

AGENDA

COMMITTEE ON FINANCE (BUDGET DELIBERATIONS)

May 25, 2004
Mayor and All Aldermen

6:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Baines calls the meeting to order.
2. Mayor Baines calls for the Pledge of Allegiance.

A moment of silent prayer is observed.
3. The Clerk calls the roll.
4. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
5. Resolution: **(A motion is in order to read by title only)**

“Approving the Community Improvement Program for 2005, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.”

If the CIP Committee report has been provided and accepted, a motion is in order to amend the resolution to reflect the recommendations of such report(s).

Following amendments, if any, a motion is in order that the Appropriating Resolution ought to pass and lay over.

6. Discussions relative to Appropriating Resolution:

“Raising Monies and Making Appropriations for the Fiscal Year 2005.”

a) Report of Committee on Administration recommending that the Board of Mayor and Aldermen provide funding for public access as follows:

- Appropriate \$90,685 to MCAM
- Place two employees currently under MCTV under the appropriate city department to be determined at the discretion of the Human Resources Director with funding in the amount of \$106,115.37
- That \$400,000 of the current separate fund be transferred to a fund for MCAM to be utilized under the discretion of the Board of Mayor and Aldermen
- That the MCAM Board as presently constituted be designated as the City’s community access Board
- That such individuals transferred from the School Department to the City Department be transferred with no loss in retirement, salary or other benefits

The Committee notes that it has requested that the City Solicitor, Finance Department and Human Resources Director work with the MCAM Board to provide preliminary information to the Board at its meeting regarding the general feasibility of this proposal, along with any major issues they believe need to be addressed to the Board of Mayor and Aldermen at this time.

b) Any further business regarding the FY2005 operating budget.

Following discussion and amendments, if any, a motion is in order to recommend that the resolution ought to pass and lay over.

7. If there is no further business, a motion is in order to adjourn.

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Approving the Community Improvement Program for 2005, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEREAS, the City of Manchester is presented with a number of Community needs and opportunities in the 2005 to 2010 period; and
- WHEREAS, certain resources have been identified which can be used in addressing these community needs and opportunities; and
- WHEREAS, municipal departments, boards and commissions, have been provided broad opportunity to participate in the identification of community needs and opportunities and of strategies to meet these needs and opportunities; and
- WHEREAS, the Board of Mayor and Aldermen has reviewed the 2005 Community Improvement Program; and
- WHEREAS, the Board of Mayor and Aldermen will review the Multiyear Program for the period of 2006 to 2010 at a subsequent Board of Mayor and Aldermen meeting; and
- WHEREAS, the Board of Mayor and Aldermen wishes to have carried out those programs, projects and activities identified as Tables 1 to 5 of the Community Improvement Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

- THAT, the Community Improvement Program be adopted and endorsed as an essential aspect of the planning and management of the City's capital and service needs and of sound fiscal planning and control;
- THAT, the goals and objectives in the Community Improvement Program reflect priority community needs and opportunities for 2005 and, generally for the 2006 to 2010 period and are hereby adopted;
- THAT, the programs and projects to be proposed for the 2006 to 2010 period be generally endorsed as addressing priority goals and objectives within the City's reasonable ability to pay;

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City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Approving the Community Improvement Program for 2005, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the proposed programs and projects identified and recommended for action in 2005 be endorsed and approved subject to appropriation limits, and that those recommended for years 2006 to 2010 be endorsed subject to annual review, revision, and reconsideration of municipal goals, objectives, priorities and financial constraints;
- THAT, subject to administrative procedures and other pertinent requirements as are and may, from time to time, be set forth by the Board of Mayor and Aldermen, in the Code of Federal Regulations, conditions of grant awards, and contracts, there is hereby authorized and appropriated as follows:
- the amount of \$16,305,812 in federal, state, and private grant funds in the manner set forth in Table 1, which is attached hereto and made a part hereof by reference: provided, however, that in the event such grant funds are awarded in an amount less than the appropriation amounts set forth in Table 1, or in the event any required local matching funds are appropriated in an amount less than set forth in Table 1, the amount of funds appropriated herein shall be correspondingly reduced;
- the amount of \$3,539,608 in Federal Community Development Block Grant program funds and program income, Emergency Shelter Grant funds HOME funds and American Dream Downpayment Initiative in the manner set forth in Table 2 which is attached hereto and made a part hereof by reference; provided, however, that in the event the funds are awarded in an amount less than the appropriation amounts set forth in Table 2, the amount of funds appropriated herein shall be correspondingly reduced; and
- THAT, subject to appropriation, and pursuant to the budget and subject to administrative procedures and other pertinent requirements of the Community Improvement Program as may, from time to time, be set forth, there is hereby authorized as follows:
- the amount of \$1,916,065 in FY 2005 municipal funds, for expenditures in the manner set forth in Table 3, which amount shall be identified in a non-departmental account entitled "2005 Community Improvement Program";

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Approving the Community Improvement Program for 2005, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

the amount of \$15,600,000 in proceeds from the issuance of short term notes and general obligation bonds for projects as set forth in Table 4; and

the amount of \$10,380,000 for projects financed through enterprises and fees as set forth in Table 5;

THAT, all such appropriations made herein or hereafter for 2005 Community Improvement Program activities be subject to submission, review and approval of budget information by the Finance Committee of the Board of Mayor and Aldermen prior to expenditure;

THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to cause the expenditure of such monies appropriated and available to carry out the 2005 Community Improvement Program, which authorization shall include execution of pertinent third-party purchase-of-service contracts, and letters of donations;

