Box 4
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 4		

Identity Statement:

Title: Cashbooks
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

These are loose pages of cashbooks kept by the Office of the City Clerk. Fees were received for marriage licenses, sewer licenses, bills of sale, rent of the city farm and assignment of wages. At the end of each month, the monies collected were paid to the City Treasurer.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event
Medium

Catdate 01/26/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Good

Condition by

Cond date

Cond notes

Subjects cashbooks
 fees
 city farm
 rentals
 sewer fee
 marriage license fees

Classification

Search terms Cashbooks
 fees
 city farm
 rentals
 sewer fees
 marriage license fees
 bills of sale

People City Clerk
 City Treasurer

Notes

Updated/by 07/02/2007 11:20 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.11	Container	Box 4
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 4		

Identity Statement:

Title: Statement of Trusts and Special Funds

Extent of the unit of description: 10 folders

Scope & Content / Abstract:

A collection of financial statements recording the receipts and expenditures of several special funds and legacy trusts. The City set up special funds to address specific problems such as fire damage and park improvement . The legacy trusts were created in remembrance of Manchester citizens. These financial statements were submitted to the Board of Mayor and Aldermen for their approval.

A complete list can be found in the container list.

Context:**Structure:**

System of Arrangement: alphabetical by name and chronological within the folder

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 01/26/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition** Good**Cond date****Condition by****Cond notes**

Subjects Rock Rimmon Park
Statements
special funds

Classification

Search terms city library
municipal education
recreational facilities
fire protection
cemetery trust funds

People Bartlett, Charles H.
Brown, Clara N.
Hunt, Nathan P.

Notes**Updated/by** 09/14/2007 11:21 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.12	Container	Box 5
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 5		

Identity Statement:

Title: Bids and Estimates (Proposals)
 Dates of creation: 1891-1946
 Extent of the unit of description: 6 folders

Scope & Content / Abstract:

Proposals provided by businesses and individuals for construction and maintenance projects. The bids and estimates encompass projects such as the upkeep of city clocks, construction of community schools, renovation of fire stations and additions to the police station, schools and other public facilities. Each document can be used to identify local businessmen and provide information on the costs and specifications of a variety of construction and services projects.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate	01/26/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Fair	Cond date	
Condition by		Cond notes	

Subjects	roadbed and railway track (1902 and 1903) school building on Union Street (1911) school building on Amory Street (1911) comfort station on Merrimack Common (1911) fire station (1913) police station (1914) building of Bakersville School (1916) maintenance of school clocks (1930)	Classification	
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Search terms		People	
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Notes

Updated/by	07/02/2007 11:22 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.13	Container	Boxes 5-8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Boxes 5-8		

Identity Statement:

Title: Agreements and Contracts
 Extent of the unit of description: boxes 5-8

Scope & Content / Abstract:

The contracts and agreements include projects such as city streets, fire protection, insurance, telephone services, a comfort station, and laying underground cable lines.

Context:**Structure:**

System of Arrangement: alphabetical by contractor

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event
Medium

Catdate 01/26/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Good

Condition by

Cond date

Cond notes

Subjects police station (1884)
 storehouse for Pine Grove Cemetery (1887)
 school building on South Main street (1896)
 manure removal at fire house (1906)
 building of hose house at Lake Massabesic (1916)
 building of Amoskeag School House (1898)
 agreement of telephone service (1902)

Classification

Search terms highways
 radiator
 comfort station
 Spring Street School
 Chalmers Touring Car (1916) from Pollard
 Automobile Company

People

Notes

Updated/by 07/02/2007 11:22 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.14	Container	Box 9 - Archives Vault
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room 014:014 - oversized box 193:Box 9 - Archives Vault		

Identity Statement:

Title: Contract Specifications
 Extent of the unit of description: 18
 1 oversized folder

Scope & Content / Abstract:

This series of contract specifications provides detailed engineering plans for construction projects. There are specifications for the first telegraph system installed in the 1870s; alterations to the Vine Street Engine House and plans to make additions or improvements to existing school buildings. The specifications are usually textural and describe how the project will be carried out, what types of materials will be used, personnel involved and a cost forecast.

Oversized Box 193 contains blueprints for cells at the police station (undated); the proposed addition to Cole's Dry Cleaning Plant on Union Street (undated); an undated street layout for the north end of Manchester; an undated plan for a schoolhouse; a 1927 plan for a proposed 20' passageway between Coolidge Ave and Montgomery Street; and a 1927 plan for the northside of Valley Street from Beech to Maple Streets.

Context:**Structure:**

System of Arrangement: by project and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/29/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects American Fire Alarm & Police Telegraph **Classification**

Webster Street

Vine Street Engine House

Varney School

Hallsville School

Practical Arts High School

Youngsville School

Search terms Streets **People**

schools

fire department

police station

1998.15 ~ Certificates of Paid Up Stock

08/01/2008

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.15	Container	Box 9
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 9		

Identity Statement:

Title: Certificates of Paid Up Capitol Stock
 Dates of creation: 1888-1927
 Extent of the unit of description: 25 Folders

Scope & Content / Abstract:

Certificates of paid up capitol stock provide the name of the company, and company treasurer. The certificates were usually witnessed by the corporation's board of directors or senior officers.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/29/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Good

Condition by**Cond date****Cond notes****Subjects**

Search terms Advocate Publishing Company
 Amory Manufacturing Company
 Brown Motor Car Company
 Amoskeag Manufacturing Company
 Bachelder-Worcester Company
 Ballender Turkish Russia Ballet Company
 Beacon Hill Hospital and Training School for Nurses
 L..H. Chase Shoe Company
 Derryfield Realty Company
 William M. Eames Drug Company
 Fey Manufacturing Company
 Gold Bond Medicine Company
 Grecian Baking Company
 Hanover Street Laundry
 Ideal Plating Company
 Japan Tea Company

Classification**People**

Kimball Shoe Company
Lake Massabesic Amusement Company
Manchester Buick
Manchester Driving Club
Manchester Street Railway
Mineral Land Company
New Hampshire Fire Insurance Company
Oakland Furniture Company
People's Gas Light Company
Ranno Saddlery Company
Stanley Chemical
George Trudel Company
Uncanoonuc Incline Railway
Witch Hazel Tonic Company

Notes

Updated/by 07/02/2007 11:23 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.16	Container	Box 10
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 10		

Identity Statement:

Title: City Clerk Correspondence
 Extent of the unit of description: 6 folders

Scope & Content / Abstract:

This series includes the incoming, outgoing and internal correspondence of the City Clerk's office. Most of the incoming correspondence is in the form of telegraph messages. Correspondents include officials from other municipalities, the U.S. Treasury Department, bankers and attorneys at law. Incoming correspondence dealt with vital records requests, bond issues, patent violations, the creation of the U.S. Bureau of Statistics and the rent of City Hall.

There are two outgoing letters - an 1863 telegraph from Mayor Theodore Abbott to Joseph Knowlton and the unsigned carbon from the City Clerk to the vice president of Manchester Traction, Light & Power Company.

Internal correspondence includes letters to the City Clerk from the Committee on Streets and the City Surveyor. The City Engineer wrote to the Board of Mayor and Aldermen regarding the perambulation of town lines, the grade of Beacon Street from Hanover to Manchester street and land in the Town of Auburn with a map.

Context:**Structure:**

System of Arrangement: separated into incoming, outgoing and internal correspondence, then by correspondent and chronological within each folders

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/29/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Good

Condition by

Cond date

Cond notes

Subjects Manchester Traction, Light & Power
 Manchester Street Railway
 establishing roads
 establishing sewers
 map of Londonderry Turnpike

Classification

Search terms city clerk correspondence

People

Towle, James (right of way)
 Abbott, Theodore Mayor
 Knowlton, Joseph
 Lord, Samuel City Engineer

Notes

Updated/by 09/14/2007 11:41 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.17	Container	Box 11, oversized box 193
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room, 014:013 Archives Room:Box 11, oversized box 193		

Identity Statement:

Title: Deeds
 Extent of the unit of description: 19 Folders
 1 folder in oversized box 193

Scope & Content / Abstract:

The deeds are for land and property taken by the City of Manchester for non-payment of taxes.

The oversized deed is for one bay mare, two wagons and all the hay in the barn of Oliver Williams. He sold his property to A.C. Fairbanks in 1865.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: Deeds also located at the Carol Rines Center

Collection Office of the City Clerk

Event**Medium**

Catdate 01/30/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Good **Cond date**

Condition by **Cond notes**

Subjects

Search terms deeds **Classification**

Amoskeag

Collector of Taxes

City Solicitor

Hillsborough County Registry of Deeds

Notes

Updated/by 11/19/2007 10:19 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.18	Container	Box 11
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 11		

Identity Statement:

Title: Lists of Insurance Policies

Extent of the unit of description: chronological

Scope & Content / Abstract:

The first set of lists record the insurance companies' names, amount of insurance coverage and the policy expiration date written on individual policy envelopes. The actual policy is missing. The facilities were the Highland School, City Hall building, furniture and fixtures, City Farm, Goffs' Falls School, and Youngsville School. There was also a policy for burglary insurance on the Office Messenger in the event he was robbed and the payroll was taken (1934).

The second set of lists record insurance coverage by agent name, amount of coverage and expiration date for years 1925-1935. On each yearly account, there is a list of all the city buildings covered by insurance. Facilities included the Old High School, Youngsville School, Highland School, Goff's Falls School, Stark District School, Harvey District School, Webster Mills District School, the City Farm, City Hall Building and Fixtures, and the Hose House in Goffs Falls.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 01/30/2007**Status date****Cathy** Sally Fellows**Status by****Display value****Status****Condition** Fair**Cond date****Condition by****Cond notes**

Subjects Old High School
Youngsville School
Highland School
Goff's Falls School
Stark District School
Harvey District School
Webster Mills District School
City Hall
City Farm
Hose House in Goffs Falls

Classification**Search terms** insurance policy**People****Notes**

1998.19 ~ Insurance Policies

08/01/2008

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.19	Container	Box 12-13
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 12-13		

Identity Statement:

Title: Insurance Policies
 Extent of the unit of description: 53 folders

Scope & Content / Abstract:

Series of insurance policies which document the amount and type of fire, damage and liability insurance coverage obtained by the City of Manchester between 1925 and 1934. There are also correspondence and power of attorney releases.

Context:**Structure:**

System of Arrangement: alphabetical by insurance Company name

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event
Medium

Catdate	01/30/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects	High School City Hall Building City Farm Building (after it had closed) Building Department Car (1926-NH Insurance) Youngville School (US Fire, 1928)	Classification	
-----------------	---	-----------------------	--

Search terms	insurance policy power of attorney	People	
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Notes

Updated/by	07/02/2007 11:25 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.20	Container	Box 13
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 13		

Identity Statement:

Title: Inventories
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

Inventories of governmental offices between 1932 and 1945. The inventories include lists of furniture, lights and equipment. There is also a 1933 inventory of real estate and other personal property owned by the City of Manchester including all the city schools, fire stations, public buildings, parks, playgrounds, cemeteries and the airport.

Context:

Name of Creator: Office of the City Clerk

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related Publications: 2003.41 (Pictures and Drawings of City Buildings in 1933)

Collection Office of the City Clerk

Event**Medium**

Catdate	01/30/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects	Amoskeag School Ash Street School Bakersville School Brown School Central High School Chandler School Corey Manual Training School Crystal Lake School Franklin Street School Goff's Falls School Hallsville School Highland School Lincoln Street School Maynard School Parker School Pearl Street School	Classification	
-----------------	---	-----------------------	--

Portable School
Practical Arts High School
Rimmon School
Spring Street School
Stark District School
Straw School
Varney School
Webster Mills School
Webster Street School
West Side High School
Main Street School
Weston Street School
Wilson School
Youngsville School
City Yard
Old Battery Building
Old Court House
Bath House, Derry Road
Bath House, Willow rear
Cemetery Brook Park
Manchester Atheletic Field
Manchester Airport, Woodlawn Avenue

Search terms	Inventories	People
Notes		
Updated/by	09/12/2007 02:03 PM Unknown	Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.21	Container	Box 13
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 13		

Identity Statement:

Title: Leases and Rents
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The City of Manchester maintained a number of properties which were regularly rented out for either one time functions, short term occupation or long term businesses. These included lands and buildings located on the "South Side of Granite Street", the "second and third floors" of the Battery Building, land "known as part of the City Farm", Tewksbury Block and the high school auditoriums. One document indicates that the City leased two pieces of property from John K. McQuestion in 1918 to create "Municipal War Gardens" in support of the national war effort.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/30/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects Tewksbury Block **Classification**

City Farm
 Municipal War Gardens
 Battery Building (on Manchester Street)
 Ancient Order of Hibernians
 Leases
 Rents

Search terms Leases **People** McQuestion, John K.
 Rents

Notes

Updated/by 09/14/2007 11:47 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.22	Container	Box 13, Folders 18-20
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 13, Folders 18-20		

Identity Statement:

Title: Legal Actions: Acts
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

This series contains state and federal acts affecting the City of Manchester.

State Acts (1810-1947):

1810 - changing name of Derryfield to Town of Manchester (copy)
 1927- authorization to acquire and operate a recreation and aviation field
 1929-creation of State Athletic Commission
 1941-establishing a trade school
 1943-establishing primary elections
 1943-establishing absentee ballots in municipal elections
 1943-revising Sunday sports laws
 1947-qualifications for jury duty

Federal Act (1927): established uniform regulations for marriage and divorce, requiring adjustments in the City of Manchester's licensseing and documentary services

Context:**Structure:**

System of Arrangement: State and federal acts filled separately in chronological order

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/30/2007

Catby Sally Fellows

Display value**Status date****Status by****Status**

Condition Good

Condition by**Cond date****Cond notes**

Subjects Derryfield
 State Athletic Commission
 trade school
 elections
 Sunday sports law
 jury duty
 legal actions

Classification

acts

Search terms legal actions
acts

People

Notes

Updated/by 09/12/2007 02:09 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.23	Container	Box 13, Folder 21
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 13, Folder 21		

Identity Statement:

Title: Legal Actions: Affidavits
 Dates of creation: 1920
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

In April 1920, notary public, Jessie E. Donahue, certified by affidavit that an ordinance passed to be ordained by the Board of Mayor and Aldermen had been printed in the Manchester Daily Mirror. The ordinance was relative to public dance halls and raised to the licensing fees for scheduling dances to one dollar.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/30/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Good

Condition by**Cond date****Cond notes**

Subjects Manchester Daily Mirror ordinance
 Board of Mayor and Aldermen public dance halls
 legal actions
 Affidavits

Classification

Search terms legal actions
 affidavits

People Donahue, Jessie E.

Notes

Updated/by 09/14/2007 11:46 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.24	Container	Box 13, Folder 22
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 13, Folder 22		

Identity Statement:

Title: Legal Actions: Appeals
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This is a series of citizens complaints and requests for compensation from the City of Manchester. Most discuss municipal extension, widening or creation of new streets which occurred on or interfered with private property. In some cases, citizens argued that the original compensation given by the City was inadequate.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 01/30/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Good

Cond date

Condition by

Cond notes

Subjects Meeting House in Manchester Center
 Baker Street
 Young Street
 Mason Street

Classification

Search terms legal actions
 appeals

People

Flanders, Isaac
 Webster, Israel
 Webster, Ebenezer
 Gilford, Eleanor
 Still, Charles P.
 Woodman, Flora A.
 Woodman, John L.
 Luscombe, Shirley
 Luscombe, Harriet
 Lussier, Rosario
 Molderez, Arthur

Notes

Updated/by 09/14/2007 11:18 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.25	Container	Box 13, Folder 23
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 13, Folder 23		

Identity Statement:

Title: Legal Actions: Assignments and Power of Attorney
 Dates of creation: April 1864
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

In April 1864, soliders volunteering for service in the Union Army exchanged power of attorney over their financial affairs for immediate cash payments. The soldiers, Benjamin F. Clark, John Curran, Albert G. Dane, James Daugharty, Dustor Jackson, Austin E. Perry and George W. Putnam, were evidently owed money or expected to be paid by the City of Manchester. The assigned power of attorney allowed those taking legal control of the soliders affairs to collect the money owed from the City of Manchester and to make use of it.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate	01/30/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Fair	Cond date	
Condition by		Cond notes	

Subjects	civil war union army	Classification	
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Search terms	assignments power of attorney civil war	People	Clark, Benjamin F. Curran, John Dane, Albert G. Daugharty, James Jackson, Dustor Perry, Austin E. Putnam, George W.
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Notes

Updated/by	09/14/2007 11:08 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.26	Container	Box 14, Folder 1
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 14, Folder 1		

Identity Statement:

Title: Legal Actions: Bills in Equity
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Bills in Equities are legal complaints made by citizens and businesses against the City of Manchester and against other individuals. In the first document, dated, 1868, the City National Bank of Manchester demanded payment from Samuel Andrews and requested that the Hillsborough Supreme Judicial Court enforce compliance. In 1898, the heirs of Dimond Kennard demanded an abatement of property taxes because of an inappropriate tax assessment. In the third bill dated 1928, First National stores of Manchester demanded a reassessment of tax and an abatement of taxes paid. Also in 1928, the Amoskeag Savings Bank demanded that the City return land inappropriately sold by the City for nonpayment of taxes. In the last bill dated 1929, the Amoskeag Manufacturing Company called for a reassessment of tax levied and abatement of taxes paid to the City.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/01/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Good

Cond date

Condition by

Cond notes

Subjects First National Stores
 Amoskeag Savings Bank
 Amoskeag Manufacturing Company

Classification

Search terms Bill in Equity
 tax abatement
 tax assessment

People Kennard, Dimond
 Andrews, Samuel

Notes

Updated/by 09/14/2007 11:26 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.27	Container	Box 14, Folder 2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 14, Folder 2		

Identity Statement:

Title: Legal Actions: Briefs
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A collection of legal briefs, this series includes legal statements by citizens and business representatives. Five of the briefs are concerned with the financial and legal problems of George A. Alger. In the late 1880s and early 1890s, Mr. Alger was a defendant in two law suits - the first brought against him by the Amoskeag Savings Bank and the second by the Hillsborough Bank. Alger had defaulted on loans received and the banks attempted to take ownership of his property as compensation. In both cases, the City of Manchester's tax assessment, tax levied and tax paid became relevant issues. In a third case, the City was sued by William M. Parsons for failure to inform him of incumbrances to passage and thus causing him to be injured. The City responded in a brief dated December 1891 and claimed there had been sufficient warning and sufficient caution. Finally in McQuade vs the City, the plaintiff was accused of a crime, arrested, waived his right to a jury trial, pled guilty and offered to pay the required fine for his offense. The City allowed him to pay the fine but also bound him over to answer to a higher court. McQuade brought suit against the City alleging duress and extortion and in June 1900, George A. Wagner wrote in defense of the municipality's actions.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/01/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Good **Cond date**

Condition by **Cond notes**

Subjects Amoskeag Savings Bank **Classification**
 Hillsborough Bank

Search terms legal brief **People** Alger, George A.
 incumbrances to passage Parsons, William M.
 McQuade
 Wagner, George A.

Notes

Updated/by 09/14/2007 11:33 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.28	Container	Boxes 14-18
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Boxes 14-18		

Identity Statement:

Title: Legal Actions: Claims
 Extent of the unit of description: 2.5 linear feet

Scope & Content / Abstract:

This series documents claims brought against the City of Manchester by residents, non-residents, businesses and other institutions. Claims included accidents caused by poorly maintained sidewalks and streets and bridges; loss of value caused by development, widening or straightening of streets; loss of value caused by the taking of land by the City; damage to well water caused by sewer leakage and loss of value when dogs killed chickens, pigs or other farm animals.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/01/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Good

Condition by

Cond date

Cond notes

Subjects

Search terms claims
 street development
 sewer system

Classification

People

Notes

Updated/by 07/02/2007 11:35 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.29	Container	Box 18, Folder 7
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 18, Folder 7		

Identity Statement:

Title: Legal Actions: Inquests
 Dates of creation: 1902
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

On January 20, 1902, an inquest was held in the Council Chamber of City Hall to determine the cause of a fire in the Kennard Building which took place on the night of January 14, 1902. City Solicitor, George A. Wagner questioned Fire and Police Department employees, owners and employees of the various stores and offices, the elevator operator, individuals from the telephone and electricity companies and expert witnesses. The hearing considered the possibility that faulty electrical wiring may have been the primary cause of the fire. There is an index with the names of the individuals questioned and the page number where their testimony begins.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/01/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Fair

Cond date

Condition by

Cond notes carbon paper

Subjects Kennard Building
 Allen & Kimball Store
 Hub Clothing
 Manchester Traction, Light and Power Co.
 fire on October 13, 1898
 Kimball Flats
 Glasgow Woolen Mills
 Bell Telephone Company

Classification

Search terms inquest
 legal actions
 city solicitor

People Wagner, George A. (City Solicitor)
 Allen, Elias
 Barker, A.G.
 Carney, John J.
 Connor, John J.
 Corey, William R.
 Kimball, Frank P.
 Lane, Thomas W.

Lewis, Amassa J.
Mead, Samuel R.
Mead, Harry T.
Murray, Charles W.
Porter, George H.
Pherson, Frank A.
Porter, Olie H.
Piper, Franklin S.
Reed, George W.
Scobey, Chas.
Sweatt, Hattie E.
Smith, J. Brodie
Torrey, Elmer F.
Wingate, Hiram
Whedon, Eben R.
Wescott, W.R.
Ward, William A.
Woodbury, C.J.H.
Ferrier, John W.

Notes

Updated/by 09/14/2007 09:46 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.30	Container	Box 18, Folder 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 18, Folder 8		

Identity Statement:

Title: Legal Actions: Jury Lists
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Each jury list is specific to a single ward and includes the names of potential jurists selected by the elected selectmen of that ward. Selection appears to have been carried out through a lottery type drawing and jurists periodically were rotated off the jury list and replaced. There are two blank and undated printed notification forms. The forms were sent by the Ward Clerk to citizens whose names had been drawn for jury duty, and they were told when to appear in Superior Court. They were warned "Fail not to appear at your peril".

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

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Event**Medium**

Catdate	02/01/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects

Search terms jury duty
 selectmen
 ward clerk
 jury lists
 legal actions

Classification

People

Notes

Updated/by	09/12/2007 02:12 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.31	Container	Box 18, Folder 9
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 18, Folder 9		

Identity Statement:

Title: Legal Actions: Notices
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

There are three legal notices. The first is dated 1893 and reports the extension of the Concord & Portsmouth Railroad within the City of Manchester. The route of the extension included land taken from the Amoskeag Manufacturing Company and Aretas Blood. The legal notice provides a detailed description of the extension.

The other two notices, dated in 1941, record the removal of the personal property of Joseph Chamberland and Eugene Masses from their residences in May 1941. Household goods, chattel and personal effects were taken by Aime Bourgault. It is unclear whether the goods were taken for non-payment of debit or whether they were being shipped to Chamberland and Masses' new residences in Woonsocket, Rhode Island.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/01/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Good **Cond date**

Condition by **Cond notes**

Subjects Concord & Portsmouth Railroad **Classification**
 Amoskeag Manufacturing Company

Search terms legal notice **People** Chamberland, Joseph
 Masses, Eugene
 Blood, Aretas
 Bourgault, Aime

Notes

Updated/by 09/14/2007 11:07 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.32	Container	Box 18
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 18		

Identity Statement:

Title: Legal Opinions
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

The legal opinions and court decisions are concerned with building inspections, zoning regulations, regulation of public transportation, charging fees for the use of public facilities, election recounts, discontinuing and maintaining highways and streets, appointment of city officials and Sunday recreation ordinances.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Event**Medium**

Catdate 02/05/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects Bricklayers' Union **Classification**

Plasterers' Union

Masons' Union

City Building Inspector

Manchester Street Railway

New Hampshire Public Service Commission

City Purchasing Agent

Search terms	building code violations	People	Kittredge, Judge
	residential zoning		Foster, E.S.
	business zoning		Wagner, George A.
	municipal spending		
	sign permits		
	zoning regulations		
	fees for school auditorium		
	election recount		
	Sunday Sports Events		
	legal opinions		

Notes

1998.33 ~ Legal Actions: Petitions

08/01/2008

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.33	Container	Box 18
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 18		

Identity Statement:

Title: Legal Actions: Petitions
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This series includes two court petitions which order the City of Manchester to appear in court. In the first petition dated 1884, James O. Clark requested reversal of actions taken when the City widened, straightened and altered the course of River Road. In the second petition dated 1890, Antoine Sevigny summoned the City into court to force compensaton for damages to his property on Beauport Street. Both documents include written descriptions of the complaints and a printed form from the State of New Hampshire, Hillsborough Supreme Court, ordering the City to appear in court.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	02/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects	River Road Beauport Street	Classification	
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Search terms	legal actions petitions	People	Clark, James O. Sevigny, Antoine
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Notes

Updated/by	09/14/2007 11:13 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.34	Container	Box 18
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 18		

Identity Statement:

Title: Legal Actions: Releases and Assignments
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Office of the City Clerk recorded releases and assignments between 1936 and 1937. He noted payment of debts owed and transfer of ownership associated with payment between parties. In most cases, the debt paid refers to a mortgage payment.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event
Medium

Catdate	02/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	legal actions releases assignments	People	

Notes

Updated/by	09/12/2007 02:13 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.35	Container	Box 19
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 19		

Identity Statement:

Title: Legal Actions: Lawsuits
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The lawsuits document patent infringement cases, orders of discontinuance of suit, a tax abatement suit brought by the Kimball Carriage Company and a "de facto" fireman's suit for back wages. There is also a typed index of Manchester lawsuits brought in 1937. The index notes where to look in the permanent record books for each case and when the transcript of each case was received and recorded by the City Clerk.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/07/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Fair

Cond date

Condition by

Cond notes

Subjects Knibbs and Norton Patent
 Kimball Carriage Company
 Johnson Electric Service Company
 (Infringement of patent)

Classification

Search terms lawsuits

People

Notes

Updated/by 09/12/2007 02:13 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.36	Container	Box 19
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 19		

Identity Statement:

Title: Legal Actions: Summonses
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This series of summonses called various officers and departments into court. On September 15, 1854, School District No. 14 of Beford, NH (this latter became part of the Manchester school district) received a summons to face James Walter and Henry Parker in the Court of Common Pleas. Walter and Parker accused the school district of failutre to pay for services rendered. In March 1883, Margaret Kenney informed the City of a court date to determine liability for injuries she received when her sleigh overturned on Elm Street. Similarly, in 1895, Joseph Lemay issued a summons seeking compensation for injuries and property damage when the McGregor Bridge collapsed under this horse and sleigh.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/07/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms legal actions
 summonses

Classification**People****Notes**

Updated/by 09/12/2007 02:13 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 1998.37	Container	Box 19
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:Box 19	

Identity Statement:

Title: Legal Actions: Warrants for Jury Selection

Extent of the unit of description: 11 folders

Scope & Content / Abstract:

Warrants to select jurymen were posted announcements notifying individuals in a ward when the meeting would take place. The warrants record the location, date, time of meeting, certification of the City Clerk's notification of the public and a record of the individuals selected to serve. Among the courts for which jurymen were selected to serve were the Supreme Judicial Court, the Court of Common Pleas and the District Court of the United States.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 02/07/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms legal actions
warrants
jury selection

People**Notes****Updated/by** 09/12/2007 02:14 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.38	Container	Box 20
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 20		

Identity Statement:

Title: Legal Action: Will of Charles H. Bartlett

Dates of creation: 1899

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Charles H. Bartlett's will left "1/4 part of the Tewksbury Block, located on the west side of Elm Street" to his daughter and after her death, to the City of Manchester. Bartlett stipulated that the City use the proceeds received from selling or renting the property to erect "an equestrian statue to General John Stark" in Stark Park. The will goes on to suggest other uses of the money in the event that a statue of General Stark had already been provided and to make provisions for his son-in-law and sisters.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 02/07/2007**Catby** Sally Fellows**Display value****Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects****Search terms** will
legal actions**Classification****People** Anderson, Charles
Anderson, Carrie
Smith, Abby S.
Felch, Sarah J.
Bartlett, Charles H.**Notes****Updated/by** 09/14/2007 10:58 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.39	Container	Box 20
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 20		

Identity Statement:

Title: Legal Actions: Writs of attachment
 Extent of the unit of description: 10 folders

Scope & Content / Abstract:

The writs of attachment directed law enforcement officers throughout the state to "attach the goods or estate of" particular individuals up to the debt owed the plaintiff. The court could mandate the garnishing of future wages and the confiscation of property before and after death in order to cover unpaid financial obligations.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/07/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects Amoskeag Manufacturing

Search terms writs of attachment

Classification

People Bailey, James J. (1839)
 Cheney, Thomas(1839)
 Brickett, Jonathan (1839)
 Plummer, William(1839)
 Watts, Daniel (1839)
 Durgin, Miles of Northwood (1839)
 Brown, Isaac B. (1839)
 Elliott , John S. (1839)
 Hamblet, David of Bedford (1839)
 Fitts, Abraham (1839)
 Fitts, Jesse (1839)
 Worthley, Thomas (1839)
 Bowman, Jonas B. (1839)
 Greeley, Gilbert (1839)
 Greeley, Reuben (1839)
 Ordway, Enoch (1839)
 Hayes, Ann M. (1939)
 Massey, Asa (1839)

Hall, Joseph (1839)
Davis, Hazen (1839)
McDermot, Thomas (1839)
Sheehan, Jeremiah (1839)
McQuesten, James (1839)
Haseltine, Moses of Windham (1839)
Ray, John(1839)
Nesmith, George of Franklin (1839)
Starbird, Samuel (1839)
Haskell, William (1839)
Stearns, James A.(1839)
Lobetell, Thomas (1839)
Swift, George B. (1839)
McQuesten, Temple (1839)
Swain, Moses (1839)
Taut, Hiram (1839)
Tilton, Amos of East Kingston (1839)
Jacques, Charles (1839)

Notes

Updated/by 09/14/2007 11:05 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.40	Container	Box 21-23A, Drawer 9
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault , Archives Room, Map Case:Box 21-23A, Drawer 9		

Identity Statement:

Title: License applications

Extent of the unit of description: 1.25 linear feet and 2 cubic foot boxes (23A & B)

Drawer 9 has oversized license applications

Scope & Content / Abstract:

Individuals applied for licenses to create and conduct a variety of businesses and to organize all types of entertainment. Applications to operate a motor vehicle began in 1917. The license applications record the name of the applicant, resident address, type of license requested, place of birth, date of birth, New Hampshire citizenship, current address, length of residence in Manchester, how long the applicant has been in business, location of the business and a signature.

Context:**Structure:**

System of Arrangement: alphabetical by type of activity and chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 02/07/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** license applications**People**

amusement parks

zoos

bowling alleys

boxing and wrestling

circus

carnivals

festivals

concerts

shows

music

concessions

dances

dogs

dog shows

employment bureau

exhibitions
hackney carriage
jitneys
job teaming
junk
merry-go-round
miniature golf
motor vehicles
musems
pawn brokers
penny arcade
pool rooms
roller skating
Sunday
Taxis
Theatre
Plays
Pageants
Motion Pictures
trucking
undertakers
wood dealers
tag day
charity
device vendor
amusement devices
auctioneers
employment agency
peddler

Notes

Updated/by 03/18/2008 02:38 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.41	Container	Box 23
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 23		

Identity Statement:

Title: Licenses
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The earliest licenses date from March 1845. One verifies that J.M. Barnes can continue to pave a portion of Elm Street. The other license allows Tilton S.Sweetser to sell wine and spiritous liquors. Other licenses granted the right to construct businesses or homes; to manufacture within the City limits; to enter a drain or sewer into the City system; to operate a tax; to erect and maintain electrical wires or to fish or hunt.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	02/09/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	licenses	People	

Notes		Dataset	
Updated/by	09/12/2007 02:15 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.42	Container	Box 23
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 23		

Identity Statement:

Title: Licensing Fees
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Licensing Fees were based on the type of activity or business for which the license was being issued. Licensing fees were charged for the operation of theaters, including fees for Sunday operation. Fees were also charged for automobile permits, amusement parks, dogs, Sunday activities, marriages and sewer attachments.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/09/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms licensing fees

Notes

Updated/by 09/12/2007 02:15 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.43	Container	Box 23, 193
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room 014 (Box 193):Box 23, 193		

Identity Statement:

Title: Mortgages
 Extent of the unit of description: 1 folder
 3 folders in oversized box 193

Scope & Content / Abstract:

This collection of mortgages records the temporary transfer of property ownership between individuals in exchange for loans. If paid back, the property transfer would then become null and void. Mortgaged property included land, carriages, horses, wagons, a steamboat, liquor inventory, sleds, harnesses, cords of wood, cows, clothing and furnishings. The mortgages are recorded on printed forms provided by the State of New Hampshire.

Box 193 contains mortgages from 1861 to 1872. In 1861, John S. Elliott paid Benjamin H. Hoyt \$200 for a dwelling being built on land on the south side of Laurel Street. In 1862, an additional \$100 was paid by Elliott to Hoyt for the same property. In 1863, Thomas Montgomery paid Sylvester Jones \$37.00 for a 12 year-old horse, a silver plated barrel and one farm wagon. Harold Potter paid Charles Hubbard \$75.00 in 1863 for a grey horse and some hay. James Kennard paid J. Edwin Swasey \$50.00 in 1863 for a bay stallion.

Mortgages in 1865 include household goods sold to John Ordway of Dunbarton by Louis Ordway of Manchester. David Ordway sold whiskey, cigars, ale, vinegar and cider to George M. Tilton.

1872 mortgages included a transaction between J. Walter Fogg and R.F. Bascom for household goods.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/09/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms mortgages

Classification

People From Oversized Box 193:
 McKean, Walter
 White, David K.
 Harvey, J. Jonas
 Moulton, Jeremiah
 Spring, John L.

Hutchinson, Eugene
Folsom, J. Stephen
Veasey, Nathaniel
Campbell, John
Mason, J. Joseph
Proctor, Orlando
Stearns, Horace
Roberts, J. Edward
Sawyer Brothers

Notes

Updated/by 11/19/2007 11:06 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.44	Container	Box 23
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 23		

Identity Statement:

Title: Oaths of Office
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

It was the duty of the Justice of the Peace to witness and record the oaths taken by elected and appointed officials. This collection includes oaths taken by the Culler of Brick for the Town of Manchester in 1843; the Measurer of Wood, Surveyor of Lumber and the Hog Rieves in 1844 and Members of the Board of Health in 1845. Other oaths included those for ward moderator, town clerks for electoral wards, selectmen for electoral wards and those serving in the NH State Forest Service.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Existence of copies:

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Event**Medium**

Catdate	02/12/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Fair	Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	oaths of office	People	

Notes

Updated/by	09/12/2007 02:16 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.45	Container	Box 23
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 23		

Identity Statement:

Title: Postwar Employment Survey
 Dates of creation: undated , ca 1945
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This is a draft copy of a post World war II Employment Survey. The goal appears to be to provide work for returning veterans.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 02/12/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Good

Condition by**Cond date****Cond notes****Subjects**

Search terms postwar
employment survey

Classification**People****Notes**

Updated/by 09/12/2007 02:16 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.46	Container	Box 23
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 23		

Identity Statement:

Title: Trademarks and Patents
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

There is one assignment of patent right and four documents related to trademark protection. In 1881, the City of Manchester paid \$1,000 to the Eagle Odorless Apparatus Company for use of an apparatus to excavate privy vaults.

Trademarks registered in Manchester included those for Roy & Cloutier (buyers and sellers of milk and cream) in 1904; W.F. Glancy (makers of soda water and serge ale) in 1914; Joseph Quirin (importer of wines, beers and ales) in 1914 and the Salem Coca Cola Bottling Company in 1923.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate	02/12/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Good	Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	trademarks patents	People	

Notes

Updated/by	09/26/2007 08:36 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.47	Container	Box 24
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 24		

Identity Statement:

Title: City Officials: Appointments
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

The Selectmen of the Town of Manchester and later the Board of Mayor and Aldermen of the City of Manchester routinely appointed individuals to serve in an official capacity. Positions included school district committee members, police officers, night watchmen, chief of police, the board of registrars, tax collectors, commissioners of public works, surveyor of highways, board of examiners of plumbers, commissioners of the housing authority, standing committee members, school board members and jurors. The appointment of police officers were usually recorded on printed police department forms.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/12/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms city officials **People**
 appointments

Notes

Updated/by 09/12/2007 02:16 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.48	Container	Box 24
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 24		

Identity Statement:

Title: City Officials: Nominations
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

In the 1870s, the Board of Mayor and Aldermen created a Committee on Nomination of Officers. In the 1920s it appeared as the Committee on Minor Officers. This committee was responsible for nominating candidates for the positions of surveyor of highways; corders and measurers of wood, bark, manure and coal; weighers; surveyors of lumber; fence viewers; sealer of weights and measures; pound keeper; culler of bricks; measurers of stone; measurers of painting; cullers of hoops and staves; sealers and measurers of leather; superintendent of the alms house, town farm and the keeper of the house of correction; clerk of the market; fish wardens and the Committee of the Valley Cemetery. There is also the 1932 nomination for City Clerk and the 1943 nomination for Purchasing Agent

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/12/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Good **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms city officials **People**
 nominations

Notes

Updated/by 09/12/2007 02:17 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.49	Container	Box 24
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 24		

Identity Statement:

Title: City Officials: Dismissals/Resignations
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Board of Mayor and Aldermen had the responsibility for dismissing or accepting the resignation of a city official. Individuals resigned from the position of alderman, constable, commissioner of charities, school committee, city solicitor, ballot inspector, tax collector, member of the Board of Adjustment and city physician.

In 1920, two members of the Board of Public Works contested their dismissal by taking the City of Manchester and the Mayor to court.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	02/12/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	city officials dismissals resignation	People	

Notes

Updated/by	09/12/2007 02:17 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.50	Container	Box 24
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 24		

Identity Statement:

Title: Board of Mayor and Aldermen: Standing Committees
 Dates of creation: 1917, 1934
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Board of Mayor and Aldermen organize themselves into Standing Committees such as the Committee on Accounts, Bills on Second Reading, Committee on Enrollment, Committee on Lands and Buildings and Committee on Streets. The Mayor nominates individuals for special standing committees such the Committee on Industries. These individuals are either approved or not approved by the Aldermen.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/12/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms Board of Mayor and Aldermen
 Standing Committee

People**Notes**

Updated/by 09/12/2007 02:17 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.51	Container	Box 24
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 24		

Identity Statement:

Title: Board of Mayor and Aldermen: Budget Estimates
 Dates of creation: 1905-1936
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

This series consists of working papers related to the development of the City Budget. Most of the documents are estimated expenses and budgets broken down departmentally. A document from the early 1930s broke down the budget for special projects which included parks and playgrounds, aviation and recreation and bond issues. In 1936 a special report submitted to the Board of Mayor and Aldermen outlined the estimated costs of developing an airport in Manchester.

Context:

Dates of accumulation: 1905-1936

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/12/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms Budget Estimate **People**

Notes

Updated/by 09/12/2007 02:18 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.52	Container	Box 24-36, Drawer 6
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Map Case:Box 24-36, Drawer 6		

Identity Statement:

Title: Board of Mayor and Aldermen: Communications
 Extent of the unit of description: 6.5 linear feet
 Drawer in map case for oversized material

Scope & Content / Abstract:

These communications were presented to the Board of Mayor and Aldermen. They have been broken down into three categories- internal communications, external communications and miscellaneous communications. Internal communications include letters, memos and other materials forwarded to the Board by other agencies, departments and city government committees. Correspondents included the Board of Adjustment, the Board of Assessors, City Auditor, Superintendent of Buildings, the Finance Commission, Health Department, Department of Highways, the Tax Collector and the City Treasurer.

External communications include correspondence and other items sent by agencies, organizations and individuals not affiliated with city government. Correspondents included the Manchester Chamber of Commerce, labor unions, corporations, political parties, the New Hampshire Public Service Commission, railroads, veterans and citizens of Manchester.

Context:**Structure:**

System of Arrangement: Internal communications are arranged alphabetically by the title of the correspondent, department, board, committee or other internal City of Manchester government functionary. Within each agency, the material is arranged chronologically. External communications are arranged alphabetically by the type of correspondent. For example, one category of correspondent is "Associations, Societies, Clubs and Other Community Organizations"> Miscellaneous communications are arranged alphabetically by the first letter of the correspondent, in files A through W. With each miscellaneous file, materials are arranged chronologically.

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	02/12/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	communication correspondence aldermen board of adjustment city auditor superintendent of buildings	People	
---------------------	---	---------------	--

inspector of buildings
cemetery trustees
Commissioner of charities
department of charities
city clerk
board of common council
elections
selectmen
ward officers
city engineer
finance committee
finance commission
fire commissioners
board of fire commissioners
fire department
committee on fire department
fire engineers
board of health
health department
health officers
city physician
highway commission
highway commissioners
department of highway
surveyor
city library
mayor
city messenger
parks and playground committee
city planning board
police department
board of public works
board of recreation and aviation
board of registrars
school board
sealer of weights and measures
selectmen
ward officers
city solicitor
tax collector
city treasurer
water works
board of water commissioners
zoning commission
associations
societies
clubs
Manchester Chamber of Commerce
Coal Dealers Committee
Federal Government
White House
New Hampshire State Government
Labor unions
New England Telephone and Telegraph
political parties
republican
democrat
public service commission
boston and maine railroad
manchester street railroad

Notes

Updated/by 09/12/2007 02:18 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.53	Container	Box 37
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 37		

Identity Statement:

Title: Motions
 Dates of creation: 1900-1943, nd
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

The Board of Mayor and Aldermen routinely brought motions before the Board during regular meetings. The records indicate the concerns of the community and the range of solutions available to municipal officials. See finding aid.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Finding Aids: 1900-Manchester Street Railroad grade

1900-Election of chairman when mayor was out sick

1927-Acquisition of land for proposed airport via condemnation

1930-Passing a regulation preventing motor vehicles from passing street cars when the street car has stopped to pick up passengers

1930-Regulating the use of electrical apparatus so it does not interfere with radios

1930-Special parking for doctors

1930-Transferring City Farm property to Parks and Playgrounds

1930-Widening Maple and Lowell Streets

1930-Parking cars on Victory Park

1931-Making the airport available to the Department of War

1931-Meeting with motion picture producers regarding violence

1932-Perambulation of City boundaries

1932-Appoint committee to act with City Clerk to examine old papers and records in the City Hall vault

1933-Transfer of City Farm tract to the jurisdiction of the Board of Recreation and Aviation

1933-Completion of Mammoth Road

1933-Inquiry as to the advisability of building new bridge to replace West Bridge Street

1933-Discontinue use of influence to acquire highway department jobs

1933-Highway department submitting bid for Hanover Street project

1933-Examining school house on the north side of the river

1934-Providing police communication equipment

1935-attempt to bring an army base to the airport

1935-Survey of land use

1935-Daylight savings time for City employees

1935-Federal aid to resurface and build sidewalks

1936-Changing name of Dorrs Pond to Livingston Pond in honor of Fred Livingston

1936-Traffic regulation to permit right hand turn on a red light

1937-Permit purchase of land near airport

1937-Tourist Camp Committee

1940-Investigation of Dept. of Highways

1941-Creation of Housing Authority

1943-Resubmission of Sunday Sports Bill

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 02/13/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms motions

People

Notes

Updated/by 09/12/2007 02:18 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.54	Container	Box 37-43
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 37-43		

Identity Statement:

Title: Board of Mayor and Aldermen: Orders
 Extent of the unit of description: 3.5 linear feet

Scope & Content / Abstract:

The Board of Mayor and Aldermen routinely considered and voted on orders brought before them. In some cases, orders came before the Board as requests for permission and/or funding to go forward with certain activities. In other cases, orders served as a mandate put forward by the Board to have a certain activity accomplished. The orders are divided into sixteen subseries and within each subseries, orders related to the particular subject category are arranged chronologically. Please see the Container List.

Context:**Structure:**

System of Arrangement: Arranged by subject category and within each subject file, chronologically.

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/15/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects**Search terms**

orders
 band concerts
 sewers
 decoration of soldiers graves
 finance
 fire department
 parks
 playgrounds
 police department
 printing
 horses
 land
 buildings
 school department
 street lights
 street signs
 bridges

Classification**People**

watering troughs
fountains

Notes

Updated/by 09/12/2007 02:18 PM Unknown

Dataset

1998.55 ~ Ordinances: Enrolled/Not Enrolled

08/01/2008

Other# **Category** 8: Communication Artifact
Refer code **Subcategory** Documentary Artifact
Accession# 1998.55 **Container** Box 43-48, Drawer 6
Received as **Received date**
Source
Creditline
Home loc Archives Vault/Map Case:Box 43-48, Drawer 6

Identity Statement:

Title: Board of Mayor and Aldermen: Ordinances (Enrolled and Not Enrolled)
Extent of the unit of description: 3.5 linear feet and drawer 6 in map case

Scope & Content / Abstract:

Ordinances are proposed to the Board of Mayor and Aldermen before they become legal statutes. There are two classes of ordinances - enrolled and not enrolled. The enrolled ordinances become legal statutes enforceable within the city limits of Manchester. Those not enrolled were presented to the Board, received consideration and were then rejected. Subjects covered by this series included maintaining the Sabbath, preservation of fish in the reservoir and salaries of city officials.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 02/20/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects Pulaski Common **Classification**

Valley Grounds
Whittemore Flats
Gossler Park
Amoskeag Manufacturing
Arts Commission
Notre Dame Bridge
Kalivas
Nutfield Lane
North Hampshire Lane

Search terms ordinance
enrolled
fish

People Sullivan, R. G.
New Hampshire Amusement Company
Marcotte, William

electric signs
pneumatic-tired vehicles
night lunch carts
establishment of districts
billboards
moving pictures
overhead bridgetruants
newsboys
bootblacks
hackney
City Engineer
Board of Health
Old Mast Road
Wellington Road
city janitors
city clocks
building codes for theaters
Polish School
public dance halls
midwifery
driver's license
compensation of Mayor's secretary
opening and closing of polls
Daylight Savings Time
bureau of publicity and development
city planning board
fireworks
religious structures
sidewalk lights
Sunday Sports
taxis
barber shops
traffic
pensions

Barton Company
A.A. Mooney Furniture
Gray Nuns
Notre Dame Hospital
Barry, Bernard B.
Little, Herman F.
Bronstein, Ben Richard
Landrigan, Timothy
W.H. McElwain Company

Notes

Updated/by 09/14/2007 11:19 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.56	Container	Box 48
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 48		

Identity Statement:

Title: Perambulation of Town Lines
 Extent of the unit of description: five folders

Scope & Content / Abstract:

The Board of Mayor and Aldermen would appoint a perambulator of town lines. His job which was, in conjunction with other perambulators from adjoining towns, to walk the boundaries between the communities. Perambulation took place between Manchester and Hooksett, Goffstown, Londonderry, Litchfield, Auburn and Bedford. After running the property lines of the City, the perambulator would submit a report of his findings. This series of perambulation records includes letters of appointment to the position of perambulation agent, statements of intent to perambulate on a particular date sent by neighboring towns and reports submitted by the perambulation agent after performing his duties.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Related units of description in this repository: Miscellaneous Records

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/22/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Good **Cond date**

Condition by **Cond notes**

Subjects Hooksett **Classification**

Goffstown
 Londonderry
 Litchfield
 Auburn
 Bedford

Search terms perambulation **People**

Notes

Updated/by 02/22/2007 02:06 PM Unknown **Dataset**

Other#
Refer code
Accession# 1998.57
Received as
Source
Creditline
Home loc Archives Vault:Box 49

Category 8: Communication Artifact
Subcategory Documentary Artifact
Container Box 49
Received date

Identity Statement:

Title: Petitions: Appointments to Office
 Extent of the unit of description: 7 folders

Scope & Content / Abstract:

Citizens routinely petitioned the Board of Mayor and Aldermen in support of an individual's appoint to office. Most of the petitions request the appointment of a locally known male resident to a law enforcement position. Other positions included town crier, superintendent of highways and district surveyors. Each petitions included a written description of the requested appointment and a long list of approving signatures.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 02/22/2007
Catby Sally Fellows
Display value

Status date
Status by
Status

Condition
Condition by

Cond date
Cond notes

Subjects

Search terms appointments
 town crier
 constable
 police officer
 marshall
 superintendent of highways
 district surveyor
 captain of night watch
 night watchman

Classification
People

Notes

Updated/by 09/12/2007 02:19 PM Unknown
Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.58	Container	Box 49
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 49		

Identity Statement:

Title: Petitions: Boston & Maine Railroad
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Boston and Maine railroad petitioned the Board of Mayor and Aldermen for the right to pursue discontinuance of a highway or street; the right to extend tracks into other areas of the city; and the right to change the grade of current track beds. There is also documentation in support of the petition as well as reports that contradict the rights claimed by the railroad.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/22/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms petitions

Boston and Maine Railroad

Classification

People

Notes

Updated/by 09/12/2007 02:19 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.59	Container	Box 49-54
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 49-54		

Identity Statement:

Title: Petitions: Common Sewers
 Extent of the unit of description: 2.5 linear feet

Scope & Content / Abstract:

Citizens and community organizations routinely requested common sewers. In the mid-nineteenth century, groups of petitioners sought to have a sewer placed under their particular street, making it accessible to their neighborhoods. As sewer connections became more common, petitions often involved only one individual. In most cases, a sewer hookup carried a fee. In order to receive free entrance to the sewer, petitioners had to petition the Board of Mayor and Aldermen. Those exempt from the fee were churches, non-profit organizations and individuals who would have to go to an inordinate expense in order to achieve the hookup. This series is divided into two subsets - common sewer petitions and free entrance petitions.

Context:

Structure:

System of Arrangement: chronological and by topic

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	02/22/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	petitions common sewers sewers	People	

Notes		Dataset	
Updated/by	09/12/2007 02:20 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.60	Container	Box 54
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 54		

Identity Statement:

Title: Petition: City Finances and Taxes, 1933
 Dates of creation: 1933
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

On January 17, 1933, the Board of Mayor and Aldermen received a petition from the taxpayers of Manchester requesting a reduction in the municipal budget. The petitioners praised the Board and the Finance Commission for curtailing expenses and pledged their support for further frugality. The petition was signed by thousands of Manchester residents and businesses during the height of the Great Depression.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/22/2007
Cathy Sally Fellows
Display value

Status date
Status by
Status

Condition
Condition by

Cond date
Cond notes

Subjects

Search terms city finance
 taxes
 petitions

Classification
People

Notes

Updated/by 09/12/2007 02:20 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.61	Container	Box 54
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 54		

Identity Statement:

Title: Petitions: Fire Alarm Boxes

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Petitioners requested fire alarm boxes for their security and usually requested that the boxes be placed in their residential neighborhood and close to their homes. Because fire alarm boxes could service more than one home, most petitions had multiple signatures.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 02/22/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** petitions
fire alarm boxes**People****Notes****Updated/by** 09/12/2007 02:20 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.62	Container	Box 55
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 55		

Identity Statement:

Title: Petitions: Fire Department
 Extent of the unit of description: 5 folders

Scope & Content / Abstract:

A collection of petitions and requests from fire companies and individual citizens for either additional equipment, use of meeting room space or additional fire house buildings. There were also petitions from firemen requesting increases in salary and one day off per week in addition to two weeks vacation.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event
Medium

Catdate	02/22/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	petition fire department	People	

Notes		Dataset	
Updated/by	09/12/2007 02:22 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.63	Container	Box 55
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 55		

Identity Statement:

Title: Petition: Fire Ladder, 1943

Dates of creation: 1943

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This is a multi-page petition by citizens of Wards 7, 8 and 14 requesting restoration of services provided by Ladder 7. An accident on Mammoth Road in April 1941 prevented future use of the Ladder.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 02/22/2007**Catby** Sally Fellows**Display value****Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms petition
fire department
fire ladder

Classification**People****Notes****Updated/by** 09/12/2007 02:22 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.64	Container	Box 55-56
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 55-56		

Identity Statement:

Title: Petitions: Manchester Street Railway
 Extent of the unit of description: .50 linear feet

Scope & Content / Abstract:

A collection of petitions made by the Manchester Street Railway when track needed to be laid throughout the city until the final year of the series when the Railway was requesting tax exempt status because no profit had been earned. Most petitions have, as attachments, a notice of the hearing and the declaration granting the Railway's requests. Damages were paid to individuals whose property abutted the railway line in the amount of 1 cent. The City of Manchester never turned down a request from the Railway but as the years progressed, the granting of approval was contingent upon the Railway making improvements to the tracks and curbs.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	02/22/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	petition Manchester Street Railway	People	

Notes

Updated/by	09/12/2007 02:23 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.66	Container	Box 57, Folder 5
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 57, Folder 5		

Identity Statement:

Title: Pole Petitions: New Hampshire Public Service Commission
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This series contains four (4) petitions sent to or initiated by the Public Service Commission of New Hampshire. In 1922 a request was sent to Public Service Commission by C.J. Grioux. He was the proprietor of the Bridge Street Garage and he requested a grade across Bridge Street. In 1937, Public Service Company of NH acquired the property, franchises and rights of the Manchester Street Railway. This petition was sent to the Public Service Commission and requested the street railway system be abandoned and allow the Public Service Company to remove or abandon the tracks. The petition was granted in 1939. In 1940 there was a request from the City of Manchester to the Public Service Commission to close the public highway grade crossing where the Smyth Ferry Road went across the tracks of the Boston and Maine Railroad. In 1941, the Checker Cab Company requested an amendment to their agreement which would allow them to receive and discharge passengers along South Willow Street between Weston Road and the Manchester airport.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/26/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms petitions **People**

New Hampshire Public Service Commission

Notes

Updated/by 09/12/2007 02:24 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.67	Container	Box 57-75, Rines , Drawer 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Rines Center, Map Case:Box 57-75, Rines , Drawer 8		

Identity Statement:

Title: Pole Petitions: Pole Locations

Dates of creation: 1894-present

Extent of the unit of description: Archives Vault: 4.75 linear feet (Boxes 57-75)

Map Case, Drawer 8

Scope & Content / Abstract:

This is a series of petitions requesting permission to erect power poles. In many cases, the applications have maps attached with the proposed pole locations, as well as letters from the City Clerk and City Engineer granting permission. The companies requesting permission were:

Amoskeag Manufacturing Company (1918)

Citizens Telephone Company (1897-1899)

Commercial Union Telegraph Company (1911-1913)

Manchester Electric Company (1898-1901)

Manchester Electric Light (1897-1900)

Manchester Street Railway (1928-1930)

Manchester Traction, Light and Power Company (1901-1926)

Manchester Water Works (1940)

New England Telephone and Telegraph Company (1894-1941)

New England Telephone and Telegraph Company/Manchester Street Railway (1918, 1935)

New England Telephone and Telegraph/Manchester Traction, Light and Power (1918, 1923)

New England Telephone and Telegraph Company/Postal Cable Company (1939, 1940)

Postal Telegraph and Cable Company (1908, 1917)

Public Service Company of New Hampshire (1927-1941)

Union Electric Company (1897-1900)

Western Union Telegraph (1900)

Context:**Structure:**

System of Arrangement: Alphabetical by company name and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 02/26/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date**

Condition by

Cond notes

Subjects

Classification

Search terms petition
pole locations

People

Notes

Updated/by 09/12/2007 02:24 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.68	Container	Box 75, Folder 12
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 75, Folder 12		

Identity Statement:

Title: Petitions: Recount of Votes
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A series of petitions requesting recounts of votes in elections for school committee members and aldermen.

