

## AGENDA

### COMMITTEE ON FINANCE

April 6, 2010  
Mayor and all Aldermen

Upon Recess of BMA  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eleven Thousand Dollars (\$11,000) for the FY2010 CIP 211310 American Red Cross Department of Emergency Services Project.”

“Amending the FY2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Ninety Four Thousand, One Hundred and Fifteen Dollars (\$194,115) for the FY2010 CIP 215010 Safe Routes to Schools Project.”

“Amending the FY2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Twenty One Thousand, Five Hundred, and Forty Four Dollars (\$21,544) for the FY2010 CIP 210110 Homeless Healthcare Program.”

“Authorizing the Finance Officer to increase the Health Insurance Reserve Account for the Fiscal Year 2011.”

**A motion is in order that the Resolutions ought to pass and be Enrolled.**

4. Resolution:

“Continuation of the Central Business Service District.”

**A motion is in order that the Resolution ought to pass and be Enrolled.**

*(Note: If the Committee so desires, rather than pass the Continuation of the Central Business Service District Resolution to be enrolled, it would also be appropriate to layover this Resolution with the Appropriating Resolutions contained within item #5 below and pass the entire FY2011 budget after the layover period.)*

5. Appropriating Resolutions: **(A motion is in order to read by titles only.)**

“Appropriating to the Parking Fund the sum of \$4,956,702 from parking revenues for the Fiscal Year 2011.”

“Appropriating the sum of \$13,189,972 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2011

“Appropriating the sum of \$2,885,798 from Recreation User Charges to the Recreation Division for the Fiscal Year 2011.”

“Appropriating to the Manchester Transit Authority the sum of \$886,500 for the Fiscal Year 2011.”

“Appropriating to the Manchester School District the sum of \$148,742,185 for the Fiscal Year 2011.”

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2011 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

“Appropriating to the Manchester Airport Authority the sum of \$51,977,002 from Special Airport Revenue Funds for the Fiscal Year 2011.”

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,822,600 from School Food and Nutrition Services Revenues for the Fiscal Year 2011.”

“Raising Monies and Making Appropriations of \$127,108,914 for the Fiscal Year 2011.”

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2011.”

“Resolution ‘Approving the Community Improvement Program for 2011, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

**A motion is in order that the Appropriating Resolutions ought to pass and layover.**

*(Note: These Resolutions have been referred to a public hearing on April 7, 2010.)*

6. CIP Budget Authorizations:

210110	Homeless Healthcare
211310	Department of Emergency Services
215010	Safe Routes to Schools Project
711610	Municipal/School Facilities Maintenance Cash Program

**A motion is in order that the budget authorizations be approved subject to the final adoption of related resolutions.**

7. If there is no further business a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

“Amending the FY 2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eleven Thousand Dollars (\$11,000.) for the FY2010 CIP 211310 American Red Cross Department of Emergency Services Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 2 contains all sources of HUD Funds to be used in the execution of projects; and

WHEREAS, Table 3 contains all sources of Cash funds to be used in the execution of projects; and

WHEREAS, the American Red Cross has determined it cannot comply with certain federal requirements necessary for the receipt and expenditure of \$11,000. of Community Development Block Grant Funds; and

WHEREAS, the Board of Mayor and Aldermen desires to continue to provide assistance to the American Red Cross with a cash allocation of \$11,000. in lieu of the previously authorized Community Development Block Grant allocation; and

WHEREAS, a cash allocation in at least that amount is available through another CIP Project,

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

**By decreasing:**

711610 Municipal/ School Facilities Maintenance Cash Program- \$11,000. Cash

**By revising:**

CIP 211310 Department of Emergency Services - \$11,000. Cash  
(Replacing \$11,000. of Community Development Block Grant Funds with \$11,000. of Cash)

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Ninety Four Thousand One Hundred Fifteen Dollars (\$194,115) for the FY 2010 CIP 215010 Safe Routes to Schools Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$194,115 from the State of New Hampshire Department of Transportation for the implementation of the Safe Routes to Schools Project;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