THAT consistent with this Resolution, the Office of the Mayor and/or the Planning & Community Development Department be authorized to prepare, submit, negotiate and enter into an agreement and contracts with Federal government departments and agencies and the State of New Hampshire for the period July 1, 2004 to June 30, 2005, that the Office of the Mayor and/or the Planning & Community Development Department be further authorized to contract for federal and state grants for programs and projects and to obligate and commit the local matching share of grants in accordance with the 2005 Community Improvement Program, and that the Office of the Mayor and/or the Planning & Community Development Department be authorized to seek such additional federal, state or private funds as may, from time to time, be made available for programs, projects and activities identified in the 2005 to 2010 period;

City of Manchester New Hampshire

In the year Two Thousand and Four

A RESOLUTION

"Approving the Community Improvement Program for 2005, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the Planning Department be authorized to prepare, submit, negotiate, and contract for funds to be made available to the City under the Housing and Community Development Act of 1974 (as amended) for financing of referenced programs and projects, which authorization shall include authority to provide required policy and administrative assurances including civil-rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570 Community Development Block Grants, Sub Part D, and other pertinent assurances as may, from time to time, be required;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to advise other public and private agencies at the federal, state, regional and local level of the approval of the 2005 to 2010 Community Improvement Program and to seek the support of such agencies in carrying out program, projects and activities listed in Section 1 of the 2005 to 2010 Community Improvement Program;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized and is hereby directed to inform all boards and commissions, agencies and departments of the approval of the 2005 Community Improvement Program;
- THAT, the US Department of Housing and Urban Development's Consolidated Plan, subject to annual revision, be approved, and that the Planning & Community Development Department be authorized to submit the Plan as part of the Community Development Block Grant submission.

Resolved, that this Resolution shall take effect upon its passage.

Table 1 - Federal, State, Other Funds

Project #:	Department Project Name:	Description:	FY 2005	Notes:
Health and Human Services				
210005	Health Department Adolescent Substance Abuse Treatment	Substance abuse treatment services provided to youth through a collaboration of local service agencies led by Child and Family Services of NH.	\$500,000	
210105	Health Department Homeless Health Care	Funds to support health care services for homeless persons in Manchester.	\$340,000	
210205	Health Department Public Health Preparedness	Funding to upgrade the Health Department's preparedness for and ultimate response to bioterrorists, outbreaks of infectious disease and other public health issues.	\$750,000	
210305	Health Department Public Health Services	State of New Hampshire Health grant to provide various health services including; HIV Prevention, Counseling & Testing, Immunization, Lead Poisoning Prevention, STD Clinic and Tuberculosis Control.	\$400,000	
210405	Health Department Refugee Health	Program to address public health issues related to City's growing refugee population.	\$15,000	
210505	Health Department School Based Dental Services	Program funding to support school based dental services currently provided by the Manchester Health Department as well as allow for the expansion of care for Manchester children.	\$15,000	
210605	Office of Youth Services Alcohol & Drug Abuse Prevention	Provides outpatient services to prevent alcohol and drug abuse among youth in greater Manchester.	\$40,000	
210705	Office of Youth Services Firesafe Intervention	Trained fire safety educators intervene with juvenile firesetters to: 1) stop firesetting behavior and 2) educate firesetters and their families to the real dangers and consequences of fire.	\$16,500	
Education				
310005	Office of Youth Services 6% Incentive Education Camperships	Funds for alternative educational setting for at-risk youth, along with memberships to youth oriented clubs.	\$8,000	
310305	Manchester School District School Projects	Anticipated Federal & State grants for operation of special projects.	\$10,600,000	
Public Safety				

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Project #:	Department Project Name:	Description:	FY 2005	Notes:
410005	Fire Department Comprehensive Wellness Matching Grant	Matching funding for the purchase and installation of durable exercise equipment to accommodate the implementation of a comprehensive wellness program.	\$150,000	See Table 3
410105	Police Department Local Law Enforcement Block Grant	This annual formula grant allows the Manchester Police Department to purchase equipment for basic law enforcement purposes.	\$175,000	
410205	Police Department MHRA Community Policing	Funding to pay the salaries and benefits of two officers to patrol the City's public housing developments. The areas to include: Manseau Manor, Elmwood Gardens Apartments, Kelley Falls Apartments, Lincoln and Clay Streets as well as Merrimack and Lowell Streets.	\$90,000	
410305	Police Department New Hampshire Drug Task Force	Operational Costs for an assigned officer who assists in a multi-jurisdictional Drug Task Force, with the goal of efficiently reducing the flow of drugs into NH communities.	\$60,000	
410405	Police Department NH CLIQUE Program	Funding to hire an officer on an off-duty basis to enforce the State's child passenger safety laws. Officer will also serve to encourage use of seat belts by all motor vehicle operator and passengers.	\$8,000	
410505	Police Department NH DWI Patrol Program	Conduct DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.	\$8,000	
410605	Police Department NH Speed Enforcement Program	In an effort to combat speeding motor vehicles, the Manchester Police Department will conduct overtime patrols dedicated to the detection of speeders.	\$8,000	
410705	Police Department Streetsweeper	Program funding for officer overtime and drug buy money for the initiative.	\$200,000	
410805	Police Department VAWA	Funds are used to pay salaries/benefits of Domestic Violence Officer and two Victim Advocates to actively pursue Domestic Violence cases where the victim refuses to press charges or recants.	\$100,000	
410905	Police Department Weed N' Seed	Operational support for crime prevention activities involving inner city youth. Program to operate out of the PAL Center.	\$225,000	
411005	Police Department Youth Attendant Program	Provides a non-secure detention facility, with complete sight and sound separation from adult detainees, for youths classified as Delinquent Offenders during the pre-arraignment phase of their processing.	\$50,000	

