

## COMMITTEE ON JOINT SCHOOL BUILDINGS

**May 17, 2000**

**5:30 PM**

Chairman Herbert called the meeting to order.

The Clerk called the roll.

**Present:** Alderman Pinard, Alderman Thibault, School Cmte. Member Herbert, School Cmte. Member Leonard (late), School Cmte. Member Paradis

**Messrs.:** T. Clougherty, K. Sheppard, R. Robidas, T. Clark, T. Brennan

Chairman Herbert addressed item 3 of the agenda:

Copies of minutes of meeting held on April 19, 2000.

On motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to accept the minutes.

Chairman Herbert addressed item 4 of the agenda:

### High School Stages

Tim Clougherty, Facilities Engineer, stated as you can see, as I reported last month, the project as we defined it is complete and we have identified some additional Life Safety Improvements that we are going to work with the contractor to get some quotes on.

Chairman Herbert asked like what.

Engineer Clougherty replied some additional railings at West High School at the top of the stage area. Getting some things to secure the ladder area at Central High School and also at West High School. Some of the issues that the Fire Department had addressed previously with some fire doors; replacing some doors to make it a little bit safer for egress.

Alderman Thibault asked is that extra money or is it part of the contract.

Engineer Clougherty replied it is extra money but it has been appropriated.

On motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to accept the reports as presented.

Chairman Herbert addressed item 5 of the agenda:

Parkside Jr. High School Addition

Engineer Clougherty stated the addition is complete. All of the punchlist items have been completed and we are waiting for the contractor to coordinate inspection with the Fire Department. One item remains outstanding, which is reseeded of the grass. This is a warranty item that they expect to do in the next couple of weeks.

Alderman Thibault stated somebody was just talking to me about that yesterday that the grass was not cut over there and they wondered why.

Alderman Pinard stated that is not the only school. There are a lot of schools where the grass is not cut.

Engineer Clougherty stated that is a ServiceMaster issue.

School Cmte. Member Paradis stated I have been telling my husband not to cut the grass as he did last year. He cut the grass often and we ended up with no grass. Especially if we are going to have dry weather. I have not been over there, is it that long. If the grass is a little bit long that is fine. It bothers me more to see when it is cut short and there is junk all over like bottles. When they do cut the grass real short then the kids throw everything there at MST and it is not cleaned up. A little bit of high grass will not hurt anybody.

On motion of Alderman Pinard, duly seconded by School Cmte. Paradis, it was voted to accept the reports as presented.

Chairman Herbert addressed item 6 of the agenda:

Parkside Jr. High Life Safety

Engineer Clougherty stated the Fire Department ties in the Parkside Life Safety directly with the Parkside School Addition that is waiting also for inspection.

School Cmte. Member Paradis asked as of May 8<sup>th</sup> they have not done the complete Fire System testing.

Engineer Clougherty replied in the affirmative and stated the Life Safety work obviously had to do with Parkside School as well as the addition. The Fire Department does not care what we call one project from another so when they come in and do a Fire Alarm inspection they look at the entire system as a whole. They develop a list of outstanding items. The items have been addressed. The Contractor has told me and we are waiting for the Contractor to coordinate the reinspection with the Manchester Fire Department.

School Cmte. Member Paradis asked for now is their alarm system working.

Engineer Clougherty replied in the affirmative and stated most of the items they have are minor items. They would not allow occupancy without the system being operable.

On motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to accept the reports as presented.

Chairman Herbert addressed item 7 of the agenda:

#### Northwest Elementary Re-roofing

Engineer Clougherty stated the Northwest Elementary Re-roofing project is complete. I am in the process of receiving the sign off signatures necessary to make a motion that the board accepts it.

On motion of School Cmte. Member Paradis, duly seconded by Alderman Thibault, it was voted to accept completion of the Northwest Elementary Re-roofing project.

School Cmte. Member Paradis asked did Bonnette, Page and Stone come before us at all. Did they send a representative.