1937: School Board-Ward 7, 8, 9,
 1937: Board of Aldermen-Ward 3, 4, 5, 8

1939-Board of Aldermen-Ward 6, 13,

1941-Board of Aldermen-Ward 8, 10, 13

1943-Board of Aldermen-Ward 10,

SEE ACCESSION 1999.3 FOR ADDITIONAL ELECTION MATERIAL

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/26/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms petition
 recount
 votes

Classification

People

Notes

Updated/by 09/12/2007 02:24 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.69	Container	Box 76, Folders 1-3
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 76, Folders 1-3		

Identity Statement:

Title: Petitions: School Department
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

This is a series of petitions dealing with school department concerns. There were requests to annex property to build additional schoolhouses, often by the property holders who held the land being proposed for the site. Area churches petitioned the City to use school property. In 1880, Catholic citizens of Goffs Falls wanted to use the schoolhouse in their area for worship on Sundays. The St. Augustine School requested the use of the Beech Street School in 1885 because most of the pupils in the district were Catholic and attended St. Augustine while the Beech Street School was hardly used. In 1894, the Swedish Lutheran Church requested the use of a room in the Lowell Street School building during the months of July and August to give instruction on general subjects. In 1912, a petition to allow women to participate in the election of members of the School Board was submitted. A hearing was held, and the petition was put on file. A 1928 petition from the representatives of the 1200 members of the Boot and Shoe Workers Union, employed at the F.M. Hoyt Shoe Company, requested that the City of Manchester secure the Administration Building of the Hoyt Shoe Company for school purposes. The property was being offered by the Shoe Company, and this petition was submitted in support of that proposal.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 02/27/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms petition
 school department

Classification

People

Notes

Updated/by 09/12/2007 02:25 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.70	Container	Box 76, Folder 4
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 76, Folder 4		

Identity Statement:

Title: Petitions: Schoolhouses
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

These petitions were submitted to the Board of Mayor and Aldermen for either the removal or building of a new schoolhouse. The earliest document in 1829 is a transcript of a letter from the selectmen of Bedford, NH describing the location of a schoolhouse in District 5 and payment made to the Widow Molly Parker for the property. Other petitions complain about inconvenient locations, the possible removal of a schoolhouse and the needs for another schoolhouse.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	02/27/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	petition schoolhouses	People	

Notes

Updated/by	09/12/2007 02:25 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.71	Container	Box 76, Folder 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 76, Folder 8		

Identity Statement:

Title: Petitions: Sidewalks
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Requests were made to build, improve and resurface sidewalks. In 1939, petitions entitled "WPA Sidewalk Petitions" and "WPA Sidewalk Improvements" were submitted. These appeals are lists of names and addresses but contain no other details as to the specific role the Works Progress Administration was to play.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related Publications: WPA Street and Sidewalk Survey, 1938-1939 (Accession 2003.44) in Archives Vault

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	02/27/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	petition sidewalks	People	

Notes

Updated/by	09/12/2007 02:25 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.72	Container	Box 76-129, Drawer 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room 014, Map Case:Box 76-129, Drawer 8		

Identity Statement:

Title: Petitions: Streets

Dates of creation: 1849-present

Extent of the unit of description: 13.50 linear feet

Drawer 8 in map case contains oversized material

Scope & Content / Abstract:

This is an ongoing series of petitions ranging from early requests to lay out highways and streets to current requests to discontinue the use of certain sections of a given street. In some instances, early requests utilized landmarks such as stones, railroad tracks and schoolhouses to describe the proposed thoroughfares. The usual fee to individuals whose property abutted the street was one cent but the fees could also vary a great deal. No explanation was given for the differentiation.

SEE CONTAINER LIST FOR INDIVIDUAL STREET FOLDERS

Context:**Structure:**

System of Arrangement: alphabetical by street name and then chronological by year.

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 02/27/2007**Status date****Cathy** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects** Street - See Container List**Classification****Search terms** Street Names - See Container List**People****Notes****Updated/by** 04/28/2008 03:31 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.73	Container	Box 130-135, Drawer 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault and map case:Box 130-135, Drawer 8		

Identity Statement:

Title: Petitions: Streetlights

Dates of creation: nd, 1868-1946

Extent of the unit of description: 1.50 linear feet and Drawer 8 of map case for oversized petitions

Scope & Content / Abstract:

This is a series of petitions to establish street light locations (oil, gas and electric), to remove streetlights or to relocate streetlights. Some petitions were addressed to the Common Council and the Board of Mayor and Aldermen.

Street Light petitions submitted by private citizens often listed the number of children in the household.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 03/16/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition** Good**Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** Common Council**People**

Streetlight petitions

Board of Mayor and Aldermen

Notes**Updated/by** 10/25/2007 10:13 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.74	Container	Box 135
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 135		

Identity Statement:

Title: Petition: Sunday Sports Ordinance
 Dates of creation: 1941
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

A lengthy petition that requests Section 3 of the Rules and Regulations of the Sunday Sports Ordinance be amended in the following manner:

To allow meals to be served
 To allow shoe shine establishments to operate
 To furnish supplies, services and repairs for cards but not allow the sale of automobiles
 To permit the sale of certian food items, newspapers and toilet necessities

A fee of \$1.00 would be charged for a yearly permit. The licensing fee for roller-skating rinks, miniature golf and other recreation sites would be \$5.00 per year. Some of the petitioners were identified as store owners but most were not.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/23/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms petition
 Sunday Sports Ordinance

People**Notes**

Updated/by 09/12/2007 02:25 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.75	Container	Box 136, Folder 1
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 136, Folder 1		

Identity Statement:

Title: Petitions: Watering Troughs
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A collection of petitions requesting the placement of watering troughs where none existed and the substitution of wooden water troughs with stone water troughs.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event
Medium

Catdate	03/23/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects **Classification**

Search terms petition **People**
 watering troughs

Notes

Updated/by 09/12/2007 02:26 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.76	Container	Box 136, Folder 2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 136, Folder 2		

Identity Statement:

Title: Petition: Water Works
 Dates of creation: 1943
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This petition from the Manchester Water Works concerned the draining of a section of Cohas Brook which ran through the "Great Swamp Area". There had been complaints by property owners that the low pressure pumping station operated by the Water Works discharged water into the Cohas Brook. During the summer months, the brook overflowed and agricultural land was ruined. The Manchester Water Works was willing to address the problem. However, in 1943, one of the property owners, Vernon Harvey, did not want the City of Manchester to divert men and machinery from the "War Emergency" in order to correct the situation.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/23/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms Cohas Brook
 Great Swamp Area
 World War II
 petition
 water works

Classification

People Vernon Harvey

Notes

Updated/by 09/12/2007 02:26 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.77	Container	Box 136, Folder 3
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 136, Folder 3		

Identity Statement:

Title: Petitions: Zoning
 Dates of creation: 1929, 1936-1946
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A series of petitions made to the Board of Mayor and Aldermen to request the maintenance of existing zoning restrictions, to deny the extension of local business districts and to change the types of residential districts.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/26/2007
Cathy Sally Fellows
Display value

Status date**Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects**

Search terms petition
 zoning

Classification

People Perrault & LaBonte, Inc.
 Chandler Heirs
 Amoskeag Industries
 Donnelly, Thomas
 Martel, Josephat
 Austin, Ernest
 Penniman, Alfred
 Murray, John J.
 Bickford, Harry
 Benoit, Samuel of Leominster, MA

Notes

Updated/by 09/14/2007 11:10 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.78	Container	Box 136-138, Drawer 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Map Case:Box 136-138, Drawer 8		

Identity Statement:

Title: Petitions: Miscellaneous, A-Z

Dates of creation: various bulk dates

Extent of the unit of description: Box 136, Folders 4-9, Boxes 137-138, oversized material in Drawer 8

Scope & Content / Abstract:

This series of petitions are labeled using the last name of the first petitioner as the reference point. The earliest requests (1845-1855) concerned: selling liquor (1845); choosing a mayor (1849); using city-owned rooms for evening schools (1849); the payment of a tax bill by working on the city's roads (1849); and a complaint that cattle were running through the city (1850). As Manchester developed into the largest city in New Hampshire, petitions often mention expansion issues. In 1909, the Amoskeag Company requested to erect and maintain a bridge to connect their mills. In 1901, the city's businessmen requested that the peddlers and hawkers of fruit pay a license fee. A many-paged petition (1915) from the Manufacturing and Mercantile establishments sought to secure quarters for working girls to have social recreation during certain periods of the day. In 1902, there was a petition by the Manchester Federation of Women's Clubs for approval of regulations to suppress spitting on sidewalks, in public buildings, halls and in streetcars. There are line drawings and blueprints accompanying some petitions requesting permission to remove buildings, erect a marquis, build bridges and to plan for two parks.

Context:**Structure:**

System of Arrangement: alphabetical and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 03/26/2007**Status date****Cathy** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes**

Subjects	Mead Place, 800 Candia Road (A)	Classification
	Bridge Street (A)	
	Mill No. 11 (A)	
	coasting petition(B)	
	Manchester and Lawrence Railroad (B)	
	Somerville Engine House (B)	
	Merrimack Square (concrete walk) (C)	
	Union No. 9984, City Laborer's Protective Union (C)	
	Valley Cemetery (C)	
	Star Theatre Marquee (C)	

Lafayette Park (D)
 Louis Bell Post of G.A.R. (G)
 Lincoln statue (G)
 Keith Theatre (N)
 Stowell Cemetery (P)
 Lyric Theatre (P)
 Chandler School (P)
 Howe Street (P)
 Manchester Concert Bank (S)
 Frederick Smyth (S)
 Grand Army of the Republic (S)
 Civil War (S)
 Bakersville (S)
 Hancock Street Bridge (S)
 Jolliet Club (S)
 Tremont Park (T)
 Pulaski Park (T)
 McGregor Bridge (T)
 Old City Library (U)
 Whittemore Flats (V)
 Henry Gossler Park (V)
 Massabesic House (W)
 Londonderry Turnpike (W)
 St. John's Baptist Church (L)
 Rock Rimmon Park (S)
 Richard's Land (W)

Search terms	People
petition	American Locomotive
miscellaneous	Atwood Box Factory
schoolhouse (A)	Amoskeag Village
overhead bridge (B)	Barton Company
electric railroad (B)	Concord and Montreal Railroad
working girls (B)	Central Labor Union
branch library on the West Side (B)	Cadotte, Joseph (blacksmith)
highway tax (C)	Derryfield Park
gun powder storage (D)	East Manchester Athletic Club (Boxing)
rent of city hall (F)	Grenier Field (Petition and Map), 1942
police station, 1869 (H)	Kindergarten Association, 1901
highway between Bedford and Manchester, 1876	Leighton Machine Company
blacksmith shop on Riddle Island (L)	New Hampshire Amusement Company
spitting on sidewalks (M)	Parker, Walter
telephone booth in City Hall (1909) (N)	Pine Island Park
free bed at Notre Dame de Lourdes Hospital (1895) (P)	Plant Brothers (shoes)
city farm (P)	Queen City Poultry Association (1906)
World War I (P)	Queen City Land and Building Association (shoes)
Chandler School (P)	Suncook Valley Railroad
outdoor moving picture show (P)	Sullivan, Peter (boxing) (S)
Ward 9 (P)	Kid Coffey of New York (boxing) (S)
playground (P)	Straw, A. Gale
shoe manufacturing (P) and (Q)	John B. Varick Company
water supply (R)	Valley Grounds
Montcalm Hall Roller Skating Rink (R)	Womens Christian Temperance Union
milk distribution (S)	West Side Company
working girls recreation (U)	G.P. Crafts Company
barbers (W)	Wolf Park
hairdressers (W)	Bailey, Emery W.
Sabbath (W)	Manchester Mills
liquor sales (W)	Mexican Petroluem
wharf (w)	A.A. Mooney Furniture
East Side Library Closure (e)	

Notes

Updated/by 10/25/2007 10:34 AM Unknown

Dataset

1998.79 ~ Petition: Proclamation

08/01/2008

Other# **Category** 8: Communication Artifact
Refer code **Subcategory** Documentary Artifact
Accession# 1998.79 **Container** Box 139, Folder 1
Received as **Received date**
Source
Creditline
Home loc Archives Vault:Box 139, Folder 1

Identity Statement:

Title: Petition: Proclamation
Dates of creation: 1946
Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This proclamation, issued on October 1, 1946, designated the week of October 6-12, 1946 as the period in which to celebrate the Centennial of the City of Manchester.

Context:

Structure:

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 03/27/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms petition
proclamation **People**

Notes

Updated/by 09/12/2007 02:27 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.80	Container	Box 139, Folder 2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 139, Folder 2		

Identity Statement:

Title: Reports: Board of Assessors
 Dates of creation: 1880, 1905-1910
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This series of reports deals primarily with estimates of expenses for the Department of Taxes, submitted by the Board of Assessors.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/27/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms report
Board of Assessors

Classification

People

Notes

Updated/by 09/12/2007 02:28 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.81	Container	Box 139, Folder 3
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 139, Folder 3		

Identity Statement:

Title: Reports: Board of Adjustment
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

On January 18, 1927, Manchester became a zoned municipality by enacting into law a system of graduated building and land restrictions. A report written in 1927 covered the organization of the Board of Adjustment, its operations and the powers of the Board. A 1939 report noted the number of cases hard, appeals granted/not granted and the number of premises visited. In 1946, a minority report stated that many veterans seeking shelter were unwilling or unable to buy their own homes due to the inflated cost of housing. The recommendation was to revise the obsolete zoning laws to allow the construction of rental housing.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	03/27/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	report Board of Adjustment	People	

Notes

Updated/by	09/12/2007 02:28 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.82	Container	Box 139, Folder 4
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 139, Folder 4		

Identity Statement:

Title: Reports: Board of Examiners of Plumbers
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

A collection of reports by the Board of Examiners of Plumbers requesting appropriations for the ensuing year. Payment for their services varied from \$100 in 1902-1905, \$50 in 1906-1908 to \$75 in 1909-1910.

Context:

Dates of accumulation: 1902-1910

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	03/27/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	report Board of Examiners/Plumbers	People	
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Notes

Updated/by	09/12/2007 02:28 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.83	Container	Box 139, Folder 5
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Box 139, Folder 5		

Identity Statement:

Title: Reports: Board of Fire Commissioners

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This progression of reports illustrates the growth of the fire department from an agency still using horses in 1921 to one that became the licensing agent for the State of New Hampshire in the supervision and licensing of places of assembly in 1944. The reports also give statistics regarding the number of fires in a given year and the amount in damages. In 1932, the firemen, in response to the Great Depression, began giving up one day's pay every tenth day in response to the economic conditions. There are also descriptions of the floods and the hurricane which struck Manchester in the 1930s.

Context:

Dates of accumulation: 1921-1945, 1987

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 03/27/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes**

Subjects Turner Hall fire (1937)
Green Block fire (1937)
roller coaster at Pine Island Park (1945)

Classification

Search terms fresh air line masks
floods (1937)
hurricane (1938)
report
Board of Fire Commissioners

People George E. Trudel Co. (1937)
Wood Flour Mill (1938)
Crown Theater (1938)
Hotel Orrington (1940)
Hillsborough County Farm (1941)
Amoskeag-Lawrence Mills (Amory Mill) (1944)
Mt. Saint Mary's College (1944)

Notes**Updated/by** 10/04/2007 01:55 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.84	Container	Box 139, Folder 6
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 139, Folder 6		

Identity Statement:

Title: Reports: Board of Health
 Dates of creation: 1894-1896, 1901-1910, 1919
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Board of Health reports range from a booklet entitled "Regulations for the Plumbing and Drainage of Buildings (1895) to the listing of expenses to care for small pox victims (1901-1903). Begining in 1919, the activities of meat inspection, the operation of tuberculosis and whooping cough clinics and services for infant welfare were added.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	03/29/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Oak Hill Hospital Isolation Hospital Spanish Influenza	Classification	
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Search terms	plumbing drainage diphtheria milk inspection quarantine pest house vaccination report Board of Health	People	
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Notes

Updated/by	09/12/2007 02:29 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.85	Container	Box 139, Folders 7 & 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 139, Folders 7 & 8		

Identity Statement:

Title: Reports: City Auditor
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

These reports by the City Auditor detail the financial condition of Manchester. Categories included assessed valuation, taxes assessed, net debt, average tax on \$100, bonded debt, expenditures and fees collected from licenses. The reports dating from the 1930s reveal the allocations for the WPA, unemployment relief, state emergency relief and the cost of emergency relief gardens.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/29/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects City Farm **Classification**

Industrial School
 Weston Observatory
 U.S. Government Vocational School
 Baseball Expenses (1929)
 McGregor Bridge
 National Youth Administration
 Athletic Field

Search terms report **People** Rainey's Band (1929)

City Auditor
 indigent soliders
 women's aid
 relief hospital
 free beds
 decoration of soldier's graves
 militia
 paupers
 telephone booth
 public comfort station

state soldiers bonus fund
automobile permits
reservoir construction
flood relief

Notes

Updated/by 09/12/2007 02:29 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.86	Container	Box 139-142
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 139-142		

Identity Statement:

Title: Reports: City Audits
 Extent of the unit of description: 5 folders and 3 boxes

Scope & Content / Abstract:

These summaries of the previous year's activities include a statement that the accounts have been totaled and verified. During the years 1928-1929, there was a special audit of the Water Department. An overage of \$137.85 was revealed. Most of the audits were performed by independent CPA's. 1940 was an exemption. The audit was performed by the Division of Municipal Accounting, State Tax Commission, Concord, NH.
 From 1946-1954, soldiers who had served in World War II were given bonuses.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/29/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms report
 City Audits

People

Notes

Updated/by 09/12/2007 02:30 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.87	Container	Box 142, Folder 5
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 142, Folder 5		

Identity Statement:

Title: Reports: City Engineer
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The City Engineer responded to requests for drawings and estimates for municipal buildings. He also checked on property rights and perambulated and ran boundary lines between Manchester and the adjoining towns. Reports were then issued to the Board of Mayor and Aldermen.

Context:

Dates of accumulation: 1879-1913

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/29/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects Piscataquog River

Search terms report
 City Engineer
 street grade
 bridge

Classification

People Amoskeag Manufacturing Company
 Hooksett
 Auburn
 Litchfield
 Bedford

Notes

Updated/by 09/12/2007 02:30 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.88	Container	Box 142, Folders 6-8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 142, Folders 6-8		

Identity Statement:

Title: Reports: City Marshall
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

This series of reports by the City Marshall illustrates the types of cases and situations encountered by law enforcement in Manchester. Drunkenness was usually the number one offense. Unusual crimes listed on the quarterly, preprinted reports were driving over a hose at a fire, offering tainted meat for sale, robbing gardens, stubborn children and throwing stones in the street. In 1849, the City Marshall described the need for a house of corrections for boys in order to separate them from adult male offenders.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	03/29/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Cond date
Condition by	Cond notes

Subjects**Search terms**

report
 City Marshall
 stray teams
 lost children
 truants
 loafing on common
 night walking
 throwing snow balls
 over driving horses
 vagabound
 street walking
 exposure of person by bathing
 incest
 sleeping on common
 assault on officer
 prize fighting
 profane language

Classification**People**

Notes

Updated/by 09/12/2007 02:30 PM Unknown

Dataset

1998.89 ~ Reports: City Planning Board

08/01/2008

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.89	Container	Box 142, Folder 9
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 142, Folder 9		

Identity Statement:

Title: Reports: City Planning Board

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The City Planning Board came into existence in 1927 and was an outgrowth of the former City Planning and Zoning Board. The reports included in this series deal with organizational matters (i.e. the size of the board), as well as planning for roads, improvements to the airport, housing, industrial development and civic projects such as parks, playgrounds and memorials. In 1928, a report was issued on the work of the Manchester Shoe and Leather Continuation School. The school provided instruction to men who held or might soon attain executive positions in the local shoe factories. The Planning Board felt the success of the school should be featured in Manchester's industrial publicity work and that the Board should take over the direction of the school's work in 1929 in order to stimulate the local shoe industry.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 03/29/2007 **Status date****Cathy** Sally Fellows **Status by****Display value** **Status****Condition** **Cond date****Condition by** **Cond notes**

Subjects	Stevens Pond	Classification
	Steven's Lot	
	Barry Playground	
	Sheriden-Emmet Park	
	Amoskeag Recreation Grounds	
	Valley Ground	
	Whittemore Flats	
	Nutt's Pond	
	City Farm	
	Crystal Lake	
	Piscataquog River	

Search terms	report City Planning Board	People	Manchester Shoe and Leather Continuation School Manchester Institute of Arts and Sciences New England Shoe & Leather Association Amoskeag Manufacturing Company
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Notes			
Updated/by	09/12/2007 02:32 PM Unknown	Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.90	Container	Box 142, Folder 10
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 142, Folder 10		

Identity Statement:

Title: Reports: Committee on City Planning

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Committee on City Planning received petitions from the citizens of Manchester and in turn, reported to the Board of Mayor and Aldermen either their concurrence with the requests or that the petitioners be allowed to withdraw their petitions (which meant the Committee's disapproval). The most common type of request was for sidewalk improvements. In many instances, the petitioners agreed to pay 1/2 of the cost. Also included in this series is material from the Committee on Claims who dealt with complaints about injuries received on road surfaces.

There is an inspirational report written by the Committee on City Planning regarding the city's strengths during the Great Depression.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Related units of description in this repository: Accession 1998.99: Committee on City Planning

Collection Board of Mayor and Aldermen

Event
Medium

Catdate	03/29/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	report Committee on City Planning	People	

Notes			
Updated/by	09/12/2007 02:32 PM Unknown	Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.91	Container	Box 142, Folder 11
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 142, Folder 11		

Identity Statement:

Title: Reports: City Solicitor
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The City Solicitor provided legal expertise on a diverse number of situations and submitted reports to the Board of Mayor and Aldermen and the Common Council. In 1899 and in 1921, he gave the legal definition of the roles and duties of the three elective and legislative bodies. The balance of the series is devoted to opinions on building construction, fraud, the opening of an establishment employing newsboys and bootblacks and the legal liability of the City of Manchester relative to pensions offered to municipal employees injured on the job.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/29/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects Readey Road **Classification**
 Gadbois Block
 Hammond Matter

Search terms public wharf on private land **People** Common Council
 license for athletic exhibitions
 city solicitor

Notes

Updated/by 09/12/2007 02:38 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.92	Container	Box 142, Folder 12
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 142, Folder 12		

Identity Statement:

Title: Reports: City Treasurer
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This series is a mixture of semi-annual and annual reports made by the City Treasurer. Determinations were given on bequests made to the City of Manchester for a convalescent home, the care of the Piscataquog Cemetery, and the purchase of library books through permanent endowments.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/29/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects Pine Grove Cemetery

Search terms City Treasurer
wills

Classification

People Harris, Mary P. will of (1872-Piscataquog Cemetery)
 Carvelle, Mary G., will of (1895-convalescent home)
 Mead, Samuel, will of (1909-burial lot of Oliver Gould)
 Smith, Emily, will of (1911-purchase library books)
 Moody Currier, Moody, will of (1916-purchase library books)
 Ranlet, Susan, will of (1931-Children's room at library)

Notes

Updated/by 09/14/2007 12:02 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.93	Container	Box 143, Folders 1-10
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 143, Folders 1-10		

Identity Statement:

Title: Reports: Commissions/Commissioners
 Extent of the unit of description: 10 folders

Scope & Content / Abstract:

This is a series of reports encompassing the activities of various commissions and commissioners. The Finance Commission subseries (1931-1942) concentrated on loan and budget resolutions. A Memorial Commission, operating during World War II, was concerned with honoring those who had died in the service of their country. Other Commissions/Commissioners included the Commission Investigating the Highway Department, the New Hampshire Railroad Commission, Public Service Commission, the Streets and Parks Commission, Reports made by the County Commissioners, The Police Commissioner and the Commissioners of the Water Works.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	03/30/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Weston Observatory (Folder 7) Art Commission (Folder 5)	Classification	
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Search terms	brown tail (Folder 7) tree pests (Folder 7) cannon (Folder 5) cannon balls (Folder 5) Honor Roll (Folder 5)	People	
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Notes

Updated/by	03/30/2007 02:15 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.94	Container	Oversized Boxes 143A-143E
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room:013:Oversized Boxes 143A-143E		

Identity Statement:

Title: Reports: Joint Standing Committee on Accounts

Extent of the unit of description: 5 oversized boxes

Scope & Content / Abstract:

The Joint Standing Committee on Accounts presented bills against the City to the Board of Mayor and Aldermen. The bills were then passed and allowed. These records of accounts (first handwritten and then transcribed on preprinted forms) are oversized material.

Bills included expenses related to the care of paupers on the City Farm; highways; bridges; police; City Hall; fire department; city reservoirs and cemeteries (1855). In 1868, bills were also presented for the library, court house and the liquor agency.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 03/30/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** Joint Standing Committee on Accounts**People****Notes****Updated/by** 09/12/2007 02:38 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.95	Container	Box 143-144, Drawer 5
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Map Case:Box 143-144, Drawer 5		

Identity Statement:

Title: Reports: Committee on Bills on Second Reading
 Extent of the unit of description: Box 143, Folders 12-20
 Box 144, Folders 1-5
 Drawer 5, Folder 1

Scope & Content / Abstract:

Ordinances were presented to the Committee on Bills on Second Reading for review. The committee would make recommendations for acceptance, denial or that a public hearing be held. Ordinances offered for consideration included amendments to building construction (R.G. Sullivan Cigar Factory, 1911); an ordinance revised how wood is measure and hay is weighed (1906); the licensing of newsboys and bootblacks (1912) and an ordinance regulating the operation of a motor vehicle which was amended from "no motor vehicle can be driven by a female" to read "no motor vehicle can be driven by anyone under the age of 21" (1921).

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 03/30/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes

Subjects	Overseers of the Poor (Box 143, Folder 12) Health inspection of Schools (Box 143, Folder 15) Licensing of bootblacks and newsboys (Box 143, Folder 16) Fireproofing theaters (Box 143, Folder 17) Polish School (Box 143, Folder 17) matrons at public dance halls (Box 143, Folder 18) McGregorville fire district (Box 143, Folder 18) Female driver's licenses (Box 143, Folder 19) Shingle roof district (fire prevention) (Box 143, Folder 20) Sale of Milk (Box 143, Folder 20)	Classification
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Bureau of Publicity and Development, 1927
(Box 143, Folder 21)
Sunday Sports Ordinance (1932) (Box 144,
Folder 2)
Simpson Park to Cullerot Park (1933) (Box
144, Folder 2)
Grenier Airport (1934)(Box 144, Folder 3)
Livingston Park (1936) (Box 144, Folder 3)
auto graveyards (Drawer 5)

Search terms	Bills on Second Reading	People	R.G. Sullivan Cigar Factory (Box 143, Folder 15)
Notes			
Updated/by	09/12/2007 02:39 PM Unknown	Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.96	Container	Box 144, Folder 6
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 144, Folder 6		

Identity Statement:

Title: Reports: Committee on Buildings
 Dates of creation: 1842-1846, 1927
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Committee on Building Reports pertain to the buying of land and the building of schools as well as the 1927 Key to Minimum requirements of the Building Code.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	03/30/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Portersville (1842)	Classification	
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Search terms	Building Committee	People	
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Notes

Updated/by	09/12/2007 02:39 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.97	Container	Box 144, Folder 7
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 144, Folder 7		

Identity Statement:

Title: Reports: Committee on Cemeteries

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Committee on Cemeteries series contains recommendations to purchase a new hearse (1850) and to transfer ownership of the Merrill Cemetery from the family to the city (1894). The Committee also recommended that the City take over the funds and management of the Piscataquog Cemetery (1914-1915) and appropriate \$60,000 for the Department of Cemeteries (1925).

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 03/30/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** Cemetery Committee**People****Notes****Updated/by** 09/12/2007 02:39 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.98	Container	Box 144, Folder 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 144, Folder 8		

Identity Statement:

Title: Reports: Committee on the City Farm

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This is a series of reports issued by the Committee on the City Farm. Appropriation requests for the poor farm usually included the House of Corrections which was located on the same piece of property.

In 1905, the Standing Committee of the City Farm and the House of Corrections presented a resolution abolishing both institutions. There was also a 1905 recommendation to convey the land to the Roman Catholic Bishop of Manchester.

Context:

Dates of accumulation: 1891-1907

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 03/30/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** City Farm Committee**People****Notes****Updated/by** 09/12/2007 02:39 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.99	Container	Box 144, Folders 9-11
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 144, Folders 9-11		

Identity Statement:

Title: Reports: Committee on City Planning
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

Sidewalk Improvements were the primary consideration of the Committee on City Planning in this series. From 1936 to 1938, people petitioned for sidewalk improvements. The Committee recommended that the petitioners pay for 1/2 the cost. In 1939, WPA (Works Progress Administration) petitions began to appear but petitioners were still required to pay a proportionate cost based on the unit prices.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:
 Related units of description in this repository: 2003.44 (WPA Street and Sidewalk Survey)

1998.89 Reports of the City Planning Board
 1998.90 Reports on City Planning

Collection Board of Mayor and Aldermen
Event
Medium

Catdate	03/30/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	City Planning Committee	People	

Notes		Dataset	
Updated/by	09/12/2007 02:39 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.100	Container	Boxes 145-146
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Boxes 145-146		

Identity Statement:

Title: Reports: Committee on Claims
 Extent of the unit of description: 2 boxes (.50 linear feet)

Scope & Content / Abstract:

The Committee on Claims mediated claims made by the citizens of Manchester against the City. They determined the legal liability of the City. A persistent claim seen in this series was one presented by the widow of Captain E. Stevens. The City purchased land from Captain Stevens in 1846 for a poor farm. In 1849, the widow and her representatives claimed that the title given to the City was only a quitclaim and she was entitled to her right of dower which the City could purchase for \$1600.

Livestock claims were refrequent in the 19th and early 20th centuries. Horses were killed by falling from bridges or were injured because of poor snow removal. One of the most frequent complaints was against dogs killing chickens. The Committee on Claims often mediated between the owners of the animals but would also recommend payment by the City for the chickens if no owner could be found. Individuals were also injured from falling on poorly maintained roads.

In 1882 and 1885, bounties were paid to two individuals for their service during the Civil War.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: 1998.101: settlement of the Stevens claim to the Poor Farm

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	04/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Committee on Claims	Classification	
Search terms		People	

Notes		Dataset	
Updated/by	09/12/2007 11:29 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.101	Container	Box 147, Folder 1
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 147, Folder 1		

Identity Statement:

Title: Reports: Committee on Conference
 Dates of creation: 1849, 1859, 1892
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

There were three recommendations made by the Committee of Conference. In 1849, the Committee's report sanctioned the payment of \$1,000 to the widow of Captain E. Stevens for the property rights to the City Farm. In 1859, the Committee an order relating to the Manchester-Lawrence Railroad was referred to them. The 1892 report dealt with the amendments to the report of the Finance Committee in which the opinions of the Finance Committee were upheld.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	04/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Committee on Conference	Classification	
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Search terms		People	
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Notes

Updated/by	09/12/2007 11:29 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.102	Container	Box 147-148
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 147-148		

Identity Statement:

Title: Reprts: Committee on Enrollment
 Extent of the unit of description: Box 147, Folders 2-14
 Box 148, Folders 1-4

Scope & Content / Abstract:

The duty of the Committee on Enrollment was to determine that bills, orders and resolutions were correctly enrolled (properly presented). The Committee then reported their findings to the Board of Mayor and Aldermen.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Committee on Enrollment	Classification	
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Search terms		People	
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Notes

Updated/by	09/12/2007 11:29 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.103	Container	Box 148, Folder 5
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 148, Folder 5		

Identity Statement:

Title: Reports: Committee to Examine the Vault
 Dates of creation: 1932
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

After inspecting the contents, the Committee to Examine the Vault recommended that the City Clerk and the Auditor be authorized to inspect all the material and be given authority to destroy any items which had no value or to forward anything of historic value to the Manchester Historic Society. They also advised that all departments must turn over material no longer by them to the City Clerk.

Context:

Structure:

System of Arrangement: not applicable

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	04/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Committee to Examine Vault	Classification	
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Search terms		People	
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Notes		Dataset	
Updated/by	09/12/2007 11:29 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.104	Container	Box 148-150
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 148-150		

Identity Statement:

Title: Reports: Committee on Finance

Extent of the unit of description: Box 148, Folders 6-14

Box 149

Box 150, Folders 1-9

Scope & Content / Abstract:

Budget requests from city departments were made to the Committee on Finance who would, in turn, make their recommendations to the City Councils (Board of Mayor and Aldermen and until 1915, the Common Council. Reports could also include lists of appropriation estimates.

In 1849, the Committee reported on the consequences of the abatement of taxes for the years 1846-1848. This had resulted in a loss of revenue. The tax collectors had not complied with the conditions of their agreement in paying to the Treasurer the sums required by law.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2003.76: Committee on Finance Supporting Documents of Meeting, 1964-1994. In 1995, the Committee on Finance Supporting Documents began to be kept with the supporting documents of the Board of Mayor and Aldermen.

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 04/02/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes**

Subjects	White Way lighting on Hanover Street (1917) purchase of Dorr's Pond-Manchester Driving Park, Recreation Grounds and Valley Grounds (1934) Londonderry Turnpike Highway Improvement Project -WPA (1937) airport lighting (1937) WPA Federal Music Project (1937-1943) Smyth land for State Amory (1938)	Classification
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War Transportation Committee (1942)
Victory Gardens (1943)
Aircraft Observation Post (1943)
Webster School (1946)
State of New Hampshire Trade School (1946)
Committee on Finance

Search terms	poor farm (1850) unpaid taxes (1934) street track removal project (1941) stock in trade taxes for 1939-1941 (1942) finance committee	People	Stevens, Ephraim Captain, widow of (1850) Smyth, Marion C. (1938) Parker , Walter M.Playground (1941)
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Notes

Updated/by	09/14/2007 12:00 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.105	Container	Box 150, Folder 10
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 150, Folder 10		

Identity Statement:

Title: Report: Committee on Health and Charities
 Dates of creation: 1925
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This January 1925 report from the Committee on Health and Charities gave estimates for the upcoming year's appropriations for the Board of Health (\$80,000) and the Department of Charities (\$40,000)

Context:**Structure:**

System of Arrangement: not applicable

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Committee on Health and Charities	Classification	
Search terms		People	

Notes		Dataset	
Updated/by	09/12/2007 11:31 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.106	Container	Box 150, Folder 11
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 150, Folder 11		

Identity Statement:

Title: Reports: Committee on House of Correction
 Dates of creation: 1849
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The City Marshall wrote one of the reports for the Committee on the House of Correction in 1849. He outlined many problems facing the City of Manchester. One of his concerns was the need for police to protect women and to guard property, especially in the evening.

The Justice of the Police Court, C.E. Potter (who also wrote the first history of Manchester), described a problem with the House of Corrections. Criminals only spent one hour in detention because there was no proper place to confine bad convicts or to keep "good ones" at labor. He requested land be acquired for that purpose.

Context:**Structure:**

System of Arrangement: not applicable

Disposition:

Disposition date:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/02/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects Committee on House of Corrections **Classification**

Search terms **People**

Notes

Updated/by 09/12/2007 11:31 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.107	Container	Box 150-151, Drawer 5
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Map Case:Box 150-151, Drawer 5		

Identity Statement:

Title: Reports: Committee on Lands and Buildings
 Extent of the unit of description: Box 150, Folders 12-14
 Box 151, Folders 1-4
 Drawer 5 of Map Case

Scope & Content / Abstract:

The reports issued by the Committee on Lands and Buildings addressed the concerns for providing space for church and civic organizations, planning for the construction of government buildings, and providing specifications for labor and materials. Contained in the series are some of the petitions submitted to the Committee. In 1909, a report listed the regulations relating to the Office of the Inspector of Buildings (the building code for Manchester). There is a 1917 oversized plan for the proposed site for a park and playground in South Manchester.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2003.75 Committee on Lands & Buildings Supporting Documents of Meeting, 1964-1995, 2000-present

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	use of City Hall on the Sabbath (1849) boundary of city farm (1850) New City Stables (1890) Queen City Poultry Show (1906) women's and children's ward of the police station (1914) Battery Building description (1915) Committee on Lands and Buildings	Classification	
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Search terms	poor farm (1849) public bath house (1907) care of city clocks (box 151, folder 3) city farm land divisions (1933)	People	Manchester Lyceum (1850) Piper, S. S. Captain, Committee of Platoon A 1st, NH Battery (1881) Butterfield, William M., architect (1914)
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Notes

Updated/by 09/14/2007 11:46 AM Unknown

Dataset

1998.108 ~ Reports: Committee on Licenses

08/01/2008

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.108	Container	Box 151-152
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 151-152		

Identity Statement:

Title: Reports: Committee on Licenses

Extent of the unit of description: Box 151, Folders 5-11
Box 152, Folders 1-8

Scope & Content / Abstract:

Individuals appeared before the Committee on Licenses to furnish proof they had satisfactory bondsmen and were good citizens in order to obtain a license. The Committee would make recommendations on the amount to charge for licensing fees, and who should receive licenses. The granting of licenses often reflected current social issues. In 1897, the Committee recommended no licenses be issued to pool and billiard establishments because of the large number of unseemly disturbances. There is also a 1897 report on blacksmiths' shops, steam mills and slaughter houses.

In 1908, the Ministers Association and the Chief of Police sought to revoke the license of the Orpheum Theater for exhibiting pictures they deemed unfit for children. However, the Committee visited the theater and saw nothing indecent.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 04/05/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects	Natural and Scientific Curiosities (1849) East Manchester Athletic Club (wrestling, 1902) Canadian Employment Bureau (1906) Sanitary Dust Removing Company (1906)	Classification
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Auditorium Theater (1911)
 Crown Theater (1911)
 Lyric Theater (1911)
 Queen Theater (1911)
 Park Theater (1912)
 Star Theater (1915)
 Globe Theater (1915)
 Granite Square Theater (1915)
 Empire Theater (1915)
 New Park Theater (1915)
 Jolliet Hall (1916)
 Queen City Athletic Club (1917)
 Pine Island Park (1917)
 Modern Theater (1918)
 Minstrel Show (1918)
 Rialto Theater (1920)
 Wilson Theater (1920)
 Lake Massabesic Theater (1920)
 Strand Theater (1920)
 West Side Athletic Club (boxing, 1924)
 Manchester Sporting Club (boxing, 1924)
 Notre Dame Theater (1926)
 New Hampshire Banana Co. (job team
 license, 1926)
 Vitaphone Theater (1930)
 Committee on Licenses

Search terms	liquor for medicinal purposes (1849) enter sewer drains museum (1849-1850) night lunch carts (1891) job teams hackney carriages junk dealers pawn brokers employment bureau undertakers license petroluem license roller skating rinks hack drivers charges (1912) dance licenses (1918-1920) motor vehicle licenses (1918) taxi cab licenses (from 1927)	People	R. Welch National Circus Company (1849) McLean, George, constable discharged for malfeasance, 1901 Ringling Brothers Circus (1917) William B. Smith Pool Hall (1917) Hagenbeck Wallace Circus Company (1918) Couture Brothers (dance licenses) Miller Brothers Wild West and Great Far East Shows (1927) Sells-Floto Shows (1927)
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Notes	Updated/by 09/14/2007 11:34 AM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.109	Container	Box 152, Folder 9
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 9		

Identity Statement:

Title: Reports: Committee on Manchester Baseball
 Dates of creation: 1929
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Committee on Manchester Baseball Affairs recommended to the Board of Mayor and Aldermen "that an amount equal to the moneys paid to the City by the Manchester Baseball Club for rentals for the Manchester Athletic Field be given the club from the "Publicity Fund".

Context:**Structure:**

System of Arrangement: not applicable

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	04/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Committee on Manchester Baseball	Classification	
Search terms		People	

Notes		Dataset	
Updated/by	09/12/2007 11:32 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.110	Container	Box 152, Folder 10
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 10		

Identity Statement:

Title: Reports: Committee on Military Affairs

Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Appropriations for various military companies, regiments and veterans organizations were the responsibility of the Committee on Military Affairs. An example was the recommendation, made in 1890, to pay \$74.27 to decorate the graves of Civil War veterans.

Organizations such as the Manchester Cadets and the Amoskeag Veterans would petition to the Committee to rent the Manchester Amory. The Committee would then issue a report stating the rent to be charged.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 04/05/2007 **Status date****Catby** Sally Fellows **Status by****Display value** **Status****Condition** **Cond date****Condition by** **Cond notes**

Subjects	Spanish War Veterans	Classification
	Hospital Corps	
	Committee on Military Affairs	

Search terms	People	Louis Bell Post # 3 GAR (Grand Army of the Republic) Joseph Freschl Post GAR
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Notes

Updated/by	09/12/2007 11:47 AM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.111	Container	Box 152, Folder 11
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 11		

Identity Statement:

Title: Reports: Committee on Minor Offices
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The reports issued by the Committee on Minor Offices listed the nominations for minor offices in the city government. Positions included fence viewers, cullers of brick, surveyors of lumber and weighers of hay.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/05/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms		People	
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Notes

Updated/by	04/05/2007 02:58 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.112	Container	Box 152, Folder 12
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 12		

Identity Statement:

Title: Reports: Committee, Morrill for Governor
 Dates of creation: 1930
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This is a report listing the receipts and expenditures of the Morrill for Governor, Manchester Committee, which was submitted to the Board of Mayor and Aldermen.

Context:**Structure:**

System of Arrangement: not applicable

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	04/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms		People	

Notes		Dataset	
Updated/by	04/05/2007 03:07 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.113	Container	Box 152, Folder 13
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 13		

Identity Statement:

Title: Reports: Committee on Parks and Playgrounds
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Committee on Parks and Playgrounds' reports began in 1849 as the reports of the Committee on Commons whose recommendations were to build a baptistery on Hanover Street and to construct cisterns for the City's water supply. The Committee on Parks and Playgrounds issued reports favoring the construction of public bath houses in 1882 and building a bridge over the Merrimack Common Pond in 1884. This series also contains reports from the Standing Committee on Setting Trees.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	04/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Rock Rimmon Park (1912)	Classification	
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Search terms		People	
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Notes

Updated/by	04/05/2007 03:14 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.114	Container	Box 152, Folder 14-15
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 14-15		

Identity Statement:

Title: Reports: Committee on Public Health
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

Small pox outbreaks were the primary concern of the reports made by the Committee on Public Health from 1849-1901. In 1849, recommendations were made to remove filth and dirt from the city and to provide small pox vaccinations free of charge. There were also cases of varioloid (mild cases of small pox in persons who had previously been vaccinated or who had the disease before. In 1901, the Committee recommended that the bequest of funds made by the late Sidonia C. Olzendam to erect an isolation hospital by accepted.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	milk (1910, 1912) medical inspection of schools (1910)	People	
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Notes

Updated/by	04/05/2007 03:24 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.115	Container	Box 152, Folder 16
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 16		

Identity Statement:

Title: Reports: Committee on Publicity
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

In this series, the Committee on Publicity's Focus was to generate income by selling advertising space on billboards. Letters were sent to advertising agencies in 1932 but the response was not positive.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/05/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms****People****Notes**

Updated/by 04/05/2007 03:27 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.116	Container	Box 152, Folder 17
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folder 17		

Identity Statement:

Title: Reports: Committee on Revising Ordinances
 Dates of creation: Sally Fellows
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Committee on Revising Ordinances recommended they be authorized to call for bids covering the cost of printing the Ordinances of the City of Manchester. The printing was accomplished, and the Committee then requested it be disbanded, as its mission had been accomplished.

Context:

Structure:

System of Arrangement: not applicable

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	04/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms		People	

Notes		Dataset	
Updated/by	04/05/2007 03:32 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.117	Container	Box 152, Folders 18-19
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 152, Folders 18-19		

Identity Statement:

Title: Reports: Committee on Schools
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

In this series, the Committee on Schools' primary concerns were the building and maintenance of schools. The earliest reports (1842-1856) refer to expenses incurred for School District No. 2. A report, written in 1856, gave the specifications for a schoolhouse to be built on the north side of the Piscataquog River. In 1925, the recommended budget for the school system was \$818,528.50.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event
Medium

Catdate	04/05/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Wilson Hill School House (1857)	Classification	
Search terms		People	

Notes			
Updated/by	04/05/2007 03:44 PM Unknown	Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.118	Container	Box 153-154
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 153-154		

Identity Statement:

Title: Reports: Committee on Sewers and Drains
 Extent of the unit of description: Box 153 and 154

Scope & Content / Abstract:

The Committee on Sewers and Drains received petitions to build sewers and drains and to allow connections. The Committee would also examine the streets and the needs of the residents and then make recommendations in their reports. There is a copy of a permit issued in 1899 which allowed the individual to enter a drain in order to make a connection to his home. Listed on the back are the regulations.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/06/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms

Notes

Updated/by 04/06/2007 02:22 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.119	Container	Box 155-157
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 155-157		

Identity Statement:

Title: Reports: Committee on Street Lighting
 Extent of the unit of description: Box 155-156
 Box 157, Folders 1-5

Scope & Content / Abstract:

The Committee on Street Lighting would recommend or not recommend the passage of the "accompanying order to erect lamp posts" as requested in the citizens' petitions. The lights could be kerosene, gas, oil and electric. The first electric street light request was in 1884. Sometimes the request was to furnish the fuel as well as the lamp post.

In 1893, Manchester had 220 mast arm lights and 78 pole lights. A 1903 report of the Special Committee on Lighting Streets investigated the conditions in other cities located in New Hampshire, Maine and Connecticut. The report listed their costs and also gave the costs of electrical service in other states throughout the United States.

Context:

Dates of accumulation: 1870-1946

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: Accession 1998.73 - Street Light Petitions

Accession 2002.25: Committee on Street Lighting, 1967-1987 (Supporting Documents of Meeting)

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/06/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms

People

Notes

Updated/by 04/06/2007 02:33 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.120	Container	Box 157-161
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 157-161		

Identity Statement:

Title: Reports: Committee on Streets
 Extent of the unit of description: Box 157, Folders 6-11
 Boxes 158-160
 Box 161, Folders 1-4

Scope & Content / Abstract:

Petitions to lay out roads or to improve street surfaces were received by the Committee on Streets who then would examine them and made recommendations to the Board of Mayor and Aldermen. The Committee would also receive street-related petitions such as requests for water course drains and watering troughs.

Context:

Dates of accumulation: 1849-1927

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/06/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 04/06/2007 02:43 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.121	Container	Box 161, Folders 5-7
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 161, Folders 5-7		

Identity Statement:

Title: Reports: Committee on Streets and Sewers
 Extent of the unit of description: Box 161, Folders 5-7

Scope & Content / Abstract:

This series contains reports on requests for streets and sewers. There were also requests for new highways and highway grades.+

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: Accession 2002.26: Committee on Streets and Sewers, 1967-1983 (Supporting Documents of Meeting)

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/06/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms		People	

Notes

Updated/by	04/06/2007 02:48 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.122	Container	Box 161, Folder 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 161, Folder 8		

Identity Statement:

Title: Reports: Traffic Committee
 Dates of creation: 1938
 Extent of the unit of description: Box 161, Folder 8

Scope & Content / Abstract:

The series entitled Traffic Committee consists of reports by two subcommittees. One subcommittee investigated hazardous intersections. Their recommendations were to place "walk" pedestrian signals on Elm Street, to mark the pavement for turning traffic and to place signs prohibiting parking 20 feet from intersections. The Report of the Sub-Committee on Parking recommended a 2-hour parking limit on certain streets and that a municipal parking area be established in the area of Victory Park.

Context:**Structure:**

System of Arrangement: not applicable

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Related units of description in this repository: Accession 2003.79: Committee on Traffic/Public Safety, 1967 to present (Supporting Documents of Meeting)

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/06/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms

People

Notes

Updated/by 04/06/2007 02:57 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.123	Container	Box 161, Folder 9
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 161, Folder 9		

Identity Statement:

Title: Reports: Committee on Water Works
 Extent of the unit of description: Box 161, Folder 9

Scope & Content / Abstract:

Reports written by the Committee on Water Works included responses to petitions for the extension of the water works and the placement of watering troughs.

Context:

Dates of accumulation: 1878-1879

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/06/2007

Status date

Catby

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms

People

Notes

Updated/by 04/06/2007 03:07 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.124	Container	Box 161, Folder 10
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 161, Folder 10		

Identity Statement:

Title: Reports: Committee of the Whole
 Extent of the unit of description: Box 161, Folder 10

Scope & Content / Abstract:

The Committee of the Whole (Board of Mayor and Aldermen) was utilized when the Board of Mayor and Aldermen had to consider a subject which it did not wish to refer to a specific committee but whose subject matter still needed to be put into proper form. A motion was made that the BMA would resolve itself into a committee. Some of the issues under consideration in this series were amendments to the building code; an 1918 investigation of the Water Department; Daylight Savings (1920) and an ordinance on the duties of and compensation paid for various city positions (1920).

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/06/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 04/06/2007 03:15 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.125	Container	Box 162
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 162		

Identity Statement:

Title: Reports: Special Committees
 Extent of the unit of description: .25 linear feet

Scope & Content / Abstract:

This series is arranged alphabetically by the name of the Special Committee who issued the report. There were Special Committees for Bath Houses; Bequests; Buildings (Inspection and Construction of); Charter and Ordinances; Citizens; City Clerk; City Hall; City Officers; Committee Conferring with Amoskeag Manufacturing; Communications; Election Recounts; Entertainment; Fire House; Gardening; Industry; Memorials; Parks; Police; Poor Relief; Rules of Order; Salaries; Sanitary Conditions; Schools; Streets; Sundays; Taxes and Unfinished Business. Among the topics discussed were the relocation of City Hall, labor relations with the Amoskeag Corporation and within the fire department and Daylight Savings.