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Department

Project #: **Project Name:** **Description:** **FY 2005** **Notes:**

Recreation and Leisure

510005 **Parks, Recreation & Cemetery**
 Park Facilities Improvement Program Federal 80% share of 80/20 programs for two park projects. The Piscataquog Rail Trail and the South Manchester Rail Trail. Local 20% share identified in Table 4. \$612,312 See Table 4

Housing and Community Development

610005 **Families In Transition**
 Operational Expenses (Spruce Street) Operational costs for Spruce Street Transitional Housing facility that provides services to single homeless fathers with children. \$20,000

610105 **Families In Transition**
 Second Street Mill Funding for the conversion of the Crafts & Green Shoe Factory into a mixed use facility containing 33 units of workforce housing and the site of "Family OutFITters" thrift store. \$200,000 Affordable Housing Trust Fund See Table 2

610205 **Intown Manchester**
 Building Improvement Program Program funding to provide incentives for façade upgrades in the CBSD through \$5,000 matching grants. \$80,000 CBRDF

610305 **Intown Manchester**
 Holiday Lighting Funding to install Christmas lighting along Elm Street, at Stanton Plaza and Veterans Park. \$10,000 CBRDF

610405 **Millyard Landscape Revitalization Committee-Int**
 Infrastructure/Hardscape Improvements Second phase of repairs and improvements to Millyard infrastructure and hardscape. \$110,000 CBRDF

610505 **Parks, Recreation & Cemetery**
 Project Greenstreets (Donations) Project Greenstreets is a unique urban forestry program which strives to improve the environmental quality of Manchester through the planting and maintenance of the many trees along City streets, within parks and at school yards. \$10,000 See Table 2 & 3

Transportation and the Environment

710005 **Highway Department**
 Major Fleet Upgrades MTA Buses - (FTA) portion of 80/20 grant program for the acquisition of three transit buses. Local share \$189,000 required. \$756,000 See Table 4

710105 **Highway Department**
 Old Wellington Road Improvements Infrastructure improvements to support the development of housing in the area. Funded from the sales proceeds of the City owned Old Wellington Road parcel. \$100,000 From Sale of Land Proceeds

710205 **Highway Department**
 Public Works Infrastructure Sidewalks - \$50,000 for owner's share for 50/50 Sidewalk Improvement Program and \$300,000 of private funds as partial cost for the pedestrian bridge across the Merrimack River (HAM). \$350,000 See Table 4

Table 1

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<i>Department</i>				
Project #:	Project Name:	Description:	FY 2005	Notes:
710505	Manchester Transit Authority Two Passenger Lift Vans	FTA Share of 80/20 Grant Program. Funds used for acquisition of two ADA accessible vans. Local share of \$30,000 required.	\$120,000	See Table 1
Community Management				
810005	Manchester Transit Authority Computer Network	FTA share of 80/20 grant program to upgrade the MTA computer network. Estimated cost of the upgrade is \$50,000, with the local share of the federal-funded program being \$10,000.	\$40,000	See Table 3
810105	Manchester Transit Authority Replace Transit Radio System	FTA share of 80/20 grant program to replace antiquated MTA Radio system with an 800-MHZ trunked system that is compatible with the City's communication system. Local share of \$20,000 required.	\$80,000	See Table 3
810205	Manchester Transit Authority Software - ADA Scheduling	FTA share 80/20 grant program to purchase ADA scheduling software to accommodate timely service to disabled passengers. The estimated cost of the upgrade is \$50,000, with the local share of \$10,000 of the federal-funded program matched through the MTA operating budget.	\$40,000	
810305	Planning & Community Development VISTA Coordinator	Federal funding for the coordination and oversight of City's VISTA Program.	\$25,000	
3/30/2004			\$16,305,812	

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Table 1

Table 2 - Community Development Block Grant, Emergency Shelter Grant, and Home Funds

Project #:	Project Name:	Description:	FY2005:			Notes:
			CDBG:	ESG:	HOME:	
Health and Human Services						
210805	Catholic Medical Center/Poisson Dental Equipment Purchase	Funding to purchase additional dental equipment to expand services and address a growing need.		\$5,000		
210905	Catholic Medical Center/Poisson Dental Operational	Provide dental care to the homeless that are unable to afford and access such services. 35 individuals will be served.		\$3,000		
211005	Child & Family Services Runaway and Homeless Youth	Outreach, crisis intervention, emergency shelter and prevention services to runaway and homeless youth and their families. 85 at-risk youth will be served.	\$8,863	\$4,537		
211105	Child Health Services Teen Health Clinic	Program seeks to maintain and improve the physical, mental and social well-being of a population of adolescents. Serves at a point of entry into comprehensive healthcare with a minimum of 750 youth to be served.	\$8,000			
211205	Elderly Services Transportation Project	Funding to purchase 15 passenger van to provide access to new Senior Center for members unable to do so on their own.	\$21,000			
211305	Farnum Center Facility Improvements	Rehabilitation, equipment and furnishings for the Substance abuse treatment facility. 320 in-patient clients and 650 out-patient clients annually.	\$30,000			
211405	Girls Inc. Girls Center Program	Funds for staff salaries and supplies for after-school/ prevention programs. 200 youth will be served.	\$15,000			
211505	Girls Inc. Varney Street Building	Funding to assist Girls Inc. with the purchase of their own building to house Manchester's Girls' Center. (Loan/Grant)	\$50,000			
211605	Health Department Center City Disease	Provisions of a variety of health care services to improve the health of center city residents.	\$20,000			
211705	Health Department Children's Oral Health Collaborative	Funding to support the establishment of a collaborative venture between community agencies such as Child Health Services, VNA Child Care as well as local dentists to provide services to needy children.	\$10,000			

