

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

February 1, 2010
Aldermen O'Neil, Ludwig,
Shea, Craig, Greazzo

6:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Petition for discontinuance of Manhattan Lane and Litchfield Lane, submitted by Attorney John Cronin.
If the Committee so desires, a motion is in order to refer the petition to a Road Hearing at a date determined by the City Clerk.
4. Communication from Timothy Soucy, Public Health Director, requesting permission to present to the Committee the recently released Greater Manchester Community Needs Assessment at the March 1, 2010 meeting.
Ladies and Gentlemen, what is your pleasure?
5. Communication from Kevin Sheppard, Highway Department, regarding the Transit Center lease agreement and associated costs for the facility.
(Note: Referred to the Committee by the Board of Mayor and Aldermen on November 24, 2009; Additional communication from Leon LaFreniere, Planning & Community Development Director and communication from Kevin O'Maley, Chief Facilities Manager is attached.)
Ladies and Gentlemen, what is your pleasure?
6. Communication from Chuck Deprima, Acting Director Parks, Recreation & Cemetery, submitting information regarding an upcoming request for feasibility and master plan for Hunt Pool.
Ladies and Gentlemen, what is your pleasure?

7. Communication from James Burkush, Fire Chief, requesting permission to apply for a US Department of Homeland Security FY 2010 Emergency Operations Center grant opportunity.
Ladies and Gentlemen, what is your pleasure?

8. Communication from Leon LaFreniere, Director of Planning & Community Development, requesting extensions of various CIP Projects.
Ladies and Gentlemen, what is your pleasure?

9. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$198,184 from the State of New Hampshire Division of Public Health Services for CIP project #214610 – Primary Care for the Homeless Program.
Ladies and Gentlemen, what is your pleasure?

10. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$89,866 from the HNH Foundation for the implementation of healthy living initiatives in Manchester's center city, CIP project #214710 – Healthy Eating Active Living.
Ladies and Gentlemen, what is your pleasure?

11. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$75,000 from the State of New Hampshire Division of Public Health Services for the implementation of tobacco prevention programs, CIP project #214810 – Community Based Tobacco Prevention & Control Program.
Ladies and Gentlemen, what is your pleasure?

12. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$25,000 from the State of New Hampshire Department of Justice for the implementation of domestic violence programming in Manchester, CIP project #411610 – VAWA (State Domestic Violence Funding) Program.
Ladies and Gentlemen, what is your pleasure?

13. Amending Resolution and Budget Authorization providing for acceptance of grant funds in the amount of \$6,000 from the New Hampshire Department of Health and Human Services for the implementation of Fire Safe Project, CIP project #211210 – Fire Safe Project.
Ladies and Gentlemen, what is your pleasure?

14. Amending Resolution and Budget Authorization providing for acceptance of grant funds in the amount of \$10,000 from the State Department of Transportation for CIP project #612410 – Arts & Cultural Institutions Economic Impact Analysis.
Ladies and Gentlemen, what is your pleasure?

15. Communication from Leon LaFreniere, Director of Planning & Community Development, requesting on behalf of Thomas Bowen, Water Works Director, authorization to accept ARRA grant funds in the amount of \$1,750,000 from the NH Department of Environmental Services.
Ladies and Gentlemen, what is your pleasure?

16. Communication from Leon LaFreniere, Director of Planning & Community Development, regarding recommendations for First Time Homebuyer's Review.
Ladies and Gentlemen, what is your pleasure?

17. Communication from Leon LaFreniere, Director of Planning & Community Development, requesting on behalf of PSNH an easement deed and subordination of mortgage rights as they pertain to property located at 800 South Porter Street.
Ladies and Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove this item from the table.

18. Discussion relative to CIP bond projects.
(Note: Report attached from William Sanders, Finance. Communication from Leon LaFreniere, Planning & Community Development, identifying the source of funding for Hackett Hill Development Project CIP # 650300. Report of the Committee on Joint School Buildings attached as per the Committee on 3/31/09. Communication from Pam Goucher, Planning & Community Development, with updated project balances on 4/10/09 and also identifying CIP Project #510807 as available for transfer to contingency. Item tabled 2/17/09. Finance Officer to provide an update.)

19. If there is no further business, a motion is in order to adjourn.

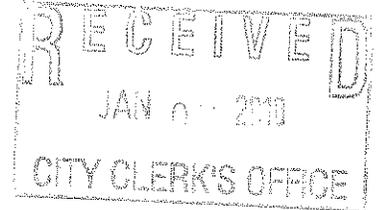
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



January 6, 2010

Community Improvement Committee of the Board of Mayor and Aldermen
City Hall
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: PETITION FOR DISCONTINUANCE OF MANHATTAN LANE AND LITCHFIELD LANE

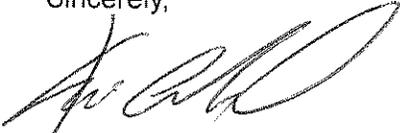
Dear Committee Members,

We have reviewed the referenced item and have found the following:

- The petition cited a plan as being submitted but the City Clerk did not receive that plan with the petition. The surveyor, Donald Duval, graciously supplied us a copy of the plan so we could complete this review.
- A scrivener's error of the bearing of fifth course in the description, S 89°47'20"E, should be corrected to S 89°47'20"W.
- The plan entitled "Disposition Map Spruce St. Project. Manchester Housing Authority" dated April 20, 1960 and revised February 7, 1962 by George C. Benjamin shows the full width of Manhattan Lane and Litchfield Lane as being inside of the project boundary. Whether this indicates that MHA took fee interest in these streets, as in the other MHA projects is not clear. Removing the street encumbrance may not be sufficient to return clear title to Mr. and Mrs. York. A legal review by the City Solicitor should be sought.
- Additionally, discontinuing the City's easement interest in these areas may not remove private rights of the abutters to utilize the full width of these streets as originally platted. Again, legal review is needed.
- It is our understanding that the intent of the discontinuance is to provide five parking spaces 17.5' by 8' parking spaces along the westerly side of the building at 18-20 Lake Avenue and two 20' by 8' parking spaces along the northerly side of the building. The plan and the description of the area to be discontinued show these parking spaces along the face of the building. The petitioned discontinuance should be reviewed by the Building Department to insure conformance with all applicable ordinances.

While the Highway Department can support the discontinuance of Manhattan Lane and Litchfield Lane, providing the abutters agree, the petition needs revision of the description and review by the Solicitors Office.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Sheppard', written in a cursive style.

Kevin Sheppard, P.E.
Public Works Director

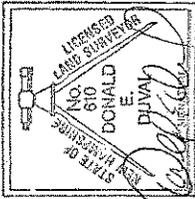
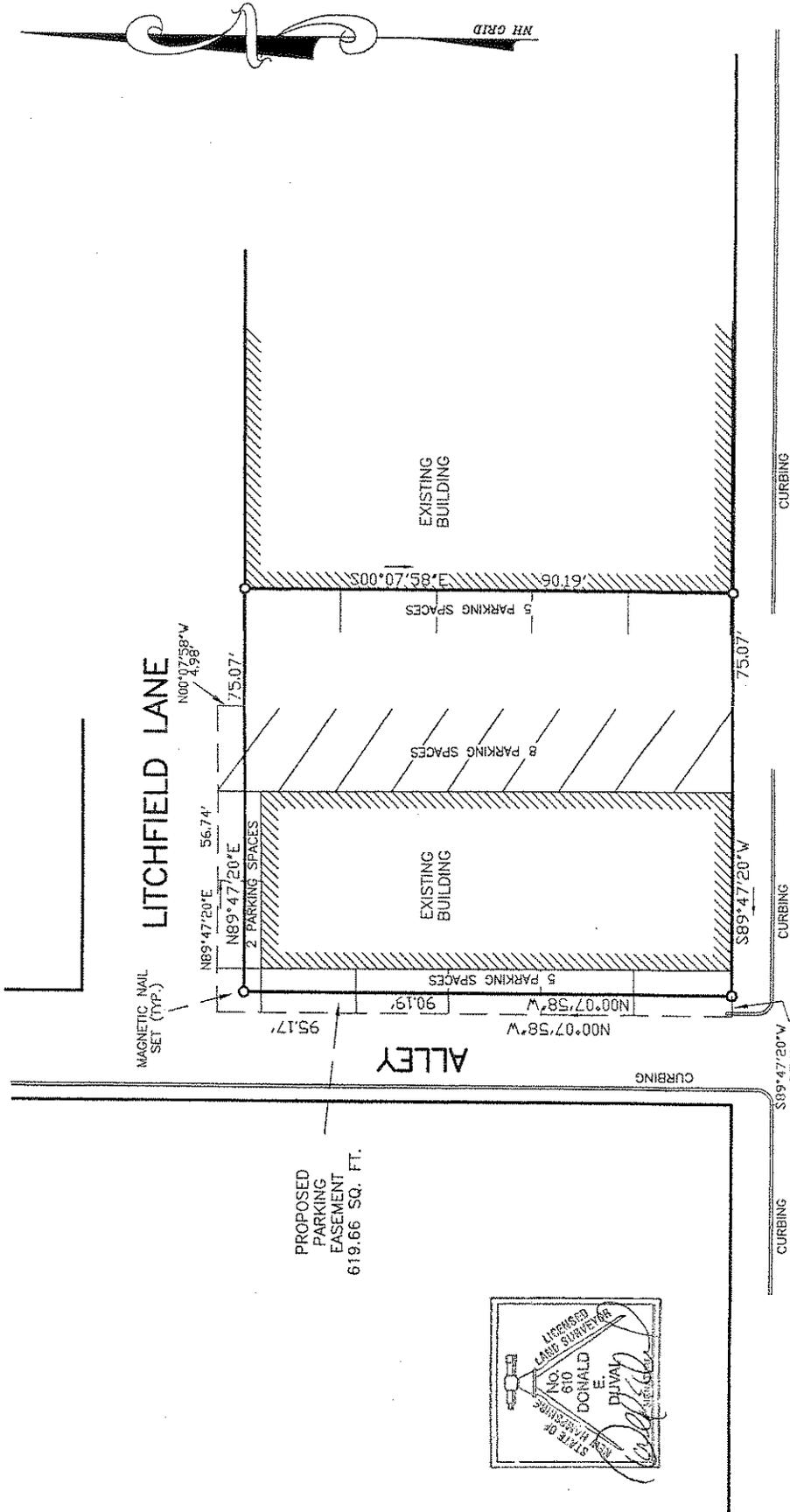
MJM

cc: City Solicitor
Building Department
File

DUVAL SURVEY, INC.
LAND SURVEYOR

14 DARTMOUTH STREET
 HOOKSETT, N.H. 03106

(603) 668-2125



3-3

EASEMENT PLAN
 INDIAN HEAD ATHLETICS
 18 LAKE AVENUE
 MANCHESTER, NH
 1"=20' 10/25/2009
 JN 4224

LAKE AVENUE

"I HEREBY CERTIFY THAT THE FOOTING SHOWN ON THIS PLAN IS PINNED AS INDICATED WITH RESPECT TO THE PROPERTY LINES AS SHOWN."

Donald E. Duval 10/25/09

Matthew Normand
City Clerk



Kathleen Gardner
Deputy City Clerk

CITY OF MANCHESTER
Office of the City Clerk

MEMORANDUM

To: Kevin Sheppard
Public Works Director

From: Heather Freeman *HA*
Vital & Legislative Records Supervisor

Date: December 23, 2009

Re: Petition for Discontinuance

In accordance with Rule 19 please find the petition to discontinue a portion of Manhattan Lane and Litchfield Lane attached. Please note the petition will be submitted to the Committee on Community Improvement.

Enclosure

pc: Leon LaFreniere, Director of Planning & Community Development

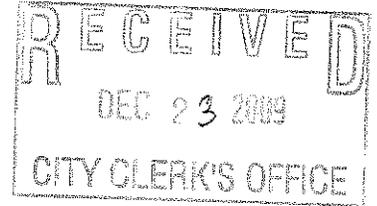
3-4

John G. Cronin
Admitted in NH and MA



722 Chestnut Street, Manchester, NH 03104
Phone: (603) 624-4333 Fax: (603) 623-5626
www.croninbisson.com

December 22, 2009



City of Manchester Board of Mayor and Aldermen
c/o Matthew Normand, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

Re: Discontinuance of Portion of Manhattan Lane and Litchfield Lane Adjacent to 18-20
Lake Avenue, Manchester, New Hampshire

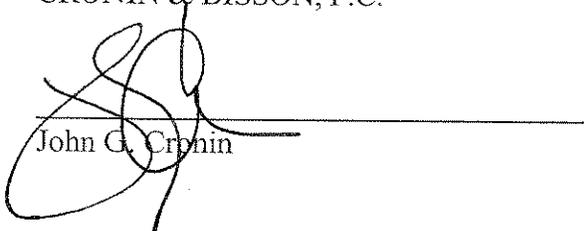
Dear Mr. Normand:

Enclosed please find the original and fourteen (14) copies of the Petition to Discontinue A Portion of Manhattan Lane and Litchfield Lane Adjacent to 18-20 Lake Avenue to be filed with the City of Manchester Board of Mayor and Alderman on behalf of my client, Indian Head Nominee Trust, Donald E. York and Gail S. York, Trustees. Kindly place this matter on the docket of the Board of Mayor and Aldermen at your earliest opportunity.

If you have any questions or require additional information, please feel free to call me. Thank you for your assistance.

Sincerely yours,
CRONIN & BISSON, P.C.