**By adding:**

FY 2010 CIP 215010 – Safe Routes to Schools Project - \$194,115 State

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

"Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty One Thousand Five Hundred Forty Four Dollars (\$21,544) for the FY2010 CIP 210110 Homeless Healthcare Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional grant funds from the U.S. Department of Health and Human Services Health Resources and Services Administration to implement health care services for homeless persons in Manchester;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

**By increasing:**

FY2009 CIP 210110 – Homeless Healthcare Program - \$21,544 Federal  
(from \$334,376 to \$355,920)

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Authorizing the Finance Officer to increase the Health Insurance Reserve Account for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen wish to increase the Health Insurance Reserve Account in the Fiscal Year 2011;

WHEREAS, there are sufficient funds available for application to the Health Insurance Reserve Account in the Fiscal Year 2011; and

NOW THEREFORE BE IT RESOLVED, that the Board of Mayor and Aldermen hereby authorize the Finance Officer to deposit Six Hundred and Thirty-Five Thousand, Four Hundred and Twenty-Seven Dollars (\$635,427) into the Health Insurance Reserve Account #0101C13211 from the following sources:

SMG Signing Fee	\$400,000
CIGNA Prescription Drug Rebate	\$ 75,000
Hackett Hill Antenna Lease Fund	<u>\$160,427</u>
	\$635,427

RESOLVED that this Resolution shall take effect upon passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

“Continuation of the Central Business Service District.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEREAS, the establishment of Central Business Service Districts are authorized under provision of RSA 31:120 through RSA 31:125; and
- WHEREAS, the Board of Mayor and Aldermen have further authorized the establishment of such districts and has set forth procedures for the same in Chapter 37 of the Code of Ordinance; and
- WHEREAS, the Board of Mayor and Aldermen, after consultation with and on the recommendation of an Advisory Board of owners and tenants within the proposed District, find that a Central Business Service District should be continued:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

1. That the recommended boundaries of the District within which services will be provided and assessments made on the property are:

Beginning at a point at the intersection of River Road and west North Street; thence easterly along West North Street and continuing along North Street to Bay Street;  
thence southerly along Bay Street to Sagamore Street;  
thence along Sagamore Street to a point at the rear property line of property at 1631 Elm Street (Rite-Aid);  
thence generally southerly along the rear property line of property at 1631 Elm Street (Rite-Aid) to Pennacook Street;  
thence westerly along Pennacook Street to an alley – Elm Street East Back;  
thence southerly along Elm Street East Back Alley to Blodgett Street;  
thence westerly along Blodgett Street to an alley – Elm Street East Back;  
thence southerly along Elm Street East Back Alley to Brook Street;  
thence easterly along Brook Street to Temple Court;  
thence southerly along Temple Court to Harrison Street;  
thence westerly along Harrison Street to the rear of the building at 1415 Elm Street (the “Sears Building” so-called);  
thence southerly along the rear of the building at 1415 Elm Street (the “Sears Building” so-called) to Prospect Street;  
thence continuing southerly along the rear property line of 1331-1375 Elm Street to Myrtle Street;  
thence continuing southerly along an alley – North Church Street to Orange Street;

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

“Continuation of the Central Business Service District.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:  
thence easterly along Orange Street to Chestnut Street;  
thence southerly along Chestnut Street to Bridge Street;  
thence easterly along Bridge Street to Pine Street;  
thence southerly along Pine Street to Manchester Street;  
thence westerly along Manchester Street to Chestnut Street;  
thence southerly along Chestnut Street to Auburn Street;  
thence westerly along Auburn Street to Willow Street  
thence southerly along Willow Street to Valley Street  
thence easterly along Valley Street to Elm Street.  
thence southerly along Elm Street, including only those properties with a  
border on Elm Street, to Queen City Avenue  
thence westerly along the middle of Queen City Avenue to the Queen City  
Bridge  
thence northerly along the Merrimack River to the existing CBSD border  
at the “Trestle Bridge”  
thence northerly along the Merrimack River to the Amoskeag Dam;  
thence easterly from the Amoskeag Dam on a line extending to River  
Road;  
thence northerly along River Road to West North Street; said point also  
being the point of beginning.