Department			FY2005:			
Project #:	Project Name:	Description:	CDBG:	ESG:	HOME:	Notes:
211805	Manchester Community Health Center Pharmaceutical Program	Provision of prescription medications to clients that would not be financially able to access such medications without the assistance of this program. 3,000 unduplicated individuals will be served.	\$44,000			
211905	Manchester Community Resource Center, Inc Childcare Center	Funding to support the operation of a Center City Childcare Center at the Manchester Community Resource Center. 120 low income children will be served annually.	\$25,000			
212005	Southern New Hampshire Services Community & Multicultural Services	Funding to provide interpretation and translation services, information and referral, advocacy, educational opportunities and cultural and social activities to Manchester's immigrant population. 1000 clients to be served.	\$22,000			
212105	Southern New Hampshire Services Latin American Center Facility Improvements	Funding to replace the roof at the Latin American Center. 1000 individuals will continue to be served as a result of these improvements.	\$25,000			
212205	Southern NH Area Health Education Cent Training for Legal Interpreters	Legal interpretation certificate program for the City of Manchester resulting in the graduation of 20 legal interpreters.	\$10,000			
212305	VNA Child Care VNA Child Care & Family Resource	Child care program to assist parents preparing for, securing, or maintaining employment or employment related training. After child care services to 325 children ages 6 weeks to 12 years.	\$40,000			
212405	YMCA Youth Opportunities Unlimited	Funding to provide a comprehensive after-school program designed to meet the needs of youth and families living in Manchester's Center-City. 100 youths will participate in the program.	\$17,000			

Education

310105	Manchester Community Resource Center, Inc Employment & Training	Funding for various programs designed to benefit Center City area residents through the provision and enhancement of skills required to secure and maintain employment. The Resource Center will operate programs as well as contract with several community organizations as follows: City Year \$10,000; International Chamber of Economic Development \$10,000; Youth Build \$10,000; Community Loan Fund \$10,000.	\$95,000			
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Recreation and Leisure

510105	Manchester Housing & Redevelopment Youth Recreation Program	Provides social, educational and recreational programs for low income public housing youth, and low income youth from the community at large. 165 youth ages 5 to 21 will be served.	\$60,000			
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Table 2

Project #:	Department Project Name:	Description:	FY2005:			Notes:
			CDBG:	ESG:	HOME:	
510205	Parks, Recreation & Cemetery Fun In The Sun/Special Sports	Organized summer recreation and enrichment program providing services to 900 inner city youth.	\$28,000			See Table 3
510305	Parks, Recreation & Cemetery Parks & Recreation Master Plan	Funding to update parks and recreational facilities Master Plan.	\$45,000			
510405	Parks, Recreation & Cemetery Youth Recreation Activities	Continuation of organized after school youth recreation program primarily serving low income inner city youth. 360 youths will be served.	\$65,000			

Housing and Community Development

610105	Families In Transition Second Street Mill	Funding for the conversion of the Crafts & Green Shoe Factory into a mixed use facility containing 33 units of workforce housing and the site of "Family OutFITters" thrift store. (Loan)			\$250,000	See Table 1
610505	Parks, Recreation & Cemetery Project Greenstreets (CDBG)	Project Greenstreets is a unique urban forestry program which strives to improve the environmental quality of Manchester through the planting and maintenance of the many trees along City streets, within parks and at school yards.	\$5,000			See Table 1 & 3
610605	Amoskeag Small Business Incubator Incubator/Program Support	Operational assistance for continued administration of the Business Incubator resulting in additional investment and new jobs. Provide space to 1-2 new small businesses.	\$20,000			
610705	Destination Coordinator Operation Support	Funding of Destination Manchester Coordinator's salary.	\$87,300			See Table 3
610805	Families In Transition Capital Repairs (Amherst & Spruce Streets)	Project to fund necessary capital improvements to maintain two transitional housing facilities (Amherst Street and Spruce Street). The two facilities will provide services to 5 single men with 10 children and 9 homeless women. (Loan/Grant)	\$45,500			
610905	Helping Hands Outreach Center Emergency Transitional Housing	Operational costs of facility which provides transitional housing and supportive services to 120 men.			\$10,600	
611005	Helping Hands Outreach Center Renovations for ADA Compliance	Renovations that are necessary to bring the building into compliance with the Americans with Disabilities Act. (Loan/Grant)	\$40,000			

Table 2

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Department

FY2005:

Project #:	Project Name:	Description:	CDBG:	ESG:	HOME:	Notes:
611105	Manchester Emergency Housing Capital Improvements	Funding for building improvements that are necessary to bring the MEH homeless shelter into compliance with life - safety codes.	\$10,000			
611205	Manchester Emergency Housing Operational	Operational support to pay utilities, insurance, etc. to maintain emergency shelter serving 150 men, women and children.		\$8,000		
611305	Manchester Neighborhood Housing Service Downpayment & Closing Cost Assistance	Funding to assist first time low income households that would otherwise be unable to buy a home. Program will provide downpayment assistance to a minimum of 16 low-income families.				ADDI - \$113,848
611405	Manchester Neighborhood Housing Service Neighborworks Homeownership	Funding to educate low income families on issues dealing with homeownership. The program will provide free educational seminars, pre and post-purchase counseling and access to low-interest mortgage products. Provide educational classes to 270 individuals.			\$50,000	
611505	Manchester Neighborhood Housing Service Renaissance 8 Predevelopment	Funding to support the development of 10 to 20 units of affordable housing. (Loan/Grant)			\$150,000	
611605	New Hampshire Legal Assistance NHLA Fair Housing/Tenants Rights	Funds will allow for continuation of series of educational forums on fair housing and landlord/tenant laws. 60-80 Manchester residents will be educated.	\$8,800			
611705	New Horizons for NH, Inc. Capital Improvements	Project to fund necessary capital improvements to maintain emergency housing shelter and food pantry to provide services to 200 men and women. (Loan/Grant)	\$75,000			
611805	New Horizons for NH, Inc. New Horizons Operations	Operational support to pay utilities, insurance, etc. for the two shelter sites. 200 men and women will be served.		\$15,000		
611905	New Horizons for NH, Inc. Shelter Staffing Costs	Operational support to pay staff for the two shelter sites. 200 men and women will be served.		\$8,160		
612005	Planning & Community Development Housing Rehabilitation Program (Home)	Loan program to assist property owners with the rehabilitation of housing occupied by low and moderate income people.			\$100,000	
612105	Planning & Community Development Neighborhood Revitalization Program	Funding for development of an action plan for one or two neighborhoods selected throughout the City.	\$10,000			See Table 3

