

## AGENDA

### COMMITTEE ON FINANCE

October 21, 2008  
Mayor and all Aldermen

Upon Recess of BMA  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.
3. Resolution: **(A motion is in order to read by titles only.)**

“Amending the FY 2005 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Eight Thousand Eight Hundred Seventy Seven Dollars (\$28,877) for the FY 2005 CIP 210505 School Based Dental Services Program.”

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Seven Thousand Six Hundred Ninety Dollars and Eleven Cents (\$37,690.11) for the FY 2007 CIP 710907 Annual Bridge Maintenance Project.”

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2009 CIP 213309 Firesafe Project.”

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Fourteen Thousand Five Hundred Seventy Five Dollars (\$14,575) for the FY 2009 CIP 213909 Safe Routes to Schools Project.”

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for the FY 2009 CIP 214009 Medical Reserve Corp. Program.”

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for the FY 2009 CIP 214109 Juvenile Delinquency Prevention Program.”

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixteen Thousand Nine Hundred Thirteen Dollars (\$116,913) for the FY 2009 CIP 411909 COPS Law Enforcement Technology Grant Program.”

“Amending the FY2009 Community Improvement Program, authorizing and appropriating funds in the amount of Twelve Thousand Nine Hundred Dollars (\$12,900) for the FY2009 CIP 711609 Storm Drain Infrastructure Project.”

**If the Committee so desires, a motion is in order that the Resolution pass and be Enrolled.**

4. CIP Budget Authorization:

210505 – School Based Dental Services Program  
213309 – Firesafe Project  
213909 – Safe Routes to Schools Project  
214009 – Medical Reserve Corp. Program  
214109 – Juvenile Delinquency Prevention Program  
214206 – Manchester Health Care Access Review Program  
411909 – COPS Law Enforcement Technology  
710907 – Annual Bridge Maintenance Project  
711609 – Storm Drain Infrastructure Project

**If the Committee so desires, a motion is in order that the CIP Budget Authorization be approved, subject to the final adoption of related resolutions.**

6. If there is no further business a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY 2005 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Eight Thousand Eight Hundred Seventy Seven Dollars (\$28,877) for the FY 2005 CIP 210505 School Based Dental Services Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$28,877 from the State of New Hampshire Department of Health and Human Services – Division of Public Health Services for the implementation of the School Based Dental Services Program;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By increasing:**

FY 2005 CIP 210505 School Based Dental Services Program - \$28,877 Other

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY 2007 Community Improvement Program, authorizing and appropriating funds in the amount of Thirty Seven Thousand Six Hundred Ninety Dollars and Eleven Cents (\$37,690.11) for the FY 2007 CIP 710907 Annual Bridge Maintenance Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept NH Department of Transportation funding to be used on repairs to the Island Pond Road Bridge;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

**By increasing:**

FY 2007 CIP 710907 – Annual Bridge Maintenance - \$37,690.11 STATE  
Increasing the budget from \$115,024.05 to \$152,714.16 (\$115,024.05 Cash; \$37,690.11 State)

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2009 CIP 213309 Firesafe Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding from Hillsborough County for operation of the Firesafe Intervention Project;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

**By increasing:**

FY 2009 CIP 213309 – Firesafe Project - \$10,000 OTHER  
From \$10,000 to \$20,000 (\$10,000 Cash; \$10,000 Other)

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Fourteen Thousand Five Hundred Seventy Five Dollars (\$14,575) for the FY 2009 CIP 213909 Safe Routes to Schools Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$14,575 from the State of New Hampshire Department of Transportation for the implementation of the Safe Routes to Schools Project;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

**By adding:**

FY 2009 CIP 213909 – Safe Routes to Schools Project- \$14,575 State

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for the FY 2009 CIP 214009 Medical Reserve Corp. Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$8,000 from the State of New Hampshire Division of Public Health Services for the implementation of the Medical Reserve Corp. Program;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

**By adding:**

FY 2009 CIP 214009 – Medical Reserve Corp. Program - \$8,000 State

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Eight Thousand Dollars (\$8,000) for the FY 2009 CIP 214109 Juvenile Delinquency Prevention Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding from Hillsborough County for operation of the Juvenile Delinquency Prevention Program;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

**By increasing:**

FY 2009 CIP 214109 – Juvenile Delinquency Prevention Program - \$8,000 STATE

Resolved, that this Resolution shall take effect upon its passage.