Context:**Structure:**

System of Arrangement: alphabetical by name of the committee

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/06/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects bath house on Ferry Street (1896) **Classification**

Citizens Committee and Amoskeag Manufacturing (1922)
 Daylight Savings (1920)
 Election of 1849 Recount
 Women's right to vote (1912)
 Manchester Republican City Committee (1945)
 South Manchester Hose House (1900)
 Cleworth Building Fire (1914)
 Dorr's Pond, Amoskeag Recreation Grounds, Valley Grounds (recreation grounds, 1930)
 Myrna Shoe Company (folder 16)
 Textile Field (folder 17)
 Cemetery Brook Parkway, 1917 (folder 19)
 McGregor Bridge

Search terms strike (1922)
City Hall (1893)
city pensions (1945)
out of town workers (1933)
eminent domain for airport , 1942 (folder 17)
medal for World War I veterans
small pox (1849)
school buildings report (1916)

People Riddle, Fanny E.A. bequest to Pine Grove Cemetery (1902)
Gadbois Building (1906)
Cushing, J.S.T. (City Clerk)
Butterfield, William (City Hall)
Lincoln Memorial Association (1910)
Grenier, Jean D. (folder 18)
Walker Playground, 1913 (folder 19)

Notes

Updated/by 09/14/2007 12:03 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.126	Container	Box 163, Folder 1-5
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 163, Folder 1-5		

Identity Statement:

Title: Reports: Fire Department
 Extent of the unit of description: Box 163, Folders 1-5

Scope & Content / Abstract:

The reports written by the Fire Department included recommendations for additional horses, hook and ladder trucks and firm alarm indicators. In 1909, there is a lengthy report on the fire alarm system throughout the city.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/09/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Amoskeag Steam Fire Engine Company (nd) E.W. Harrington Steam Fire Engine Co. (nd) No. 3 Engine Company (nd)	Classification	
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Search terms	firemen (1891) fire companies (1891)	People	
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Notes

Updated/by	04/09/2007 12:03 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.127	Container	Box 163, Folder 6
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 163, Folder 6		

Identity Statement:

Title: Reports: Department of Highways
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

There is report issued by the Department of Highways which is an itemized statement of expenditures on equipment and materials from December 26, 1925-April 24, 1926.

There are also reports requesting funds to clean up around city parks and the Municipal Golf Links.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/09/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
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Search terms		People	
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Notes

Updated/by	04/09/2007 12:58 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.128	Container	Box 163, Folder
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 163, Folder		

Identity Statement:

Title: Reports: Housing Authority
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

In this series, the Housing Authority was concerned with the acute housing shortage in Manchester after World War II. Their report covered the period of April 1, 1945 to June 30, 1946, and discussed the inadequate conditions of the Grenier Heights development and the need for more low-income housing for veterans.

Context:**Structure:**

System of Arrangement: not applicable

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/09/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Barry Playground Grenier Field	Classification	
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Search terms		People	
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Notes

Updated/by	04/09/2007 01:12 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.129	Container	Box 163, Folder 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 163, Folder 8		

Identity Statement:

Title: Reports: Milk Inspector
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Citizens of Manchester would bring milk to the inspectors for testing. In 1884, the Milk Inspector noted that the City consumed 11,888 quarts of milk daily. There is a 1924 report on the proposed regulations governing the production and sale of milk.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/09/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms

Notes

Updated/by 04/09/2007 01:21 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.130	Container	Box 163, 163A
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room (with other overseers records):013 Archives Room:Box 163, 163A		

Identity Statement:

Title: Reports: Overseers of the Poor
 Extent of the unit of description: 1 folder and 1 oversized report

Scope & Content / Abstract:

The role of the the Overseers of the Poor gradually changed over time and so did their funding needs. By 1877, there was a recommendation to abolish the House of Corrections, which was located on the City Farm, and to establish a hospital or insane asylum in its place. Much of the series in the later years addressed the needs of indigent soliders and sailors. There is an oversized Almshouse Report dated 1853.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/09/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects State Industrial School

Classification

Search terms vaccinations
paupers off the city farm

People

Notes

Updated/by 04/17/2007 03:42 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.131	Container	Box 163, Folder 10
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 163, Folder 10		

Identity Statement:

Title: Reports: Parks and Commons Department
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

In this report written during the years of 1930-1931, the Parks and Commons Department was concerned with the number of individuals employed in the Emergency Work Program and the size of the payroll.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/09/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects	Wolf Park Whittemore Flats Dorrs Pond Municipal Golf Course Aviation Field	Classification	
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Search terms		People	
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Notes

Updated/by	04/09/2007 01:44 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.132	Container	Box 163, Folder 11
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 163, Folder 11		

Identity Statement:

Title: Reports: Police Department
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

This series of reports, written by the Police Department, covers topics such as regulations for stands of hay, wood and lumber relative to their being obstructions in the streets (1846); a report on the inspection of taxis (1934) and a report on stores violating the Rules and Regulations of the Sunday Sport Ordinance with lists of purchases made at each establishment (1935).

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/09/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms two-way police radio

Notes

Updated/by 04/09/2007 01:52 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.133	Container	Box 163-165
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 163-165		

Identity Statement:

Title: Reports: Sealer of Weights & Measures
 Extent of the unit of description: Box 163, Folder 12-17
 Box 164
 Box 165, Folders 1-7

Scope & Content / Abstract:

The Department of Weights and Measures issued annual reports listing the results of inspections performed on the City's businesses. Inspectors tested the accuracy of scales, weights and pumps. The date of the visit, the name and address of the business, the devices tested and the results were written or typed on forms.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 04/09/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 04/09/2007 01:57 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.134	Container	Box 165, Folder 8
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 165, Folder 8		

Identity Statement:

Title: Reports: Director of Standards
 Dates of creation: 1928
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Director of Standards released a report in 1928 regarding the Statutory Provisions relating to the use of taximeters or other devices in determining the cost of transportation.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	04/10/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
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Search terms		People	
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Notes

Updated/by	04/10/2007 02:44 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.135	Container	Box 166, Folders 1-6
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 166, Folders 1-6		

Identity Statement:

Title: Reports: Subtrustees
 Extent of the unit of description: 6 folders

Scope & Content / Abstract:

The Sub-Trustee reports are divided into two groups - Cemeteries and the Library. The Cemetery reports constitute the largest subseries with the issues of finance and expansion being the primary items discussed. The reports by the Library Sub-Trustees list revenue and expense estimates for the upcoming year.

The Piscataquog Cemetery file has a list of burials. The ownership and maintenance of this cemetery was transferred to the City in 1914.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/10/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Pine Grove Cemetery Merrill Yard Amoskeag Cemetery Stowell Cemetery Valley Cemetery Piscataquog Cemetery	Classification	
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Search terms	Piscataquog list of burials cemetery library	People	Waterman Smith land (Pine Grove) Straw lot (Pine Grove) Howlett , E. C. (Pine Grove) Locke, William L. Rev. (Pine Grove)
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Notes

Updated/by	09/14/2007 11:29 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.136	Container	Box 166-167
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 166-167		

Identity Statement:

Title: Reports: Superintendent of Buildings
 Extent of the unit of description: Box 166, Folders 7-9
 Box 167, Folders 1-6

Scope & Content / Abstract:

The Superintendent of Buildings issued licenses in response to petitions for boilers, gasoline engines, forges, etc. Semi-annual reports indicated when permits were granted, to whom, what kind and the date of inspection. The semi-annual reports also list who was given permission to erect a dwelling and where.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/10/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms		People	

Notes

Updated/by	04/10/2007 03:27 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.137	Container	Box 167, Folder 7
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 167, Folder 7		

Identity Statement:

Title: Reports: Manchester Taxpayer Association
 Dates of creation: 1940
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Manchester Taxpayers Association was a voluntary organization of Manchester citizens who submitted recommendations for possible reductions in the 1940 City budget. One of their proposals was to change the purchasing policy of the city government. Supplies could be obtained for all the departments together, instead of individually. They also recommended payroll reductions.

Context:**Structure:**

System of Arrangement: not applicable

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	04/10/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms		People	

Notes

Updated/by	04/10/2007 03:35 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.138	Container	Box 168-182, Drawer 6
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Map Case:Box 168-182, Drawer 6		

Identity Statement:

Title: Resolutions: Enrolled and Not Enrolled

Extent of the unit of description: Box 168-182

Scope & Content / Abstract:

Resolutions were and are read at the meetings of the Board of Mayor and Aldermen and until 1915, at the meetings of the Common Council. The majority dealt with financial considerations but there were exceptions such as resolutions to publicly notice the death of a city official or a national leader such as Henry Clay. Resolutions could raise money and make appropriations for the coming year. Resolutions could also authorize temporary loans against the credit of the city. An enrolled resolution was signed by the major and a member of the Board.

During the Civil War, resolutions authorized raising money to maintain the families of those men serving in "the present defense of their country and the preservation of the Union" and to offer bounties to persons enlisting which increased incrementally as the war went on.

In 1909, there was a resolution recommending the appropriation of one million dollars to build a state house in Manchester if the capitol of the State of New Hampshire could be moved there from Concord.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 04/10/2007**Status date****Cathy** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes**

Subjects	History of Manchester (1852) deed to Hanover Street Square (1852) Amoskeag Falls Bridge (1853/1854) Teachers Institute (1853) Removal of State Capitol to Manchester (1864) Civil Ward bounty for Charles J. Andrews (\$150-1864) deed to Park Square from Amoskeag Company (1866) Suncook Valley Railroad (1868/1869)	Classification
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Derryfield Park names (1890)
 Amoskeag Tax Case of 1897 (1900/1902)
 land for Isolation Hospital (1901)
 Lafayette Park in McGregorville (1902)
 Union label of Typographic Union upon all
 city printing (1903)
 horse hire for city engineer (1903)
 horse hire for city messenger (1904)
 Hanover Spring Water (1905)
 East Side Park (1906)
 Appropriation for Boys' Club (1907)
 public park in Towlesville (1907)
 Parker Common (1908)
 Back Pond of Lake Massabesic (1908)
 park south of Granite Street in West
 Manchester (1910)
 establishment of Rock Rimmon Park (1912)
 Australian Ballot Law adopted (1914)

Search terms	People
City Hall stores (1852) annexation of part of Bedford and Goffstown(1852/1853) Village of Piscataquog (1852) Village of Amoskeag (1852) boundary line of City Farm (1852) establishing Water Works (1861) Civil Ward Bountly (1862/1863/1864) liquor agent (1867) Citry Aqueduct (1868/1869) City Library (1869) fire of 1870 1871 map of Manchester laying out streets in south end of Manchester (1873/1874) dispose of old pest house (1874) model of Ash Street School given to the Brazilian government (1876) tax exemption for cotton manufacturers (1879/1885/1887/1889) dedication of soldier's manument on Sept. 11, 1879 city dump at south end of Union Street (1880) gift of Park Common from Amoskeag (1885) Webster Block fire (1885) changing names of schools by Board of School Committee (1892) plan for Stark Park by Messrs Morton Quimby of Boston (1892) citizens on semi-centennial celebration committee (1896) Weston Observatory (1896) snow rollers (1905) abolishing poor farm and house of corrections at the city farm (1905) mill operatives crossing railroad tracks (1908) Pine Grove lots for burial Civil War veterans (1909) arches across Elm Street (1910) chemical automobile and flying squadron (men) for Central Fire Station (1910) women's vote for School Board (1912) free dental care for children (1912) salaries of female school principals (1913) women's prison (1914)	Webster, Daniel (1852) Pierce, Franklin (1853) Davis Farm (1854) Bell, Samuel Dana (Judge)(1868) Chase, Benjamin-map of the orginal township of Chester (1869) Chamberlin, Henry R. (Treasurer) portrait (1880) Fletcher, George-build a bridge on west shore of Lake Massabesic to Johnson's Island (1882) Stark, John General Monument (1887) Rogers, John, sculptor of Lincoln Statue (1895) Morrison, Thomas J. Law Library (1900) Olzendam, Sidonia C. bequest for Isolation Hospital (1901) McKinley, William President (1901) Prout, Michael bequest for park (1904)

tax exemptions for churches, hospitals,
charitable organizations (1914/1916)
preserving and rebinding original records
(1915)
loans to families of National Guard (1916)
bond to purchase motor driven apparatus for
fire department (1916)

Notes

Updated/by 09/14/2007 12:03 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.139	Container	Box 182
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 182		

Identity Statement:

Title: Votes: Rollcall
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

The series consists of ballots with the names of the members of the Board of Aldermen and Common Council and how they voted on certain issues.

From 1947 to the present, the ballots can be found in the supporting documents of the meetings of the Board of Mayor and Aldermen.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	04/16/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms		People	

Notes		Dataset	
Updated/by	04/16/2007 09:21 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1998.140	Container	Box 1-ongoing, Drawer 5
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 1 and Map Case:Box 1-ongoing, Drawer 5		

Identity Statement:

Title: In the Board of Mayor and Aldermen: Supporting Documents
 Extent of the unit of description: Box 1 - ongoing

Scope & Content / Abstract:

The supporting documents of meeting contain all the paperwork that is submitted to the Board of Mayor and Aldermen for each meeting. The folders contain agendas; rollcall ballots; correspondence from constituents and city employees; proposed resolutions and ordinances and petitions.

The meeting documents cover a wide range of topics brought before the Board including health reports; recommendations sent to the President of the United States; morality issues, Sunday licensings; pension requests; petitions from third party candidates; departmental reports and the granting of historic status for various buildings in the city.

Context:

Structure:

System of Arrangement: chronological
 Complete box and folder listings are available on the Infolinx system at the Records Center located in the Carol Rines Center

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen
Event
Medium

Catdate	04/16/2007	Status date	
Catby	Sally	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Feb. 4, 1947: report by Board of Health about the Isolation hospital and its treatment of polio patients.	Classification	
	June 3, 1947: Resolution requestings President Truman veto the Taft Hartley Bill.		
	Nov. 15, 1949: There is a slum area survey submitted to the Manchester Housing Authority which states most of the "blighted" areas had cold water falts and few private baths or toilets.		
	Dec. 6, 1949: There is an approval of the		

application by the Manchester Housing Authority to the Public Housing Administration to build 800 units of low rent housing.

Feb. 21, 1950: There are many letters against the showing of the film "Stromboli" because it starred Ingrid Bergman and was directed by Roberto Rossellini. Their behavior was considered immoral.

May 2, 1950: The Grenier Air Force Base was transferred to the City of Manchester to be used as a commercial air field.

June 26, 1950: The Sons of Union Veterans of the Civil Ward (W.W. Brown Camp No. 1) wrote a letter to the Board about the deterioration of a cannon in the yard of the old court house.

June 5, 1951: There is an interesting pension case in which a woman was given a pension because she became allergic to flour while she was a housekeeper and cook at the Isolation Hospital and had developed asthma.

Dec. 8, 1951: The Christian Science Church wrote a letter opposing the use of fluoride in the public water supply because fluoride was medicine.

Nov. 8, 1952: There was a communication from Madame X who was running for president.

May 18, 1954: There is a letter from the United Mexican Border Veterans, Laredo Patrol, No. 46.

Dec. 7, 1954: There is a report written by the NH Division of Employment Security on the employment conditions in Manchester.

Feb. 5, 1957: An ordinance was issued regulating the presence of minors under the age of 16 on public streets. There was to be a curfew from 10 pm to 6 am unless the minor was accompanied by an adult.

Oct. 2, 1962: Ordinance prohibiting the tattooing of any person except by a qualified physician. Ordinance regulating the construction of family protective shelters with exact specifications.

July 11, 1967: Correspondence on the New Hampshire Sweepstakes which was the first lottery in the United States. Income generated was designated for use by the School Department.

Dec. 5, 1967: A resolution establishing the

Model City Agency, one of the first funded by HUD as part of the War on Poverty.

March 25, 1969: A letter stating the first professional baseball game in Manchester in 20 years was to be held at Gill Stadium on April 22, 1969.

August 5, 1969: The Office of the Mayor made a request to the Board to solicit funds in aid of the Biafran children.

Nov. 18, 1969: The name of the Amoskeag Bridge was debated. There are letters of support to retain the name but there is also correspondence promoting the possibility of changing the name either to honor Revolutionary war hero, General John Stark or to rename the bridge in honor of the first man from Manchester to die in the Vietnam War.

Jan. 20, 1970: The Chief of police made a recommendation that the City carry a police professional liability policy in the amount of \$250,000 per person so the police would be protected from lawsuits.

Dec. 15, 1970: There is a complete inventory of City Hall and the City Clerk's office done in 1969.

March 2, 1971: There are numerous pieces of correspondence on X-rated movies playing at a local theater. This was evidently a first for the City.

Dec. 16, 1975 :The Shaer Shoe Corporation wrote a letter protesting the possible loss of their manufacturing facility to the Manchester Housing Authority and the Amoskeag Millyard Project who were drafting plans to demolish the building in order to provide additional parking.

Jan. 2, 1979: nstallation of a 911 service is discussed.

June 5, 1979 : There is a committee recommendation that the City acquire its own computer center. An ordinance is passed establishing the Manchester Historic District Commission.

Jan. 7, 1980: school identification cards are issued for students

Feb. 5, 1980: The Board issued a resolution condemning the name of the Ayatollah Khomeni was the Man of the Year by Time Magazine.

May 6, 1980 : An ordinance was issued

establishing the Amoskeag Corporation Housing District as an Historic District. On December 21, 1982, it was entered in the National Register of Historic Places.

March 17, 1981: The first recycling new release is issued by the New Hampshire Governor's Council on Energy.

June 2, 1981: The Manchester Airport Authority voted to place PATCO on notice that they would be sued if the union conducted an illegal strike.

July 6, 1981: There is a copy of the Minority Business Enterprise Policy of the City.

Nov. 20, 1984: There is a revised copy of the Amoskeag Millyard Project Urban Renewal Plan with the first version dated January 1966.

Aug. 6, 1995: The Manchester City Library was awarded a grant to create the first library automation center in New Hampshire.

May 20, 1986: There is an agreement between Amoskeag Industries (successor to the Amoskeag Manufacturing Company) and the City, allowing the City to build an elementary school in Rock Rimmon Park.

Sept. 2, 1986: A zoning ordinance passed that revised the definition of a "family". It changed the definition from persons who were related to "One or more persons related by blood, adoption or marriage living together as a single housekeeping unit. Boarders shall be allowed in addition to this family".

Dec. 22, 1987: The renovation of the Notre Dame Bridge is discussed, as well as its eligibility for historic status.

Feb. 18, 1988: A sister-city relationship was established with Taichung City in Taiwan.

May 17, 1988: There is a communication from the American Fund for Czechoslovak Refugees requesting city maps and bus vouchers for entering refugees.

March 2, 1993: A Manchester Arts Enterprise Zone is established.

Search terms Voicewriter records were used to record the Board meetings beginning in 1969. **People**

Hackett Hill (1998 on)
Civic Center (2000)
Amoskeag Hydro Plant (1998)
building code ordinance (1999)

aldermanic pay raise (2000)
Manchester Airport Access Road (2001)
road hearings

Notes

Updated/by 09/04/2007 12:45 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1999.1	Container	see extent of description
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room, City Clerk Vault:014 Archives Room:see extent of description		

Identity Statement:

Title: Birth Certificates
 Dates of creation: 1843 to the present
 Extent of the unit of description: Boxes 1-60 , 1843-1900 (vault)
 Drawers 1-8 1901-1928 (archives room)
 1929-present, City Clerk Vault

Scope & Content / Abstract:

Birth Certificates. Some of the 19th century birth certificates are transcribed copies.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Under NH statutory requirements and applicable rules, certain older records are open to the public. These include births prior to 1901. Any subsequent birth records are accessible only by the individual or a member of the immediate family.

Allied Materials:

Existence of copies:
 Related units of description in this repository: 1999.4: Record of Births, 1977-1992 (3 volumes)
 1999.5: Record of Stillbirths, 1949-1976
 1999.6: Record of Births through Adoption (random dates)
 1999.7: Delayed Record of Births (random dates)
 1999.8: Births, Marriages and Deaths volume, 1849-1859
 1999.9: Births, Marriages and Deaths volume, 1849-1851
 2000.1: Record of Births, 1858-1976 (52 volumes)
 Drawer 7: oversized birth record sheets

Collection Office of the City Clerk

Event**Medium**

Catdate	04/17/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Birth Certificates	People	

Notes		Dataset	
Updated/by	09/12/2007 02:40 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1999.2	Container	Boxes 1-11
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Boxes 1-11		

Identity Statement:

Title: Marriage: Time & Age Waivers/Divorce Decrees
 Dates of creation: 1903-1939, 1984
 Extent of the unit of description: Boxes 1-11

Scope & Content / Abstract:

Time Waivers were filed with the Office of the City Clerk in order to permit the marriage of individuals who requested a waiver of the five-day waiting period for marriage. These waivers were signed by the Judge of the Probate Court of Hillsborough County.

Age Waivers were filed with the Office of the City Clerk for those under-aged individuals who desired to be married. They were signed by a consenting parent.

Divorce degrees were filed at the Office of the City Clerk. However, many of the decrees were issued in other states or countries where the petition for divorce was filed.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.8 Births, Marriages, Deaths, 1840-1959
 1999.9 Births, Marriages, Deaths, 1849-1851
 2000.2 Marriage Certificates, 1859-present
 2000.4 Record of Marriages, 1860-1976

Collection Office of the City Clerk

Event**Medium**

Catdate 04/17/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms Marriage
 Time and Age Waiver
 Divorce

Classification

People

Notes

Updated/by 10/22/2007 03:55 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1999.3	Container	E1-
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room:013:E1-		

Identity Statement:

Title: Election Records
 Dates of creation: ongoing
 Extent of the unit of description: on going collection of boxes

Scope & Content / Abstract:

This group of documents records the growth of the election process when Manchester's population was 10,000 (1846) to its present status as the largest city in the State of New Hampshire. Correspondence, sample ballots, election manuals and official results illustrate the complexities of organizing and overseeing political contests at the local, state and national levels.

Context:**Structure:**

System of Arrangement: arranged chronologically with materials pertaining to specific elections by the date of the election and then by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2003.5 Ward Records, Vols 1-11, 1846-1914

2003.6 Ward Ledger, 1864

2003.7 Inspector of Checklists Journal, 1882-1914

Oaths of Office also in City Clerk Administrative files

Collection Office of the City Clerk

Event**Medium**

Catdate 04/17/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects

Search terms election records
 return of votes
 warrants
 recount
 political committees
 sample ballots
 election results
 expenditures
 receipts
 ballot inspectors

Classification

People Brigham, Abraham (Ward Clerk, 1849)
 Courier, N.C. (Ward Clerk, 1850)
 Smith, Isaac (Ward Clerk, 1857)
 Smyth, Frederick (1852 Mayoral Election Return of Votes)
 Hosley, John (Ward Clerk, 1859)
 Bennett, Joseph E. (Ward Clerk, 1861)
 Gilmore, George C (Moderator, Ward One, 1862)
 Maxfield, David (Ward Clerk, 1862)

election officials
municipal election
primary election
presidential primary
registrar
referendum
charter amendment
ballot question
city clerk correspondence
voter registration
constitutional amendment
shouptronic voting system
school privitytization
city charter
kids voting
new millenium project
fluoride question
warrant
city clerk
secretary of state
mayor
aldermen
selectmen
ward clerk
naturalization papers, 1856
Elected officials, 1860
naturalized citizens list, 1940
special elections
charter commission
independent internal city auditor

Notes

Updated/by 04/10/2008 11:36 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1999.4	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Record of Births
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

This series of three birth registers contains alphabetical listings of individuals born between 1977-1992. The notations indicate the name, date of birth, local # (birth number for that particular year - ie 67th child born in 1977), the father's name and the date the information was received by the Office of the City Clerk.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Under NH statutory requirements and applicable administrative rules, these records are accessible only by the individual or a member of the immediate family.

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 05/02/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms births

Classification

People

Notes

Updated/by 09/12/2007 02:40 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1999.5	Container	
Received as Source		Received date	
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Record of Stillbirths
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Record of Stillbirths. Contains an index

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Under NH statutory requirements, these records are not open to the public. Only individuals with a direct and tangible interest in these records may view them.

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 05/02/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms stillbirths

Notes

Updated/by 09/12/2007 02:40 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1999.6	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Record of Births through adoption
 Dates of creation: random
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

The records of births through adoption are transcriptions of the original records. Information in each record includes the birth record, information on the adopted parents, court record and the date the original record was received by the Office of the City Clerk.

Context:

Structure:

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: All volumes are subject to inspection only upon written consent of the court.

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event

Medium

Catdate 05/02/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms adoption records

Notes

Updated/by 09/12/2007 02:41 PM Unknown

Classification

People

Dataset

Other#
Refer code
Accession# 1999.7
Received as
Source
Creditline
Home loc Archives Vault

Category 8: Communication Artifact
Subcategory Documentary Artifact
Container
Received date

Identity Statement:

Title: Delayed Record of Birth Certificates
 Dates of creation: random
 Extent of the unit of description: 1 volum

Scope & Content / Abstract:

Delayed records of birth are issued to those individuals who cannot provide a birth certificate, usually because none exists. Various types of documentation to certify a birth date can be provided such as baptismal records, sworn affidavit of a parent, marriage record of the parents, school records, voter registration card or a physician's record. There is an index of names

Context:

Dates of accumulation: random

Structure:

System of Arrangement: none - there is an index

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Under NH statutory requirements and applicable administrative rules, certain older records are open to the public. These include births prior to 1901. Any subsequent births records are accessible only by the individual or a member of the immediate family.

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event
Medium

Catdate 05/02/2007	Status date
Catby Sally Fellows	Status by
Display value	Status

Condition	Cond date
Condition by	Cond notes

Subjects	Classification
Search terms delayed birth certificates	People

Notes	Dataset
Updated/by 09/12/2007 02:41 PM Unknown	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	1999.8	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Births, Marriages and Deaths
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This volume of births, marriages and deaths is one of the earliest records of these events in the Manchester City Archives. It is in the form of a journal.

Physicians and members of the clergy would come to the Town and later the City Clerk's office to officially register these events, usually on a yearly basis. For example, the marriages performed by Reverend Cyrus Wallace begin on April 12, 1840 and conclude on March 12, 1841. Reverend Wallace presented this information to Walter French, the Town Clerk, on April 23, 1841. The entries in the journal are cursory in nature and provide little detailed genealogical information.

Context:**Structure:**

System of Arrangement: random

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.1: Birth Certificates, 1843-1937

1999.9: Births, Marriages and Deaths, 1849-1851

2003.20: Record of Marriages, Mortgages and Licenses, 1835-1840

Collection Office of the City Clerk

Event**Medium**

Catdate	05/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects	Town of Manchester	Classification	
Search terms	births marriages deaths	People	

Notes

Updated/by	09/12/2007 02:41 PM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 1999.9	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Vault		

Identity Statement:

Title: Births, Marriages and Deaths
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Frederick Smyth, City Clerk of Manchester, kept this ledger to record all the births, marriages and deaths that occurred between July 7, 1849 to July 4, 1851. The entries are brief and mostly concern marriages occurring during this time period.

Context:**Structure:**

System of Arrangement: random entries

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research.

Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.1: Birth Certificates, 1843-1937

1999.8: Births, Marriages and Deaths, 1840-1859

2003.20: Record of Mortgages, Marriages and Licenses

Collection Office of the City Clerk

Event**Medium**

Catdate 05/02/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms births
 marriages
 deaths

People

Notes

Updated/by 09/12/2007 02:41 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.1	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Vault		

Identity Statement:

Title: Record of Births
 Extent of the unit of description: 54 volumes

Scope & Content / Abstract:

The Office of the City Clerk began to record births in a ledger format in 1858. These volumes record the births in general chronological order and were reported either by the attending physician or a parent. The 19th century ledgers contain the following information:

Place of birth'; Date of birth; Sex; Living/stillborn; 1st, 2nd child etc., Name, if any, Names of Parents (the mother's last name was not written in many cases); Residence of parents; Color; Occupation; Birthplace of parents and the Physician's Name.

Twentieth century volumes have an index in the beginning and are typed with more detailed information.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Under NH statutory requirements and applicable administrative rules, certain older records are open to the public. These records include births prior to 1901. Any subsequent births are accessible only by the individual or a member of the immediate family.

Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.1: Birth Certificates, 1843-1947

Collection Office of the City Clerk

Event**Medium**

Catdate 05/02/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms births

People

Notes

Updated/by 09/12/2007 02:41 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.2	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault and City Clerk Vault	

Identity Statement:

Title: Marriage Certificates
 Dates of creation: 1844-present
 Extent of the unit of description: 67 volumes
 1.5 linear feet of certificates in archives boxes 1844, 1856, 1868-1870, 1871-1875 (1928-1932)
 ongoing collection from 1933-1939 (archives vault) 1940-present (City Clerk Vault)

Scope & Content / Abstract:

The marriage certificate books contain individual Certificates of Marriage or Returns of Marriage that are bound together and sorted by date. There are also certificates filed individually by date in the Archives Vault and alphabetical by the groom's last name in the City Clerk's vault.

Personal information includes name, age, color, occupation, birthplace, 1st/2nd marriage, father's name and mother's name. In some instances, the birthplace of each parent is given.

Context:**Structure:**

System of Arrangement: varied . The early records are chronological and the later records are grouped by year and then alphabetically listed by the last name of the groom.

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Under NH statutory requirements and applicable administrative rules, certain older records are open to the public. These include marriages occurring prior to 1947. Any subsequent marriages are accessible only by the individuals concerned or a member of the immediate family.

Allied Materials:

Existence of copies:
 Related units of description in this repository: 2000.4: Record of Marriages, 1860-1976 (Volumes 2-59)

Collection	Office of the City Clerk
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Event**Medium**

Catdate	05/04/2007	Status date
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Catby	Sally Fellows	Status by
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Display value		Status
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Condition		Cond date
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Condition by		Cond notes
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Subjects		Classification
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Search terms	marriage certificates	People
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Notes

Updated/by	10/29/2007 04:19 PM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.3	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Record of Deaths
 Extent of the unit of description: 59 volumes

Scope & Content / Abstract:

The Record of Death ledgers contain information reported by the physician or a member of the family.

The 19th century volumes include the following information: Place of death (address); Date of death; Name; Age; Residence; Occupation; Cause of Death; Place of Birth; Name and Birthplace of parents; Place of Internment and the name of the informant.

20th century volumes, which have pre-printed forms, add the following information: How long a resident of Manchester; Previous residence; If death occurred in an institution and where; Contributing cause of death; Wife/Widower of; and Date of Internment

Context:

Dates of accumulation: 1859-1993

Structure:

System of Arrangement: chronological by volume but not within each volume

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Under NH statutory requirements and applicable administrative rules, certain older records are open to the public. These include deaths occurring prior to 1947. Any subsequent deaths are accessible only by a member of the immediate family.

Allied Materials:

Existence of copies:

Related units of description in this repository: 2005.13: Death Certificates, 1869 - present

Collection Office of the City Clerk

Event**Medium**

Catdate 05/04/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms deaths

Classification

People

Notes

Updated/by 09/12/2007 02:48 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.4	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Vault		

Identity Statement:

Title: Record of Marriages
 Extent of the unit of description: 36 volumes

Scope & Content / Abstract:

The Record of Marriage volumes include the following information: Place of Marriage; Date; Name of Bride and Groom; Residence of each at the time of marriage; Age; Color; Occupation; Birthplace; Condition (Single, Widow, Divorced); Names of Parents with their birthplaces and occupations and By Whom Married.

The 20th century records have pre-printed forms and include the additional information of Parents (living or dead); Date the Intention was filed; Date the Intention was granted and the date the blood test certificates were filed.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Under NH statutory requirements and applicable administrative rules, certain older records are open to the public. These include marriages occurring prior to 1947. Any subsequent marriages are accessible only by the individuals named in the record or members of their immediate families.

Allied Materials:

Existence of copies:

Related units of description in this repository: Accession 2000.2: Marriage Certificates, 1859-present

Collection Office of City Clerk

Event**Medium**

Catdate 05/10/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms marriage **People**

Notes

Updated/by 09/12/2007 02:49 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.5	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014		

Identity Statement:

Title: Journals of the Clerk
 Extent of the unit of description: 4 volumes

Scope & Content / Abstract:

The journals of the Overseers of the Poor contain chronological listings of expenses in support of the poor in Manchester. In some volumes, expenses are listed ward by ward. The most common expenses were for groceries, wood, board and goods. The death of a pauper usually meant expenses for a coffin, a funeral, grave digging, burial and grave cloths. Occasional entries were for transportation either to another city or to/from the County Farm.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor

Event**Medium**

Catdate 05/10/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects city farm
 poor farm

Classification

Search terms journal

People

Notes

Updated/by 09/12/2007 02:49 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.6	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Auction of the City Farm
 Dates of creation: August 28-30, 1907
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

These are unbound, handwritten ledger sheets of the August 1907 auction of personal property at the City Farm. The proceeds of the three-day auction totalled \$1,798.11, involving approximately 2000 transactions. The sales ranged from five cents for a hook, rake or weeder to \$82.50 for 30 cords of wood. It is assumed the property belonged to the City Farm and not to individuals. James G. Taggart was the auctioneer.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor

Event**Medium**

Catdate 05/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects poor farm

Search terms auction

city farm

Classification

People

Notes

Updated/by 09/12/2007 02:49 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.7	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: State Reform School Ledger
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The ledger of the inmates of the State Reform School in Manchester lists the individuals and the amount of their support. The school charged \$2.00 per week per individual. Both boys and girls were inmates. \$26.00 was the standard entry next to each name for a half year but there are entries for individuals with specific dates, indicating the day they first entered the facility and the pro-rated amount charged for their room and board. The rate decreased to \$1.50 per week in October 1877.

In December 1881, the corporate name in the ledger changed to the State Industrial School.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor

Event**Medium**

Catdate 05/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms State Reform School
 reform school

Classification

People

Notes

Updated/by 09/12/2007 02:50 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.8	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Daily Ledgers
 Dates of creation: Jan 1932-Jan 1933
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

Daily disbursements in support of the poor were recorded in handwritten ledgers. Although a dollar amount was recorded, it is assumed that the recipients were given vouchers, not cash. The ledger for January 1932-June 1932 is set up with four columns: Name, Provisions, Fule and Miscellaneous.

The ledger for June 1932 to January 1933 is not set up the same way though the entries reflect the column entries of the other ledger. The majority of the outlays were for provisions.

Context:**Structure:**

System of Arrangement: chronological - daily entries

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Commissioner of Charities

Event**Medium**

Catdate 05/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects Great Depression
 overseers of the poor

Classification

Search terms

People

Notes

Updated/by 09/04/2007 12:47 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.9	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Index of persons
 Dates of creation: undated
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This is an undated ledger book, and it is assumed that it was written under the auspices of either the Overseers of the Poor or the Commissioner of Charities because of the emphasis on the length of residency and the age of the respondents. It is indexed alphabetically and provides the length of residency, the name of the individual and the individual's address. There are many children and widows listed. However, it is not clear why this ledger was kept.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor/Commissioner of Charities

Event**Medium**

Catdate 05/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms

Notes

Updated/by 09/04/2007 12:47 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.10	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room		

Identity Statement:

Title: Expense Ledger
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This expense ledger was begun in 1918 under the auspices of the Overseers of the Poor. In 1919, this city department's name changed to the Commissioner of Charities. The ledger lists alphabetically individuals receiving aid from the city. The columns indicate the date aid was received, the name of the dealer (the provider such as a hospital, orphanage, etc) and the type of assistance (provisions, fuel, rent, shoes, board and care, medicine and miscellaneous). Most individuals received \$8.00 permonth for either provisions or board. Orphanages received \$10.00 per month per child.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor/Commissioner of Charities

Event**Medium**

Catdate 05/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms expense ledger

Notes

Updated/by 09/12/2007 02:42 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.11	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room		

Identity Statement:

Title: Expense Ledgers
 Extent of the unit of description: 8 volumes

Scope & Content / Abstract:

Individuals receiving aid from the Commissioner of Charities are listed alphabetically in the expense ledgers. Personal information such as marital status, number of children and their ages is included along with the address. The employment status of any children over the age of 12 is also given.

The author's comments reflect eligibility and the likelihood of future benefits. The ledger for 1922 indicates close scrutiny by the author to determine whether the individual was out of work because of the strike at the Amoskeag Manufacturing Company.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Commissioner of Charities

Event**Medium**

Catdate 05/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition**Condition by**

Cond date

Cond notes

Subjects

Search terms labor relations
 strike
 expense ledger

Classification

People Amoskeag Manufacturing Company

Notes

Updated/by 09/12/2007 02:42 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.12	Container	Row 3, Box 1
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 3, Box 1		

Identity Statement:

Title: Papers of Josaphat T. Benoit
 Extent of the unit of description: 4 folders

Scope & Content / Abstract:

The mayoral records of Josaphat T. Benoit, Manchester's longest serving mayor, are limited. Consisting of correspondence and reports, they comprise only four folders: City Planning, City Library, Building Dedications and the School Department.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Finding Aids: finding aid on archives website

Allied Materials:

Existence of copies:

Collection Office of the Mayor

Event**Medium**

Catdate 05/10/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms mayor
 library
 planning
 school department

People Benoit, Josaphat

Notes

Updated/by 09/14/2007 11:48 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.13	Container	Row 3, Box 1
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 3, Box 1		

Identity Statement:

Title: Papers of Roland S. Vallee
 Extent of the unit of description: 6 folders

Scope & Content / Abstract:

The records of Mayor Roland S. Vallee cover only brief portions of his four years in office and consist of 6 folders. They are Architects, Cemeteries, City Library, Correspondence, Post Office and Planning Board.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Finding Aids: finding aid on archives website; box and folder listing in Infolinx system

Allied Materials:

Existence of copies:

Collection Office of the Mayor

Event**Medium**

Catdate 05/10/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms mayor

Notes

Updated/by 09/14/2007 11:56 AM Unknown

Classification

People Vallee, Roland S.

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.14	Container	Row 1, Box 1
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1, Box 1		

Identity Statement:

Title: Papers of John C. Mongan
 Extent of the unit of description: 26 folders

Scope & Content / Abstract:

The Mongan papers are primarily correspondence with a small amount of additional materials, reports and a proclamation. The report by the City Physician contains statistics on duties performed in 1969. The Model City Agency folder contains the first information on Manchester's participation in this federal program. Other topics covered in the files are cemeteries, civic center, parks and recreation, regional planning and the 1969 Winter Carnival.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Finding Aids: finding aid on archives website; box and folder listing on Infolinx system.

Allied Materials:

Existence of copies:

Collection	Office of the Mayor
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Event**Medium**

Catdate	05/10/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects

Search terms	Mayor	Classification	
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People	Mongan, John C.
---------------	-----------------

Board of Assessors
 Community Action Program
 Ray Brook
 Manchester Housing Authority
 Manchester Industrial Council
 Manchester Planning Board
 Manpower Planning Council
 Parks and Recreation Department
 Regional Planning
 School Department
 Smile
 Water Pollution Abatement

Notes

Updated/by	09/14/2007 11:47 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.15	Container	Row 1, Boxes 1-3
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1, Boxes 1-3		

Identity Statement:

Title: Papers of Henry J. Pariseau
 Dates of creation: January-May 1970
 Extent of the unit of description: 3 cubic feet

Scope & Content / Abstract:

The papers of Henry J. Pariseau are primarily correspondence with a small amount of reports, invitations and publicity notices. There is an inventory of the Natural, Scenic and Historic Areas in Hillsborough County. The Manchester Planning Board files contain material on the Cohas Brook Swamp and a copy of the Urban Beautification Program. Other folders include information on the Community Action Program, the Grenier Industrial Association, the Manchester Yankees and the Model City Agency. The files end abruptly with the untimely death of Mayor Pariseau.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Finding Aids: Finding aid on archives website and box and folder listing in InfoLinx

Allied Materials:

Existence of copies:

Collection	Office of the Mayor
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Event**Medium**

Catdate	05/10/2007	Status date	
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Catby**Display value****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms Mayor
 Airport Authority
 Board of Assessors
 City Library
 Civic Center
 Community Action Program
 District Court
 Emergency Preparedness Office
 Grenier Industrial Association
 Hampshire Plaza
 Kelley's Falls
 Manchester Housing Authority
 Manchester Industrial Council
 Manchester Planning Board

Classification

People	Pariseau, Henry J.
---------------	--------------------

Manchester Taxpayer's Association
Mayor's Prayer Breakfast
City Charter
Raytheon
Rimmon Heights Neighborhood Association
6% Business Profits Tax
Smile
Sweepstakes
White House, The

Notes

Updated/by 09/14/2007 11:36 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.16	Container	Row 3
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 3		

Identity Statement:

Title: Papers of Charles (Dick) R. Stanton
 Extent of the unit of description: 8 cubic feet

Scope & Content / Abstract:

In May 1970, Mayor Henry Pariseau died suddenly. The Board of Aldermen chose City Clerk Charles Stanton to fill the late mayor's term. However, before Stanton was sworn in, Alderman Thomas J. Enright assumed the position of mayor for a brief period of time. His papers are included.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Finding Aids: Finding aid on archives website and box and folder listing in InfoLinx

Allied Materials:

Existence of copies:

Collection	Office of the Mayor
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Event**Medium**

Catdate	05/14/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects	Restoration of the Deutsche Scule in 1970 (Correspondence, L-P) Memorial Plaque on the Amoskeag Bridge dedicated to the men who died in Vietnam (Highway Dept) Kalivas Park (Planning Board, 1971) Technical Report on School Enrollment and Elementary School Facilities (Planning Board, 1971) Latch Key Child Care (Model City Agency) Highland-Goffe's Fall School Dedication (School Department, 1970)	Classification	
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Search terms	Mayor Community Action (Report on the Concentrated Employment Program) Community Renewal Program	People	Enright, Thomas J. Stanton, Charles R. (Dick)
---------------------	--	---------------	--

Emergency Employment Act
Emergency Preparedness Office
Hampshire Plaza
Kelley's Falls
Ray & Tannery Brooks
Housing Department Code
Manchester Housing Authority
Manchester Industrial Council
Manchester Planning Board
Manchester Yankees
Mayor's Prayer Breakfast
Model City Agency
Rimmon Heights Neighborhood Association
Water Pollution
West Side Coliseum, 1971
Weston Observatory Dedication, 1971

Notes

Updated/by 09/14/2007 11:58 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.17	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 3:Unit 21		

Identity Statement:

Title: Papers of Sylvio L. Dupuis
 Dates of creation: 1972-January 1975
 Extent of the unit of description: 21 cubic feet

Scope & Content / Abstract:

The records of Sylvio Dupuis, OD, consist of 21 cubic feet of correspondence, reports and booklets. During his tenure as mayor, Dupuis was involved in the 1973 energy crisis, the redevelopment of Pine Island Park, the plans for the restoration of the City Hall Spires and the development of a Latin American Cultural and Social Center. His administration received a federal "701" grant to study flooding in Manchester; to identify historical sites and buildings; to identify wetlands and to do soil studies.

In January 1975, Mayor Dupuis resigned his office to take a position at Catholic Medical Center.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Finding Aids: Finding aid on archives website and box and folder listing in InfoLinx

Allied Materials:

Existence of copies:

Collection Office of the Mayor

Event**Medium**

Catdate 05/14/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects Amoskeag Millyard Project (blueprints) **Classification**

Annual Arrangement: Grants-in-Aid Program
 (Revenue Sharing and part of President Nixon's New Federalism program)
 renovation of Franklin Street School
 (Architects, 1973-1974)
 Art Commission: notes on the Arpremont Memorial to WW1 gas attack victims
 1973 appraisal of Franklin Street
 Congregational Church Parish House (BMA, 1973)
 Canadian television
 Historical Revenue Report,
 1962-1971(Community Renewal Program,

1972)
 Transit Development Program (Community
 Renewal Program, 1974)
 Central Business District (Downtown
 Manchester Association, 1972-1974)
 Amoskeag Millyard (Grants, 1974)
 South Willow Street/Route I-93 interchange
 (Highway, 1972)
 Biron Bridge Dedication (Highway, 1974)
 Kalivas Housing Project dedication
 (Manchester Housing Authority, 1972)
 Federal Legacy of Parks Program
 (Manchester Planning Dept, 1972)
 public defender office (New Hampshire Legal
 Assistance, 1972)
 Dedication of Hampshire Plaza, Oct. 1973
 (Speeches)
 low income areas in NH (Welfare
 Department, 1972-1974)

Search terms	mayor	People	Dupuis, Sylvio
	Air Pollution in NH		
	Airport Authority/Grenier Field		
	Amoskeag Federal House (Kedian)		
	Babe Ruth Baseball		
	Beech Street Community Center		
	Bicentennial Committee		
	City Hall Restoration (Spires)		
	City Physician (has statistical report)		
	Civic Center (urban renewal project)		
	Community Action for Hillsborough County		
	Department of Health, Education and Welfare		
	Department of Housing and Urban Development		
	Emergency Employment Act		
	Emergency Preparedness Committee (Civil Defense)		
	Energy Conservation		
	Franklin Street Parish House Renovation		
	Freedom Train		
	Granite State Plan (for gasoline purchases)		
	Greater Manchester Negro Scholarship Foundation		
	Greater Manchester Tomorrow		
	Kelley's Falls		
	Ray & Tannery Brooks		
	Information Systems (Data Processing)		
	International Snowshoers Convention		
	Jobs for Veterans		
	Latine American Cultural and Social Center		
	Mall of New Hampshire		
	Manchester, England		
	Manchester Housing Authority		
	Manchester Industrial Council		
	Mayor's Prayer Breakfast		
	Model City Agency		
	Neighborhood Information and Referral Office (NIRO)		
	New Hampshire Performing Arts Center		
	Pine Island Park		
	Police Department: Law Enforcement and Crime		
	Redistricting, 1972		
	Senior Citizens Christmas Party		

Senior Citizens Outing
"701" Grant
Social Service Information System (Social
Service Management Project)
Southern New Hampshire Planning
Commission
Water Pollution Abatement Control
West Side Coliseum
Weston Observatory

Notes

Updated/by 09/14/2007 11:57 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.18	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 3:Unit 21-22		

Identity Statement:

Title: Papers of Charles R. Stanton
 Extent of the unit of description: 57 cubic feet

Scope & Content / Abstract:

The papers of Charles R. (Dick) Stanton consist primarily of correspondence and reports. In January 1975, Mayor Sylvio Dupuis resigned from office to accept the presidency of Catholic Medical Center. The Board of Aldermen chose Stanton to be his successor but before he could assume his duties, Stanton suffered a heart attack. Alderman Andre Verville served as mayor until Stanton returned to his office in March 1975. The papers of Alderan Verville are included.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Finding Aids: Finding aid on archives website and box and folder listing in InfoLinx

Allied Materials:

Existence of copies:

Related units of description in this repository: Papers of Charles R. Stanton, 1970-1971

Collection Office of the Mayor

Event**Medium**

Catdate 05/14/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects Amoskeag Past and Present (Amoskeag Housing Corporation, 1980) **Classification**

Amoskeag Industries list of donated properties (Amoskeag Industries, 1979-1980)
 demolition of the Amoskeag National Bank, 1978
 Historic Preservation (Business Development: Financing/IRS incentives)
 Currier Gallery of Art (Dept of Resources and Economic Development)
 Smyth Tower (Dept of Resources and Economic Development)
 Gamble Hall (Dept of Resources and Economic Development)
 Granite Street Redevelopment Project

(Downtown Revitalization, 1981)
 NH State Union Amory (Downtown Revitalization, 1981)
 Sullivan 7-20-4 Cigar Factory (Downtown Revitalization, 1981)
 Cavanaugh Brothers Sale Stable (Downtown Revitalization, 1981)
 Shea Block (Downtown Revitalization, 1981)
 T.L. Thorpe Building (Downtown Revitalization, 1981)
 emergency operations plan (Emergency Preparedness Office, 1980)
 ambulance service (Fire Department)
 Manchester/Beech/Blodget Street Project (Highway, 1976)
 Granite Street Bridge (Highway, 1978-1980)
 1978 day care study (Human Services Council, 1978-1979)
 Strand Theatre (Lands and Buildings Committee, 1979-1981)
 1978 Historic Planning Study (Manchester Center Redevelopment Project, 1978)
 Housing Projects (Manchester Housing Authority, 1976)
 Greater Manchester Story (Manchester Industrial Council, 1981)
 pictures of Manchester, NH and Manchester, England given by Board of Walter Commissioners (Manchester Water Works, 1975)
 New England Hockey League (Parks and Recreation Department, 1980)
 implementation of 911 system (Police Department, 1979)
 Amoskeag Millyard Project (Program and Resource Development Committee, 1975-1976)
 701 Grant Studies, 1975-1976: flooding in Manchester, Historical site and building identifiaton, neighborhood evaluation, reviewing and revicing subdivision regulations and funding of Community Improvement Program.
 701 Grant Studies, 1976-1977: housing code enforcement, Granite Square rehabilitation code, housing assistance program, goals for Community Improvement Program
 Strand Theatre auction (Tax Collector, 1980-1981)

Search terms

mayor
 AATO (Apparatus for artificial and transplant organs)
 Active Hispanic Association
 Air Pollution
 Amoskeag Federal House (Kedian)
 Annual Arrangement
 Amoskeag Neighborhood Association
 Bicentennial Committee
 Budget Analyst
 Office of Building Commissioner (Building department)

People

Stanton, Charles (Dick)
 Verville, Andre

Cable Television
Catholic Medical Center
CETA (Comprehensive Employment and Training Act)
Chicopee Manufacturing Company (blueprints)
City Charter Revision, 1980-1981
City Hall Restoration (Spires)
City Prosecutor
City Vehicles (Motorized Equipment Replacement Program)
Civic Center Urban Renewal Project
Coordinator (Comprehensive Planning Assistance Program)
Department of Health, Education and Welfare (HEW)
Department of Housing and Urban Development (HUD)
Downtown Revitalization
Emergency Preparedness Office, 1976 (copy of NH disaster information atlas)
Energy Conservation
Fire Department (1975 survey of fire apparatus)
Franklin Street School Renovation/Human Services Center
Freedom Train
Granite State Mall
Health Department: Arnold Case, 1978
Hydroelectric Power
Inaugural Train
International Center (Immigration Information Center)
Latin American Cultural and Social Center
Manchester Industrial Council
Manchester Property Owners and Tenants Association
Manchester Wheelchair Transport
Mayor's Prayer Breakfast
Mondev (Manchester Civic Center)
National Snowshoe Congress
Personnel Department: Systems and Procedures Group
Runaway Youth Project
"701" Grant
Vietnam Veterans
Weston Observatory
Youth Services Office
Youth Services Office: Winterfest
Youth Services Office: Youthfest

Notes

Updated/by 09/14/2007 11:12 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.19	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: Papers of Emile D. Beaulieu
 Extent of the unit of description: 16 cubic feet

Scope & Content / Abstract:

The papers of Emile D. Beaulieu, 1982-1983, cover his first term in office. Prior to his election, Beaulieu served the City of Manchester as the Welfare Commissioner. There are files containing information on the Amoskeag Millyard Renewal Project, the history of industrial development written by the Manchester Industrial Council and the development of Arms Park and Bass Island. Riverfest was revitalized during Beaulieu's tenure.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Finding Aids: Finding aid on archives website and box and folder listing in InfoLinx

Allied Materials:

Existence of copies:

Related units of description in this repository: Papers of Emile D. Beaulieu, 1988-1989

Collection Office of the Mayor

Event**Medium**

Catdate 05/15/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects 1983 map of Pine Grove Cemetery **Classification**

(Cemeteries, Jan-April 1983)
 list of WPA Projects (City Library)
 Restoration and Rededication of the Weston
 Observatory Pamphlet (Correspondence,
 March-May 1983)
 Amoskeag Millyard Urban Renewal Project
 (Manchester Housing Authority, January-June
 1983)
 History of the Merci Box Car (Vietnam
 Veterans)

Search terms	mayor Active Hispanic Association Babe Ruth Baseball Budget Analyst	People	Beaulieu, Emile D.
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Charter Commission
Citizens Tax Committee
Committee on Abandoned Buildings
Department profiles, 1982
Downtown Revitalization
Federated Arts of Manchester
Greater Manchester Industrial Corporation
Latin American Cultural and Social Center
Manchester District Court
Manchester Industrial Council
Mayor's Prayer Breakfast

Notes

Updated/by 09/14/2007 11:31 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.20	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: Papers of Robert F. Shaw
 Extent of the unit of description: 16 cubic feet

Scope & Content / Abstract:

The papers of Robert F. Shaw comprise 16 cubic feet of correspondence, memos, reports, bank statements and administrative paperwork. During Mayor Shaw's tenure, many historic buildings in Manchester were placed on the National Register of Historic Places. These include the old Post Office Block (52-72 Hanover Street) and St. George's School and Convent. Mayor Shaw was an enthusiastic supporter of automating all city departments and through his efforts, this was accomplished in 1984-1985.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Finding Aids: Finding aid on archives website and box and folder listing in InfoLinx

Allied Materials:

Existence of copies:

Collection	Office of the Mayor
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Event**Medium**

Catdate	05/15/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects	Manchester Art Festival (Arts Commission)	Classification	
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Amoskeag Corporation Housing Area (Budget, 1984)
 Washington Street Project (Budget, 1984)
 Save the Notre Dame Bridge (City Coordinator, 1987)
 USS Manchester reunion (Correspondence, General, 1985)
 The Greater Manchester Story (Greater Manchester Development Corporation)
 St. George's School & Convent on National Register of Historic Places (Manchester Planning Board, 1985)
 Granite Street Development Project (Manchester Planning Board, 1986)
 Rail passenger Service (Man-Trac, 1987)
 Greenstreets (Parks & Recreation, 1984)

Search terms

mayor
Bicentennial of the United States Constitution
Boston and Maine Railroad: Kelley Fall's
Dam
CHINS (Children in Need of Supervision
Group Home)
Highway Department: Mayor's DWI Task
Force
Market Square Project
Latin American Center
Market Square Project
Merrimack River Watershed Council
Save the Notre Dame Bridge
Voluntary Action Center
Wall Street Development Corporation
Welfare Department: Pine Street Project
Welfare Department: Work Program

People

Shaw, Robert F.

