

COMMITTEE ON JOINT SCHOOL BUILDINGS

June 21, 2000

7:00 PM

Chairman Herbert called the meeting to order.

The Clerk called the roll.

Present: Alderman Pinard and Thibault
School Cmte. Members Leonard, Herbert, Paradis

Messrs: T. Clougherty, K. Sheppard, F. Matuszewski

Copies of minutes of a meeting held on May 17, 2000.

(Note: previously forwarded to Committee members under separate cover.)

On motion of Alderman Pinard, duly seconded by School Cmte. Member Leonard it was voted to accept the minutes.

High School Stages --

Tim Clougherty, Facilities Engineer stated as we have discussed in the past, the initial safety measures for the stages are complete. We are now going through some additional safety measures that the Fire Department had recommended. I have also met with Connie from *Friends of the Theatre Knights* to talk about the additional monies that were designated for West and Central from this year's monies. We are in the process of developing a scope and moving forward with that.

School Cmte. Member Paradis asked I was at one of the Aldermanic meetings when they got up and spoke and I was wondering how much money they had raised. Was there money raised for curtains.

Engineer Clougherty replied they have not identified that amount to be specific.

School Cmte. Member Paradis stated at the time they did but that was quite awhile back probably four or five months ago this winter sometime.

Engineer Clougherty stated they were working on finalizing some figures. She through out a couple of numbers but they are also looking at the possibilities of having name placards on the seats that they can get corporate sponsorships to raise some additional funding.

Alderman Thibault stated the one thing though that is most important to me was the safety factor. We have gone over that now so that we know that every stage is safe. Is that what we are saying. I do not care about the esthetics; the drapes or whatever else has to go in there eventually is immaterial. The safety of the people especially the City people is more important than that. I am glad to see that you feel that is done.

Engineer Clougherty stated we made the stages safe as far as the rigging and the grids and things like that. Now we are taking it to a further step in working with the Fire Department, we are replacing some doors with fire doors and safeing off some areas that they recommend.

Alderman Thibault stated as far as the Board, we were looking more at the safety issues than the esthetics.

Chairman Herbert asked the total is \$250,000 and we have \$112,000 left.

Engineer Clougherty replied in the affirmative.

Chairman Herbert asked is this earmarked for further work on stages.

Engineer Clougherty replied in the affirmative.

Chairman Herbert asked we have this money plus whatever "Friends of Theatre Knights" or any group like that could put together. Is this the money that is going to go towards other items.

Engineer Clougherty replied in the affirmative.

Alderman Pinard asked are you going to check all stages in all schools or just the high schools.

Engineer Clougherty replied in the negative and stated just the high schools.

Alderman Pinard stated I would like to make a suggestion that maybe we should start looking at the other schools that have stages. We are in the process and it is a safety measure. How long does it take to go in a school and check the stage.

Alderman Thibault stated it is an appropriation type of thing. The Board would have to appropriate a certain amount of money. They have to account where their time is spent. If we do this on the Board and we tell them that we would like this done then we would have to appropriate "x" amount of dollars.

Alderman Pinard stated if it comes that but just to have Tim or somebody from the Building Department to go and check the condition at Weston School before something happens like at Central and West.

Mr. Sheppard stated the other stages do not typically have rigging. They are basically a platform with some curtains. So typically there are no safety issues necessary. As far as inspections, the School District has typically done that in the past.

Alderman Thibault asked Alderman Pinard did the stage not look safe to you.

Alderman Pinard replied it did not look in very good shape.

Alderman Thibault stated then that is something you should bring up on the Board because they are going to need some kind of appropriation to check that out just like we did with these stages. If that is what you want to do, I have no problem with that.

School Cmte. Member Paradis asked do you still have a Safety Review Committee at all.

Mr. Sheppard replied in the affirmative.

School Cmte. Member Paradis stated that could be brought up there.

Alderman Pinard stated if you are going to do something you may as well do it right and why stop in the middle.

School Cmte. Member Paradis stated the big problem was the Practical Arts Building. The fear of the rigging and some other things actually coming down on people.

Chairman Herbert stated to Alderman Pinard I would bring it up to the Superintendent.

