

COMMITTEE ON JOINT SCHOOL BUILDINGS

August 31, 1998

6:00 PM

Chairman Higgins called the meeting to order.

The Clerk called the roll.

Present: School Cmte. Members Higgins, Herbert, Healy, Alderman Pinard

Absent: Aldermen Klock, Girard

Messrs: D. Houle, F. Marinace, F. Matuszewski, T. Brennan, D. O'Shea,
B. Albert

Chairman Higgins stated that she would like to hold the tour of the building until the end of the meeting.

Chairman Higgins addressed Item 3 of the agenda:

Minutes of meeting held July 20, 1998.

On motion of Alderman Pinard, duly seconded by Alderman Herbert, it was voted to approve and accept the minutes.

Chairman Higgins addressed Item 4 of the agenda:

Henry J. McLaughlin, Jr. Middle School --

School Committee Member Healy asked about the tennis courts and what the situation is with them.

Mr. Houle answered I don't know. I did advise Parks & Recreation that the money was available for them and have made a couple of inquiries.

School Committee Member Healy asked can we find out. I think I had brought that up earlier in the beginning of the year and I thought that they were going to do it during the summer.

Chairman Higgins stated I talked to Dick today about some things that Parks & Recreation were supposed to take care of that haven't been done yet. Would it be possible for you (Dick Houle) to contact Mr. Ludwig and get back to us?

Mr. Houle asked should I formally invite him to the next meeting through the Clerk's Office.

Chairman Higgins answered absolutely but in the meantime the next meeting isn't until the end of next month.

Mr. Houle replied that he would talk to him on both issues.

School Committee Member Healy asked about loose equipment and furnishings. Are there any items that the School District is going to have to pay out of its own general fund? Such as nurse's equipment?

Mr. Houle answered basically there is about a quarter of a million dollars here for this school that hasn't been spent yet. Line 93, loose equipment and furnishings, there is a balance there that hasn't been used.

Chairman Higgins asked is that something that Administration takes care of.

Mr. Houle answered yes.

Chairman Higgins asked Mr. O'Shea to address the issue.

Mr. O'Shea stated I talked with Mr. Houle this evening. The telephone system is in and we are sending the bill to him for the telephone system so that he can enter it as a purchase order against the system and also the copy machines. Some of the other machines are still to be purchased and the principal told me to wait until we get everything situated before ordering anything else.

Chairman Higgins asked is that acceptable to you (Principal Albert). Are you going to be able to operate?

Principal Albert answered we will be operate. I want to be very careful what we purchase and that we spend the money the best that we possibly can and I will take input from the staff to see what we need.

School Committee Member Healy stated my question, Mr. O'Shea, is out of loose equipment & furnishings, will any funds be coming out of the school district's general fund for McLaughlin.

Mr. O'Shea replied to the best of my knowledge at this time, there will not be. What you will find is that to deal with the different vendors and contractors we have to enter them into our funds first so they have a purchase order as part of the contract.

Chairman Higgins stated the BPS report, the site work, he is talking about bar gates at the entrance drives from Tougas Avenue and Brady Circle. What does that mean exactly? Bar gates? What are bar gates?

Mr. Houle replied basically they would be at the edge of the street to prevent traffic from driving into the access road on Brady Circle and Tougas Avenue.

Chairman Higgins asked was that part of the original plan.

Mr. Houle answered yes. The intention was that the Fire Department would have the ability to unlock it.

Chairman Higgins asked so those are going to be kept locked.

Mr. Houle answered that is correct.

School Committee Member Healy asked about the sidewalks. There was some discussion in the beginning of the year that the sidewalks were not constructed wide enough. Has that been corrected?

Mr. Houle answered I believe so. Those were concerns of Green Acres and they are now full 10' sidewalks.

School Committee Member Healy asked even all the way up to...

Mr. Houle answered no.

School Committee Member Healy asked so it is just the loading and unloading areas.

Mr. Houle answered correct.

Chairman Higgins stated you had an inspection. I assume it was the Fire Department or was it the City Building Department? It says that the fire alarm system was scheduled to be inspected and tested by the City on the 25th. What were the results?

Mr. Houle replied there were some problems on the 25th. As of today, to the best of my knowledge, there are no problems. There were some programming problems and they have all been corrected.

Chairman Higgins stated but there isn't going to be any additional requirements.

Mr. Houle replied not at this time.

Mr. Marinace stated obviously there are last minute things we have got to do. The reason I am bringing this in and giving it to you in advance is that these things are happening right now. Last minute things. Do you want me to go down this list? I don't have prices for all of these but I can tell you what I do know. The balcony railing. Do you remember we extended that balcony railing by a foot? That put extra leverage on that railing and we had to stiffen the railing because it got a little bit too shaky. That extra reinforcing had to be done. That is the price that we pay for extending that railing I guess, but that was a safety thing. We had to do that. Computer systems. There was some additional electrical work that had to be done to be coordinated with the school computer systems. We had your computer specialist in, Paul Erikson, and he knows what he wants to put into the school and there were some additional things we had to do and make provisions for some racks that he was going to buy. If you remember, the school computer systems were out of a separate budget in that loose equipment budget. There was a chunk of money to buy those. By the time the construction was pretty far along, they got around to buying the computer system so we just had to do this. It is not a bad thing for coordination. We usually spend more than this but this had to be done to make the computer systems connected properly.