Notes

Updated/by 09/14/2007 11:56 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.21	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center		

Identity Statement:

Title: Papers of Emile Beaulieu
 Extent of the unit of description: 8 cubic feet

Scope & Content / Abstract:

Mayor Emile D. Beaulieu was elected to a second non-consecutive term as Mayor in 1987. During this second term, he visited Neustadt en de Weinstrasse in Germany and Taichung in Taiwan, establishing sister city relationships between these two cities and Manchester. His papers contain information on environmental protection, Hesser College and the Sundial Center, the Latin American Cultural and Social Center and a 1989 School Department report on Manchester education in the next decade.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Finding Aids: Finding aid on archives website and box and folder listing in InfoLinx

Allied Materials:

Existence of copies:

Collection	Office of the Mayor
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Event**Medium**

Catdate	05/15/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects	Neustadt an der Weinstrasse (German Exchange Committee) POW's (Veterans Affairs)	Classification	
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Search terms	mayor	People	Beaulieu, Emile D.
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Airport: History of Grenier Field
 Bureau of Purchase and Property
 Cable Television
 Central Business Service District
 Conservation Commission (created in 1989)
 German Exchange Committee
 Greater Manchester Development Corporation
 Hesser College/Sundial Center
 Highway Department: DWI Task Force,
 Manchester Prom Party
 Honduras Aid Trip

L.I.F.E. (Living in an Impaired Free Environment)
Man-Trac
Mayor's Prayer Breakfast
Merrimack River Committee
Retirement: Charter Amendment, 1989
School Department: Manchester's Education, the Next Decade, 1989
School Department: Mayor's Task Force on Education, 1989
Taiwan and the People's Republic of China
Veterans Affairs, 1988-1989
Wall Street Towers

Notes

Updated/by 09/14/2007 11:31 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.22	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center, Row 3		

Identity Statement:

Title: The records of the Police Court/Municipal Court: Civil Cases
 Extent of the unit of description: 32 volumes

Scope & Content / Abstract:

The records of the Police Court/Municipal Court form a subgroup within the record group, Police Department. This group of records documents the civil cases that came before the Police Court/Municipal Court of Manchester. This court was called the Police Court of the City of Manchester from 1846 to 1913. It was renamed the Police Court for the District Court of Manchester from 1913 to 1915. In March of 1915, the court was renamed the Municipal Court of Manchester.

Record Series:

Records of Attachments (1 volume) indicate when cases were first filed and are arranged alphabetically by the first letter of the defendant's last name. The volume covers the period March 1849 to September 1874.

Waste Dockets (4 volumes) were used by the court clerk to record cases before copying them into the final dockets. They date from the late 19th to early 20th centuries but are fragmentary.

Court dockets (26 volumes) cover the period from 1846 to 1959 and record the names of the plaintiff, the defendant, legal counsel, judge and the outcome of the case.

Records of Judgment (1 volume) contain a more complete account of some civil court cases and cover the years 1876 to 1881.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research with restrictions.

Copyright and Conditions governing reproduction: Researchers must receive permission from the archivist to reprint any portion of the material.

Finding Aids: Finding aid on archives website. Paper copy with a Box and Folder listing in archives office.

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 05/15/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Poor

Condition by**Cond date****Cond notes****Subjects**

Search terms police
 municipal court
 civil cases

Classification**People**

2000.23 ~ Police Commissions

08/01/2008

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.23	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center, Row 3		

Identity Statement:

Title: Records of Police Commissions
 Extent of the unit of description: 5 volumes

Scope & Content / Abstract:

The records of the Police Commissions consist of two record series, Records of Special Police Commissions and Records of Commissions. Both types of Commissions indicate the various offices, who held them, and, occasionally resignations or revocations of commissions. They form a subgroup within the record group, Police Department.

The Special Police Commissions volumes cover the period 1874 to 1893. They record the name of the officer, date, position, name of the mayor, names of the Aldermen of Manchester and the names of the Justice of the Peace and City Clerk. The position named is almost always "Special Police Officer" but in some cases, the posts of Constable, Night Watchman, Fire Police Officer and Railroad Police Officer are indicated. There is some overlap of positions with the Records of Commissions.

The Records of Commissions volume cover the period from 1879 to 1894. Recorded is the name and position of the commissioned person, date, names of Mayor and Aldermen when applicable, and the names of the City Clerk and the Justice of the Peace (usually the same person). Positions named include Health Officer, City Marshall, Assistant Marshall, Night Police Officer, Day Police Officer, Captain of Night Watch, Supervisor of Checklists and Elections and Inspector of Petroleum Oil.

Context:**Structure:**

System of Arrangement: chronological within each series

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	Police Department
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Event**Medium**

Catdate	05/16/2007	Status date
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Catby	Sally Fellows	Status by
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Display value		Status
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Condition	Poor	Cond date
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Condition by		Cond notes
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Subjects

Search terms	police commissions	Classification
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Notes		People
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Updated/by	09/12/2007 02:46 PM Unknown	Dataset
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.24	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center, Row 3		

Identity Statement:

Title: Records of the Police Court/Municipal Court: Criminal Cases
 Extent of the unit of description: 61 volumes

Scope & Content / Abstract:

The records of the Police Court and Municipal Court document criminal cases that came before the court. This court was called the Police Court, City of Manchester, from 1846 to 1913. It was renamed the Police Court for the District of Manchester from 1913 to 1915. In March 1915, the court again changed names to the Municipal Court of Manchester.

The records of the criminal cases consist of seven series of records:

Court Dockets: All Punishments: Consisting of 41 volumes, these cover the periods from 1846 to 1850 and 1873 to 1945. In most cases, they record the date, name of the accused (and sometimes the accuser), crime, plea, and the judgment or sentence.

Court Dockets: Fines Only: These 6 volumes record the date, name of the accused (and sometimes the accuser), crime, plea and fine for cases tried in the Police Court of Manchester and cover the period of 1850 to 1873.

Court Dockets: Jail Terms Only: Two volumes arranged chronologically and covering the period from 1850 to 1873. In most cases, they record date, name of accused, crime, plea and sentence in the House of Corrections.

Court Dockets: Cases Sent to Supreme Judicial Court: Eight volumes arranged chronologically and covering the period of 1850 to 1945. They record the cases which came before the Police Court/Municipal Court but that were sent to the Supreme Judicial Court (named the Court of Common Pleas until August 1855) for trial.

Complaints: Two volumes covering the period 1850 to 1853. When applicable, each record contains name of accused, description of crime, occupation, other persons summoned as witnesses, date justice issued order for arrest, fees involved and when and by whom the party in questions was brought before the Police Court.

House of Reformation: One volume covering the period from 1858 to 1874. It contains records for those sentence to the "House of Reformation for Juvenile and Female Offenders".

Session for Children: One volume covering the period from 1907 to 1916. A significant number of cases have notes in the margin recording information such as the child's age, past crimes, family situation or ethnicity.

Context:**Structure:**

System of Arrangement: chronological within each series

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Researchers must receive permission from the archivist.

Copyright and Conditions governing reproduction: Researchers must receive permission from the archivist to reprint any portion of the material.

Finding Aids: There is a finding aid on the archives website and a paper box and folder listing in the archives' office.

Allied Materials:

Existence of copies:

Collection Police Department

Event

Medium

Catdate 05/16/2007

Status date

Cathy	Sally Fellows	Status by
Display value		Status
Condition	Poor	Cond date
Condition by		Cond notes
Subjects		Classification
Search terms	police municipal court criminal cases	People
Notes		
Updated/by	09/12/2007 02:46 PM Unknown	Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.25	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: Records of the City Farm and House of Corrections

Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

The records of the City Farm and the House of Corrections consist of two volumes. Each volume has two sections: one for the City Farm and the other for the House of Corrections. The City Farm volume records give the name of the pauper, date of arrival and departure and usually who sent them. The House of Corrections volume gives the date and the duration of sentence, name and other remarks.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Researchers must receive permission from the archivist.

Copyright and Conditions governing reproduction: Researchers must receive permission from the archivist to reprint any portion of the material.

Finding Aids: There is a finding aid on the archives website and a paper box and folder listing in the archives' office.

Allied Materials:

Existence of copies:

Collection Police Department**Event****Medium****Catdate** 05/16/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition** Poor**Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** city farm
house of corrections**People****Notes****Updated/by** 09/12/2007 02:47 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.26	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: The Records of the Police Court/Municipal Court: Ledgers
 Extent of the unit of description: 20 volumes

Scope & Content / Abstract:

The ledgers of the Police Court/Municipal Court document the financial accounts of the court. The court was called the Police Court of the City of Manchester from 1846 to 1913. It was renamed the Police Court for the District of Manchester from 1913 to 1915. In March 1915, the name changed to the Municipal Court of Manchester.

There are five series of ledgers:

Court Accounts: Twelve volumes record payment of fines for criminal cases, lawyers fees, and money paid to the City Treasurer by the City Clerk.

Account Books for Fees in Civil Cases: Four ledgers record fees paid for civil cases and other expenses. They are labeled "writs and entries".

Account Books for Witness Fees: Two ledgers record payment of witness fees.

Account Books for Supply Purchases: One volume records various supplied purchased by the court and contains a partial index of suppliers.

Tallies of Cases and Accounts: This volume consists of tallies of the types of cases tried on a given day from 1957 to 1959. There is a form letter from J. Edgar Hoover on traffic safety for the 1959 holiday season.

Context:**Structure:**

System of Arrangement: chronological within each series

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Researchers must receive permission from the archivist.

Copyright and Conditions governing reproduction: Researchers must receive permission from the archivist to reprint any portion of the material.

Finding Aids: There is a finding aid on the archives website and a paper box and folder listing in the archives' office.

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 05/16/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Poor

Condition by**Cond date****Cond notes****Subjects**

Search terms police
municipal court

Classification**People**

Notes

Updated/by 09/12/2007 02:47 PM Unknown

Dataset

2000.27 ~ Police Diaries of Joseph Pouliot

08/01/2008

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.27	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center, Row 3		

Identity Statement:

Title: Police Diaries of Joseph Pouliot

Extent of the unit of description: 14 volumes

Scope & Content / Abstract:

The police diaries of Joseph A. Pouliot record the day-to-day activities of a Manchester police officer in the mid-twentieth century. Each volume contains one year and records activities such as arrests, searches, patrols and administrative work.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Researchers must receive permission from the archivist.

Copyright and Conditions governing reproduction: Researchers must receive permission from the archivist to reprint any portion of the material.

Finding Aids: There is a finding aid on the archives website and a paper box and folder listing in the archives' office.

Allied Materials:

Existence of copies:

Collection Police Department**Event****Medium****Catdate** 05/17/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** diaries (police)
police department**People** Pouliot, Joseph

Notes

Updated/by 09/14/2007 11:49 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.28	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: Search Warrant Log
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The Search Warrant Log records searches made for alcohol during the time of Prohibition. It provides the name, address, date, name of the officer and what was found and/or a reference to a warrant number.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Researchers must receive permission from the archivist.

Copyright and Conditions governing reproduction: Researchers must receive permission from the archivist to reprint any portion of the material.

Finding Aids: There is a finding aid on the archives website and a paper box and folder listing in the archives' office.

Allied Materials:

Existence of copies:

Collection	Police Department
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Event**Medium**

Catdate	05/17/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	search warrant	People	
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Notes

Updated/by	09/12/2007 02:47 PM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.29	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center, Row 3		

Identity Statement:

Title: Scrapbook of Police Chief Michael Joseph Healey
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This scrapbook was kept by Police Chief Michael Joseph Healey. It contains clippings from newspapers relating to police affairs, including report of raids, arrests, crimes and police balls. A few pieces of memorabilia such as tickets to the police ball are included. Much of the material pertains to a controversy over the police commissioners, and their lax and inconsistent enforcement of the liquor laws.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Finding Aids: There is a finding aid on the archives website and a paper box and folder listing in the archives' office.

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 05/17/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Poor

Condition by

Cond date

Cond notes

Subjects

Search terms policeman
 scrapbook
 police department

Classification

People Healey, Michael Joseph

Notes

Updated/by 09/14/2007 11:51 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.30	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: Cash Book of the Municipal Court
 Dates of creation: January 1, 1944-June 30, 1947
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The Cash book of the Municipal Court contains the date, name and amount paid to the Municipal Court. There are no notations next to the names so it is unclear why individuals were paid. However, at the end of each month is a list of disbursements for attorneys' fees, supplies, courier's motor vehicle, witnesses fees, small claims fees and payments made to the City Treasurer. In 1946, the scribe begins to annotate bail forfeitures.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Finding Aids: There is a finding aid on the archives website and a paper box and folder listing in the archives' office.

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 05/17/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Poor

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms cash book
Municipal Court

People

Notes

Updated/by 09/12/2007 02:48 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2000.31	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center, Row 3		

Identity Statement:

Title: Ledger of Civil Cases
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This is a ledger of civil suits being filed with the Police Court, though this is an assumption because the volume is labeled Record of Attachments B but does not designate the court. The ledger was found with Police Department and Manchester Municipal Court volumes, and these volumes are labeled Police Court or Municipal Court, depending on the date. The court for Manchester was called the Police Court of the City of Manchester from 1846 to 1913. It was renamed the Police Court for the District of Manchester from 1913 to 1915. In March 1915, the name changed to the Municipal Court of Manchester.

The columns are labeled Defendant, Plaintiff, Term of Court, When Received (the complaint) and When Discharged. The cases were heard in courthouses all over the state. Most of the cases do not list who won the case or how it was handled.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 05/17/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Poor

Condition by**Cond date****Cond notes****Subjects**

Search terms civil cases

Notes

Updated/by 09/12/2007 02:48 PM Unknown

Classification**People****Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.32	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: Payment Ledger of the Manchester Municipal Court
 Dates of creation: October 1954-December 1956
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This is a ledger kept by the Manchester Municipal Court to record the payment of parking tickets, and motor vehicle fines. Also recorded are payments by the Court to witnesses, for window cleaning, to the Commission of Motor Vehicles and to the City Treasurer.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 05/17/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Good

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms payment ledger

People

Notes

Updated/by 09/12/2007 02:48 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2000.33	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center		

Identity Statement:

Title: Cash Book of Robert C. Laing, Clerk of the Municipal Court
 Dates of creation: March 1915-February 1918
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The cash book of Robert C. Laing, Clerk of the Municipal Court, contains daily entries of cash received by Mr. Laing for payment of fines and costs, and sale of writs. There are also entries of expenses paid by Mr. Laing including stamped envelopes, conveyances, interpreters fees and a monthly receipt from the City Clerk to Mr. Laing verifying that Laing paid the City Treasurer the court fees he collected.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 05/17/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition Good

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms cash book
police department

People Laing, Robert C.

Notes

Updated/by 09/14/2007 11:55 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.1	Container	Row 3
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 3		

Identity Statement:

Title: Papers of Raymond J. Wieczorek
 Extent of the unit of description: 85 cubic feet

Scope & Content / Abstract:

The papers of Raymond J. Wieczorek consist of correspondence, reports, memos, brochures, contracts, programs and pamphlets. His records constitute a comprehensive look at one decade in the life of the City of Manchester. The budgetary files provide a comprehensive look at the numerous approaches to developing an annual budget and addressing the diverse needs of citizens groups and city departments. Chamber of Commerce files detail business overtures made to other countries through the Business Visitation Program. In 1995 the City of Manchester celebrated the 150th anniversary of its founding as a city. This date also marks the beginning of the renovation of Manchester's City Hall which was built in 1845 and is now listed on the National Register of Historic Places. Other important issues which surfaced during Mayor Wieczorek's tenure in office include the adoption of a new City Charter in 1996, the approval of a new Civic Center in 1999 and a business development program in conjunction with the Manchester Economic Development Office.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the Mayor

Event**Medium**

Catdate 05/17/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

AIDS (Health Department, 1991-1995
 Sargent Museum (Manchester Economic Development Office, 1994-1997
 Pandora Building (Manchester Economic Development Office, 1990, 1993-1994)
 working conditions (Manchester Listening Project on Jobs, 1998)
 Airport Feasibility Study (Manchester Planning Board, 1990)
 Crystal Lake (Parks, Recreation & Cemetery, 1993, 1995)
 Dorrs Pond (Parks, Recreation & Cemetery, Livingston Park, 1993, 1995-1999)

Classification

Search terms mayor

People

Wieczorek, Raymond J.

Amoskeag Millyard: Scenic and Cultural
 Byway Management Plan
 Arts: Manchester Arts Commission
 Central Purchasing
 Chamber of Commerce: Business Visitation
 Program
 Chamber of Commerce: Hispanic
 Community
 Chamber of Commerce: Sister City Program
 City Charter, 1996-1998
 City Clerk: Census, 1990
 City Hall, 1989-1996 (Conceptual Study for
 Renovation)
 City Hall, 1996 (Preliminary Preservation
 Assessment)
 City Hall, 1997-1999 (Design Development
 Plan)
 City Solicitor: Department Reorganization
 Civic Center
 Fire Department: Ambulance Service
 FIRST (For Inspiration and Recognition of
 Science and Technology)
 Fleet Management
 Greater Manchester Development
 Corporation
 Health Department: Mayor's Task Force on
 the Future of Health Care in Manchester
 Historic District Commission/Heritage
 Commission
 Kelley's Falls Hydroelectric Plant
 Manchester Neighborhood Housing Services:
 Resolution Trust Corp.
 New Hampshire Municipal Association:
 Utility Deregulation
 Personnel Department: Yarger Decker Study
 Policies and Procedures

Notes

Updated/by 09/14/2007 11:55 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.2	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Expense Ledger
 Dates of creation: 1911
 Extent of the unit of description: 1 ledger

Scope & Content / Abstract:

Expense Ledger with an index in the front. Individuals receiving aid are listed by the ward in which they reside and each has 1 page with occupation and address given. Outdoor relief aid consisted of money spent on provisions, fuel, shoes and rubbers, clothing, medicine, rent and miscellaneous (usually board and care). It is not unclear whether assistance was provided in cash money or vouchers. The majority of the recipients were women.

Context:**Structure:**

System of Arrangement: arranged by ward

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor/Treasurer

Event**Medium**

Catdate 05/18/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms

Notes

Updated/by 09/04/2007 01:30 PM Unknown

Classification

People

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2001.3	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: Receipt Book: Soliders' Relief/Relief of the Soldiers' Families
 Extent of the unit of description: 2 Volumes

Scope & Content / Abstract:

These are ledgers used to record payment to individuals receiving aid through the Soldiers Relief or Relief of Soldiers Families Appropriation Individual names are listed under the month and year money was paid to them by the Treasurer. An attempt was made to put the names in alphabetical order within each column. Payments were made in \$4.00, \$8.00 and \$12.00 increments. In many cases, a man's name would be listed as the individual to receive the money but his wife would sign the receipt, indicating the husband was in serving in the field during the Civil War. At the beginning of some pages is the notation "Relief Fund". The 1865 ledger does not have this notation but the types of entries are the same.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 05/18/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms soldiers relief **People**

Notes

Updated/by 09/12/2007 02:51 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.4	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Treasurer's Cash Receipt Book : Payments made by City Departments

Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This volume contains funds received from various City Departments and given to the Office of the Treasurer on one side of the ledger and payments for city warrants and monthly expenses made by the Treasurer on the other side of the ledger. Receipts include milk license fees from the Health Department; monies collected by the Tax Department; tolls from the telephone at City Hall; Railroad tax from the State of New Hampshire; Perpetual care payments from the Pine Grove Cemetery Department; liquor permit funds from the Mayor's Office; and dog licensing fees from the Office of the City Clerk. At the end of each year, receipts and payments were totaled and reconciled.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer**Event****Medium****Catdate** 05/29/2007**Status date****Cathy** Sally Fellows**Status by****Display value****Status****Condition** Poor**Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** Health Department**People**

City Clerk

Tax Department

State of New Hampshire

Pine Grove Cemetery

Mayor's Office

Notes**Updated/by** 09/04/2007 01:31 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.5	Container	
Received as Source		Received date	
Creditline			
Home loc	Archives Room, 014		

Identity Statement:

Title: Cash Receipt Book of Licenses and Rents
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

Receipt ledgers with cash payments for fees, licenses and sales made to the Office of the City Clerk. The first ledger contains handwritten accounts of the types of licenses issued and to whom, as well as rents and mortgages paid, listed under monthly columns. This ledger was audited at the end of the year by the City Auditor.

The second ledger is preprinted with monthly columns labeled Licenses (Billard; Junk Dealers; Hack and Job Teaming; Amusements; Employment Offices; Motor Vehicles; and Miscellaneous) and Rents (City Hall and All Other).

Types of entries include declarations of primary candidates for 1916 with each candidate paying a fee of \$2.00; Fees paid by social clubs for amusements; marriage licenses; bottle licenses; assignment of wages; roller skating licenses and mortgage fees.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 05/29/2007

Status date**Cathy****Status by****Display value****Status**

Condition Poor

Cond date**Condition by****Cond notes**

Subjects March 1911: Wrestling Match, Mechanics Theatre

Classification

Kokokoho club

Search terms pole locations - July 1912
 declaration of candidacy - 1912
 junk badge - Luc Cantin - April 1913 (cost 50 cents)
 rent, Patten Building (Division #7, A.O.H.), April 1913 - \$2000
 bottle license (Manchester Bottle Company), April 1914 (\$5.00)
 job team license (John Lacasse), July 1914 (\$15.00)

People

writ (Meredith Casket Co vs Boisvert), May 1915
dance license (Burke Brothers) August 1917 (\$3.00)
amusement license (Manchester Hebrew School), December 1921 (\$1.00)
Portugese Americian Club amusement license, December 1921 (\$1.00)
Parent Teachers Association, January 1922 (\$1.00)
Florence Nightingale Club, November 1923 (\$1.00)
Queen City Tobaggan Club, November 1923 (\$1.00)
Catholic Foresters, April 1925 (\$1.00)
Polish Veterans, May 1925 (\$1.00)
Uncannonac Lodge, August 1925, (\$1.00)
Manchester Soccer Club, February 1926 (\$1.00)
172nd Field Art Band, January 1927 (\$1.00)
The Happy Three, May 1927 (\$1.00)
Auto Permits, 1927 (November 1927)

Notes

Updated/by 05/29/2007 01:43 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.6	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Cash/Day Books
 Extent of the unit of description: 24 volumes

Scope & Content / Abstract:

The City Treasurer recorded cash received and cash paid out. One of the largest expenses in the 1861-1865 books were cash bounties paid to men serving in the Civil War as well as relief payments made to the soldiers' families. The amount of bounties to encourage enlistment or re-enlistment increased as the war continued.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2001.3: Receipt Book: Soldier's Relief/Relief of Soldier's Families, 1862-1864, 1865
 2001.13: Overseers of the Poor Journal of bills for the relief of indigent soldiers and their dependent families, 1891-1916

Collection Office of the Treasurer

Event**Medium**

Catdate 05/29/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Poor

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms

People

Notes

Updated/by 05/29/2007 02:13 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.7	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Letter Book of Fred L. Allen, City Treasurer
 Dates of creation: Aug. 18, 1896-July 15, 1898
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The Letter Book of Fred L. Allen, City Treasurer, contains handwritten carbon copies of correspondence. Many of the letters accompanied payments to creditors for goods, services and salaries. Some are related to the refunding of water bonds and the acquisition of temporary loans by the City. An alphabetical index in the front of the book lists the recipients of the letters and the page(s) on which the letters appear.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 05/29/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms

People

Notes

Updated/by 05/29/2007 02:13 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.8	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Cash Disbursement Books
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

The Cash Disbursement books list the payment of bills done on a daily basis. These are running accounts and are not itemized by department. The formats of each journal are slightly different, reflecting the changes in pre-printed books. Many of the entries involve coupon payments which reflect interest paid on City loans, stocks and bonds. The largest disbursements were to banks located locally and throughout New England.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 05/29/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 05/29/2007 02:13 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.9	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Departmental Account Journal
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

In these journals, expenses are listed monthly under categories such as county paupers (which is a mixture of individuals and firms); paupers off the farm; highway districts; sewers and drains; commons; city police; lighting streets; city officers; and school districts.

Context:

Structure:

System of Arrangement: chronological listings within the categories

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event

Medium

Catdate 05/29/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Poor **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 05/29/2007 02:23 PM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2001.10	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: Yearly Account Ledger
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

A yearly account ledger kept by Town Treasurers Herman Foster (1843), Moody Currier (1844) and Thomas Hoyt (1845) and then City Treasurers Thomas Hoyt (1846), J.G. Cilley (1847-1849) and James M. Berry (1850-1851). Expenses included rebuilding of the Town House (City Hall) in 1945; Town and City Officers' salaries; School District costs and the salaries of the Night Watch (Police).

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Town/City Treasurer

Event**Medium**

Catdate 05/29/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 05/29/2007 02:38 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.11	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Yearly Ledger Books
 Extent of the unit of description: 4 volumes

Scope & Content / Abstract:

The City Treasurer maintained ledger books that showed departmental debits and credits on a yearly basis. Within each year, the dollar amount of the monthly receipts and expenses are listed. There are indices for the ledgers of 1881-1892, 1893-1902 and 1903-1912.

Context:**Structure:**

System of Arrangement: by category and then chronological within the category

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Office of the Treasurer
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Event**Medium**

Catdate	05/29/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms		People	
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Notes

Updated/by	05/29/2007 02:55 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.12	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Account Book (Working Copy) of Daily Payables and Receivables
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

An Account Book which appears to be a working copy of payables and receivables done on a daily basis.

Context:

Dates of accumulation: 1872-1891

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 05/29/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Fair

Condition by

Cond date

Cond notes

Subjects

Search terms

Notes

Updated/by 05/29/2007 03:02 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.13	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Journal of Bills for the Relief of Indigent Soldiers and their dependent families
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The journal of bills for the Relief of Indigent Soldiers and their dependent families reports accounts presented to the Board of the Overseers of the Poor for payment by ward designation, date, name and amount. At the end of each year, a report was entered in the journal as given to the Mayor, Aldermen and Common Council stating the number of indigent soldiers and the amount paid out for that year.

Payment to these individuals was in compliance with Sections 1 & 2, Chapter 81 of the Laws of the State of New Hampshire passed in 1881.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor

Event**Medium**

Catdate 05/31/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Fair

Condition by

Cond date

Cond notes

Subjects

Search terms relief
indigent

Classification

People

Notes

Updated/by 09/12/2007 02:50 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2001.14	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: Journals of the Overseers of the Poor
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

These journals document the manner in which the City of Manchester cared for indigent people residing in the City and in Hillsborough County. An overseer of the poor was assigned to each ward. Money was paid to individuals who cared for the paupers or provided services for them as well as to the City Farm. Expenses included medical costs, funeral expenses, provisions and general maintenance costs. Each entry/bill was numbered and designated either city or county (residence of the pauper). The journal was kept by the Clerk of the Overseers of the Poor Board.

In May 1855, the Overseers of the Poor voted to buy the Davis Farm and use it as a Pest House.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Overseers of the Poor

Event**Medium**

Catdate 05/31/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Fair

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms overseers of the poor

People

Notes

Updated/by 09/12/2007 02:51 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.15	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Ledger of Aid Disbursements
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This ledger records the disbursements made to support the poor of Manchester. It is organized by the names of the individuals or families but is not in alphabetical order. Most entries include the name, address, name of spouse, number of children and their ages, date of application, reason for need and the period of time for which assistance will be provided. If the applicant was a World War Veteran, this was stamped on the page in large blue letters.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Commissioner of Charities

Event**Medium**

Catdate 05/31/2007

Status date

Catby

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms aid
 disbursement

People

Notes

Updated/by 09/12/2007 02:51 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.16	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Food Stamp Vouchers
 Dates of creation: not dated
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

Blank, undated Food Stamp Vouchers

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Department of Charities

Event**Medium**

Catdate 05/31/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms food stamps

Notes

Updated/by 09/12/2007 02:51 PM Unknown

Classification**People****Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2001.17	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Day Sheets
 Extent of the unit of description: loose ledger sheets

Scope & Content / Abstract:

This series consists of loose ledger sheets with a chronological listing of individuals receiving assistance from the Department of Charities. Individuals are listed with case numbers and received aid for provisions, clothing and fuel. It is unclear whether they received cash or vouchers.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Department of Charities

Event**Medium**

Catdate 05/31/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms

Notes

Updated/by 05/31/2007 03:04 PM Unknown

Classification

People

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.1	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: Water Loan Bonds
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

Two Water Loan Bond Books, one of which is a working copy. The Water Loan Bonds were issued on January 1, 1872 in accordance with an ordinance passed on August 1, 1871, on July 1, 1874 in accordance with an ordinance passed March 4, 1874 and again on July 1, 1876 in accordance with an ordinance passed on June 6, 1876. Each entry indicates the number of the Bond, the length of time the Bond ran; the value of the Bond; the Date of the Delivery; To Whom the Bond was delivered to; to Whom the Bond was Payable (usually blank) and when the Bond was due. There are columns for coupon payments on one side of the Bond Book. When a bond was issued, coupons were also issued. They represented yearly payments to the purchaser. Bonds were issued in \$100, \$500 or \$1000 increments for periods of 20, 25 or 30 years.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 05/31/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms water loan bonds

People

Notes

Updated/by 09/12/2007 02:52 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.2	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: Loan Book: In aid of the Suncook Valley Railroad

Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

Two copies of a City Loan Book with loan certificates issued in aid of the Suncook Valley Railroad. One book served as a working copy with coupons representing six months interest were stamped paid when money was disbursed to the loan holder. Loans were for various amounts, and the length of term ranging from three to sixteen years at 6% annual interest. In the City annual report, the Suncook Valley Railroad is listed in the appropriations section of the Account of the City Treasurer.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer**Event****Medium****Catdate** 06/04/2007**Status date****Cathy** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** loans**People**

Railroad, Suncook Valley

Notes**Updated/by** 09/12/2007 02:54 PM Unknown**Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.3	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: City Stock Certificates/Promissory Note Agreements
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

Record of city stock certificate sales and promissory note agreements. A blank copy of each certificate with the payment coupons is included. There are two copies of this book, with one serving as a working copy. A coupon was marked paid when the \$30.00 annual interest was paid. These early books differ from later volumes because information includes remarks written by the mayor and the city treasurer as well as the stock number, date sold, and the purchaser's name. Stock certificates were sold to wide variety of individuals including many who did not live in Manchester and women purchasing stock under their own names.

The promissory note agreements consist of a paragraph signed by the Mayor, the City Treasurer and the City Clerk agreeing to pay an individual a certain sum with interest.

The payments are listed at the bottom of each note. Individuals loaning the City of Manchester money include Levi Sargent, Nehemiah Hunt, James Dodge, Israel Merrill, Daniel B. Stearns and Lucinda A. Evans.

Context:**Structure:**

System of Arrangement: chronological by date of stock certificate

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/04/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition Poor

Condition by

Cond date

Cond notes

Subjects

Search terms city stock
promissory notes

Classification

People

Notes

Updated/by 09/13/2007 03:43 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.4	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: City Stock
 Extent of the unit of description: 6 volumes

Scope & Content / Abstract:

City Stock Certificates with payment coupons attached were issued in twenty, twenty-five and thirty-year increments. The stock certificates were labeled loans and paid 6% interest. Each stock certificate book was created as a result of a resolution passed by the City Council. Resolutions were passed in May 1862, February 1863, March 1864 and April 1864. Coupons are marked paid or have the name of the payee on the back.

Context:**Structure:**

System of Arrangement: from lowest to highest dollar amounts

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/05/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms city stock **People**

Notes

Updated/by 09/13/2007 03:43 PM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.5	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: City Coupon Payment Journal
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Coupons were issued with each certificate of City Stock, promissory note or loan. They represented yearly payments of interest. The City Treasurer kept a journal of payments made on each certificate. Each page indicates the number of the certificate, the amount of the certificate, length of term and the amount of the yearly coupon. There are columns for date paid, to whom paid, the amount paid and the date of endorsement (date certificate was issued). At the bottom of each paid, there is the notation "Principal Paid"

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/05/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms coupon **People**

Notes

Updated/by 09/13/2007 03:43 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.6	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: City Loan Certificate Books
 Extent of the unit of description: 4 volumes

Scope & Content / Abstract:

Copies of Manchester City Loans with payment coupons. Loans were issued in \$100 to \$3,000 increments and were payable over periods of 5, 10, 20 or 30 years. The purchaser would earn 6% interest per year.

Context:**Structure:**

System of Arrangement: from lowest (\$100) to highest (\$3,000) dollar amounts

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Office of the Treasurer
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Event**Medium**

Catdate	06/05/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition	Poor	Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	loan certificate	People	
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Notes

Updated/by	09/13/2007 03:43 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.7	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Coupon Interest Book
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This is a handwritten record of interest payments made by the City of Manchester to the bearers of various City Bond coupons. Bonds were issued for water loans, McGregor Bridge loans, improvement loans, school house loans, city loan funding, bridge refunding and the destruction plant. Information provided includes the amount paid, the date and the number of the corresponding bond. The type of each bond, the interest rate and the date issued are written at the top of each page.

Context:**Structure:**

System of Arrangement: There are tabs for each type of bond issued giving the name of the funding project.

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/05/2007

Status date

Cathy Sally Fellows

Status by**Display value****Status**

Condition Good

Cond date**Condition by****Cond notes****Subjects****Classification**

Search terms coupon
interest

People**Notes**

Updated/by 09/13/2007 03:44 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.8	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room, 013		

Identity Statement:

Title: City Bond Certificate Book
 Dates of creation: 1865
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This is a certificate book of City Bonds (called Loans) with payment coupons attached. The bonds were issued in 1865 and the term of each bond ranged from five to twenty years. Price increments ranged from \$100 to \$1000 each. Six percent interest was paid to the bearer each year. These bonds were authorized by a resolution, passed by the City Council, on March 7, 1865.

Context:**Structure:**

System of Arrangement: from lowest dollar amount (\$100) to highest dollar amount (\$1000)

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/05/2007

Status date**Catby****Status by****Display value****Status**

Condition Fair

Cond date**Condition by****Cond notes****Subjects****Classification**

Search terms bond
certificate

People**Notes**

Updated/by 09/13/2007 03:44 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.9	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Record of Bond Sales
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

Bonds were issued in support of various municipal projects and were authorized by the passage of resolutions. Information includes the bond number, time to run (i.e. 30 yrs), value, delivery date, purchaser and date paid. The bonds were issued in \$500 and \$1000 increments. Civic projects supported by the bonds included the McGregor Bridge, School Buildings, the Piscataguog River Bridge, new sewers, Hallsville School and the Granite Street Bridge.

Context:**Structure:**

System of Arrangement: chronological by date of resolution

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Office of the Treasurer
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Event**Medium**

Catdate	06/06/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	bond	People	

Notes

Updated/by	09/13/2007 03:44 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.10	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: City Loan Ledger: Debt & Interest
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The City Treasurer utilized a ledger marked Beneficiary and Guaranty Fund to record the debt and interest for City loans issued from 1899 to 1941. Handwritten columns are labeled: Date of Issue and Time (i.e. April 1, 1899 to 1919); Purpose of Loan Creation; Rate (Interest); Original Amount; Present Amount; Annual Payment; Annual Interest; and Sinking Fund. Other columns are labeled January and July; February and August; March and September; May and November and June and December but it is unclear what they indicate.

There are information sheets on notes and stocks issued by water and power companies and the Kingdom of Belgium as well as financial statements written by the City Treasurer and notices of City of Manchester Bond Sales.

Context:**Structure:**

System of Arrangement: partially chronological by date loan was issued

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/06/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms

People**Notes**

Updated/by 06/06/2007 02:37 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.11	Container	
Received as Source		Received date	
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Town Treasurer Journal: Departmental Expenses
 Extent of the unit of description: 1 volume plus index

Scope & Content / Abstract:

Expenses were logged on a departmental basis by the Treasurer of the Town of Manchester. The journal was audited every year by an auditor and approved by the Selectmen of Manchester. The final audit occurred on September 8, 1846, the day the government for the new City of Manchester was organized.

During this time period, two town houses (City Hall buildings) were built. The first was constructed in 1844 and burned the same year. Immediately construction was begun on a new building. The expenses for both are logged in this journal.

Other costs included care of the town's poor, school construction, building the Hooksett Road, the payment of soldiers' rations and the salaries of the town officers.

There is a separate subject index for the journal.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/06/2007

Catby Sally Fellows

Display value**Status date****Status by****Status**

Condition Poor

Condition by**Cond date****Cond notes**

Subjects Calef road
 Valley road
 Hooksett road
 Nutt road

Classification

Search terms town treasurer
 repairs to highways and bridges
 building new roads
 schools
 hearse house
 paupers out of almshouse

People Amoskeag manufacturing company (lot for Town House)
 Davis, Moses (Town Farm)
 Chase, Nehemiah (Collector of Taxes)
 Mace Moulton, Mace (Treasurer)
 Currier, Moody (Treasurer)
 Hoyt, Thomas Dr. (Treasurer)

county paupers
town house expenses
town farm
literary fund
school houses
house of correction
selectmen
militia
night watch

Notes

Updated/by 09/14/2007 11:27 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.12	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives, Room 013		

Identity Statement:

Title: City Treasurer Journal: Drafts, Purchase Orders paid and monies received for expenses
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This journal appears to be a compilation of information supplied from various sources. Each page is dedicated to a City Department. Drafts and purchase orders that were paid are listed chronologically by year and then by month and day. In the back of the journal, monies received for the sale of cemetery plots, interest on taxes, license fees for job teams, land sold from the City Farm, school tuition, water rents and fees from the city scales were recorded by collectors of tax.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/06/2007

Catby Sally Fellows

Display value**Status date****Status by****Status**

Condition Fair

Condition by**Cond date****Cond notes****Subjects****Search terms****Notes**

Updated/by 06/06/2007 03:23 PM Unknown

Classification**People****Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.13	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: City Treasurer Receipt Books
 Extent of the unit of description: 7 volumes

Scope & Content / Abstract:

The receipt books are handwritten records of payments made by the City Treasurer to various persons and entities. At the top of each page is the notation: "We, the undersigned, severally acknowledge that we have received of the Treasurer of the City of Manchester the amounts set against our respective names". Individuals would sign the receipt book after receiving the payment. Payments were grouped in segments called drafts. Each draft ended with an official note signed by the City Clerk and the Mayor, instructing the City Treasurer to make payments to the accounts listed in that draft.

Individuals receiving payment included employees of City Hall, members of the militia, individuals making repairs to the school houses, members of the Police Commission and paupers not living at the City Farm.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/06/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms city treasurer

Notes

Updated/by 09/12/2007 02:52 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.14	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Journal of Yearly Expenses and Credits by department
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This appears to be a journal used to calculate the yearly expenses of City Departments. Under each department heading, there is a notation referencing either a balance brought forward, a balance from last year or a balance brought forward from another record book. The journal begins with expenses and payments from 1856 to 1858 and then jumps to 1862. Credits are sometimes itemized individually but also may be listed as drafts. There is a detached index of accounts with page references in the front of the journal. It is unclear why this journal was maintained.

Context:**Structure:**

System of Arrangement: no clear order but does have an index of topics

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/07/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Poor **Cond date**

Condition by **Cond notes**

Subjects Amoskeag Falls Bridge **Classification**
 Granite Bridge

Search terms reservoir **People**
 militia
 city library
 city liquor agency
 yearly expenses
 yearly credits

Notes

Updated/by 09/12/2007 02:52 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.15	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Journals/Ledgers
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

These volumes begin as journals, recording chronologically the debits and credits to the City Treasury from 1873 to 1891. The debits and credits are then transferred to ledger accounts in another section of each volume. A detached index of accounts (departments) is included in the second and third volumes.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 06/07/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 06/07/2007 03:53 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.16	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Row 3		

Identity Statement:

Title: Procedurs Notebook
 Dates of creation: 1979
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The police procedures notebook was kept at the front counter for police department personnel to refer to. It provides step-by-step procedures for arrest reports, supplementary investigation reports and complaints. There are samples of the types of reports written by police officers.

Context:**Structure:**

System of Arrangement: The notebook is arranged by type of report beginning with UCR 103 (Supplementary Investigation Report) and continuing to Complaint Control Reports. At the end of the notebook are addenda providing codes for the towns and cities in New Hampshire, a crime classification guide and New Hampshire premises code guide.

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The record is open for research with restrictions. Researchers must receive permission from the archivist to reprint any portion of the material.

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 06/07/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms police procedures

People**Notes**

Updated/by 09/12/2007 02:53 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.17	Container	
Received as Source		Received date	
Creditline			
Home loc	Rines, Row 3		

Identity Statement:

Title: Police Complaint Books
 Extent of the unit of description: 5 volumes

Scope & Content / Abstract:

The police complaint books were utilized by the police officers to record particular events (stolen vehicles, vandalism, missing persons, wanted persons, etc) occurring while they were on duty. There are checkmarks against each entry, and this may indicate the events were being investigated. The volumes also contain notices about Christmas parties, birth congratulations and shift changes.

Other types of entries include bail conditions for certain individuals, people who escaped from the New Hampshire Mental Hospital and lists of people released from the Valley Street jail.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are closed to the public.

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 06/07/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms police complaint books

Notes

Updated/by 09/12/2007 02:53 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.18	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines , Row 3		

Identity Statement:

Title: Police Shift Diaries
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

The Police Shift Diaries, which are daily journals, record the names of police officers who are on leave or out for the day. Each day is divided into columns labeled Mids and Days (Midnight Shift and Day Shift). It is not clear who maintained the diaries.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 06/07/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms police shift diary

People

Notes

Updated/by 09/12/2007 02:53 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.19	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center, Row 3		

Identity Statement:

Title: Police Court Ledger/Day Journal
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The ledger/day journal is arranged in ten columns, recording the following information: Date, Complainant, Defendant, Officer, Offense, Judgment, Fine, Cost, Amount and the name of Judge Hunt. The complainant was generally a police officer. The amount of the fine varied from case to case.

The most common matter before the court was a complaint of drunkenness against the defendant. The judgment from drunkenness was usually ten days in the House of Correction and a \$3.00 fine. Fornication was also a fairly regular offense before the court. It usually carried a fine of fifteen dollars, but sometimes resulted in a jail term.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Finding Aids: Finding aid on archives website: www.manchesternh.gov/CityGov/CLK/archives

Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 06/07/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Fair

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms police court

People

Notes

Updated/by 09/12/2007 02:53 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.20	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Police Records: Complaint Books
 Extent of the unit of description: 9 volumes

Scope & Content / Abstract:

These handwritten daily logs of police activity are the precursors of today's complaint books. Each incident is dated and described in a brief paragraph with a heading (type of crime) written in the left margin. Some incidents involved crime while on other occasions, the police were helping individuals find lost property or determining whether doors, windows or safes were secured. The names of the officers involved were mentioned but not regularly.

Crimes in the first five volumes (1868-1874, 1900-1902, 1903-1904, 1904-1906 and 1908-1910 were frequently drunkenness, larceny (theft of clothing and jewelry), assault and fornication. More spectacular events included an account of the Kennard Building fire on January 14, 1902 and a murder occurring at the Amoskeag Corporation on January 9, 1902. Children were sometimes brought in as stubborn children. One mother left her son with the police and asked them to keep him until father came for him, even if it was for six months (July 19, 1870). In 1903, the Police Department "received a telephone call" about a train accident.

The latter volumes reflect changes in society such as accidents involving automobiles and children running into them and accidents involving automobiles and horse drawn vehicles. Auto robes were also stolen on a regular basis. The Police Department also operated the ambulance service. They responded to accident calls as well as emergency calls to prevent suicides.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Police Department

Event**Medium**

Catdate 06/08/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Upstairs for lodging (homeless?)
 In the lobby for lodging (Homeless?)
 most men jailed for drunkenness
 Man was drunk enough to hold and as ugly as
 the Devil (Feb. 10, 1869)
 fornication, March 11, 1869

Classification

Search terms police
 complaint books

People Old Bill Rice (October 16, 1868)

Notes**Updated/by** 12/06/2007 03:43 PM Unknown**Dataset****2002.21 ~ Committee on Bills on Second Reading**

08/01/2008

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2002.21	Container	Box 1-ongoing
Received as	Received date	
Source		
Creditline		
Home loc	Rines Center, Unit 11:Box 1-ongoing	

Identity Statement:

Title: Committee on Bills on Second Reading

Dates of creation: 1967-present

Extent of the unit of description: ongoing accumulation

Scope & Content / Abstract:

Supporting Documents of Meeting for the Committee on Bills on Second Reading. The Committee on Bills on Second Reading has jurisdiction over policy regarding planning and zoning issues and is responsible for the review and development of Ordinances. The committee insures that proposed ordinances are consistent with all federal, state and local laws. After consideration, the committee reports back to the Board of Mayor and Aldermen. Membership consists of individuals who are serving as aldermen.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 06/08/2007**Status date****Cathy** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** Bills on Second Reading Committee**People****Notes****Updated/by** 09/12/2007 02:54 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.22	Container	Box 1-2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 1-2		

Identity Statement:

Title: Delayed Record of Birth Certificates
 Extent of the unit of description: .25 linear feet

Scope & Content / Abstract:

Delayed Record of Births are issued to individuals who cannot provide a birth certificate. Attached to the certificate are other sources to prove that the individual was born in Manchester such as school records, letters from principals, baptismal certificates and notes from siblings or individuals that know the individual.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk/Vital Records

Event**Medium**

Catdate	06/08/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Birth Certificates (Delayed)	People	

Notes

Updated/by	09/12/2007 02:55 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.23	Container	Box 22-23
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Unit 11:Box 22-23		

Identity Statement:

Title: Committee on Public Works
 Extent of the unit of description: 2 cubic feet

Scope & Content / Abstract:

Supporting Documents of the Committee on Public Works. The Committee on Public Works meets to discuss sewer extensions, additions and problems as well as sidewalk construction and street discontinuances. If projects are approved, the next step is to refer the issue to the Board of Mayor and Aldermen.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 06/08/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms Public Works Committee

People**Notes**

Updated/by 09/12/2007 02:55 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.24	Container	Box 24
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Unit 11:Box 24		

Identity Statement:

Title: Bicentennial Committee
 Extent of the unit of description: 1 cubic foot

Scope & Content / Abstract:

The papers of the Bicentennial Committee document the activities of this committee which oversaw the celebration of America's two hundredth birthday and cover the terms of two mayors, Sylvio Dupuis and Charles Stanton. There are grant applications, financial notes, reports and correspondence, as well as drawings of proposed renovations to City property.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: see papers of Mayor Sylvio Dupuis and Mayor Charles Stanton

Collection	Office of the City Clerk		
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Event**Medium**

Catdate	06/08/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Bicentennial Committee	People	

Notes

Updated/by	09/12/2007 02:55 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.25	Container	Box 26
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Unit 11:Box 26		

Identity Statement:

Title: Committee on Street Lighting
 Extent of the unit of description: 1 cubic foot

Scope & Content / Abstract:

The Committee on Street Lighting discusses requests and recommends orders for new street lighting, improved lighting or to discontinue lighting. There are proposed lighting plans for the Amoskeag Millyard Project, Kalivas High Rise, Police Station and Queen City Avenue.

Context:**Structure:**

System of Arrangement: alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	06/08/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	Street Lighting Committee	People	
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Notes

Updated/by	09/12/2007 02:55 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.26	Container	Box 20-21
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Unit 11:Box 20-21		

Identity Statement:

Title: Committee on Streets and Sewers
 Extent of the unit of description: 2 cubic feet

Scope & Content / Abstract:

The Committee on Streets and Sewers has jurisdiction over approving sewer plans and improvements, as well as sidewalk repairs. The majority of files contain supporting documents of their meetings. A concern would be brought before the Board of Mayor and Aldermen who would then forward it to the Committee on Streets and Sewers for review and their recommendations. A committee report is then given to the Board of Mayor of Aldermen for their review and action. Documents include sewer plans, petitions, and estimates as well as meeting minutes. The bulk of the correspondence deals with sewer backups during periods of heavy rain or snow.

Context:**Structure:**

System of Arrangement: alphabetical by topic and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 06/08/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms Streets and Sewers Committee **People**

Notes

Updated/by 09/12/2007 02:56 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.27	Container	Box 25
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, U11:Box 25		

Identity Statement:

Title: Committee on Consolidation
 Extent of the unit of description: 1 cubic foot

Scope & Content / Abstract:

The Committee on Consolidation was formed in 1991 with the goal to streamline Manchester's city government in order to save money. The result was the merger of the Cemeteries Department with the Parks and Recreation Department. Material includes correspondence, reports and news articles.

Context:**Structure:**

System of Arrangement: alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	06/11/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	consolidation	People	

Notes

Updated/by	09/13/2007 03:42 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2002.28	Container	Box 31-34
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center, Unit 11/12:Box 31-34		

Identity Statement:

Title: Joint School Buildings Committee
 Dates of creation: 1963-ongoing
 Extent of the unit of description: 4 cubic feet so far

Scope & Content / Abstract:

The Joint School Buildings Committee reviews all architectural design, planning, execution and repairs to the Manchester City Schools. Contained in the files are correspondence, maps, invoices, floor plans and supporting documents of the committee meetings. During the 1963-1995 time frame, many Manchester schools were built including Goffs Falls/ Highland Elementary, Manchester School of Technology, Northwest Elementary, Parker-Varney Elementary, Jewett Elementary and Derryfield Elementary.

Context:**Structure:**

System of Arrangement: alphabetical by subject

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen/School Committee

Event**Medium**

Catdate	06/11/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Joint school buildings committee	People	

Notes

Updated/by	09/13/2007 03:43 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.1	Container	DO, Box 1
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:DO, Box 1		

Identity Statement:

Title: Death Certificates: Out of Town
 Dates of creation: 1902, 1990-1996
 Extent of the unit of description: .25 cubic feet

Scope & Content / Abstract:

Informational copies of death certificates for Manchester residents who died out of town are sent to the Office of the City Clerk from the New Hampshire Department of Health and Human Services. The individuals were residents of Manchester but died in nursing homes in other cities, especially the Hillsborough County Nursing Home in Goffstown.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Under NH statutory requirements and applicable administrative rules, certain older records are open to the public. These include deaths occurring prior to 1947. Any subsequent deaths are accessible only by a member of the immediate family.

Allied Materials:

Existence of copies:
 Related units of description in this repository: 2000.3 Record of Deaths

Collection Office of City Clerk/Vital Records

Event**Medium**

Catdate 06/11/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Death Volumes

Subjects **Classification**

Search terms death certificates **People**
 out of town

Notes

Updated/by 09/13/2007 03:44 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.2	Container	MO, Box 1-5
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:MO, Box 1-5		

Identity Statement:

Title: Marriage Certificates: Out of Town
 Extent of the unit of description: 1.25 linear feet

Scope & Content / Abstract:

Informational copies (Certificates of Marriage) of out-of-town marriages by Manchester residents are sent to the Office of the City Clerk by the New Hampshire Department of Health and Welfare as well as other States Vital Records Departments. Out of Town marriages also include marriages that took place within Manchester but the Intention of Marriage was filed in another locality within New Hampshire.