Table 2

Project #:	Department		FY2005:			Notes:
	Project Name:	Description:	CDBG:	ESG:	HOME:	
612205	Southern New Hampshire Services 628 Hanover Street Elderly Housing Project	Funding to develop and construct 28 units of affordable elderly housing. (Loan)			\$250,000	
612305	The Way Home Healthy Home	Assist property owners with renovations that reduce exposure to lead dust and paint chips as a primary prevention of lead poisoning in young children. Expenditure used as match for lead paint grant. 3 units will be assisted.	\$30,000			
612405	The Way Home Homeless Prevention	Housing counseling and advocacy services to prevent loss of housing or to assist homeless and those at risk of homelessness to obtain and succeed in permanent housing. 200 individuals will be served.		\$16,300		
612505	The Way Home Tenant Assistance - Security Deposits & Rental Asst.	Provision of funds for security deposits and rent subsidies required to assist 85 low income households obtain safe and affordable housing.			\$65,700	
612605	YWCA Capital Improvements	Financing to renovate the YWCA building located at 72 Clinton Street. On an annual basis, the YWCA provides service to 2900 individuals and 23 units of permanent housing for persons with disabilities. (Loan/Grant)	\$300,000			
612705	YWCA Emily's Place Operations	Operational expenses including electricity, heat, water, sewer, maintenance and comprehensive insurance. Provide secure housing to 100 women and children who are victims of domestic violence.		\$12,000		

Transportation and the Environment

710305	Highway Department Infrastructure ADA Access Improvements	Rehabilitation of sidewalks and construction of pedestrian ramps on selected City sidewalks as identified by the Disability Advocacy Committee allowing for universal access.	\$100,000			
710405	Highway Department Municipal Infrastructure	Miscellaneous infrastructure improvements including reconstruction of streets and sidewalks, installation of lighting, updated traffic signalization and tree planting in CDBG eligible areas.	\$525,000			
710505	Manchester Transit Authority Two Passenger Lift Vans	Local 20% funding required of 80/20 program will be used to purchase two 20-24 passenger ADA accessible lift vans.	\$30,000			See Table 1

Community Management

Project #:	Department Project Name:	Description:	CDBG:	FY2005:			Notes:
				ESG:	HOME:		
810405	Human Resources ADA Compliance	Partial funding of Human Resource staff person's time and associated program expenses.	\$20,000				
810505	Planning & Community Development ADA Compliance	Continued funding for retrofitting of City buildings and facilities in compliance with the Americans with Disabilities Act.	\$225,000				
810605	Planning & Community Development Community Development Initiatives	Funds to be used for consultant services, administrative costs for the planning, programming, and preliminary design of community development, management and facility programs.	\$5,000				See Table 3
810705	Planning & Community Development Community Master Plan	Funding to update the City's Master Plan.	\$50,000				
810805	Planning & Community Development Natural Resource Protection	Partial funding of Natural Resource Coordinator's salary.	\$10,000				See Table 3
810905	Planning & Community Development Planning Administration	Funding of CIP staff/expenses for administration of CIP program.	\$150,000		\$50,000		
811005	Planning & Community Development Special Projects Planner	Partial funding of Special Projects Planner's salary.	\$42,000				See Table 3
Total			\$2,427,463	\$82,597	\$915,700		\$113,848

Table 2

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Table 3 - City Cash

Project #	Department Project Name	Description	FY05 Recommended	Notes
Health and Human Services				
212505	American Red Cross Local Emergency Services	Provide disaster victims with emergency food, safe shelter, clothing, medical supplies, counseling, and referral to other services.	\$11,000	
212605	Big Brothers Big Sisters of Greater Manchester Child to Adult Matched Mentoring	Increase the well-being, self-esteem and instill responsible social values in children in need of sound guidance and meaningful companionship. 50 additional children will be matched with big brothers/sisters.	\$5,000	
212705	Child & Family Services Homemaker Services	Provision of assistance to the frail and disabled in their homes in order to maintain a clean and safe environment and to prevent institutionalization. Assist 350 unduplicated clients.	\$30,000	
212805	Child & Family Services Manchester Child Care Coordinator	The Coordinator will serve as a resource to families, child care providers and the Community on child care issues. 60 individuals seeking child care and 6 to 8 potential child care providers will be assisted.	\$19,065	
212905	Child Health Services Child Health Services - Operational	Operational assistance to the organization to provide medical assistance to City's poorest residents. Estimated services to be provided to 1,200 infants, children and adolescents.	\$129,000	
213005	City Year New Hampshire Manchester Team	Funding to support 6 Americorps members who will operate innovative in-school and after-school programs including mentoring, literacy and diversity workshops. A minimum of 1500 at-risk middle school youth across the City to be served.	\$10,000	See Table 2
213105	Court Appointed Special Advocates (CASA) Support to Abused & Neglected Children	Training of volunteers to serve as guardians ad litem (child advocates) for Manchester's abused and neglected children. Provide advocacy for 100 children.	\$13,000	
213205	International Institute of New Hampshire International Center Program	Legal assistance to assist immigrants and refugees with assimilation into the community allowing for quicker adjustments towards becoming productive community members and citizens.	\$10,000	
213305	Makin' It Happen Operating Expenses	Funds to assist with basic operational costs of the agency. 120 community members will receive training in the asset building/ resiliency theory through parent education and awareness classes.	\$10,000	
213405	Manchester Community Health Center Pharmacy Program Coordinator	Funding for a portion of the part-time Pharmaceutical Program Coordinator to ensure successful fulfillment of the program. 3,000 individuals will be served.	\$13,800	
213605	New Hampshire Minority Health Coalition Woman To Woman	WWP peer educators will increase awareness of a wide variety of health topics reaching 50 families of African/Latino descent in Manchester.	\$19,000	