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# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Sixteen Thousand Nine Hundred Thirteen Dollars (\$116,913) for the FY 2009 CIP 411909 COPS Law Enforcement Technology Grant Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budget; and

WHEREAS, Table I contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$116,913 from the United States Department of Justice Community Oriented Policing Services for the implementation of the COPS Technology program;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

**By adding:**

FY 2009 CIP 411909 – COPS Law Enforcement Technology Grant Program - \$116,913 Federal

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## A RESOLUTION

“Amending the FY2009 Community Improvement Program, authorizing and appropriating funds in the amount of Twelve Thousand Nine Hundred Dollars (\$12,900) for the FY2009 CIP 711609 Storm Drain Infrastructure Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funds from the Water Works Department and National Grid to assist in the cost for the Oakdale Avenue and Robie Street storm drains;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

**By increasing:**

FY2009 CIP 711609 – Storm Drain Infrastructure Project - \$12,900 OTHER  
From \$500,000 Bond to \$512,900 (\$500,000 Bond; \$12,900 Other)

Resolved, that this Resolution shall take effect upon its passage.

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Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Pamela H. Goucher *PHG*  
Interim Director of Planning

Date: October 6, 2008

Subject: Health Department – CIP #210505 – School Based Dental Services Program

The Health Department has notified us that the City has received private funding totaling \$28,877 from the Catholic Medical Center. These funds will be used to maintain the Health Department's Dental Van as a part of the School Based Dental Services Program. As such, we have prepared the appropriate Amending Resolution and Budget Authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

**CIP BUDGET AUTHORIZATION**

CIP #:	210505	Project Year:	2005	CIP Resolution:	6/1/2004
Title:	School Based Dental Services	Amending Resolution:	10/21/2008	Revision:	#2
Administering Department:	Health Department				

Project Description: Program funding to support school based dental services currently provided by the Manchester Health Department as well as allow for the expansion of care for Manchester children.

<b>Federal Grants</b>	Federal Grant:	No	<b>Environmental</b>	Review Required:	No
	Grant Executed:			Completed:	

<b>Critical Events</b>		
1	Program Initiation	06/08/05
2	Program Completion	06/30/10
3		
4		
5		

Expected Completion Date: 6/30/2010

<b>Line Item Budget</b>	<b>STATE</b>	<b>OTHER</b>		<b>TOTAL</b>
Salaries and Wages	\$45,000.00	\$0.00	\$0.00	\$45,000.00
Fringes	\$18,000.00	\$0.00	\$0.00	\$18,000.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$15,392.00	\$28,877.00	\$0.00	\$44,269.00
<b>TOTAL</b>	<b>\$78,392.00</b>	<b>\$28,877.00</b>	<b>\$0.00</b>	<b>\$107,269.00</b>

**Revisions** Revision #1 - budget increased from \$15,000 to \$78,392. Grant estimated to be \$15,000, actual grant amount \$78,392. Revision #2 - budget increased from \$78,392 to \$107,269 due to the receipt of private funding from the Catholic Medical Center.