By:


John G. Cronin

JGC:bjm
Enclosures

cc: Mr. and Mrs. Donald York
Kevin Sheppard, City of Manchester Public Works Director

State of New Hampshire

City of Manchester Board of Mayor and Aldermen

**Petition to Discontinue A Portion of Manhattan Lane and Litchfield Lane
Adjacent to 18-20 Lake Avenue, Manchester, New Hampshire**

HONORABLE BOARD MEMBERS:

The undersigned are the owners of the property located at 18-20 Lake Avenue, Manchester, New Hampshire. One or both of the undersigned trustees have held title to the property, either in an individual or trustee capacity, since 1984. The business on the property has been served by twenty-one parking spaces during that time. The City has included those spaces in its assessment of the property for tax purposes. The undersigned trustees understood from their predecessor-in-title that the City had agreed to the parking configuration serving the property. However, five parking spaces to the west of the building on the property and two of the parking spaces to the north of the building lie, in part, within the adjacent Manhattan Lane and Litchfield Lane rights of way respectively. Accordingly, to eliminate any issue as to the right of the property owners to use these parking spaces, the undersigned respectfully request that only those portions of the Manhattan Lane and Litchfield Lane rights of way encumbering the above-referenced parking spaces be discontinued pursuant to RSA 231:43, I. The portions of Manhattan lane and Litchfield Lane to be discontinued are more particularly described as follows:

A certain strip of land situated in the City of Manchester, County of Hillsborough, State of New Hampshire, being portions of Manhattan Lane and Litchfield Lane, as shown on a plan entitled "Easement Plan, Indian Head Athletics, 18 Lake Avenue, Manchester, NH" dated October 25, 2009 and prepared by Duval Survey, Inc, a copy of which is attached hereto., and more particularly described as follows:

Beginning at a magnetic nail on the northerly side of the Lake Avenue right of way; thence running S 89°-47'-20" W three and seventy-four hundredths (3.74) feet to a point; thence running N 00°-07'-58" W ninety-five and seventeen hundredths (95.17) feet to a point; thence running N 89°-47'-20" E fifty-six and seventy-four hundredths (56.74) feet to a point, thence running S 00°-07'-58" E four and ninety-eight hundredths (4.98) feet to a point; thence running S 89°-47'-20" E approximately fifty-three (53) feet to a magnetic nail, thence running S 00°-07'-58" E ninety and nineteen hundredths (90.19) feet to the point of beginning.

The undersigned do not seek the discontinuance of any existing sewer, drain, water, or other utility within the above-described area and, therefore, any such easement would be reserved pursuant to RSA 231:46.

Accordingly, the undersigned are the owners of the land over and through which the above-described portions of Manhattan Lane and Litchfield Lane rights of way currently pass and, therefore, respectfully request that this Honorable Board discontinue those above-described portions of Manhattan Lane and Litchfield Lane rights of way.

Respectfully submitted,

INDIAN HEAD NOMINEE TRUST
U/D/T NOVEMBER 15, 2007

Dated: 12/14/09

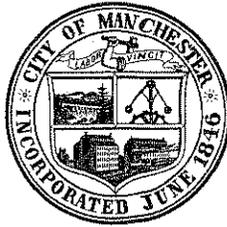
By: *Donald E. York*
Donald E. York, Trustee

Dated: 12/14/2009

By: *Gail S. York*
Gail S. York, Trustee

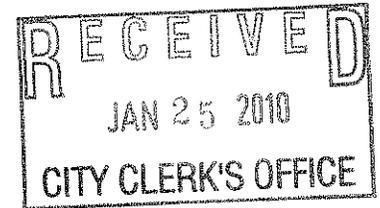
Timothy M. Soucy, MPH, REHS
Public Health Director

Anna J. Thomas, MPH
Deputy Public Health Director



BOARD OF HEALTH
Carol Bednarowski
Robert Duhaime, RN, MBA
Laura Smith Emmick, MD
William Mehan, DMD, MS
Kristin Schmidt, PA-C

CITY OF MANCHESTER
Health Department



January 22, 2010

Alderman Dan O'Neil, Chairman
Committee on Community Improvement
C/o Matt Normand, City Clerk
One City Hall Plaza
Manchester, New Hampshire 03101

RE: Community Needs Assessment

Dear Alderman O'Neil,

I am respectfully requesting an opportunity to allow representatives from the Health Department to present to the Committee on Community Improvement at its March 1, 2010 meeting on the recently released Greater Manchester Community Needs Assessment.

We believe that the information contained in the Community Needs Assessment will assist the Committee in understanding the needs facing the residents of Manchester and will be a valuable tool as the Committee grapples with funding so many worthy programs during a time of limited funding.

Thank you for your consideration and please do not hesitate to contact me in the interim should you have any additional questions.

Sincerely,

Timothy M. Soucy, MPH, REHS
Public Health Director

Cc: Anna Thomas, MPH, Deputy Public Health Director
Hilary Heishman, MPH, CDC Public Health Prevention Specialist

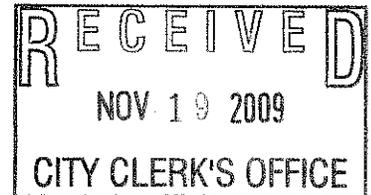
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
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William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



MEMO

To: Honorable Board of Mayor and Aldermen
From: Kevin A. Sheppard, P.E.
Date: 11/19/09
Re: Bus Terminal Expenses

Ladies and Gentlemen:

As all are aware the Highway Department has worked in conjunction with MEDO in order to upgrade the bus terminal facility for operation via Boston Express. Funding for the upgrades and short term costs have come from the State as well as City sources.

MEDO has been working with Boston Express and the State DOT in order to facilitate a long term lease arrangement for operation of the facility.

As part of the currently contemplated lease arrangement the City will be assuming some costs associated with the facility. As these costs and the lease arrangement were not contemplated within the FY 10 budget we feel it necessary to bring these items forward for discussion and identification of funding source.

Attached is a memo outlining potential annual costs to the City associated with the facility.

Thank you. We will be available to answer questions.

Cc: Timothy Clougherty
Kevin O'Maley
Jay Minkarah
William Sanders.

In Board of Mayor and Aldermen
Date: 11/24/09
On motion of Ald. DeVries
Seconded by Ald. Garrity
Voted to refer to Committee on
Community Improvement.



City Clerk



Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Kevin J. O'Maley, P.E.
Chief Facilities Manager

Commissioners
William A. Varkas
Joan Flurey
William F. Houghton, Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department
Facilities Division

September 28, 2009

From: Kevin O'Maley
To: Bill Sanders

Subject: MTA Bus Terminal

As follow up to our meeting on the bus terminal that was held on September 3, 2009 we put the following budget together. This information is from various proposals and historical information we have on file.

Operational Expenses

Electricity	\$11,000
Natural Gas	3,500
Preventive Maintenance	2,400
Corrective Maintenance	6,000
Fire Protection Testing	800
Fire Extinguisher Maintenance	400
Snow Removal	5,000
Automatic Door Contract	500
Vandalism	<u>4,000</u>

TOTAL \$33,600

One Time Expenditures

Connection to the Facilities Division Building Automation System	\$8,500
Repairs to Automatic Doors	<u>2,280</u>

\$10,780

This does not include any coverage for custodial services.

Vandalism is an estimate based on the type of problems we have encountered during the last 10 months.

We need to connect the bus terminal to the Building Automation System for two reasons. First, we should be able to gain better control of the utility costs. Second, it provides us more efficient management of HVAC service calls. We can generally diagnose problems from the system, before sending a technician out on a call. This investment helps the team remain productive.

If you want to charge the cost of repairing the doors to Boston Express, that may be an option. The language in the Agreement states they will be responsible for minor maintenance. There is little clarity on the definition of minor maintenance, so that may want to debate that expense.

Bill, if anyone has any questions please let me know.

CC: Tim Clougherty.
Jay Minkarah



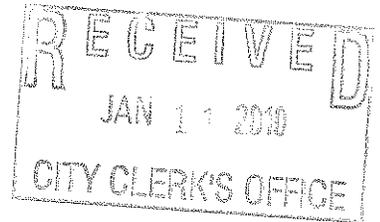
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

Kevin J. O'Maley, P.E.
Chief Facilities Manager

Commissioners
William A. Varkas
Joan Flurey
William F. Houghton, Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department
Facilities Division



To: Honorable Board of Mayor and Alderman
From: Kevin O'Maley
Date: November 23, 2009
Subject: Additional Construction Costs at the MTA Bus Terminal

As a follow up to Kevin Sheppard's memorandum to the BMA on 11/19/2009 there were also some additional construction items that need to be addressed for the bus terminal. Kevin Sheppard's memorandum primarily addressed operations and maintenance expenses going forward. We had an incredibly tight budget for this project. It was recommended we submit a few additional items for this project that we could not afford in the construction budget. They are as follows:

- | | |
|--|------------|
| 1. Security Camera additions and repairs | \$1,600 |
| 2. Panic Hardware Modifications..... | 1,300 |
| 3. Fire Alarm Testing | <u>300</u> |
| Total | \$3,200 |

Any other items will be included in the Operations and Maintenance budget.

Thank you. If you have any questions please let me know.

Cc: Kevin Sheppard
Tim Clougherty
Jay Minkarah
Eric Kruger
Chris Proulx



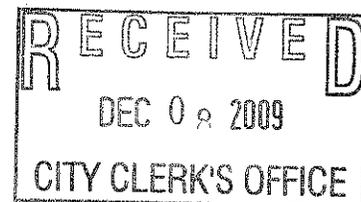
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

*distributed to CIP
Comm. 12/1/09*
Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP,
Director of Planning & Community Development

Date: December 1, 2009

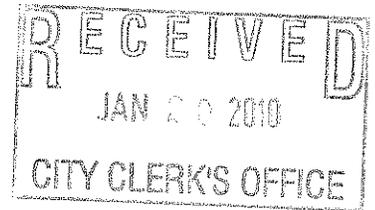
Subject: Transit Center Operating Funding

This memo is in response to the Board's directive on November 24, 2009 that CIP Staff identify a funding source for the operational costs of the Transit Center. Appropriate funding sources for such operational costs are limited to cash allocations. Our options would be to transfer the funds from existing CIP Cash funded projects or to transfer from the unutilized school chargeback account line item in the Highway Department's Operating Budget. Both the Finance Director and Public Works Director concur with this recommendation.

Should the Committee approve of this course of action Staff will put together the paperwork necessary to affect the transfer of funds for this project for the next Board meeting.

5-5

Chuck DePrima
Acting Director



CITY OF MANCHESTER
Parks Recreation and Cemetery Department

January 19, 2010

The Committee on Community Improvements
City Hall
908 Elm Street
Manchester, NH 03101

RE: Information to Committee of upcoming request for feasibility and master plan for Hunt Pool

Dear Aldermen O'Neil:

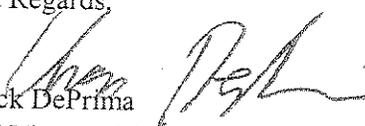
The Parks, Recreation & Cemetery Department would like to inform the Committee an upcoming request for the above mention project.

Since Hunt Pool's last major rehabilitation was over 25 years ago, significant rehabilitation and repairs are overdue. Currently, the pools filtration system and concrete shell have deteriorated significantly. The filtration system is a diatomaceous earth system containing a metal tank that houses the filters. The tank has rusted beyond repair and a potential hole in the tank would result in a lengthy and costly pool shutdown while replacement tank would be fabricated and installed. Some of the filter piping and flanges are cast iron, and excessive rusting has weakened their structural integrity. Failure of these pipes and flanges would result in excessive replacement costs and pool shutdown. The pool's gunnite shell is cracking, resulting in leakage which increases chlorination costs as well as creating safety concerns.

We have received statements of qualifications from professional architectural and engineering firms with considerable experience in the design and construction of urban aquatic facilities. The qualification packages and subsequent interviews will be used to select the most qualified professional team to deliver an improvement plan for rehabilitation for the identified deficiencies at Hunt Pool.

We will have more detailed information for you at the meeting. It is our hope that serious consideration be given to this project because a failure at this aquatic facility would not only be costly; it would disrupt constituent services.

Best Regards,

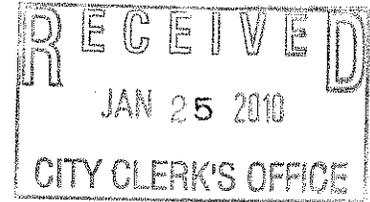

Chuck DePrima

625 Mammoth Road • Manchester, New Hampshire 03104 • (603) 624-6565 • FAX: (603) 624-6569
Cemetery Division • 765 Brown Ave • Manchester, NH 03103 • (603)624-6514
E-mail: parks@manchesternh.gov • Website: www.manchesternh.gov/CityGov/Pks/

James Burkush
Chief of Department



CITY OF MANCHESTER
Fire Department



January 25, 2010

Alderman Daniel O'Neil
Chair, Community Improvement Committee
Board of Mayor and Alderman
City of Manchester
One City Hall Plaza
Manchester, NH 30101

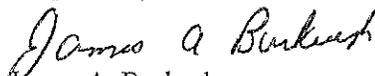
Dear Alderman O'Neil:

The Fire Department is writing this letter to obtain permission to apply for a US Department of Homeland Security FY 2010 Emergency Operations Center grant opportunity. This is a competitive grant which will fund construction and improvements to local jurisdictional emergency operations centers (EOC). The Fire Department, in conjunction with the City's Information Systems Department, would be requesting funding in the amount of \$963,000.00. The City would be required to match this grant with both soft and hard funding. This would equate to \$171,674.00 in municipal funding (hard match) and \$63,000 in city personnel installation costs (soft match), with an additional \$6,326.00 in funding coming from the Radiological Emergency Response Plan grant funding the City receives for providing host city capability for Seabrook Power Station.

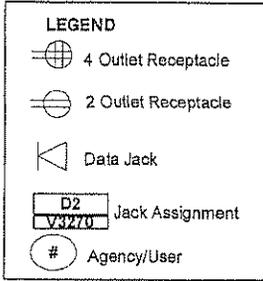
The grant request would provide funding to complete infrastructure upgrades to the existing EOC, located at fire headquarters and would include data and power line installation, VOIP telephone service, blast resistant windows, and an IPIC system which will allow the interfacing of all email, radio, telephone and internet into one "seamless" communication system.

I have attached diagrams of the proposed improvements for your reference. If you require any additional information or have any questions, please feel free to contact me.