Context:**Structure:**

System of Arrangement: alphabetical by groom's last name

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Marriage records prior to 1947 are open to the public. Any records after 1947 are accessible only by the individuals involved or members of their immediate family.

Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.2 Marriage: Time & Age Waivers/Divorce
 2000.2 Marriage Certificates (books and certificates)

Collection Office of City Clerk/Vital Records

Event**Medium**

Catdate 06/11/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Marriage volumes

Subjects**Classification**

Search terms marriage certificate
 out of town

People

Notes

Updated/by 09/13/2007 03:56 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.3	Container	BO, Box 1-2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:BO, Box 1-2		

Identity Statement:

Title: Birth Certificates: Out of Town
 Extent of the unit of description: .50 linear feet

Scope & Content / Abstract:

Informational sheets (Certificates of Birth) of out-of-town births to Manchester parents are sent to the Office of the City Clerk by the New Hampshire Department of Health and Welfare and other States Vital Records Departments.

Context:**Structure:**

System of Arrangement: alphabetical by last name

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are available only to the individual and members of the immediate family.

Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.1: Birth Certificates, 1843-1937

1999.9: Births, Marriages and Deaths, 1849-1851

1999.4: Record of Births, 1977-1992 (3 volumes)

1999.5: Record of Stillbirths, 1949-1976

1999.6: Record of Births through Adoption (random dates)

1999.7: Delayed Record of Births (random dates)

1999.8: Births, Marriages and Deaths volume, 1849-1859

1999.9: Births, Marriages and Deaths volume, 1849-1851

2000.1: Record of Births, 1858-1976 (52 volumes)

Drawer 7: oversized birth record sheets

Collection Office of City Clerk

Event**Medium**

Catdate 06/11/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Birth volumes

Subjects

Search terms birth certificates
out of town

Classification

People

Notes

Updated/by 09/13/2007 03:59 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.4	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:metal bookcase/near		

Identity Statement:

Title: Sewer Licenses
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

These are ledgers kept by the Highway Department to record the payment of fees by homeowners in order to hook up to the City Sewer line. The ledgers are alphabetical by street name with the number of the license issued, the name of the licensee, the location of the sewer, lot number, "feet front", price per foot, amount paid and the date paid. Some entries have remarks which indicate the total square footage of the lot. The volumes are labeled 1, 2 and 3 but the entries overlap between volumes.

Context:**Structure:**

System of Arrangement: alphabetical by street name

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Highway Department

Event**Medium**

Catdate 06/12/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms Highway Department
Sewer Licenses

People

Notes

Updated/by 09/13/2007 04:02 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.5	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:facing the door		

Identity Statement:

Title: Ward Records
 Extent of the unit of description: 11 volumes

Scope & Content / Abstract:

Each Ward Journal contains handwritten records for ward meetings held to elect officials at the city, county, state and national levels. Positions included Governor, railroad commission, representative in Congress, Senator, Mayor, Aldermen, Common Council, School Committee, President of the United States and Vice President of the United States. Official notices to ward inhabitants are included, along with certification of election results by ward officers. Beginning in 1852, wards were required to select jurors for the county court system. In 1854, Ward 8 was established. In 1874, an act by the New Hampshire State Legislature required that the Board of Mayor and Aldermen appoint ward officials - moderators, ward clerks and selectmen.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.3: Election Records

2003.6: Ward Ledger

2003.7: Inspector of Checklists Journal

Collection Office of City Clerk/Elections

Event**Medium**

Catdate 06/12/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms elections
ward

Classification

People

Notes

Updated/by 09/13/2007 04:09 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.6	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:facing the door		

Identity Statement:

Title: Ward Ledger
 Dates of creation: 1864
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Ledger of subscribers to ward funds in 1864 for Wards 6, 7 and 8. Each man paid an amount (\$5.00 to \$25.00) and a portion was refunded by the City of Manchester. The ledger states that the Committee on Claims examined the ledger which contained the returns from several Ward Committees for filing the quotas of 1864. It is unclear why individuals paid or what the quotas refer to. The subscribers were neither office holders or ward officials.

Context:**Structure:**

System of Arrangement: by ward and then alphabetical listings of subscribers within each ward.

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:
 Related units of description in this repository: 1999.3 Elections Records
 2003.5 Ward Records
 2003.7 Inspector of Checklist Journal

Collection	Office of City Clerk/Elections
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Event**Medium**

Catdate	06/12/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Poor	Cond date	
Condition by		Cond notes	

Subjects

Search terms	ward elections	Classification	People
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Notes

Updated/by	09/13/2007 04:12 PM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.7	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013:facing door	

Identity Statement:

Title: Inspector of Checklist Journal
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The Journal of the Inspectors of the Checklists lists per election and per ward, the number of individuals on the registered voter checklist, the number of people who voted, the number of people who did not vote, and the number who voted by certificate which meant their names had been eliminated from the checklist. The total number of ballots cast per electoral office and the breakdown of those votes by candidate is also given. Beginning in 1896, reports list the names of individuals who voted by certificate and in 1914, the list was separated into male and female voter designations by ward.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 1999.3 Election Records

2003.5 Ward Records

2003.6 Ward Ledger

Collection Office of City Clerk/Elections

Event**Medium**

Catdate 06/12/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms elections
 inspector of checklist

Classification

People

Notes

Updated/by 09/13/2007 04:15 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.8	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room 013:1st wall unit	

Identity Statement:

Title: Journal of Joint Standing Committee on Accounts: Monthly Drafts
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Bills and accounts (Monthly Drafts) against the City of Manchester were submitted by the Office of the City Clerk to the Joint Standing Committee on Accounts for their approval. The sheets were typewritten and pasted into a blank book. The departmental figures illustrate how much it cost the City of Manchester to operate on a monthly basis.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 06/12/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms Joint standing committee on accounts
 monthly drafts **People**

Notes

Updated/by 09/13/2007 04:20 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.9	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:shelf by file cabine		

Identity Statement:

Title: Cash Book
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

A cash book kept by the City Clerk's office in which a running account of monies were paid for the rental of City Hall meeting rooms by social and military groups, rental of store space within City Hall. Payments were also received for show licenses (minstrel shows and dime shows) as well as for sewer installations. At the end of each year, payment for the total amount collected was made to the City Treasurer. Organizations renting rooms from the City included Eastman's Orchestra, the Union Boat Club, the Wilbur Opera Company, and the Manchester Opera House Company.

Context:

Dates of accumulation: 1881-1886

Structure:

Disposition:	Disposition date:
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Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection	Office of City Clerk
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Event**Medium**

Catdate	06/12/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition	Poor	Cond date	
Condition by		Cond notes	

Subjects

Search terms	city clerk cash book	Classification	People
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Notes

Updated/by	09/13/2007 04:22 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.10	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013		

Identity Statement:

Title: Waste Book
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

A waste book or rough draft for a day book which was possibly kept by the City Clerk to record payments made for shoeing horses, shovels for the highway department and sperm oil for the steam engines. It appears the book was started and then damaged by a fire.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 06/12/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Poor

Cond date

Condition by

Cond notes could have been damaged by fire

Subjects

Classification

Search terms

People

Notes

Updated/by 06/12/2007 02:51 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.11	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:opposite file cabine	

Identity Statement:

Title: Cash Book
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This may be a cash book for the final ledger kept by the City Clerk to record payments for the rent of City Hall stores, rent of City Hall meeting space, dog licenses, City Farm expenses, and wages for the fire and police departments. Money was given by the City Treasurer to the Office of the City Clerk for operating expenses. There are notes throughout the ledger on rental arrangements for the Methodist Society and Adams & Andrews & Boyd. Lists of payments were listed in the back.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate	06/12/2007	Status date
Catby	Sally Fellows	Status by
Display value		Status

Condition	Poor	Cond date
Condition by		Cond notes

Subjects	Classification
Search terms	People

Notes

Updated/by	09/13/2007 03:47 PM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.12	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:opposite file cabine		

Identity Statement:

Title: Ledger
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Ledger kept by the City Clerk's office to record payment of rents and fees to enter sewer lines. The largest section deals with payments made for the rental of City Hall stores and meeting rooms. There are individual pages allotted to individuals and companies who rented space on a regular basis. Tenants included the United States (in 1867, rented the Common Council rooms; the Methodist levee; the Universalists' levee; Bidwell's Theater; and Professor Harrington. There are also monetary awards to individuals whose property was taken by the Highway Department. Accession 2003.11 may have served as a rough draft for part of this volume.

Context:**Structure:**

System of Arrangement: chronological with subject index in front

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of City Clerk

Event**Medium**

Catdate 06/12/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Poor **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms **People**

Notes

Updated/by 09/04/2007 01:34 PM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.13	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room 014:facing file cabinets	

Identity Statement:

Title: City Bond Certificate Book
 Dates of creation: 1865
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This is a certificate book of City Bonds (called Loans) with payment coupons attached. Bonds were issued in 1865, and the term of each bond ranged from five to twenty years. These bonds were authorized by a resolution, passed by the City Council on March 7, 1865. The book is an exact copy of the City Bond book kept by the Office of the Treasurer (Accession 2002.8) with the exception that the coupons are marked paid.

Context:**Structure:**

System of Arrangement: from lowest dollar amount to highest dollar amount

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2002.8 City Bond Certificate Book kept by the City Treasurer

Collection Office of the City Clerk

Event**Medium**

Catdate 06/21/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Fair

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms bond certificate

People

Notes

Updated/by 09/13/2007 03:50 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.14	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:facing file cabinets	

Identity Statement:

Title: City Loan Certificate Book
 Dates of creation: 1857, 1861, 1863
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

The City Loan books contain the loan certificate with payment coupons. Loans were issued in \$100 to \$3,000 increments and were payable over periods of 5, 10, 20 or 30 years. The purchaser would earn 6% interest per year. These books correspond with books kept by the Office of the Treasurer (Accession 2002.6). The difference between the two sets is the set belonging to the Office of the Treasurer has the coupons marked paid.

Context:**Structure:**

System of Arrangement: from lowest (\$100) to highest (\$3000) dollar amount

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2002.6 City Loan Certificate Books kept by the City Treasurer

Collection Office of the City Clerk

Event**Medium**

Catdate	06/21/2007	Status date
Catby	Sally Fellows	Status by
Display value		Status

Condition	Fair	Cond date
Condition by		Cond notes

Subjects		Classification
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Search terms	loan certificate	People
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Notes

Updated/by	09/13/2007 03:50 PM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.15	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014		

Identity Statement:

Title: City Stock Certificates
 Dates of creation: 1854, 1862-1894
 Extent of the unit of description: 5 volumes

Scope & Content / Abstract:

City Stock Certificates with payment coupons attached were issued in twenty, twenty-five and thirty-year increments. The stock certificates were labeled loans and paid 6% interest. These books correspond with those of the Treasurer's Office (Accession 2002.4) with the exception that the payment coupons are not marked paid nor have the name of the payee written on the back.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:
 Related units of description in this repository: 2002.4 City Stock Certificate books kept by the City Treasurer

Collection Office of the City Clerk

Event**Medium**

Catdate	06/21/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	stock certificates	People	

Notes		Dataset	
Updated/by	09/13/2007 03:50 PM Unknown		

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.16	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room 014:facing file cabinets	

Identity Statement:

Title: Account Book (Trial Balances)
 Dates of creation: 1861-1864
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This account book is labeled "Trial Balances". The Balance Sheet pages, Trial Balance pages and Statement of City Accounts pages contain monthly and yearly figures for receipts and expenditures for the Pine Grove Cemetery, City Farm, Paupers Off the Farm, Sewers and Drains, Temporary Loans, Paving Streets, City Library payments to the City Treasurer, and for other city departments and projects. At the end of some totals, Joseph Knowlton, City Clerk, signed his name. This book may have been used to prepare the annual city report.

Context:**Structure:**

System of Arrangement: chronological for trial balance entries

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/21/2007	Status date
Cathy	Sally Fellows	Status by
Display value		Status

Condition	Poor	Cond date
Condition by		Cond notes

Subjects		Classification
Search terms	trial balances	People

Notes

Updated/by	09/13/2007 03:51 PM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.17	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:facing file cabinets		

Identity Statement:

Title: Day Books
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

The City Clerk kept daybooks as a record of daily payments for automobile licenses, mortgages, dance licenses, job teams, boxing matches, dog licenses and sewers. The bulk of the entries in the daybook for 1927-1928 are for automobile permits.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 06/21/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Fair

Condition by

Cond date

Cond notes

Subjects**Search terms****Notes**

Updated/by 06/21/2007 03:47 PM Unknown

Classification**People****Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.18	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault (1843-1847), Archives Room, 014		

Identity Statement:

Title: Record of Mortgage Deeds
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

Individuals would pledge property or personal goods in exchange for money. The deed (called a mortgage) was witnessed by a Justice of the Peace and the Manchester Town Clerk (before Sept. 1846) or City Clerk. There are lists of property and possessions and their value. Sometimes a note on the discharge of the obligation was written in the margin. There is also a list of non-resident individuals whose property was being sold for back taxes in 1846 and also a list of individuals who were given licenses to sell alcohol. In a mortgage dated December 2, 1848, the dry goods firm of Smith and Johnson borrowed \$3,700 from Thomas Locke and Alfred Perry. In return, they pledged their entire stock as collateral. All the goods are itemized in the mortgage agreement.

Context:**Structure:**

System of Arrangement: chronological with an index in the front of the volume

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of Town/City Clerk

Event**Medium**

Catdate 06/22/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes** Volume 1 was restored by NH State Library "Mooseplate" Grant

Subjects

Search terms furniture
 inventory
 horse
 wagon
 sleigh
 harness
 cloth
 deeds (mortgage)

Classification**People****Notes**

Updated/by 09/13/2007 03:51 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.19	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:facing file cabinets		

Identity Statement:

Title: Record of Deeds
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The deeds record the transactions between the Amoskeag Manufacturing Company and the City of Manchester for land to build schools, a jail and streets. There are also deeds between individuals and the city for other pieces of property. The formats are varied. Some deeds are on pre-printed forms while others are handwritten or typed. All are witnessed by a Justice of the Peace. In the middle of the record book are copies of deeds executed in the 1840s.

Context:**Structure:**

System of Arrangement: chronological with an index

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/22/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	deeds	People	

Notes

Updated/by	09/13/2007 03:51 PM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.20	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Vault		

Identity Statement:

Title: Record of Mortgages, Marriages and Licenses
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The town clerks utilized a single journal to record the business details of the Town of Manchester. There are records of business licenses, mortgages, election warrants, bills of sale, liquor licenses and marriage licenses. The mortgages often have lists possessions used as collateral for loans and these provide information on the material culture of the 1830s.

Context:**Structure:**

System of Arrangement: chronological with an index in the front

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the Town Clerk

Event**Medium**

Catdate 06/22/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition Excellent

Cond date

Condition by

Cond notes Restored through a grant from the NH State Library
 "Mooseplate" Fund

Subjects**Classification**

Search terms mortgages
 marriages
 license
 retail license
 keeping a tavern

People Harwood, David (1835, p. 1)

Notes

Updated/by 11/26/2007 03:18 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.21	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Town Records
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The Manchester town clerk kept a journal to record the minutes from the town meetings, warrants for upcoming elections, election results, road discontinuances, tax lists, licenses and bills of sale. Entries include an 1841 grant from the Amoskeag Corporation to layout the Valley Cemetery; a March 19, 1841 warrant to build a Town House; the deed for the Town Farm and a 1846 Warrant to the elect the first Mayor of Manchester.

Context:

Dates of accumulation: 1841-September 1846

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Town Clerk

Event**Medium**

Catdate 06/22/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition Excellent

Condition by

Cond date

Cond notes Restored through a grant from the NH State Library "Mooseplate" Fund

Subjects

Search terms town records
 Valley Cemetery Deed, 1841, page 19
 vote to build a town house (City Hall), 1841
 Town Farm Deed, 1841, page 39
 Mayoral Election, 1846

Classification

People French, Walter (Town Clerk, 1841-1842)
 Weston, Amos Jr. (Selectman, 1841)
 Flanders, J.C. (Selectman, 1841)
 Huse, Isaac (Selectman, 1841)
 Fellows, Moses (Selectman, 1842-1843, 1846)
 Bunton, Andrew Jr. (Selectman, 1842-1843, 1846)
 Brigham, Abram (Selectman, 1842-1843)
 Farmer, William P., Collector of Taxes, 1842
 Noyes, John M. (Town Clerk, 1842-1846)
 Lane, Warren L. (Selectman, 1844)
 Parker, Nathan (Selectman, 1844-1845)
 Clark, George (Selectman, 1844-1845)
 Chase, Charles (Selectman, 1845)
 McQueston, Edward (Selectman, 1846)

2003.22 ~ Record of Officer's Oaths

08/01/2008

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.22	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:facing file cabinets	

Identity Statement:

Title: Record of Officer's Oaths

Extent of the unit of description: 1 volume

Scope & Content / Abstract:

A record book of oaths administered by the City Clerk, serving as a Justice of the Peace, to individuals who were elected to city positions such as Surveyor of Lumber, Highway Surveyor, Weigher of Hay, Straw and Coal, Trustee of Pine Grove Cemetery and Street and Park Commission.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: Oaths of office are now kept in the City Clerk's administrative files which are kept at the Rines Center.

Collection Office of the City clerk**Event****Medium****Catdate** 06/22/2007**Status date****Catby****Status by****Display value****Status****Condition** Fair**Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** officer's oaths**People****Notes**

Updated/by 09/13/2007 03:57 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.23	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:facing file cabinets	

Identity Statement:

Title: Military Service Enrollment Ledger/Journal

Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

In the month of April, men between the ages of 18 and 45 were required to enroll as eligible for military service. Enrollment was done by the Clerk or Chairman of the Board of the Assessors, and the results were sometimes recorded by the City Clerk. The names are not in any particular order but some do designate what military organization they served in such as the First New Hampshire Battery or the Sheridan Guards.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 06/22/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition** Fair**Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** military service
enrollment ledger**People****Notes****Updated/by** 09/13/2007 03:57 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.24	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:facing file cabinets		

Identity Statement:

Title: Record of Assignments
 Dates of creation: 1873
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Record of Assignments are standard, preprinted forms in which an individual, in consideration for a sum of money, agrees to repay a debt with an individual, company or the City of Manchester. They are signed by the debtor, the lender and witnessed by the City Clerk.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 06/25/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms assignments **People**

Notes

Updated/by 09/13/2007 03:57 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.25	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives, Room 014:facing file cabinets		

Identity Statement:

Title: Dog Licenses
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The City Clerk kept a day book to register dogs. Owners would register their dogs and pay a \$2.00 fee per animal.

Context:**Structure:**

System of Arrangement: A-Z Index with the dog owners' names listed. The names are not alphabetical but chronological within the letter index.

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/25/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	dog licenses	People	
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Notes

Updated/by	09/13/2007 03:58 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.26	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives, Room 014:facing file cabinets		

Identity Statement:

Title: Index of Attachments
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

An general index of attachments collected from a variety of local courts including the Hillsborough Supreme Court, Police Court, Rockingham Supreme Court, and Merrimack Supreme Court. Listed are the names of the defendants, the plaintiffs, amount to be collected, the name of the court, when the attachment was received and when the amount due was paid. The discharge terms are not always listed.

Context:**Structure:**

System of Arrangement: A-Z by defendant's names (not strictly alphabetical)

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/25/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	attachments	People	

Notes

Updated/by	09/13/2007 03:58 PM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.27	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives, Room 014:facing file cabinets	

Identity Statement:

Title: Leases, Liens and Receipts Journal
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Lease agreements, lien notes and receipts for goods borrowed were witnessed by the City Clerk and kept on file. The majority of these documents concern the leasing of pianos and pool tables whereby individuals would pledge monthly sums for their use.

Context:**Structure:**

System of Arrangement: alphabetical index in the front by name of the vendee; agreements are chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 06/25/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms leases
 liens

People**Notes**

Updated/by 09/13/2007 03:58 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.28	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives, Room 014:facing filing cabine	

Identity Statement:

Title: Assignment for Benefit of Creditors
 Dates of creation: 1933
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The majority of the book contains blank pages with notes stating "Received on _____(date) at _____(time). There is only one assignment in which an individual agrees to assign his property to another individual to hold in trust for all his creditors and to settle his debts through the disposal of property. The assignment is signed by both parties and witnessed by a justice of the peace.

Context:**Structure:**

System of Arrangement: none - has index in the front

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/25/2007	Status date
Catby		Status by
Display value		Status

Condition	Cond date
Condition by	Cond notes

Subjects	Classification
Search terms creditors	People

Notes

Updated/by	09/13/2007 03:58 PM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.29	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives, Room 014:facing filing cabine		

Identity Statement:

Title: Index of Orders and Trustees
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

One of the City Clerk's duties was to record legal papers such as mortgages on personal property, and attachments of real estate, partnerships and assignments. Trustee information consists of: date, trustee, plaintiff, when received, attorney and a notation of discharge. Order information consists of: date, order from, time received, to whom payable and draft #.

Context:**Structure:**

System of Arrangement: alphabetical index and then chronological by entry

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/25/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	orders trustees	People	

Notes

Updated/by	09/13/2007 03:58 PM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.30	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives, Room 014:facing file cabinets	

Identity Statement:

Title: Licenses to Encumber Streets
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

Licenses were granted to individuals and companies to encumber portions of a street in order to move a building, repair a roof, put up a wall, etc. The license holder had to keep the area well lighted at night, free from obstructions and guarantee that no shade trees were cut down. The licenses were signed by the Board of Mayor and Aldermen and witnessed by the City Clerk. All the licenses are written on preprinted State of New Hampshire forms.

Context:**Structure:**

System of Arrangement: chronological with an alphabetical index

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 06/25/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms license
 encumber
 streets **People**

Notes

Updated/by 09/13/2007 03:59 PM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.31	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives, Room 014:facing filing cabine	

Identity Statement:

Title: Payment Ledger for births, marriages and deaths reporting services
 Extent of the unit of description: 1 volume and 1 folder

Scope & Content / Abstract:

Ledger of payments made to physicians and ministers for providing recording information of births, marriages and deaths. The file folder contains receipts of marriages performed and requests for payments.

Context:**Structure:**

System of Arrangement: volume is alphabetical and has an index

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/26/2007	Status date
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Catby	Sally Fellows	Status by
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Display value		Status
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Condition		Cond date
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Condition by		Cond notes
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Subjects		Classification
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Search terms	pay ledger births marriages deaths	People
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Notes

Updated/by	09/13/2007 04:00 PM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.32	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, oversized box 194 in Room 014:facing vault door		

Identity Statement:

Title: Record of Orders
 Extent of the unit of description: 6 volumes with indexes
 oversized box 194, folder 1 (1852 orders)

Scope & Content / Abstract:

The Board of Mayor and Aldermen and the Common Council jointly issued orders for civic projects such as building new highways, grading streets, celebrating the Fourth of July, constructing sewers and erecting street lights. The orders were signed by the President of the Common Council, the Mayor and the City Clerk. The Common Council stopped signing the orders after January 2, 1899.

Box 194 (oversized) has 1852 orders to pay the salaries of school teachers in School District No. 2. The names are listed along with the amounts and each individual signed for payment received.

The last two volumes deal primarily with street light installations.

Context:**Structure:**

System of Arrangement: chronological with indexes
 There is an index to an earlier volume (Found in the 1864-1878 volume)

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:
 Related units of description in this repository: 2003.33 Day Book of Orders and Resolutions

Collection	Board of Mayor and Aldermen/Common Council
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Event**Medium**

Catdate	06/26/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects	lamp posts	Classification	
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Search terms	order	People	
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Goffs Falls Schoolhouse (1870)
 City Hall extension for Police Department (1868)
 Iron bridge across the Canal at Granite Street (1872)
 pest house and small pox hospital (1873)
 civil war bounty (1879)
 ward room on Clinton Street for Ward 8

(1888)
Merrill Cemetery (1894)
city physician compensation (1903)
printing of Derryfield Town Records (1905)
Willow Street (changed from Nutt road)
(1903)
electric arches on elm street (discontinued in
1917)
Lincoln statue (1910)

Notes

Updated/by		Dataset
11/21/2007 02:01 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.33	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Day Book of Orders and Resolutions
 Extent of the unit of description: 2 volumes

Scope & Content / Abstract:

Day books containing draft copies of orders and resolutions authorized by the Board of Mayor and Aldermen and the Common Council. Orders correspond to those found in Accession 2003.32.

Context:**Structure:**

System of Arrangement: chronological order by date passed

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2003.32 Record of Orders

Collection	Board of Mayor and Alderman/Common Council
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Event**Medium**

Catdate	06/27/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
-----------------	--	-----------------------	--

Search terms	orders resolutions	People	
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Notes

Updated/by	09/13/2007 04:00 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.34	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door:second shelf		

Identity Statement:

Title: Committee on the Hall (City Hall) Transaction Journal
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The Committee on the Hall was the Committee on City Hall. They kept a journal of all their activities including agreements, costs, payments and meeting minutes. The volume is labelled Committee on Claims.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 06/27/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date****Condition by****Cond notes**

Subjects railroad meeting

Classification

Search terms renters of City Hall
 City Hall Committee

People

Webster and Kimball
 Fogg, W.P.
 Tucker, A.G.
 Marsh, Daniel
 Chamberlain, H.R.
 Lane, W.L.
 Calef, John
 Congregational Society
 Webster, Hazen
 Mr. Gee Dance School
 Stark Guards
 Baptist Society
 Clark, J.B.
 Adams, J.O.
 Church, Henry
 Patterson, Captain
 Poor, Charles
 Parker, M. Mrs.
 Cram, J.C.

Lyford, J.D.
McQueston, E.
Brown, Thomas
Boston Brass Band
Goodwin, J.B.
Furber, J.W.

Notes

Updated/by 09/14/2007 09:55 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.35	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:facing vault door:second shelf	

Identity Statement:

Title: Joint Standing Committee on Claims Meeting Minutes
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

Meeting minutes for the Joint Standing Committee on Claims. The committee met to discuss claims made by citizens for damages to wagons and sleighs due to road conditions; damages to wells by broken sewers; the killing sheep and chickens by dogs and injuries to persons due to broken pavement.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 2003.36: Joint Standing Committee on Claims Journal of Claims Testimony

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	06/27/2007	Status date
Catby	Sally Fellows	Status by
Display value		Status

Condition	Cond date
Condition by	Cond notes

Subjects	Classification
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Search terms Joint Standing Committee	People
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Notes

Updated/by 09/13/2007 04:01 PM Unknown	Dataset
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.36	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:facing the vault door:second shelf	

Identity Statement:

Title: Joint Standing Committee on Claims: Journal of Claims Testimony taken by the City Solicitor
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

The City Solicitor kept a journal of testimony of individuals who had claims against the City as well as the doctors treating the claimants and their neighbors. The testimony was used by the Joint Standing Committee on Claims to make their decisions.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research.

Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Related units of description in this repository: 2003.35: Journals of the Standing Committee on Claims

Collection	Board of Mayor and Aldermen/City Solicitor
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Event**Medium**

Catdate	06/27/2007	Status date
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Catby	Sally Fellows	Status by
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Display value		Status
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Condition	Fair	Cond date
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Condition by		Cond notes
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Subjects

Search terms	Joint Standing Committee claims
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Classification

People	Patten, William R., City Solicitor Prescott, George W., City Solicitor
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Notes

Updated/by	09/14/2007 11:35 AM Unknown	Dataset
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.37	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Vault		

Identity Statement:

Title: Manchester Art Commission Journal and Correspondence
 Extent of the unit of description: 1 volume
 1 folder

Scope & Content / Abstract:

An ordinance passed on September 7, 1937 created the Manchester Art Commission. The journal contains an entry on the history of the Commission from 1937 to 1945. The file folder contains correspondence that primarily deals with the Memorial Plaque of men killed during World War II.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	06/27/2007	Status date
Cathy	Sally Fellows	Status by
Display value		Status

Condition	Cond date
Condition by	Cond notes

Subjects	Classification
Search terms Manchester Art Commission	People

Notes

Updated/by 09/13/2007 04:01 PM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.38	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door:second shelf		

Identity Statement:

Title: City Planning and Zoning Board Meeting Minutes
 Extent of the unit of description: 3 volumes

Scope & Content / Abstract:

The Planning Board came into existence by appointment of Mayor Trudel, in accordance with a resolution adopted by the Board of Mayor and Aldermen on November 20, 1923. The meeting minutes discuss zoning plans, business and commercial districts, and problems with land subdivision. There is a description of recreational facilities in 1930. The third journal contains yearly summaries of meetings from 1932 to 1945. There are no meeting notes for 1946. In 1947, there are complete meeting minutes and in 1951, there is a handwritten account of the October 3rd meeting.

Context:**Structure:**

System of Arrangement: chronological. Volume 2 has an index

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection City Planning and Zoning Board

Event**Medium**

Catdate	06/27/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	City Planning Zoning Board	People	

Notes

Updated/by	09/13/2007 04:02 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.39	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door:second shelf		

Identity Statement:

Title: Index to Publishments
 Dates of creation: 1865
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This volume is labeled "Index to Publishments, from July 1, 1865 -" but it is unclear what it is an index to. It does not correspond to the volume of Marriage Certificates for 1865. The index contains the names of men and page numbers.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 06/27/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Fair **Cond date**

Condition by **Cond notes**

Subjects

Search terms City Clerk **Classification**

Publishments **People**

Notes

Updated/by 09/13/2007 04:02 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.40	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door:third shelf		

Identity Statement:

Title: Tax Copybook
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

This copybook or scrapbook contains copies of correspondence, statement of accounts, lists of deeds and lists of abatements in regards to the City Solicitor's efforts to deliver registered mail to non-residents the legal notices required under the Statutes to record mortgagees. Also included are lists of taxes bought by the City Solicitor at tax sales. The lists contain the name of the property owner, description of the property, interest, cost and the tax.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection City Solicitor

Event**Medium**

Catdate 06/27/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition Fair

Condition by

Cond date

Cond notes

Subjects

Search terms city solicitor
tax

Classification

People

Notes

Updated/by 09/13/2007 04:02 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.41	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Property owned by the City of Manchester
 Dates of creation: 1931
 Extent of the unit of description: 2 volumes (duplicates)

Scope & Content / Abstract:

Two-ring binder containing individual informational sheets of all the property owned by the City of Manchester in 1931. Harry J. Briggs, engineer of the Board of Assessors, executed the survey. Information includes the name of the company or individual who gave or sold the property; restrictions (yes or no); the square footage; the assessors plan number, volume and page; date of transaction; the purchase price; the land value; the building value and the total value. There are also sketches of the land where a building is located and a picture of the structure.

Context:**Structure:**

System of Arrangement: numerical by deed number

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Related units of description in this repository: deeds are filed separated at the Rines Center

Collection	Board of Assessors
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Event**Medium**

Catdate	06/27/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	Board of Assessors property	People	
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Notes

Updated/by	09/13/2007 04:03 PM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.42	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:facing vault door:fourth shelf	

Identity Statement:

Title: WPA Survey of Real Property and Land Use
 Dates of creation: 1936
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

A Works Progress Administration survey of Real Property and Land Use that functioned as a relief project for white collar workers. The goal was to create a dwelling survey and a land use survey. The dwelling survey counted the types of dwellings, their condition and age and the presence or absence of plumbing and electricity. The survey also provided demographic information on the residents. The land use survey shows by blocks the area covered by existing structures, the area of land to be dedicated to building structures and the land not in permanent use.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Planning Department

Event**Medium**

Catdate 06/27/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms Planning Department

People

WPA

Works Progress Administration

real property

land use

Notes

Updated/by 09/13/2007 04:03 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.43	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door:fourth shelf		

Identity Statement:

Title: WPA Traffic Survey
 Extent of the unit of description: 1 volume

Scope & Content / Abstract:

The purpose of the WPA traffic survey was to provide work for Manchester individuals on relief, and to accurately determine existing traffic conditions. Remedies for traffic problems were recommended. Accident data was gathered from the Manchester Police Department, the State Motor Vehicle Department and insurance companies from 1934 to 1936. The number one worst corner was the corner of Elm, Hanover and Market Streets. There are blueprints of 25 of the worst corners. The traffic survey was published by the City Engineer.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Highway Department

Event**Medium**

Catdate 06/27/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms Highway Department
 Works Progress Administration
 WPA
 Traffic Survey

Classification**People****Notes**

Updated/by 09/13/2007 04:04 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.44	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door:third shelf		

Identity Statement:

Title: WPA Street and Sidewalk Survey
 Extent of the unit of description: 2 volumes (duplicates)

Scope & Content / Abstract:

The purpose of the WPA Street and Sidewalk Survey was to furnish the City of Manchester with complete and accurate information on the area and condition of the streets and sidewalks along with the number and location of hydrants, lights, fire alarms boxes, post boxes, poles, street signs, police boxes and other obstacles. There are detailed blueprints and pictures.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Highway Department

Event**Medium**

Catdate 06/27/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms Highway Department
 Works Progress Administration
 Street
 Sidewalk
 WPA

People

Notes

Updated/by 09/13/2007 04:04 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.45	Container	Bx 43-50
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:U11/12:Bx 43-50		

Identity Statement:

Title: Committee on Personnel, Committee on Personnel/Insurance
 Committee on Human Resources/Insurance
 Dates of creation: 1985-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The meeting notes for the Committee on Personnel also include meeting notes for the Committee on Personnel/ Insurance (beginning on March 26, 1996 and the meeting notes for the Committee on Human Resources/Insurance (beginning on March 9, 1998). Topics include discussion of filing existing positions; creation of new jobs; position upgrades; approval to fill vacant positions and the reclassification of positions. In 1999 the Committee on Human Resources/Insurance commissioned a study by the firm of Yarger and Decker. This resulted in changes to the number of hours city employees worked and their job classification numbers.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:
 Related units of description in this repository: meeting notes are located in the main archives room

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 06/27/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms Personnel Committee **People**
 Human Resources Committee

Notes

Updated/by 09/13/2007 04:05 PM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.46	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013:wall unit	

Identity Statement:

Title: Joint Standing Committee on Accounts
 Extent of the unit of description: 5 volumes in 3 boxes

Scope & Content / Abstract:

The Joint Standing Committee on Accounts consisted of three members of the board of aldermen who met every month to examine and audit all accounts and claims against the city. They duly allowed and passed all bills before they were paid. Expenses included those for paupers off and on the City Farm, macadamizing streets, scavenger teams, city payrolls, city cemeteries, the fire department, and incidentals for the mayor. The monthly accounts are typewritten on sheets and pasted into scrapbook called Monthly Drafts

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 06/27/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms Joint Standing Committee on Accounts

People**Notes**

Updated/by 09/13/2007 04:05 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.47	Container	Box 35-42
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11:Box 35-42		

Identity Statement:

Title: Committee on Administration and Information Systems
 Dates of creation: 1982-present
 Extent of the unit of description: ongoing collections

Scope & Content / Abstract:

The Committee on Administration (became Committee on Administration and Information Systems in 1996) has jurisdiction over policy regarding licensing, information systems and general administrative affairs. The Committee reviews taxi licenses, banner placement, second hand dealer's licenses, and carnival licenses. Other areas covered are the review of the City's contract with cable companies and ordinances for mechanical amusements devices, taxi cabs and business licenses.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Administration Information Systems	People	

Notes

Updated/by	09/13/2007 04:05 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.48	Container	Bx 112, 117, 118
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112, 117, 118		

Identity Statement:

Title: Special Committee on Alcohol and Drug Abuse

Dates of creation: 1989-1995, 2002, 2003

Scope & Content / Abstract:

The purpose of the Special Committee on Alcohol and other Drug Abuse was to make Manchester a healthier and safer community by working together to reduce alcohol and other problems. The committee gave out special volunteer awards.

Context:**Structure:**

System of Arrangement: alphabetical and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 07/02/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** alcohol
drug abuse**People****Notes****Updated/by** 09/13/2007 04:09 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.49	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Committee on Alternate Side and Sticker Parking
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

The Special Committee on Alternate Side and Sticker Parking was organized to discuss a city wide odd/even winter parking scheme.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/02/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms parking

People**Notes**

Updated/by 09/13/2007 04:09 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.50	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Committee on the Amphitheatre Study
 Dates of creation: 1989
 Extent of the unit of description: 4 folders

Scope & Content / Abstract:

The Special Committee on Amphitheatre Study was organized to discuss policy issues in consideration of the development of an amphitheatre.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	amphitheatre study	People	

Notes

Updated/by	09/13/2007 04:10 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.51	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Committee on Christmas Decorations
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Special Committee on Christmas Decorations was formed to discuss the use of religious symbols on city-owned property (i.e. a creche) and the expansion of Christmas lighting displays through the Christmas on Elm Street program.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/02/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms christmas decorations
 Christmas on Elm Street

Classification

People

Notes

Updated/by 09/13/2007 04:10 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.52	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Committee on Clean Sweep
 Dates of creation: 1986, 1992
 Extent of the unit of description: 4 folders

Scope & Content / Abstract:

The goal of the Special Committee on Clean Sweep was to clean up downtown Manchester and keep it clean. Downtown litter was a prominent concern.

Context:**Structure:**

System of Arrangement: alphabetical by subject and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/02/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms clean sweep committee
litter

People**Notes**

Updated/by 09/13/2007 04:10 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.53	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on Community Services
 Dates of creation: 1989, 1990, 1992
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

In 1990, the Community Services Committee met to discuss community issues such as a breakfast and latchkey programs. In 1992, they met to review and formulate a cultural and performing arts venue for the City of Manchester.

Context:

Dates of accumulation: 1989, 1990, 1992

Structure:

System of Arrangement: alphabetical and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/02/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms community services committee

People

Notes

Updated/by 09/13/2007 04:11 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.54	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on Consultant Review
 Dates of creation: 1985, 1987
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Consultant Review Committee contacted city departments to determine how many had contracts with outside consultants.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 07/02/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms consultant review committee **People**

Notes

Updated/by 09/13/2007 04:11 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.55	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on Energy
 Dates of creation: 1986-1987, 1989
 Extent of the unit of description: 9 folders

Scope & Content / Abstract:

The Special Energy Committee reviewed the possible effects of rising electrical rates if the Seabrook Nuclear Power Plant went online and to hire a consultant in 1987. In 1989, the Committee had three priorities. One was to discuss the bankruptcy of the Public Utilities Company of New Hampshire and the affects on the City of Manchester. The Committee also wanted to research State and Federal grants for energy for public buildings. And finally, they wished to do an energy audit of public buildings to determine if money could be saved.

Context:**Structure:**

System of Arrangement: alphabetical and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/02/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	energy commttee Seabrook Nuclear Power Plant	People	

Notes

Updated/by	09/13/2007 04:11 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.56	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee: Energy Task Force
 Extent of the unit of description: 3 folders

Scope & Content / Abstract:

The Special Energy Task Force focus was on energy conservation. Much of the correspondence is labelled Energy Conservation Committee. In 1980, the Manchester Energy Management Information System was developed to provide an energy management system for the City; to assist the City in determining if the goals are being achieved; and to provide the basis for required Federal and State reporting.

Context:**Structure:**

System of Arrangement: alphabetical and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/06/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	energy task force	People	

Notes

Updated/by	09/13/2007 04:11 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.57	Container	Box 113
Received as Source		Received date	
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Box 113		

Identity Statement:

Title: Special Committee: GMDC (Greater Manchester Development Corporation) Task Force Recommendations

Extent of the unit of description: 5 folders

Scope & Content / Abstract:

The GMDC (Greater Manchester Development Corporation) Task Force was asked to review the mission of the Greater Manchester Development Corporation, assess the effectiveness of its operations and make recommendations for change. The Committee recommended the consolidation of economic development activities of the City into a Mayor's Economic Development Office (MEDO). The mission of MEDO would be job creation, development of the downtown and millyard areas and the administration of revolving loan funds.

Context:**Structure:**

System of Arrangement: alphabetical and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/06/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms Greater Manchester Development Corporation
task force

People**Notes**

Updated/by 09/13/2007 04:12 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.58	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on K-9 Waste
 Dates of creation: 1992
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The K-9 Waste Subcommittee met to discuss problems associated with K-9 waste. They use the City of Boston's ordinance as a sample and submitted to the City Solicitor for review.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/06/2007

Status date**Cathy****Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms k-9 waste

People**Notes**

Updated/by 09/13/2007 04:12 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.59	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on Labor Management
 Dates of creation: May 9, 1994
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Special Committee on Labor Management sought assistance from City employee organizations to discuss FY 1995 budget proposals.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

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Event**Medium**

Catdate 07/06/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms labor management

People**Notes**

Updated/by 09/13/2007 04:12 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.60	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Management Review Committee
 Dates of creation: 1989
 Extent of the unit of description: 2 folders

Scope & Content / Abstract:

The Special Management Review Committee met to review the Arthur Young Company report on Job Classification and Compensation for city of Manchester employees.

Context:**Structure:**

System of Arrangement: alphabetical and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/06/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	management review	People	

Notes		Dataset	
Updated/by	09/13/2007 04:13 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.61	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Special Committee on Neighborhood Housing Services
 Extent of the unit of description: 6 folders

Scope & Content / Abstract:

The Special Committee on Neighborhood Housing Services was an inner city revitalization program whose goal was to attack city blight. The program brought together government, the private sector and neighborhood residents to pursue the long-term goals of cleaning up the area, increasing resident ownership and providing funding.

Context:**Structure:**

System of Arrangement: alphabetical by topic and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

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Event**Medium**

Catdate	07/06/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	neighborhood housing	People	

Notes		Dataset	
Updated/by	09/13/2007 04:13 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.62	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Special Committee: Parking
 Dates of creation: 1990
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Special Committee on Parking was formed to discuss employee parking. There were two issues: Parking for non-affiliated employees and the method of assignment for parking spaces.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/11/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	parking committee	People	

Notes

Updated/by	09/13/2007 04:13 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.63	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Special Committee on Reorganization
 Dates of creation: 1987
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Special Committee on Reorganization met to discuss re-organizing city departments in order to eliminate duplication of services, allow for cross-training of employees, and to reduce operating expenses. Six city offices were proposed: Management Services (City Clerk, Information Systems, Personnel, Legal & Insurance and Public Building Services); Financial Management (Finance, Tax, Purchasing and the Assessors Office); Public Works (Highway, Parks, Cemetery and Traffic); Human Services (Public Health, Welfare, Elderly, Youth Services and Recreation); Public Safety (Police, Fire and Probation); Community Development (C.I.P., Planning, Assessors and Code Enforcement); and Enterprise (E.P.D., Water, Aviation and the Library).

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/11/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms reorganization committee **People**

Notes

Updated/by 09/13/2007 04:13 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.64	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Special Committee to Review the Retirement Board

Extent of the unit of description: nine folders

Scope & Content / Abstract:

The Special Committee to Review the Retirement Board 's goal was to review three charter amendments involving the retirement system. Initially, the Committee was formed because the Retirement Board refused to respond to a request by the Board of Mayor and Aldermen to relocate their office . Their office was in City Hall. The bulk of the supporting documentation deals with a discussion of the two retirement systems - one before 1974 and one initiated after 1974. Employees under the pre-1974 plan could retire after 20 years of service under the 80 point rule and receive half their annual salary. The post-1974 system employees had to wait until age 62 in order to retire with the half-pay benefit. The contention by some employees was that they were forced into accepting the new plan.

Context:**Structure:**

System of Arrangement: alphabetical by subject and then chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 07/11/2007 **Status date****Catby** Sally Fellows **Status by****Display value** **Status****Condition** **Cond date****Condition by** **Cond notes****Subjects** **Classification****Search terms** retirement review **People****Notes****Updated/by** 09/13/2007 04:14 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.65	Container	Bx 113,114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row two:Unit 13:Bx 113,114		

Identity Statement:

Title: Special Committee Reviewing the Contributory Retirement System Referendum

Dates of creation: 1990

Extent of the unit of description: 4 folders

Scope & Content / Abstract:

The Special Committee Reviewing the Contributory Retirement System Referendum discussed seven (7) issues: (1) Should any employee of the Retirement System Board of Trustees be eligible to be a member of the Board? (2)

Are employees of the Retirement System Board employees of the City of Manchester? (3) Should the administrative budget of the retirement system be subject to approval by the Board of Mayor and Aldermen and be subject to the same conditions for approval as city departments? (4) Should the Finance Director be a member of the Retirement Board of Trustees? (5) If the Finance Director is a member of the Retirement Board, should he be designated as Treasurer? (6) Should the responsibilities and authority of the Treasurer be defined? (7) If the Finance Director is a member of the Retirement Board, should the Deputy Finance Director automatically be a voting member of the Board when he is acting Finance Director?

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 07/11/2007 **Status date****Cathy** Sally Fellows **Status by****Display value** **Status****Condition** **Cond date****Condition by** **Cond notes****Subjects** **Classification****Search terms** contributory retirement **People****Notes****Updated/by** 09/13/2007 04:14 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.66	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Committee on the Semi-Annual Tax Collection Payment
 Dates of creation: 1974, 1976
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

n 1969, the New Hampshire State Legislature permitted semi-annual collection of taxes in cities and towns with a population greater than 10,000 if those cities or towns adopted the provisions of the section by procedures outlined in Chapter 76, Section 15-b. These procedures called for a majority vote of the governing body. In 1976, the Special Committee to study a Semi-Annual Tax Payment for Manchester was formed determine what the costs, benefits and liabilities might be of such a system.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/11/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	tax collection	People	

Notes

Updated/by	09/13/2007 04:14 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.67	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Committee on the Sesquicentennial Celebration
 Dates of creation: 1993
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

On June 1, 1993, the Board of Mayor and Aldermen passed a resolution providing for a Sesquicentennial Celebration of Manchester's status as a city in 1996. A special committee was formed to work on the project.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/11/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms sesquicentennial

Notes

Updated/by 09/13/2007 04:14 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.68	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Joint Budget Review Committee of Aldermen and School Board
 Dates of creation: 1990
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Special Joint Budget Review Committee of Aldermen and the School Board met to review the 1991 operating budget.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/11/2007
Cathy Sally Fellows
Display value

Status date
Status by
Status

Condition
Condition by

Cond date
Cond notes

Subjects

Search terms budget
 school board
 aldermen

Classification
People

Notes

Updated/by 09/13/2007 04:15 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.69	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Tax Committee
 Dates of creation: 1968-1969, 1972-74, 1977-78, 1981-83
 Extent of the unit of description: six folders

Scope & Content / Abstract:

The Special Tax Committee reviewed a variety of revenue sources including licensing, turn-off fees (Water Works), gun fees, bicycle fees and collecting taxes on a semi-annual basis. In 1982, the Tax Committee made the following recommendations: (1) Establish uniform fees for document search reproduction. (2) Explore single centrally administered multi-purpose business licensing system. (3) Seek to remove state restrictions and limitations on fees and service charges.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/11/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	tax committee	People	

Notes

Updated/by	09/13/2007 04:15 PM Unknown	Dataset	
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Other#
Refer code
Accession# 2003.70
Received as
Source
Creditline
Home loc Rines Center:Row 2:Unit 13:Bx 115

Category 8: Communication Artifact
Subcategory Documentary Artifact
Container Bx 115
Received date

Identity Statement:

Title: Special Committee to Review the Tax Rate Setting Process
 Dates of creation: 1990
 Extent of the unit of description: three folders

Scope & Content / Abstract:

The Special Committee to Review the 1990 Tax Rate Setting Process discussed tax abatements and discounts.

Context:

Structure:

System of Arrangement: alphabetical by topic and then chronological

Disposition:

Disposition date:

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Event

Medium

Catdate 07/11/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms tax rate **People**

Notes

Updated/by 09/13/2007 04:15 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.71	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Committee: Trustees of Cemeteries
 Dates of creation: 1992
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Trustees of Cemeteries met in 1992 to discuss the appointment of a Cemetery Director, advertising in cemeteries and a mausoleum sales program.

Context:

Dates of accumulation: 1992

Structure:

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/11/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms trustees of cemeteries

People

Notes

Updated/by 09/13/2007 04:15 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.72	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Committee: Trustees of Trust Funds
 Dates of creation: 1992
 Extent of the unit of description: four folders

Scope & Content / Abstract:

The Trustees of Trust Fund discussed distribution of trust funds and capital reserve funds.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/11/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms trustees of trust funds

People**Notes**

Updated/by 09/13/2007 04:15 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.73	Container	Bxs 10-19, ongoing
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11:Bxs 10-19, ongoing		

Identity Statement:

Title: Committee on Lands & Buildings
 Dates of creation: 1964-1995, 2000-present
 Extent of the unit of description: ongoing collection

Scope & Content / Abstract:

The Committee on Lands and Buildings has jurisdiction over policy regarding City lands and buildings. City departments and individuals must present projects and requests regarding such issues as an elevator in the Manchester City Library, re-roofing a City Building, selling schoolhouses no longer in use, sale of city property which adjoins private homes and requests for easements.

Context:

Dates of accumulation: 1964-1995 (no longer in existence until 2000)
 2000-present

Structure:

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/12/2007	Status date	
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Cathy	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	lands buildings	People	
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Notes

Updated/by	09/13/2007 04:16 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.74	Container	Bx 102-106, on going
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11:Bx 102-106, on going		

Identity Statement:

Title: Committee on Accounts, Enrollment and Revenue Administration
 Dates of creation: 1996-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Committee on Accounts, Enrollment and Revenue Administration has jurisdiction over policy regarding city expenditures, revenue performance and forecasts, financial statements, audit reports and city bonding. The Committee receives periodic reports from the Board of Assessors as to the real estate tax base of the City, the number of abatements filed and their disposition.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/12/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	accounts enrollment revenue	People	

Notes

Updated/by	09/13/2007 04:16 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.75	Container	Bx 27-30
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11:Bx 27-30		

Identity Statement:

Title: Committee on Insurance
 Dates of creation: 1975-1995
 Extent of the unit of description: four cubic feet

Scope & Content / Abstract:

The Committee on Insurance oversaw policy on risk management, insurance coverage and the City's public liability. The meeting documents contain information on workmen's compensation claims, worker retraining and worker benefits. Interspersed with the supporting documents are meeting notes of the Joint Session of the Committee on Insurance and Committee on Administration (1990); the Special Committee Reviewing Health Insurance Payments for Retirees (1991) and the Joint Committee on Insurance and Safety Review Board (1993).

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/12/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	insurance	People	

Notes

Updated/by	09/13/2007 04:16 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.76	Container	Bx 82-100
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 12/13:Bx 82-100		

Identity Statement:

Title: Committee on Finance
 Dates of creation: 1964-1994, 1995-present
 Extent of the unit of description: 19 cubic feet (1964-1994)

Scope & Content / Abstract:

The Committee on Finance includes the Mayor and all the Aldermen as members. They meet to discuss personnel costs, bond notes, travel expenses, requests to sell city vehicles, permission to accept bids, requests for supplemental pensions and any city business involving large budget expense. The early supporting documents contain copies of the minutes of the Personnel Committee. There are no meeting notes for 1964, only supporting documents and there are no supporting documents for 1967.

Supporting Documentation from 1995 to the present is kept with the Board of Mayor and Aldermen supporting documents of Meeting in Row 1 of the Rines Center.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/12/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects

Search terms finance committee **Classification**

Notes **People**

Updated/by 09/13/2007 04:16 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.77	Container	Bx 67-81, ongoing
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 12:Bx 67-81, ongoing		

Identity Statement:

Title: Committee on Community Improvement (CIP)
 Dates of creation: 1974-1979, 1983-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Committee on Community Improvement Program has jurisdiction over policy regarding vehicle maintenance and purchases, and public work functions and services. Expenditures include those for buildings, land, major equipment, bonds for a community center, security lighting, veterans park fencing and the funding of non-profit agencies. Other projects included drug and alcohol treatment, health issues, the Latin American Center and youth related services. In 1996 the C.I.P. Committee began to include the former Lands & Buildings Committee, the Public Works Committee and the Transportation Committee. In 2000, the Lands and Buildings Committee resumed.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/12/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms community improvement committee **People**
CIP

Notes

Updated/by 09/13/2007 04:16 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.78	Container	Bx 7-9
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11:Bx 7-9		

Identity Statement:

Title: Committee on Transportation
 Dates of creation: 1976-1995
 Extent of the unit of description: 3 cubic feet

Scope & Content / Abstract:

The Committee on Transportation meets to discuss the operation of the Manchester Transit Authority and vehicle and bus purchases and replacements for City departments. The Fleet Manager often provided the agenda.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/12/2007

Status date**Catby****Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms transportation committee

People**Notes**

Updated/by 09/13/2007 04:17 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.79	Container	Bx 51-64, ongoing
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11:Bx 51-64, ongoing		

Identity Statement:

Title: Committee on Traffic/Public Safety
 Dates of creation: 1967-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Committee on Traffic became the Committee on Traffic and Public Safety in 1996. The Committee is in charge of the regulation of the city highways. Many of the supporting documents consist of requests for one and two-way streets, location of loading zones, the amount of parking time allowed at meters, creation of crosswalks and the location of stop signs. There are reports of parking meter revenues and for the years 1969 to 1970 there are monthly reports of car accidents.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/12/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	traffic/public safety committee	People	

Notes

Updated/by	09/13/2007 04:19 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.80	Container	Bx 101
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 101		

Identity Statement:

Title: Committee on Accounts
 Dates of creation: 1988-1993, 1995
 Extent of the unit of description: 54 folders

Scope & Content / Abstract:

The Committee on Accounts discussed bills, outstanding accounts, uncollectable invoices, Traffic Department collection of past due parking fines and requests for the creation of petty cash accounts.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms accounts committee **People**

Notes

Updated/by 09/13/2007 04:20 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.81	Container	Bx 101
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 101		

Identity Statement:

Title: Committee on Enrollment
 Dates of creation: 1994-1995
 Extent of the unit of description: 12 folders

Scope & Content / Abstract:

The Committee on Enrollment reviewed ordinances for consistency with the rules of the Board of Mayor and Aldermen and other required laws. They would vote on whether an ordinance should be enrolled (become a law).