**COMMENTS** Funding from the Catholic Medical Center to be utilized to maintain the Health Department's Dental Van.

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Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Pamela H. Goucher *PHG*  
Interim Director of Planning

Date: October 14, 2008

Subject: CIP 213309 Firesafe Project

The Office of Youth Services has been awarded a \$10,000 grant from Hillsborough County for the Firesafe Intervention Program. In order that these funds may be accepted by the City a recommendation to the full Board for approval of the attached amending resolution and budget authorization is required. As such, I respectfully ask that the Committee review and approve these documents.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

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**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	7/1/08
2	Program Completion	6/30/09
3		
4		
5		

Expected Completion Date:

<b>Line Item Budget</b>	<b>CASH</b>	<b>OTHER</b>		<b>TOTAL</b>
Salaries and Wages	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$2,000.00	\$10,000.00	\$0.00	\$12,000.00
<b>TOTAL</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>

**Revisions** #1 - Increase funding with \$10,000 Other - Hillsborough County

**COMMENTS**

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Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Pamela H. Goucher *PHG*  
Interim Director of Planning

Date: October 14, 2008

Subject: Health Department – CIP #213909 – Safe Routes to Schools Project

The Health Department has notified us that the City has received a grant from the State of New Hampshire Department of Transportation totaling \$14,575 for the implementation of the Safe Routes to Schools Project.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

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**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

**Project Description:** Safe Routes to School program to complete a comprehensive travel plan, provide training/equipment for the local crossing guards and organize educational events to increase the number of children walking to and from the Henry Wilson Elementary School.

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	11/01/08
2	Program Completion	6/30/10
3		
4		
5		

Expected Completion Date:

Line Item Budget	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$14,575.00	\$0.00	\$0.00	\$14,575.00
<b>TOTAL</b>	<b>\$14,575.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,575.00</b>

**Revisions**


**COMMENTS** Program initiation and completion dates determined by the grantor NH Department of Transportation.

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**THE STATE OF NEW HAMPSHIRE**  
DEPARTMENT OF TRANSPORTATION



GEORGE N. CAMPBELL, JR.  
COMMISSIONER

September 22, 2008

JEFF BRILLHART, P.E.  
ASSISTANT COMMISSIONER

Ms. Jaime Hoebeke  
Sr. Public Health Specialist  
Department of Health  
1528 Elm Street  
Manchester, NH 03101

Re: MANCHESTER, #15530 & 15530A  
Henry Wilson Elementary  
Safe Routes to School Project  
**LOCAL AGREEMENT**

RECEIVED  
SEP 24 2008  
MANCHESTER HEALTH  
DEPARTMENT

Dear Ms. Hoebeke:

We are sending you the following:

- 1) Three copies of an agreement between the schools and/or municipality and NHDOT for the above-noted project. These need to be executed prior to any work being performed on the project. Please leave the date blank on the agreements. Once you have executed the agreements, I will obtain the required signatures here at NHDOT, note the execution date, and forward an original back to you with the Notice to Proceed. Please note that any expenditure prior to the Notice to Proceed is not reimbursable.
- 2) "Manual for the Development of CMAQ and TE Projects – May 2001", which explains the process used by DOT for administering local projects (note that the manual refers to 80% federal funding. The reimbursement rate for SRTS is 100% federal).

I would appreciate you keeping me updated with the timeline the community plans to proceed with for the implementation of this project. Please let me know if you need assistance. I would be happy to help.

Sincerely,

John W. Corrigan  
SRTS Coordinator  
Bureau of Planning and Community Assistance  
Tel. (603) 271-1980/ Fax (603) 271-8093  
jcorrigan@dot.state.nh.us

JWC/sdb  
Enclosures

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**SAFE ROUTES TO CITY  
NON-INFRASTRUCTURE AGREEMENT  
FOR**

**MANCHESTER  
STATE VENDOR: 21056  
STATE PROJECT: 15530  
FEDERAL PROJECT: X-A000(758)**

THIS AGREEMENT, executed in *triplicate*, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2008, between the NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION, hereinafter called the "DEPARTMENT", and the CITY OF MANCHESTER, hereinafter called the "CITY".