Chairman Higgins asked is this work already done.

Mr. Marinace answered this work had to be done. Additional fence at the entrance road. We were looking at extending the entrance fence. Remember there was a piece of fence right along that detention pond and we were looking at taking that fence all the way out to the telephone pole which would fence the whole sidewalk right to the end of the detention pond.

Chairman Higgins asked is that done.

Mr. Marinace answered no it is not done yet.

Mr. Houle stated I recently became aware from Mr. Sidell that he had been advised that the problem would be taken care of and unfortunately I never knew about it and he put all boulders up there that he got from here to keep the kids from walking on his property. Apparently the children from Green Acres were using his yard as a short cut. I heard this for the first time last week. He agreed to remove the stones if we run the fence all the way up. This also includes some leveling. He will maintain his side of the fence and we will have a sign on the other side of the fence to protect it from possible use. He will remove those stones.

Chairman Higgins asked whose stones are they. They are from the construction site?

Mr. Houle answered no. Not only that, he purchased Mr. Brooks' fence from the across the street and he was going to add that. I think we should consider this one.

Mr. Marinace stated the next one is the school name. We looked at obviously hindsight is great but when you are in the courtyard looking, right over the entrance would be a great place to put the name of the school. There is that triangle. One side says cafeteria and the other side says gymnasium. Right in the middle would be a good place to put Henry J. McLaughlin, Jr. Middle School.

Chairman Higgins asked isn't that part of the signage?

Mr. Marinace answered we used up our signage allowance. We used that up. We had a \$10,000 allowance and we actually spent \$900 more than that. This is just another piece of signage you can do if you want. I wanted to get a price for it because in our opinion it would look really good to have the name of the school over that main entrance. If you don't do that, you will have the name of the school out by the road on a plywood sign.

Chairman Higgins asked but aren't we having a monument there.

Mr. Marinace answered you are having a monument. That is not on the building though. That is on that, sort of facing, as you come down the hill you will see it on a piece of granite. You will see it there.

School Committee Member Healy stated I think it is a sign, not a monument.

Chairman Higgins stated it is supposed to be a sign.

Mr. Marinace stated that is a sign but I look at it as more of a memorial kind of thing. It is not very big.

Alderman Pinard asked would the sign on the school be the same color and same thing.

Mr. Marinace answered instead of being recessed into that stucco, they would be surface mounted.

Chairman Higgins asked but this is something you are asking us to vote on.

Mr. Marinace answered well if you want the name of the school over the entrance, yeah. It takes a little while to get it. You wouldn't have it for school obviously.

School Committee Member Healy asked my question is what did we spend the \$10,000 for signage on.

Mr. Marinace answered I will tell you what I spent it on. All the room identification. Every single room has to have the ADA in Braille and raised letters for every single room. We spent it on the recessed letters for the gym and cafeteria. We spent a couple of hundred dollars on some of those directories that I brought in. I am trying to think. Handicapped signs. That kind of signage and graphics we spent it on.

School Committee Member Healy asked but I thought we were going to have some money left over in there because originally the intent was for you to purchase a sign. You originally brought us in a sketch of a sign and you said that was going to cost \$8,000 and that was going to bring us over budget. So my thinking is if you are bringing us a sign that is going to cost \$8,000 and we don't buy that sign, what happened? There was \$8,000 there or somewhere close to that figure so obviously we were going to go way up, over and beyond our signage allotment?

Mr. Marinace replied yes. We were going to go way up and over. Remember we had just a few thousand dollars left in the signage allowance and you said to me go out and get a sign for the end of the road that is going to be within the allowance and that is that piece of plywood that is going to be up there. Plywood sign, double-sided, that is within your allowance. This is over and above your allowance. We already spent the allowance and the last piece that we spent whatever you had on was the sign out by the road and the quality of that sign was determined by how much money you had left in your allowance. If you had \$6,000 left, you would have had a \$6,000 sign.

Alderman Pinard asked how much is that plywood sign going to cost us.

Mr. Marinace answered you already approved that last time. \$2,000 or something like that. It is a nice plywood sign though and it is double-sided.

Chairman Higgins stated this is something we have to vote on and you are just telling us about it, right. Move onto the next item.

Mr. Marinace stated okay these things I don't have any prices on. When we approved the security system, do you remember that, the proximity readers? We already had the panic hardware, entrance hardware in the building ordered and on the job. Some of those pieces of panic hardware have to be changed to accommodate that card reader system. They have to be because it has got to have a magnetic strike, it is a little bit of a complicated thing, to make the card system work. We have to change panic hardware at four locations. The fifth location is a single door and that will work. Wherever there is double doors, we have to change the panic hardware and we don't know what the price is on that yet. Traffic pattern modifications, we originally had the traffic pattern designed a certain way with the buses dropping off in a certain place and cars going in a certain place. In talking with Barry Albert, he has a different way of doing that. He has reasons for doing that but that caused us to have to reset some curbing and add a little bit of paving, not a lot, just a little corner because the buses are going to come in the front entrance here now and continue on a one-way loop all the way around. We have to add six one-way signs and a few painted arrows. I don't know what the price is going to be.

Chairman Higgins asked is that done yet.

Mr. Marinace answered the paving is done and the granite curbing is done and the one-way signs are ordered.