Engineer Clougherty replied they sent a representative to discuss their options as far as doing the gymnasium floor at McLaughlin School but they never sent anyone regarding any of the problems we had with Northwest Elementary School.

Chairman Herbert stated the principal from Bonnette, Page and Stone came.

Engineer Clougherty stated Steve Page from Bonnette, Page and Stone was here last month to talk about the McLaughlin floor. No one had any questions for him about Northwest Elementary School. He was here for the entire meeting.

School Cmte. Member Paradis stated we were concerned with all the wood that did not look right when it went in last year. We had asked for more inspections. Are you doing more of that at all.

Engineer Clougherty replied in the affirmative and stated we are addressing that issue as new construction projects come up. With this one it is really "water under the bridge" work.

School Cmte. Member Paradis asked we have paid them then already that \$317,824.

Engineer Clougherty replied we are holding some money from them. I am not sure exactly how much.

School Cmte. Member Paradis asked are we holding \$3,775.

Engineer Clougherty replied in the affirmative.

School Cmte. Member Paradis asked are we holding any other money from any other buildings that they have helped us with.

Engineer Clougherty replied we are still holding \$50,000 on McLaughlin School. We are also withholding \$25,000 on the Parkside Addition.

Alderman Thibault asked have they got the gymnasium floor at Northwest Elementary School straightened out.

Engineer Clougherty replied there were no problems with the gymnasium floor at Northwest.

Alderman Thibault stated I thought that floor was separating where it came together where the center seam was.

Kevin Sheppard, Deputy Public Works Director, stated last year we put in a new floor.

Alderman Pinard asked are you going to examine the roof at Northwest Elementary School to make sure it is finished properly.

Engineer Clougherty stated the project is done. We are not going to do anymore inspections. We have done the inspections that were going to be done for that.

Alderman Pinard asked is the roof satisfactory to you.

Engineer Clougherty replied in the affirmative.

School Cmte. Member Paradis stated when roofing and any new additions is being done is before actually the whole final stage. Afterwards is fine with the inspection but John Gatsas and I had a big concern about that. The last time we had a meeting at Southside and the big duct was completely open and the cold air was going out because that was not inspected before the roof was put up. This was inside. Do we have a Clerk of the Works now at all.

Engineer Clougherty replied in the negative.

School Cmte. Member Paradis asked are we only going to have one or are we going to have someone who does some inspections before anything is done. For instance, if there is ever an addition to McLaughlin School will we have someone doing inspections at stages to make sure that everything is connected correctly and we do not have all of these problems that we have had at Northwest Elementary.

Engineer Clougherty replied we are looking at addressing the inspection situation in a number of different ways.

Chairman Herbert stated Kevin Sheppard made a report to this committee a while back.

Deputy Sheppard stated on any major additions we are obviously going to recommend a full-time on site inspector. That supposedly happened at McLaughlin School. Obtaining those services may be a little bit different but that would be our intent. There are a couple of roofing projects we have going this year. As part of the consultant's responsibilities, it is not only to design the project but also to provide full-time inspection on the roofs that are going up. The asbestos abatement at McDonough School the consultant is also on the hook for the inspection of the asbestos work. A lot of times we have the consultants doing the design have an on site inspector during construction. It is making the engineers responsible for the design, also to inspect the project. As well as Tim, who will be spending time out at the sites also but obviously he cannot be there all the time.

School Cmte. Member Paradis asked you have done a good job as far as trying to find things. This Northwest Elementary School was a disaster waiting to happen

years ago. It did happen two years ago and then last year a follow up of something smaller. That was a big safety issue too. If the kids had been in that room when they had all of the problems and the roof collapsed. We have not been going with this Contractor then for anything else this year at all.

Engineer Clougherty replied in the negative.

School Cmte. Member Leonard asked does the City buildings get inspected by the Building Department.