WITNESSETH that,

WHEREAS, the DEPARTMENT and the CITY have determined that a project to develop a comprehensive travel plan for the Henry Wilson Elementary School as well as related evaluation, encouragement, and enforcement activities is an eligible project for funding under the Safe Routes to School program, hereinafter called "SRTS", created by the Safe, Accountable, Flexible Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU); and

WHEREAS, the DEPARTMENT has established SRTS Project #15530 (the "Project") for the aforesaid project in the amount of Fourteen thousand five hundred seventy-five dollars (\$14,575.00) for non-infrastructure funding, with one hundred percent (100%) of that cost coming from Federal Highway funds; and

WHEREAS, the CITY has submitted an application to sponsor the Project (the "Application") and the DEPARTMENT has accepted the Application; and

WHEREAS, the Application, by reference, is hereby made a part of this AGREEMENT;

NOW, THEREFORE, in consideration of the above premises and in further consideration of the agreements herein set forth by and between the parties hereto, it is mutually agreed as follows:

**I. DUTIES AND RESPONSIBILITIES OF THE CITY:**

- A. The CITY agrees to maintain financial records pertinent to the development of the Project for up to (3) years beyond the date of the Project's final reimbursement letter from the DEPARTMENT, and to make the records available to the DEPARTMENT and the Federal Highway Administration upon request.
- B. The CITY shall comply with all Federal and State of New Hampshire laws and rules, regulations, and policies as applicable under the Federal-aid Highway Program.
- C. The CITY shall submit invoices to the DEPARTMENT for one hundred percent (100%) of the approved amounts paid for the Project's non-infrastructure as set forth in the Application. The invoice structure shall include details of work completed consistent with the Application, as well as backup information to support the charges.

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The CITY shall certify that the invoices properly represent payment for work that has been completed and paid for by the CITY.

D. The CITY shall defend, indemnify and hold harmless the DEPARTMENT and its officials, agents and employees from and against any and all claims, liabilities or suits arising from (or which may be claimed to arise from) any act or omission of the CITY or its subcontractors in the performance of this AGREEMENT. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State of New Hampshire or the DEPARTMENT, which immunity is hereby reserved. This covenant shall survive the termination of this AGREEMENT.

E. Non-Discrimination:

1. The CITY agrees that it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d—2000d-4 (referred to as the ACT), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, US Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination in Federally-Assisted Programs of The Department of Transportation -Effectuation of Title VI of the Civil Rights Act of 1964" (referred to as the "REGULATIONS"), the Federal-aid Highway Act of 1973, and other pertinent directives, to the end that no person shall on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the CITY receives Federal financial assistance extended by the State of New Hampshire. This AGREEMENT obligates the CITY for the period during which Federal financial assistance is extended.
2. The CITY hereby gives assurance as required by subsection 21.7(a)(1) of the REGULATIONS that it will promptly take any measures necessary to effectuate this AGREEMENT, including but not limited to the following specific assurances:
  - a. That each "program" and each "facility" as defined in subsections 21.23(e) and 21.23(b) of the REGULATIONS will be conducted or operated in compliance with all requirements of the REGULATIONS.
  - b. That the CITY shall insert the following notification in all solicitations for negotiated agreements or bids for work or material made in connection with this Project: *The CITY hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award.*
  - c. That the CITY shall include the following assurance in each contract signed with a contractor, and each subcontract the prime contractor signs with a subcontractor: *The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, sex, age, or disability in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DEPARTMENT-assisted*

*contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of the contract or such other remedy, as the recipient deems appropriate.*

- F. If there is a default of any nature to this AGREEMENT, the CITY shall be required to reimburse the DEPARTMENT and/or the Federal Highway Trust Fund for all funds expended under this Project.

## II. DUTIES AND RESPONSIBILITIES OF THE DEPARTMENT:

- A. The DEPARTMENT shall review the Project's expenditures applicable to the SRTS program and State of New Hampshire requirements for a Federally funded project and submit appropriate documentation to the Federal Highway Administration to receive Federal approval.
- B. The DEPARTMENT shall, after receipt and approval of properly documented invoices, pay to the CITY one hundred percent (100%) of the total reimbursable costs after the invoices have been certified by the CITY as properly representing work that has been completed and paid for by the CITY.
- C. The DEPARTMENT shall use its best efforts to obtain authorization of the Project from the Federal Highway Administration.