School Committee Member Healy asked has the Administration had the opportunity to look at this modification and traffic pattern. We spent additional dollars to do more hot topping on the other side of the building because that is where the drops were going to be and now we are going in the front. I want to know if the Administration had the opportunity to do that or is this is just something the principal wants to do? I mean this is costing us additional dollars and really changing the whole thought and your (Mr. Marinace) whole presentation before this Committee. I mean that was a big thing how the buses were going to come in and where they were going to be dropping off and how you were situating the building and now at the last minute we are finding out that all the buses are coming to the front door. That kind of goes a lot against how you presented the building and the school design to us.

Chairman Higgins asked has this already been done, Frank.

Mr. Marinace answered the granite has already been reset and the paving is already done but that doesn't mean that...any traffic pattern would still work. The one-way signs haven't been put up yet.

Chairman Higgins stated the point I am trying to make is you have done the work already.

Mr. Marinace replied the granite and paving has been done, yes. We have done that work.

Mr. Houle stated on the curbing, I don't think that really interferes and I think it will make it easier for a bus to make a right hand turn. One of the intents of raising this issue this evening was to bring it to the attention of the Committee because I do know that there was a lot of discussion with the Joint School Building Committee and the Board of School Committee regarding this effort and also Tom Brennan has been involved in the discussion as well. I would rather leave it to the School Administration to take it from there.

Asst. Superintendent Brennan stated I know it is a change in the philosophy and that basically came as a result of Mr. Albert's concern and I think rather than paraphrasing, I think it would be appropriate if Mr. Albert could talk about why he is really insistent about this change.

Mr. Albert stated I haven't had any involvement in this project until I came here in the first of July. The first thing I noticed was how the kids were going to be coming in and how they would be leaving. As a Principal, this is my Principal hat, I am responsible for the kids and I have to consider the safety, the security and supervision of all the kids coming in and out. If you have kids by bus coming in and being dropped off at two locations in the back and kids who are walking or parents who are coming in through the front door, you are compromising your security of the building because you have so many doors open and you cannot monitor all of those doors. We don't have enough people to place out around the building to monitor all these kids who are coming in. There are lots of places for things to happen. It doesn't take very much for these kids to pick up on that and plan things and I wouldn't feel comfortable not being able to supervise what is happening. It also was set-up so that they could come immediately into the building. Well when they come into the building, where are they going to go? They will be running around the building trying to get to their team areas and the teachers contract says that teachers will be here 15 minutes before the start of class. They would be unsupervised in this building and I think that would really compromise the building. My thinking was if I can contain them to the front, I can get myself out there and a couple of people as the buses start coming in. We would watch the kids and have them in a nice contained area so that we could see what is going on and then at 7:35 a.m. they will all be coming in through the main doors so we can see them all when they come in and channel them off to their areas when the teachers are in place. When we were looking at that, everything was okay until that curb went out there and that is what brought this whole thing to a head because the buses couldn't make that turn with the curb that was originally put in. That is the piece they had to take back out and pave over. You had traffic going in both directions and all of the buses are coming in here and you had cars going in the opposite direction and with that much traffic coming in and again for safety. If we had two lanes going around the building, the buses dropping off in the front and let the parents drop off their kids over here in the other parking lot they can come across into the courtyard and when the bell rings, everybody comes in and we can monitor the kids which is what I want to do. The other way, I can't. I can't supervise the kids and I am very uncomfortable with that.

School Committee Member Healy stated I understand your concern and I can appreciate that about your concern for the safety and well being of the students. We are all very much concerned with that, but just so I can hear the other side, you are saying bumper cars out there and you are mentioning all this and I would like to hear from the architect who had something totally different in mind and how is his view on this.

Chairman Higgins asked first of all, have you discussed it with Mr. Albert.

Mr. Marinace answered yes, we have been.

Chairman Higgins asked so in your discussions, I guess what I am trying to...well what Mr. Healy brought up is the building is designed a certain way and all these things were taken into consideration, bus routes, walkers, kids that were being driven. I understand what you are saying. I am having a hard time putting it into words, but...

School Committee Member Healy asked I want to know if the architect is in agreement with the changes that Mr. Albert would like to make.

Mr. Marinace stated I can answer that. There are a number of ways to distribute traffic around the school. You know that and we went through a few choices in the design process with you, with this Committee and that evolved and we probably went through three or four different ways of distributing traffic around the building. Everything from one way around the building to two way to where do we drop off and I think it is more a matter of philosophy. With a full house here, with a full population here we had envisioned, because of the team philosophy, as they do in Derry, dropping off the kids as close to the teams as possible which would be these back entrances. We paved the extra area because the buses would unload, the kids would mill around there and come in without going through the middle of the building. That is okay. It can be done the way Barry wants to do it. It can be done fine the way he wants to do it. It is a matter of pedestrian traffic and where the kids are when they get off and where they go through the school. Either way, it works but what we hadn't plan is stacking up buses at that front entrance. We didn't plan that, that was just for curbs and that is why we had to make that little change in the piece of granite so buses could come in and get out and make the turn. With that change in the granite, the traffic is going to work fine. What you won't have is you won't have the buses unloading where the teams are and the kids at the two entrances which would require two areas of supervision instead of one. It could get to the point when you have a full house here you may want to switch back to that.

Chairman Higgins stated that is my next question and it is possible to do that.