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms enrollment committee **People**

Notes

Updated/by 09/13/2007 04:20 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.82	Container	Bx 101
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 101		

Identity Statement:

Title: Committee on Revenue Administration
 Dates of creation: 1989-1991, 1993-1995
 Extent of the unit of description: 27 folders

Scope & Content / Abstract:

The Committee on Revenue Administration reviewed fees for the Planning Board, city pay phones, photocopying, rubbish collection, place of assembly permits, certificates of occupancy and other fees issued by city departments.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by topic

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/13/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	revenue administration	People	

Notes		Dataset	
Updated/by	09/13/2007 04:20 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.83	Container	Bx 112, 117-118, ongoing
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11, 13:Bx 112, 117-118, ongoing		

Identity Statement:

Title: Special Committee on Airport Activities
 Dates of creation: 1998-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Special Committee on Airport Activities discusses airport expansion, noise control and the rezoning and purchase of property for airport expansion.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms airport activities

People**Notes**

Updated/by 09/13/2007 04:20 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.84	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Alarms Committee
 Dates of creation: March 22, 1982
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Special Alarms Committee met to discuss alarm specifications for the City of Manchester and to review bids for service.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

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Event**Medium**

Catdate 07/13/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms alarms committee

People**Notes**

Updated/by 09/13/2007 04:20 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.85	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Committee on Building Permit Fees
 Dates of creation: April 10, 1996
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Special Committee on Building Permit Fees met on April 10, 1996. They voted to allow the City Solicitor's office and Building Commissioner to establish a policy that would exempt building fees and to refer building permit fees to the Committee on Accounts and Revenue. They also asked Representative Soucy to bring to the New Hampshire legislature changes in State statutes relative to the exemption of fees.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

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Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/13/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	building permit fees	People	

Notes

Updated/by	09/13/2007 04:21 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.86	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Building Committee, City Hall
 Dates of creation: 1996
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Special Building Committee met to plan the renovation of City Hall met to allocate floor space by city department.

Context:

Structure:

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 07/13/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms city hall **People**

building committee

Notes

Updated/by 09/13/2007 04:21 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.87	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Special Committee on CenterPlex Referendum Question
 Dates of creation: April 9, 1996
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Special Committee on the CenterPlex Referendum Question met to discuss the wording of a referendum question on the proposed centerplex for placement on the ballot of a special election in June 1996.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

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Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/13/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
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Search terms	center plex referendum	People	
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Notes

Updated/by	09/13/2007 04:21 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.88	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Central Garage Task Force/Central Fleet Committee
 Dates of creation: 1995-1996
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Central Garage Task Force and Central Fleet Advisory Committee discussed city vehicle maintenance operations and studied city vehicle usage.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/13/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	central garage task force central fleet advisory committee	People	

Notes

Updated/by	09/13/2007 04:21 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.89	Container	Bx 112
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 112		

Identity Statement:

Title: Central Purchasing Advisory Committee
 Dates of creation: 1995-1998
 Extent of the unit of description: Ten folders

Scope & Content / Abstract:

The Central Purchasing Advisory Committee studied how city departments purchased supplies. An audit of the City's purchasing policies and procedures was done by Melanson, Heath and Company in 1997.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

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Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/13/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	central purchasing advisory committee	People	

Notes

Updated/by	09/13/2007 04:22 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.90	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on Committees
 Dates of creation: January 8, 1996
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Special Committee on Committees met to discuss the possible restructuring of the Aldermanic Committees.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms committee on committees

People

Notes

Updated/by 09/13/2007 04:22 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2003.91	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:opposite vault door	

Identity Statement:

Title: Payroll Ledger for Teachers
 Extent of the unit of description: One volume

Scope & Content / Abstract:

The Treasurer for the City of Manchester was also the Treasurer of the School Committee. This ledger lists the Teacher's name, time in weeks or pay period, the annual salary and the amount paid to the individual. The teachers were paid for the care of the schoolroom as well as a salary. The school year lasted 40 weeks. After the receipt of their salary, each teacher signed the ledger indicating that they had received payment.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/28/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms payroll ledger **People**
 teachers

Notes

Updated/by 09/13/2007 04:23 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.92	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on Criminal Acts of Graffiti
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Special Committee on Criminal Acts of Graffiti discussed possible strategies to reduce graffiti on city-owned buildings.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	07/13/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	graffiti	People	

Notes		Dataset	
Updated/by	09/14/2007 08:43 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.93	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Economic Development Coordinating Committee Task Force
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Economic Development Coordinating Committee Task Force's purpose was to improve communication between groups in Manchester working on economic development projects and programs.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/13/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects

Search terms	economic development	Classification	
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Notes

Updated/by	09/14/2007 08:43 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.94	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Special Committee on Electric Rates
 Dates of creation: 1996
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Special Committee on Electric Rates discussed the status report on the electric utility industry and on proposed products to assist municipalities with increasing electric rates.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms electric rates

People**Notes**

Updated/by 09/14/2007 08:43 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.95	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Exploratory Committee for Local Artists
 Extent of the unit of description: 1 folder

Scope & Content / Abstract:

The Exploratory Committee for Local Artists met to research and prepare a pilot program for displaying local artists work, on a rotating basis, at City Hall.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms artists

Notes

Updated/by 09/14/2007 08:43 AM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.96	Container	Bx 116
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 116		

Identity Statement:

Title: Committee on Inter-governmental Affairs
 Extent of the unit of description: Twenty-two folders

Scope & Content / Abstract:

This special committee handled discussions and agreements between Manchester and neighboring towns. Topics of interest included a wastewater service agreement with Hooksett (1988), numerous agreements with Londonderry in regards to the Manchester Airport and a water treatment agreement with Goffstown.

Context:**Structure:**

System of Arrangement: alphabetical and chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms inter-governmental affairs

People**Notes**

Updated/by 09/14/2007 08:43 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.97	Container	Box 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Box 113		

Identity Statement:

Title: Mayor's Baseball Advisory Committee
 Dates of creation: 1997
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Mayor's Baseball Advisory Committee discussed the possibility of bringing a minor league professional baseball team to Gill Stadium. A feasibility report was written by Moriece and Gary.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/13/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	baseball mayor	People	

Notes

Updated/by	09/14/2007 08:44 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.98	Container	Bx 113
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 113		

Identity Statement:

Title: Mayor's Special Committee on Organizational Development
 Dates of creation: 1999
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Mayor's Special Committee on Organizational Development reviewed the structure of the Finance Department.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms organizational development
 mayor
 finance department

People**Notes**

Updated/by 09/14/2007 08:44 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.99	Container	Bx 110
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 110		

Identity Statement:

Title: Mayor's Commission on Solid Waste
 Dates of creation: September 19, 1990
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Mayor's Commission on Solid Waste had a pre-proposal meeting to discuss the guidelines for a solid waste program with potential respondents to the RFP.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/13/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms solid waste
mayor

People**Notes**

Updated/by 09/14/2007 08:44 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.100	Container	Box 113-114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Box 113-114		

Identity Statement:

Title: Municipal Fleet Maintenance Advisory Committee
 Extent of the unit of description: nine folders

Scope & Content / Abstract:

The Municipal Fleet Maintenance Advisory Committee had discussions on the legal basis of Fleet Maintenance. They also reviewed the qualifications and received information on candidates for a fleet management consultant.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/13/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	municipal fleet	People	
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Notes

Updated/by	09/13/2007 03:44 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.101	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Policy Review Committee
 Extent of the unit of description: three folders

Scope & Content / Abstract:

The Policy Review Committee developed guidelines about the actions required to adopt policies and procedures in the City of Manchester. They made city agencies aware of the mandates placed on them by the City Charter and the Code of Ordinances.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/23/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	policy review committee	People	
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Notes

Updated/by	09/13/2007 03:45 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.102	Container	Bx 25
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 11:Bx 25		

Identity Statement:

Title: Committee on Consolidation
 Dates of creation: 1992, 1994
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Committee on Consolidation reviewed the organization of city departments in order to evaluate the possible merger of some departments in order to save money. Most of the correspondence deals with the Office of the City Clerk.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/23/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms consolidation

Notes

Updated/by 09/13/2007 03:45 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.103	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Program and Resource Development Committee
 Extent of the unit of description: Six folders

Scope & Content / Abstract:

The Program and Resource Development Committee discussed rehabilitation programs of the Manchester Housing Authority such as the Myrna Shoe Complex and the Kalivas-Union Neighborhood.

Context:

Dates of accumulation: 1972-1979

Structure:

System of Arrangement: chronological and then alphabetical by subject

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/23/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms program and resource development committee **People**

Notes

Updated/by 09/13/2007 03:45 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.104	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Special Committee to Review CIP/GMDC
 Dates of creation: 1992
 Extent of the unit of description: three folders

Scope & Content / Abstract:

The Special Committee to Review CIP/GMDC analyzed the functions of the Community Improvement Program (CIP) and the Greater Manchester Development Corporation.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical by folder

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/23/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Cond date
Condition by	Cond notes

Subjects

Search terms	CIP/GMDC Committee on Improvement Greater Manchester Development Corporation
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Classification**People****Notes**

Updated/by	09/13/2007 03:46 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.105	Container	Bx 114, 117, ongoing
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114, 117, ongoing		

Identity Statement:

Title: Special Committee to Review Energy Contracts and Related Projects
 Dates of creation: 1999-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Special Committee to Review Energy Contracts and related projects has met to discuss the natural gas and energy efficiency measure contracts and the Aggregation Program. Another issue has been the management of the Amoskeag Hydro Station

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/23/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Energy Contracts	People	

Notes

Updated/by	09/13/2007 03:46 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.106	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Special Committee to Review Finance Department
 Dates of creation: 1994
 Extent of the unit of description: six folders

Scope & Content / Abstract:

The Special Committee to Review the Finance Department discussed a policy of processing salary increases by the Finance Department and a lawsuit by Louis Piwarski which involved the Finance Department.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/23/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Fiance Department Review	People	

Notes

Updated/by	09/13/2007 03:46 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.107	Container	Box 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Box 114		

Identity Statement:

Title: Special Committee reviewing Health Insurance Payments for Retirees
 Dates of creation: April 29, 1991
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Special Committee reviewing Health Insurance Payments for Retirees reviewed a report by Harry Ntapolis, Risk Manager. His recommendation was that insurance payments to retirees be restricted to people who reach retirement the age of 62, have 15 years of service and who retired after January 1, 1989. Payments would be cut off at age 65 when the retirees become eligible for Medicare.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/23/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms Health Insurance Pay for Retirees

Notes

Updated/by 09/13/2007 03:47 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.108	Container	Bx 114
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 114		

Identity Statement:

Title: Special Committee Reviewing the 1990 Tax Rate Setting Process
 Dates of creation: November 3, 1990
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Special Committee Reviewing the 1990 Tax Rate Setting Process was charged by the Board of Mayor and Aldermen to review the process followed in setting the 1990 tax rate. They reviewed the figures that were submitted to the State of New Hampshire.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event
Medium

Catdate	07/26/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Tax Rate Setting Process Committee	People	

Notes		Dataset	
Updated/by	09/13/2007 03:47 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.109	Container	Bx 115, 117
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115, 117		

Identity Statement:

Title: Special Committee on Riverfront Activities
 Dates of creation: 1998-2001
 Extent of the unit of description: Fifteen folders

Scope & Content / Abstract:

The Special Committee on Riverfront Activities discussed the proposed Riverwalk Master Plan which included the Economic Development Potential Section and the Riverwalk itself.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/26/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms Riverfront Activities

Notes

Updated/by 09/13/2007 03:47 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.110	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Rules Committee
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Special Rules Committee met to amend the rules of the Board of Mayor and Aldermen in order to eliminate obsolete language and rules.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/26/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
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Search terms	special rules committee	People	
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Notes		Dataset	
Updated/by	09/13/2007 03:47 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.111	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Committee on School Maintenance and Custodial Services
 Dates of creation: 1995
 Extent of the unit of description: Six folders

Scope & Content / Abstract:

The Special Committee on School Maintenance and Custodial Services reviewed how these services were provided in the past and in the present. At first the janitors were employed by the School Department and then the Public Building Services Department. Finally, school maintenance was privatized. The Committee authorized an RFP for Facility Maintenance as a result of their deliberations.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	07/26/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	school maintenance custodial	People	

Notes

Updated/by	09/13/2007 03:48 PM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.112	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Study Committee on Electric Rate Issues

Extent of the unit of description: four folders

Scope & Content / Abstract:

The Study Committee on Electric Rate Issues met to gather information on electric rates and to compile a prioritized list of actions that the City might do to help reduce costs.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 07/27/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** electric rate issues**People****Notes****Updated/by** 09/13/2007 03:48 PM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.113	Container	Bx 115
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 115		

Identity Statement:

Title: Special Committee on Voting Machines
 Dates of creation: 1995
 Extent of the unit of description: four folders

Scope & Content / Abstract:

The Special Committee on Voting Machines met to discuss the acquisition of new voting machines because the Shouptronic Voting Machines could no longer be serviced. The company went out of business.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	07/27/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	voting machines	People	

Notes		Dataset	
Updated/by	09/13/2007 03:48 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.114	Container	Bx 107-109
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 107-109		

Identity Statement:

Title: Special Committee on the Civic Center
 Extent of the unit of description: three cubic feet

Scope & Content / Abstract:

DESCRIPTION: The Special Committee on Civic Center met to discuss the creation of a Civic Center for Manchester. Aldermanic representatives visited other cities to see how others implemented and ran their civic centers. On November 3, 1998 a non-binding referendum passed to allow the issuance of up to \$50 million of fully insured bonds for construction to be paid with private funds and a portion of the City's share of State Meals and Rooms revenue. Ultimately, the former Staples shopping center was chosen as the site and a professional hockey team contracted to play its home games at the Civic Center.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/27/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms civic center committee **People**

Notes

Updated/by 09/13/2007 03:48 PM Unknown **Dataset**

Other#
Refer code
Accession# 2003.115
Received as
Source
Creditline
Home loc Rines Center:Row 2:Unit 12:Bx 65-66

Category 8: Communication Artifact
Subcategory Documentary Artifact
Container Bx 65-66
Received date

Identity Statement:

Title: Community Improvement Program Reports
 Extent of the unit of description: two cubic feet

Scope & Content / Abstract:

The Community Improvement Program issued reports on program funding. Areas covered by the C.I.P. Program included Health/Human Services; Education/Employment Safety; Leisure; Housing/Community Development; Transportation/Environment; Community Management; Municipal Bonds; Federal/State Categorical Grants; and Community Development/Block Grants. Each reports has Tables of Expenditures for Five (5) Year Periods.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Planning Department

Event

Medium

Catdate 07/27/2007 **Status date**
Catby Sally Fellows **Status by**
Display value **Status**

Condition **Cond date**
Condition by **Cond notes**

Subjects **Classification**

Search terms community improvement program **People**
 CIP

Notes

Updated/by 09/13/2007 03:49 PM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.116	Container	Bx 1-ongoing
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1:Unit 6:Bx 1-ongoing		

Identity Statement:

Title: Administrative Records of the Office of the City Clerk
 Dates of creation: 1975 to the present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Administrative Records of the Office of the City Clerk contain correspondence to the Board of Mayor and Aldermen and City Departments. The City Clerk's office acts as the initial point of contact for individuals wishing to place items on the meeting agendas of the Board of Mayor and Aldermen. Other types of correspondence and reports were received from the Department of Environmental Services, the Manchester Housing and Redevelopment Authority and the Finance Department.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate	07/27/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	city clerk	People	

Notes		Dataset	
Updated/by	09/13/2007 03:49 PM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.117	Container	Bx 76
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Bx 76		

Identity Statement:

Title: Petitions: Sewers
 Dates of creation: 1975
 Extent of the unit of description: three folders

Scope & Content / Abstract:

Petitions were sent by the Public Works Director and private citizens to the Board of Mayor and Aldermen to construct sewer drains. Also included are requests for easements in order to contract the drainage system.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/27/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms sewer petitions

Notes

Updated/by 09/13/2007 03:49 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.118	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1:Unit 9		

Identity Statement:

Title: Administrative Records of the Manchester Housing Authority

Extent of the unit of description: 2 cubic feet

Scope & Content / Abstract:

The Manchester Housing Authority administered many of the City of Manchester's urban renewal projects. The files contain meeting notes and supporting documents of meeting as well as files on the Washington Street Project and applications to administer Section 8 Housing for low income individuals. Other topics discussed were the Amoskeag Millyard Urban Renewal Project, the Hugh Gallen Apartments, the Kalivas-Union Project and the Rimmon Heights Project.

MANCHESTER HOUSING AUTHORITY

BOX 1

Folder One - Traction Street (Nineteen) Rehabilitation, nd

Folder Two - Annual Report, 1982

Folder Three - Publicity, 1982 (Article in U.S. News & World Report, July 12, 1982 naming Manchester as one of 10 good places to live in the US)

Folder Four - Supporting Documents of Meeting, March 30, 1982

Folder Five - Supporting Documents of Meeting, April 6, 1982

Folder Six - Supporting Documents of Meeting, August 26, 1982

Folder Seven - Supporting Documents of Meeting, November 23, 1982

Folder Eight - Section 8 Housing Application, June 15, 1983

Folder Nine - Supporting Documents of Meeting, January 18, 1983

Folder Ten - Supporting Documents of Meeting, February 15, 1983

Folder Eleven - Supporting Documents of Meeting, March 1, 1983

Folder Twelve - Supporting Documents of Meeting, March 15, 1983

Folder Thirteen - Supporting Documents of Meeting, April 5, 1983

Folder Fourteen - Supporting Documents of Meeting, May 20, 1983

Folder Fifteen - Meeting Minutes, May 26, 1983

Folder Sixteen - Supporting Documents of Meeting, June 28, 1983

Folder Seventeen - Supporting Documents of Meeting, July 19, 1983

Folder Eighteen - Supporting Documents of Meeting, August 2, 1983

Folder Nineteen - Supporting Documents of Meeting, August 16, 1983

Folder Twenty - Supporting Documents of Meeting, September 6, 1983

Folder Twenty-one - Supporting Documents of Meeting, September 20, 1983

Folder Twenty-two - Supporting Documents of Meeting, October 18, 1983

Folder Twenty-three - Meeting Minutes, November 1, 1983

Folder Twenty-four - Supporting Documents of Meeting, November 1, 1983

Folder Twenty-five - Supporting Documents of Meeting, November 15, 1983

Folder Twenty-six - Supporting Documents of Meeting, December 6, 1983

Folder Twenty-seven - Supporting Documents of Meeting, December 20, 1983

Folder Twenty-eight - Correspondence, nd, 1984

Folder Twenty-nine - Annual Report, 1984

Folder Thirty - Rental Rehabilitation Program, 1984

Folder Thirty-one - Section 8 Housing Application, May 7, 1984

Folder Thirty-two - Washington Street Project Commercial Rehabilitation Demonstration Program, 1984

BOX 2

Folder One - Meeting Minutes, January 3, 1984
Folder Two - Supporting Documents of Meeting, January 3, 1984
Folder Three - Supporting Documents of Meeting, January 17, 1984
Folder Four - Meeting Minutes, February 7, 1984
Folder Five - Supporting Documents of Meeting, February 7, 1984
Folder Six - Meeting Minutes, February 21, 1984
Folder Seven - Supporting Documents of Meeting, February 21, 1984
Folder Eight - Meeting Minutes, April 3, 1984
Folder Nine - Supporting Documents of Meeting, April 3, 1984
Folder Ten - Supporting Documents of Meeting, April 17, 1984
Folder Eleven - Supporting Documents of Meeting, June 5, 1984
Folder Twelve - Supporting Documents of Meeting, July 3, 1984
Folder Thirteen - Supporting Documents of Meeting, July 17, 1984
Folder Fourteen - Meeting Minutes, August 7, 1984
Folder Fifteen - Supporting Documents of Meeting, August 7, 1984
Folder Sixteen - Supporting Documents of Meeting, September 4, 1984
Folder Seventeen - Meeting Minutes, September 18, 1984
Folder Eighteen - Meeting Minutes, October 2, 1984
Folder Nineteen - Supporting Documents of Meeting, October 2, 1984
Folder Twenty - Supporting Documents of Meeting, October 16, 1984
Folder Twenty-one - Meeting Minutes, December 4, 1984
Folder Twenty-two - Hanover Street Project, 1985 (Rehabilitation of an historic area after a fire)
Folder Twenty-three - Supporting Documents of Meeting, January 29, 1985
Folder Twenty-four - Meeting Minutes, February 19, 1985
Folder Twenty-five - Supporting Documents of Meeting, March 5, 1985
Folder Twenty-six - Supporting Documents of Meeting, March 19, 1985
Folder Twenty-seven - Supporting Documents of Meeting, August 20, 1985
Folder Twenty-eight - Supporting Documents of Meeting, September 17, 1985
Folder Twenty-nine - Wall Street Redevelopment Cooperation Agreement, 1985
Folder Thirty - Section 8 Housing Application, September 16, 1986
Folder Thirty-one - Meeting Minutes, January 21, 1986
Folder Thirty-two - Meeting Minutes, February 18, 1986
Folder Thirty-three - Meeting Minutes, March 11, 1986
Folder Thirty-four - Supporting Documents of Meeting, May 13, 1986
Folder Thirty-five - Meeting Minutes, June 3, 1986
Folder Thirty-six - Meeting Minutes, July 1, 1986
Folder Thirty-seven - Meeting Minutes, July 15, 1986
Folder Thirty-eight - Supporting Documents of Meeting, July 15, 1986
Folder Thirty-nine - Meeting Minutes, August 1, 1986
Folder Forty - Supporting Documents of Meeting, August 1, 1986
Folder Forty-one - Supporting Documents of Meeting, September 2, 1986
Folder Forty-two - Supporting Documents of Meeting, September 16, 1986
Folder Forty-three - Supporting Documents of Meeting, October 7, 1986
Folder Forty-four - Supporting Documents of Meeting, October 21, 1986

Context:**Structure:**

System of Arrangement: alphabetical and chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Manchester Housing Authority**Event**

Medium

Catdate 07/27/2007

Status date

Catby

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms

People

Notes

Updated/by 09/13/2007 03:49 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.119	Container	Bx 116
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 116		

Identity Statement:

Title: Committee on Intergovernmental Affairs
 Extent of the unit of description: 21 folders

Scope & Content / Abstract:

The Committee on Intergovernmental Affairs worked with the neighboring communities of Goffstown, Hooksett and Londonderry to create agreements for waste facilities that were supplied by the City of Manchester. They also worked on the development of an Airport Master Plan.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/27/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms Inter-governmental affairs

People**Notes**

Updated/by 09/13/2007 03:49 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.120	Container	Bx 63-64
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Bx 63-64		

Identity Statement:

Title: Committee on Public Safety
 Extent of the unit of description: two cubic feet

Scope & Content / Abstract:

The Committee on Public Safety discussed all issues of public safety such as the Crash Fire Rescue Training and ambulance service contracts. In 1995, the Committee reviewed Optima Health's proposal to consolidate and relocate various hospital functions from Catholic Medical Center to the Elliott Hospital.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/27/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms public safety

Notes

Updated/by 09/13/2007 03:49 PM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2003.121	Container	Box 116
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Box 116		

Identity Statement:

Title: Downtown Revitalization Committee
 Extent of the unit of description: twelve folders

Scope & Content / Abstract:

The Downtown Revitalization Committee sought proposals from developers in order to improve and enhance downtown Manchester. Three projects included the Granite Street Realignment Project, the redevelopment of the Elm Street-Mechanic Street-Hampshire Lane-Stark Street area, and the Granite Street/F.E. Everett Exchange.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 07/27/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms downtown revitalization

People**Notes**

Updated/by 09/13/2007 03:50 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.1	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room:013:fourth bookcase (on wall)		

Identity Statement:

Title: Daily Ledger of Expenses
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This is a Daily Ledger of payments made by the Commissioner of Charities to individuals living in Manchester from January 2, 1931 to January 22, 1932. Payments were made for provisions, fuel and miscellaneous expenses. Meal Tickets were issued but it is not clear how these were redeemed and where.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: Researchers must receive permission from the archivist to view or reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection Commissioner of Charities

Event**Medium**

Catdate 07/30/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects

Search terms commissioner of charities
 provisions
 fuel
 meal tickets

Classification

People

Notes

Updated/by 09/14/2007 08:45 AM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2004.2	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room:Room 013:fourth bookcase on the wa	

Identity Statement:

Title: Ledger for City Farm and House of Corrections
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This is a general ledger kept by various individuals at the City Farm and the House of Corrections. The first section was kept by B.W. Hardy (March 7, 1857 to October 5, 1859) who recorded monies paid for farm products and monies paid out for services and to the City Treasurer. The balance of the ledger lists paupers at the City Farm and when they left and lists of prisoners in the House of Corrections, the length of their sentences and when they left.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: Researchers must receive permission from the Archivist to reprint any portion of the material. For statistical use only.

Allied Materials:

Existence of copies:

Collection	Overseers of the Poor
-------------------	-----------------------

Event**Medium**

Catdate	07/30/2007	Status date
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Catby	Sally Fellows	Status by
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Display value		Status
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Condition	Poor	Cond date
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Condition by		Cond notes
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Subjects		Classification
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Search terms	overseers of the poor city farm house of corrections	People
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Notes

Updated/by	09/14/2007 08:50 AM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.3	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault		

Identity Statement:

Title: Common Council Meeting Notes
 Extent of the unit of description: eight volumes

Scope & Content / Abstract:

The records of the Manchester Common Council consist of eight (8) volumes of minutes dating from 1846 to 1915. The Common Council, together with the Mayor and Board of Aldermen, administered the fiscal, prudential and municipal affairs of the City of Manchester. Topics include the details of the first day of city government in Manchester, rules for the operation of the various city agencies and details of the interactions with Manchester's prominent industrial giant, the Amoskeag Corporation.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Common Council

Event**Medium**

Catdate 07/30/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status**

Condition Excellent

Condition by**Cond date**

Cond notes restored through a grant from the New Hampshire State Library "Mooseplate fund"

Subjects

Search terms common council
 Amoskeag Corporation

Classification**People****Notes**

Updated/by 09/14/2007 08:53 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2004.4	Container	B x 117
Received as	Received date	
Source		
Creditline		
Home loc	Rines Center:Row 2:Unit 13:B x 117	

Identity Statement:

Title: Community on Improvement Program Sub-committee on the Manchester Transit Authority

Extent of the unit of description: Ten folders

Scope & Content / Abstract:

The C.I.P. Sub-Committee on the Manchester Transit Authority (MTA) met to discuss the severe morale problems at the MTA and resolve disputes concerning payroll, harassment and poor communication.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/01/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms CIP

People

Committee on Improvement

Manchester Transit Authority

Notes

Updated/by 09/14/2007 09:02 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.5	Container	Bx 117
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 117		

Identity Statement:

Title: Joint Committee on Declaratory Judgement Negotiations
 Dates of creation: 2001
 Extent of the unit of description: seven folders

Scope & Content / Abstract:

The Joint Committee on Declaratory Judgement Negotiations discussed the present separation of the school district from the city government. There was a discussion to establish the school district as a city department.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/01/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms joint committee on declaratory judgment negotiations

People**Notes**

Updated/by 09/14/2007 09:08 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.6	Container	Bx 117
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 117		

Identity Statement:

Title: Special Committee on Anti-Graffiti
 Extent of the unit of description: six folders

Scope & Content / Abstract:

The Special Committee on Anti-Graffiti met to discuss the ongoing problem of graffiti on buildings throughout the city. A Graffiti Inspection Report was prepared and presented by Intown Manchester in 1999.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/01/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes**Subjects****Classification**

Search terms anti-graffiti

People**Notes**

Updated/by 09/14/2007 09:09 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.7	Container	Bx 118
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 118		

Identity Statement:

Title: Special Redistricting Committee
 Extent of the unit of description: eight folders

Scope & Content / Abstract:

DESCRIPTION: The Special Redistricting Committee met to discuss the 2000 Census and its relationship to the voting wards. Wards had to be redrawn to adjust to the population shifts. The Committee proposed an amendment to the City Charter to provide for the adjustment of the City of Manchester's 12 wards.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/01/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms redistricting committee **People**

Notes

Updated/by 09/14/2007 09:09 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.8	Container	Bx 117
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 117		

Identity Statement:

Title: Special Committee on the School Deficit
 Extent of the unit of description: nine folders

Scope & Content / Abstract:

The Special Committee on School Deficit met to review the school finances and the overspending by the school department.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/01/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms school deficit

Notes

Updated/by 09/14/2007 09:09 AM Unknown

Classification

People

Dataset

Other#
Refer code
Accession# 2004.9
Received as
Source
Creditline
Home loc Rines Center:Row 2:Unit 13:Bx 117

Category 8: Communication Artifact
Subcategory Documentary Artifact
Container Bx 117
Received date

Identity Statement:

Title: Special Senior Center Study Committee
 Dates of creation: 2000
 Extent of the unit of description: nine folders

Scope & Content / Abstract:

DESCRIPTION: The Special Senior Center Study Committee met to discuss the creation of a new senior center. Some of the priorities were an adult day care room, a kitchen, a library, bingo, card, billiard, craft and sewing rooms and a computer center. The Department of Elderly Services issued a potential user survey.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 08/01/2007
Catby
Display value

Status date
Status by
Status

Condition
Condition by

Cond date
Cond notes

Subjects
Search terms senior center

Classification
People

Notes
Updated/by 09/14/2007 09:09 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.10	Container	Bx 117
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 117		

Identity Statement:

Title: Zoning Board of Adjustment Hearing: Homeless Veterans Shelter
 Dates of creation: April 11, 2000
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Zoning Board of Adjustment met to discuss a Homeless Veterans Shelter. There was testimony on the need, how many homeless veterans in Manchester and what services are provided by various agencies.

Context:

Structure:

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Zoning Board of Adjustment

Event
Medium

Catdate	08/01/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	zoning board of adjustment homeless veterans shelter ZBA	People	

Notes			
Updated/by	09/14/2007 08:45 AM Unknown	Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.11	Container	Bx 117
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Bx 117		

Identity Statement:

Title: Citizens Committee on School Facilities
 Dates of creation: January 17, 2001
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Citizens Committee on School Facilities met once to discuss enrollment at Manchester's high schools, and the benefit or lack of benefit in having tuition-paying students from neighboring communities.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/01/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms school facilities
tuition

Classification

People

Notes

Updated/by 09/14/2007 08:46 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.12	Container	Box 117
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Box 117		

Identity Statement:

Title: Mayor's Joint Committee of Aldermen and School Board Members
 Dates of creation: 2002
 Extent of the unit of description: four folders

Scope & Content / Abstract:

The Mayor's Joint Committee of Aldermen and School Board Members met in 2002 to discuss mutual efforts in providing city and school services. There was a discussion of the possible duplication of services by the Finance Departments and Human Resources Department of the city and the school district.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	08/01/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Cond date
Condition by	Cond notes

Subjects	Classification
Search terms mayor	People
joint committee of aldermen and school board	
finance department	
human resources department	

Notes

Updated/by	09/14/2007 08:46 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.13	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:opposite vault door		

Identity Statement:

Title: School Committee Meeting Minutes
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The City of Manchester's first school committee meeting was on September 8, 1846. There were seven wards represented and the follow individuals were elected to represent each ward:

Ward 1:	Archibald Stark, Esq.
Ward 2:	Dr. Nathaniel Wheet
Ward 3:	Joseph Knowlton, Esq.
Ward 4:	Dr. Moses Hill
Ward 5:	James McCalley, Esq.
Ward 6:	Dr. William W. Brown
Ward 7:	Rev. C.H. Eastman

The committee was divided into three divisions for the purpose of visiting all the schools. They were to visit each school assigned in their division at least once a month. The Chairman of the Board was to visit each school at least twice a year.

The School Committee outlined what were to be the courses of study for each type of school. For instance, the primary school students were to study reading and spelling, arithmetic and geography. They were also to learn combinations of numbers, abbreviations, arithmetic tables, punctuation and the Lord's Prayer.

Individuals who wished to teach school were given an examination and then elected to their positions

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	School Department
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Event**Medium**

Catdate	08/28/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects

Search terms	school department minutes	Classification	
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People	Stark, Archibald Wheet, Nathaniel
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Knowlton, Joseph
Hill, Moses
McCalley, James
Brown, William W.
Eastman, C.H.

Notes

Updated/by 09/14/2007 11:14 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.14	Container	Bx 118
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 118		

Identity Statement:

Title: Committee to Review City's Financial Structre
 Dates of creation: 2002
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Committee to Review the City's Financial Structure discussed the present role of the City Finance Officer. The position combines being an auditor and a treasurer. The Finance Officer felt that this creates an inherent conflict. The Finance Officer advocated a new position of Chief Financial Officer.

Context:

Structure:

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event

Medium

Catdate	08/01/2007	Status date	
Catby		Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
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Search terms	financial structure city finance officer chief financial officer	People	
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Notes

Updated/by	09/14/2007 08:48 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.15	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, City Clerk Vault:top shelf in archive		

Identity Statement:

Title: Miscellaneous Records
 Dates of creation: 1848 to the present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

DESCRIPTION: Miscellaneous Records are volumes of lined journals and binders used by the City Clerk to record a wide variety of transactions. Diverse issues include perambulation of boundaries between Manchester and adjoining towns; Collection of Taxes, (Volume 1-3); Regulations for Public Schools (Volume 2); Records of Public Auctions; Sketch of Manchester/Hooksett Line (Volume 4); Petitions and requests for utility poles and conduits; Sale of the Amoskeag Manufacturing Company in 1911 (Volume 7); the sale and leasing of automobiles (Volume 14) and the sale of a heifer with 5 legs (Volume 15).

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/01/2007

Status date

Catby

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

bills of sales
 public auctions
 boarding houses
 pool halls
 barber shops
 grocery stores
 restaurants
 perambulation
 Goffstown
 Bedford
 Auburn
 Litchfield
 Londonderry
 Hooksett
 utility poles

Classification

Search terms Duck and Bag Mills (Volume 1)

People

Ezekiel Straw (volume 1)

prenuptial agreement, 1856
Centrifugale Threshing machine (volume 2)
Benevolence Society de St. Jean Baptiste de
Manchester (volume 2)
Manchester Daily Union newspaper(volume
3)
Union Democrat newspaper (volume 3)
Massabesic Brook (volume 4)
Manchester/Hooksett town line, 1897
(volume 4)
Kennard Block (volume 5)
New England Telephone and Telegraph
(volume 6)
Manchester Traction Light and Power
Company (volume 6)
sale of Amoskeag Manufacturing Company
(volume 7)
Adath Yeshuren Synagogue (volume 7)
sales contracts (volume 9)
automobile sales (volume 12 and 12A)

Notes

Updated/by 08/02/2007 03:49 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.16	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room 014:opp filing cabinets		

Identity Statement:

Title: Record of Insurance Policies
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The City Clerk's office kept a journal of Insurance Policies for City-owned property. Insured properties included the Court House, city schools, the Amoskeag Falls Bridge and City Hall. The journal lists the properties, amount of the premium, name of the insurance company, term of risk and the name of the insurance agent.

Context:**Structure:**

System of Arrangement: chronological by commencement of risk

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the City Clerk
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Event**Medium**

Catdate	08/02/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition	Fair	Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	insurance policies	People	
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Notes

Updated/by	09/14/2007 08:48 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.17	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:opp vault door		

Identity Statement:

Title: Records of the School Committee
 Extent of the unit of description: ten volumes

Scope & Content / Abstract:

Each journal represents a school district, governed by a committee that was elected by the male residents living within its confines. School districts were described by the proximity to individual landholdings, natural boundaries (i.e. Merrimack River) and to other towns. School district configurations would change as Manchester grew. For example, District No. 2 was by far the largest. In 1840, the district began at the northwest corner of John Ray's farm on the Merrimack River to the old ferry road and then on to the southwest corner of the Amoskeag Company's land, ending at the town of Chester's original boundary line. By 1856, School District No. 2 was the most populated section of Manchester with a high school, two grammar schools and two intermediate schools located within its boundaries.

One of the journals is labeled Record Book of School District 14, Town of Bedford, NH. It is included in this record series because School District No.14 became part of the City of Manchester in 1853 when the City acquired an area of Bedford known as the Piscataquog Village. The inhabitants of this section of Bedford had petitioned the State of New Hampshire to become part of Manchester. The volume begins in 1848 when School District #14 had been formed from District #5 in Bedford. Philip Stark was a member of the Prudential Committee.

The volumes were restored by a 2007/2008 New Hampshire State Library "Mooseplate Grant".

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection School Committee

Event**Medium**

Catdate 08/02/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date**

Cond notes volumes restored by a 2007 New Hampshire State Library "Mooseplate" Grant

Subjects school committee
 school department
 school district

Classification

Search terms school committee
 school district
 Bedford

People Smyth, Frederick (District 14, Town of Bedford)

Notes

Updated/by 12/28/2007 10:52 AM Unknown

Dataset

2004.18 ~ Tax Books

08/01/2008

Other# **Category** 8: Communication Artifact
Refer code **Subcategory** Documentary Artifact
Accession# 2004.18 **Container**
Received as **Received date**
Source
Creditline
Home loc Archives Room, 013:Fifth cabinet on wall

Identity Statement:

Title: Tax Books
 Extent of the unit of description: 44 volumes and 1 folder

Scope & Content / Abstract:

The Collector of Taxes was issued a warrant to collect taxes by the State of New Hampshire. In the 1860s, Henry R. Chamberlin served as the City Treasurer and the Collector of Taxes. The Tax books contain the following types of information: District (Tax Collection Entity); Name of Taxpayer; Property Description and Value in Dollars; Stock in Trade; Money on Hand; Stock in Banks and other corporations; Value of Livestock; Value of Carriages; Factories and their machinery; State, County, Town, School and Highway Tax; and School House Tax. The volumes labeled East Side and West Side refers to the address of the tax payer. The property being assessed for taxes was not always located in the geographic area of the volume. The working copy for 1861 and 1871 divides the tax areas into geographic sections (Amoskeag, Piscataquog, Amoskeag Mills) as well as School Districts.

Context:

Structure:

System of Arrangement: For the earlier volumes: by school district and then alphabetical
 latter volumes: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Collector of Taxes

Event

Medium

Catdate 08/02/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms collector of taxes
 tax books

People

Notes

Updated/by 09/14/2007 08:49 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2004.19	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013:free standing shelf	

Identity Statement:

Title: Summary Journal of Receipts and Expenses
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The journal summarizes receipts and expenditures made over a period of time for such Manchester city departments as the City Farm, the School Districts, Pine Grove Cemetery, Foreign Paupers (individuals who came from other parts of New Hampshire and are now living in Manchester), Highways and Bridges, the Militia and the Manchester Bank.

Context:**Structure:**

System of Arrangement: chronological within each department

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the Treasurer
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Event**Medium**

Catdate	08/06/2007	Status date
Catby	Sally Fellows	Status by
Display value		Status

Condition	Fair	Cond date
Condition by		Cond notes

Subjects

Search terms	treasurer receipts expenses Pine Grove Cemetery paupers militia Manchester Bank
---------------------	---

Classification**People****Notes**

Updated/by	09/14/2007 08:50 AM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.20	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room 013:fifth bookcase on wall:bottom (in archives)		

Identity Statement:

Title: Journal of City, State, County and School Taxes
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This journal of payments for City, State, County and School Taxes has an alphabetical list of tax payers under the District Number where they resided. There are annotations next to the names indicating why an individual did not pay (i.e. deceased, moved away).

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Collector of Taxes

Event**Medium**

Catdate 08/06/2007

Status date**Catby****Status by****Display value****Status**

Condition Poor

Cond date**Condition by****Cond notes****Subjects****Classification**

Search terms tax collector
 city tax
 county tax
 school tax

People**Notes**

Updated/by 09/14/2007 08:50 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.21	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Tax Receipts (Day Book)
 Extent of the unit of description: four volumes

Scope & Content / Abstract:

This is a daily journal (day book) of tax payments made to the Collector of Taxes. Information includes date, name and amount paid.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Collector of Taxes

Event**Medium**

Catdate 08/06/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects**

Search terms tax collector
 tax receipts

Classification**People****Notes**

Updated/by 09/14/2007 08:51 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.22	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:opposite vault door		

Identity Statement:

Title: Non-resident Tax Book
 Dates of creation: 1866
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This journal of Non-Resident taxpayers lists individuals alphabetically under the District where their property was located. Individuals were taxed for real estate and shares in banks and other corporations. The volume does not indicate where the taxpayers lived.

Context:**Structure:**

System of Arrangement: alphabetical within taxation districts

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Collector of Taxes
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Event**Medium**

Catdate	08/06/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Poor	Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	tax collector non-resident tax	People	

Notes

Updated/by	09/14/2007 08:51 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.23	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:opp vault door		

Identity Statement:

Title: Journal of Resident and Non-Resident Lands Sold for Taxes
 Extent of the unit of description: 5 volumes and 1 folder

Scope & Content / Abstract:

Residents and non -residents of Manchester whose property was sold for nonpayment of taxes are listed under the District where the property was located. Information includes name of the taxpayer, the address, tax due, interest, cost (which may mean processing fees) and the total which represents what the property sold for. The journal also lists the individual who "redeemed" the property.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Collector of Taxes
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Event**Medium**

Catdate	08/06/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	tax collector resident tax non-resident tax	People	

Notes

Updated/by	09/14/2007 08:51 AM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2004.24	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room:second on wall	

Identity Statement:

Title: Appraisal Book
 Dates of creation: 1875
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The Appraisal Book lists the property owners (including corporations), description of the land and buildings and the assessed value. The assessment was made by the Assessors in September and October of 1875.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Assessors Office

Event**Medium**

Catdate 08/06/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms assessor's office
 appraisal

Classification**People****Notes**

Updated/by 09/14/2007 08:51 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.25	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:facing the door		

Identity Statement:

Title: Journal of Minutes
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The Board of Registrars Minutes record details of their annual meetings and the meetings prior to an election; number of individuals on election checklists by ward and the number of new registrations

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Board of Registrars/Elections Division
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Event**Medium**

Catdate	08/10/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	Board of Registrars elections minutes	People	
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Notes

Updated/by	09/14/2007 08:52 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.26	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:facing the door		

Identity Statement:

Title: Election Results: Ward 9

Extent of the unit of description: one volume

Scope & Content / Abstract:

This is a journal of election results for Ward 9. There are ballots glued into the book with accompanying handwritten notes of election results and warrants issued by the State of New Hampshire.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Elections Division**Event****Medium****Catdate** 08/10/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms election
election results
Ward 9

People**Notes****Updated/by** 09/14/2007 08:52 AM Unknown**Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2004.27	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:on top of metal file	

Identity Statement:

Title: Naturalization/Declaration of Intention
 Extent of the unit of description: thirty boxes

Scope & Content / Abstract:

The Police Court of the City of Manchester processed the requests of aliens to become citizens of the United States. The male individual would initially sign a Declaration of Intention to become a citizen and renounce his citizenship to his country of origin. After 5 years residence in the United States, he could then apply for naturalization.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Police Court
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Event**Medium**

Catdate	08/10/2007	Status date
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Catby	Sally Fellows	Status by
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Display value		Status
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Condition		Cond date
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Condition by		Cond notes
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Subjects		Classification
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Search terms	police court naturalization declaration of intention	People
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Notes

Updated/by	09/14/2007 08:52 AM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.28	Container	Bx 110
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 110		

Identity Statement:

Title: Information Systems: Systems Advisory Committee

Extent of the unit of description: eight folders

Scope & Content / Abstract:

The Information Systems (Systems Advisory) Committee met to introduce the use of computers to City departments and start a data center. The first departments to receive computers were City Clerk (Voter Registration), Assessors, Tax Collector, Water Works, Wastewater, Parks and Recreation and the School Department.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 08/10/2007**Status date****Catby****Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** information systems
advisory committee**People****Notes****Updated/by** 09/14/2007 08:53 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.29	Container	Bx 110
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 110		

Identity Statement:

Title: Committee on Licenses
 Extent of the unit of description: five folders

Scope & Content / Abstract:

The Committee on Licenses met to discuss tag day solicitations, toll stations for charitable purposes, Sunday licenses and applications to operate taxis.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms license committee

Notes

Updated/by 09/14/2007 08:53 AM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.30	Container	Bx 110
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 110		

Identity Statement:

Title: Committee on Radio and Television
 Extent of the unit of description: eight folders

Scope & Content / Abstract:

The Committee on Radio and Television regulated cable licensing. Companies would request licenses to erect, maintain and operate television cable systems. The Committee would receive complaints about television signal interference from ham and taxicab radios.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms radio and tv committee

People**Notes**

Updated/by 09/14/2007 08:53 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.31	Container	Bx 110
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 110		

Identity Statement:

Title: Solid Waste Management Committee
 Extent of the unit of description: two folders

Scope & Content / Abstract:

The Solid Waste Management Committee's primary concern was determining how the City should dispose of its solid waste after the City incinerator was shut down. A 1979 Solid Waste Disposal Study checked on how other areas of New Hampshire and Maine disposed of their garbage. The Committee discussed the feasibility of constructing a refuse-derived fuel facility.

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event
Medium

Catdate	08/10/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	solid waste management committee	People	

Notes		Dataset	
Updated/by	09/14/2007 08:54 AM Unknown		

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.32	Container	Bx 110
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 110		

Identity Statement:

Title: Special Management Review Committee
 Extent of the unit of description: seventeen folders

Scope & Content / Abstract:

In an effort to generate additional income, the Special Management Review Committee reviewed the recommendations of the Manchester Management Review in 1984. In 1989, the Arthur Young accounting firm issued a study on employee classification and compensation.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms management review committee

Notes

Updated/by 09/14/2007 08:54 AM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.33	Container	Bx 110
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 110		

Identity Statement:

Title: Committee on Youth
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Committee on Youth met to discuss such issues as Channel One which was a process by which community resources were brought together to develop programs for teenagers. The file contains a history of the Office of Youth Services and a discussion of relocating OYS to the Girls Club Building.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects

Search terms History of the Office of Youth Services **Classification**
 youth committee **People**

Notes

Updated/by 09/14/2007 08:54 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.34	Container	Bx 111
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 111		

Identity Statement:

Title: Anti-Litter Committee
 Extent of the unit of description: three folders

Scope & Content / Abstract:

The Anti-Litter Committee sought to clean up litter in Manchester. In 1982, there was a meeting to organize the Manchester Anti-Litter Association as a 501 (c) with the goal to keep public sidewalks, parks, roads and streets free of litter.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms anti-litter committee

Classification

People

Notes

Updated/by 09/14/2007 08:54 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.35	Container	Bx 111
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 111		

Identity Statement:

Title: Committee on Claims
 Extent of the unit of description: twenty-four folders

Scope & Content / Abstract:

The Committee on Claims heard claims against the City for damages to people and property. Damage claims occurred due to uneven pavement, backing up of sewers and on park and school property.

Context:**Structure:**

System of Arrangement: chronolgoical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: 1998.28, 1998.100, 2003.35, 2003.36

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	08/10/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	claims committee	People	
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Notes

Updated/by	09/14/2007 08:55 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.36	Container	Bx 111
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 111		

Identity Statement:

Title: Consultants Service Review Committee
 Dates of creation: 1983
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The Consultants Service Review Committee was formed with representatives of the Board of Mayor and Aldermen, the Planning Board, the Board of Adjustment, the Building Department, the Manchester Housing Authority and the Housing Code Department, as well as members of the public. Their goal was to develop plans to address the housing needs of the City of Manchester. They were authorized to hire a consultant to develop a housing plan.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms consultants service review committee **People**

Notes

Updated/by 09/14/2007 08:55 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.37	Container	Bx 111
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 111		

Identity Statement:

Title: Committee on Elections and Election Reform

Extent of the unit of description: one folder

Scope & Content / Abstract:

It is not clear if the Committee on Elections/Election Reform ever met though the folder had this designation. According to the correspondence, the committee discussed fees paid to Ballot Inspectors, the purchase of voting machines and the problems of having elections in schools while children were present.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen**Event****Medium****Catdate** 08/10/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms** elections**People**

election reform

Notes**Updated/by** 09/14/2007 08:55 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.38	Container	Bx 111
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 111		

Identity Statement:

Title: Special Election Committee
 Dates of creation: 1973
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The function of the Special Elections Committee was to streamline elections so that ballot counting would be more efficient. This file contains the supporting documents of an informational meeting.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects**

Search terms election (special) committee

Classification**People****Notes**

Updated/by 09/14/2007 08:55 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.39	Container	Bx 111
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Unit 13:Bx 111		

Identity Statement:

Title: West Side Committee on the Abandonment of the Railroad
 Dates of creation: 1982
 Extent of the unit of description: one folder

Scope & Content / Abstract:

The West Side Committee on the Abandonment of a Railroad met to discuss the abandonment of railroad systems called the Turner Street Industrial Spur Track and the Goffstown Branch, both on the west side of Manchester. It was determined that services could be provided more economically on the east side.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/10/2007

Status date

Catby

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms west side committee on abandonment of
 railroad
 railroad
 west side

People

Notes

Updated/by 09/14/2007 08:56 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2004.40	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013:free standing	

Identity Statement:

Title: Ledger for City Vendors
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This accounts payable ledger for city vendors records the goods and services provided to the City by named individuals and companies. Services included supplying blankets, sperm oil, fish, crockery and rubber boots. There is an index in the front of the ledger.

Context:**Structure:**

System of Arrangement: none - there is an index in the front

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/10/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms treasurer
vendors

People**Notes**

Updated/by 09/14/2007 09:03 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.41	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:back wall/right side		

Identity Statement:

Title: Record of Town Notes
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This journal contains pre-printed Town Notes that are bound together. Each note promises to pay an individual or institution a sum of money for a period of years plus interest. Underneath each note are the dates and amounts paid. The Notes are signed by the Selectmen of Manchester until December 1846. They are then signed by Manchester's first Mayor, Hiram Brown.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer/Town of Manchester

Event**Medium**

Catdate 08/10/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition Excellent **Cond date**

Condition by **Cond notes** restored by NH State Library Mooseplate Grant

Subjects

Search terms treasurer
 town of Manchester
 town notes
 mayor

Classification

People Brown, Hiram

Notes

Updated/by 09/14/2007 11:38 AM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2004.42	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room 013:free standing		

Identity Statement:

Title: Accounts Payable Journal
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This is the first official Accounts Payable Journal for the new City of Manchester. It begins on September 8, 1846. There are listings of notes payable, sundry accounts and outstanding orders. Expenses are then listed individually by name, company, department or category (i.e. State Tax). There is another summary of accounts payable for 1858 to 1861 at the end of the journal.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/10/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects

Search terms treasurer **Classification**

accounts payable **People**

Notes

Updated/by 09/14/2007 09:03 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.43	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:free standing		

Identity Statement:

Title: Receipt Book of H.R. Chamberlin, City Treasurer
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The Receipt Book of H.R. Chamberlin, City Treasurer, records tax monies, licensing fees, police court revenue and rents received. Mr. Chamberlin was one of the longest serving treasurers in Manchester city government.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/10/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms treasurer
receipt book

People Chamberlin, H.R.