Project #	Department Project Name	Description	FY05 Recommended	Notes
213705	Southern New Hampshire Services Info Bank	Funding to assist agency to provide comprehensive problem assessment, detailed human service information and effective agency referral services.	\$22,000	
213805	Southern New Hampshire Services Voluntary Action Center	Funding to assist the agency in the provision of services to individual organizations, businesses and non-profit agencies. 19,830 hours of services will be provided to City departments and non-profits.	\$12,000	
213905	St. Joseph Community Services Inc Elder Nutrition Programs	Provision of 98,700 meals to homebound elderly and disabled individuals.	\$29,100	

Public Safety

410005	Fire Department Comprehensive Wellness Matching Grant	Matching funding for the purchase and installation of durable exercise equipment to accommodate the implementation of a comprehensive wellness program.	\$150,000	See Table 1
411105	Parks, Recreation & Cemetery Hazard Tree Removal	Continuation of program to remove hazardous trees along City Streets and within City Parks through the use of private contractors.	\$45,000	
411205	Police Department Impound Lot for Vehicular Evidence	Funding to secure a 75ft x 100ft lot to serve as an impound lot for vehicular evidence.	\$20,000	

Recreation and Leisure

510205	Parks, Recreation & Cemetery Fun In The Sun/Special Sports	Organized summer recreation and enrichment program providing services to 900 inner city youth.	\$60,000	See Table 2
510505	Art Builds Community Art Builds Community	Funding to retrofit the former Y/O Gallery to serve as a center city art space and community outreach center.	\$2,500	
510605	Intown Manchester Pavilion Installation	Installation and take down of tensile structure required for community concerts and other activities.	\$4,000	
510705	Intown Manchester Summer Concerts & Event Support	Continuation of the concert series in Veterans Park as well as support to groups or individuals interested in producing other free public events.	\$29,000	
510805	Manchester Boys & Girls Club After School Program	Funds to assist the Boys & Girls Club make their program more accessible. Funds will be used for transportation services and/or salary of staff working to bring youth to the Union Street facility.	\$15,000	
510905	Palace Theatre Palace Operations	Funding to supplement private donations raised to support the operation of the historic Palace Theatre.	\$75,000	

Project #	Department Project Name	Description	FY05 Recommended	Notes
511005	Parks, Recreation & Cemetery Annual Park Maintenance Program	Funding to allow the Parks Department to adequately maintain facilities and improve public safety in City Parks.	\$75,000	
Housing and Community Development				
610505	Parks, Recreation & Cemetery Project Greenstreets (Cash)	Project Greenstreets is a unique urban forestry program which strives to improve the environmental quality of Manchester through the planting and maintenance of the many trees along City streets, within parks and at school yards.	\$5,000	See Table 1 & 2
610705	Destination Coordinator Operation Support	Partial funding of Destination Manchester Coordinator's salary. Not eligible under CDBG regulations.	\$10,800	See Table 2
612105	Planning & Community Development Neighborhood Revitalization Program	Funding would be used to select one or two neighborhood areas to develop an action plan for improving the area.	\$10,000	See Table 2
612805	Convention & Visitors Bureau Manchester Area Convention & Visitors Bureau	Third and final year of funding to support the startup and development of the Bureau.	\$100,000	
612905	For Manchester City Gardens	Continuation of program to beautify City right-of-ways.	\$1,800	
613005	Millyard Landscape Revitalization Committee-In Annual Millyard Project Expense	First of annual maintenance efforts required to keep Millyard aesthetically appealing. Annual funding to implement activities to initiate a weed control program on streets, sidewalks and peripheries of parking lots in Millyard.	\$25,000	
Transportation and the Environment				
710605	Highway Department Annual ROW Maintenance (Resurfacing)	Funding of the Department's ongoing street resurfacing efforts involving partial reclamation of existing pavement in order to restore proper curb reveal.	\$550,000	
710705	Highway Department Chronic Drain	Annual program to continue efforts to solve drainage problems throughout the City as required by CIP Committee.	\$25,000	
710805	Highway Department Downtown Infrastructure Repairs	Reconstruction and repair of existing sidewalks at selected downtown area locations and other small rehabilitation/ maintenance projects.	\$125,000	
710905	Traffic Department Parking & Traffic Improvements	Funding for miscellaneous repairs to various City owned parking facilities not appropriate for bonding.	\$75,000	See Table 4
Community Management				