Engineer Clougherty replied they mainly check for code compliance. They do not check to make sure that it was built correctly as per the specifications. If there is a duct that is not sealed properly, they are not going to write something up on that. They make sure that you have your fire alarm systems, your doorways are the right sizes and things like that. It is code compliance that they are mainly concerned with.

Chairman Herbert addressed item 8 of the agenda:

Henry J. McLaughlin Jr. Middle School

Alderman Pinard asked what is the status of the roof at McLaughlin School.

Engineer Clougherty replied as we have said in the past, we are looking at trying to figure out exactly where the problems lie with the roof. We have scheduled a controlled flood leak test that will be done after school is out. The consultant that we have on board will be looking at some of the options with that as well as attending. We will be working with the Contractor and the Architect to make sure that everything is all set with that. Nothing is going to happen with that until school is out. We will not have any conclusions until probably the middle of the summer.

Alderman Pinard asked what about the floor, we have been held up for two years on that floor. Are they going to be on schedule come the end of the school year to start on that floor or are we going to get delayed again.

Engineer Clougherty replied he is starting on May 24, 2000. He was here last month at the Joint School Buildings Committee meeting and they are scheduled to start on the 24<sup>th</sup> of this month.

Alderman Pinard asked what happens if they do not meet the schedule.

Engineer Clougherty replied then we would look at other options and hire another contractor to do it.

Alderman Pinard asked we have that option.

Engineer Clougherty replied in the affirmative and stated we are still withholding \$50,000 from them.

Alderman Pinard asked how about the cracks in the wall are those still under warranty.

Engineer Clougherty replied I am not aware that there are cracks in the wall.

Deputy Sheppard stated I know of some cracks from last year that the Contractor sealed.

On motion of Alderman Pinard, duly seconded by Alderman Thibault, it was voted to accept the reports as presented.

Chairman Herbert addressed item 9 of the agenda:

Memorial High School Science Lab and Other Improvements

Engineer Clougherty stated the science lab project is complete. I am in the process of going through collecting the signatures on that and also verifying that the work itself is complete.

School Cmte. Member Paradis asked are they 100% complete.

Engineer Clougherty replied this is the report I have from the Architect. I have not had a chance to physically verify it myself. That is what I plan on doing.

Chairman Herbert asked would this be coming back for a wrap-up next meeting.

Engineer Clougherty replied I am hoping to have it wrapped-up next month. There are so many signatures on there it is difficult to get everybody to sign, even in a month's time.

School Cmte. Member Paradis asked the doors that were warped on the base cabinets in certain rooms did they fix those.

Engineer Clougherty replied in the affirmative and stated they replaced them.

On motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to accept the reports as presented.

Chairman Herbert addressed item 10 of the agenda:

ADA Accessibility/School Elevators  
Webster School Elevator/ADA Improvements

Engineer Clougherty stated we are working with our Architect CMK to get this project out for bid. We are expecting to have documents next week and bidding very soon thereafter. The project consists of the elevator to the old section of the school as well as upgrading six bathrooms to ADA standards.

Chairman Herbert asked there was an elevator already there right.

Engineer Clougherty replied there is an elevator in the newer section.

Chairman Herbert asked you could not get from the new to the old.

Engineer Clougherty replied the two sections are actually at different elevations. There are three floors in the old section and two in the new. They are at five different elevations.

School Cmte. Member Herbert asked do you know if anything is being done about the sidewalks there too or any other improvements that you know of at all.

Deputy Sheppard replied this year the Board of Mayor and Aldermen gave us that project also. That is typically a Parks and Recreation project. We are responsible for the improvement of the schoolyard this year. What they are basically doing is taking the easterly...if you cut the middle of the building east and west the back play yard and sidewalks around the back are being redone. There will be a bus pull off and a parent pull off on the back street. It is going to come in with three bus lanes so the parents and buses can pull in and drive their children in out in the back.

School Cmte. Member Paradis asked would that be done by September.

Deputy Sheppard stated it went out for bid today. We gave the contractor sixty days to get it done so we plan on having it done by the beginning of school.