Notes

Updated/by 09/14/2007 11:35 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.44	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room 013:free standing		

Identity Statement:

Title: Account Books
 Extent of the unit of description: three volumes

Scope & Content / Abstract:

The Account Books list Receipts on the left side and Expenditures on the right side. Monies were received from City Departments such as the City Clerk (business license fees), Pine Grove Cemetery (burial fees), Water Department (water fees) and Board of Health (milk licenses). Expenditures included payments on coupons (City Loans), text books, paupers off the farm, indigent soldiers and teachers' salaries.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/10/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms treasurer **People**

account book

business license fees

Pine Grove Cemetery

milk licenses

City Loans

paupers off the farm

indigent soldiers

teachers

Notes

Updated/by 09/14/2007 09:06 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.45	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:free standing		

Identity Statement:

Title: Draft Books
 Extent of the unit of description: nine volumes

Scope & Content / Abstract:

Draft Books were used by the City Treasurer to set forth bills that were presented for payment. The expenses were reviewed by the City Clerk and Mayor in the early volumes and later by the Joint Standing Committee on Accounts.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/10/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms treasurer
 draft books
 joint standing committee on accounts

People**Notes**

Updated/by 09/14/2007 09:06 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.46	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:free standing		

Identity Statement:

Title: Draft Payment Book for the Civil War
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The Draft Payment Book for Civil War soldiers was kept by the City Treasurer to record the names of individuals serving, monies paid to them for their service and their status as soldiers. Amounts ranged from \$4.00, \$8.00 and \$12.00, paid in monthly installments. There is no explanation regarding the variation in amounts. Status reports indicate whether the individual was still living, where he died, if he was discharged and the status of family members receiving the payments. The book also indicates if the individual deserted.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/14/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms treasurer
civil war
payment book

People

Notes

Updated/by 09/14/2007 09:06 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.47	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room 013:free standing		

Identity Statement:

Title: Record of City Notes
 Extent of the unit of description: seven volumes

Scope & Content / Abstract:

Individuals loaned the City of Manchester money for a period of time and were issued promissory notes (City Notes). The notes promised to pay the money back plus interest. These notes were signed by the Mayor and the City Treasurer and were stamped PAID. The final volumes has full page promissory notes for much larger sums of money. These notes were signed by the President of the Common Council, the Mayor, the City Clerk, the City Solicitor and the City Auditor. They are called temporary loans and represent loans that were advanced in anticipation of tax collection.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/14/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms treasurer
city notes

People

Notes

Updated/by 09/14/2007 09:07 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.48	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:right back wall		

Identity Statement:

Title: Tax Books
 Extent of the unit of description: two volumes

Scope & Content / Abstract:

The Collector of Taxes was issued a warrant to collect taxes by the State of New Hampshire. The two volumes represent tax collection in the Town of Manchester and the warrants were received by the Selectmen of Manchester.

Context:**Structure:**

System of Arrangement: by school district and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Collector of Taxes/Town of Manchester

Event**Medium**

Catdate 08/14/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes restored through a grant by the New Hampshire State Library "Mooseplate" fund

Subjects**Classification**

Search terms tax collector
 town of Manchester
 tax books
 warrant

People**Notes**

Updated/by 09/14/2007 09:07 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.49	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Meeting Minutes of the Housing Code Department
 Extent of the unit of description: two volumes

Scope & Content / Abstract:

The Meeting Minutes of the Housing Code Department begin with the first meeting on January 13, 1961 when it was called the Manchester Public Agency. The agency administered the housing code for the City of Manchester and investigated complaints about code violations as well as petitions to perform work on private properties. Administrative tasks such as salary and vacation requests of the Housing Inspection staff were also discussed. The Manchester Public Agency became the Housing Code Department in 1966. The last meeting of the Housing Code Department was on May 4, 1994. The department was consolidated with the Building Department.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Housing Code Department

Event**Medium**

Catdate 08/14/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms housing code department **People**

minutes

Manchester Public Agency

Notes

Updated/by 09/14/2007 09:08 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2004.50	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault		

Identity Statement:

Title: Inventory of Weights and Scales
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This volume contains an inventory of the weights, measures in scales in the City of Manchester. It is assumed that the volume was kept by the Sealer of Weights and Measures whose duty was to regulate the measuring and weighing devices. The Name, Place of Business, date of inventory, number of weights, number of measures and number of scales are the inventory categories.

Context:**Structure:**

System of Arrangement: indexed alphabetically

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Sealer of Weights and Measures

Event**Medium**

Catdate 08/14/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms sealer of weights and measures **People**
 inventory of weights and scales

Notes

Updated/by 09/14/2007 09:08 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.1	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Journal of Treatment for children
 Dates of creation: not dated
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The City Physician, Frederick Perkins, kept a journal of children he treated which was later audited by the City Auditor, James Dodge. The journal lists the age, name of the child, address, parent's name and date treated.

Context:**Structure:**

System of Arrangement: alphabetical index

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection City Physician

Event**Medium**

Catdate 08/14/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms city physician
 treatment journal
 children

People

Notes

Updated/by 09/14/2007 09:09 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.2	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Record of Commissioners of Sinking Funds
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The journal for the sinking funds records the purchase and redemption of bonds. Sums were set apart periodically from the income of the government and allowed to accumulate in order to pay off debt. The Commissioners consisted of the chairmen of the departments of the Highway and Water and the City Treasurer.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Commissioners of Sinking Funds

Event**Medium**

Catdate 08/16/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms commissioners of sinking funds **People**

sinking funds

bond redemption

Notes

Updated/by 09/14/2007 09:13 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.3	Container	Bx 1-5
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1:Unit 9:Bx 1-5		

Identity Statement:

Title: New Hampshire Department of Environmental Services Wetlands Board
 Extent of the unit of description: five cubic feet

Scope & Content / Abstract:

The New Hampshire Department of Environmental Services sends to the Office of the City Clerk copies of applications of Highway Dredge and Fill Permit Applications, Posting Permits, Minimum Impact Applications and Groundwater Permits for companies and properties located in Manchester.

Files from 2002 to the present are kept with the Office of City Clerk Administrative files.

NEW HAMPSHIRE DEPARTMENT OF
 ENVIRONMENTAL SERVICES:
 WETLANDS BOARD

BOX 1 1988-1989

Highway Dredge and Fill Permit Applications, 1988 (A-C)
 Highway Dredge and Fill Permit Applications, 1988 (D-M)
 Highway Dredge and Fill Permit Applications, 1988 (O-S)
 Highway Dredge and Fill Permit Applications, 1988 (U-W)
 Highway Dredge and Fill Permit Application, Baradziej, 1988
 Posting Permits, 1988
 Highway Dredge and Fill Permit Applications, 1989 (A-K)
 Highway Dredge and Fill Permit Applications, 1989 (M-W)
 Highway Dredge and Fill Permit Application, Cowette, Paul, 1989
 Highway Dredge and Fill Permit Application, Veterans Affairs, 1989
 Wetlands Board Minutes, 1989 (January-May)
 Wetlands Board Minutes, 1989 (June-December)

BOX 2 1989-1996

Posting Permits, 1989
 New Hampshire Commission News, 1990
 Wetlands Board Minutes, 1990
 Highway Dredge and Fill Permit Application, 1991 (B-M)
 Highway Dredge and Fill Permit Application, 1991 (M-T)
 Wetlands Board Minutes, 1991
 Minimum Impact Application, Ripaldi, Raymond, 1994
 Correspondence, 1995
 Highway Dredge and Fill Permit Applications, 1995
 Highway Dredge and Fill Permit Application, Alladin Properties, 1995
 Highway Dredge and Fill Permit Application, Colonial Village, 1995
 Highway Dredge and Fill Permit Application, Rosecliff Subdivision, 1995
 Paquette/River Road Sewer Extension, 1995
 Permit Application, Currier Hill, 1995
 Wetlands Board Application, Crystal Lake Sewer, 1995
 A.G. of New England Site Plan, 1996
 Bridge Street Ext. Repair, 1996
 Cohas Brook Interceptor, 1996
 Correspondence, 1996

Highway Dredge and Fill Permit Applications, 1996 (A-D)

BOX 3 1996-1997

Highway Dredge and Fill Permit Application, Cote Property, 1996
Highway Dredge and Fill Permit Application, Green Acres School, 1996
Highway Dredge and Fill Permit Application, Mclane Property, 1996
Highway Dredge and Fill Permit Application, Manchester (City of), 1996
Highway Dredge and Fill Permits, Nault Property, 1996
Minimum Impact Applications, 1996
Minimum Impact Application, Pond Drive, 1996
Permit Applications, 1996
Wetlands Application, Lahey Hitchcock Clinic, 1996
Correspondence, 1997
Highway Dredge and Fill Permit Application, 1997
Highway Dredge and Fill Permit Application, Hitachi Cable, 1997
Highway Dredge and Fill Permit Application, Manchester Airport, 1997
Highway Dredge and Fill Permit Application, 454 Sheffield Road, 1997
Minimum Impact Applications, 1997
Minimum Impact Application, Mariner Realty, 1997
Permits, 1997

BOX 4 2001

Groundwater Permit, Exxon, 2001
Groundwater Permit, Jemma Building, 2001
Groundwater Permit, Manchester (City of), 2001
Groundwater Permit, Manchester Transit Authority, 2001
Groundwater Permit, Richdale, 2001
Groundwater Permit, Texaco, 2001
Highway Dredge and Fill Permit Application, Intervale Country Club, 2001
Highway Dredge and Fill Permit Application, Manchester (City of), 2001 (1 of 3)
Highway Dredge and Fill Permit Application, Manchester (City of), 2001 (2 of 3)
Highway Dredge and Fill Permit Application, Manchester (City of), 2001 (3 of 3)
Highway Dredge and Fill Permit Application, Manchester (City of), Airport, 2001
Highway Dredge and Fill Permit Application, New Hampshire (State of), 2001
Highway Dredge and Fill Permit Application, PD Associates, 2001
Highway Dredge and Fill Permit Application, Spectrum Investments, 2001
Highway Dredge and Fill Permit Application, Tennessee Pipeline, 2001
Minimum Impact Application, Galvin, John, 2001

BOX 5 2001

Minimum Impact Application, Manchester (City of), Pine Island Pond Sewer, 2001
Minimum Impact Application, Manchester (City of), Varney Street, 2001
Minimum Impact Application, Manchester Christian Church, 2001
Minimum Impact Application, O'Clair, Donald, 2001
Minimum Impact Application, Spectrum Investment, 2001
Minimum Impact Application, Tellier, Steve, 2001
Minimum Impact Application, Tennessee Gas, 2001
Permit by Notification - Schwartz, J., 2001
Site Specific Application, Manchester (City of): McIntyre Ski Area, 2001
Storage Facility, Evans Expressmart, 2001
Temporary Permit, A-1 Supermarket, 2001
Temporary Permit, Nylon Company, 2001
Temporary Permit, Zapco, 2001
UST Modification, Cumberland Farms, 2001
Wetlands Impact Assessment Report, PSNH Steam Plant, 2001
Wetlands Impact Assessment Report, Manchester Riverwalk, NYCOA Plant, 2001
Wetlands Impact Assessment Report, 17 Holt Avenue, 2001
Wetlands Permits, 2001

Context:**Structure:**

System of Arrangement: chronological and alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk**Event****Medium****Catdate** 08/16/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes**

Subjects**Classification****Search terms** New Hampshire Department of
Environmental Services
Wetlands Board
dredge and fill permits
groundwater permits**People****Notes****Updated/by** 09/14/2007 09:13 AM Unknown**Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.4	Container	
Received as		Received date	
Source			
Creditline			
Home loc	archives room, 014:behind desk		

Identity Statement:

Title: Payroll Records
 Extent of the unit of description: four volumes

Scope & Content / Abstract:

The Treasurer maintained payroll ledgers which recorded payments made to city employees either for a specific type of job (macadamizing, paving, watering streets, etc.) or by working in a specific department. Each employee had to sign their name indicating that they received payment.

There are three books which designate Payroll District #2 and one specifically for teachers.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/16/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms treasurer

payroll records

Classification

People

Notes

Updated/by 09/14/2007 09:14 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.5	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Trustees of the Valley Cemetery Meeting Minutes
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The Trustees of the Valley Cemetery consisted of individuals elected by the Board of Mayor and Aldermen for a term of four years. They were elected as Trustees of Cemeteries and then served on the sub-committee for Valley Cemetery. An alderman was also assigned to the sub-committee. Members discussed improvements to the cemetery, the prevention of vandalism and the election of cemetery superintendents.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Trustees of the Valley Cemetery

Event**Medium**

Catdate	08/16/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Trustees of Valley Cemetery Valley cemetery	People	

Notes

Updated/by	09/14/2007 09:15 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.6	Container	Bx 1-4
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Bx 1-4		

Identity Statement:

Title: 1996 Charter Commission Meeting Material

Extent of the unit of description: four boxes

Scope & Content / Abstract:

In 1995 voters agreed to allow the revision of the City Charter which had been in effect since 1983. Nine individuals were elected in the Charter Commission in January 1996. Documentation in the files of the Charter Commission includes notes, drafts of proposed charters, expense reports, legal notices, sample charters from other cities and towns, supporting documents of the meetings and videotapes.

1996 CHARTER COMMISSION

BOX 1

Folder One - Proposed Revised Charter, 1963
 Folder Two - Report of the Charter Revision Commission, 1963
 Folder Three - Report of the Charter Commission, 1982
 Folder Four - Report of the Blue Ribbon Citizens Tax Committee, 1983
 Folder Five - Report to the Seventeenth Constitutional Convention, 1984
 Folder Six - 1983 City Charter
 Folder Seven - Agenda - Proposed Schedule
 Folder Eight - Charter (Approved), 1996
 Folder Nine - Correspondence: City Departments, A-F
 Folder Ten - Correspondence: City Departments, I-S
 Folder Eleven - Correspondence: Incoming (nd, January-February)
 Folder Twelve - Correspondence: Incoming (March-August)
 Folder Thirteen - Correspondence: Outgoing
 Folder Fourteen - Drafts (1 of 3)
 Folder Fifteen - Drafts (2 of 3)
 Folder Sixteen - Drafts (3 of 3)
 Folder Seventeen - Election Results
 Folder Eighteen - Ethics Code
 Folder Nineteen - Expenses
 Folder Twenty - Final Report & Ballot Question

BOX 2

Folder One - Forms of Government Research
 Folder Two - Government Review Task Force, 1995
 Folder Three - Home Rule Charter
 Folder Four - Legal Notices
 Folder Five - Legal Opinions
 Folder Six - Minority Report
 Folder Seven - Newspaper Clippings
 Folder Eight - Notes & Notebooks (1 of 2)
 Folder Nine - Notes & Notebooks (2 of 2)
 Folder Ten - Oaths of Office
 Folder Eleven - Organizational Charts
 Folder Twelve - Picture
 Folder Thirteen - Preliminary Reports

Folder Fourteen - Purchasing Code Research
Folder Fifteen - Report of the Manchester City Government Review Task Force, 1995
Folder Sixteen - Research Article
Folder Seventeen - Right to Know Law
Folder Eighteen - Sample Charters (1 of 4)
Folder Nineteen - Sample Charters (2 of 4)
Folder Twenty - Sample Charters (3 of 4)
Folder Twenty-one - Sample Charters (4 of 4)
Folder Twenty-two - Stationery

BOX 3

Folder One - Supporting Documents of Meeting, February 5, 1996
Folder Two - Supporting Documents of Public Hearing, February 15, 1996
Folder Three - Supporting Documents of Meeting, February 21, 1996
Folder Four - Supporting Documents of Meeting, March 6, 1996
Folder Five - Supporting Documents of Meeting, March 13, 1996
Folder Six - Supporting Documents of Meeting, March 20, 1996
Folder Seven - Supporting Documents of Public Hearing, March 27, 1996
Folder Eight - Supporting Documents of Meeting, April 10, 1996
Folder Nine - Supporting Documents of Business Meeting, April 16, 1996
Folder Ten - Supporting Documents of Public Hearing, April 17, 1996
Folder Eleven - Supporting Documents of Meeting, April 23, 1996
Folder Twelve - Supporting Documents of Meeting, April 24, 1996
Folder Thirteen - Supporting Documents of Business Meeting and Public Hearing, May 1, 1996
Folder Fourteen - Supporting Documents of Business Meeting, May 7, 1996
Folder Fifteen - Supporting Documents of Meeting, May 8, 1996
Folder Sixteen - Supporting Documents of Business Meeting, May 14, 1996
Folder Seventeen - Supporting Documents of Meeting, May 15, 1996
Folder Eighteen - Supporting Documents of Meeting, May 21, 1996
Folder Nineteen - Supporting Documents of Meeting, May 22, 1996
Folder Twenty - Supporting Documents of Meeting, May 28, 1996
Folder Twenty-one - Supporting Documents of the Drafting Committee, May 29, 1996
Folder Twenty-two - Supporting Documents of the Meeting, June 4, 1996
Folder Twenty-three - Supporting Documents of the Drafting Committee, June 5, 1996
Folder Twenty-four - Supporting Documents of Meeting, June 11, 1996
Folder Twenty-five - Supporting Documents of Drafting Committee, June 12, 1996
Folder Twenty-six - Supporting Documents of Meeting, June 18, 1996
Folder Twenty-seven - Supporting Documents of Meeting, June 26, 1996
Folder Twenty-eight - Supporting Documents of Meeting, June 27, 1996
Folder Twenty-nine - Supporting Documents of Meeting, July 2, 1996
Folder Thirty - Supporting Documents of Meeting, July 9, 1996
Folder Thirty-one - Supporting Documents of Meeting, July 15, 1996
Folder Thirty-two - Supporting Documents of Meeting, July 16, 1996
Folder Thirty-three - Supporting Documents of Meeting, July 17, 1996
Folder Thirty-four - Supporting Documents of Meeting, July 18, 1996
Folder Thirty-five - Supporting Documents of Public Hearing, August 7, 1996
Folder Thirty-six - Supporting Documents of Meeting, August 13, 1996
Folder Thirty-seven - Supporting Documents of Meeting, August 19, 1996
Folder Thirty-eight - Supporting Documents of Meeting, August 21, 1996
Folder Thirty-nine - Supporting Documents of Meeting, August 22, 1996
Folder Forty - Supporting Documents of Drafting Committee, August 26, 1996
Folder Forty-one - Supporting Documents of Meeting, August 28, 1996
Folder Forty-two - Supporting Documents of Meeting, September 3, 1996
Folder Forty-three - Supporting Documents of Meeting, September 26, 1996
Folder Forty-four - Supporting Documents of Meeting, October 8, 1996
Folder Forty-five - Supporting Documents of Meeting, October 22, 1996

BOX 4 VIDEOS

Context:

Structure:

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event

Medium

Catdate 08/16/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms charter commission

People

Notes

Updated/by 09/14/2007 09:15 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.7	Container	Bx 1-2
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1:Unit 9:Bx 1-2		

Identity Statement:

Title: Trustees of the Trust Funds: Cemetery Trust Fund Financial Statements
 Extent of the unit of description: two cubic feet

Scope & Content / Abstract:

The Trustees of Trust Funds adminsters the Cemetery Trust funds. The Finance statements show the assets and liabilities, reserves and fund balances held by the Cemetery Trust.

TRUSTEES OF TRUST FUNDS
 CEMETERY TRUST

BOX 1 1994-1995

Folder One - Cemetery Trust Statements, October 31, 1994
 Folder Two - Cemetery Trust Statements, November 30, 1994
 Folder Three - Cemetery Trust Statements, December 31, 1994
 Folder Four - Cemetery Trust Statements, January 31, 1995
 Folder Five - Cemetery Trust Statements, February 28, 1995
 Folder Six - Cemetery Trust Statements, March 31, 1995
 Folder Seven - Cemetery Trust Statements, April 30, 1995
 Folder Eight - Cemetery Trust Statements, May 31, 1995
 Folder Nine - Cemetery Trust Statements, June 30, 1995 (1 of 2)
 Folder Ten - Cemetery Trust Statements, June 30, 1995 (2 of 2)
 Folder Eleven - Cemetery Trust Statements, July 31, 1995

BOX 2 1995-1996

Folder One - Cemetery Trust Statements, August 31, 1995
 Folder Two - Cemetery Trust Statements, September 30, 1995
 Folder Three - Cemetery Trust Statements, October 31, 1995
 Folder Four - Cemetery Trust Statements, November 30, 1995
 Folder Five - Cemetery Trust Statements, December 31, 1995
 Folder Six - Cemetery Trust Statements, January 31, 1996
 Folder Seven - Cemetery Trust Statements, February 28, 1996
 Folder Eight - Cemetery Trust Statements, March 31, 1996
 Folder Nine - Cemetery Trust Statements, April 30, 1996
 Folder Ten - Cemetery Trust Statements, May 31, 1996 (1 of 2)
 Folder Eleven - Cemetery Trust Statements, May 31, 1996 (2 of 2)

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	Finance Department	
Event		
Medium		
Catdate	08/16/2007	Status date
Cathy	Sally Fellows	Status by
Display value		Status
Condition		Cond date
Condition by		Cond notes
<hr/> <hr/> <hr/> <hr/> <hr/>		
Subjects		Classification
Search terms	trustees of trust funds trust funds cemetery trusts finance department	People
Notes		
Updated/by	09/14/2007 09:16 AM Unknown	Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2005.8	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault (Box 183-184); Archives Room 014 (Box 184A)	

Identity Statement:

Title: Sales, Abatements, Inventories, Exemptions and Redemptions
 Extent of the unit of description: 2 linear feet - Box 183/184 (Archives Vault)
 1 oversized box - Box 184A (Archives Room, 014)

Scope & Content / Abstract:

These files contain Abatement Requests, Sales of Resident and Non-resident land, exemptions, redemptions of property, advertisements of land sales and a 1860 Inventory of Tax Revenues. There is also an 1863 book of non-resident land sales (Box 183, Folder 9) and an 1864 book of resident land sales (Box 184, Folder 2).

In the oversized box 184A, there is an 1860 inventory of Manchester. Listed are the number horses, asses and mules; cows, oxen and other neat stock and the number of sheep. The value of factories and their machinery was \$2,371,162.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Related units of description in this repository: See 2007.7 for oversized material

Collection Collector of Taxes

Event**Medium**

Catdate 08/16/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms tax collector
 abatement requests
 resident tax sales
 non-resident tax sales
 property redemption
 inventory

Classification**People****Notes**

Updated/by 09/18/2007 10:01 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.9	Container	Bx 185-189
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:right back wall:Bx 185-189		

Identity Statement:

Title: Finance Commission Meeting Minutes

Extent of the unit of description: five boxes

Scope & Content / Abstract:

The Finance Commission began in 1921 with the appointment of three commissioners by the Governor of New Hampshire. They served for three years. Their duty was to investigate the financial affairs of the City of Manchester. The commissioners had general supervision and control over the expenditure of all monies appropriated by the city and could make rules and regulations to govern purchases, sales, payments of salaries and wages and could veto the raising of taxes.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research.

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Allied Materials:

Existence of copies:

Collection Finance Commission**Event****Medium****Catdate** 08/16/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms finance commission
Textile Field (1927)
Victory Park War Memorial (1928)
teachers (1932)

People Gosselin, Lucien (1928)**Notes****Updated/by** 09/18/2007 10:47 AM Unknown**Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2005.10	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:facing file cabinets	

Identity Statement:

Title: Record of Commissions
 Extent of the unit of description: eight volumes

Scope & Content / Abstract:

Oaths of Office (Records of Commissions) were administered to city officers. These individuals "shall have the powers, perform the duties and be subject to the liabilities" of their positions. Most of the commissions were for police officers, and each one was signed by the Mayor, Aldermen, Justice of the Peace and the City Clerk. Other positions included health officers, city marshalls, assistant engineers of the fire department and night watchmen. In 1862, George Gilman was given the commission to enroll the militia of the City. Special constables were appointed in 1878 to arrest and prosecute tramps in the City. The 1871-1881 volume contains commissions which were also signed by the Common Council.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/16/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms oaths of office **People**

record of commissions

justice of peace

health officer

city marshall

night watchmen

Notes

Updated/by 09/14/2007 09:10 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.11	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1:Unit 9		

Identity Statement:

Title: City Hall Renovation files
 Extent of the unit of description: two boxes

Scope & Content / Abstract:

The City Hall Restoration files consist of correspondence, preliminary building plans, grant funding applications, fund raising materials, publicity and schematic drawings.

CITY CLERK: ADMINISTRATIVE FILES
 CITY HALL RENOVATION

BOX 1

Folder One - Advisory Committee
 Folder Two - Board of Mayor & Aldermen
 Folder Three - Building Department, 1998
 Folder Four - City Clerk Notes
 Folder Five - City Government Book, Commemorative Edition, 1996
 Folder Six - Construction Bids, 1996
 Folder Seven - Consulting Engineering Firms
 Folder Eight - Correspondence-City Departments
 Folder Nine - Correspondence-General
 Folder Ten - Expenses
 Folder Eleven - Fund Raising: Bricks
 Folder Twelve - Fund Raising: Brochures
 Folder Thirteen - Fund Raising: Cote, Raymond
 Folder Fourteen - Funding Raising: Donation Plaque
 Folder Fifteen - Fund Raising: Federal Government
 Folder Sixteen - Fund Raising: Letters (A-L)
 Folder Seventeen - Fund Raising: Letters (M-R)
 Folder Eighteen - Fund Raising: Letters (S-Z)
 Folder Nineteen - Funding Raising: Notes
 Folder Twenty - Fund Raising: Sesquicentennial License Plates
 Folder Twenty-one - Fund Raising: Sesquicentennial License Plate Publicity
 Folder Twenty-two - Grant Applications: Bean Foundation
 Folder Twenty-three - Grant Applications: Citizens Trust & Investment Group
 Folder Twenty-four - Grant Applications: Cogswell Benevolent Trust
 Folder Twenty-five - Grant Applications: Continental Cablevision/US West
 Folder Twenty-six - Grant Applications: Fleet Corporation
 Folder Twenty-seven - Grant Applications: Samuel P. Hunt Foundation
 Folder Twenty-eight - Grant Applications: Kresge Foundation
 Folder Twenty-nine - Grant Applications: Agnes M. Lindsay Trust
 Folder Thirty - Grant Applications: McInnich Foundation
 Folder Thirty-one - Grant Applications: Parker Nelson Foundation

BOX 2

Folder One - Grant Applications: Trust Family Foundation
 Folder Two - Grant Funding: Foundation List
 Folder Three - Honorary Advisory Committee
 Folder Four - IRS Application
 Folder Five - Mailing Lists

Folder Six - Photography
 Folder Seven - Pledges
 Folder Eight - Publicity
 Folder Nine - Publicity - Samples (other)
 Folder Ten - Re-enactment of First Board of Mayor & Aldermen Meeting, 1996
 Folder Eleven - Report: Preliminary Preservation Assessment, March 28, 1996
 Folder Twelve - Report: Schematic Submission, October 16, 1996
 Folder Thirteen - Report: Space Program, 1990
 Folder Fourteen - Re-opening Ceremony, 1999
 Folder Fifteen - Restoration Reception, 1997
 Folder Sixteen - Sesquicentennial Photographs, 1996
 Folder Seventeen - Sesquicentennial Publicity, 1996
 Folder Eighteen - Sequicentennial Song, 1996
 Folder Nineteen - Stiles, Walter

Context:

Structure:

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event

Medium

Catdate 08/16/2007

Status date

Cathy Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms city hall renovation

People

Notes

Updated/by 09/14/2007 09:11 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.12	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1:Unit 9		

Identity Statement:

Title: City Solicitor: Legal Actions
Extent of the unit of description: four cubic foot

Scope & Content / Abstract:

Copies of legal actions were sent to the Office of the City Clerk by the City Solicitor's office. They include Appeals of Decisions; Bills in Equity (states the facts, names, the wrongs & identifies the defendants; Claims, Order of Notices (issued at the beginning of a case containing information on when the defendant and plaintiff are to perform certain actions); and writ of summons which directs a person or persons to appear in court.

BOX 1

Folder One - Appeals of Decision, 1980-1984
Folder Two - Bills in Equity, 1980-1984
Folder Three - Claims, 1988, 1992-1994
Folder Four - Judgements, 1988
Folder Five - Labor Cases, 1982, 1992, 1994
Folder Six - Miscellaneous, 1989, 1994-1995
Folder Seven - Notice of Decision, 1995
Folder Eight - Order of Notice, 1986
Folder Nine - Order of Notice, 1988
Folder Ten - Order of Notice, 1994 (January-May)
Folder Eleven - Order of Notice, 1994 (June-November)
Folder Twelve - Order of Notice, 1995 (March)
Folder Thirteen - Order of Notice, 1995 (April-July)
Folder Fourteen - Order of Notice, 1996
Folder Fifteen - Petitions for Ex Parte Attachment, 1981
Folder Fifteen - Writ of Attachment, 1976
Folder Sixteen - Writ of Summons, 1967, 1980-1984
Folder Seventeen - Writ of Summons, 1985-1989
Folder Eighteen - Writ of Summons, 1990-1996

BOX 2 - LEGAL ACTIONS (BY YEAR)

Folder One - 1967
Folder Two - 1968
Folder Three - 1969
Folder Four - 1970 (1 of 2)
Folder Five - 1970 (2 of 2)
Folder Six - 1971 (1 of 2)
Folder Seven - 1971 (2 of 2)
Folder Eight - 1972 (1 of 4)
Folder Nine - 1972 (2 of 4)
Folder Ten - 1972 (3 of 4)
Folder Eleven - 1972 (4 of 4)

BOX 3 - LEGAL ACTIONS (BY YEAR)

Folder One - 1973 (1 of 2)
Folder Two - 1973 (2 of 2)
Folder Three - 1974 (1 of 2)
Folder Four - 1974 (2 of 2)

Folder Five - 1975 (1 of 3)
 Folder Six - 1975 (2 of 3)
 Folder Seven - 1975 (3 of 3)
 Folder Eight - 1976 (1 of 3)
 Folder Nine - 1976 (2 of 3)
 Folder Ten - 1976 (3 of 3)

BOX 4 - LEGAL ACTIONS (BY YEAR)

Folder One - 1977 (1 of 4)
 Folder Two - 1977 (2 of 4)
 Folder Three - 1977 (3 of 4)
 Folder Four - 1977 (4 of 4)
 Folder Five - 1978 (1 of 3)
 Folder Six - 1978 (2 of 3)
 Folder Seven - 1978 (3 of 3)
 Folder Eight - 1979 (1 of 8)
 Folder Nine - 1979 (2 of 8)
 Folder Ten - 1979 (3 of 8)
 Folder Eleven - 1979 (4 of 8)
 Folder Twelve - 1979 (5 of 8)
 Folder Thirteen - 1979 (6 of 8)
 Folder Fourteen - 1979 (7 of 8)
 Folder Fifteen - 1979 (8 of 8)

Context:

Structure:

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event

Medium

Catdate 08/16/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms city solicitor
 legal actions

People

Notes

Updated/by 09/14/2007 09:11 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.13	Container	
Received as		Received date	
Source			
Creditline			
Home loc	see dates of creation		

Identity Statement:

Title: Death Certificates
 Dates of creation: 1825-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

Death Certificates provide information on pre-printed forms that indicate the Date of death; Name; Age; Place of Death (address); Residence; Sex; Occupation; Birthplace; Wife of/Widow of: Name of Father; Name of Mother; Birthplaces of both parents if known; Cause of Death; Place of Interment; Date of Interment or Removal; and Undertaker or Informant.

There are also copies of physician's certificates.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: Under NH statutory requirements and applicable administrative rules, certain older records are open to the public. These include deaths occurring prior to 1948. Any subsequent deaths are accessible only to members of the immediate family of the deceased.

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/16/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Search terms death certificates

Classification

People

Notes

Updated/by 10/26/2007 02:33 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.14	Container	Bx 1
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 1:Unit 9:Bx 1		

Identity Statement:

Title: City Auditor: Financial Statements
 Extent of the unit of description: one cubic foot

Scope & Content / Abstract:

These financial statements were sent to the Office of the City Clerk by City Auditors Armand Tetu and Joseph Acorace. Mr. Acorace's title was changed in 1972 to Finance Officer. The financial statements list the Revenue Accounts; Non-Revenue Accounts (General); General Indebtedness; Revenue Appropriations; Non-Revenue Accounts; Trust and Investment Funds and Personal Property (Department Inventories). In the 1977 Revenue Appropriations for the Environmental Protection Agency, Revenue Sharing Funds and Workmen's Compensation were added.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/20/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms city auditor **People**

finance officer

financial statements

Notes

Updated/by 09/14/2007 09:12 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.15	Container	Bx 119
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 119		

Identity Statement:

Title: Special Committee on Baseball/Riverfront Development
 Dates of creation: 2003-ongoing
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Special Committee on Baseball/Riverfront Development met to discuss the possibility of bringing a AA baseball team to Manchester. Their discussions also involved the renovation of Gill Stadium (the team's temporary home) and the development of a new stadium and a site for a luxury hotel, retail shops and condominiums.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/20/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms baseball

People

riverfront development

Notes

Updated/by 09/14/2007 09:12 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2005.16	Container	Bx 119
Received as		Received date	
Source			
Creditline			
Home loc	Rines Center:Row 2:Unit 13:Bx 119		

Identity Statement:

Title: Special Committee on Solid Waste and Recycling
 Dates of creation: 2003-on going
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Special Committee on Solid Waste and Recycling's mission was to develop and direct a comprehensive and cost-effective program for the City of Manchester.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	08/20/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	solid waste recycling	People	

Notes

Updated/by	09/14/2007 09:12 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.1	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives:014:facing file cabinets		

Identity Statement:

Title: Ledger of Legal Expenses
 Extent of the unit of description: 1 volume and 1 folder

Scope & Content / Abstract:

The City Clerk maintained a ledger of administrative fees paid to the City Clerk's office to settle estates, trusts and bankruptcy cases. Fees were charged to send letters, postage, officers fees, and auction fees. The ledger also contains lists of estate items. There is an account of fees for Hiram Brown, Manchester's first mayor. There are also copies of loose correspondence.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/20/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects

Search terms	city clerk legal expenses mayor	Classification	
		People	Brown, Hiram

Notes

Updated/by 09/14/2007 11:39 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.2	Container	Bx 1-2
Received as		Received date	
Source			
Creditline			
Home loc	Archives:013:Bx 1-2		

Identity Statement:

Title: Charter Commission
 Extent of the unit of description: two cubic feet

Scope & Content / Abstract:

On November 5, 2002, the voters of Manchester chose nine (9) individuals to revise the City Charter. They discussed issues such as eliminating the aldermen-at-large positions; the powers and duties of the Board of Mayor and Aldermen; whether to appoint or elect the Welfare Commissioner and whether to return to partisan elections.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/20/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms Charter Commission

Notes

Updated/by 09/14/2007 09:21 AM Unknown

Classification

People

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.3	Container	
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Manchester Airport Authority Monthly Meeting Minutes
 Extent of the unit of description: two three-ring binders

Scope & Content / Abstract:

Monthly meeting minutes of the Manchester Airport Authority.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Manchester Airport Authority

Event**Medium**

Catdate 08/20/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms airport authority

People**Notes**

Updated/by 09/14/2007 09:23 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.4	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:facing vault door	

Identity Statement:

Title: Ledger of Lots Sold at Pine Grove Cemetery
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This is a ledger of cemetery lots sold at Pine Grove Cemetery. The date of the sale, the purchaser, the lot number and the amount paid are given. There is also a running account of the amount of money collected and interest earned.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research.

Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	City Treasurer
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Event**Medium**

Catdate	08/22/2007	Status date
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Catby	Sally Fellows	Status by
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Display value		Status
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Condition		Cond date
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Condition by		Cond notes
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Subjects

Search terms	treasurer pine grove cemetery cemetery lots	Classification
		People

Notes

Updated/by	09/14/2007 09:24 AM Unknown	Dataset
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.5	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:facing vault door	

Identity Statement:

Title: Journal of Pine Grove Lot Sales
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This is a journal of lot sales at the Pine Grove Cemetery. Each individual had his/her own listing which gave the date sold, lot number, square footage and how payments were made. Many of the individuals paid extra for perpetual care.

Context:**Structure:**

System of Arrangement: no order-there is an index at the beginning of the journal

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection City Treasurer

Event**Medium**

Catdate 08/22/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms treasurer

People

Pine grove cemetery

cemetery lots

Notes

Updated/by 09/14/2007 09:24 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.6	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Record of Tax Payers
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This ledger contains a roughly alphabetical list of Manchester tax payers with columns for each year, one for property and one for the school district in which the tax payer resided. Not everyone has an X under the property column so it is not clear what kind of taxes were being paid.

Context:**Structure:**

System of Arrangement: alphabetical by first letter of last name

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	Collector of Taxes
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Event**Medium**

Catdate	08/22/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	tax collector tax payers	People	

Notes

Updated/by	09/14/2007 09:24 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.7	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: "Old Taxes" (Tax Receipts)
 Extent of the unit of description: two volume

Scope & Content / Abstract:

This journal is labeled "Old Taxes" but it is not clear if the years refer to the dates the taxes were due or the date the taxes were paid. Individuals are listed alphabetically under a year. The second half of the 1883-1888 volume has a series of dates (no year) and the amount of money received.

Context:**Structure:**

System of Arrangement: chronological and then alphabetical

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	Collector of Taxes
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Event**Medium**

Catdate	08/22/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	tax collector tax receipts	People	

Notes

Updated/by	09/14/2007 09:25 AM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.8	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:opposite vault door	

Identity Statement:

Title: Vaccination Book of Dr. Emile Focher
 Dates of creation: 1894
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This is an indexed journal of vaccinations given by Dr. J. Emile Focher in 1894. It is assumed that the Health Department kept the ledger in order to pay Dr. Focher for time in giving the vaccines. James E. Dodger, the City Auditor, stamped the book as having been audited.

Most of the individuals receiving the vaccines were children though adults are listed as well. The type of vaccine is not stated.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Health Department

Event**Medium**

Catdate 08/28/2007

Status date

Catby

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms health department
vaccination

People Focher, J. Emile
Dodge, James E.

Notes

Updated/by 09/14/2007 09:25 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.9	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Property Tax Redemption Ledger
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The Property Redemption Ledger lists the date of redemption; name; property description; year tax due; redeemed by; mortgagee fee; tax; interest; collector's fee; registrar's fee and total collected. Property was frequently redeemed by either the owner or a bank.

Context:

Structure:

System of Arrangement: by year

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Collector of Taxes

Event

Medium

Catdate 08/22/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms Tax collector **People**
 property tax
 redemption

Notes

Updated/by 09/14/2007 09:25 AM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.10	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center		

Identity Statement:

Title: Veterans Exemption Cards
 Extent of the unit of description: 28 boxes

Scope & Content / Abstract:

Manchester Veterans who had served in the armed services during World War I, II, the Korean War and the Vietnam War were eligible to receive a veterans' tax credit which was applied to their property tax bill. The Assessors Department kept their information on cards which were updated on a yearly basis. If the individual died, the surviving spouse would receive the tax credit. Information on the cards can include address, date of enlistment and discharge, the branch of service, and marital status.

Context:**Structure:**

System of Arrangement: alphabetical

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research with restrictions. The dates of births will be blacked out on any copies made.

Allied Materials:

Existence of copies:

Collection Assessors

Event**Medium**

Catdate 08/22/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition**Condition by**

Cond date

Cond notes

Subjects

Search terms assessors

veterans exemption cards

tax credit

Classification

People

Notes

Updated/by 09/14/2007 09:18 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.11	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room:fifth unit on wall		

Identity Statement:

Title: Journals of Uncollected Taxes
 Extent of the unit of description: twelve journals

Scope & Content / Abstract:

The State of New Hampshire issued warrants to the Manchester Collector of Taxes authorizing him to collect unpaid taxes. The warrants authorize the Tax Collector to seize goods and chattels in lieu of monetary payment or commit the individual to the county jail until the debt was paid. There is one undated draft journal of individuals owning tax.

Context:**Structure:**

System of Arrangement: alphabetical within the year

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection	Collector of Taxes
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Event**Medium**

Catdate	08/22/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	tax collector uncollected taxes	People	
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Notes

Updated/by	09/14/2007 09:18 AM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.12	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013:freestanding shelves	

Identity Statement:

Title: Scrapbook of Bills, Correspondence and Receipts
 Extent of the unit of description: two volumes

Scope & Content / Abstract:

The City Treasurer pasted bills, correspondence and receipts into a scrapbook. There are records of interest payments, statements of the city's financial condition and treasurer's reports. There is a 1908 newspaper article on voting to save the electric arches over Elm Street. The 1910-1917 scrapbook has monthly totals of receipts.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Office of Treasurer

Event**Medium**

Catdate 08/22/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms treasurer
 scrapbook
 bills
 receipts

People

Notes

Updated/by 09/14/2007 09:18 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.13	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Insurance Policy Records
 Extent of the unit of description: two volumes

Scope & Content / Abstract:

The books contain a list of insured individuals and companies, the date and expiration of risk (lifespan of the policy), amount of risk (value of the policy), rate (%) and the amount of the premium. There are also descriptions of the insured property. Insurance was not limited to property or persons in Manchester. It is unclear why these books were kept and what agency of the Manchester city government kept them.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Amoskeag Fire Insurance Company
-------------------	---------------------------------

Event**Medium**

Catdate	08/22/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition		Cond date	
Condition by		Cond notes	

Subjects		Classification	
Search terms	Amoskeag Fire Insurance Company insurance policy	People	

Notes

Updated/by	09/14/2007 09:19 AM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.14	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Room 014		

Identity Statement:

Title: Cash Receipts for Permits and Services
 Extent of the unit of description: three volumes

Scope & Content / Abstract:

The ledgers contain a chronological listing of money received by the City Clerk's office for marriage, corporation and sewer permits and for services including conditional sales, writs and bills of sale.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Office of City Clerk
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Event**Medium**

Catdate	08/22/2007	Status date
----------------	------------	--------------------

Catby	Sally Fellows	Status by
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Display value		Status
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Condition		Cond date
------------------	--	------------------

Condition by		Cond notes
---------------------	--	-------------------

Subjects		Classification
-----------------	--	-----------------------

Search terms	city clerk cash receipts permits writs bills of sale sewer permits	People
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Notes

Updated/by	09/14/2007 09:19 AM Unknown	Dataset
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.15	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room 013:free standing shelfe	

Identity Statement:

Title: Waste Book of Legal Fees and Expenses
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The provenance of this running account of legal fees and expenses has been assigned to the Office of the Treasurer but this is not clear. The journal could also have been kept by the City Clerk or the City Solicitor. The journal is a draft copy of all the fees and expenses paid on a daily basis.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of Treasurer

Event**Medium**

Catdate 08/22/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms treasurer **People**
 legal fees

Notes

Updated/by 09/14/2007 09:19 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.16	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room 013:free standing shelfe		

Identity Statement:

Title: Waste Book of City Department Expenses
 Dates of creation: undated
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This undated journal lists City departments on separate pages with running tallies of expenses.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of Treasurer

Event**Medium**

Catdate 08/22/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms treasurer
 city department expenses

People**Notes**

Updated/by 09/14/2007 09:20 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.17	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:back wall, right sid		

Identity Statement:

Title: Annual Return of Corporations
 Extent of the unit of description: one volume

Scope & Content / Abstract:

These volume consists of pre-printed pages for each corporation licensed to do business in Manchester. Categories include date of incorporation; amount of stock; number of shares authorized; number of shares issued; value of stock; amount of capital stock paid in; amount of debts due the corporation; debts due from the corporation; amount of property and kind of property owned by the corporation. The bulk of the volume consists of unfilled pages.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: Record of Corporation Books and Binders

Collection Office of the City Clerk

Event**Medium**

Catdate 08/23/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms city clerk
 annual return of corporations
 corporations

People

Notes

Updated/by 09/14/2007 09:20 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.18	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:free standing		

Identity Statement:

Title: Bills Paid (Drafts)
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This volume contains a list of individuals and companies that were owed money for services rendered to the City of Manchester. The name, amount, the notation that the individual/company was paid and the draft number are the entries. This is not a waste book but an orderly accounting record.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/23/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms treasurer
bills paid

People

Notes

Updated/by 09/14/2007 09:20 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2006.19	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013:free standing shelves	

Identity Statement:

Title: Bank Drafts Drawn on Merchants National Bank/Second National Bank
 Extent of the unit of description: one volume

Scope & Content / Abstract:

There is a chronological listing of names and companies who were to receive payment of funds drawn on the City of Manchester's account with Merchants National Bank. Payroll and utility bills were paid out of this account. In 1908 the bank account was changed to Second National Bank.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/23/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms treasurer
 bank drafts
 Merchants National Bank
 Second National Bank
 payroll
 utility bills

Classification**People****Notes**

Updated/by 09/14/2007 09:21 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.20	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:free standing shelves		

Identity Statement:

Title: Reports: Trustees of Cemeteries, Sinking Funds, Annual Expenses
 Dates of creation: 1873, 1917-1920
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The volume is a leather file folder containing loose reports issued by the City Treasurer. There are also cemetery bills of sale and a 1920 resolution to borrow \$520,000 through bond sales. The reports to the trustees of cemeteries list the names of individuals who purchased plots in a given year.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/23/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms treasurer **People**

cemetery trusts

sinking funds

Notes

Updated/by 09/14/2007 09:21 AM Unknown **Dataset**

Other#
Refer code
Accession# 2006.21
Received as
Source
Creditline
Home loc Archives Room, 013:free standing shelves

Category 8: Communication Artifact
Subcategory Documentary Artifact
Container
Received date

Identity Statement:

Title: Ledger: Tarbox System of Accounts
 Extent of the unit of description: one volume

Scope & Content / Abstract:

On May 21, 1918, the Board of Mayor and Aldermen voted to adopt the Everett G. Tarbox System of Accounts. The accounting system listed Revenue Asset Accounts, Revenue Liability Accounts, and Non-Revenue General Liability Accounts,

Context:

Structure:

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event

Medium

Catdate 08/23/2007

Status date

Catby

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms treasurer
 Tarbox System of Accounts

People Everett G. Tarbox

Notes

Updated/by 09/14/2007 09:22 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2006.22	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:opp. filing cabinets		

Identity Statement:

Title: Prescription Receipt Book and Log Sheets
 Extent of the unit of description: 1 box, 1 volume

Scope & Content / Abstract:

It is not clear when the Liquor Agency was created or by whom. The Board of Mayor and Aldermen records were searched for a date of creation and the only entry was on September 17, 1918 when an order relating to the Liquor Agency was laid over. Prohibition began at a later date so this agency was created either by the State of New Hampshire or the City of Manchester.

The receipt book contains copies of receipts signed by physicians which authorized the individual to obtain hard liquor and fortified wines. The log sheets record the name of the individual, address, the amount and type of alcohol, the fee amount (assessed by the pint), why the physician gave the individual the prescription and the name of the physician. The individual had to sign the book as the purchaser. It is assumed that the individual presented the receipt to the Liquor Agency first, as the receipt states that the physician prescribed alcohol to a patient for medical reasons.

There were two sets of log sheets. One for an unknown location and one for 408 N. Main Street.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection	Liquor Agency
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Event**Medium**

Catdate	08/23/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition

Condition by		Cond date	
		Cond notes	

Subjects

Search terms	liquor agency prescription book log sheets	Classification	
		People	

Notes

Updated/by	09/14/2007 09:23 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.1	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:free standing shelves		

Identity Statement:

Title: Receipt Books
 Extent of the unit of description: 14 volumes

Scope & Content / Abstract:

The City Treasurer kept books which recorded payment given to individuals and companies for services rendered to the City of Manchester. The city department or expense is listed as a heading. Underneath are individual names or companies, the signature of the individual receiving the money and the amount received. Types of categories included the City Farm, School Districts, Hydrant Service, Soldier's Monuments and Lighting Streets. The volume dated October 1860-May 1862 includes the category of Relief Fund. This may be related to the Civil War as most of the individuals were women. After 1881, individuals did not sign their names. Instead a date stamp was entered, signifying that the individual was paid.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/23/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms treasurer
 receipt book
 city farm
 school district
 hydrant service
 soldier's monuments
 relief fund

People

Notes

Updated/by 09/14/2007 09:26 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.2	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013:first section on wall	

Identity Statement:

Title: Draft Journals of the Committee on Accounts
 Extent of the unit of description: ten volumes

Scope & Content / Abstract:

These journals record expenses approved by the Committee on Accounts. The drafts authorized the City Treasurer to pay the amounts listed and this authorization was co-signed by the City Clerk and the Mayor. After 1907 and the auction of the City Farm, the category "Paupers off the Farm" was one of the largest expenses. In 1918, the Health Department had numerous expenses because of the Spanish Influenza.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	08/24/2007	Status date
Cathy	Sally Fellows	Status by
Display value		Status

Condition	Cond date
Condition by	Cond notes

Subjects	Classification
Search terms committee on accounts city treasurer city farm Spanish influenza	People

Notes

Updated/by	09/14/2007 09:30 AM Unknown	Dataset
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.3	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014		

Identity Statement:

Title: Checkbooks with stubbs
 Extent of the unit of description: seventeen

Scope & Content / Abstract:

The checkbooks list check number, payee and amount. On the opposite page are warrants with the departments, type of expense and amount authorized. Types of payments included payroll, money to cover the warrant, perpetual care of cemetery lots, the Federal Music Project, T.E. & S (?) and the Hillsborough County Food Stamp Office.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection City Treasurer

Event**Medium**

Catdate 08/24/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms treasurer
check book

People

Notes

Updated/by 09/14/2007 09:33 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.4	Container	Bx 190
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Bx 190		

Identity Statement:

Title: Petition: Stevens Park
 Dates of creation: not dated
 Extent of the unit of description: one folder

Scope & Content / Abstract:

These undated petitions from Manchester citizens record the acknowledgement of the gift by Mr. Robert Stevens of five acres of land to be used as a park and recreation field and to encourage the purchase of 6 and 8/10 acres of land owned by Mr. Stevens by the City of Manchester. Their fear was that in the event of Mr. Stevens death, the adjoining land to the five acre parcel would fall into "unfriendly hands".

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/24/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects

Search terms petition
 Stevens Park

Classification

People Stevens, Robert

Notes

Updated/by 09/14/2007 09:33 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.5	Container	Bx 190
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Bx 190		

Identity Statement:

Title: Minutes: Fire Department Investigation
 Dates of creation: 1915
 Extent of the unit of description: one folder

Scope & Content / Abstract:

This investigation dealt with the allegation made by the Union-Leader newspaper that the Manchester Fire Department was a political department and that appointments were made through politics. The editor of the newspaper, Mayor Knox, also advocated regular fire drills and that men on call sleep at the fire house. The Deputy Fire Chief and the President of the NH Fire Insurance Company testified that there was a need for permanent fire dept personnel but overall, Manchester had excellent fire department service. There was extensive testimony about the events of a fire on December 21, 1914 in the Corcoran block. Two individuals lost their lives and there were questions regarding the number of firemen at the scene and why a life net had not been used.

Context:**Structure:**

System of Arrangement: one

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/24/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects**Classification**

Search terms fire department
 Corcoran Block
 firemen

People Major Knox

Notes

Updated/by 09/14/2007 09:34 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.6	Container	Map Case, Drawer 8
Received as	Received date	
Source		
Creditline		
Home loc	Archives Main Room:Map Case, Drawer 8	

Identity Statement:

Title: Petition: Manchester Horse Railroad Company
 Dates of creation: 1877
 Extent of the unit of description: one oversized folder

Scope & Content / Abstract:

The Manchester Horse Railroad Company petitioned the Board of Mayor and Aldermen to construct a railroad from Piscataquog Village to Amoskeag Village. The railroad was to be laid out similar to a highway with the Board of Mayor and Aldermen notifying property owners of the route the railroad was to take.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 08/24/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects**

Search terms Manchester Horse Railroad Company
 Piscataquog Village
 Amoskeag Village

Classification**People****Notes**

Updated/by 09/14/2007 09:35 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.7	Container	Map Case, Drawer 9
Received as		Received date	
Source			
Creditline			
Home loc	Archives Main Room:Map Case, Drawer 9		

Identity Statement:

Title: Sales and Redemptions of Resident and Non-Resident Lands

Extent of the unit of description: one oversized folder

Scope & Content / Abstract:

These oversized records consist of advertisements of real estate sales; tax collectors sale of real estate; sale of non-resident lands and sales of residents' lands.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Collector of Taxes**Event****Medium****Catdate** 08/24/2007**Status date****Catby** Sally Fellows**Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms tax collector
resident land
non-resident land

People**Notes****Updated/by** 09/14/2007 09:36 AM Unknown**Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.8	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 013 and City Clerk Vault	

Identity Statement:

Title: Marriage Intentions
 Dates of creation: 1846-present
 Extent of the unit of description: bound volumes and loose sheets

Scope & Content / Abstract:

Marriage Intentions are the preliminary paperwork filed out by a bride and groom prior to getting married. The first record book is an index of marriage intentions dating from 1846 to 1849 and provide the following information in a ledger format: Date of Publication; Date of Certificate; Name of Male and his residence; Name of Female and her Residence; By Whom Married; Date when Married and date of Record of Marriage. In some instances the name of the minister and the date married are not written in indicating that perhaps the marriage did not take place. In later volumes there is a pre-printed form called the Notice of Intention of Marriage. These forms do not indicate that the marriage took place. Still later volumes record information in a ledger format and the most modern records from 1975 on utilize preprinted sheets.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Office of the City Clerk

Event**Medium**

Catdate 08/24/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms marriage intentions

People**Notes**

Updated/by 09/14/2007 09:36 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.9	Container	oversized box 195
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:oversized box 195		

Identity Statement:

Title: Payroll Ledgers
 Extent of the unit of description: seven volumes
 oversized Box 195

Scope & Content / Abstract:

There are a variety of formats within each ledger representing the department being paid. For example, teachers were paid monthly and the ledger sheets show the name of the individual, annual salary, amount of the monthly paycheck and when the check was issued.