## III. IT IS FURTHER UNDERSTOOD AND AGREED BETWEEN THE DEPARTMENT AND THE CITY:

- A. That the CITY will not enter into any agreement with engineering and/or environmental consultant for which costs the CITY intends to be reimbursed, until such time that it receives written notice from the DEPARTMENT that the Federal Highway Administration has authorized the Project.
- B. That neither the DEPARTMENT nor the Federal Highway Administration will be responsible for any expenses or costs incurred by the CITY under this AGREEMENT prior to the date of DEPARTMENT's written Notice To Proceed.
- C. That the maximum amount of funds available for this Project for reimbursement under this AGREEMENT from the DEPARTMENT shall be Fourteen thousand five hundred seventy-five dollars (\$14,575.00). As the scope of the Project is finalized, should the costs for the Project exceed the amount budgeted, the DEPARTMENT agrees to review Project costs for consideration of additional funding. Neither the DEPARTMENT nor the Federal Highway Administration will be responsible for any expenses or costs incurred by the CITY under this AGREEMENT in excess of the above amounts unless the DEPARTMENT expressly authorizes additional funding prior to the work being performed.
- D. That the CITY may invoice the DEPARTMENT for incurred costs on a monthly basis and the DEPARTMENT will process these invoices for payment in an expeditious manner.

- E. That the CITY agrees to commence the Project within nine (9) months after the date of the Notice to Proceed and complete the Project within two (2) years after the date of the Notice to Proceed, unless earlier terminated as provided herein. The CITY may apply to the SRTS Statewide Advisory Committee for an extension. Failure to meet either deadline without good cause may cancel the DEPARTMENT's participation in this Project at its discretion. Any remaining funds will be forfeited. The CITY is responsible for informing the DEPARTMENT if any condition arises that may result in either deadline being unattainable.
  
- F. This AGREEMENT is contingent upon the appropriation of sufficient funds from the Federal Highway Administration. If sufficient funds are not appropriated, the DEPARTMENT may terminate this AGREEMENT upon thirty (30) days' written notice to the CITY. Such termination shall relieve the DEPARTMENT and the CITY from obligations under this AGREEMENT after the termination date.

**NEW HAMPSHIRE DEPARTMENT OF  
TRANSPORTATION**

**CITY OF MANCHESTER**

By: \_\_\_\_\_  
Commissioner  
Department of Transportation

By: \_\_\_\_\_  
Name:  
Title:

Authorized to enter into Agreement as  
approved by Governor & Council on  
\_\_\_\_\_

*Safe Routes to School Program at Henry Wilson Elementary School  
City of Manchester, NH Health Department*

**Attachment F: Proposed Timeline for Safe Routes to School**

<b>Project Deliverables</b>	<b>Time (Month/Year)</b>
<b>Task #1 (Evaluation):</b> Completion of the Community Walkability Survey.	Task #1: June 2008
<b>Task #2 (Evaluation):</b> Development of the Comprehensive Travel Plan.	Task #2: September/October 2008- January/February 2009
<b>Task #3 (Encouragement):</b> Recruitment of a Parent Leader for program strategies.	Task #3: September/October 2008
<b>Task #4 (Enforcement):</b> Provide training class and information session for the crossing guards.	Task #4: September/October 2008
<b>Task #5 (Encouragement):</b> Participate in the International Walk to School Day Event.	Task #5: October 2008
<b>Task #6 (Evaluation):</b> Conduct a parent/neighborhood meeting.	Task #6: October/November 2008
<b>Task #7 (Encouragement):</b> Implement the Mighty Milers walking program.	Task #7: September 2008-November 2008
<b>Task #8 (Education):</b> Implement awareness learning games.	Task #8: October 2008-December 2008
<b>Task #9 (Education):</b> Conduct a Parent Safety Education Night.	Task #9: December 2008
<b>Task #10 (Education):</b> Pursue/arrange registration and travel plans for the Safe Routes to School National Conference.	Task #10: ongoing after January 2009
<b>Task #11 (Encourage):</b> Implement the Mighty Milers walking program.	Task #11: March 2009-May 2009
<b>Task #12 (Evaluation):</b> Conduct a parent/neighborhood meeting.	Task #12: March/April 2009
<b>Task #13 (Enforcement):</b> Evaluate/improve school zone signage.	Task #13: April 2009-May 2009
<b>Task #14 (Education):</b> Arrange expert presenters for pedestrian/bike safety.	Task #14: May 2009
<b>Task #15 (Education):</b> Conduct a Parent Safety Education Night.	Task #15: May 2009