Respectfully,

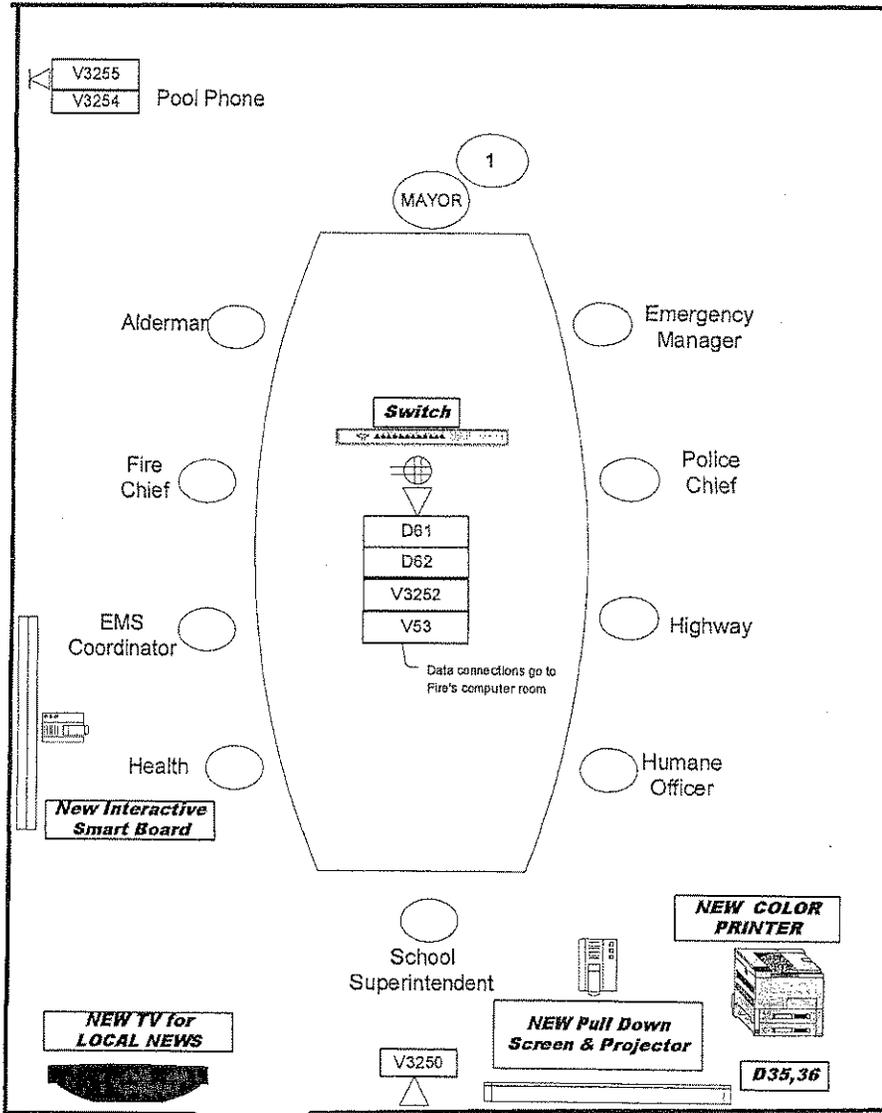

James A. Burkush
Chief

Fire Conference Room



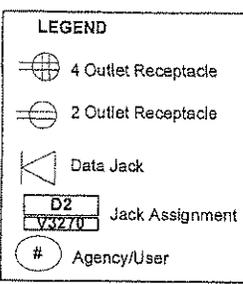
Proposed Expansion (in BOLD & ITALICS)

- ADD DROPS - 2**
- EXISTING DROPS - 2**
- ADD NETWORK SWITCH - 1**
- ADD COLOR PRINTER - 1**
- ADD PULL DOWN SCREEN & PROJECTOR - 1**
- ADD LARGE TV FOR LOCAL NEWS - 1**
- ADD SMART BOARD - 1**



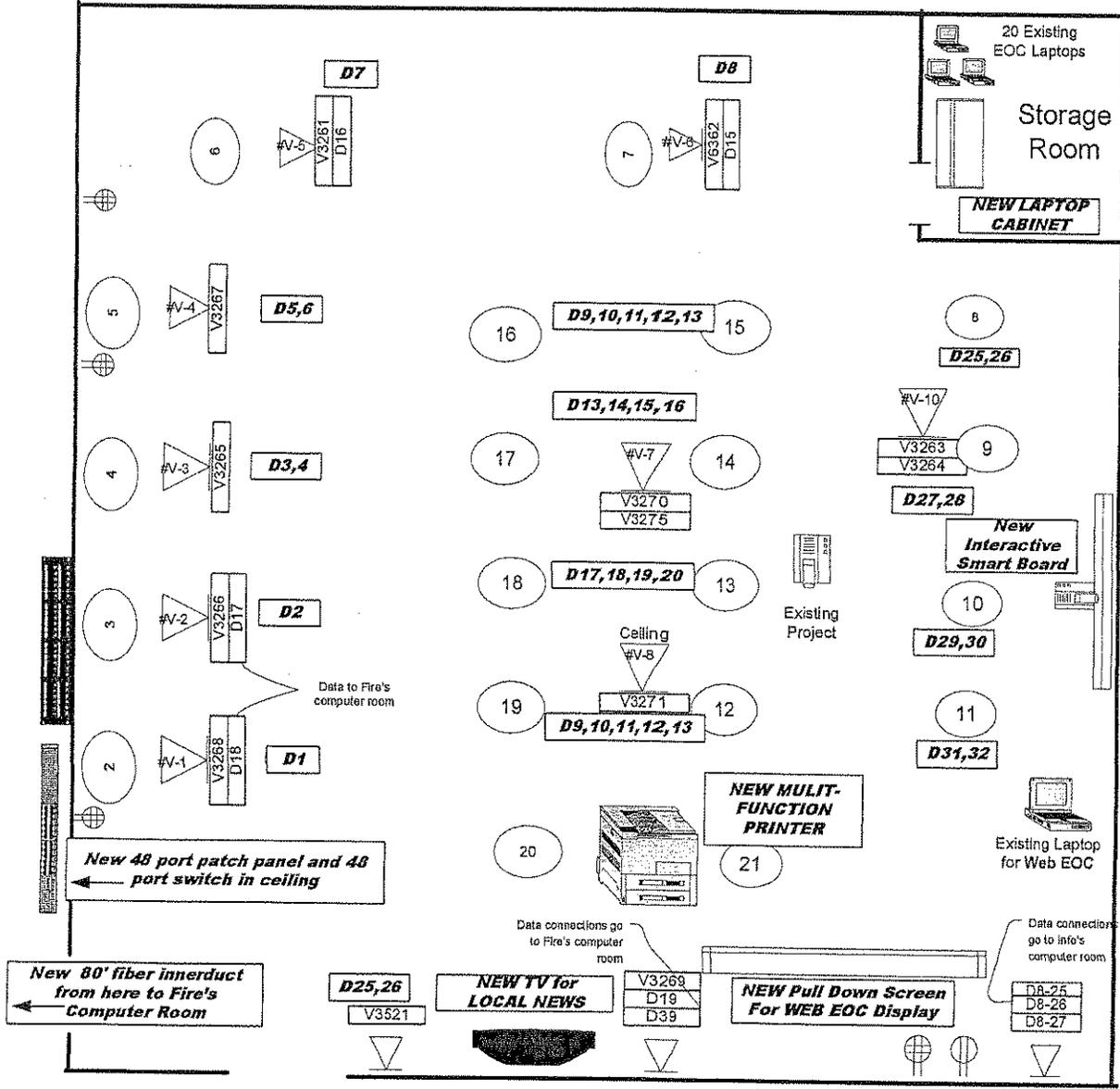
① Fire Conference Room Management Team

Training Classroom I



Proposed Expansion (in BOLD & ITALICS)

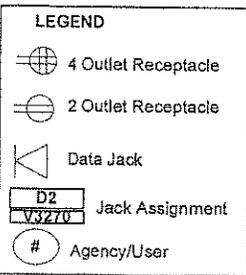
- ADD DROPS - 36**
- EXISTING DROPS - 8**
- ADD PULL DOWN SCREEN -1**
- ADD LARGE TV FOR LOCAL NEWS - 1**
- ADD NEW MULTI-FUNCTION PRINTER -1**
- ADD SMART BOARD - 1**



Voice 50 Pair to battery room Pr 1 = 3261, Pr 20 = 3260 Pr 24 = Fax 628-0157

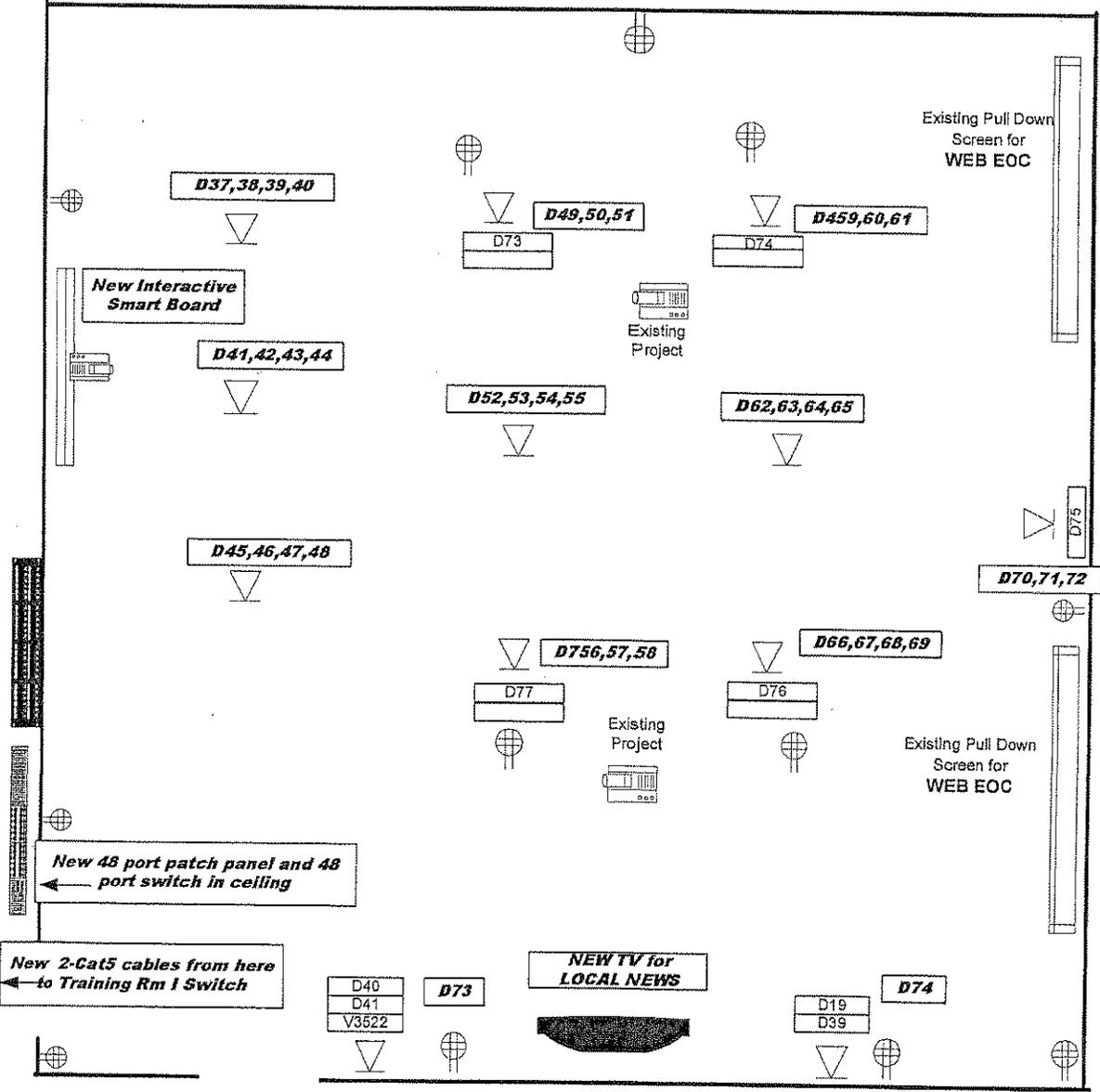
- | | | | | |
|--|----------------------------------|------------------|------------------|-----------------------------|
| ② Primary Fire Communications Operator | ⑥ Fire Communications Supervisor | ⑩ Ham/Radio | ⑭ Training/Spare | ⑱ Training/Spare |
| ③ Secondary Fire Communications Operator | ⑦ Police Communications Rep | ⑪ Training/Spare | ⑮ Training/Spare | ⑲ Access Control EOC |
| ④ Host Facilities Coordinator | ⑧ NHOEM Radio Communications | ⑫ Training/Spare | ⑯ Training/Spare | ⑳ Computer Operator/Printer |
| ⑤ Red Cross | ⑨ Training/Spare | ⑬ Training/Spare | ⑰ Training/Spare | ㉑ Computer Operator/Printer |

Training Classroom II



Proposed Expansion (in BOLD & ITALICS)

ADD DROPS - 38
EXISTING DROPS - 9
DROPS INCLUDE VOICE
ADD LARGE TV FOR LOCAL NEWS-1
ADD NETWORK SWITCH - 1
ADD SMART BOARD - 1



MEMORANDUM

To: Committee on ~~Community~~ Improvement Program
From: Leon La Freniere 
Date: January 25, 2010
Subject: Project Extensions

The following projects are requested to be extended until June 30, 2010:

<u>Year</u>	<u>Type</u>	<u>Project #</u>	<u>Project Name</u>	<u>Balance as of</u> <u>1/11/10</u>
2009	Federal	210109	Homeless Healthcare-Health	\$70,045.00
2009	State	214309	Project Youth Reach-Office of Youth Services	\$92,931.00
2009	Other	214409	Medical Reserve Corps-NACCHO-Health	\$1,355.77
2009	Federal	410009	Homeland Security Grant-Fire	\$487,926.00
2009	State	410709	NH DWI Patrol-Police	\$1,402.51
2009	State	410809	NH School Bus Enforcement-Police	\$409.40
2009	State	410909	NH Sobriety Checkpoint-Police	\$2,327.96
2009	Federal	411009	NH Speed Enforcement-Police	\$257.76
2009	Cash	411409	Defibrillator Replacement-Fire	\$493.94
2009	State	412009	Manchester Red Light Running-Police	\$513.65
2009	State	412109	NH Clique Program-Police	\$2,478.00
2009	Federal	510509	Rockingham Rec Trail-Parks	\$109,993.20
2009	CDBG	610209	Neighborhood Pride- Planning and Community Development	\$29,542.44
2009	CDBG	610309	Concentrated Code Enforcement- Planning and Community Development	\$1,027.08
2009	CDBG	610409	Dilapidated Buildings- Planning and Community Development	\$15,084.90
2009	AHTF	611709	Housing Initiatives- Planning and Community Development	\$115,622.38
2009	CDBG	611809	Neighborhood Planner- Planning and Community Development	\$17,440.85
2009	State	612709	Economic Development Impact Study- Economic Development	\$5,000
2009	CDBG	710409	Municipal Infrastructure-Highway	\$10,094.75
2009	CDBG	710509	Infrastructure ADA Access Improvements- Highway	\$14,600.02
2009	Cash	710609	Annual Bridge Maintenance-Highway	\$40,000
2009	Cash	710809	Chronic Drain-Highway	\$4,890.99
2009	Other	711609	Storm Drain Infrastructure-Highway	\$315,173.84
2009	CDBG	810109	Community Development Initiatives-	\$6,284.42