Alderman Thibault stated the Public Building Services might be able to look at that and give you a good idea as to where it is. I believe that if we are going to ask for something to be done we have to appropriate the money.

Alderman Pinard stated I understand that. You have to start somewhere to get somewhere. We want to continue what we have started and it might be nothing. But a safety issue is a safety issue.

Chairman Herbert stated to Alderman Pinard let me get back to you. I will go to the Superintendent and see what we could do on our side. These other stages are very basic compared to the high schools.

School Cmte. Member Paradis stated I would like to mention Memorial High School. I was there for the awards on June 1, 2000 and it was about 95 degrees in there again. They cannot put any fans. We tried fans one year and what it did was it wiped out the whole video of all the awards given. I was wondering if there was anything else we could do there so next June when they do give awards. It is hot enough in the auditorium but when you are up on the stage...this year Mr. Foley did not come. In fact, I thought he had passed away last year next to me. I touched him to make sure he was still alive because it was so hot in there. A lot of the older people who usually present awards did not come because it was so bad last year literally the water was pouring right off of us. I have given all of my Kleenex to Mr. Downton. He stayed because he is younger. It was so hot up there. It was about 90 degrees outside but I do not know what it was up on that stage. I asked where are the fans because they had purchased two big tall oscillating fans. One year it was not quite as bad because at least it was circulating. I know we cannot put air conditioning in there that is out of the question. But if there would be something that would not disturb the video.

Chairman Herbert asked could we get that on the Building and Sites Committee agenda on the school side. Could you make a call and just look over and see what the situation is on the fans. Because that should be on the school side, it is not a new construction project. We just need somebody to check on it.

School Cmte. Member Paradis stated there might be some way that they could do something with some type of a fan and not effect the video. That is the answer I got when I asked Arthur Adamakos, the Principal...ask him because he is well aware of it too.

Alderman Thibault asked Mr. Sheppard does that get into the West High/Central and Memorial Heating and Ventilation.

Mr. Sheppard replied in the negative and stated not Memorial High School it is Central and West High Schools. Memorial is a newer school and it does have a pretty good heating and ventilation system. The problem is a lot of these schools do not have air conditioning. Schools are typically not air-conditioned. It is

probably the movement of the air and maybe the ventilation system was not working correctly.

School Cmte. Member Paradis stated that is a small auditorium too.

Mr. Sheppard stated Tim could talk with Arthur tomorrow and see if there is something that could be done.

School Cmte. Member Paradis stated West High School holds its awards at the Masonic Temple and maybe that is the reason they hold it there. Central High School is held at the Practical Arts Building but that is a lot more open space. Memorial is a small auditorium and a small stage. When it is hot outside it is even hotter in there.

Engineer Clougherty stated I would look into it when I go over to Memorial tomorrow.

Parkside Jr. High School Addition --

Engineer Clougherty stated we had that additional walk through with the Fire Department and the contractor failed to complete the items that he said he had completed. He did not pass a second inspection. The Fire Department has developed another list of those deficiencies. We faxed it to the contractor and to the architect and they are addressing those.

Alderman Thibault stated we should hold these people to that.

Engineer Clougherty stated we are holding them to that both as far as the work goes and financially. We are withholding payment.

Mr. Sheppard stated the system is operational it just needs tweaking.

School Cmte. Member Paradis asked those are all 100% except for the fire enunciator panel.

Engineer Clougherty replied in the affirmative and stated the fire enunciator panel is not part of the contractor's work. It was something that was looked over by the architect at that time. It was not required by the Fire Department, but since the requirement has come up. We have contracted directly with Simplex, that is a fire alarm panel manufacturer, to install that panel.

School Cmte. Member Paradis asked is that because there is a new code that you have to do that.

Engineer Clougherty replied it has to do with the type of fire alarm system that was installed and functionally how it operates.

Parkside Jr. High Life Safety --

Engineer Clougherty stated that is the same as item five with the fire alarm system. It is the same school. We cannot close out either of these projects.

Alderman Thibault asked are you going to get this done.

Engineer Clougherty replied in the affirmative.

School Cmte. Member Paradis stated it says, "complete fire system testing will be coordinated with the City Fire Department after the graphic enunciator panel is installed. The meeting will then be held with the contractors, subcontractors and Fire Department for final acceptance".