4-12

*Safe Routes to School Program at Henry Wilson Elementary School  
City of Manchester, NH Health Department*

**Attachment A: Budget Estimate**

<u>Product/Service</u>	<u>Estimate Cost</u>
<b><u>EVALUATION</u></b>	
Item #1: Comprehensive Travel/Evaluation Plan (please see next page for detailed quote)	Estimate: \$6,000.00
Item #2: Two meetings with parents/neighbors of school (refreshments, door prizes, meeting materials, language interpretation services, childcare services)	Estimate: \$500.00
<b><u>EDUCATION</u></b>	
Item #1: Prizes for the knowledge-based, awareness activities (i.e. jump ropes, stickers, reflective shoe laces, etc).	Estimate: \$100.00
Item #2: 50 bike helmets through State discounted programs (quote: \$10.00ea)	Estimate: \$500.00
Item #3: Two Parent Education Nights (refreshments, promotional items, meeting materials, language interpretation services, childcare services)	Estimate: \$500.00
Item #4: Registration Fee and Travel Expenses (hotel and Airfare) for 2-3 SRTS Task Force Members to attend the Safe Routes to School National Conference.	Estimate: \$2,500.00
<b><u>ENCOURAGEMENT</u></b>	
Item #1: 100 Pedometers (quoted at \$750.00), small incentive prizes (i.e. jump ropes, stickers), and healthy snacks for the Mighty Milers Program.	Estimate: \$1000.00
Item #2: Incentive prizes and healthy snacks for the International Walk to School Day.	Estimate: \$250.00
Item #3: Stipend for a Parent Leader (\$10.00/hour for 40 total project hours)	Estimate: \$400.00
<b><u>ENFORCEMENT</u></b>	
Item #1: Equipment for crossing guards (5 sets of reflective nylon vests, handheld stop/slow traffic signs, and reflective rain gear - quote \$300.00), and training materials (training video - quote \$25.00).	Estimate: \$325.00
Item #2: Additional signage/lighting as determined by comprehensive travel/evaluation plan.	Estimate: \$2,500.00

4-13



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Pamela H. Goucher *PHG*  
Interim Director of Planning

Date: October 14, 2008

Subject: Health Department – CIP #214009 – Medical Reserve Corp. Program

The Health Department has notified us that the City has received a grant from the State of New Hampshire Division of Public Health Services totaling \$8,000 for the implementation of the Medical Reserve Corp. Program.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

*4-14*

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	<input type="text" value="11/4/08"/>
2	Program Completion	<input type="text" value="6/30/09"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	STATE			TOTAL
Salaries and Wages	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Fringes	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Design/Engineering	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Planning	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Consultant Fees	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Admin	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Land Acquisition	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Equipment	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Overhead	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Contracts	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Other	<input type="text" value="\$8,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$8,000.00"/>
<b>TOTAL</b>	<input type="text" value="\$8,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$8,000.00"/>

**Revisions**


**COMMENTS**

State Agency granting funds is the NH Division of Public Health Services.