Mr. Marinace replied it is possible to do that. Any traffic pattern is possible.

Chairman Higgins asked and this is something you (Mr. Albert) could consider doing once this is the school that it was intended to be.

Mr. Albert answered we will certainly consider all options as we grow and we see how many kids we need to supervise and where they are going to be. Sure.

Chairman Higgins stated lets move to the next item, temporary telephone system.

Mr. Marinace stated the contractor had to do some work to help get the telephone set-up temporarily before the final system came in. We don't know what the cost is and we really don't have all the details on that. I just want to tell you it is coming. It is not a big cost but it is something. Green Acres drainage. There is some more work we need to do up there at that playground. The drainage is still not good. We are correcting things that were up there that are not quite right. It is a little bit more, maybe a days worth of work with a small machine. I don't have the final cost on that yet but something is coming on that.

Chairman Higgins stated, Dick, my concern is...this would be coming out...we don't have a budget anymore.

Mr. Houle replied yes we do. \$30,000 has been added. If you go to Line 84 and 86.

Chairman Higgins asked the \$57,000.

Mr. Houle answered \$57,394.

Chairman Higgins stated well that answers my final question. It looked like there was more money that was added.

Alderman Pinard asked was that from the SCIPE Committee.

Mr. Houle answered yes the Committee meeting you were at, Alderman.

Mr. Marinace asked is that \$13,000 for the fence taken care of in that money.

Mr. Houle answered no that is not taken care of. It would have to come out of that.

Chairman Higgins asked do you need a vote on this or is this just for informational purposes because some of this stuff has already been done.

Mr. Marinace answered #1 has been done, #2 has been done, #3 has not been done and #4 has not been done. The only two that are done are #1 and #2.

Chairman Higgins stated and #6.

Mr. Marinace replied #6 has been done. I am sorry. #5 has to be done to make the system work. #7 has been done but I don't have a price.

School Committee Member Healy asked what about the last item on the bottom of the page.

Mr. Marinace answered that was an item from a long time ago that we sort of put on hold, didn't approve. We were going to go out and get better bids. That fell through. The fence company got too busy and they withdrew their price. I am putting this down because we will try to get the fencing done for the price they quoted previously and then backed out of. We are going to try to get that done. We are going to put the pressure on the fence company and contractor and try to get it done for that.

Chairman Higgins asked that was part of the original plan, right.

Mr. Houle stated I don't think that is a painted fence for that price.

Mr. Marinace replied I thought it was.

Chairman Higgins asked is this a difference fence then we were talking about. I mean for this money, this is a different fence then we are talking about.

School Committee Member Healy asked where is Fencing Field A.

Mr. Marinace answered that is in Field A. Field A is along that property line.

School Committee Member Healy asked along Brady Circle.

Mr. Marinace answered along Brady Circle, yes. There were so many prices, is it possible I have the wrong number.

Chairman Higgins replied yes, this is the wrong number.

Mr. Houle stated I think it is the wrong number.

Alderman Pinard stated there was one at \$19,500. Another one came in at \$39,500 and I came in with Mr. Thomas for \$18,200 and that was tabled and that is why I went to the SCIPE Committee and they said they would look at it. Mr. Houle was there and where this price came from I don't know but there is a

contractor ready to come in and put the fence up as soon as Mr. Houle gives the okay and that was for \$18,200.

Chairman Higgins stated first of all, I want to get this straight. There is a fence that is going up. There is no question about that. Is everybody clear on that? There is a fence that is going up. Are we clear on what kind of fence is going up? What kind of fence is going up?

Mr. Marinace answered it is the colonial cedar picket fence, painted.

Chairman Higgins stated okay and at the last meeting that we had it was that we were going to be putting this off until October because we did not have a contractor that could do it for the amount of money that we had to spend. We are clear on that? Okay, so you are telling us that you are going out to bid again?

Mr. Marinace replied no. I am telling you that we are going to try and get the contractor to honor the price he gave us and then backed out on because we didn't take the price.

School Committee Member Herbert stated this price is not accurate though.

Mr. Marinace replied this price is not accurate. Agreed. We are going to go back to the fence company and we are negotiating with them and the general contractor to try and get them to do it for the price they gave us months ago and subsequently backed out of because we didn't approve it.

Chairman Higgins asked is everybody clear on that. Alderman Pinard, are you clear on that?

Alderman Pinard answered not really because I have been helping these neighbors for the past two and a half months and now the whole thing is changing and I think Mr. Houle...I mean we talked and I went and I got and I gave and now all of this is coming and now we have the architect coming in with another ballgame I call it. I went to that SCIPE Committee and I have talked to Bob MacKenzie and I have talked to Kevin Clougherty and everything else and they said report to us, get your Committee in tact and we will see if we can get you the money.

Chairman Higgins stated actually that is why I am bringing it up now. I want to make sure that everybody is clear on this. There is a fence that is going up where we originally said that the fence was going up. The question, the problem, the barrier was that two of the home owners wanted a particular style of fence. This Committee agreed, in total, that we were going to give a particular type of fence

which is the gothic cedar fence and we could not afford to get it painted. That has been on the table since we decided that way back in whatever it was, June or July or whenever we were at Gossler School. What became an issue is that last time we met here the price that we got was not an affordable price for that cedar gothic fence. Mr. Marinace is telling us now that he is going back to the contractor and putting the pressure on them to give us the original quote. Now are we all clear on that?