Northwest Elementary Reroofing --

Engineer Clougherty stated everything is complete on this. I am working on collecting signatures.

Alderman Thibault asked this morning in the Governor and Executive Council's meeting you brought something up that I would like to clear up here tonight. Kevin, do we know exactly what happened to those trusses at Northwest Elementary School to split the way they did. I thought I had a good handle on that but maybe I do not. When he brought the question up this morning, it brought it back to my memory and I want to be sure that I understood what had happened there.

Mr. Sheppard replied in the original construction it was not designed for steel roof trusses or aluminum roof trusses. It was wood roof trusses and it was required that there be fire retardant placed on them. The fire retardant at the time was a "state of the art" fire retardant but since then what happened is that fire retardant has been found to corrode the wood. It created a problem with the roof trusses.

Alderman Thibault stated I want Alderman Pinard to understand that it was not a Bonnette, Page and Stone problem but it was a prior department question that they fireproof that wood and when they did this dried up that wood so it made all of those trusses split.

Mr. Sheppard stated it made problems with the roof trusses and we have talked with the City Solicitor and they are telling us it is hard to trace back exactly who...even if Bonnette, Page and Stone the contractor is responsible for the fire retardant and tracing back who the fire retardant came from. We have worked with City Solicitor's Office trying to get something back.

School Cmte. Member Paradis stated I had a new roof and trusses put at my camp. I just want to say that when I saw those at Northwest Elementary School those had probably twenty times more knots in them then mine did. I wondered about the quality of the wood. When I saw my roof and trusses going up there were very few knots. I noticed with those when they were all exposed I wondered if there is different quality of wood. Was this one of the last qualities of wood. Then also they were split too. I know knots split too more.

Alderman Thibault stated I checking into that very thoroughly and according to the inspectors the wood was graded exactly the way it was supposed to be graded. It was the fire retardant that they put on that wood that made it dry up the way it did and split.

Mr. Sheppard stated that is correct.

Alderman Thibault stated they took a grade of lumber that the architect designed...am I right, Kevin.

Mr. Sheppard replied in the affirmative.

Alderman Thibault stated I really did check that out very carefully.

Chairman Herbert stated the new ones are steel so we do not have to worry about it.

Mr. Sheppard stated it is interesting to watch them go up they look loose but...

Alderman Thibault stated proper wood would have been just as well it is just that they put that retardant on it and it seemed like it dried that wood up to the point that it split.

Chairman Herbert stated we were explaining that a year ago. When they used the retardant it was an earlier model of this chemical.

Alderman Thibault stated the Fire Department told them to use it on that wood and they did and that is what dried that wood up. Knowing a little bit about construction I went up there and looked at that. The fire retardant absorbed all of the liquid that was in that wood and the pressure made it break right in half.

School Cmte. Member Paradis stated children's pajamas...children want to wear cotton underwear and T-shirt to bed. Every pair of pajamas is flame retardant and they are polyester with some junk of them, which the kids do not care for because it makes them sweat. It is flame retardant but the kids want to wear cotton. Sometimes the flame-retardant things are not as comfortable.

Alderman Thibault stated I was one of the first persons up there and it is not even my ward but a lot of my people go to that school and when I saw those beams break the way they did, there was a reason that those beams broke like that. It was not a stress thing it was something else that broke those beams. Kevin would probably agree with that.

Henry J. McLaughlin Jr. Middle School --

Engineer Clougherty stated, as we are aware the gym floor contractor has agreed to fix the floor that we have had so many problems with in the gym. They are, in fact, on site repairing it. I have checked it on a regular basis and in my estimation it is probably 30% to 40% complete with the repairs right now.

School Cmte. Member Leonard asked what about the roof.

Mr. Sheppard replied you have an inspector on-site for that job.

School Cmte Member Paradis asked on number 19 on that page it says additional services CLD (JSBC 11-12-97) \$10,000 since I was not on this committee that is just after the school was built. What was that.

Mr. Sheppard replied that must have been a change order.

Engineer Clougherty stated that was during construction. It means that the Joint School Building Committee gave approval to do that work.

Alderman Thibault asked did CLD do that work.

School Cmte. Member Paradis stated none of us were on this committee then. Do we have \$9,600 left out of that.