On motion of Alderman Thibault, duly seconded by School Cmte. Member Paradis, it was voted to accept the report as presented.

Chairman Herbert addressed item 11 of the agenda:

Central and West Heat & Ventilation Improvements Phase V

Engineer Clougherty stated the project is underway currently. We have just executed contracts with the successful low bidder Meridian Construction. We are expecting to have the plans complete by the beginning of school and the ventilation systems complete shortly thereafter.

Alderman Thibault asked for the beginning of school.

Engineer Clougherty replied the ventilation systems would be after school. That will be in mid-November timeframe for completion.

Deputy Sheppard stated which has been typical of the past projects.

Engineer Clougherty stated there is a sixteen-week lead-time for the units getting installed.

Chairman Herbert asked does this money include any of the James Building renovations.

Engineer Clougherty replied in the negative and stated this is Phase V. Phase VI is the James Building.

School Cmte. Member Paradis asked are you speaking of heat in Phase VI.

Engineer Clougherty replied this is Phase V of our multi-year heating and ventilation improvement project. This phase in particular concerns the Practical Arts Building at Central and a small portion of West High School ventilation unit for the wrestling room. We are ripping out all of the steam radiation in the Practical Arts Building and putting in water radiators.

School Cmte. Member Paradis asked it would be forced hot air.

Engineer Clougherty replied it would be forced hot water and we are also installing an air-handling unit on the roof to provide ventilation.

School Cmte. Member Paradis asked do you think we will still be having a lot of problems with heat this year up there.

Engineer Clougherty asked in the Practical Arts Building.

School Cmte. Member Paradis replied in the negative and stated we had a lot of problems in the James Building last year.

Engineer Clougherty replied we are looking at different options for addressing those issues currently.

Chairman Herbert stated that would come up at Building and Sites Committee meeting next week.

On motion of Alderman Pinard, duly seconded by Alderman Thibault, it was voted to accept the report as presented.

Chairman Herbert addressed item 12 of the agenda:

NORESCO Performance Contract

Engineer Clougherty stated I passed out the update just before the meeting. We are pretty much complete with the project. There are a few items remaining that are basically waiting on the City to take some action on. Some issues with asbestos, funding from the School District and they are getting training and operation maintenance manuals together to close out the contract.

Chairman Herbert asked what is the issue with funding.

Engineer Clougherty replied it has to do with the funding of the operation maintenance portion of the contract itself. There is about \$300,000 that is sitting at the School District. There are different options for financing it or paying a lump sum and the School District is contemplating that now. They have been given NORESCO direction that they are going to opt with paying a lump sum. They are looking to do that as soon as the Fiscal Year 2000 ends.

Alderman Thibault asked what is this “VFD commissioning at West High Bean Building (City is considering to replace the pump, awaiting update from the City on it’s decision)”.

Engineer Clougherty replied the Variable Frequency Drive varies the speed of a pump in relation to the outside air temperature. One of the pumps that we have over there is broken and will take a considerable amount of money to fix it.

Alderman Thibault asked is that what you have to come back to the Board for.

Engineer Clougherty replied in the negative and stated we do not have to come back to the Board for that. It is our decision as to when we want to replace the pump.

On motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to accept the reports as presented.

Deputy Sheppard stated, as part of the NORESKO contract there is actually security. It turned out that there was not enough money as part of that contract to do a good security system in all of the schools. Red Robidas, as you know, has some money identified this year through CIP to put security in the schools. We are probably going to be signing an amendment with NORESKO lowering their contract by the balance in the security and moving that money out of that NORESKO contract into an account that Red will have access to. We have to have approval from the CIP Committee to do that and will be writing a letter on it soon.

Chairman Herbert asked what will that accomplish.

Mr. Robidas replied coupled with the money that has already been earmarked before which is the PSNH rebate will give us the money that would be required to get the security systems done in all of the schools. Otherwise we would have to come up with a priority list.

School Cmte. Member Paradis asked when would we be starting that in the schools.