Table 3

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Project #	Department Project Name	Description	FY05 Recommended	Notes
810005	Manchester Transit Authority Computer Network	Local funding to match FTA 80/20 grant to be used to upgrade MTA computer network. Estimated cost of the upgrade is \$50,000, with the local share of the federal-funded program being \$10,000.	\$10,000	See Table 1
810105	Manchester Transit Authority Replace Transit Radio System	Local funding to match FTA 80/20 grant. Funding to replace antiquated MTA Radio system with an 800-MHZ trunked system that is compatible with the City's communication system.	\$20,000	See Table 1
810605	Planning & Community Development Community Development Initiatives	Funds to be used for consultant services, administrative costs for the planning, programming, and preliminary design of community development, management and facility programs.	\$5,000	See Table 2
810805	Planning & Community Development Natural Resource Protection	Partial funding of Natural Resource Coordinator's salary.	\$15,000	See Table 2
811005	Planning & Community Development Special Projects Planner	Partial funding of Special Projects Planner's salary.	\$10,000	See Table 2
811105	Highway - Building Maintenance Division Municipal Deferred Maintenance Cash Program	Financing of smaller emergency type repairs not appropriate for bonding such as furnace replacement, a/c repairs, vandalized lights, doors/windows, roof leaks, etc.	\$100,000	
811205	Human Resources Employee Training & Development	Program funding for continuation of various employee training and development programs.	\$20,000	
			\$1,916,065	

Table 4 - General Obligation Bonds

Project #:	Department Project Name:	Description:	FY 2005	Notes:
Public Safety				
411305	Fire Department Fire Station Upgrades	Rehabilitation of the South Main Street Fire Station. Special Building Committee will work with the Fire Department.	\$1,300,000	
Recreation and Leisure				
510005	Parks, Recreation & Cemetery Park Facilities Improvement Program	Rehabilitation and construction of various park facilities to include: Raco Theodore \$1,050,000; Piscataquog River/West Jr. Deb Park \$500,000; Precourt Park \$250,000; Brown Mitchell \$150,000; Derryfield \$400,000; Piscataquog Rail Trail Park \$60,000; South Manchester Rail Trail (\$90,500 Bond Balance - FY2004).	\$2,410,000	See Table 1
Transportation and the Environment				
710005	Highway Department Major Fleet Upgrades	Acquisition of \$1,950,000 of motorized equipment for various departments and purchase of a Snowmelter \$360,000 for the Highway Department, and acquisition of three transit buses by MTA - \$190,000 local match.	\$2,500,000	See Table 1
710205	Highway Department Public Works Infrastructure	Various infrastructure improvements to include: Car Impound lot \$200,000; Granite Street \$1,150,000; Street Reconstruction \$145,000; Brown Avenue \$175,000; Hands Across the Merrimack Bridge \$1,000,000 (\$250,000 Bond, \$750,000 Bond Balance); Mission Avenue \$110,000; Discretionary Sidewalks \$350,000; 50/50 Program \$50,000.	\$2,430,000	See Table 1
710905	Traffic Department Parking & Traffic Improvements	Parking Facilities \$200,000 and Signal Mast Arms \$80,000 Highway will work with Traffic.	\$280,000	See Table 3
Community Management				
811305	Board of Assessors Revaluation Update	Final phase of City wide revaluation utilizing services of consultants.	\$250,000	
811405	Highway Department Building Improvements	Various improvements to City facilities to include: Roof Replacement \$985,000 Building Maintenance; Police Station Improvements \$210,000 Building Maintenance; Security \$100,000 Human Resources - Highway will work with Human Resources; Library HVAC/Facility Improvements \$3,250,000 Building Maintenance; Furnishings \$195,000 Elderly Services.	\$4,740,000	
811505	Information Systems Information/Public Safety Upgrades	Purchase of two updated CAD/RM Systems at \$1,490,000 to serve Fire/Police Departments - Information Systems will work with both Departments; \$200,000 for Information Systems - Network Services.	\$1,690,000	
			\$15,600,000	

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Table 5 - Projects financed through Enterprises, Fees, and other Dedicated Sources

Project #:	Department Project Name:	Description:	FY 2005	Notes:
Recreation and Leisure				
511105	Parks, Recreation & Cemetery (REF) Derryfield Country Club Rehabilitation	Improvements to include design work to survey, delineate and develop property adjacent to the 16th hole; construction of a new 16th green complex and the construction of a Morton type cold storage building.	\$200,000	
511205	Parks, Recreation & Cemetery (REF) Gill Stadium Equipment	Funding to purchase vehicles and the necessary equipment to adequately maintain the newly renovated multi-use recreation facility.	\$100,000	
511305	Parks, Recreation & Cemetery (REF) JFK Coliseum Rehabilitation	Enterprise funding to repair the ice rink bed and refrigeration system, complete the expansion of locker rooms #2 and #3 and repair or replace Kal-Wall paneling on the East and West ends of the building.	\$750,000	
Transportation and the Environment				
711005	Highway - EPD Cohas Brook Interceptor - Phase II Design	Design the second phase of the Cohas Sewer Interceptor project.	\$400,000	
711105	Highway - EPD CSO-Phase I (Bremer Street)	Provide design, construction services, and construction of sewer separation in accordance with Federal Administrative Order.	\$6,080,000	
711205	Highway - EPD Replace Sludge Dewatering Equipment	Replace existing sludge belt presses with three Fournier presses and associated controls.	\$1,000,000	
711305	Highway - EPD Sewer Infrastructure	Funding to repair portions of aging sewer infrastructure within the City.	\$200,000	
711405	Highway - EPD WSPS - Roof/HVAC/Piping	Funding to replace deteriorated roof, HVAC, and replace process valving at the West Side Pump Station.	\$1,000,000	
711505	Highway - EPD WWTF Incinerator Retrofit	Funding to redesign and reconstruct the windbox of sludge incinerator to increase efficiency and equipment life.	\$650,000	
			\$10,380,000	

3/30/2004

5

Page 1 Table 4

Table 6: FY 2005 Projects to be Expedited into FY 2004

Project #	Admin Department:			
New #	Project Name:	Description:	FY 2005	Notes:
Recreation and Leisure				
511405	Manchester School District		\$4,400,000	
511404	Clem Lemire Sports Complex - MHS	Funding to finance renovations to the Clem Lemire Sports Complex at Memorial High School. Improvements to include a new synthetic field, 400-meter running track, stadium bleachers, sports lighting, parking lot and construction of support buildings		
TOTAL			\$4,400,000	Bond
			\$	State
			\$	Federal
			\$	Other
			\$	Enterprise

Table 4

5

City of Manchester New Hampshire

In the year Two Thousand and **Four**

A RESOLUTION

“Raising Monies and Making Appropriations for the Fiscal Year 2005.”