Chairman Herbert stated there is \$388.00 left.

Engineer Clougherty stated I want to address Peter Leonard's concern on the roof. We are still in the process of scheduling the flood testing on the roof that we talked about in the past couple of months. I have spoken with the consultant this week and we are expecting to do it sometime after the week of July 4th.

Alderman Thibault asked Tim Clougherty when we build these places are these kind of tests done.

Engineer Clougherty replied in the negative and stated these kinds of tests are not standard. These tests are done in a problematic situation. The testing that you typically get...the roofing projects that we are doing right now we have hired a consultant and full-time inspector. He inspects to insure that all of the requirements to the specifications and the incidents that the manufacturer's recommendations are met. In conjunction with that they also go through what the manufacturer of the roof itself and perform a final inspection. The contractors have to be certified to install by the particular manufacturer. Then the manufacturer sends a representative out along with our inspector. He will go through and sign off that the roof was installed properly.

Alderman Thibault asked the reason I am asking is that in the last five or six years it seems that almost every new building that we build there is a roof problem. I am just wondering how do we take care of that. Is there a way to get around that.

Engineer Clougherty replied McLaughlin School is a situation where we have a leaking roof. We have identified some problems with that and we are working to learn from those mistakes. Northwest Elementary School is a totally different problem although it is a roofing problem it is totally different. What the problems you do not hear about are the places where we have installed roofs and they have successful and we have not had leaks. Wilson Street School for instance. The newer section, 1970 addition on Webster School also had a new roof put on.

Alderman Thibault asked is there a difference in contractors to some of these schools and maybe that is the problem.

Engineer Clougherty replied there are differences in contractors but we feel that the contractors that we are hiring are qualified at least at the time that we are hiring them.

Alderman Thibault stated I know we go through a bid process but it seems like every school that we built in the last six or seven years there has been a roof problem.

Chairman Herbert stated some of the roofs have been all right like Webster and Wilson Street Schools.

Alderman Thibault asked the addition at Webster School has been all right and you had no problems.

Engineer Clougherty replied not that we are aware of.

Chairman Herbert stated some of the other problems are that we need time to repair them like at Manchester School of Technology.

Mr. Sheppard stated we have described in the past how we hope to change them during construction. McLaughlin School addition will be our first big test for a new school under the Highway Department.

Alderman Thibault stated I was not trying to bring up any specific...

School Cmte. Member Paradis asked Parkside has not had any with the rains we have had either. We have had quite a bit of rain and winds.

Engineer Clougherty stated I hesitate to say this but McLaughlin has not had any leaks lately either. But we are still going to go through with the testing. It is a machine that simulates a wind-driven rain that we are going to use.

Alderman Thibault stated I can remember the last time I was an Alderman and Bob Shaw was the Mayor. One day I got a call from my fiscal agent's wife who used to be the head chef at West High School. She called me up one morning and it is raining outside. She said "Henry, could you come over here to the high school right now in the cafeteria". She had fifty-four buckets in the kitchen catching the rain coming through the roof.

Engineer Clougherty stated we have a lot of buildings and we are going to experience roof leaks. That has been a problem with the City, Chris, is that the City has never appropriated money to take care of the City's buildings. I own a two-family house and every year I put "x" amount of dollars aside in case something happens. The City has never done that.

Memorial High School Science Lab & Other Improvements - Phase II --

Engineer Clougherty stated the work at Memorial High School science labs is complete. Fred Matuszewski from CMK Architects is going to be going over there tomorrow.

ADA Accessibility/School Elevators
Webster School Elevator/ADA Improvements --

Engineer Clougherty stated we have added an addendum that was handed out. We did take in bids and I would like Fred to speak on the elevator and restroom renovations.

Mr. Matuszewski stated on Thursday June 15th we took bids at 2:00 PM and received bids from Brookstone Builders, Eclipse Construction, TRB Development and P.M. MacKay & Sons for bidders. The apparent low is Eclipse Construction with a base bid of \$493,149. We also have an alternate one to remove and replace toilet partitions in the 1970 wing for \$8,593. I recommend that the bid be accepted and that we draft a contract so that the work could commence immediately.