			Planning and Community Development	
2009	Cash	810709	Transit Center Renovations-Economic Development	\$1,433.00
2008	State	210708	School Based Dental-Health	\$20,012.63
2008	State	213908	Multi-lingual Asthma-Health	\$22,426.39
2008	Federal	410508	Justice Assistance Grant-Police	\$39,275.42
2008	CDBG	611608	Business Incentive-Economic Development	\$115,072.67
2008	State	612508	Community Assessment Project-Economic Development	\$1,500.00
2008	Ent./NHDES	710808	Cohas Brook Phase III - Master Plan-Highway EPD	\$53,954.01
2008	EPD-Enterprise	710908	Construction Cohas Brook Phase II, Contract 3-Highway EPD	\$1,625,712.24
2008	EPD-Enterprise	711008	Design & Construction of Incinerator Upgrade at WWTF-Highway EPD	\$5,081,277.10
2008	EPD-Enterprise	711108	Design of Aeration Upgrade at WWTF-Highway EPD	\$1,000,000.00
2008	Enterprise	711208	Design of Grit Chamber Upgrade at WWTF-	\$4,000,000.00
2008	Other	713508	So. Willow St Improvements-Highway	\$225,000.00
2008	FEMA	713608	Union Street Drainage Project-Highway	\$63,463.54
2008	CDBG	810008	ADA Compliance- Planning and Community Development	\$15,201.02
2007	State	412407	Public Safety Interoperability-Police/Fire	\$3,409.25
2007	State	710907	Annual Bridge Maintenance-Highway	\$9,677.20
2007	State/FEMA	713007	Flood Damaged Infrastructure-Highway	\$100,866.77
2007	Fed/State	713107	Granite Street Reconstruction-Highway	\$376,543.00
2007	CDBG	810807	Mater Plan-Planning and Community Development	\$26,687.54
2006	Other	214206	Health Care Access Review Program-Health	\$42,749.00
2006	State	710006	Millyard Railway Crossing-Highway	\$1,129,129.11
2005	Other	710205	Public Works Infrastructure-Highway	\$107.76
2003	Other	713303	S. Willow St Area Improvements-Highway	\$49,279.25
2003	Other	713603	Northwest Traffic Improvements-Highway	\$50,000.00
1994	Other	227794	So. Willow Street Area Improvements	\$154,481.87



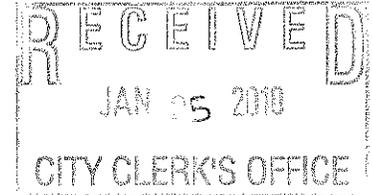
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development

Date: January 21, 2009

Subject: Health Department – CIP #214610 – Primary Care for the Homeless Program

The Health Department has notified us that the City has received funding totaling \$198,184 from the State of New Hampshire Division of Public Health Services for the implementation of the Primary Care for the Homeless Program. Program funding will be used to reimburse Catholic Medical Center for health care services provided to homeless persons in Manchester.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

9-1

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	<input type="text" value="7/1/2010"/>
2	Program Completion	<input type="text" value="6/30/2012"/>
3		
4		
5		

Expected Completion Date:

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$198,184.00	\$0.00	\$0.00	\$198,184.00
TOTAL	\$198,184.00	\$0.00	\$0.00	\$198,184.00

Revisions

COMMENTS: Services are provided by Catholic Medical Center (CMC) and the Health Department reimburses CMC for the services. Funds received form the State of New Hampshire Division of Public Health Services.

9-2

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Hundred Ninety Eight Thousand One Hundred Eighty Four Dollars (\$198,184) for the FY 2010 CIP 214610 Primary Care for the Homeless Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$198,184 from the State of New Hampshire Division of Public Health Services to provide health care services for homeless persons in Manchester;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY 2010 CIP 214610 Primary Care for the Homeless Program - \$198,184 State

Resolved, that this Resolution shall take effect upon its passage.



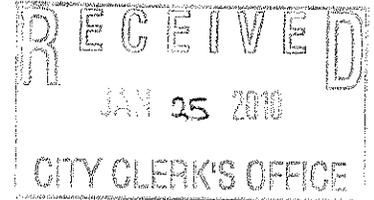
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program
From: Leon L. LaFreniere, AICP
Director of Planning and Community Development
Date: January 21, 2009
Subject: Health Department – CIP #214710 – Healthy Eating Active Living - HNH Foundation Program

The Health Department has notified us that the City has received funding totaling \$89,866 from the HNH Foundation for the implementation of healthy living initiatives in Manchester's center city.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

10 -1

One City Hall Plaza, Manchester, New Hampshire 03101
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E-Mail: pcd@manchesternh.gov

www.manchesternh.gov

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description: This funding will support projects aimed at increasing access to healthy food and healthy places in Manchester census tracts 5, 6, 14 and 15. This initiative will include an assessment plan based on identified areas of need and the implementation of two projects to improve these environments. All activities will be conducted in partnership with key City departments, such as the Planning and Community Development Department and Community Stakeholders.

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Project Initiation	
2	Project Completion	1/1/10 12/31/11
3		
4		
5		

Expected Completion Date:

Line Item Budget

	OTHER			TOTAL
Salaries and Wages	\$45,606.00	\$0.00	\$0.00	\$45,606.00
Fringes	\$3,360.00	\$0.00	\$0.00	\$3,360.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$40,900.00	\$0.00	\$0.00	\$40,900.00
TOTAL	\$89,866.00	\$0.00	\$0.00	\$89,866.00

Revisions

COMMENTS: Funds received from the HNH Foundation. Board Authorization 2/2/2010, grant allows for reimbursement beginning 1/1/2010.

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Eighty Nine Thousand Eight Hundred Sixty Six Dollars (\$89,866) for the FY 2010 CIP 214710 Healthy Eating Active Living – HNH Foundation Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$89,866 from the HNH Foundation for the implementation of healthy living initiatives in Manchester’s center city;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY 2010 CIP 214710 Healthy Eating Active Living – HNH Foundation Program - \$89,866 Other

Resolved, that this Resolution shall take effect upon its passage.



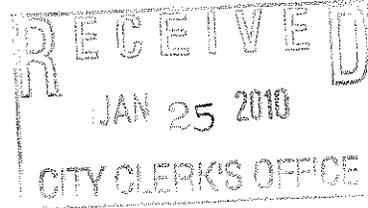
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
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Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program
From: Leon L. LaFreniere, AICP *[Signature]*
Director of Planning and Community Development
Date: January 21, 2009
Subject: Health Department – CIP #214810 – Community Based Tobacco
Prevention & Control Program

The Health Department has notified us that the City has received funding totaling \$75,000 from the State of New Hampshire Division of Public Health Services for the implementation of tobacco prevention programs.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

CIP BUDGET AUTHORIZATION

CIP #:

Project Year:

CIP Resolution:

Title:

Amending Resolution:

Administering Department:

Revision:

Project Description:

Federal Grants Federal Grant:

Environmental Review Required:

Grant Executed: Completed:

Critical Events

1	Program Initiation	<input type="text" value="1/1/10"/>
2	Program Completion	<input type="text" value="6/30/11"/>
3		
4		
5		

Expected Completion Date:

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$37,320.00	\$0.00	\$0.00	\$37,320.00
Fringes	\$2,855.00	\$0.00	\$0.00	\$2,855.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$7,500.00	\$0.00	\$0.00	\$7,500.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$27,325.00	\$0.00	\$0.00	\$27,325.00
TOTAL	\$75,000.00	\$0.00	\$0.00	\$75,000.00

Revisions

COMMENTS: Grant allows for reimbursement back to 1/1/10.

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Seventy Five Thousand Dollars (\$75,000) for the FY 2010 CIP 214810 Community Based Tobacco Prevention & Control Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$75,000 from the State of New Hampshire Division of Public Health Services for the implementation of Community-Based Tobacco Prevention and Control programs;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY 2010 CIP 214810 Community Based Tobacco Prevention & Control Program - \$75,000 State

Resolved, that this Resolution shall take effect upon its passage.



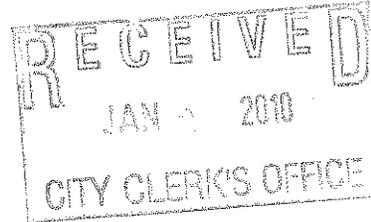
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

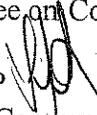
Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP 
Director of Planning and Community Development

Date: January 21, 2010

Subject: Police Department – CIP #411610 – VAWA (State Domestic Violence Funding) Program

The Police Department has notified us that the City has received additional grant funds totaling \$25,000 from the State of New Hampshire Department of Justice for the implementation of domestic violence programming in Manchester.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

124

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description: Funds are used to pay salaries/benefits of Domestic Violence Officer, a Victim Advocate and Administrative Assistant to actively pursue Domestic Violence cases where the victim refuses to press charges or recants.

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	
2	Program Completion	1/1/2010
3		12/31/2010
4		
5		

Expected Completion Date:

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$93,682.00	\$0.00	\$0.00	\$93,682.00
Fringes	\$6,318.00	\$0.00	\$0.00	\$6,318.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$100,000.00	\$0.00	\$0.00	\$100,000.00

Revisions

Revision 1 - Budget increased from \$75,000 to \$100,000 due to the receipt of additional grant funds.

COMMENTS:

Funds received from the State of New Hampshire Department of Justice. Board authorization 2/2/2010, grant allows for reimbursement beginning 1/1/2010.

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY 2010 CIP 411610 VAWA (State Domestic Violence Funding) Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$25,000 from the State of New Hampshire Department of Justice for the implementation of the Stop Violence Against Women Program;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By increasing:

FY 2010 CIP 411610 – VAWA (State Domestic Violence Funding) Program - \$25,000 State
(From \$75,000 State To \$100,000 State)

Resolved, that this Resolution shall take effect upon its passage.



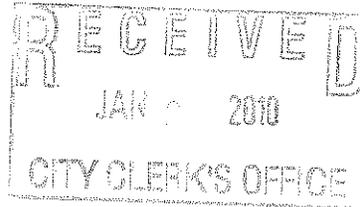
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

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Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP 
Director of Planning and Community Development

Date: January 22, 2009

Subject: Office of Youth Services – CIP #211210 – Fire Safe Project

As a part of the 2010 CIP, the Office of Youth Services projected that the City would receive \$6,000 of grant funding from the New Hampshire Department of Health and Human Services for the implementation of the Fire Safe Project. In actuality \$6,360.47 of funding was actually received necessitating an amendment to the 2010 CIP.

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Form necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

13-1

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Operation	
2	Program Completion	7/09-6/10
3		6/30/10
4		
5		

Expected Completion Date:

Line Item Budget	STATE	CASH		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$6,360.47	\$8,190.00	\$0.00	\$14,550.47
TOTAL	\$6,360.47	\$8,190.00	\$0.00	\$14,550.47

Revisions #1-Budget increased from \$14,190 to \$14,550.47 due to the receipt of additional grant funds.

COMMENTS: State Funds from Department of Health and Human Services

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Three Hundred Sixty Dollars and Forty Seven Cents (\$360.47) for the FY2010 CIP 211210 Fire Safe Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept additional grant funds from the State of New Hampshire Department of Health and Human Services for the implementation of the Fire Safe Project administered through the Office of Youth Services;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By increasing:

FY2010 CIP 211210 – Fire Safe Project - \$360.47 State
(from \$6,000 State, \$8,190 Cash to \$6,360.47 State, \$8,190 Cash)

Resolved, that this Resolution shall take effect upon its passage.



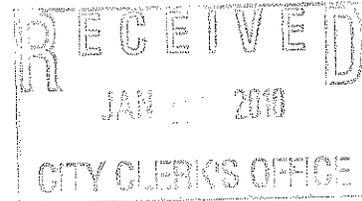
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
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Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Daniel O'Neil, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP,
Director of Planning & Community Development

Date: January 25, 2010

Subject: CTAP Grant

The Economic Development Office has been awarded from the State Department of Transportation a \$10,000 CTAP Grant. This grant will be used to analyze the impact that Manchester's arts and cultural institutions have upon the local economy and to develop a strategy to enhance the City's standing as an arts and cultural destination.

In order that the City may accept these funds the attached amending resolution and budget authorization will need to be reviewed with a recommendation for approval made to the full Board. As such, I respectfully request the Committee's review and approval of these documents.

Attachments:

14-1

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Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov



11-74-00P02:12 RCVD
THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



GEORGE N. CAMPBELL, JR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

December 10, 2009

Mr. David Preece
Executive Director/CEO
Southern NH Planning Commission
438 Dubuque Street
Manchester, N.H. 03102-3546

Re: CTAP Targeted Local Government Account - City of Manchester

Dear David:

We have received and reviewed the application from the City of Manchester for \$10,000.00 in CTAP Targeted Local Government Account funds to analyze and evaluate the impacts that Arts and Cultural institutions and programs have on Manchester's economy and to develop a strategy to enhance the City's position as an arts and cultural destination. This request supports the CTAP goals of economic vitality, business development, downtowns and community centers, and vibrant communities.

The plan would extend the work accomplished under the 2006 downtown plan and the recent convention center economic impact study by identifying initiatives in the arts, cultural institutions, and programs as economic development strategies. Measures of economic impact will include dollars contributed to the economy, jobs created, visitors attracted, and tax base impacts.

This project contributes to implementation of two key recommendations from the Community Assessment: development and preservation of a vibrant downtown and development of the local economy.

We note the support of Southern NH Planning Commission, the Greater Manchester Chamber of Commerce, the Manchester Development Corporation, and the Manchester Arts Commission. Please accept this letter as New Hampshire Department of Transportation approval of this CTAP Targeted Local Government Account project.

Sincerely,

Ansel Sanborn
CTAP Project Manager

cc: Frank C. Guinta, Mayor, City of Manchester
Jay Minkarah, CTAP Representative
Mike Skelton, Greater Manchester Chamber of Commerce
Sean Owen, Manchester Development Corporation
Elizabeth Hitchcock, Manchester Arts Commission
Leigh Levine, FHWA
Bill Cass, NHDOT
Bill Watson, NHDOT

14-2



Local Government Funding Request for CTAP Targeted Local Government Accounts

Date: 12/02/2009

Town/City: Manchester

Contact for Project: Jay Minkarah

Phone (Day): 624-6505

Contact Email Address: jminkarah@manchesternh.gov

Phone (Eve): 624-6505

Project Title: Arts & Cultural Destination Initiative

Amount of Funding Requested from CTAP: \$10,000

Additional Funds Contributed toward Project (if applicable) and Source of those Funds:
NA.