Alderman Pinard asked and the original quote was what.

Chairman Higgins answered \$22,000 or \$17,000, I forget.

Mr. Houle stated I think it was \$22,000 but if I may the Committee has agreed with a colonial picket fence for everybody and that is the direction I am taking and clearly Alderman Pinard disagrees.

Alderman Pinard replied not really. I mean all I want now you know I have helped these people and some are close friends of mine and so on and whatever you do, they are interested in having a fence. The summer is gone. They didn't have any privacy so they told me that any kind of a fence that the Committee decides on they will take it because they can't go on like this with the school opening.

Chairman Higgins stated I just want to make sure that everyone is clear that a fence is going up. A gothic cedar fence is going up.

Mr. Houle replied prior to frost.

Chairman Higgins stated prior to frost. Period.

School Committee Member Healy asked is it a 6' fence.

Mr. Houle answered yes it is.

Chairman Higgins stated now I have got to address the neighbors because I appreciate your coming. Dwayne, I know that you are not happy with this particular fence.

Mr. Sands stated I just have a question as to whether or not the access road will have a fence.

Mr. Houle replied yes.

Ms. Desfosses asked both sides.

Mr. Houle answered no.

Ms. Desfosses asked how is that going to protect the neighbors on the street from kids coming on to our property during school hours.

Chairman Higgins answered they shouldn't be coming onto your property during school hours...

Ms. Desfosses stated I guarantee that kids won't be getting on the bus. Kids, especially middle school children there are many times they will miss the bus and they are going to be on properties where they shouldn't be.

School Committee Member Healy stated I think we are unclear as to where you live.

Ms. Desfosses stated we live on the other side of the access road where all of the wooded area is and a lot of kids will be hanging out.

Chairman Higgins asked is that why Mr. Lolicata is here.

Mr. Houle answered yes I think that is addressing part of it but there is another concern they have about the fence. Right now on the other side it is largely wooded and we were trying to solve a viewing problem with the fence and provide some privacy and I think the next issue is having the street used by school children. That is the next item on the agenda.

Chairman Higgins stated then lets go there. This is 4D.

Mr. Lolicata stated I just got a fax asking me to be here tonight for a possible ordinance for no parking. That is what I am under the impression I am here for unless there is something else I am missing the point.

Chairman Higgins stated that is what this petition says. A no parking sign be posted and according to this it is Brady Circle, the emergency exit from Brady Circle to McLaughlin School.

Mr. Lolicata replied prior to this meeting I went down Brady Circle and there are two outlets if you will. The first one is a short one and then you have a longer one that is a complete street with horses in it. Are you talking about both? Are they

both city streets or city ways? We can have an ordinance put up. There is no problem with that. No parking on this side of the street, period, if we are talking about the cars.

Mr. Houle stated the City or whoever may want to consider the one that runs dead end into the playing field which is currently about 3' above the playing field. The City may want to, I am not quite sure who in the City can declare that surplus and make it available to the abutters and get it on the tax rolls because it serves no purpose any longer. It is not needed for fire access and it will probably be the best way to control that piece of street.

Mr. Lolicata stated I will make a suggestion. The way Mr. Houle is talking you should get a hold of the Highway Department and possibly discontinue it if it is a parcel of land for the City to make it either a dead end or to have the abutters buy it. I don't know how they do it to be honest with you. I deal with signs and ordinances. I think the problem with the second street, I can take care of that for you. That is a thru way.

Chairman Higgins asked so you can take care of the issue that is brought up in this petition.

Mr. Lolicata answered if they want no parking, we can do it.

Mr. Houle stated that is not a thru way, Tom, there is going to be a fire gate up there.

Mr. Lolicata stated either way it is a public way.

Mr. Houle stated right for fire purposes only.

Mr. Lolicata asked where there be any access by anybody else. Is it going to be blocked off with a fence or a gate?

Mr. Houle answered a locked gate.

Mr. Lolicata stated well I personally don't see why there should be an ordinance. If it is going to be blocked by a gate, nobody is going to be going in there. Am I correct?

Ms. Desfosses stated from what we were told, this is going to be a pipe gate like at the Mall of NH which means that cars can still come down and park and wait until 2:30 PM until the kids get dismissed or for dances, games and things like that.

Mr. Lolicata asked the gate is not at the beginning of the intersection. It is going to be at the end you are telling me? How can a car go through?

Ms. Desfosses answered not the cars, but they will be parking in our circle blocking driveways, mailboxes, etc.

School Committee Member Healy stated I think we are being confused. I think what we are talking about is...you are talking about signs on Brady Circle, not on that roadway, not on the access roadway. We are talking about Brady Circle.

Mr. Lolicata stated okay if it is Brady Circle I will take care of that. Do you want the whole circle no parking?

Ms. Desfosses replied well I just think something to stop traffic from coming down because guaranteed and I have heard people say that no one is going to stop them from coming down the street, parking there, dropping kids off and waiting for them to be picked up.

Ms. Watts stated I think she means that instead of people coming into this area here where all the buses are going to be, they are going to come down our street, wait on our street, the children will walk out the side door, go down the access street and then pop in their mother's car and take off. Now when they stopped using Aurora Avenue they did a big hoopla down there. There is a big sign that says anybody from Green Acres cannot go down that street. They had people down there saying turn around you have to go back, you can't go down that street. We just want the same thing. Notices to go out every single day for maybe two months saying do not use Brady Circle.