4-15

**Walder, Gabriela**

---

**From:** MFMiller@dhhs.state.nh.us  
**Sent:** Tuesday, September 23, 2008 2:44 PM  
**To:** AHHR\_FA/POC/PHN.DHHS@dhhs.state.nh.us;  
AHHR\_Point\_of\_Contact.DHHS@dhhs.state.nh.us;  
PHN\_Coordinators.DHHS@dhhs.state.nh.us  
**Cc:** Curtis.Metzger@hsem.nh.gov  
**Subject:** Medical Reserve Corps Funds

**Attachments:** MRC Workplan.doc; MRC Budget Form.xls; MRC 09 Budget Justification Sheet.doc



MRC Workplan.doc  
(40 KB)



MRC Budget  
Form.xls (22 KB)



MRC 09 Budget  
Justification Sh...

All of the 19 AHHR's are eligible for Medical Reserve Corp (MRC) funds in the amount of \$8,000.

These funds will be available from the date of G&C to June 30, 2009.

We expect the G&C item to be approved in October although we do not have a specific date right now. I will keep you posted as we move along.

In order to receive these funds, we are requesting that you complete the following information and send it to me by October 14th.

(See attached file: MRC Workplan.doc) (See attached file: MRC Budget Form.xls) (See attached file: MRC 09 Budget Justification Sheet.doc)

This year, your region will be asked to submit a monthly invoice form to me. I will send that out to you as soon as your documents are sent and then approved.

If you have any questions, please do not hesitate to contact me.

Mary

Mary F. Miller  
Division of Public Health Services  
Community Public Health Development Section  
29 Hazen Drive  
Concord, NH 03301-6504  
P - 603-271-7485  
F- 603-271-7623  
mfMiller@dhhs.state.nh.us



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Pamela H. Goucher *PHG*  
Interim Director of Planning

Date: October 14, 2008

Subject: CIP 214109 Juvenile Delinquency Prevention Program

The Office of Youth Services has been subgranted \$8,000 received by Hillsborough County from the NH Division for Children, Youth and Families for operation of a Juvenile Delinquency Prevention Program. In order that these funds may be accepted by the City a recommendation to the full Board for approval of the attached amending resolution and budget authorization is necessary. I therefore, respectfully request that the Committee review and approve these documents.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

4-17

**CIP BUDGET AUTHORIZATION**

CIP #:

Project Year:

CIP Resolution:

Title:

Amending Resolution:

Administering Department:

Revision:

Project Description:

**Federal Grants**

Federal Grant:

**Environmental**

Review Required:

Grant Executed:

Completed:

**Critical Events**

1	Project Initiation	<input type="text" value="7/1/2008"/>
2	Project Completion	<input type="text" value="6/30/2009"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$8,000.00	\$0.00	\$0.00	\$8,000.00
<b>TOTAL</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,000.00</b>

**Revisions**


**COMMENTS**

State funds channeled through Hillsborough County.

4-18



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Pamela H. Goucher *PHG*  
Interim Director of Planning

Date: October 13, 2008

Subject: Health Department -- CIP #214206 -- Manchester Health Care Access Review Program

The Health Department has requested that the completion date for Manchester Health Care Access Review Program be extended from November 30, 2008 to June 30, 2009.

As such, we have prepared the appropriate revised budget authorization form.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	<input type="text" value="12/6/05"/>
2	Program Completion	<input type="text" value="6/30/09"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$210,000.00	\$0.00	\$0.00	\$210,000.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$210,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$210,000.00</b>

**Revisions**

- Budget increased from \$150,000 to \$210,000 due to the receipt of additional funding.
- Extends completion date from 11/30/08 to 6/30/09.

**COMMENTS**

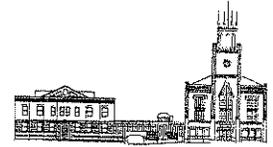
Department authorization to expend funds is contingent upon receipt of donations. Expenses to be consistent with incoming donations.