Alderman Thibault asked although it is the lowest bid are you sure that it meets your specifications. Sometimes the bottom dollar is not always the criteria. We would rely on your expertise that this is the better job and this is the way we should go. What do you think.

Mr. Matuszewski replied Eclipse was successful two years ago with Highland Goffs Falls elevator addition. I know at the time there was some concern about engaging them as general contractors for that project because they came out on the heels of another project that they were involved in. Highland Goffs Falls School met with every success in that it was finished on time with a nominal amount of change orders because of discovery items. They performed right to the book. It was a successful project. Subsequent to that project, my firm had experience with them outside the School District with another school addition in Candia, New Hampshire and that went well also.

Alderman Thibault stated as long as you guys are comfortable with them that is the biggest thing. In my opinion, you guys are our experts. When we do something like this we want you to know it is because we are putting our faith in your hands. If you feel you are comfortable with this company then let's do it. I have no problem with it.

School Cmte. Member Paradis asked this company is also putting in the new type of partitions for the bathrooms is that what this is.

Engineer Clougherty replied they are all plastic.

School Cmte. Member Paradis asked is it Fiberglas.

Mr. Matuszewski replied in the negative and stated it is a residence product not a Fiberglas it is a dense plastic. It can be carved but it certainly cannot be marked appreciatively. It has a good track record.

School Cmte. Member Paradis asked as far as graffiti you mean.

Mr. Matuszewski replied in the affirmative and stated it can be scrubbed clean. They are far easier to maintain then the enamel metal. Enamel metal also rusts out quickly and can be easily scratched.

On motion of School Cmte. Member Paradis, duly seconded by Alderman Thibault it was voted to accept Eclipse Construction for this project.

Central & West Heat & Ventilation Improvements - Phase V --

Engineer Clougherty stated this project is well underway. We have begun demolition and completed demolition on a lot of the radiators. We are going to continue along with the piping. We continue to receive submittals. We are looking for a completion somewhere in the middle of fall in this area mainly due to the air handling units. We are going to continue to work throughout the summer. The teachers did a real good job over at Central High School moving out furniture and personal belongings. The contractor has expressed his happiness on that. John Rist did a good job pushing everybody along to get that place cleaned out.

School Cmte. Member Paradis stated we were looking at the big rooms that are going to be spaced off hopefully to four new rooms.

Chairman Herbert asked where is Meridian out of.

Engineer Clougherty replied Laconia, New Hampshire.

Chairman Herbert stated we have had pretty good experience with them.

Mr. Sheppard stated they have done the past heating and ventilation projects.

Engineer Clougherty stated they have two owners of that company. One of them primarily does the Laconia area and the other gentleman lives in Bedford, New Hampshire and does this area.

NORESCO Performance Contract --

Engineer Clougherty stated NORESO's contract is in the same state it was last month. We apparently did not attach last month's summary to it. We continue to receive operational maintenance manuals and training. We are waiting for the School District to make a decision on the O & M (operations and maintenance) portion and the financing options on that. The operations and maintenance portion of the contract is outstanding as to how we are going to pay for it whether we are going to finance it or pay it in a lump sum. The School District is aware of that as far as what the options are. They have indicated that we are looking to make a lump sum payment but we are waiting for final budgeting.

Chairman Herbert stated now it is coming back to me.

Alderman Thibault asked was that something that was in the school budget.

Chairman Herbert replied lump sum was in the budget but we have some cutting work to do.

Mr. Sheppard stated you are probably looking at the ten-year plan. There was an option of going yearly for ten years.

Alderman Thibault stated I remember hearing something about it but I am not sure exactly what it was.

Chairman Herbert stated we would be making a decision on it next week. I saw about fifteen or twenty items.

Engineer Clougherty stated the last item on NORESO was that we had budgeted for a security system in the original project. We had elected to take that out based on the budget numbers that NORESO had given us. We transferred the balance to Human Resources to Mr. Robidas so that he could complete the security project on his side.

Alderman Thibault asked are we talking about \$110,000.

Engineer Clougherty replied it is \$151,798.

Chairman Herbert stated we went through that at the last meeting or two meetings ago.

Alderman Thibault asked is this security of all the schools.

Chairman Herbert replied it is part of it. It is going to take awhile. Red could use the money to get some work done on his side.