Mr. Robidas replied we have some money, which was approved for CIP, so we can begin the process. The bids are due this Tuesday at 4:00 PM.

School Cmte. Member Paradis asked do you have the same thing about sixty days from there.

Mr. Robidas replied in the negative and stated we will be getting together with Tim and Kevin and the School District for their priority listing and go over their construction jobs for the summer so we can coordinate the schedule and put together a priority list. The companies that are bidding are well aware of the

process we actually want to begin this as quickly as possible as soon as school is out of session. We do not believe, with some construction jobs going on, that we will complete the process. That coupled with having a process that we cannot award the entire contract all at once because obviously the money is not in the account to do so. That may prolong us into the school year but we are hoping the majority of it done this summer.

School Cmte. Member Paradis asked you will be starting some schools over the summer and you do not know which ones.

Mr. Robidas replied in the negative and stated we are waiting on a list from the School District of their priority request.

School Cmte. Member Paradis stated I have not heard anything but we have not had a Building and Sites meeting.

Chairman Herbert asked how long have you been waiting for it.

Mr. Robidas replied about two weeks.

School Cmte. Member Paradis stated maybe we will be given something at Building and Sites Committee or maybe we should ask them before the meeting. The security systems would come to Building and Sites Committee I would think. Would it have to go through the Finance Committee at all with NORESCO – no – this has already been in the CIP.

Chairman Herbert stated in the negative and stated Finance does not get involved in this other than the priority list.

Alderman Thibault asked does Public Buildings get involved in that.

Deputy Sheppard replied we would make a request to get that money moved.

Chairman Herbert asked Red Robidas did anything happen in reference to you being contacted on the short-call list when an incident occurs at the schools.

Mr. Robidas replied in the negative and stated I discussed that with the School Administration. We talked about it but we never resolved the issue.

Chairman Herbert asked whom did you talk to.

Mr. Robidas replied Tom Brennan. We spoke about it but nothing has been resolved.

Chairman Herbert asked we have had some incidents, have you gotten a call.

Mr. Robidas replied not yet.

School Cmte. Member Paradis asked would you like a letter sent to the School Administration concerning that you have not received anything for a couple of weeks or do you think you are going to get it.

Mr. Robidas asked about the priority list.

School Cmte. Member Paradis replied in the affirmative.

Mr. Robidas replied actually I was going to follow up on it by making another phone call saying that the bids are due Tuesday and we need that list. They do have a copy of the time schedule that we are working under.

School Cmte. Member Paradis stated they are so busy with the budget.

Chairman Herbert addressed item 14 of the agenda:

Report on the Fire Department bid vs. private contractor bid on the Energy Management System.

Chairman Herbert asked did the Aldermen get that squared away. You had a lot of questions about that and that is the reason it is on the agenda. I was wondering if you looked into it.

Alderman Thibault replied in the negative.

Alderman Pinard asked I was over at the School of Technology this past week and what are they going to do about that roof. It is a shame.

Deputy Sheppard replied it is our first priority. We have money for roofing this year and five roofs were identified. We are going to take a look at what we can get done with funding and whether we can get the five done. MST is the first priority and that roof will definitely be addressed. At the Building and Sites meeting next week we will probably be discussing that also.

Chairman Herbert addressed item 13 of the agenda:

### Status FY01 Projects

Engineer Clougherty stated we have already talked about the heating and ventilating in Phase V portion. Item number two is the asbestos abatement at McDonough, Green Acres and Beech Street is part of the overall asbestos abatement but it is not getting done this summer. We are going out to bid on that within two weeks. We expect to have the entire McDonough School abated by the middle of July to have it all cleaned up about the third week. Green Acres School we are doing the gymnasium.

Chairman Herbert asked when would Beech Street be done.

Engineer Clougherty replied at Beech Street there is some miscellaneous items done but that is next year's priority list FY02.

Chairman Herbert stated McDonough and Green Acres would be taken care of.