Mr. Lolicata stated by law, basically all I can do is I can put up not a thru street. It is cul-de-sac. I have lived over at Martel for years and it is a cul-de-sac. So not a thru street could be put up. That is the first thing you want anyway. If you want to get more drastic and do no parking, that is a different story for ordinances. Mr. & Mrs. Snow want no parking but Mr. & Mrs. Jones don't want it then you are talking a little bit of...you know one altogether or I can do houses.

Ms. Desfosses replied whatever you can do to prevent people from coming down and parking and hanging around there because you know there are little kids on the street and not everyone is very considerate about driving slow going down the street, especially when the road is kind of like a straight line.

Chairman Higgins asked Mr. Houle to facilitate a meeting between Mr. Lolicata and the neighbors because it sounds like this is different from what we were looking at. Also, the Administration. I am kind of hoping that you would be able to assist with that. You know where the walkers are and where people are getting picked up so that you could work together and try to come to some resolution. If you need to do some kind of ordinance or...I am not sure that it is within the purview of this Committee.

Mr. Lolicata stated I can address the problem right now without an ordinance with a "not a thru street."

Chairman Higgins replied okay but if something else is needed and that doesn't work or if they need to have police or whatever I am going to ask that you facilitate that.

Mr. Houle stated if the neighbors have additional concerns as we move along, if they could notify the principal and I will work with the principal in getting things moved through.

Mr. Gatsas stated at some of the other schools we have signs "no parking during school hours".

Chairman Higgins replied that is why I am saying whatever works because I know what happened at Northwest.

Mr. Houle stated I would like action taken on Item 3 if possible to put an additional 140' of fence and if you would please, Items 1 and 2 as well.

Chairman Higgins replied I don't think we have any choice, they are already done.

Mr. Houle responded well Item 3 is not done.

On motion of School Committee Member Herbert, duly seconded by Alderman Pinard, Change Orders 1, 2 and 3 were approved.

School Committee Member Herbert asked about the exterior school sign. I think he is right and I would like to see a sign up there if we could swing the money.

Chairman Higgins asked do we have other pressing needs that we really need the money for before we put another name on the building.

Mr. Houle answered I don't know.

Chairman Higgins asked Mr. Marinace if this is something that we can hold off on until we know if there is anything pressing.

Mr. Marinace answered yes.

Chairman Higgins stated I would like to do that if the Committee is in agreement.

Mr. Houle stated for the Committee members who haven't seen the cafeteria, the cafeteria floor is being reworked as we speak. We expect to have a cafeteria floor for Wednesday morning. The upper floor will not be done in time for Wednesday morning. Whether we accept the floor or not, it will be tile and its acceptance is a separate issue.

Chairman Higgins addressed Item 5 of the agenda:

Central/West Heat & Ventilation Improvements --

Mr. Houle stated it is moving along but not as well as we had hoped. At Central High School we had anticipated that we would be able to have the teacher's meeting along with the Board of School Committee tomorrow morning in the PA Auditorium. At least from my end it was anticipated that we would be able to work around the scaffolding which is still up and cannot come down because there are so many parts that are not in yet. That meeting is now being moved to the gymnasium. Other than that, we are on schedule.

Chairman Higgins addressed Item 6 of the agenda:

West High School/Special Ed Room 104 w/toilet rooms --

Chairman Higgins stated I do have a question on this. I was very concerned about the points that Tom Wallace brings up. There appears to be some tile adhesive from the new installation on the floor that should be removed. Is that the contractor's responsibility?

Mr. Houle replied no. He is saying it is not. I was there today and in my opinion at this point in time I am not recommending that we accept that floor. There are some other problems that have developed with the floor. We will use it for now.

Chairman Higgins asked so there is still a problem.

Mr. Houle answered yes but it is a different one.

Alderman Pinard stated I went to West High School the other night and the paint is peeling off in the auditorium from the ceiling down. The men's room was leaking all over the floor and no janitors could be found. The toilets especially are very important. Are they going to check these things before the school opens?

Mr. Houle replied we are not going to paint the auditorium before school opens. All of those other problems will be taken care of or have been taken care of.

Chairman Higgins addressed Item 7 of the agenda:

Memorial High School Science Lab and Other Improvements --

Mr. Matuszewski stated the project is going well at Memorial. It is going through its final cleaning. We are here to request approval of several extras. When we were here at last month's meeting, we brought before you the circuit breaker assemblies at \$11,500 and that was voted and approved. That was one of the alternates proposed by Harvey that needed to be done this summer and we talked about that. Two other items that we approved included the concrete removal at the weight room and the demo and adding the new ceiling at the yearbook and those two numbers came in at lower than the allowances that we had given them. Additional items that we ask for approval that frankly needed to be done were new roof leaders and connecting to the south wall penetration at the weight room. The roof train leaders were not shown on the drawings and not picked up by the contractor and had a value of \$2,552. That work was done. The next item is relocation and refinishing casework that was located in the machine shop that got moved to Art 704. That has a value of \$1,291. One way of looking at this is this is displacing casework that will go in the next contract so that is already in place and we will realize a credit on the change order. The next item is removing vinyl wallcovering at wainscot at the Administration Wing and that is given a value of \$450.