Status FY01 Projects

1) Asbestos Abatement

Engineer Clougherty stated the bid summary is in front of you. I thought we had asked for permission to move forward and award a contract last month but apparently we have not. The contract was awarded and I would like to ask your permission at this time for approval to DL King for Green Acres School in the amount of \$17,750 and ABS for McDonough School in the amount of \$132,000.

Alderman Thibault asked how many of these schools...

On motion of School Cmte. Member Paradis, duly seconded by Alderman Pinard it was voted to accept the bids for Asbestos Abatement for McDonough School and Green Acres School.

Alderman Thibault asked how many of these do we have left, Tim.

Engineer Clougherty replied we have asbestos all over a lot of the schools. These items are ceiling tiles and it makes it extremely difficult for us to retrofit any electrical and mechanical systems because you need someone certified to even move a ceiling tile. That is the reason we are getting rid of these.

Chairman Herbert asked did you guys get a call from a constituent about a motor at McDonough School that were running.

Engineer Clougherty replied in order to do asbestos abatement you have to have what is called negative pressurization in the space, which means nothing could infiltrate the space. State regulations require when you are doing an abatement project from the start to the finish that it be kept under that negative pressurization. Those motors do have to run they are air filters.

Chairman Herbert asked is there any way to make them quieter.

Engineer Clougherty replied only by shutting them off. They are going to run for about two weeks.

Chairman Herbert asked did you tell the man that who called.

Mr. Sheppard replied I spoke to one of our Highway Commissioners who called me. He received two calls last night.

Chairman Herbert stated this man lives across the street and he says he cannot go to sleep.

Engineer Clougherty asked where does he live.

Chairman Herbert replied he must live right across the street. There is only one house there. I told him to call Tim Clougherty or Kevin Sheppard. He said okay. I told him to get back to me. But you guys did not get a call.

Engineer Clougherty replied in the negative and stated not personally.

Chairman Herbert asked how big are these motors.

Engineer Clougherty replied they are pretty good size. It is hard to describe but they are about the size of two or three footlockers. I believe we have about fifty of them running at that site.

Mr. Sheppard stated it is a two-week project and there is not much we could do about it.

Chairman Herbert stated two weeks is a long time to go without sleep.

Engineer Clougherty stated I would speak with the consultant tomorrow to see if there is anything that we could do.

Chairman Herbert stated I do not know where his house is or which block he is across from.

Engineer Clougherty stated there is at least one house that is real close to the front entrance and then along the other street that runs parallel to Lowell Street.

Chairman Herbert asked where are these motors.

Engineer Clougherty replied all over the place on the entire second floor.

Alderman Thibault asked are they that loud.

Engineer Clougherty replied I was over there yesterday at noon and they were waiting for the electrician to wire them up and I have not been over there since. I will take a ride by there tomorrow to see if there is anything we could do. Maybe shut off half of them at night or something I do not know. We have to abide by the State regulations so I will look to see if there are any appeasements that could be made and if there are we will do that.

Alderman Thibault stated the answer is to tell the people it is something that has to be done and it is only for two weeks.

Chairman Herbert asked is there any more information we should know about those projects.

Engineer Clougherty stated there are two other projects; the re-roofing projects. They were scheduled to bid today. We have extended that bid date to Friday, June 23, 2000. We are anticipating receiving bids on Friday at 2:00 PM on those. The electrical upgrades on the acoustical ceilings and lights we have extended that bid date one week until next Friday, June 30, 2000.

Chairman Herbert asked how are the bids coming in. I was reading the Auburn stories where 40% low of what their estimate was for the job was so out of whack because of the economy and we are back in that situation where all the available towns are booked up so you are paying a premium.

Engineer Clougherty replied we are having trouble finding bidders let alone bidders within our budget. Everybody is busy.

Chairman Herbert stated that is why we have to get that bond issue done early enough for the school work so we could go to bid in November when they are looking for work. We are talking millions of dollars on the bond issue as opposed to May. You talk about saving money.

Engineer Clougherty stated I have been told off-hand 30% easy if you go out to bid in January as opposed to May or June which we are pretty much forced to do the way our fiscal year is working.

Chairman Herbert stated if I want to do \$27,000,000 at Central High School what is 30% of that...\$9,000,000.