Engineer Clougherty stated and Beech Street in the future. It is removal of all the ceiling tiles. Item 3 Re-roofing as Kevin mentioned we are on board with a registered roofing consultant. They are going through the design and identification of the problems phase. GALE Associates they have an office in Bedford, New Hampshire. We are expecting to get some bids out on that within a couple of weeks as well.

Chairman Herbert asked this time we have specialists, right.

Engineer Clougherty replied they are not architectural firms they are specialists in building envelopes; windows, walls and roofs.

Chairman Herbert stated you and I have talked about this. Share some of the things that you have mentioned. For example, one of the items was with this kind of people looking at the City. We will hopefully get acclimated to not going to generalists but having specialists. For example, on the James Building there is a situation where we have a long range plan that it may alter James Building dramatically in two years as part of Central's renovation. So the idea is with these people available to us, we may get some ideas that will help us accommodate James Building and keep it warm next year but not "sink" half a million dollars into it. We were going to erratically alter that structure over the next two years. There are a number of benefits that "spin off" from the approach of having them be there.

Engineer Clougherty stated one of the other things was the fact that we are going to have them looking at McLaughlin School overall roof area.

Chairman Herbert stated all of the stuff we have been talking about is exactly that, building envelopes.

Engineer Clougherty stated as far as the roofs go, we are just trying to prioritize that list and see exactly how much of the roof we can get done and what is required in each of the buildings. Talk about different types of roofing and different approaches and schedules.

School Cmte. Member Paradis stated we had talked about that in the past.

Chairman Herbert asked funding this year is how much.

Engineer Clougherty replied 1.64 million dollars.

School Cmte. Member Paradis asked if you replaced the entire MST roof it is \$775,000.

Engineer Clougherty replied that was our initial estimate. They have come back with some higher numbers as far as if we were to replace the entire roof. We do not think that replacement is necessary at this point in its entirety. We are very confident that addressing specific sections of that roof will alleviate all the leaking problems that we have.

School Cmte. Member Paradis stated the areas where the roof is hard pieces of corrugated rubber. It is just disintegrating.

Engineer Clougherty stated those pieces as well as the metal sections that are above the hallways. That is primarily where the problems are.

School Cmte. Member Paradis stated what happens is when they were fixing certain parts they put \$900 or \$2,000 and fixed one part and then all it would do is go back into another area. Last year it was extremely dangerous. One night I was there and I went in to see the room with two teachers and water was coming down into the electrical room which was a severe safety issue.

Engineer Clougherty stated we spoke about that issue in particular.

School Cmte. Member Paradis stated they did fix over that area and all it did was move it to another area somewhere else. I would rather have it going down a closet or a room than into an electrical room.

Engineer Clougherty stated it is just like when you have a car that is rusting, you can patch it in one spot but the rust is going to move to the next spot.

School Cmte. Member Paradis asked so you are on top of that.

Engineer Clougherty replied in the affirmative and stated we are very much on top of it. The last project is electrical upgrades, acoustical ceilings and lights. The project primarily deals with the Practical Arts Building and the West High School Mackin Building. We are going to be replacing the wiring and outlets and the wiring to the lights all the way back to the electrical panels. Possibly replacing the electrical panels and the wiring in those electrical panels in both of those schools. In the Mackin Building, we are going to be putting in new ceilings. We have met with both principals in the schools to talk about coordination in some programming issues where we have computer rooms. We expect to have drawings out by the first week in June and bidding on approximately the 16<sup>th</sup> of June. We will be doing the work in there in the classrooms during the summer and we will be working after school and at night on weekends in the hallway areas to get the panel work done.

School Cmte. Member Paradis stated there is going to be a lot of renovation this summer.

Deputy Sheppard stated the interesting thing about that part, just so you know, we are basically re-wiring those schools and a lot of things are surface mounted because of the construction in the schools. They are not going to be able to snake behind walls. So that the committee knows and you go in and see that it is surface mounted electrical versus electrical behind a wall. That is the only way to get this electrical work done.