Chairman Higgins asked this is Phase I of this particular project and you have already taken care of Items 2, 3 and 6.

Mr. Matuszewski answered actually all of this work has already been done. The school opens in two days. The next item is refinishing of, and this is on your report, refinishing of 22 doors which was added to the contract for a value of \$733.

Chairman Higgins asked that is what you are seeking approval on.

Mr. Matuszewski answered yes. In addition to that, and I just got this information on Thursday so it didn't make this report but it was listed in your matrix which I think you have a copy of. It is Item 25 to provide vision panels and closers at doors for field directive #19. This is in the Administration Wing. We introduced air conditioning into the front offices. We have two doors opening onto the corridors that we are seeking to cut vision panels which means glass into these existing doors and installing closers at three doors and that is given a value of \$1,155. That work has not been done yet and we seek approval on that.

Chairman Higgins asked where are you looking. I don't have it.

On motion of School Committee Member Healy, duly seconded by Alderman Pinard, it was voted to approve the change orders presented by Mr. Matuszewski.

Chairman Higgins asked and you are on schedule. According to this it says completion scheduled for September 8 and that was going to be for the casework.

Mr. Matuszewski replied the casework, we were told today, is being loaded in Tennessee and ought to be up in a couple of days and the contractor, Harvey Construction, is scheduling a week of second shift work when school gets out to install it. The classroom is certainly usable in its present state because the plumbing is up against the perimeter of the walls so they can move desks into that area.

Mr. Houle stated there is a current balance of about \$2,200 in contingency. I had anticipated a SCIPE meeting prior to this to do some balance shifting but that has yet to be done. I don't see a problem with that though.

School Committee Member Herbert asked what is the SCIPE Committee.

Mr. Houle answered School Capital Improvement Program Committee which is comprised of the Finance Director, the Superintendent of Schools or his designee, the Planning Director, the Building Inspector and myself. The money has been authorized as part of the budget to enable the Committee to move quickly without going through the formal process.

Chairman Higgins addressed Item 8 of the agenda:

Highland Goffs Fall School Elevator --

Mr. Houle stated construction is going well but the elevator will not be operational for the start of school.

Chairman Higgins asked is that going to be a problem for the principal.

Mr. Houle answered I don't believe so. I think the children we were planning for are in the first or second grade on the ground level.

Chairman Higgins stated there were some change orders so I thought you might need a vote.

Mr. Houle replied yes, we do.

Mr. Matuszewski stated we added a ceiling to the elevator shaft for \$1,525 and we also moved the unit heater within what was the girl's locker room which is being converted to gymnasium storage for a value of \$485.68. It increases the project by a value of \$2,010.68.

Chairman Higgins asked is that a problem, Dick.

Mr. Houle answered no, there is a \$15,000 contingency balance on this project.

On motion of School Committee Member Herbert, duly seconded by Alderman Pinard, it was voted to approve the change orders.

Mr. Matuszewski stated the elevator is being installed now. I haven't been over there to see how far along they are.

Mr. Houle stated the platform goes up and down and now they have to put the cab around it.

Chairman Higgins stated the only question I had in looking at this was that the priority order was relayed verbally by one of the Assistant Superintendents to D. Lemarier.

Mr. Houle answered Dan Lemarier is on my staff.

Chairman Higgins asked shouldn't that be documented in some way so that there is a paper trail. Some kind of a memo or something?

Mr. Houle asked where are you looking.

Chairman Higgins answered I am looking at your budget and there is a little note here, priority was McDonough, Webster and then Parker-Varney and it says priority order relayed verbally by C. Hamblett to D. Lemarier.

Mr. Houle stated that priority was established by the School Department.

Chairman Higgins stated I just want to make sure we have a paper trail that sometimes in the past when things have transpired verbally there has been some miscommunication so I just thought that maybe there should have been a memo of some kind so that there is a paper trail.

Chairman Higgins addressed Item 9 of the agenda:

Jr. High School Tech Ed --

Mr. Marinace stated this project is about done. The last thing that happened was, first of all going back to the beginning, we took the existing workbenches that were in solid shape but cosmetically they were very bad and we thought we would save a lot of money by refinishing them. We did that and that is workbenches in all three schools, both in the Materials Labs and in one of the other Tech Ed labs. There were over 40 workbenches that were refinished. The metal was electrostatically treated and the tops are all refinished. They look nice. In the Materials Labs in three schools, we changed the light fixtures to match what is here in the middle school so that they look very, very similar. That is the exposed bulbs with the wire rims. The industrial type fixtures.

Chairman Higgins asked didn't we have this discussion last month and Noresco was supposed to be taking care of that or is that something different.

Mr. Houle stated Noresco is retrofitting light fixtures. That means that they will go in and change the ballast and change the lamps. These are all new lamps. The intent of this project was to make it identical to this school here.

Chairman Higgins stated the discussion was about the particular light fixture. Okay.

