

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

November 24, 2009
Aldermen Garrity, Gatsas,
Shea, O'Neil, Smith

5:45 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Discussion relative to the Weed 'n Seed Program.
(Note: Communication from Chief Mara will be forwarded to the Committee, if available.)
Gentlemen, what is your pleasure?
4. Update from Dennis Anctil, Highway Department, on the status of the Elm Street/Gaslight District Project.
Gentlemen, what is your pleasure?
5. Petition for layout and discontinuance of Barrister Lane, submitted by Chris Rice of Hillsborough County Superior Court.
If the Committee so desires, a motion is in order to refer the petition to a Road Hearing at a date determined by the City Clerk.
6. Petition for layout and discontinuance of Chalet Court, submitted by Howard Wheeler of the Manchester Parks and Recreation Department.
If the Committee so desires, a motion is in order to refer the petition to a Road Hearing at a date determined by the City Clerk.
7. Communication from Chuck DePrima, Acting Director of Parks, Recreation and Cemetery, requesting permission to execute the attached Gift Agreement between the City and the Manchester Historic Association.
Gentlemen, what is your pleasure?

8. Communication from Stephanie Lewry, Executive Director of Intown Manchester, requesting funding for the installation of an electrical box related to the holiday "Boogie Lights".

Gentlemen, what is your pleasure?

9. Communication from Leon LaFreniere, Director of Planning & Community Development, requesting a funding commitment from the City for Phase II of the South Porter Street Project.

Gentlemen, what is your pleasure?

10. Communication from Leon LaFreniere, Director of Planning & Community Development, in reference to the City funded Down Payment and Closing Cost Assistance Program.

Gentlemen, what is your pleasure?

11. Communication from Leon LaFreniere, Director of Planning & Community Development, requesting that the Committee enter into a non-public session to discuss property acquisitions as part of the Neighborhood Stabilization Program.

A motion would be in order to enter non-public session under the provisions of RSA 91-A:3(II)(d).

Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove this item from the table.

12. Discussion relative to CIP bond projects.
(Note: Report attached from William Sanders, Finance. Communication from Leon LaFreniere, Planning & Community Development, identifying the source of funding for Hackett Hill Development Project CIP # 650300. Report of the Committee on Joint School Buildings attached as per the Committee on 3/31/09. Communication from Pam Goucher, Planning & Community Development, with updated project balances on 4/10/09 and also identifying CIP Project #510807 as available for transfer to contingency. Item tabled 2/17/09. Finance Officer to provide an update.)

13. If there is no further business a motion is in order to adjourn.

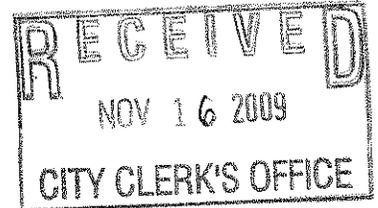
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



November 13, 2009

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
C/O Mr. Matthew Normand
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, NH 03103

Re: Elm Street / Gaslight District project update

Gentlemen:

The Manchester Highway Department requests to be placed on the CIP Committee agenda to provide a status update on the Elm Street / Gaslight District project.

Very truly yours,

Dennis Ancil, P.E.

c/Kevin A. Sheppard, P.E.
Ken Rhodes, P.E.

4-1

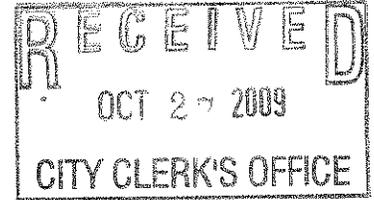
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



October 27, 2009

Community Improvement Committee of the
Honorable Board of Mayor and Aldermen
CITY OF MANCHESTER
c/o Matthew Normand, City Clerk
One City Hall Plaza,
Manchester, New Hampshire 03101

Re: *Discontinuance of Barrister Lane*

Dear Committee Members,

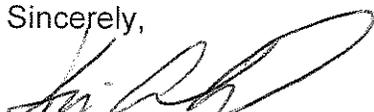
We have reviewed the referenced item and have found the following:

Barrister Lane was laid out by the Board of Mayor and Aldermen to service the rear entrance of the Hillsborough County Courthouse on Chestnut Street. It is shown in the Highway Department records as plan 4900. The reviewed petition does not contain the name of the petitioner and it is not signed.