Project Description (include additional pages or materials as needed):

The plan would analyze and evaluate the impacts that Arts & Cultural institutions and programs have on Manchester's economy and develop a strategy for building upon the City's existing base to enhance its position as an arts and cultural destination. Potential impacts to be analyzed would include job creation, attendance/participation, dollars contributed to the local economy and other similar measurables. Institutions to be analyzed would include the City's museums, colleges, music schools, theaters, the Verizon Arena and other similar facilities. Programs would include theater and music programs, festivals and public art. Arts related businesses such as galleries and private and for-profit performance venues would be included as well. The Plan would build upon the 2006 Hillier downtown plan, the recently completed convention center economic impact study and other related plans and studies.

What does the community hope to achieve with this project and how does that outcome support achievement of the goal(s) of CTAP? How will you measure success?

The study would inform the community of the contributions that arts and cultural institutions and programs make to the local economy and provide a roadmap for building upon the City's existing arts and cultural base as an economic development strategy.

This project would help Manchester meet the CTAP goals of increasing economic vitality and supporting broad based business development by supporting the expansion of new living wage jobs in the creative economy, promoting the growth of tourism, helping to diversify our business base and encouraging continued growth and development of a sustainable and balanced economy. The study would also target and support new development and redevelopment in Manchester's downtown area, promote the development of a more vibrant community through support for expanded arts and cultural facilities and programs and promote the Arts as a means for encouraging social dialogue.

Success would be measured through the development of clearly articulated impacts such as dollars contributed to the economy, jobs created, visitors attracted, tax base impacts and other measurables.

What types of public education and outreach has/will occur in conjunction with this project?

The Economic Development Office will work with City's Arts Commission and representatives from leading arts and cultural institutions to provide input and guidance in preparation of the plan. The planning process will include interviews with community members, outreach through the website and social media and at least one public presentation. The final study will be posted on the City's website for public access.

How will the project be implemented and managed? (Please include answers to the following: will the project be community-managed or RPC-managed? who is expected to perform what actions? and what role will community officials and/or volunteers have?)

The project would be managed by the City's Economic Development Office and prepared through the services of a professional consultant experienced in Arts and Cultural planning. The plan would be developed in consultation with the City's Arts Commission and other arts, cultural, business and community leaders.

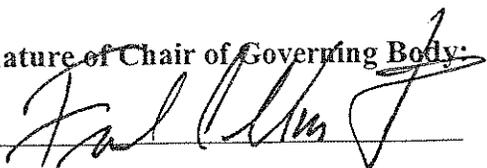
Does this project:

- 1) implement an innovative land use technique (based on "*Innovative Land Use Planning Techniques Guide: A Handbook for Sustainable Development*") If so, which one?
- 2) implement a recommendation from the Community Assessment? If so, describe.
- 3) support other priorities related to the CTAP goal areas? (Note: this category will require Steering Committee approval.)

The project contributes to the implementation of several goals and recommendations of the Community Assessment related to the development and preservation of a vibrant downtown and development of the local economy. Specifically, the project would support the *Community Assessment Theme C Downtown/Village Centers and Community Vitality* purpose of planning "[] for the development and preservation of vibrant community centers which would include an extensive array of cultural and recreational resources" and would "[] enhance public participation by establishing areas for community activities around the downtown." By promoting the economic benefits of the City's Arts and Cultural institutions and programs, the project would also encourage "[e]xpansion of mixed use development..." that would "[] drive job creation and opportunity for workers of varying skill levels and backgrounds." Further, since many of the City's major arts and cultural institutions - including the Palace Theater, the Currier Gallery, the Millyard Museum and the See Science Center are located in buildings of historic value in the downtown and Millyard areas, the project would support the Community Assessment's "special emphasis" on historic preservation.

In addition to promoting the continued development of a vibrant downtown, the project would also support *Community Assessment Theme D - Local Economy* goals and recommendations by enhancing the City's quality of life through "[] investment in historic preservation [and] the arts in general..."

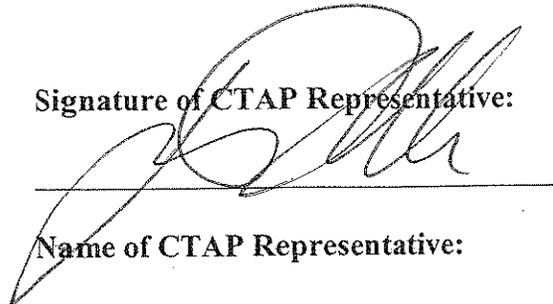
Signature of Chair of Governing Body:



Name of Chair of Governing Body:

Frank C. Guinta, Mayor

Signature of CTAP Representative:



Name of CTAP Representative:

Jay Minkarah

Please indicate any other Community Boards and Organizations who support this project (check all that apply and provide name of contact):

- Planning Board _____
- Conservation Commission _____
- Zoning Board _____
- Historic District/Heritage Commission _____
- Open Space Committee _____
- Local Lake/River/Watershed Group(s) _____
- Local Conservation Organization(s) _____
- Business Organization(s) Greater Manchester Chamber of Commerce – Mike Skelton
- Economic Development Committee/Organization(s) Manchester Development Corporation
– Sean Owen
- School Board _____
- Other Manchester Arts Commission – Elizabeth Hitchcock

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description: Funds will be used to conduct a study to determine the economic impact that the Arts and Cultural institutions have upon the City. MEDO will collaborate with the local art organizations to develop a strategy that will enhance the City's position as an Arts and Cultural destination.

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Project Initiation	
2	Project Completion	2/3/10
3		6/30/10
4		
5		

Expected Completion Date:

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$8,000.00	\$0.00	\$0.00	\$8,000.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$2,000.00	\$0.00	\$0.00	\$2,000.00
TOTAL	\$10,000.00	\$0.00	\$0.00	\$10,000.00

Revisions

COMMENTS: NHDOT-CTAP Grant

14-6

City of Manchester New Hampshire

In the year Two Thousand and Ten

A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2010 CIP 612410 Arts & Cultural Economic Impact Analysis.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept a \$10,000 grant from the NH DOT to conduct an economic impact study relating to the Arts and Cultural institutions that exist in the City ;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY 2010 CIP 612410 Arts & Cultural Institutions Economic Impact Analysis - \$10,000 STATE

Resolved, that this Resolution shall take effect upon its passage.



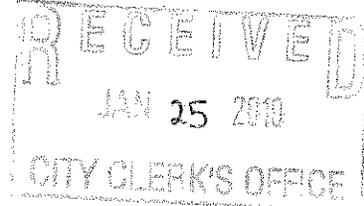
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

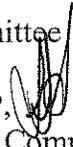
Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Daniel O'Neil, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP, 
Director of Planning & Community Development

Date: January 25, 2010

Subject: ARRA Grant – Cleaning & Lining of Water Mains

Tom Bowen has informed this Office that potential funding of up to \$1.75 million may become available through the NH Department of Environmental Services this spring. These are unprogrammed ARRA funds and it would be the intention of the Waterworks Department to utilize these monies to complete work originally scheduled for the 2010 and 2011 constructions using local Water Work Enterprise Funds.

Per the attached communication, Mr. Bowen is requesting that the City authorize the acceptance of up to \$1,750,000 from the NHDES. Should the Water Works Department be awarded funding this project would come before this Committee again in order to receive a recommendation for approval of the required amending resolution and budget authorization allowing for the expenditure of the grant funds.

Attachments:

15-1

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov



MANCHESTER WATER WORKS

281 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5083 Tel. (603) 624-6484

December 7, 2009

Mr. Sam Maranto
Planning and Community Development
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: ARRA FUNDED PROJECT

Dear Sam:

Manchester Water Works has been advised by the NH Department of Environmental Services that funding may be available in the next few months for an additional Manchester Water Works' project and they have asked that we initiate the local authorization for acceptance of the grant.

Enclosed for your information is a copy of the original preliminary application which was filed by Manchester Water Works earlier this year. The initial grant request was for \$1.75 million for cleaning and lining of 25,000 feet of older cast iron mains throughout the City of Manchester.

Should funding be available, it is Manchester Water Works' intention to utilize the funds to offset planned work during the 2010 and 2011 construction season. As such, this project will have a very positive impact on Manchester Water Works' operation during that period.

As previously stated, it is unknown at this time exactly the level of funding that may be available; however, the requested authorization would be for up to \$1.75 million through the NH Department of Environmental Services ARRA Funding Program. This request was approved by the Board of Water Commissioners at their meeting of November 19, 2009.

We would appreciate it if this project could be included on the next agenda for the CIP Committee. Thank you for your assistance and if you have any questions, please feel free to contact me.

Sincerely,

Thomas M. Bowen, P.E.
Director

TMB:ds

Enclosures

BOARD OF WATER COMMISSIONERS

LOUIS C. D'ALLESANDRO
President

DYLAN R. CRUICK
Clerk

WILLIAM A. BEATON
BERNARD G. GARRITY, JR.
PHILIP SAPIENZA
PAUL G. LESSARD

Ex Officio
HON. FRANK C. GUINTA
Mayor

THOMAS M. BOWEN, P.E.
Director and Chief Engineer

ROBERT BEAURIVAGE, P.E.
Asst. Director



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

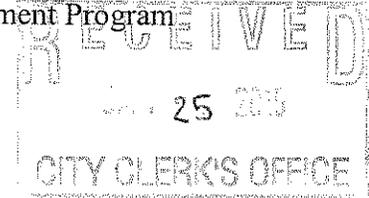
Matthew M. Sink
Deputy Director - Building Regulations

Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development

Date: January 25, 2010

Subject: Recommendations for First Time Homebuyer's Review



At the December 1st CIP Committee meeting, information was presented on the operation of the City's Down Payment Assistance Program managed by Neighborworks Greater Manchester.

Per the direction of this Committee, Planning and Community Development Department Staff conversed with Manchester Neighborwork's Executive Director to develop a format that would address the Committee's desire to review all First Time Home Buyer applications while also protecting the confidentiality of the applicant.

The format that was reviewed included the following:

Neighborworks will submit for CIP Committee review an anonymous application that will include:

- Property description;
- Property assessment & appraisal;
- Property sales price;
- Amount of first mortgage;
- Amount of second, (if any);
- Amount of City's down payment assistance and other specifics of the loan;

If the proposed format is adopted, Neighborworks will notify CIP Staff as soon as possible of a pending loan in order to provide a sufficient lead time to place it upon the next CIP Committee Agenda.

Unfortunately, due to time constraints, action was not taken on this agenda item at the last meeting.

Please note that Neighborworks respectfully requests that the CIP Committee take action on this item and to review pending applications in a timely manner so as to not delay the process any further.



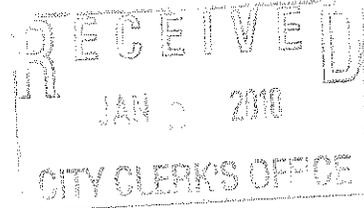
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Daniel O'Neil, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP, 
Director of Planning & Community Development

Date: January 25, 2010

Subject: MHRA South Porter Street Housing Project
PSNH Easement/Subordination Request

The MHRA has contacted this Office seeking on behalf of PSNH an easement deed and a subordination of mortgage rights as they pertain to the easement deed to PSNH. We have been advised by Tom Arnold that these documents need to be reviewed and approved by the full Board. Accordingly, we are submitting them for your initial review and consideration.

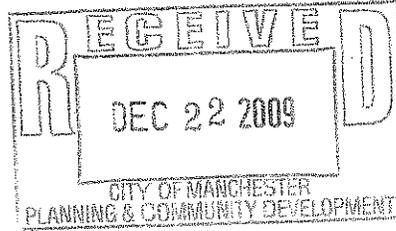
Attachments:

Dick Dunfey
Agent

SOUTH PORTER APARTMENTS, INC.

George N. Copadis
President
William B. Cashin
Trustee
Fern G. Gelinis
Trustee
M. Mary Mongan
Trustee
Marion C. Russell
Trustee

December 21, 2009



Sam Maranto
Planning and Community Development
One City Hall Plaza
Manchester, NH 03101-2097

RE: 800 South Porter Street

Dear Sam:

In order to supply appropriate electrical service for the new construction at 800 South Porter Street, PSNH must upgrade the service. This requires that a transformer and certain electrical lines be located on the site, which PSNH will install only after an Easement Deed has been executed by the Owner and Subordination Agreements by all lenders. Copies of these are enclosed for your review. Please have the subordination Agreement executed at your earliest convenience.

Thanks for your help with this. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in cursive that reads "Dick".

Richard Lee Webster
Housing Development Manager, MHRA



Return to:
Public Service of NH
Attn: Pauline Boire
PO Box 330
Manchester, NH 03105
EBA-
STORMS# 1394924
Town: 293

SUBORDINATION OF MORTGAGE RIGHTS

NOW COMES City of Manchester having a mailing address of One City Hall Plaza, Manchester, New Hampshire 03101, being holder of a mortgage from South Porter Apartments, Inc. dated September 25, 2009 on certain property located on South Porter Street in Manchester, New Hampshire and recorded in the Hillsborough County Registry of Deeds at Book 8146, Pages 1070, and for value received does hereby subordinate its rights as mortgage holder in the premises to the rights within the easement area described in that certain easement from South Porter Apartments, Inc. to Public Service Company Of New Hampshire (PSNH), 780 North Commercial Street, Manchester, 03105, and Northern New England Telephone Operations LLC d/b/a FairPoint Communications, Inc. of 64 Regional Drive, Concord, New Hampshire 03301 dated _____ to be recorded in said Hillsborough County Registry of Deeds on even or near date. Said mortgage shall remain in full force and effect as to the remainder of the premises described therein subject only to PSNH's rights under the easement deed.

WITNESS my hand this ____ day of _____, 2009.

City of Manchester

BY: _____
Print or type Name:
Title:

State of _____
County of _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2009, by _____ of City of Manchester.