That the District is to include all properties within the described  
boundaries.

2. That the assessed values of the properties for purposes of assessments be  
established in accordance with the property tax maps and records as  
maintained by the Board of Assessors.
3. That services to be provided within the District consist of daily cleaning,  
maintenance and inspection of incidental repairs within the right-of-way in  
the District and such other services as determined by the Advisory Board.
4. That the special district assessment for Fiscal Year 2011 shall be  
established in the fall of 2010 by the Assessor’s Office at a rate sufficient  
to raise the approved budget of \$258,000.
5. That the special District assessment shall be made against the owners of all  
commercial, all industrial and residential properties of five units or more,  
(excluding multi unit condominium properties).

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating to the Parking Fund the sum of \$4,956,702 from parking revenues for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Four Million, Nine Hundred and Fifty-Six Thousand, Seven Hundred and Two Dollars (\$4,956,702) from parking revenues shall be hereby appropriated to the Parking Fund for the Fiscal Year 2011 as follows:

Salaries and Wages .....	\$730,337
Line Item Expenses .....	\$2,952,662
Capital Outlay .....	\$90,000

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits .....	\$407,262
Debt Service .....	\$776,441

TOTAL .....	\$4,956,702
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RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

"Appropriating the sum of \$13,189,972 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2011."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Thirteen Million, One Hundred and Eighty-Nine Thousand, Nine Hundred and Seventy-Two Dollars (\$13,189,972) from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2011 be hereby appropriated for operation Expenses as follows:

Salaries and Wages .....	\$2,586,049
Line Item Expenses .....	\$3,458,872
Capital Outlay .....	\$991,384

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits .....	\$1,427,524
Insurance .....	\$177,503
Debt Service .....	\$4,330,640
Audit .....	\$18,000

RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and Aldermen.

Contingency .....	\$200,000
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TOTAL .....	\$13,189,972
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RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating the sum of \$2,885,798 from Recreation User Charges to the Recreation Division for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Million, Eight Hundred and Eighty-Five Thousand, Seven Hundred and Ninety-Eight Dollars (\$2,885,798) from Recreation User Charges to the Recreation Division for the Fiscal Year 2011 be hereby appropriated for operation Expenses as follows:

Salaries and Wages .....	\$971,290
Line Item Expenses .....	\$584,816
Capital Outlay .....	\$8,000

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits .....	\$479,671
Insurance .....	\$32,791
Debt -- Principal and Interest .....	\$792,730
Audit .....	\$6,500
Contingency .....	\$10,000

TOTAL .....	\$2,885,798
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RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating to the Manchester Transit Authority the sum of \$886,500 for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Eight Hundred and Eighty-Six Thousand, Five Hundred Dollars (\$886,500) is hereby appropriated to the Manchester Transit Authority for the Fiscal Year 2011 to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Transit Authority.

\$886,500

RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating to the Manchester School District the sum of \$148,742,185 for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred and Forty-Eight Million, Seven Hundred and Forty-Two Thousand, One Hundred and Eighty-Five Dollars (\$148,742,185) is hereby appropriated to the Manchester School District for the Fiscal Year 2011 to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follow:

RESTRICTED FUNDS: Subject to the approval of the City of Manchester Board of School Committee.

\$148,742,185

RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2011 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, IN ACCORDANCE WITH THE New Hampshire Revised Statutes Annotated, the Board of Mayor and Aldermen established on the books of the City the Civic Center Fund; and

WHEREAS, Meals and Rooms Tax Revenue, in excess of \$454,927 in each year, paid to the City by the State of New Hampshire in accordance with RSA 78-A shall be held in the Civic Center Fund to pay the City’s share of the costs of constructing the Manchester Civic Center; and

WHEREAS, in accordance with the terms of the Financing Agreement between the City and the Manchester Housing and Redevelopment Authority dated as of March 1, 2000 (the “Financing Agreement”), the City must appropriate funds held in the Civic Center Fund to meet its obligations under the Financing Agreement;

NOW, THEREFORE, be it resolved as follows:

That all Incremental Meals and Rooms Tax Revenue received by the City in the Fiscal Year 2011 and held, in the Civic Center Fund, is hereby appropriated for the payment of the City’s obligations in said fiscal year in accordance with the terms of the Financing Agreement.

RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating to the Manchester Airport Authority the sum of \$51,977,002 from Special Airport Revenue Funds for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Fifty-One Million, Nine Hundred and Seventy-Seven Thousand, and Two Dollars (\$51,977,002) from Special Airport Revenue funds shall be hereby appropriated to the Manchester Airport Authority for the Fiscal Year 2011 as follows:

Salaries and Wages .....	\$5,968,613
Line Item Expenses .....	\$22,102,075
Capital Outlay .....	\$1,907,892

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits .....	\$2,877,422
Debt – Principal and Interest .....	\$18,491,000
Debt – Bond Financing .....	\$300,000
Audit .....	\$55,000
Insurance .....	\$275,000

TOTAL .....	\$51,977,002
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RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,822,600 from School Food and Nutrition Services Revenues for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Eight Hundred and Twenty-Two Thousand, Six Hundred Dollars (\$5,822,600) from School Food and Nutrition Services revenues shall hereby be appropriated to the Manchester School Food and Nutrition Services program for the Fiscal Year 2011 as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Board of School Committee.

\$5,822,600

RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Raising Monies and Making Appropriations of \$127,108,914 for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One-Hundred Twenty-Seven Million, One Hundred and Eight Thousand, Nine Hundred and Fourteen Dollars (\$127,108,914) plus the County Tax be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it, and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source, shall be appropriated as follows:

### General Government

010	Aldermen .....	\$70,000
020	Assessors .....	\$612,320
030	Planning & Community Development .....	\$1,881,408
040	City Clerk .....	\$1,008,800
050	Economic Development Office .....	\$284,342
070	City Solicitor .....	\$1,069,839
100	Finance .....	\$913,992
130	Information Systems .....	\$1,478,104
160	Mayor .....	\$220,548
180	Office of Youth Services .....	\$504,975
190	Human Resources .....	\$709,981
210	Building Maintenance .....	\$6,241,165
220	Tax Collector .....	\$526,867
300	Fire Department .....	\$18,486,979
330	Police Department .....	\$19,000,102
410	Health Department – City .....	\$1,353,318
411	Health Department – School .....	\$1,268,505
500	Highway Department .....	\$19,444,884
600	Welfare Department .....	\$1,098,342
650	Parks and Recreation .....	\$2,767,477
710	Library Department .....	\$2,045,609
820	Elderly Services .....	\$260,326
	<b>Subtotal Agencies:</b> .....	<b>\$81,247,883</b>

*Continued on page 2*

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Raising Monies and Making Appropriations of \$127,108,914 for the Fiscal Year 2011.”

Page 2

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

170	Non-Departmental
Health Insurance .....	\$11,365,000
Dental Insurance .....	\$932,000
Life Insurance .....	\$76,265
Disability Insurance .....	\$72,507
Workers Compensation- Medical .....	\$1,700,000
Workers Compensation – Salary .....	\$584,000
Casualty & General Liability .....	\$947,131
Fire Retirement .....	\$3,074,000
Police Retirement .....	\$2,107,000
City Retirement .....	\$5,480,000
FICA .....	\$2,699,949
Unemployment .....	\$70,000
Tuition Reimbursement .....	\$50,000
Severance Pay .....	\$700,000
Contingency/Salary Adjustment .....	\$700,000
Civic Contributions and Programs .....	\$144,773
Southern NH Planning Commission .....	\$68,406
MCTV/MCAM .....	\$500,000
Employees Medical Services .....	\$40,000
Maturing Debt .....	\$9,150,000
Interest on Maturing Debt .....	\$5,400,000
<b><i>Subtotal Non-Departmental</i></b> .....	<b>\$45,861,031</b>
<b>GRAND TOTAL (Agencies and Non-Departmental)</b> .....	<b>\$127,108,914</b>

RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and*

## A RESOLUTION

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2011.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Hundred Fifty-Eight Thousand Dollars (\$258,000) from Central Business Service District funds shall be hereby appropriated to the Central Business Service District for the Fiscal Year 2011 as follows:

RESTRICTED FUNDS: Subject to the approval of the Planning Director.