Page 1

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred, Thirteen Million, One Hundred Ninety-Seven Thousand, Three Hundred, Forty-Three Dollars (\$113,197,343) plus the County Tax be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it, and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source, shall be appropriated as follows:

General Government

010	Aldermen.....	151,222
020	Assessors.....	743,836
030	Building Department.....	1,423,687
040	City Clerk.....	1,278,307
050	Manchester Economic Development Office.....	230,515
070	City Solicitor.....	1,001,878
100	Finance.....	1,338,929
130	Information Systems.....	2,138,822
160	Mayor/Budget.....	293,966
180	Office of Youth Services.....	541,732
190	Human Resources.....	994,477
200	Planning Department.....	892,806
210	Public Buildings Services.....	6,646,181
220	Tax Collector.....	730,788
300	Fire Department.....	20,130,770
330	Police Department.....	20,081,342
410	Health Department.....	3,184,948

6

City of Manchester New Hampshire

In the year Two Thousand and ~~Four~~

A RESOLUTION

"Raising Monies and Making Appropriations for the Fiscal Year 2005."

Page 2

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

500	Highway Department.....	19,147,139
520	Traffic Department.....	3,159,263
600	Welfare Department.....	1,345,069
650	Parks, Recreation & Cemetery.....	3,497,946
710	Library Department.....	2,550,247
802	Elderly Services.....	290,197
	MCTV.....	306,000
	Salary Adjustment – Retirement/COLAS	750,000
<u>170</u>	<u>Non-Departmental</u>	
	Contingency.....	180,000
	Civic Contributions.....	333,539
	Conservation Commission.....	14,522
	Safety Review Board.....	40,000
	CIP Administration.....	1,916,065
	Motorized Equipment Replacement.....	200,000
	Employees Medical Services.....	105,000
	Maturing Debt.....	9,750,050
	Interest on Maturing Debt.....	7,808,100
	 Total	 113,197,343

RESOLVED that this Resolution shall take effect upon its passage.

6

Public, Education & Government Access Separation Proposal



Manchester Community Access Media Inc. CHANNEL 23

PROPOSED RE-STRUCTURE:

MCTV = Channels 16 and 22
Education & Government Access
MCAM = Channel 23
Public Access

MCTV = maintain **four** employees
MCAM = maintain **two** employees

MCTV = administered by School District
MCAM = administered by non-profit Board of Directors

MCTV = operation budget submitted by MCTV
MCAM = operation budget submitted by new Board

MCTV = located inside the School of Technology
MCAM = located in a separate downtown location

Reasons for Proposed Separation & Autonomy

INSUFFICIENT SPACE at the Manchester School of Technology

- Public Access is **not** available during the day or weekends.
- With a separate Public Access studio, the MCTV studio will be used during non-school hours by students, teachers and school & city staff, including police and health dept for education and production.

INSULATION FROM LIABILITY

- A non-profit entity provides insulation for the city government in the area of program content and producers actions.
- Make the School of Technology more safe and secure from uncontrolled public intrusion.

USE RESOURCES MORE WISELY

- Relieves School Administration from the burdens of Public Access.
- Opens up more educational and municipal opportunities at the MCTV studio for education, training, and production.
- Volunteer Public Access Board of Directors will assure that the use of access resources are responsive to the community's needs.

Public, Education & Government Access Separation Proposal



Manchester Community Access Media Inc. CHANNEL 23

REQUESTED ACTION STEPS

1. MCAM Needs Full Funding.

The Mayor's 2005 Budget allocated \$120,000 for the Public Access Component (under Non-Departmental, Non-city Programs); the request was for \$191,560. MCAM requests full funding to begin operations.

2. Formal Access Provision Designation.

Currently the School Board is the PEG (Public, Education, & Government) Access provider. In October 2003, that Board unanimously voted to eject the Public Access provision. MCAM needs to be formally designated as the Public Access Provider for Manchester until 2015 (the length of the cable franchise agreement).

3. Transfer of \$300,000 Equipment Funding Grant to MCAM, Inc.

In 2003, the City of Manchester agreed to an extension of the cable franchise agreement which included a \$300,000 grant designated for equipment purchase.

4. Commitment from the City of Manchester

The MCAM Board of Directors are a group of volunteer citizens chosen by the Mayor to facilitate the First Amendment obligation of Public Access media as described in the 1984 FCC Communications Act. Free speech works best when it is not encumbered or held accountable to the political winds of change.

In accepting this responsibility we request guaranteed funding for at least five years (at the 2005 request + inflation) or 17.45% of the cable franchise revenues, as is the *spirit* of the '84 Federal Act.

2004 Cable Franchise revenues to the City: about \$1,100,000
2005 Public Access Funding Request: \$ 191,560

A handwritten signature in black ink, consisting of a stylized, cursive letter 'G' or similar character, located in the bottom right corner of the page.

6

Original Request:	Mayor Recommended:	Variance
\$191,560.37 (CIP)	\$120,000 (OB non-city programs)	\$71,560.37
\$330,546.68 (OB)	\$306,000 (OB)	\$24,546.68
\$522,107.05	\$426,000 (1)	\$96,107.05
(1) \$71,560.37 reduction based on 9 months at new location		
\$24,546.68 reduction based on anticipated fund raising		