My Commission expires:

Notary Public/Justice of the Peace

Return to:
Public Service of NH
Attn: Pauline Boire
PO Box 330
Manchester, NH 03105
EBA-
STORMS# 1394924
Town: 293
Tax Map: 0756 Lot: 00003A

EASEMENT DEED

KNOW ALL MEN BY THESE PRESENTS that **South Porter Apartments, Inc.** having a mailing address of **198 Hanover Street, Manchester, New Hampshire 03104**, (hereinafter called the Grantor(s)), for consideration paid, grant(s) to PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE (PSNH), a corporation duly established by law, with a mailing address of P.O. Box 330, in Manchester, in the County of Hillsborough, in the State of New Hampshire, 03105, and NORTHERN NEW ENGLAND TELEPHONE OPERATIONS LLC d/b/a FairPoint Communications, Inc. a Delaware corporation duly established by law and having a mailing address of 64 Regional Drive, Concord, New Hampshire 03301 (hereinafter called the Grantee(s)), and their successors and assigns forever as tenants in common, with QUITCLAIM covenants, the RIGHT and EASEMENT to lay, install, construct, reconstruct, operate, maintain, repair, replace, patrol and remove above/underground lines which may consist of wires, cables, pipes, ducts, conduits, manholes, and such testing terminals, transformers and foundations and enclosures for the same, vaults, pedestals, repeaters, markers, poles, and towers together with foundations, crossarms, braces, anchors, guys, grounds and other equipment, for transmitting electric current and/or communications and intelligence, and to do the necessary cutting and trimming of trees and brush, over, under and across land owned by the Grantor(s) off **South Porter Street** in **Manchester, County of Hillsborough, State of New Hampshire**, more fully described in deed of **South Manchester Association to South Porter Apartments, Inc.** dated **October 21, 2009** and recorded in the **Hillsborough County Registry of Deeds, Book 8146, Page 950**.

Said easement will be located within the following described limits:

Beginning at a point on the Grantor's westerly boundary at South Porter Street, said point being at or near PSNH pole numbered 65/046Y3A, thence extending above and/or underground in various directions as may be requested by the Grantor, its successors or assigns, to properly serve the premises now or in the future, to include but not limited to padmounted transformer numbered 65/046YT1 and 65/046YT2. The final location of the easement shall be determined by the location of the facilities as installed.

The width of this easement shall be 20 feet; 10 feet either side of the center line of the distribution lines as constructed. This easement grants the right for guying/anchoring facilities outside the 20 foot strip, together with the right to lay, install, construct, reconstruct, operate,

maintain, repair, replace and remove any service cables and related equipment extending to any buildings or structures on said land in order to provide electric or telephone service and/or communications and intelligence thereto. This conveyance shall include the right of access from other land of the Grantor(s) for all purposes in connection with the exercise of the within granted easement; the right to excavate, trench, and backfill by men or machines and temporarily to place excavated earth and other material on adjacent land, provided that the land shall be restored by the Grantee(s) to substantially the condition in which it was immediately prior to such excavation, trenching, and backfilling; the right to go upon adjoining land when working on said lines and associated equipment; and the right to install temporary aboveground lines for temporary periods over and across said land of the Grantor(s) to provide continuity of service thereon when only underground line rights are requested.

The Grantor(s) for itself and its heirs, executors, administrators, successors and assigns, covenant(s) and agree(s) that it will not erect or maintain, or permit to be erected or maintained, any building or structure of any kind or nature upon the land over said easement and that it will not plant or permit to be planted any trees over said easement.

Witness our hands this 17th day of December, 2009.

South Porter Apartments, Inc.

BY: 
Dick Dunfey, Duly Authorized Agent

State/Commonwealth of New Hampshire
County of Hillsborough

The foregoing instrument was acknowledged before me this 17th day of December, 2009, by Dick Dunfey, Duly Authorized Agent of South Porter Apartments, Inc.

My Commission expires:

5/20/14


~~Notary Public~~/Justice of the Peace

2/17/09 Tabled



William E. Sanders
Finance Officer

CITY OF MANCHESTER
Finance Department

February 11, 2009

Committee on Community Improvement
C/O Matthew Normand
One City Hall Plaza
Manchester, NH 03101

Re: Summary of CIP Bond Balances

Dear Honorable Committee Members:

As requested, attached is a summary of open CIP bond balances as of February 10, 2009. The first two pages summarize the unencumbered bond balance for each project and the Department's assessment of amounts available for reallocation. The remaining schedules comprise the input received from Department Heads.

Also attached as the last schedule is a summary of amounts due and received for federal (FEMA) and state portions for rain events in 2006 and 2007. Not included in the attached material is the fiscal 2010 \$6 million unissued bond for vehicle replacement.

Respectfully Submitted,

William E. Sanders
Finance Officer

Attachment

cc: Pam Goucher
Samuel Maranto

CIP Projects - Bonds

Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation	Comments
Facilities	341898	1998	City Hall Security/Audio/Visual	77.04	77.04	
Facilities	712107	2007	Municipal Facilities Improvements	35,852.83	-	Funds to be used 2/09-11/09
Facilities	810209**	2009	Strategic Planning for Facilities	1,000,000.00	-	\$400,000 - Police vehicles, \$500,000 - Toters, \$100,000 - Strategic Plan
Facilities	811203	2003	City Space Improvements	1,700.00	1,700.00	
Facilities	8112B3	2003	City Space Improvements	1,066.19	1,066.19	
Facilities	811405	2005	Building Improvements	41,015.96	-	Funds to be used 2/09-11/09
Fire	411304	2004	Facility/Equipment Improvements	8,022.04	-	Requested BMA to purchase 2 Breathing Apparatus'
Fire	411609**	2009	Police Portable Radio Replacement	9.57	9.57	
Fire	411709**	2009	SCBA Update & Replacement	197,225.00	-	80/20 match for AFG Grant
Highway	370795	1995	Sanitary Landfill Closure	88,376.02	-	Ongoing groundwater monitoring
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	Funding to be matched with residents share
Highway	710205	2005	Public Works Infrastructure	-	-	Candia Road reconstruction local match
Highway	710905	2009	Parking & Traffic Improvements	1,019.37	1,019.37	
Highway	711109**	2009	Annual Bridge Rehab Prog - Biron St	29,220.00	-	Preliminary & final design of Biron Bridge
Highway	711209**	2009	Annual ROW Reconstruction Program	1,585,206.67	-	Resurfacing projects including S. Porter/S. Willow & Sundial Ave.
Highway	711507	2007	Annual Bridge Rehab Program	59,887.07	-	Queen City Bridge Joint repair & construction
Highway	711509**	2009	Sidewalk Discretionary Fund	100,000.00	-	Valley Street, Queen City Avenue, Theodore Street & Brook Street
Highway	711607	2007	Annual ROW Reconstruction	590,525.09	-	Gold Street Relocation (\$590,525)
Highway	711609**	2009	Storm Drain Infrastructure	280,622.97	-	Local match for various roads - BMA accepted state portion
Highway	711805	2005	Snow Emergency Strobe Lighting	394.00	394.00	
Highway	711807	2007	PW/Fleet Maintenance Admin	1,972,732.40	-	RFP for design services underway
Highway	711809**	2009	Street Light Safety & Rehab	1,405.00	-	Funds intended for additional downtown electrical receptacles
Highway	711907	2007	Residential 50/50 Sidewalk	5,833.96	5,833.96	
Highway	712009**	2009	Elm Street Mast Arm Replacement	149,961.84	-	Funds to replace mast arms at Merrimack, Hanover & Bridge Streets
Highway	712109**	2009	Traffic Signal Reconstruction	100,000.00	-	Funds to update traffic signals at S. Main and Varney Streets
Highway	713107**	2007	Granite Street Reconstruction - 3	145,623.93	-	Contingency until project closeout later this year
Highway	713206	2006	Street Reconstruction - So. Willow St	35,109.68	-	Funds purposed to be transferred to Candia Road
Highway	810309**	2009	Motorized & Electronic Equip Replacement	16,549.00	-	Funds for equipment replacement
Info Systems	411907	2007	Police/Fire CAD/RMS	2.73	2.73	
Info Systems	820899	1999	Land Management/Mapping/GIS	1,025.89	1,025.89	
Info Systems	810309**	2009	Motorized & Electronic Equip Replacement	37,687.44	-	Network access controls to protect City data
Info Systems	811505	2005	Information/Public Safety Upgrade	3,781.62	-	Project not yet complete, remaining funds for contingency (e.g. fire alarms)
MEDO	613402	2002	Bridge & Elm Development	5,276.62	5,276.62	
Parks	510005	2005	Park Facilities Improvement	32,500.39	-	Funds for completion of Piscataquog Trailway
Parks	510509**	2009	Rockingham Recreational Trail	100,000.00	-	Funds for completion of Rockingham Trailway
Parks	510807	2007	Park Improvement Program	1,227.18	1,227.18	
Parks	510907	2007	Park Improvement Program	79,848.06	-	Funds for completion of Rockingham Trailway
Parks	511603	2003	Recreation Facility Improvements	39,606.94	-	Funds for completion of Piscataquog Trailway
Parks	511605	2005	Veteran Park Memorial	2,115.76	2,115.76	
Parks	511607	2007	Bass Island Stabilization	38,881.97	-	Funds for completion of Bass Island
Parks	511707	2007	Piscataquog River Park Flood Damage	-	-	
Parks	511407	2007	Black Brook Dam Removal	40,000.00	-	Funds for demolition of Black Brook Dam

CIP Projects - Bonds						
Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation	Comments
Planning	612309**	2009	Neighborhood Revitalization	200,000.00	-	\$100,000 for completion of Kelly Street, \$100,000 for nearby streets
Planning	612407	2007	Neighborhood Revitalization	89,059.20	-	
Planning	612503	2003	Visitor's Signage Package	77,573.39	77,573.39	Kelly Street reconstruction
Planning	811103	2003	Senior Center	883.91	883.91	Project on hold due to staffing capacity
Planning	811502	2002	Municipal Fac Building Acquisition	285.31	285.31	
Planning	830101	2001	City Space Improvements	1,543.32	1,543.32	
			Totals	7,498,735.36	100,034.24	
**Unissued Bond						

FACILITIES DIVISION BOND AND CASH PROJECTS/ OPEN BALANCE REPORT

MUNICIPAL FACILITIES

CIP Res. Date	CIP Project #	Source	Project Name	Revised or Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	Available?	Timeline
6/4/2002	811203	Bond	City Space Improvements	\$285,000.00	\$283,300.00	\$0.00	\$1,700.00	Yes	
6/4/2002	8112B3	Bond	City Space Improvements	\$30,000.00	\$28,933.81	\$0.00	\$1,066.19	Yes	
6/1/1998	341898	Bond	City Hall Security/Audio/Visual	\$867,500.56	\$847,423.52	\$0.00	\$77.04	Yes	
6/1/2004	811405	Bond	City Building Improvements	\$4,440,000.00	\$4,398,984.04	\$0.00	\$41,015.96	No	2/09 - 11/09
6/12/2006	712107	Bond	Municipal Facilities Improvements	\$838,173.72	\$580,883.89	\$221,437.00	\$35,852.83	No	2/09 - 11/09
5/20/2008	810209	Bond	Strategic Planning for Facilities, Police, Fire, Highway	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	No	
TOTALS				\$7,460,674.28	\$6,139,525.26	\$221,437.00	\$1,079,712.02		

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SCHOOL FACILITIES

CIP Res. Date	CIP Project #	Source	Project Name	Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	Available?
5/1/2001	811202	Bond	Architecture/Engineer Facilities Capital Planning	\$336,071.33	\$334,224.90	\$0.00	\$1,846.43	Yes/HGF
6/12/2006	310207	Bond	School Facility Improvements - <i>Robert Clark</i>	\$1,500,000.00	\$1,478,696.30	\$0.00	\$21,303.70	Yes/HGF
TOTALS				\$1,836,071.33	\$1,812,921.20	\$0.00	\$23,150.13	

FACILITIES DIVISION BOND AND CASH PROJECTS/ OPEN BALANCE REPORT

CIP Project #	Project Name	Project Intention	Intended Purpose for Balance
811203	City Space Improvements	Improvements to various City facilities. Library Fire Alarm Installation City Security Measures	Not earmarked
8112B3	City Space Improvements	Library HVAC Design & Engineering	Not earmarked
341898	City Hall Security/Audio/Visual	Security Improvements City Hall	Not earmarked
811405	City Building Improvements	Various improvements to City facilities. Roof Replacements City Security Measures Library HVAC/Facility Improvements Elderly Services Furnishings	Ursula Roofing under construction- \$11,808.34 For Security Improvements - \$156.99 R.Robidas Library Safety Lighting Ready to Bid - \$29,050.63
712107	Municipal Facilities Improvements	Various improvements to City Buildings	Approved for Ursula Roofing Contingency under construction
810209	Strategic Planning for Facilities, Police, Fire, Highway	Feasibility analysis & potential design/ construction of combined Police/Fire facility & Highway Recycling Program	Police vehicles (\$400k), single stream recycling tofers (\$500k) and Fire/Police/Highway master planning study (\$100K)

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CIP Project #	Project Name	Project Intention	Intended Purpose for Balance
811202	Architecture/Engineer Facilities Capital Planning	School Capital Planning & Engineering	School has not earmarked
310207	School Facility Improvements	Improvements to various school facilities	JSBC approved for Highland GF Open Concept Elimination CIP Committee to approve transfer.

James A. Burkush
Chief of Department



City of Manchester
Fire Department

TO: William Sanders, Finance Director

FROM: Chief James A. Burkush

DATE: February 2, 2009

RE: Fire Bond Projects

411304 FACILITY/EQUIPMENT IMPROVEMENT-BOND-\$8,022.04

- The current balance is \$8,022.04 and the project is complete. Request to BMA to purchase 2 Self-Contained Breathing Apparatus.

411609 POLICE PORTABLE RADIO REPLACEMENT

- The current balance is \$9.57 and the project is complete.

411709 SCBA UPDATE & REPLACEMENT

- The current balance is \$197,225.00 and there is no activity in this project. The Department has applied for an AFG grant to replace our SCBA's, which has not been awarded at this date and time. The AFG grant is an 80/20 match and the estimated match for the City is \$197,225.00.