Expenses .....	\$258,000
TOTAL .....	\$258,000

RESOLVED that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for 2011, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEREAS, the City of Manchester is presented with a number of Community needs and opportunities in the 2011 to 2016 period; and
- WHEREAS, certain resources have been identified which can be used in addressing these community needs and opportunities; and
- WHEREAS, municipal departments, boards and commissions, have been provided broad opportunity to participate in the identification of community needs and opportunities and of strategies to meet these needs and opportunities; and
- WHEREAS, the Board of Mayor and Aldermen has reviewed the 2011 Community Improvement Program; and
- WHEREAS, the Board of Mayor and Aldermen will review the Multi-Year Program for the period of 2012 to 2016 at a subsequent Board of Mayor and Aldermen meeting; and
- WHEREAS, the Board of Mayor and Aldermen wishes to have carried out those programs, projects and activities are identified in the following 2011 Community Improvement Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

- THAT, the Community Improvement Program be adopted and endorsed as an essential aspect of the planning and management of the City's capital and service needs and of sound fiscal planning and control;
- THAT, the goals and objectives in the Community Improvement Program reflect priority community needs and opportunities for 2011 and, generally for the 2011 to 2016 period and are hereby adopted;
- THAT, the programs and projects to be proposed for the 2011 to 2016 period be generally endorsed as addressing priority goals and objectives within the City's reasonable ability to pay;

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for 2011, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

THAT, the proposed programs and projects identified and recommended for action in 2011 be endorsed and approved subject to appropriation limits, and that those recommended for years 2012 to 2016 be endorsed subject to annual review, revision, and reconsideration of municipal goals, objectives, priorities and financial constraints;

THAT, subject to administrative procedures and other pertinent requirements as are and may, from time to time, be set forth by the Board of Mayor and Aldermen, in the Code of Federal Regulations, conditions of grant awards, and contracts, there is hereby authorized and appropriated as follows:

the amount of \$10,205,209 in federal, state, and private grant funds in the manner set forth which is attached hereto and made a part hereof by reference: provided, however, that in the event such grant funds are awarded in an amount less than the appropriation amounts set forth or in the event any required local matching funds are appropriated in an amount less than set forth the amount of funds appropriated herein shall be correspondingly reduced;

the amount of \$3,156,047 in Federal Community Development Block Grant program funds and program income, Emergency Shelter Grant funds and HOME funds in the manner set forth which is attached hereto and made a part hereof by reference; provided, however, that in the event the funds are awarded in an amount less than the appropriation amounts set forth the amount of funds appropriated herein shall be correspondingly reduced; and

the amount of \$2,182,368.22 of balances derived from the issuance of short-term notes and general obligation bonds from previous Community Improvement Program budget years; and

THAT, subject to appropriation, and pursuant to the budget and subject to administrative procedures and other pertinent requirements of the Community Improvement Program as may, from time to time, be set forth, there is hereby authorized as follows:

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

“Resolution ‘Approving the Community Improvement Program for 2011, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.’”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

the amount of \$16,809,750 for projects financed through enterprises and fees as set forth;

THAT, all such appropriations made herein or hereafter for 2011 Community Improvement Program activities be subject to submission, review and approval of budget information by the Finance Committee of the Board of Mayor and Aldermen prior to expenditure;

THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to cause the expenditure of such monies appropriated and available to carry out the 2011 Community Improvement Program, which authorization shall include execution of pertinent third-party purchase-of-service contracts, and letters of donations;

THAT consistent with this Resolution, the Office of the Mayor and/or the Planning & Community Development Department be authorized to prepare, submit, negotiate and enter into an agreement and contracts with Federal government departments and agencies and the State of New Hampshire for the period July 1, 2010 to June 30, 2011, that the Office of the Mayor and/or the Planning & Community Development Department be further authorized to contract for federal and state grants for programs and projects and to obligate and commit the local matching share of grants in accordance with the 2011 Community Improvement Program, and that the Office of the Mayor and/or the Planning & Community Development Department be authorized to seek such additional federal, state or private funds as may, from time to time, be made available for programs, projects and activities identified in the 2011 to 2016 period;