It is our understanding a proposed change the parking area requires the existing street line be altered, therefore we support the discontinuance petition.

This discontinuance petition will require a road hearing as Barrister Lane is a public street.

Sincerely,


Kevin A. Sheppard, P.E.
Public Works Director

MJM

cc: file

5-1

Matthew Normand
City Clerk



Kathleen Gardner
Deputy City Clerk

CITY OF MANCHESTER
Office of the City Clerk

MEMORANDUM

To: Kevin Sheppard
Public Works Director

From: Heather Freeman
Vital & Legislative Records Supervisor

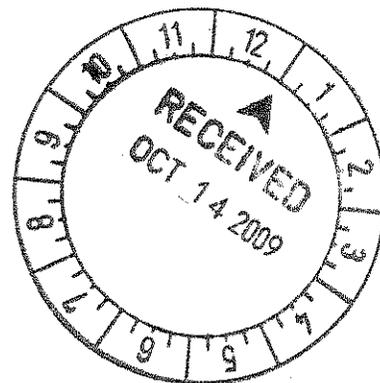
Date: October 13, 2009

Re: Petition for Discontinuance

In accordance with Rule 19 please find the petition to discontinue a portion of Barrister Lane attached. Please note the petition will be submitted to the Committee on Community Improvement.

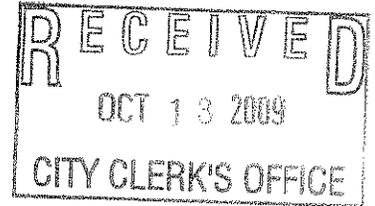
Enclosure

pc: Leon LaFreniere, Director of Planning and Community Development



5-2

*To the Honorable Board of Mayor and Aldermen of the
City of Manchester:*



The Undersigned respectfully represent that for the accommodation of the public there is occasion for discontinuing a highway.

Beginning at a point, said point being the intersection of the center line of Barrister Lane and the northerly sideline of Central Street; thence northerly along the centerline of Barrister Lane to the intersection of the center line of Barrister Lane and the southerly sideline of Merrimack Street. The record of this layout is in Highways, Streets and Bridges Book 16, Page 277, dated 11/25/1972, at the Office of the City Clerk. The above described line being the center line of the highway, the highway being of various widths as shown on a plan on file at the Engineers' Office at the Manchester Highway Department, and known as Barrister Lane.

He, therefore, requests you to discontinue the above-described portion of Barrister Lane.

Dated at the City of Manchester, New Hampshire this _____ day of October 2009.

By: _____
City of Manchester



Civil Engineers
Structural Engineers
Traffic Engineers
Land Surveyors
Landscape Architects
Scientists

48 Constitution Drive
Bedford, NH 03110
Tel: (603) 472-4488
Fax: (603) 472-9747

LETTER OF TRANSMITTAL

DATE 10/13/09	JOB NO. 17427.01
ATTENTION	
RE:	
HILLSBOROUGH COUNTY SUPERIOR COURTHOUSE	
BARRISTER LANE DISCONTINUANCE	

TO CITY OF MANCHESTER - OFFICE OF CITY CLERK

WE ARE SENDING YOU Attached Under separate cover via _____ the following items:

Shop drawings Prints Plans Samples Specifications
 Copy of letter Change order _____

COPIES	DATE	NO.	DESCRIPTION
2	-	1	DISCONTINUANCE DOCUMENT

THESE ARE TRANSMITTED as checked below:

For approval Approved as submitted Resubmit _____ copies for approval
 For your use Approved as noted Submit _____ copies for distribution
 As requested Returned for corrections Return _____ corrected prints
 For review and comment **FOR SIGNATURE**
 FOR BIDS DUE _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS PLEASE CONTACT ME WITH ANY QUESTIONS

COPY TO _____

5-4

SIGNED: Chris Rice
Chris Rice

If enclosures are not as noted, kindly notify us at once.