Mr. Marinace stated the three existing buildings did not have eyewashes. This building does have an eyewash so again the most economical way to do that is to add wall-mounted eyewash with a hand held hose and we were lucky enough to have water right there by the drinking fountain. We needed additional data raceways and duplex outlets for the tech ed systems that are going in. The isolator pads are under the workbenches and pieces of machinery. Because there are new

tile floors, the pieces could slide if you really push on them. You need these to keep the equipment from sliding. The last one we were kind of taken by surprise. The electrical inspector came through after everything was done and pointed out a few preexisting conditions that really hadn't been touched. There were three transformers that were in the building, existing transformers that were there, one in each building and he wanted those relocated and one of them had a panel that did not have a main disconnect on the panel so we wanted a main disconnect put on the transformer. Those items were \$3,600.30. These had to be done. Again it was a preexisting thing before we even started the project.

Chairman Higgins asked didn't we already vote on this. You are just giving us prices.

Mr. Marinace answered I don't think so.

Mr. Houle stated I don't know. I don't have the minutes with me. The refinishing of the workbenches we talked about before. I want to say we have.

Chairman Higgins stated I will entertain a motion that if we have not already approved these that we will approve them because I assume they are already all done.

Mr. Marinace stated this could be my mistake because what I was doing was summarizing the whole project, all the changes to date.

Chairman Higgins stated okay because I think we approved some of these already. If not, you can bring them back next month.

On motion of Alderman Pinard, duly seconded by School Committee Member Herbert, it was voted to approve Change Orders 3, 4, 5 and 6.

Chairman Higgins addressed Item 10 of the agenda:

Parkside Jr. High School Addition --

Chairman Higgins asked what is the start date.

Mr. Houle answered I am not aware of whether the Board of School Committee has approved this.

Mr. Marinace stated they have and we have started.

Chairman Higgins asked so you have already done the renderings and are putting together the specs now.

Mr. Marinace answered we are working on the specs now. It is going to take us another month and a half.

School Committee Member Healy stated this was to make it even bigger.

Chairman Higgins stated 22 classrooms, two stories. It went before Building & Sites and then came before the regular Board.

Chairman Higgins asked that Mr. Houle get a copy of the minutes from the Board of School Committee.

Chairman Higgins stated the last item is for our information regarding the central lockers that we weren't very pleased with. There is a letter to the City Solicitor from Mr. Houle asking if there is anything more that can be done. Have you had any results? I know it was only a couple of weeks ago.

Mr. Houle replied nothing formally but my sense is yes we could.

School Committee Member Healy stated I don't think we should be forced to be put in that position. I remember when I brought this up some time ago. You know we have 200 lockers, the contractor walks away, they are dented, we pay for top rate service and quality and we don't get it yet that same meeting day we award this contractor another contract. Now if he wants to continue to do business with us then he should treat the City of Manchester properly. There shouldn't be a question. He should go in there, fix it, get the job done and move on. It was his people that made the mistake. It is not right and there shouldn't be a question. We shouldn't have to see what our legal rights are or sue him.

Mr. Houle stated we have had conversations with him but the contractor is paid off on the basis that the architect and the principal's representative and the principal were satisfied with the project and I think it is also this incident that raised the point that we have to take a harder look at how we accept projects and unfortunately...

Chairman Higgins asked one of the things we talked about, wasn't that putting together some kind of a policy on how we were going to accept projects.

Mr. Houle answered I am working with the architect and there is a format that we want to follow and I am not sure whether it is CSI, Construction Specifications or

the American Institute of Architects format and it is called Project Close Out and it would establish a committee basically of staff people, the principal, the architect, the Clerk of the Works, myself and Mr. O'Shea and whatever Assistant Superintendent is responsible. Now in terms of this school here, it will be a few weeks or a few months before we get it in place. Unless there is a change in direction, I see that as one way to do it.

Chairman Higgins stated to answer your question, I guess once we get a formal letter from Tom Arnold then we decide what we want to do. That was just for our information to let us know that Dick did act upon what we asked him to do. At this point, I mean your point is well taken and that leads us to what we are going to do in the future.

School Committee Member Healy stated but I want to know what we are going to do now. I understand what we are going to do for future projects, but I want to know how we are going to deal with Eclipse.

Mr. Houle stated right now we are working on initiating a legal action.

Chairman Higgins asked are you talking about the future.

School Committee Member Healy answered no, I am talking about the lockers. Are we going to do that?

Chairman Higgins replied we know that we are going to do that I just thought we would wait...

Mr. Houle stated we can't do anything because right now they are the contractor for the elevator at Highland Goffs Falls. In the past, we have had problems with one contractor and he was not pre-qualified for several large jobs. He is now doing a few small jobs for us and right now is performing quite well.

Chairman Higgins stated I suppose the same thing could happen to this particular contractor. So what you are saying is that is the wish of this Committee to proceed as soon as we get official word from the City Solicitor?

School Committee Member Healy and other members of the Committee replied yes.

School Committee Member Healy asked are all the schools ready to open as far as clean status.

Mr. Houle answered there are still some rough spots. Most are good. I don't envision any major problems. There is a massive effort going on this evening at West High School.

School Committee Member Healy asked but basically the schools are clean and ready to open.

Mr. Houle answered I will feel more comfortable with saying that they will be somewhat cleaner on Wednesday morning. We are going to make sure that we get as much done in the next day as possible. Some schools are happy. I understand that Green Acres is happy this year.

There being no further business to come before the Committee, on motion of Alderman Pinard, duly seconded by School Committee Member Herbert, it was voted to adjourn.

A True Record. Attest.

Clerk of the Committee