*4-20*



# CITY OF MANCHESTER

## Planning and Community Development



Robert S. MacKenzie, AICP  
Director

Planning  
Community Improvement Program  
Growth Management

Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Pamela H. Goucher *PHG*  
Interim Director of Planning

Date: October 14, 2008

Subject: Police Department – CIP #411909 – COPS Law Enforcement Technology Grant Program

The Police Department has notified us that the City has received a grant from the United States Department of Justice Community Oriented Policing Services totaling \$116,913 for the implementation of the COPS Technology Program in Manchester.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	<input type="text" value="9/15/08"/>
2	Program Completion	<input type="text" value="12/25/10"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$116,913.00	\$0.00	\$0.00	\$116,913.00
<b>TOTAL</b>	<b>\$116,913.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$116,913.00</b>

**Revisions**

**COMMENTS**

Program initiation and completion dates determined by the grantor, U.S. Dept. of Justice.

4-22

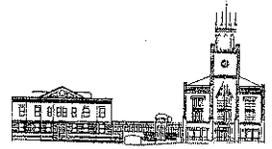


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP  
From: Pamela H. Goucher *PHG*  
Interim Director of Planning  
Date: October 14, 2008  
Subject: CIP 710907--Annual Bridge Maintenance Program

The Highway Department has informed this Office that the New Hampshire Department of Transportation will be providing the City with funding assistance in the amount of \$37,690.11 for the Island Pond Bridge Repair. In order that these funds may be accepted we have prepared for the Committee's review an amending resolution and budget authorization. I respectfully request that the Committee make a recommendation to the full Board for approval of these documents.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

*4-23*

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	<input type="text" value="07/03/06"/>
2	Program Completion	<input type="text" value="12/31/08"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	CASH	STATE		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$115,024.05	\$37,690.11	\$0.00	\$152,714.16
<b>TOTAL</b>	<b>\$115,024.05</b>	<b>\$37,690.11</b>	<b>\$0.00</b>	<b>\$152,714.16</b>

**Revisions**

Revision #1 - decreases Cash funds by \$17,000 (from \$150,000 to \$133,000).  
 Revision #2 - transfers \$17,975.95 of Cash funds to project 411808 - Fire Ladder Truck Repair Project.  
 Revision #3- allows the City to accept 75% funding from NH DOT for the Island Pond Bridge Project

**COMMENTS**

*Yst*

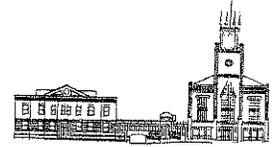


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Committee on CIP

From: Pamela H. Goucher, *PHG*  
Interim Director of Planning

Date: October 14, 2008

Subject: CIP 711609 Storm Drain Infrastructure

The Highway Department has informed this office that they will be receiving funding assistance from the Manchester Water Works and National Grid in the amount of \$12,900 to assist in drainage improvements on Oakdale and Robie Streets. As such, attached for your review are an amending resolution and budget authorization necessary to accept these funds. I respectfully ask that the Committee make a recommendation for approval of these documents to the full Board.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 Fax: (603) 624-6529  
E-mail: [planning@ManchesterNH.gov](mailto:planning@ManchesterNH.gov)  
[www.ManchesterNH.gov](http://www.ManchesterNH.gov)

*4-25*

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	<input type="text" value="8/6/08"/>
2	Program Completion	<input type="text" value="6/30/2009"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	BOND	OTHER		TOTAL
Salaries and Wages	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Fringes	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Design/Engineering	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Planning	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Consultant Fees	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Admin	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Land Acquisition	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Equipment	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Overhead	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Contracts	<input type="text" value="\$500,000.00"/>	<input type="text" value="\$12,900.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$512,900.00"/>
Other	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
<b>TOTAL</b>	<input type="text" value="\$500,000.00"/>	<input type="text" value="\$12,900.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$512,900.00"/>

**Revisions** #1 - Other adds \$10,100 - Manchester Water Works and \$2,800 National Grid

**COMMENTS** Includes local share of funding to match Federal funds received cash 713608 - Union Street Project.