The street and parks commission workers were paid monthly with no annual salary. However, at the end there are division of labor sheets for the various city districts and have categories such as repairs to highways; new highways; watering streets; paving streets; macadamizing; scavenger teams and bridges.

The salaries of city officials such as the board of mayor and aldermen are annual. In 1904, the mayor and the aldermen were paid an annual salary of \$10.00.

Context:**Structure:**

System of Arrangement: none

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection City Auditor

Event**Medium**

Catdate 08/24/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification**

Search terms auditor
 payroll ledger

People**Notes**

Updated/by 11/21/2007 03:14 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.10	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:bookcase behind desk	

Identity Statement:

Title: Payroll Ledgers
 Dates of creation: 1965
 Extent of the unit of description: two volumes

Scope & Content / Abstract:

Payroll Account books were kept by the City Auditor giving the department name; payroll period; name of the individual; title; rate of pay; withholding taxes; deductions and amount paid. These are different from the earlier ledgers because every employee is paid in the same manner. Departments included Building; Highway; Water; Parks and Playgrounds; Airport; Recreation; Cemetery; Library; Health; Pensioners; Clerk; Fire; Health; Police and School.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection City Auditor

Event**Medium**

Catdate 08/30/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms auditor
payroll ledger

Classification

People

Notes

Updated/by 09/14/2007 09:26 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.11	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:bookcase behind desk	

Identity Statement:

Title: Cash Receipt Books
 Dates of creation: 1967
 Extent of the unit of description: two volumes

Scope & Content / Abstract:

There is no department listed. The books list the date, consecutive numbers, names of individuals and amount paid

Context:**Structure:**

System of Arrangement: consecutive numbers

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
 Copyright and Conditions governing reproduction: Records may be copied for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Collection Unknown Department

Event**Medium**

Catdate 08/30/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects**

Search terms cash receipts

Notes

Updated/by 09/14/2007 09:27 AM Unknown

Classification**People****Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.12	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014:bookcase behind desk		

Identity Statement:

Title: Cash Disbursements Distribution Account Book
 Dates of creation: 1951
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This book is divided into individual sections for departments and types of accounts. Appropriations are divided into revenue and non-revenue. Most of the entries are for payments of salaries with some for the purchase of new equipment.

Context:**Structure:**

System of Arrangement: chronological within each category

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/30/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms treasurer **People**
 cash disbursements

Notes

Updated/by 09/14/2007 09:27 AM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.13	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:bookcase behind desk	

Identity Statement:

Title: Treasury Department Ledger
 Extent of the unit of description: one volume

Scope & Content / Abstract:

There are individual sections devoted to individual banks and accounts with running totals of deposits and withdrawals.

Context:**Structure:**

System of Arrangement: chronological within each category

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Finance Department

Event**Medium**

Catdate 08/30/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes****Subjects**

Search terms finance department
 treasury department

Classification**People****Notes**

Updated/by 09/14/2007 09:27 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.14	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:fifth unit on wall		

Identity Statement:

Title: Daily Record of Tax Receipts Received
 Extent of the unit of description: thirteen volumes

Scope & Content / Abstract:

The Offices of Treasurer and Tax Collector were held by one individual, Henry Chamberlin, from 1860-1871. It is assumed that these volumes come from his office and after 1871, were kept by the Treasurer but that is unclear. They represent a daily record of tax payments for specific tax years. Payments for the year were made during the year the tax was due and after. For Instance tax payments for the year 1861 were received until October 26, 1867. Information includes the recording date, name, amount and interest. The first volume, 1860-1861, also includes the school district where the individual lived or the location of the place of business.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Office of the Treasurer/Tax Collector
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Event**Medium**

Catdate	08/30/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition	Cond date
Condition by	Cond notes

Subjects

Search terms	treasurer tax collector tax receipts
---------------------	--

Classification

People	Chamberlin, Henry
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Notes

Updated/by	09/14/2007 09:28 AM Unknown	Dataset	
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Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.15	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 013:5th unit on wall		

Identity Statement:

Title: General Index of Mortgages
 Dates of creation: 1958
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This volume lists the Mortgagee (bank or individual), the Mortgagor, volume and page. It is not clear if the volume and page refer to the deed book volume and page. If the mortgage has been discharged, it is stamped with the date.

Context:**Structure:**

System of Arrangement: alphabetical by name of mortgagor

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection	Tax Collector
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Event**Medium**

Catdate	08/30/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects		Classification	
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Search terms	tax collector mortgages	People	
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Notes

Updated/by	09/14/2007 09:28 AM Unknown	Dataset	
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Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.16	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:bookcase facing vault doo	

Identity Statement:

Title: Tax Redemption Receipt Book (carbons)
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This is a book of handwritten letters by George Morrill, Collector of Taxes to the Registry of Deeds in Nashua, NH stating that taxes on a piece of property had been paid. There is an index of property owners at the beginning of the book.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Collector of Taxes

Event**Medium**

Catdate 08/30/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms tax collector
 tax redemption

People Morrill, George

Notes

Updated/by 09/14/2007 09:29 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.17	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:bookcase opp vault door		

Identity Statement:

Title: Daily Ledger (Daybook)
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The Town/City of Manchester Treasurer recorded the daily receipt of funds and payments made in a handruled ledger book. Payments were made against specific orders but only the name of the individual is given, not the service rendered. Funds were received from City Hall rents, taxes, police violations, support of paupers and for entering sewers.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Office of the Treasurer

Event**Medium**

Catdate 08/30/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms treasurer **People**

Town of Manchester
 ledger

Notes

Updated/by 09/14/2007 09:29 AM Unknown **Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.18	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault:bookcase opp vault door	

Identity Statement:

Title: Land sold at auction for taxes
 Extent of the unit of description: three volumes

Scope & Content / Abstract:

The books begin with a notice that the following real estate will be sold at public auction to pay for back taxes. The volumes then list the names of the individuals, the description of the property and the tax owed.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Collector of Taxes

Event**Medium**

Catdate 08/30/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes**Subjects****Classification**

Search terms tax collector
 auction

People**Notes**

Updated/by 09/14/2007 09:29 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.19	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Room, 014:bookcase behind the desk	

Identity Statement:

Title: Daily Reconciliation Ledger
 Extent of the unit of description: one volume

Scope & Content / Abstract:

The city department that kept this daily reconciliation ledger (labeled cash book) is not given. The amount of bills, silver and checks is reconciled against the names of the individuals, departments or companies submitting payment. Funds were received from the Trustees of the Cemetery Funds; the Fair Rent Committee; the Municipal Court; various unnamed charities; individuals buying cemetery plots; funds received from the city auditor; firement's retirement, policemen's retirement; the Water Department and the high school lunch receipts.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Unknown Department

Event**Medium**

Catdate 08/30/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms reconciliation ledger **People**

Notes

Updated/by 09/14/2007 09:30 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.20	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room, 014		

Identity Statement:

Title: Record of Firms and Partnerships
 Extent of the unit of description: three volumes

Scope & Content / Abstract:

The City Clerk certified that individuals had formed partnership agreements to conduct business. The Record books of firms and partnerships also includes articles of agreement, articles of co-partnerships and dissolutions of partnerships.

Each volume has an index

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Related units of description in this repository: Record of Corporations

Collection Office of City Clerk

Event**Medium**

Catdate 09/05/2007

Status date

Catby Sally Fellows

Status by

Display value

Status**Condition****Cond date**

Condition by

Cond notes**Subjects****Classification**

Search terms firms and partnerships

People

Henry Cook and R. Miller: provisions (1859)
 M.G. Tewksbury and H.P. Wilson: apothecaries (1859)
 Seth Millikin and J.C. Warren: tailoring (1859)
 Wadleigh and Calef: confectionery (1860)
 Beaman and Beaman: bookbinding (1861)
 Wilson and Ellenwood: West India Goods and Groceries (1864)
 Dunbar and Company: Wheelwright Carriage and Sleigh Business (1868)
 William Blackburn and Addison P. Brooks: saloon (1868)
 Samuel A. Ordway and Frank P. Dodge: upholstery (1873)
 James Burrows and Eliza Burroughs: boot and shoe business (1874)
 James W. Doherty and Angus Derry: bakery (1885)

Moses Verrette, Joseph Verrette and Damase J. Pigeon: groceries (1887)
Mary M. Pigeon and Rose A. Maynard: millinery (1887)
Mary Gauthier and Mary Rivard: fancy goods and ladies hats (1891)
Charles Guillette and J.R. LaFlamme: blood pudding (1893)
Henry H. Freeman, Henry H. Merrill and Patrick J. Clancy: Queen City Cigar (1897)
Joseph Leblanc and Charles Hudon: Mikado Medicine Company (1898)
Brien, A.A.E and Alfred: Bridge Street Dispensary (1900)
J.L.D. Charbonneau and Alphonsine Bernard: Kalamazoo Indian Medicine Company (1901)
Oscar G. Russell and Sam B. Tarrants: turkish baths (1904)
Michael F. Lawler and Henry B. Dunton: Wonder Colic Cure (1907)
Alfred Wagenknecht and Adolf Volkmann: Manchester Compressed Vacuum Cleaning Company (1909)
Theodore French and William Sawyer: auto repair (1916)
Frank A. Dill, Hazel F. Dill and Fred A. Lovering: Crystal Park Improvement Company at Victory Lake (1919)

Notes

Updated/by 09/14/2007 10:46 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.21	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:facing vault door		

Identity Statement:

Title: Record of the Committee on the Celebration of July 4, 1883
 Dates of creation: 1883
 Extent of the unit of description: One volume and one folder

Scope & Content / Abstract:

On June 11, 1883 a resolution was passed by the Manchester City Council a resolution appropriating \$2,000 to celebrate the 4th of July, 1883. A committee was formed consisting of the Mayor (H.B. Putnam), the President of the Common Council (J.A. McCrillis), three Aldermen, five Common Council members and eight citizens to discuss the arrangements. The record book was kept by the Secretary of the Committee, George W. Prescott and the Treasurer, H.B. Stearns.

Details that were discussed by the Committee included the cost of a French band, the cost of fireworks, types of refreshments, prize money for a Regatta of boats and a balloon ascension. Slade Piper was elected to be the Chief Marshall. The program consisted of the following:

- National Salute at Sunrise
- Parade of Antiques and Horribles
- Concerts by Military Bands
- Regatta on the River
- Exhibition Drill by Sheridan Guards
- National Salute at Noon
- Meet of Bicyclists
- The Procession
- Review by Gov. Hal and Staff on Concord Square
- Reading of the Declaration of Independence
- Oration by Col. A.O. Brewster of Boston
- Baseball game at 4
- Band Concerts on Concord and Merrimack Squares
- Fireworks at 8:30 pm

Newspaper notices were glued into the book and there is a separate file of miscellaneous correspondence.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 09/07/2007

Status date

Catby Sally Fellows

Status by

Display value		Status	
Condition		Cond date	
Condition by		Cond notes	
<hr/>			
<hr/>			
Subjects		Classification	
Search terms	horribles Fourth of July 4th of July regatta	People	Putnam, H.B. McCrillis, J.A. Prescott, George W. Stearns, H.B. Piper, Slade
<hr/>			
Notes			
Updated/by	09/14/2007 09:32 AM Unknown	Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.22	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:nine		

Identity Statement:

Title: Petitions and Orders to Grade Streets
 Extent of the unit of description: one volume

Scope & Content / Abstract:

Individuals and businesses petitioned the Board of Mayor and Aldermen to grade streets throughout Manchester. A hearing was held with all the interested parties followed by an examination of the road or highway by the Board. If the petition was approved by the Board of Mayor and Aldermen, the Engineer of the City of Manchester was instructed to prepare an order establishing the grade.

Much of the book is blank and the entries are not in chronological order.

Context:**Structure:**

System of Arrangement: none

Disposition:

Disposition date:

Conditions of Access & Use:

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	09/17/2007	Status date	
Cathy	Sally Fellows	Status by	
Display value		Status	

Condition	Cond date
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Condition by	Cond notes
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Subjects

Search terms Taylor Street
 Cypress Street
 Somerville Street
 Webster Street
 Hooksett Road
 Salmon Street
 Beech Street
 North Street
 Cypress Street
 Jewett Street
 Somerville Street
 Hall Street
 Valley Street
 Hayward Street
 Taylor Street
 Hall Street

Classification

People

Harvard Street
Auburn Street
Canton Street
Forest Street
Avon Street
Sylvester Street
Milford Street
Mast Street
Donald Street
Amherst Road
Rochelle Avenue
Sagamore Street
Ash Street
Blodget Street
Rockland Avenue
Chestnut Street
Orange Street
Pine Street
Union Street
Hanover Street
Beacon Street
Second Street
Cleveland Street
Amory Street
Monitor Street
Cumberland Street
Walnut Street
Young Street

Notes

Updated/by 09/17/2007 03:52 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.23	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:nine		

Identity Statement:

Title: Orders and Resolutions
 Extent of the unit of description: one volume

Scope & Content / Abstract:

Orders and Resolutions are combined together in one volume and represent the beginning of the City of Manchester's legislative history. The orders authorized administrative tasks such as:

establishing the city solicitor's office
 extending sewers
 laying flag stones
 authorizing the purchase of land
 erection of gas lamp posts
 building new highways
 printing the mayor's speech
 authorizing a cesspool
 purchasing horses

Unlike ordinances, the orders do not give a dollar amount.

When the book is flipped over, the resolutions begin. The resolutions authorized such activities as:

1. allowing the Mayor to sign an agreement with the Amoskeag Manufacturing company to construct a sewer on Elm Street (1847)
2. allowing the Martha Washington Society to use City Hall for their donation party (1848)
3. allowing the Amoskeag Manufacturing Company to construct a railroad track on Granite Street (1848)
4. Purchase of Capt. Stevens farm for the poor farm (1850)
5. enroll the militia of Manchester (1851)
6. building of the Granite Street Bridge (1851)
7. resolution to form a new county incorporating the eastern part of Hillsborough County and the western part of Rockingham county which would include the towns of Weare, New Boston, Goffstown, Londonderry, Derry, Chester, Auburn, Candia and Manchester. (1853)
8. build new Amoskeag Falls Bridge and to sell at auction the Old Amoskeag Falls Bridge (1854)
9. appropriation to support Civil War families (1861)

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen/Common Council

Event**Medium**

Catdate 09/17/2007

Status date

Cathy	Sally Fellows	Status by	
Display value		Status	
Condition		Cond date	
Condition by		Cond notes	
Subjects		Classification	
Search terms	Amoskeag Falls Road (1849) Hillsborough County Institute (1849) Court of Common Pleas (1849) Stevens farm (for the poor farm) (1849) Valley Cemetery enlargement (1851) Hanover Street Square deed (1852) Manchester Concert Band (1859) Old Falls Road discontinuance (1861) Library catalogue printing (1862) bounty for civil war volunteers (1862, 1863, 1864)	People	Mitchell, Joseph (fire in stables-reward) (1852) Clay, Henry (his death) (1852) Ingham, Micajah (watering the streets) (1852) Jackson and Kimball (break-in-reward offered) (1860)
Notes			
Updated/by	09/18/2007 02:09 PM Unknown	Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.24	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, City Clerk Vault		

Identity Statement:

Title: Ordinance Books
 Dates of creation: 1846 to the present
 Extent of the unit of description: ongoing
 Volume A: 1846-1879
 Volume B: 1879-1906
 Volume C: 1906-1951
 Volume D: 1951-1966
 Volume E: 1966-1974
 Volume F: 1973-1980
 Volume G: 1981-1994
 Volume H: 1994-2001
 Volume I: 2001-2006
 Volume J: 2006-present

Scope & Content / Abstract:

The records of ordinances document the activities of the Board of Mayor and Aldermen regulating the following areas of government:

1. extending or contracting the boundaries of the City
2. levying taxes
3. making appropriations
4. directing the issuance of bonds
5. making investments
6. promising payment of money
7. providing for improvements
8. zoning or rezoning
9. granting easements
10. regulating traffic
11. dedicating, naming, establishing, paving, widening, vacating, abandoning, changing or accepting streets, highways, parks, playgrounds, bridges
12. setting boundaries of streets and alleys
13. accepting subdivision and plats

From 1846 to 1915, the Common Council also signed off on all ordinances.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives
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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	09/18/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	
Condition		Cond date	
Condition by		Cond notes	
Subjects		Classification	
Search terms	creation of City of Manchester: Ordinance #1 (1846) highway districts (1847) city seal (1854) ordinance revision and consolidation(1854) fish preservation (1863) street name changes (1869) ordinance revision and consolidation (1869) ordinance revision and consolidation (1876) building code (1885) ordinance revision and consolidation (1884) fire ordinance (1888) pneumatic tired vehicles (1895) night lunch cart regulations (1896) Blodget Street (from Gore Street) (1899) Derryfield Lane (from Amherst South Back Street) (1899) milk inspection (1901) finance ordinance (1919) standard time (1920) automobile garage building code (1923) building districts (1927) publicity and development bureau (1927) city planning board established (1930) traffic ordinance (1931, 1947) taxi cab licensing (1933) Gossler Park (from Valley Grounds) (1933) Livingston Park (from North End Grounds and Dorr's Pond Tract) (1936) art commission established (1937) Kalivas Common (from Park Common) (1940) Ben Richard Bronstein Common (from Hanover Common) (1942) central purchasing agency (1942) municipal pensions (1945) Bernard C. Mullen Bridge (from Parker Street Bridge) (1949) Albert J. Precourt Recreational Center (from Nutt's Pond Recreational area) (1951) Nazaire E. Biron Bridge (from Kelley's Falls Bridge) (1951) trailer and tourist camps (1952) Sheehan-Basquill Playground (1953) employees injured in the line of duty (1953, 1964) Smyth Road School (1955) Jewett Street School (1955) Gossler Park School (1955) military leave (1957) Grenier Air Force Base (Manchester Muncipal Airport) (1957) curfew for minors (1957) subdivisions (1958) building code (1958, 1964, 1968, 1969, 1979)	People	Jutras, William Square (1933) Barry, Bernard Square (1940) Little, Herman Square (1940) Lally, Francis P. Square (1945) Raymond, Roger F.J. Square (1947) Lewis, Robert W. Square (1947) Roux, Joseph H.W. Square(1947) Metivier, Roland A. Square (1947) St. Germaine, Maurice J. Square (1947) Sullivan, John J. Square (1950) Cote, Roger B. Square (1951) Soucy, Bertrand F. Square (1955) St. Pierre, Albert M. Square (1956) Blodget, Samuel Park (1960) Hickman Square (1969) Psaedas, Peter Ball Park (1969) Head, Lewis J. Bridge (1970) Lyons, Joseph P. Bridge (1973) Padden, Tom Park (1974) Lariviere, Hank Memorial Field (1974) Martineau, Albert R. Memorial Park (1976) Miller, Ralph Public Safety Center (1977) Lemire, Al Baseball Field (1982)

housing standards (1960)
industrial council (1960)
Connor Memorial Field (1960)
Gill-Harris Field (1961)
Green Acres School (1963)
Youngsville Park (from Candia Road
Playground) (1967)
position classification and compensation code
(1967)
food service licenses (1969)
West Side Ice Arena (1974)
Historic District Commission (1979)
Information Systems Department (1979)
compensation schedule (December 7, 1999)

Notes

Updated/by 12/21/2007 10:39 AM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.25	Container	
Received as		Received date	
Source			
Creditline			
Home loc	City Clerk Vault		

Identity Statement:

Title: Streets, Highways and Bridges
 Dates of creation: 1847 to the present
 Extent of the unit of description: Volume 1: 1847-1866
 Volume 2: 1866-1882
 Volume 3: 1882-1891
 Volume 4: 1891-1894
 Volume 5: 1893-1899
 Volume 6: 1898-1903
 Volume 7: 1903-1908
 Volume 8: 1907-1914
 Volume 9: 1915-1925
 Volume 10: 1925-1940
 Volume 11: 1940-1949
 Volume 12: 1949-1953
 Volume 13: 1954-1957
 Volume 14: 1957-1963
 Volume 15: 1963-1969
 Volume 16: 1969-1976
 Volume 17: 1976-1988
 Volume 18: 1987-present

Scope & Content / Abstract:

In order to create or discontinue a street, highway or bridge, individuals have to petition the Board of Mayor and Aldermen. Dimensions are made and the Board then usually visits the street, highway or bridge to determine its condition. A road hearing then occurs to discuss the merits of the project. If the petition is approved, the results of the discourse are transcribed into the volumes labeled Streets, Highways and Bridges. In some cases a sketch of the property also accompanies the written record. The street was frequently named after the petitioner or the largest landowner on the proposed street.

Streets would also appear first on the Amoskeag Manufacturing Company's plan and then be approved by the Board of Mayor and Aldermen as new highways.

There is an June 19, 1880 Letter from the Office of City Engineer regarding the relocation of a portion of Bowman Street and a sketch. (Vol 2, page. 368)

Volume 3 has extensive street layouts drawn by the City Engineer. They show every householder on the street.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

Access conditions: The records are open for research without restrictions under the conditions of the access policy of the Manchester City Archives

Copyright and Conditions governing reproduction: Records may be copies for use in administrative, scholarly or personal research. Researchers are responsible for obtaining copyright permission to the use the material from the Archivist

Allied Materials:

Existence of copies:

Related units of description in this repository: index cards with streets and volumes where information can be found is kept in the City Clerk's vault.

Collection Board of Mayor and Aldermen

Event

Medium

Catdate 09/19/2007

Cathy Sally Fellows

Display value

Status date

Status by

Status

Condition Excellent

Condition by

Cond date

Cond notes restored

Subjects

Search terms Proctor Road ,1847
Elm Street ,1847
Hanover Street ,1847
Granite Street ,1847
Young Road ,1848
Chestnut Street ,1848
Pine Street ,1848, 1850, 1856, 1857
Pearl Street ,1848, 1864
Lowell North Back ,1848, 1852
High South Back ,1848
Bridge South Back ,1848
Chestnut West Back ,1848
Manchester South Back ,1848
Merrimack South Back ,1848
Elm East South Back ,1848
Walnut Street ,1849, 1850, 1856
Bald Hill Road ,1849
Bridge Street ,1849
Lowell Street ,1849
Nashua Street ,1850
Union Street ,1850, 1856
Concord Street ,1850, 1853
Central South Back, 1852
Lowell South Back, 1852
Chestnut East Back, 1852
Union East Back, 1852
Orange Street, 1852
Orange South Back, 1852
Hanover South Back, 1853
Manchester Street East, 1853
Corning road, 1853
Elm Street North, 1853
Pine Street South, 1854
Beech Street, 1854
Jane Street, 1854
Amherst Street East, 1854
Clinton West Street, 1855
John P. Moore Road, 1855
Amherst Street, 1855
Clarke Hall Road, 1855
Clarke Street, 1855
Beech Street Extension South, 1855
Prospect Street, 1855, 1857
Manchester Street, 1856
old Wilson Road, 1856
Main Street, 1856
Douglas Street, 1856 (formerly Walnut Street)
Myrtle Street, 1856, 1861
Piscataquog Street, 1856, 1866 (now Winter Street)
Beacon Street, 1856

Classification

People Straw, Governor (road near house, 1848)

Hancock Street, 1857
Laurel Street, 1857
Baker Road, 1859 (now Ashland Street)
Cilley Road, 1859
Cogswell Road, 1859 (now Spruce Street)
Lear Road, 1859, 1860 (now Park Street)
Harvey Road, 1859
Huse Road, 1859
Porter Road, 1859
McGregor Old Road, 1860
Laurel Street Extension, 1860
Concord Street Extension, 1860
Hooksett Road, 1860
Highway from Mooresville to Manchester
Center, 1860
Farmer Highway (Farmers Mills), 1860
Mitchell's right of way, 1860
Spruce Street, 1860
Belmont Street Extension, 1860
Middle Street, 1860, 1861 (now Warren
Street)
Concord and Portsmouth Railroad, Candia
Branch, 1861
Old Falls Road, 1861
Hall Street, 1861
Calef Road Extension, 1862
Piscataquog Main Street, 1862
Calef Road, 1861
D. Ricker Highway, 1863 (now Wilson
Street)
Central Street Extension, 1863, 1864
Tyler Street, 1863
South Street, 1863
Orange Street Extension, 1864
Walnut Street Extension, 1864
Union Street Extension, 1864
Coburn Street, 1863
Chestnut Street Extension, 1864
Albert Simpson Highway in Bakersville, 1864
Maple Street Extension, 1864
Beech East Back, 1864
Harrison Street, 1864
Harrison Street Extension, 1864
Summer Street, 1864 (now Linden Street)
Weston Road, 1865
Center Street Piscataquog, 1865 (now School
St.)
Park Street, 1865
Amherst Street, 1865
Willow Street, 1867
Dean Avenue (Cat alley), 1869
Lincoln Street, 1869
Kennard Road, 1869
Merrill Street, 1869
Railroad Street, 1869
Russell Street, 1869
Chester Street, 1869
Salmon Street, 1871
Cypress Street, 1871
Valley Street, 1871
Jewett Street, 1871
Second Street, 1873
Milton Street, 1873

William Smith Road, 1874
Canton Street, 1874
North Street, 1874
Appleton Street, 1874
"A" Street, 1874
Walker Street, 1876
Hubbard Street, 1882
Boynton Road, 1882
Beauport Street, 1882
Amory Street, 1882
Putnam Street, 1884
Marion Street, 1884
Adams Street, 1884
Bath Street, 1885
Highland Street, 1885
Sullivan Street, 1885
Blaine Street, 1886
Kelley Street, 1886
Monmouth Street, 1886
West Hancock Street, 1887
Tilton Street, 1887
Conant Street, 1887
Carroll Street, 1887
Cartier Street, 1887
Welch Avenue, 1888
Elm Avenue, 1889
Liberty Street, 1889
Hoyt Street, 1890
Morrison Street, 1891
Allen Street, 1891
Dartmouth Street, 1891
Dickey Street, 1891
Prince Street, 1891

Notes

Updated/by 09/21/2007 02:38 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.26	Container	ongoing
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, City Clerk Vault:nine (in archives):ongoing		

Identity Statement:

Title: Resolution Books
 Dates of creation: 1864 to the present
 Extent of the unit of description: Volume 2: 1864-1895
 Volume 3: 1895-1909
 Volume 4: 1910-1919
 Volume 5: 1920-1933
 Volume 6: 1934-1943
 Volume 7: 1943-1952
 Volume 8: 1952-1960
 Volume 9: 1960-1965
 Volume 10: 1965-1970
 Volume 11: 1970-1978
 Volume 12: 1978-1990
 Volume 13: 1990-1993
 Volume 14: 1993-1995
 Volume 15: 1995-2002

Scope & Content / Abstract:

Resolutions were signed by the Board of Mayor and Aldermen and the Common Council until 1915 when the Common Council went out of existence. Resolutions authorized funding, proclaimed the government's intention on a particular issue, commemorated the death of a prominent individual; regulated businesses and raised money through taxation. Resolutions could also discontinue highways.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection	Board of Mayor and Aldermen
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Event**Medium**

Catdate	09/21/2007	Status date	
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Catby	Sally Fellows	Status by	
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Display value		Status	
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Condition		Cond date	
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Condition by		Cond notes	
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Subjects	probation department, May 1, 1945 Elmwood Gardens, Rimmon Heights and Squog Area (Model City Agency Boundaries), December 15, 1970	Classification	
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	civil war bounties, 1864		
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		Lincoln, Abraham, death of, April 1865	
--	--	--	--

Search terms

civil war bounties discontinued, April 4, 1865
Park Square Deed, 1866
city library plan, January 26, 1869
Ash Street School model presented to Brazilian government, October 2, 1876
soldiers' monument dedication, July 8, 1879
public bathing house, May 2, 1882
police telegraph system, Dec. 13, 1887
Stark land purchase for public park, May 2, 1890
Semi-centennial celebration in 1896: Nov 5, 1895 resolution
Semi-centennial list of participants, March 3, 1896
Derryfield Park addition, May 5, 1896
Weston Observatory Committee, May 5, 1896
Piscataquog Cemetery (transfer of Harris, Walker, Riddle and Gage funds), April 5, 1898
Amoskeag Bridge (removing top), April 27, 1900
McGregorville Park (Beauport Street), October 7, 1902
Prout Park bequest, November 1, 1904
Derryfield records printed, January 30, 1905
East Side Park, (Hall and Lake Avenue) February 6, 1906
school bell installation at Amoskeag, January 23, 1907
Towlesville Park appropriation (junction of Amherst, Derry and Chester Streets), February 5, 1907
public bath house on the Merrimack River above the Amoskeag Falls, January 27, 1908
Parker Common lease from Amoskeag Manufacturing, (Brook, Oak, Harrison and Maple Streets) August 4, 1906
Eaton Heights section of Manchester (near Lake Massabesic) use of Back Pond, Sept. 1, 1908
Lincoln statue funds, February 1, 1910
Centennial celebration for naming of Manchester, February 1, 1910
Wolf Park Ball Field, January 31, 1911
city library addition, February 17, 1911
Kelley Street Bridge, January 23, 1912
Rock Rimmon Park established, February 6, 1912
women vote for School Board, October 18, 1912
dental care room for children, November 12, 1912
flying squadron (fire department), November 18, 1913
women's prison site, March 2, 1914
Cleworth property fire investigation, August 4, 1914
Piscataquog Cemetery transfer to City, November 9, 1915
sale of Old City Library on Franklin Street to Amoskeag Manufacturing, April 17, 1917
Spanish Influenza epidemic (Health Dept.

People

Hayes, Rutherford B. (courtesies of the city), June 18, 1877
Kelly, John L. Mayor, death of, May 3, 1887
Hosley, John Mayor, death of, May 6, 1890
Learvelle, Mary bequest of land for convalescent home on Pond Road, August 6, 1895
Olzendam, Sidonia C., bequest for isolation hospital, February 5, 1901
Morrison, Thomas J. bequest of law library, February 5, 1901
Spofford, Charles (transfer of land to him near Lake Massabesic), April 2, 1901
Mckinley, William President, death, Sept. 17, 1901
Connor, Bryan J., removal from Common Council, Sept. 14, 1904
Sanborn, Hazen, city sold land near Londonderry Turnpike, Sept. 14, 1904
Smith, Anna C. land sold to Pine Grove Cemetery, July 7, 1908
Currier, Hannah (widow of Moody), bequest for Valley Cemetery gateway, Nov. 1, 1910
Mitchell, Addie and Frank, land sold to Pine Grove Cemetery, July 11, 1911
Landry lawsuit, September 18, 1911
Dinsmore, Arthur lawsuit (sue for Aldermanic seat), December 11, 1911
Webster, CC, land sold to Pine Grove Cemetery, May 7, 1912
Carpenter, Frank P. land donation for city library, July 2, 1912
Burnham, Hosea B. gift of Pine Grove Cemetery gateway, January 2, 1917
Corey, Jennie M. gift of Pine Grove Cemetery gateway, March 18, 1919
Stevens, Robert I., land purchase for park, May 19, 1931
Hunt, Nathan P. Hunt bequest for books and for children's entertainment, May 17, 1932
Webster Estate, land sold on Crystal Lake to the City, May 20, 1941
St. Germain, Maurice J. Square, December 27, 1941
Hooser, Otilie Wagner, gift of Wagner Memorial Park, October 17, 1944
Smyrl, James A. Colonel, hearing, September 2, 1957
Dupont, Germain P., naming of Rock Rimmon Swimming Pool, October 6, 1964
Dlugosz Property, October 16, 1973 (Parks & Recreation)

loan), October 21, 1918
Spanish influenza volunteer help, November 12, 1918
Manchester City Hospital on Mammoth Road, February 4, 1919
Victory Park (name change from Concord Common), February 4, 1919
public market at Victory Square, February 3, 1920
municipal gardens at former City Farm, April 20, 1920
Stowell Cemetery taken over by City, May 17, 1921
Moore Cemetery, Stark Cemetery and Hall Cemetery taken over by City, February 20, 1921
Sheridan-Emmett Park named, December 20, 1921
Soliders and Sailors Medallions (World War 1), December 30, 1921
Harriman Park (formerly East Side Park), May 2, 1922
Amoskeag Manufacturing sues city for tax rebate, June 2, 1925
police women appointed, June 2, 1925
portable boat for drowning accidents, July 7, 1925
resolution protesting increase of freight rates on certain classes of textiles, May 4, 1926
loan to acquire land and build an Aviation Field, August 2, 1927
purchase of Textile Field, August 2, 1927, November 1, 1927
endorsement of acquisition of Franconia Notich by the Society for the Preservation of New Hampshire forests, January 17, 1928
Manchester Football Team, January 15, 1929
Spanish American War Veterans memorial, May 7, 1929
Emergency Relief Gardens, May 17, 1932
water reservoir constructed and financed through the Federal Emergency Administration of Public Works, October 23, 1933
purchase of Dorr's Pond, Manchester Driving Park, Valley Grounds and Recreation Grounds, January 16, 1934
endorsement of construction of New Regimental Armory, August 6, 1935
Works Progress Administration (WPA) General Park Improvement Program, December 9, 1935
establishment of Flood Control, April 7, 1936
National Youth Administration, November 17, 1936
street name changes, December 15, 1936
WPA Sewer and Highway Improvement, February 16, 1937
WPA Manchester Traffic Survey Project, April 6, 1937
WPA Road Projects, October 5, 1937
WPA Londonderry Turnpike Highway Improvement Project, October 19, 1937

WPA Federal Music Project, December 7,
1937
list of WPA Projects, February 8, 1938
WPA Sidewalk Improvement Project, June
11, 1938
WPA Cemeteries Project, Sept. 6, 1938
Webster Street School construction through
the National Recovery Act, September 28,
1938
WPA project for Manchester Airport,
Municipal Golf Course and Athletic Field,
October 4, 1938
WPA Fire Department Project, April 4, 1939
food stamp plan, February 27, 1940
circus grounds purchase, March 5, 1940
WPA Library Improvements Project, June 4,
1940
recommendation to War Department that the
Manchester Airport be called Grenier Field,
July 9, 1941
Manchester Fair Rent Committee, April 7,
1942
Victory Gardens established, April 21, 1942
fuel oil crisis, August 4, 1942
air force observation posts on Carpenter Hotel
and Hackett Hill, June 9, 1943
donation of Smyth Tower Park for Veterans
Hospital, May 15, 1945
Veterans Housing Project, April 16, 1946
emergency housing at Barry's Playground,
June 10, 1946
American Snowshoer's Union, January 21,
1947
Manchester Sunset Baseball League, May 6,
1947
Grenier Heights Housing Project transfer,
December 5, 1950
New Hampshire Marine Memorial
Commission, November 1, 1955
Spruce Street Redevelopment Project, 1959
Manchester Regional Industrial Foundation
(promote development at the Manchester
Airport), October 3, 1961
construction of ski area at Derryfield Park,
December 18, 1962
Manchester's Workable Program (urban
renewal), April 24, 1963
naming JFK Coliseum, December 3, 1963
sweepstakes revenue for schools, June 2,
1964
Flat Iron Redevelopment Project, October 13,
1964
Piscataquog River Park, October 15, 1965
Amoskeag Millyard Redevelopment Project,
1966
Manchester Regional Planning Commission,
March 1, 1966
Elcee Urban Renewal Project, July 6, 1966
surveys and plans for urban renewal,
December 5, 1966
establishment of Model City Agency,
December 5, 1967
civic center project, April 15, 1969

redevelopment of Brown Avenue, November 1965/October 1969
Hampshire Plaza Project, November 18, 1969
Grenier Industrial Park Project, April 21, 1970
Manchester Beautification Program, December 1, 1970
Pine Island Acquisition Account, March 4, 1975
CETA Administration, August 5, 1975
Granite Square Redevelopment Project, September 6, 1977
City Hall Spires Restoration, November 14, 1978
Wall Street/YMCA Development Project, October 27, 1982
Central Business District Revitalization Reserve Fund, September 6, 1983
Hanover Street Project, August 13, 1985
child care policy, December 18, 1990
acquisition of Hackett Hill, October 6, 1998
Valley Cemetery Master Plan Project, November 20, 2001
Crystal Lake Project, March 5, 2002

Notes

Updated/by 10/03/2007 04:22 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.27	Container	Box 190, Folder 3
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:Box 190, Folder 3		

Identity Statement:

Title: Fire Department: Statistical Report, 1969
 Dates of creation: 1969
 Extent of the unit of description: one folder

Scope & Content / Abstract:

This 1969 Statistical Report contains the annual budget, number of fires, personnel statistics, types of vehicles, types of fires, and deaths from fires. There is a listing of fire losses from 1948 to 1969 and brief histories of the beginnings of each engine company. There is also a letter from Chief John E. Devine on his thoughts for the future. He talks about the development of non-toxic gas and the use of closed circuit television in the Chief's car.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Fire Department

Event**Medium**

Catdate 10/04/2007

Cathy Sally Fellows

Display value**Status date****Status by****Status****Condition****Cond date****Condition by****Cond notes**

Subjects Stanley Steamer
 Seagrave Pumper
 radio communications, 1942
 firemen's oath of office
 firement's prayer

Classification

Search terms Varick Fire, 1892
 Kennard Fire, 1902
 Barton Fire, 1914
 engine and hose 1, 1839 (Merrimack Number One)
 engine 2, 1886
 auto truck (Stewart)
 engine and ladder 3, 1887
 engine and ladder 5, 1887 (General John Stark Section)
 engine and ladder 6, 1892 (Fulton House)
 engine and ladder 7, 1906
 engine 9

People

Devine, John E.
 Fulton, Walter M.

engine and hose 10, 1902
engine company no. 11 (the Flying Squadron), 1910
engine no. 11
Snorkel #1, 1844 (the Excelsior)
Ladder 12, 1914
Tanker 1, 1967 (the Big Red One)
fire alarm telegraph, 1912
Fire Prevention Bureau, October 27, 1846
Cinder, the Fire Crow

Notes

Updated/by 10/04/2007 12:56 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.28	Container	
Received as	Received date	
Source		
Creditline		
Home loc Archives Vault		

Identity Statement:

Title: Fire Department: Guest Book/Sign in Book
 Extent of the unit of description: one volume

Scope & Content / Abstract:

This unmarked journal appears to be either a guest book or sign in book to document who visited a fire station. The engine number of the fire station is not given but it may have been the main fire station because it lists individuals visiting for Chief Lane's funeral in 1920. Individuals were from all over the United States, Canada and Europe. Members of the Profile Club visited on more than one occasion.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Fire Department

Event**Medium**

Catdate 10/04/2007

Catby Sally Fellows

Display value**Status date****Status by****Status****Condition****Condition by****Cond date****Cond notes****Subjects****Search terms****Notes**

Updated/by 10/04/2007 01:12 PM Unknown

Classification**People****Dataset**

Other#		Category	10: Unclassifiable Artifacts
Refer code		Subcategory	Need to Classify
Accession#	2007.29	Container	Bx 191-192
Received as Source		Received date	
Creditline			
Home loc	Archives Vault:Bx 191-192		

Identity Statement:

Title: Board of Fire Commissioners: Meeting Minutes and Correspondence for 1992 and 1993

Dates of creation: 1949-1987, Dec. 1991-1993
 Extent of the unit of description: three volumes
 two linear boxes

Scope & Content / Abstract:

The Board of Fire Commissioners' meeting minutes were first recorded in journals and then were typewritten and put in 3 ring binders. The linear boxes contain meeting minutes and correspondence. Topics included the monthly bills and yearly budgets; promotions, equipment purchases; disciplinary actions and personnel reinstatements.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Collection Board of Fire Commissioners

Event**Medium**

Catdate 10/04/2007 **Status date**

Catby Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects **Classification**

Search terms civilian defense, 1963 **People** Pariseau, Henry (future Mayor)

Notes

Updated/by 10/11/2007 11:35 AM Unknown **Dataset**

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.30	Container	Box 1
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:back wall, left side:Box 1		

Identity Statement:

Title: Vital Records: Birth Register
 Extent of the unit of description: one box- 14 folders

Scope & Content / Abstract:

Birth Registers were created by physicians who recorded the number of births in a given period. The births were also recorded in volumes by the City Clerk. The early records did not always record the name of the child but do give the names of the parents and the sex of the child.

There are some deaths written on the same sheet of paper.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: Birth Certificates: 1999.1

Record of Births: 1999.4, 2000.1

Collection Office of the City Clerk

Event**Medium**

Catdate 10/26/2007

Status date

Catby Sally Fellows

Status by

Display value

Status

Condition

Cond date

Condition by

Cond notes

Subjects

Classification

Search terms

People

Notes

Updated/by 10/31/2007 01:26 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.31	Container	Box 1
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:back wall, left side:Box 1		

Identity Statement:

Title: Vital Records: Marriage Registers
 Extent of the unit of description: two folders

Scope & Content / Abstract:

Ministers and priests would submit to the Office of the City Clerk lists of couples they had married during a certain time period. The early registers have very little genealogical information and consist of the date and the names of the bride and groom.

The file 1875-1877 has marriages that took place in places other than Manchester but they were recorded by the Office of the City Clerk.

Marriages were also recorded in journals kept by the City Clerk.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: Marriage Certificates: 2000.2

Record of Marriages: 2000.4

Collection Office of the City Clerk

Event**Medium**

Catdate 10/30/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms New Boston marriage between Levi Caldwell and Abby Bulard, October 2, 1860

Classification

People

Notes

Updated/by 10/31/2007 01:26 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.32	Container	Box 2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault:back wall, left side:Box 2		

Identity Statement:

Title: Vital Records: Death Register
 Dates of creation: 1859-1891
 Extent of the unit of description: 1 box

Scope & Content / Abstract:

Doctors would periodically report the names of individuals who died under their care to the Office of the City Clerk. Sometimes they would submit lists and sometimes the deaths would be recorded in the Record of Deaths journals kept by the City Clerk. The information usually consisted of the name of the individual, residence address, date of death, age of the individual and the cause of death. The notation for married women also gave the name of the husband and for a child, the name of the father.

The death registers cover a span of time, usually six months to a year.

There is one folder of burial information on bodies moved either within Pine Grove Cemetery or to Pine Grove Cemetery.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: Record of Deaths: 2000.3

Death Certificates: 2005.13

Collection Office of the City Clerk

Event**Medium**

Catdate 10/30/2007

Catby Sally Fellows

Display value

Status date

Status by

Status

Condition

Condition by

Cond date

Cond notes

Subjects

Search terms

Notes

Updated/by 10/31/2007 01:22 PM Unknown

Classification

People

Dataset

Other#		Category	10: Unclassifiable Artifacts
Refer code		Subcategory	Need to Classify
Accession#	2007.33	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room 010, City Clerk Vault		

Identity Statement:

Title: Meeting Minutes of the Board of Mayor and Aldermen
 Dates of creation: 1846 to the present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The meeting minutes books of the Board of Mayor and Aldermen record the legislative history of the City of Manchester. The early volumes provide a synopsis of each meeting and the more recent volumes provide an exact transcription of each meeting. Road Hearings, Public Hearings, Public Participation Meetings and Joint meetings with the School Board and Library Trustees are also included. Inauguration addresses and election results can sometimes be included.

The abatement of taxes for the period of the Civil War includes the names of the men who died and thus could not pay their taxes. There were tax exemptions for individuals who were blind, deaf mutes, over taxed, paid taxes in another town, aged or were too poor to pay.

Context:**Structure:**

System of Arrangement: chronological.

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate 10/31/2007 **Status date**

Cathy Sally Fellows **Status by**

Display value **Status**

Condition **Cond date**

Condition by **Cond notes**

Subjects	1846 Tax Payers - City Clerk to compile a book (June 19, 1860) annual abatement of tax reports (1860s) and the reasons for the abatements small pox notice by Health Department, May 10, 1864 list of Special Emergency Police Officers sent to the City from the Manchester Mills, Amoskeag Manufacturing Company and the Stark Mills, May 7, 1867	Classification
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Search terms	first meeting of the Board of Mayor and Aldermen on September 8, 1846 Aldermanic and Common Council Committees in 1846: Finance, Accounts,	People	Cushing, John S., first city clerk Garvin, Miss (insanity hearing), Feb. 2, 1847 Calef, John: petition for a new road, August 3, 1847 Parker, James M., proprietor of Granite Street bridge,
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Lands & Buildings, Streets, Sewers & Drains,
Fire Department, Public Instruction,
Commons, Claims, House of Correction,
Cemetery,
Torrent Engine No. 5 members, Dec. 8, 1846
Machine Shop Engine & Hose, No. 2
members, Dec. 8, 1846
Stark Engine & Hose Co., No. 3 members,
Dec 22, 1846
Sewer contract (Elm Street) with Amoskeag
Manufacturing, Dec. 29, 1846
Merrimack Engine Co. No. 1 members, Jan.
15, 1847
Hook & Ladder Co. No. 1 members, Jan. 26,
1847
state and municipal election results, March
10, 1847
petition of Hough & Robertson to open a
Natural History museum-July 15, 1847;
license was granted on March 21, 1848
Annexation of a portion of Goffstown and
Bedford, July 23, 1853
Board of Health Regulations, May 1, 1860
Board of Engineers Regulations, December
13, 1860
Armory for the Abbott Guards, March 7, 1861
Report on enlisting men for the Civil War and
the use of brokers to procure recruits,
December 29, 1863
September 7, 1869 letter from Mayor Isaac
Smith on using Lake Massabesic as a source
of the City's water supply

Dec. 18, 1847

Goodwin and Wilders Circus license, May 13, 1862

Notes

Updated/by 12/05/2007 03:31 PM Unknown

Dataset

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.34	Container	
Received as		Received date	
Source			
Creditline			
Home loc	Archives Vault, Archives Room 010, City Clerk's Office		

Identity Statement:

Title: Committee Meeting Minutes
 Dates of creation: 1846 to the present (bulk)
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

Aldermanic Committees were created to discuss and investigate issues that eventually were presented to the full Board of Mayor and Aldermen for their approval or rejection. Committees included Lands and Buildings; Claims, Streets, Sewers and Drains, Fire Department; Finance; Traffic; Public Safety; Commons; Parks; Cemeteries; Public Instruction; House of Correction; Joint Committee on Schools; Joint Committee on New Schoolhouses (1911); Joint Committee on Fuel (1911); City Farm (1912); Land Sold For non-payment of Tax (1912); Enrollment; Health and Charities; Committee on Baseball (1916); City Planning; Accounts; Lighting Streets; Publicity Committee (1930); Minor Offices (1940)

Special Committees were created to deal with non-recurring issues such as the Letting of City Hall (1849); Special Committee to prepare Joint Rules and Orders for City Council (1849); Rebuilding the Amoskeag Bridge (August 1853) and Cemetery Brook Parkway (1916). See search terms for more special committees.

Context:**Structure:**

System of Arrangement: chronological

Disposition:**Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Related units of description in this repository: See Committee Reports: Accession 2007.35

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	11/01/2007	Status date	
Catby	Sally Fellows	Status by	
Display value		Status	

Condition	Cond date
Condition by	Cond notes

Subjects

Search terms boundary line of the City Farm dispute, Feb. 5, 1850
 Extension of Parks and Playgrounds, 1911
 Grade Crossings, 1911
 Fire Alarm Telegraph, 1912
 Military Affairs, 1914
 Undergrounding Electric Wires, 1914
 Fire Escapes and Fire Prevention, 1914
 Fire Alarm Penalty, 1914

Classification**People**

Regulate Storage of Oils, 1914
High Cost of Living Special Committee, 1917
Disposition of Old City Library, 1917
Joint Committee on Fuel, 1912
Gardening Committee, 1918
Municipal Gardens, 1920
Youngsville School Addition, 1912
Committee on 75th Anniversary, 1921
Tax Collections, 1927
McGregor Bridge, 1933
Police Radio, 1935
Bus Committee, 1935
Bridge Committee, 1935
Incinerator Committee, 1936
Radio Interference Committee, 1936
Nathan P. Hunt Entertainment Committee,
1936
Relief Committee, 1936
Bus Stop Committee, 1936
Purchase of Circus Grounds, 1940
Land Condemnation for Grenier Field, 1942
I am an American Day Committee, 1942
Investigating Salvage Building at Valley
Street Yard Committee, 1942
Committee to Confer with Amoskeag
Industries Officials, 1942
Salary Increases Committee, 1942
General Stark Monument, 1944
Post-War Planning, 1945
Municipal Contributory Pensions, 1945
Memorial Commission, 1945
Special Committee to Assess Land Damage,
1946

Notes

Updated/by 11/05/2007 11:49 AM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.35	Container	
Received as	Received date	
Source		
Creditline		
Home loc	Archives Vault, Archives Room 010, City Clerk's office	

Identity Statement:

Title: Board of Mayor and Aldermen: Committee Reports
 Dates of creation: 1869-present
 Extent of the unit of description: ongoing

Scope & Content / Abstract:

The Board of Mayor and Aldermen Committee Reports are the recommendations that each committee made after they met. The contemporary meeting reports also include all the material that was submitted to the various committees for their review. The Joint Standing Committee on Claims was the busiest committee in 19th century Manchester though the nature of each claim is not always given in the report.

Context:**Structure:**

System of Arrangement: chronological

Disposition:

Disposition date:

Conditions of Access & Use:

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Allied Materials:

Existence of copies:

Related units of description in this repository: Committee Meeting Minutes: Accession 2007.34

Collection Board of Mayor and Aldermen

Event**Medium**

Catdate	11/05/2007	Status date
Catby	Sally Fellows	Status by
Display value		Status

Condition	Cond date
Condition by	Cond notes

Subjects	Classification
Search terms	People

Notes	
Updated/by	11/05/2007 12:05 PM Unknown
Dataset	

Other#		Category	8: Communication Artifact
Refer code		Subcategory	Documentary Artifact
Accession#	2007.36	Container	Box 194, Folder 2
Received as		Received date	
Source			
Creditline			
Home loc	Archives Room 014:Box 194, Folder 2		

Identity Statement:

Title: Petitions: Street Sprinkling
 Dates of creation: May 1, 1883
 Extent of the unit of description: 1 oversized folder

Scope & Content / Abstract:

A petition was submitted to the the Board of Common Council in 1883 requesting that the streets of Manchester be sprinkled daily during the "hot and dry season". The citizens felt it was more cost effective for the government to provide this service rather than by private citizens.

Context:**Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Common Council

Event**Medium**

Catdate 11/21/2007
Cathy Sally Fellows
Display value

Status date
Status by
Status

Condition
Condition by

Cond date
Cond notes

Subjects

Search terms streets
 street sprinkling
 Common Council

Classification
People

Notes

Updated/by 11/21/2007 02:15 PM Unknown

Dataset

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2007.37	Container	
Received as	Received date	
Source		
Creditline		
Home loc Rines Center		

Identity Statement:

Title: Papers of Robert A. Baines

Scope & Content / Abstract:**Context:****Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of Mayor**Event****Medium****Catdate** 04/28/2008**Status date****Catby****Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms****People****Notes****Updated/by** 04/28/2008 08:23 AM Unknown**Dataset**

Other#	Category	8: Communication Artifact
Refer code	Subcategory	Documentary Artifact
Accession# 2008.1	Container	
Received as	Received date	
Source		
Creditline		
Home loc		

Identity Statement:

Title: Papers of Robert A. Baines

Scope & Content / Abstract:**Context:****Structure:****Disposition:****Disposition date:****Conditions of Access & Use:**

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Allied Materials:

Existence of copies:

Collection Office of Mayor**Event****Medium****Catdate** 04/28/2008**Status date****Catby****Status by****Display value****Status****Condition****Cond date****Condition by****Cond notes****Subjects****Classification****Search terms****People****Notes****Updated/by** 04/28/2008 03:24 PM Unknown**Dataset**