HIGHWAY
 CIP Projects - Bonds
 As of 01/29/2009

Department	Project #	Project Year	Project Description	Original Budget	Expenses to Date	Open Encumbrances	Remaining Balance
Highway	370795	1995	Sanitary Landfill Closure	13,059,932.36	12,969,956.34	1,600.00	88,376.02
Remaining funding to be used for ongoing groundwater monitoring and closure related activities.							
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	-	300,000.00
Funding to be matched with Residents share for Spring contract for various locations.							
Highway	710205	2005	Public Works Infrastructure	1,700,000.00	1,662,158.80	37,841.20	-
Highway	710905	2005	Parking & Traffic Improvements	280,000.00	278,980.63	-	1,019.37 Available
Highway	711109	2009	Annual Bridge Rehab Program - Biron St	150,000.00	-	120,780.00	29,220.00
Remaining funding to be used on final design of Nazaire Biron Bridge.							
Highway	711209	2009	Annual Row Reconstruction Program	3,211,500.00	1,246,982.73	379,310.60	1,585,206.67
Balance to be used for Highway Dept. projects.							
Highway	711507	2007	Annual Bridge Rehab Program	300,000.00	223,890.93	16,222.00	59,887.07
Remaining funding to be used on construction repair of Queen City Bridge Joint.							
Highway	711509	2009	Sidewalk Discretionary Fund	100,000.00	-	-	100,000.00
Potential projects include several sections of Valley Street, Queen City Avenue (Brown Ave easterly), Theodore Street, and Brook Street (Elm to Chestnut)							

Highway	711607	2007 Annual Row Reconstruction	1,725,000.00	798,070.18	336,404.72	590,525.10
Remaining balance allocated to Gold Street Relocation						
Highway	711609	2009 Storm Drain Infrastructure	500,000.00	219,377.03	-	280,622.97
Projects include local match for South Cypress Street, and Bodwell Road and other drainage projects including North Beech Street (DW Highway to D.E.).						
Highway	711805	2005 Snow Emergency Strobe Lighting	22,000.00	21,606.00	-	394.00
Available						
Highway	711807	2007 PW/Fleet Maintenance Admin	2,000,000.00	27,267.60	-	1,972,732.40
RFP for design services underway. Total design costs anticipated to approach \$2,000,000.						
Highway	711809	2009 Street Light Safety & Rehab	150,000.00	43,240.89	105,354.11	1,405.00
Balance of funds intended for contingency in the downtown electrical receptacles contracts.						
Highway	711907	2007 Residential 50/50 Sidewalk/Curb Program	400,000.00	394,166.04	-	5,833.96
Available						
Highway	712009	2009 Elm Street Mast Arm Replacement	150,000.00	38.16	-	149,961.84
Project to replace mast arms at Merrimack, Hanover and Bridge street currently being bid.						
Highway	712109	2009 Traffic Signal Reconstruction	100,000.00	-	-	100,000.00
Project to update traffic signals at S. Main and Varney and at Elm and Brook currently being bid.						
Highway	713007	2007 Flood Damaged Infrastructure Remed	20,579.00	20,579.34	-	(0.34)
Highway	713107	2007 Granite Street Reconstruction - 3	5,300,000.00	4,793,784.80	360,591.27	145,623.93
Balance of funds should be considered as contingency until Project Closeout later this year.						

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Highway	713206	2006 Street Reconstruction - So. Willow St.	80,000.00	44,890.32	35,109.68
Remaining funding to be used as part of Candia Road reconstruction Local match (Request to CIP Committee to transfer funds is forthcoming).					
Highway	810309	2009 Motorized & Electronic Equip Replacement	652,650.00	358,211.50	16,549.00
Balance of funds to be used as for FY09 MER program and ongoing purchases.					
					Available

Jennie Angell
Director, Information Services



CITY OF MANCHESTER
Information Systems Department

January 15, 2009

Board of Mayor and Aldermen
% City Clerk
One City Hall Plaza
Manchester, NH 03101

Re: Bond Balances

Here is the information on the CIP projects that you have requested.

Number	Name	Funding Source	Fund Status
811505	Public Safety Upgrade	Bond	\$213,207 – under contract \$3,781 – Contingency

The \$213,207 is contracted and must be paid to the vendor as soon as the last milestone is reached.

The \$3,781 is the last of the contingency money on this project. The project is not yet complete. We could still have unexpected expenses to complete this project.

411907	Police Fire CAD	Bond	\$49,466 – under contract \$2.73 – available
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The \$49,466 is contracted and must be paid to the vendor as soon as the last milestone is reached.

820899	GIS	Bond	\$1,025 – available
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This money can be taken back.

810309	MEER	Bond	\$37,687.44 – Required for Current projects
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This money will be used to purchase Network Access Control (NAC) which is equipment that is required to protect the city's data from unauthorized access. Failure to purchase this equipment puts the city at significant risk of being hacked which could result in identity theft and unauthorized access to non-public information.

If you have any questions, I will be at the BMA meeting on January 20th.

Sincerely,

Jennie Angell

18-10

Sanders,William

From: Minkarah,Jay
Sent: Tuesday, February 03, 2009 1:11 PM
To: Sanders,William
Cc: Palmer, Lisa
Subject: FW: MEDO Bond Projects
Attachments: MEDO Bond Projects.xls

Bill:

Based on a review of our files, this project is complete and there are no encumbrances or outstanding bills. The funds could be rededicated to other purposes.

Jay

Jay Minkarah, Director
Manchester Economic Development Office
One City Hall Plaza
Manchester, NH 03101
www.YourManchesterNH.com
Phone: (603) 624-6505
Fax: (603) 624-6308
Email: jminkarah@ManchesterNH.gov

18-11

Chuck DePrima
Acting Director



CITY OF MANCHESTER
Parks Recreation and Cemetery Department

February 10, 2009

Committee on Community Improvement
1 City Hall Plaza
Manchester, NH 03101

RE: CIP bond project update

511603 – Recreation Facility Improvements - \$39,606.94

- Funding required to complete construction of the Piscataquog Trailway
- This project is currently under contract.
- Scheduled completion date of July 2009

511605 – Veteran's Park Memorial - \$2,115.76

- This project is complete.

510005 – Park Facilities Improvement Program - \$32,500.39

- Funding required for project expenditures relating to the Piscataquog Trailway.
- This project is currently under contract.
- Scheduled completion date of July 2009

511607 – Bass Island - \$38,881.97

- This project is currently under contract.
- Project construction to commence in Spring 2009
- Scheduled completion date of August 2009

18-12

510907 – Park Improvement Program - \$79,848.06

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009

511407 – Black Brook Dam Removal – \$40,000

- Funding required for the Black Brook Dam demolition, and associated bank stabilization and wetland restoration
- This project is currently under contract.
- This project is under construction.
- Scheduled completion date of July 2009
- Ongoing project monitoring to continue through 2011

510509 - Rockingham Recreational Trailway – \$100,000

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Pamela H. Goucher
Interim Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Planning & Community Development
CIP Bond Balances

✓ **CIP Project #830101 – *City Space Improvements*** – This money is left over from one of the accounts for the renovation of City Hall. The remaining balance of \$1,543.32 from the original \$350,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811502 – *Municipal Facility Building Acquisition*** – This money is left over from the renovation of the Rines Center. The remaining balance of \$285.31 from the original \$2,750,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811103 – *Senior Center*** – This money is left over from the account for the site acquisition and construction of the new Senior Center. The remaining balance of \$883.91 from the original \$2,400,000 bond money is surplus, as the project has been completed.

(Note: In April, 2004, the administrative responsibility for this project was transferred from Planning to Highway-Building Maintenance)

CIP Project #612503 – *Visitor's Signage Package* – This money was set aside for the acquisition and installation of wayfinding signs throughout the downtown and at other significant intersections throughout the City. Of the original \$84,028.49, \$77,573.39 remains. This project was under the purview of the former Planning Director and is on hold pending staff capacity to complete.

CIP Project #612407 – *Neighborhood Revitalization* – This money was set aside to support infrastructure improvements, with the major focus on the City's targeted neighborhoods. Of the original \$200,000 bond money, a balance of \$89,059.20 remains and is required to continue the Kelly Street reconstruction. This project is ongoing with the Highway Department and should be wrapped up in late spring.

✓ **CIP Project #612309 – *Neighborhood Revitalization*** – This money was set aside as a continuation of the infrastructure and other neighborhood improvements in targeted areas across the City. Of the original \$200,000 bond money, and based upon information from the Highway Department, \$100,000 is necessary for the completion of the Kelly Street reconstruction that the Highway Department will be completing in late spring. The plan was to use the remaining balance of \$100,000 to target infrastructure improvements on other nearby targeted streets.

February 3, 2009

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: planning@manchesternh.gov
www.manchesternh.gov

18-14

FEMA Status Report - Open Projects as of February 5, 2009

Project#	Dept	Project	Total Project Cost	FEDERAL			STATE				
				Originally Approved (75%)	Received	Balance	Amount Expected (12.5%)	Received	Balance		
		Parks & Recreation									
510807	650	Park Improvement Program	92,545.82	20,859.94	20,859.94	-	3,342.94	-	3,342.94		
511607	650	Bass Island Flood Damage Stabilization (2006)	83,293.41	62,470.00	32,067.96	30,402.04	10,411.00	-	10,411.00		
511707	650	Piscataquog River Park Flood Damage (2006)	741,232.00	555,924.00	293,042.50	262,881.50	92,654.00	-	92,654.00		
511708	650	Piscataquog River Park Flood Damage - 2 (2007)	342,000.00	256,500.00	342,000.00	(85,500.00)	85,000.00	-	85,000.00		
		Highway									
713007	500	Flood Damaged Infrastructure Remediation	164,634.00	123,476.00	72,698.48	50,777.52	20,579.00	-	20,579.00		
		TOTAL	1,423,705.23	1,019,229.94	760,668.88	258,561.06	211,986.94	-	211,986.94		



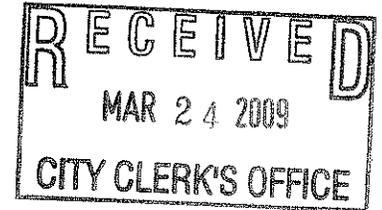
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

MEMORANDUM



To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon L. LaFreniere, AICP
Director of Planning & Community Development

Date: March 19, 2009

Subject: CIP 650300 Hackett Hill

As directed, Staff from Planning, Finance and City Solicitor's Office met in an effort to identify the source of funds used for the Hackett Hill Development Project referenced above. It was determined that the funds were derived from the proceeds of the sale of land owned by the City on Hackett Hill which was the site of the planned UNH Campus that never materialized. As such, any unencumbered funds in this account may be used for whatever purposes the BMA deems to be in the best interest of the City. Jay Minkarah informs us that he has commitments of \$167,592.65 to be paid out leaving an unencumbered balance of \$250,671.69.

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully recommends, after due and careful consideration, that the request for project funds to be transferred from the Parker Varney project to the Highland Goffs Falls project, be referred to the Committee on Community Improvement.

(Unanimous vote)

Respectfully submitted,



Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held February 3, 2009 on a motion of Alderman Lopez, duly seconded by Alderman Shea, it was voted to refer to the Committee on Community Improvement.



Acting City Clerk

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P.A.

**Manchester Schools Open Concept Classroom Conversion
Highland Goffe's Falls Elementary School
Joint School Building Committee, January 22, 2009**

Highland Goffe's Falls is the third of five schools scheduled for conversion of Open Concept to traditional, enclosed classroom schools. Parker Varney, a design-duplicate to Highland Goffe's Falls was converted in the summer of 2006, The Green Acres Library was enclosed in the summer of 2007. Highland Goffe's Falls is scheduled for construction in the summer of 2009. Webster School and Beech Street Schools remain to be scheduled.

Project Scope: As with Parker Varney, the scope of work at Highland Goffe's Falls includes the erection of walls to convert the open concept classrooms to standard classroom with new doors and hardware. Other updates include white marker boards and tack boards in the classrooms, along with coat hooks and cubbies in the classrooms. New stair towers will be constructed at each end of the building, fire suppression systems, or sprinklers, will be installed. Other upgrades to the school include new mechanical ventilation systems, and energy-efficient, bright lighting. Several pricing alternates will be considered, including:

1. Operable Panel Partitions, allowing two classrooms to be opened into one.
2. Removal of existing rubber roof, and replacing it with a new PVC roof.
3. Re-finishing of the first floor corridor glazed block with a liquid applied, hard finish
4. Refinish the Parent Center rooms.
5. Addition of Controls for corridor lighting, operated by a programmable lighting control system with off-site monitoring and control.

Schedule: The design is underway at this time. Contractor prequalification packages have been received and have been reviewed. Nine General Contractors have been identified as qualified to bid on this project. General Contractor bidding of this project will take place in the winter of 2009, commencing January 26 through February 17. With successful receipt of bids, and prompt contract award, construction is scheduled to start in the spring of 2009.

Financial: \$2,775,742 is budgeted overall.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

OPEN CONCEPT SCHOOL ELIMINATION -HIGHLAND GOFFES FALLS

\$2,775,742.50

FUNDING	SOURCE:	
FY09 Bond	310209	\$2,750,000.00
FY02 Bond	310402	\$25,742.50

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architect - Highland Goffes Falls Design, Bidding, Construction & Completion	\$25,742.50	\$25,742.50	0%	\$0.00	
Sub-Total Architect Contract	\$25,742.50	\$25,742.50	0%	\$0.00	
FY09 Bond Contractor - Highland Goffes Falls					
Sub-Total HGF Contract	\$0.00	\$0.00		\$0.00	\$0.00
Contingency - Highway Union Leader Corp- News ad RFQ Contractors	\$164.69	\$0.00	100%	\$164.69	
Contingency to Date	\$164.69	\$0.00		\$164.69	

CONSTRUCTION UNCOMMITTED	\$2,749,835.31		
ENCUMBERED/EXPENDED TOTAL	\$25,907.19	\$25,742.50	\$164.69
TOTAL	\$2,775,742.50		

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P. A.

**Report to the Joint School Building Committee
City of Manchester, Manchester School District
January 22, 2009**

Manchester School of Technology
Additions and Renovations
530 South Porter Street
Manchester, NH 03103

Karen White, Principal

1. Receipt of Bids, Award of Contract:
 - a. On Thursday, May 15, Bid Proposals were received and the contract for construction awarded to Eckman Construction. Work began immediately, and continues on to date. Eckman Construction will remain on site, continuously until the entire project is completed, mid-August, 2009.

2. Project Scope and Schedule:
 - a. Project scope remains as outlined in the presentation to the Building & Sites Committee and the City of Manchester 1 ½ years ago.
 - b. Phase 1, work to commenced immediately, and was completed by August, 2008. Work includes:
 - i. Site work, including relocation of utilities, storm drainage, etc. to allow the expanded Auto Tech has been constructed. The parking lots have been almost doubled in size from 172 spaces to 324 spaces. Driveways have been re-constructed. A portion of the east parking lot is currently being used by Eckman as a staging area.
 - ii. Wing A- The existing PASS classrooms have been converted to Graphics. The existing Print Shop in Wing B has been converted to PASS classrooms.
 - iii. Wing A- Renovation to the Landscape/Horticulture area has taken place.
 - c. Phase 2, work commenced immediately upon awards, and is Substantially Complete. The Auto Tech and Collision programs, and the Administration have moved to their new facilities before the Holiday break. This work includes:
 - i. Wing E- Auto Tech and Collision Expansion...new construction.
 - ii. Wing D-1 – New Administrative Offices...new construction.
 - d. Over the holiday break, some areas of B Wing have been re-carpeted, and re-painted.