Chairman Herbert stated the last item I was referring to "Fire Department bid vs. private contract" and that was the discussion Aldermen Thibault and Pinard primarily had.

Alderman Pinard stated I know you and I were supposed to check something with the Fire Department but I am drawing a blank.

Alderman Thibault stated I do not remember either.

Mr. Robidas stated that becomes a mute point because that particular contract expired April 15, 2000 to do the Energy Management System for the boilers for the School District. The only thing we have going now is the actual District facilities themselves and City Hall. The only places that we are monitoring year round and that is on a separate contract. This contract will come online again

November 15, 2000 so that is something I will discuss with the Fire Chief prior to then. But it is only a six-month contract. It used to be an annual contract and it was not cost beneficial for us to issue an annual contract. We saved \$32,000 this year by moving it to a six-month contract. There is a pump that we have been monitoring. That is the only contracts we have going currently.

Alderman Pinard asked I suggest inviting to our next meeting Chief Albin from Fire Prevention and briefing us. Is there a need for that.

Mr. Robidas replied I do not believe there is at this time. If you would like to it is your right to do so.

Alderman Thibault stated we could go talk to him over there.

Chairman Herbert asked do you want to discuss this addition. Is that appropriate here.

Mr. Clark stated it came up for discussion last night, as you are well aware. Alderman Wihby brought it up and he said he talked with Superintendent Tanguay. The Mayor asked me to take a quick look at the statutes and come here tonight to give you what information I could. Typically, it would start with Building and Sites Committee. Building and Sites would have its meeting and decide whether or not you think it is appropriate to go with additions rather than portables in the long run. You would report it into your full School Board. They would have to take an action to request the additions to the Aldermen along with the request for appropriations. It would probably be referred to Joint School Buildings Committee but the full Board would have to take action on the appropriation. Once you supervise it goes to Tim most likely. You go out for a design contract and come back in with a design on the additions or whatever it is. That design has to be presented to the School Board for approval. We cannot build anything until the School Board has approved the design. Then it goes out to construction bid as soon as the appropriations are authorized.

Chairman Herbert asked the addition itself would that determine what we would like to see funded and we bring the recommendation to the Board of Mayor and Aldermen.

Mr. Clark stated you have to decide what additions you would want. Which buildings you think are appropriate for it. The proposed sized what your studies or your analysis show you are going to need for additional classrooms or amount of space. At that point, you would probably be working with Kevin to come up with some kind of estimate of what it is going to cost. If you do not have the design first you cannot hire a design team until you get appropriation to hire them. You

can either do it in one phase where you ask for an appropriation for design and construction or you could do two phases where you ask for appropriation just for the design. You go out for design on proposed structures. They come back in and you bring it to the School Board and approve it and then you would have an estimate at the same time. Or you could come back to the Aldermen and say here is our estimate for construction, we need that appropriation.

Chairman Herbert asked we are going to do our work on the School Board side to come up with a recommended project that will not have a firm dollar figure.

Mr. Clark replied you would not have a firm one. You will have an estimate through Kevin and Tim.

Chairman Herbert asked so then that goes to the Board of Mayor and Aldermen and they make a motion whether you want to send it to CIP this time around.

Alderman Thibault replied in the negative and stated we would probably be more looking at the size that you are building and if we feel that it is adequate or not.

Mr. Clark stated it is probably going to be a major project. You are probably going to be talking about it for...it is probably a two-year project. The design the first year and construction the second year. You will be funding the design the first year.

Chairman Herbert stated for example, if we guess two million dollars and it is two years and we want ten classrooms that is our recommendation. It comes back to the Aldermen and they say we will only do eight rooms...can they alter it and then does it go back to us. Is this like legislation.

Mr. Clark stated they have to decide whether they are going to appropriate the money.

Chairman Herbert stated it has to come back to us anyway.