# City of Manchester New Hampshire

*In the year Two Thousand and Ten*

## A RESOLUTION

"Resolution 'Approving the Community Improvement Program for 2011, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.'"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the Planning Department be authorized to prepare, submit, negotiate, and contract for funds to be made available to the City under the Housing and Community Development Act of 1974 (as amended) for financing of referenced programs and projects, which authorization shall include authority to provide required policy and administrative assurances including civil-rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570 Community Development Block Grants, Sub Part D, and other pertinent assurances as may, from time to time, be required;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to advise other public and private agencies at the federal, state, regional and local level of the approval of the 2011 to 2016 Community Improvement Program and to seek the support of such agencies in carrying out program, projects and activities listed in Section 1 of the 2011 to 2016 Community Improvement Program;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized and is hereby directed to inform all boards and commissions, agencies and departments of the approval of the 2011 Community Improvement Program;
- THAT, The Planning & Community Development Department be authorized to submit the Annual Action Plan as part of the Community Development Block Grant submission.

Resolved, that this Resolution shall take effect upon its passage.

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

**Project Description:** The Health Care for the Homeless Program/Mobile Community Health Team Project is a "clinic without walls" which provides onsite primary medical care, nursing case management, addiction counseling and health education to individuals and families who are homeless, at shelters and transitional housing programs in Manchester. The clinical team consists of one physician, two nurse practitioners, two nurses, one addiction counselor and a program assistant. The clinic is in session every weekday morning at New Horizons shelter, and every Tuesday and Thursday at Families in Transition.

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	11/1/2009
2	Program Completion	10/31/2010
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$355,920.00	\$0.00	\$0.00	\$355,920.00
<b>TOTAL</b>	<b>\$355,920.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$355,920.00</b>

**Revisions**

Revision #1 - Budget increased from \$334,376 to \$355,920 due to the receipt of additional grant funds.

**COMMENTS**

Grant estimated to be \$334,376, \$177,960 received. Funds received from the United States Department of Health and Human Services Health Resources and Services Administration. Funds paid to Catholic Medical Center for Homeless Healthcare Services in Manchester. Board authorization 11/24/2009, grant allows for reimbursement beginning 11/1/2009. Additional funding awarded February 2010 increasing the budget from \$334,376 to \$355,920.

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	
2	Program Completion	7/1/09
3		6/30/10
4		
5		

Expected Completion Date:

**Line Item Budget**

	CASH			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$11,000.00	\$0.00	\$0.00	\$11,000.00
<b>TOTAL</b>	<b>\$11,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,000.00</b>

**Revisions**

**COMMENTS**

6-2

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	<input type="text" value="4/1/2010"/>
2	Program Completion	<input type="text" value="6/30/2012"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$190,445.00	\$0.00	\$0.00	\$190,445.00
Other	\$3,670.00	\$0.00	\$0.00	\$3,670.00
<b>TOTAL</b>	<b>\$194,115.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$194,115.00</b>

**Revisions**

<input type="text"/>
<input type="text"/>
<input type="text"/>

**COMMENTS**

6-3

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	<input type="text" value="7/7/09"/>
2	Program Completion	<input type="text" value="6/30/10"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	CASH			TOTAL
Salaries and Wages	<input type="text" value="\$3,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$3,000.00"/>
Fringes	<input type="text" value="\$1,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$1,000.00"/>
Design/Engineering	<input type="text" value="\$1,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$1,000.00"/>
Planning	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Consultant Fees	<input type="text" value="\$3,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$3,000.00"/>
Construction Admin	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Land Acquisition	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Equipment	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Overhead	<input type="text" value="\$1,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$1,000.00"/>
Construction Contracts	<input type="text" value="\$79,090.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$79,090.00"/>
Other	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
<b>TOTAL</b>	<input type="text" value="\$88,090.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$88,090.00"/>

**Revisions**

**COMMENTS**

6-4