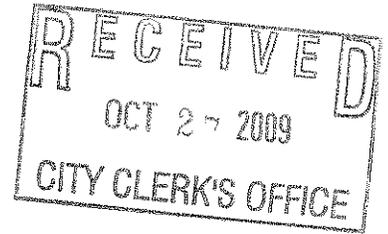
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



October 27, 2009

Community Improvement Committee of the
Honorable Board of Mayor and Aldermen
CITY OF MANCHESTER
c/o Matthew Normand, City Clerk
One City Hall Plaza,
Manchester, New Hampshire 03101

Re: *Discontinuance of Chalet Court*

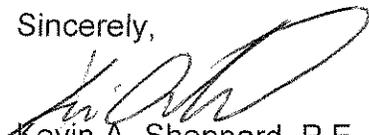
Dear Committee Members,

We have reviewed the referenced item and have found the following:

Chalet Court was laid out by the Board of Mayor and Aldermen November 25, 1972 per request of Howard Wheeler of the Manchester Parks and Recreation Department. The Highway Department supports the discontinuance petition.

This discontinuance petition will require a road hearing as Chalet Court is a public street.

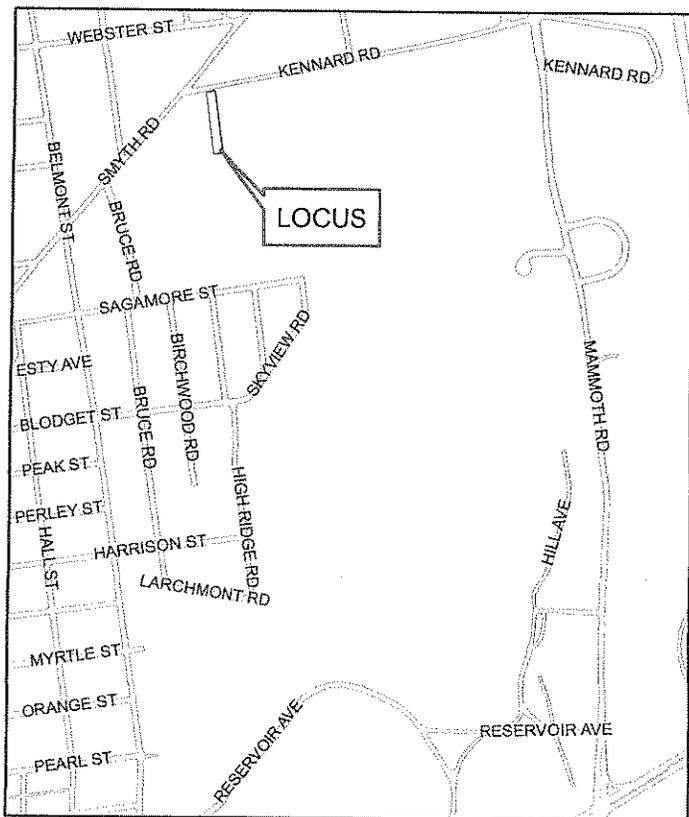
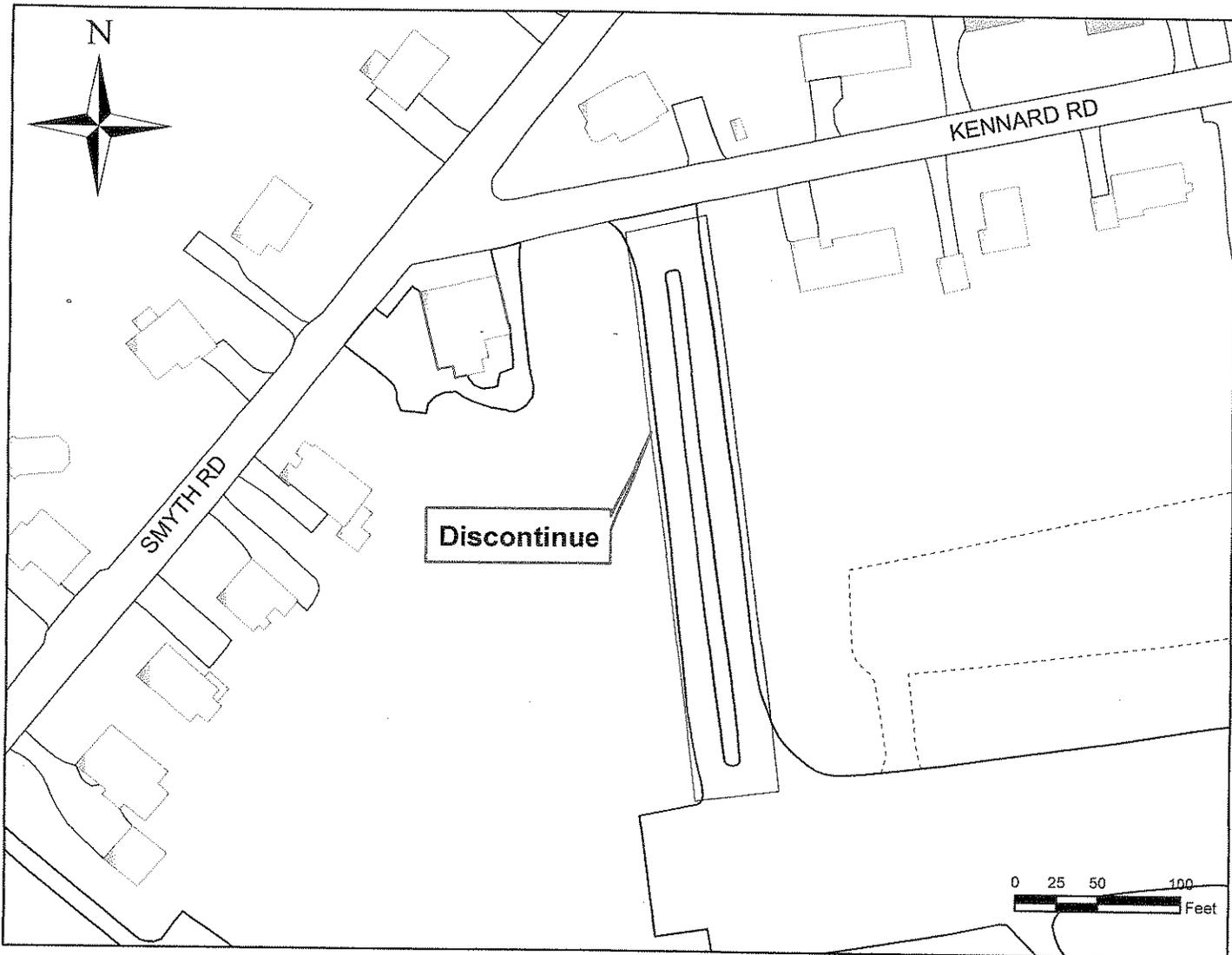
Sincerely,


