

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

December 1, 2009
Aldermen Garrity, Gatsas,
Shea, O'Neil, Smith

5:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Discussion relative to the Weed 'n Seed Program.
(Note: Attached is an Amending Resolution and Budget Authorization)
Gentlemen, what is your pleasure?
4. Communication from Pamela Goucher, Deputy Director of Planning & Zoning, regarding funds for Fire Station 8 roof repairs.
(Note: Attached are Resolutions and a Budget Authorization)
Gentlemen, what is your pleasure?
5. Communication from Leon LaFreniere, Director of Planning & Community Development, requesting that the Committee enter into a non-public session to discuss property acquisitions as part of the Neighborhood Stabilization Program.
(Note: Information previously forwarded under confidential cover)
A motion would be in order to enter non-public session under the provisions of RSA 91-A:3(II)(d).
Gentlemen, what is your pleasure?
6. If there is no further business a motion is in order to adjourn.



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations

To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP,
Director of Planning & Community Development

Date: November 25, 2009

Subject: Funding of Weed N' Seed Program

Attached please find for your review an amending resolution and budget authorization that will transfer cash funds out of CIP 711610 Municipal/School Facilities Maintenance in order to allow for the continued operation of the Weed N' Seed Program. In concert with this action it is our understanding that Highway Facilities will be allowed to use a like amount of funds for maintenance out of the \$517,000 set aside within its 2010 Budget for School District Projects to offset this transfer.

Attachments:

3-1

City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

"Amending the FY 2010 Community Improvement Program, transfers, authorizing and appropriating funds in the amount of Eighty Nine Thousand Four Hundred Fifty Dollars (\$89,450) for the FY2010 CIP 412610 Weed 'n Seed Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to identify funding necessary to continue the operation of the Weed 'n Seed Program to the end of the 2010 Fiscal Year at an estimated cost of \$89,450; and

WHEREAS, funds in at least that amount are available from another CIP Project;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By transferring: \$89,450 Cash
From FY2010 CIP 711610 - Municipal/School Facility Maintenance

By adding:
To FY2010 CIP 412610 - Weed 'n Seed Program - \$89,450 Cash

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #:

Project Year:

CIP Resolution:

Title:

Amending Resolution:

Administering Department:

Revision:

Project Description:

Operational funding for positions to collaborate with Federal, State, and local agencies, organizations and individuals to combat violent crime, drug abuse, and gang activity in specific areas of Manchester. Also includes partial funding of Weed 'n Seed Coordinator position.

Federal Grants

Federal Grant:

Environmental

Review Required:

Grant Executed:

Completed:

Critical Events

| | | |
|---|--------------------|---------|
| 1 | Program Initiation | |
| 2 | Program Completion | 12/2/09 |
| 3 | | 6/30/10 |
| 4 | | |
| 5 | | |

Expected Completion Date:

Line Item Budget

| | CASH | | | TOTAL |
|------------------------|--------------------|---------------|---------------|--------------------|
| Salaries and Wages | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Fringes | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Design/Engineering | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Planning | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Consultant Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Construction Admin | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Land Acquisition | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Overhead | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Construction Contracts | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other | \$89,450.00 | \$0.00 | \$0.00 | \$89,450.00 |
| TOTAL | \$89,450.00 | \$0.00 | \$0.00 | \$89,450.00 |

Revisions

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COMMENTS:

Funds transferred from 711610 Municipal School Facility Maintenance Cash Program



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

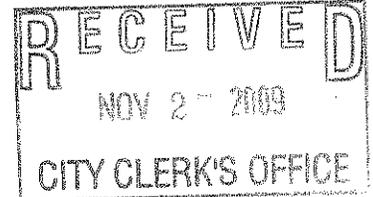
Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations

MEMORANDUM



To: Michael Garrity, Chair
Committee on Community Improvement

From: Pamela H. Goucher, AICP *PHG*
Deputy Director of Planning & Zoning

Date: November 24, 2009

Subject: Roof Issue, Station 8

At the request of the Board, the staff was directed to look for available monies to fix a roof problem at Fire Station 8. Preliminarily, the Facilities Division of Highway has determined that a ventilation system, along with some additional insulation, would probably be the best fix for the problem. We understood the estimate for a ventilation system to be approximately \$8,000 with another \$3,500 needed for the insulation.