Mr. Clark stated they would appropriate whatever money...most likely the scenario would be they would appropriate enough money to do the design. The design will come up with a firm estimate of construction.

Chairman Herbert asked does that money get folded into the bond if you do a bond on this.

Alderman Thibault stated I do not know how that would play.

Mr. Clark stated the first step is Building and Sites and you have to sit and discuss it and decide what your priorities are.

Chairman Herbert stated I just want to make sure we present it back to the Aldermen in the form that is usable.

Alderman Thibault stated if you look at the past with what the Board of Mayor and Aldermen has done such as Parkside Jr. High School. You wanted less than what we gave you because Alderman O'Neil, a few other Aldermen and myself decided that we felt it was too small and we wanted to build it bigger. What you guys have to come in and tell us is basically what you need and with the projections that we hear about that it should be one or two rooms bigger we might even do that.

Mr. Clark stated maybe you could have a joint meeting.

Alderman Thibault stated I did it at Parkside because I felt it was needed and Alderman O'Neil supported me and that is the reason we got it and I am glad we did because it was full the day we walked in.

Chairman Herbert stated that is the way things seem to go.

School Cmte. Member Paradis stated it would go from Building and Sites to the full School Board meeting and then onto...

Chairman Herbert stated whatever we pass to the Board of Mayor and Aldermen for them to vote on.

Deputy Sheppard stated one thing I would recommend; Bob MacKenzie the Planning Director put together an estimate for the previous Board meeting. It was 2.1 or 2.3 million dollars for eight rooms. We worked with Frank Marinace, the original architect. Frank thankfully gave us some rough numbers to work with because there was no money to bring on a consultant. We used him as a resource. There is a number out there. If you want this done a year from this September we are going to have to start construction probably in February. You are going to need some construction money before the next CIP is approved.

Mr. Clark stated you have to start the design process now.

Alderman Pinard stated Alderman Gatsas is talking about a bond. Whatever procedure that entails.

Chairman Herbert stated my understanding is that educationally we want ten rooms.

School Cmte. Member Paradis stated if Lamontagne does build 100 houses and those houses go through and 11 houses are going behind my house that is 111 houses.

Alderman Pinard stated I counted 392 sub-divisions in the City of Manchester right now not counting the 200 that they are talking about putting next to my house.

School Cmte. Member Paradis asked are you talking about Ward Six or Ward Eight.

Alderman Pinard replied I am talking about what I got from the Highway Department.

School Cmte. Member Paradis asked that amount of sub-divisions meaning all residential.

Tom Brennan arrived at the meeting.

Chairman Herbert stated we are talking about McLaughlin and the size of the addition. The City Solicitor was explaining to us the process of CIP. We have been talking about it in the general sense the size of it. While you are here, what is our thinking on the size of the addition at McLaughlin.

School Cmte. Member Paradis asked do you recommend ten rooms.

Mr. Brennan stated we are recommending more than that. It is 15,760 square feet.

Alderman Thibault asked how many rooms, Tom.

Mr. Brennan replied there would be twelve classrooms and two team meeting rooms.

Alderman Thibault stated that is way above the 1.2 million dollars that we were talking about last night. Where did you get that estimate.

Mr. Brennan replied from our architect, Frank Marinace it is \$120 per square foot totals \$1,891,200. He said site work was all-inclusive.

Deputy Sheppard stated Bob MacKenzie's estimate was a little bit different from that. His numbers are 2.1 million dollars. Maybe Tom could request Bob MacKenzie to be at the next week's meeting.

Mr. Clark stated he should be there to talk to you.

School Cmte. Member Paradis asked do you want to send a letter to him or call him.

Alderman Thibault stated the City Clerk could tell him.

Chairman Herbert stated Tom, could you make sure he knows. I already told him about Wednesday's meeting at 7:00 PM for Building and Sites Committee.

There being no further business to come before the Committee, on motion of Alderman Thibault, duly seconded by Alderman Pinard, it was voted to adjourn.

A True Copy. Attest.

Clerk of Committee