Alderman Thibault stated it would be \$35,000,000 instead of \$27,000,000.

Alderman Pinard asked could you give us a breakdown on what is going to happen now for the steps to take from you to the Board of Mayor and Aldermen at McLaughlin School.

Chairman Herbert replied it is coming to the Board of Mayor and Aldermen. It is done on our side and it is going to be on your agenda shortly.

Alderman Thibault stated it would not be in July probably in August.

Mr. Sheppard stated Tim has already advertised a Request for Qualifications for consultants, architects already. We are preparing for the funding so that we are not waiting for the money to be there to get ready with.

Chairman Herbert asked that project will actually start next spring.

Engineer Clougherty replied we are looking to award a contract by November.

Chairman Herbert asked is it about an 18-month project.

Engineer Clougherty replied we figured a one-year construction.

Chairman Herbert stated it went through us at 2.6 including furnishings. We are going to use impact fees. We have \$700,000 in cash to knock the bonding down to whatever that would be which is a good idea.

Alderman Thibault stated I do not believe it is coming up in July.

Alderman Pinard stated the last word I got was they wanted to expedite it and move it on a fast track.

Alderman Thibault stated it still have to go through the proper channels before it gets to the Board of Mayor and Aldermen.

Mr. Sheppard stated it went to the CIP Committee and they will report back probably in July.

Alderman Thibault stated the CIP Committee will probably approve it in July and it will go to the Board of Mayor and Aldermen in August.

Mr. Sheppard stated the CIP Committee has already approved it.

School Cmte. Member Paradis asked when do you have your meeting in July.

Alderman Thibault replied on Tuesday, July 11th.

The clerk stated the meeting is scheduled for Wednesday, July 19th.

Engineer Clougherty stated I did not include the facility audit in this report. To keep you informed of where the facility audit stands we have put out an RFQ (Requests for Qualifications) and expressions of interest. We had a response from eleven firms on that. We have shortlisted that to seven firms and sent out a Request for Proposal to those seven firms. Those responses to the proposal are due this Friday, June 23, 2000. We are going to look them over very quickly and notify the consultants that we have chosen to interview on Monday, June 26, 2000. We are hoping to execute a contract very soon thereafter.

School Cmte. Member Paradis stated we have never had such efficiency, consistency and cooperation. I commend you both.

Engineer Clougherty stated the last item there is a conflict in the scheduling for this meeting next month.

Chairman Herbert stated it would be on July 18, 2000 at 7:00 PM because the Board of Mayor and Aldermen are scheduled for Wednesday, July 19, 2000.

Mr. Sheppard stated typically we will stick around and get work done but 5:30 PM would be good.

Chairman Herbert stated the next meeting would be on Tuesday, July 18, 2000 at 5:30 PM.

Chairman Herbert asked Tim, the RFP goes out and we select somebody...

Engineer Clougherty replied we do not know what the cost is and we are not sure of exactly where the budget is on it.

Chairman Herbert asked if everything goes well how long is the engineering portion going to take.

Engineer Clougherty replied Phase I of the study which is the facility audit portion, the engineering side is due on October 15, 2000. Phase II, which is a programmatic assessment of the facilities for the educational side is due on December 1, 2000.

Mr. Sheppard stated we could give the committees even the Building and Sites Committee updates as we are going along with the consultant so you have a better idea of which direction they are moving in.

Chairman Herbert stated I want to get a bond issue to the Board of Mayor and Aldermen.

Engineer Clougherty stated we are going to have to really look at where we want our consultant to focus his initial phases on it so we could get some preliminary information on that because everyone that I have heard from is not real comfortable with the schedule we have set already. December 1st is an aggressive schedule.

Mr. Sheppard stated we might want them to concentrate on the high schools first. The School District is probably better off to tell us what we want them to emphasize.

School Cmte. Member Paradis asked who is going to get back as far as being aggressive on that, Tim.

Engineer Clougherty replied I have heard from a lot of consultants that we have invited to respond that it is a very aggressive schedule.

There being no further business to come before the committee, on motion of Alderman Thibault, duly seconded by Alderman Pinard it was voted to adjourn.

A True Record. Attest.

Clerk of Committee