The staff identified a bond balance of \$8,022.04 in CIP #411304 (Facility/Equipment Improvements - Fire Department). Staff has also identified a bond balance of \$1,700 in CIP #811203 (City Space Improvements). In addition, the Facilities Division has indicated that the proposed remedy would qualify for a National Grid rebate of approximately \$2,192. The funds total \$11,914.04.

In speaking with Kevin Sheppard at the last BMA meeting of November 10, he indicated that his department was still investigating alternative measures for the problem. However, at this point in time, it appears that the system of fans along with some insulation is the most reasonable fix. Should the Committee and the Board decide to set aside the balance of these two bonds, along with the anticipated National Grid rebate, staff will prepare the necessary paperwork (Amending Resolutions, Bond Transfer Resolutions, and Revised Budget Authorizations) for the next BMA meeting.

4-1

City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Nine Thousand Seven Hundred Twenty Two Dollars and Four Cents (\$9,722.04) for the 2010 412710 Engine Eight Building Modifications Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That: Pursuant to RSA 33:33-a there is hereby authorized to be expended for purposes stated in Section 3 of the Municipal Finance Act, the sum of Nine Thousand Seven Hundred Twenty Two Dollars and Four Cents from the balance of bond authorized as follows:

Section 1.

A) From:

2003 CIP 811203, City Space Improvements
Amount Transferred: \$1,700
Original Resolution Adopted: May 20, 2003
Original Amount: \$285,000

B) 2004 CIP 411304, Facility Equipment Improvements
Amount Transferred: \$8,022.04
Original Resolution Adopted: June 9, 2003
Original Amount: \$270,000

To:

2010 CIP 412710, Engine Eight Building Modifications Project

Section 2. Resolved, that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

"Amending the FY 2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eleven Thousand nine Hundred Fourteen Dollars and Four Cents (\$11,914.04) for the FY 2010 CIP 412710 Engine Eight Building Modifications Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 4 contains all sources of General Obligation Bond funds to be used in the execution of projects; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide funding necessary to effect improvements designed to remedy a roof moisture problem existing in the Engine 8 Station estimated to cost approximately \$11,500; and

WHEREAS, funds are available from existing CIP project balances

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By decreasing:

- 1) FY 2004 CIP 411304 – Facility/Equipment Improvements-\$8,022.04 Bond
- 2) FY 2003 CIP 811203 – City Space Improvements - \$1,700 Bond

By adding:

FY 2010 CIP 412710 – Engine Eight Building Modifications Project - \$11,914.04
(\$9,722.04 Bond, \$2,192.00 Other)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP #:

Project Year:

CIP Resolution:

Title:

Amending Resolution:

Administering Department:

Revision:

Project Description:

Federal Grants Federal Grant:
Grant Executed:

Environmental Review Required:
Completed:

Critical Events

| | | |
|---|--------------------|---------|
| 1 | Project Initiation | |
| 2 | Project Completion | 12/2/09 |
| 3 | | 6/30/10 |
| 4 | | |
| 5 | | |

Expected Completion Date:

Line Item Budget

| | BOND | OTHER | | TOTAL |
|------------------------|------------|------------|--------|-------------|
| Salaries and Wages | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Fringes | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Design/Engineering | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Planning | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Consultant Fees | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Construction Admin | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Land Acquisition | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Overhead | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Construction Contracts | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Other | \$9,722.04 | \$2,192.00 | \$0.00 | \$11,914.04 |
| TOTAL | \$9,722.04 | \$2,192.00 | \$0.00 | \$11,914.04 |

Revisions

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COMMENTS: Other funds from National Grid Energy Savings. Bond Balances transferred from 411304 (\$8,022.04) and 811203 (\$1,700).