- e. Beginning in January, and continuing through February, renovations will continue on the existing Auto Tech lab, readying it for occupancy for early spring.
- f. Phase 3, commencing in January 2009, completed in May 2009:
 - i. Wing E- Convert existing Shop areas to Cosmetology. Underway is the demolition of the old Machine Shop, and Sheet Metal and Welding Shops, to convert them to Cosmetology classrooms and salon. This work is expected to reach completion in the spring. Presently, a Cosmetology classroom has relocated to the Administration wing.
- g. Phase 4 and 5, commencing in June 2009, completed August 2009:
 - i. Wing B- Convert existing Administration to Marketing.
 - ii. Wing D- Convert existing Marketing to Intro. to Culinary Arts
 - iii. Wing A- Expand Design Communications
 - iv. Wing C- New Vestibule at Early Childhood; Convert PASS offices and Cosmetology to Public Safety and Health Science
 - v. Wing F- Convert Plumbing, Carpentry to new Lecture Quad and Plumbing Labs.
 - vi. Site work- Complete site work with final paving and work at existing modular classrooms.
- h. 18,750 sq. ft. has been added to the existing 107,558 sq. ft., resulting in a new facility of 126,308 sq. ft. The entire building will be renovated- some areas will receive nominal renovations, Fire Alarm, painting, etc.; some areas, as noted above will receive substantial renovations.
- i. Equipment- A limited scope of equipment was included in the Contractor's Bid Documents. Karen White has assembled equipment lists, and bidding and contracts have been awarded for equipment to Video Production, Horticulture/Landscaping, Graphics. The equipment lists and bidding continues, and is scheduled for completion within the next few months.

3. Financial:

- a. The project is approximately 68% complete through its contract value.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

MANCHESTER SCHOOL OF TECHNOLOGY
RENOVATIONS AND EXPANSION PROJECT

\$10,010,120.00

FUNDING SOURCE:	
FY02 Bond	Proj.# 310402 \$110,120
FY08 State	Proj.# 310308 \$7,425,000
FY08 Bond	Proj.#310308 \$2,475,000

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	COMMITTED	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architects	\$550,600.00					
Schematic Design Phase(FY02 Bond)	\$110,120.00		\$0.00	100%	\$110,120.00	
Design through Completion Phases	\$440,480.00		\$132,144.00	70%	\$308,336.00	
Architect Sub-Tota	\$550,600.00	\$0.00	\$132,144.00	76%	\$418,456.00	
Construction Administration - City	\$110,000.00					
FY08 City Administration	\$48,086.38		\$0.00	100%	\$48,086.38	
FY09 City Administration	\$61,913.62	\$61,913.62		0%		
Construction Administration Sub-Tota	\$110,000.00	\$61,913.62	\$0.00		\$48,086.38	
Construction	\$6,973,110.00				\$622,900.37	
Eckman Construction Contract						
Base Contract + Alternates 1,3,4,5,7,8,9,&11	\$6,973,110.00		\$2,581,191.02	63%	\$4,391,918.98	\$439,191.00
CO#1 Credit, Roofing Insulation Reuse	(\$102,089.00)		(\$102,089.00)	0%		\$0.00
CO#2 Unsuitable Building Foundation Soil, Repair Wiring, Modify Baseboard & Construct Drywall	\$3,953.00		\$0.00	100%	\$3,993.00	\$399.30
CO#3 Replace Unsuitable Materials @ So. Drive	\$4,000.00		\$0.00	100%	\$4,000.00	\$400.00
CO#4 Complete Work @ Revised CB	\$3,247.00		\$0.00	100%	\$3,247.00	\$324.70
CO#5 Remove Transite Pipe @ Automotive & Rim	\$2,736.00		\$0.00	100%	\$2,736.00	\$273.60
CO#6 Replace Unsuitables East Parking Lot	\$22,690.00		\$0.00	100%	\$22,690.00	\$2,269.00
CO#7 Abate Vinyl Tile in Rm 113	\$3,468.00		\$0.00	100%	\$3,468.00	\$346.80
CO#8 Relocate Heaters & Add Flag Pole Light	\$4,190.00		\$578.00	86%	\$3,612.00	\$361.20
CO#9 Paint Rms, Ballvalves & Data Pass	\$3,464.00		\$0.00	100%	\$3,464.00	\$346.40
CO#10 Rm B104 Two Telepoles w/Outlets	\$4,726.00		\$0.00	100%	\$4,726.00	\$472.60
CO #11 Reset Granite, Yeaton Controls	\$4,751.00		\$0.00	100%	\$4,751.00	\$475.10
CO#12 Fire Alarm Additions, Yeaton Controls	\$3,874.00		\$1,372.00	65%	\$2,502.00	\$250.20
CO#13 Communications, Trees & ACT in Rm A113	\$4,661.00		\$0.00	100%	\$4,661.00	\$466.10
CO#14 Revised Breaker at MDP, Paint Frames	\$4,806.00		\$0.00	100%	\$4,806.00	\$480.60
CO#15 Additional work in Rm A121	\$3,927.00		\$0.00	100%	\$3,927.00	\$392.70
CO#16 Additional work in Rm A107	\$4,941.00		\$3,445.00	30%	\$1,496.00	\$149.60
CO#17 Roof at Parapet, Relocate Telephone Panels	\$3,941.00		\$0.00	100%	\$3,941.00	\$394.10
CO#18 Trap Primers, Add Phone Lines, Vest Cig.	\$4,367.00		\$2,779.00	36%	\$1,588.00	\$158.80
CO#19 Accent Walls, Flashing, Sills, Trap Covers.	\$4,997.00		\$3,570.00	29%	\$1,427.00	\$142.70
CO#20 Cor, G135, Light Shelf, Grab Bars, G107	\$4,505.00		\$1,184.00	74%	\$3,321.00	\$332.10
CO#21 Roof at Parapet, Relocate Telephone Panels	\$4,902.00		\$4,902.00	0%	\$0.00	\$0.00
Construction Subtotal	\$6,973,207.00	\$0.00	\$2,496,932.02		\$4,476,274.98	\$447,627.50
Equipment	\$750,000.00	\$557,081.38				
Access AV, LLC - Audio Visual Equipment	\$159,959.00		\$53,206.00	67%	\$106,751.00	
Patriot Welding - Lab Desks	\$12,600.00		\$0.00	100%	\$12,600.00	
Aubin Woodworking - Desktops & Countertops	\$4,685.00		\$0.00	100%	\$4,685.00	
Aubin Woodworking - Bookcases	\$3,386.00		\$0.00	100%	\$3,386.00	
Sears - 22 Cu.Ft. Refrigerator	\$1,349.99		\$0.00	100%	\$1,349.99	
Gov Connection - Network Adapters	\$7,707.00		\$0.00	100%	\$7,707.00	
WB Mason, Admin Furniture	\$3,034.00		\$295.00	90%	\$2,739.00	
Union Leader- RFP Manufacturing Equipment	\$197.63		\$0.00	100%	\$197.63	
Equipment Sub-Tota	\$192,918.62	\$557,081.38	\$53,503.00		\$139,415.62	
Testing and Miscellaneous Per Joint Mtg 6/01	\$75,000.00	\$43,662.50				
Miller Engineering - Testing & Inspection Services	\$30,000.00		\$4,303.58	86%	\$25,696.42	
Scott Lawson - Materials Testing	\$1,337.50		\$400.00	70%	\$937.50	
Testing & Misc. Sub-Tota	\$31,337.50	\$43,662.50	\$4,703.58		\$26,633.92	
Contingency > \$5,000 needs Joint Approv	\$1,225,000.00	\$1,205,739.85				
Union Leader-Newsad Prequalification Contractors	\$154.15		\$0.00	100%	\$154.15	
Bob's Locksmith - Rekey 3 Doors for Computer Rms	\$187.00		\$0.00	100%	\$187.00	
Bob's Locksmith - Replace 3 cylinders in Cosmotology	\$100.00		\$0.00	100%	\$109.00	
Union Leader-Newsad Video Equipment	\$177.86		\$0.00	100%	\$177.86	
Robt Half Int'l - Temp labor to Move Computers	\$2,688.00		\$636.00	76%	\$2,052.00	
TNT Install Communications Cable	\$2,014.00		\$0.00	100%	\$2,014.00	
TNT Portable Comm Work	\$85.00		\$0.00	100%	\$85.00	
Fast Signs - 14 signs	\$363.50		\$0.00	100%	\$363.50	
United Oil Recovery - Dispose Oil Auto Lift Pits	\$368.34		\$0.00	100%	\$368.34	
Home Depot - Containers to Remove Photo Chemicals	\$38.74		\$0.00	100%	\$38.74	
College Bound Movers - Move Rooms	\$1,675.00		\$0.00	100%	\$1,675.00	
G.A. Laflamme - Wire Temp Power for Automotive	\$780.36		\$0.00	100%	\$780.36	
G.A. Laflamme - Install circuit for drill press/grinder	\$1,449.18		\$0.00	100%	\$1,449.18	
Delta Mechanical - Condensing Unit for Horticulture	\$4,780.00		\$0.00	100%	\$4,780.00	
Leblanc Hardware - Keys for Project	\$15.00		\$0.00	100%	\$15.00	
G.A. Laflamme - Wire RTU and Controls	\$425.36		\$0.00	100%	\$425.36	
G.A. Laflamme - Bypass Dimmers in Video Production	\$167.50		\$0.00	100%	\$167.50	
Safety Kleen - Photo Shop Fuel Removal	\$451.79		\$0.00	100%	\$451.79	
PSNH - Emergency Repairs to Light Poles	\$1,103.77		\$0.00	100%	\$1,103.77	
TNT Move Phonelines during School Break	\$2,235.00		\$2,235.00	0%		
Contingency Sub-Tota	\$19,260.15	\$1,205,739.85	\$2,871.00		\$16,389.15	

TOTAL UNCOMMITTED	\$326,313.00					
ENCUMBERED/EXPENDED TOTAL	\$9,683,807.00	\$1,868,397.35	\$2,690,153.60		\$5,125,256.05	
TOTAL	\$10,010,120.00					

18-22



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

April 10, 2009

Alderman Michael Garrity, Chair
Committee on Community Improvement
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: CIP Cash & Bond Balances

Dear Chairman Garrity:

We have reviewed the open bond balances and cash balances of CIP projects, provided to us today by the Finance Department, and concur with the numbers that are shown.

Additionally, in reviewing the CIP tabled items on the most recent Finance Committee Meeting Agenda (4/7/09), we observed that CIP Project #510807 (a cash project) is not shown. While this project was on our original list of requested extensions, it appears to have been omitted when the list was transcribed to the Board's agenda. We are enclosing a copy of the extension list with updated balances. This particular project was one of three CIP cash projects that were *not* on the list of cash projects to be transferred to the contingency fund.

Should the Committee have additional questions, CIP staff will be available at the next CIP meeting.

Respectfully submitted,

Pamela H. Goucher
Deputy Director, Planning & Zoning

copy: Leon L. LaFreniere, AICP

enclosure

MEMORANDUM

To: Committee on Community Improvement Program

From: Leon LaFreniere, AICP
Planning and Community Development Director

Date: April 10, 2009

Subject: Project Extensions

The following projects are requested to be extended until June 30, 2009:

<u>Year</u>	<u>Fund Type</u>	<u>Project #</u>	<u>Project Name/Department</u>	<u>As of April 6, 2009 Balance/Encumbrance</u>
2008	CDBG	212708	New Citizen Assimilation Initiatives-Planning	\$ 13,418.00
2008	State	214008	Cities Readiness Initiative-State	\$ 3,740.65
2008	State	214108	Naccho Accreditation Improvement-Health	\$ 2,499.26
2008	Federal	410008	Homeland Security Grant-Fire	\$ 6,661.99
2008	CDBG	511008	Martineau Park-Parks	\$ 37,603.04
2008	CDBG	610408	Concentrated Code Enforcement-Building*	\$ 29,341.63
2008	CDBG	611408	Manchester Micro Enterprise Program-MicroCredit	\$ 2,000.00
2008	CDBG	611608	Neighborhood Pride-Business Incentive-MEDO	\$ 125,000
2008	CDBG	710508	School Sidewalk Program-Highway	\$ 12,044.45
2008	CDBG	810008	ADA Compliance-Planning	\$ 75,000
2008	CDBG	810108	Community Development Initiative-Planning	\$ 4,370.06
2008	State	810808	Vista Initiative Program-Health	\$ 132,249.91
2007	State	210607	School Based Dental Services-Health	\$ 6,902.17
2007	State	412407	Public Safety Interoperability-Fire/Police	\$ 3,409.25
2007	State	412607	Security Fiber Connections Project-Fire	\$ 87,613.24
2007	Cash	510807	Park Improvement Program-Parks	\$ 1,860.00
2007	NH DOT	510907	Parks improvement Project	\$ 390,359.21
2007	ST/FED	511407	Black Brook Dam Removal (Watershed Rest.)	\$ 96,135.13
2007	ST/FEMA	511607	Bass Island Flood Damage	\$ 683.82
2007	CDBG	611507	Revolving Loan Fund-MEDO	\$ 19,351.26
2007	CDBG	710807	School Sidewalk Program-Highway	\$ 81,896.52
2007	Cash	710907	Annual Bridge Maintenance-Highway	\$ 18,326.64
2007	CDBG	810807	Master Plan Support-Planning	\$ 31,213.74
2007	CDBG	810907	Neighborhood Revitalization/CBD Impr.-Planning	\$ 160,327.69
2006	Federal	410006	Mobile Data Terminal/AVL'S-Fire	\$ 1,726.47
2006	CDBG	612406	Neighborhood Revitalization Program-MEDO	\$ 32,457.67
2006	CDBG	810306	Economic Development/Master Plan-MEDO/Planning	\$ 1,578.44
2006	CDBG	810606	ADA Compliance-Planning	\$ 14,117.90
2000	Cash	650300	Hacket Hill Development-MEDO	\$ 418,264.34

* Budget authorization to be revised from Building Department Administration to Planning and Community Development Department.

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