Kevin A. Sheppard, P.E.
Public Works Director

MJM

cc: file

6-1



Proposed Street Discontinuance
Chalet Court



Manchester, NH
 October 19, 2009

6-2

Matthew Normand
City Clerk



Kathleen Gardner
Deputy City Clerk

CITY OF MANCHESTER
Office of the City Clerk

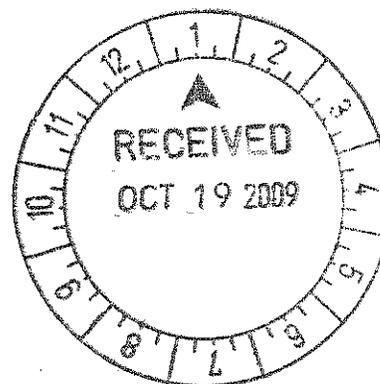
MEMORANDUM

To: Kevin Sheppard
Public Works Director

From: Heather Freeman 
Vital & Legislative Records Supervisor

Date: October 16, 2009

Re: Petition for Discontinuance



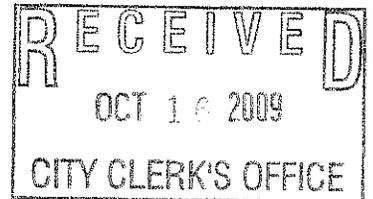
In accordance with Rule 19 please find the petition to discontinue a portion of Chalet Court attached. Please note the petition will be submitted to the Committee on Community Improvement.

Enclosure

pc: Leon LaFreniere, Director of Planning & Community Development

6-3

Chuck DePrima
Acting Director



CITY OF MANCHESTER

Parks Recreation and Cemetery Department

*To the Honorable Board of Mayor and Aldermen of the
City of Manchester:*

*The Undersigned respectfully represent that for the accommodation of the
public there is occasion for discontinuing a highway.*

Beginning at a point, said point being the intersection of the south street line of Kennard Road and the east line of Chalet Court, thence in a southerly direction along the east street line of Chalet Court a distance of three hundred and twenty-five feet (325'). The above-described line is the easterly line of the highway, the highway to be fifty feet (50') feet in width.

The Board of Mayor and Aldermen laid out Chalet Court on November 25, 1972; the action recorded in the City Clerk's Highways, Streets and Bridges book 16 page 323.

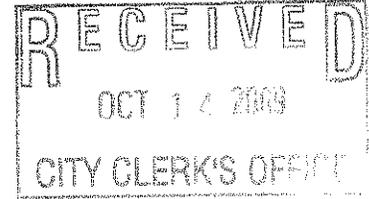
He, therefore, requests you to discontinue the above-described portion of Chalet Court (currently a class IV road).

Dated at the City of Manchester, New Hampshire this 16th day of October 2009.

By: 
Chuck DePrima, Acting Director of Parks, Recreation & Cemetery

6-4

Chuck DePrima
Acting Director



CITY OF MANCHESTER
Parks Recreation and Cemetery Department

October 9, 2009

The Honorable Board of Mayor and Aldermen
1 City Hall Plaza

Re: Maxwell Pond Dam Artifacts

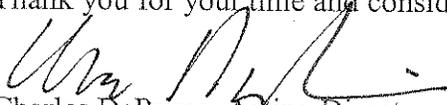
Lady and Gentlemen,

The City of Manchester's Department of Parks, Recreation and Cemeteries recently completed the demolition of the Maxwell Pond Dam and subsequent restoration of Black Brook. During the demolition and restoration phases of the project, numerous artifacts from the dam were recovered. The artifacts consist mostly of tools used at Maxwell Pond when the site was used for ice-harvesting. These items have been carefully removed from the site, and have been catalogued and stored at the New Hampshire Department of Environmental Services and the Manchester Historical Society. A list of the artifacts, their description and their location is attached.

Also attached is a letter from Manchester Historic Association requesting a formal transfer of ownership of the artifacts as a gift from the City of Manchester to the Manchester Historic Association.

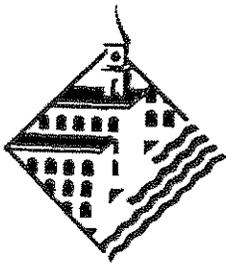
The Department of Parks, Recreation and Cemeteries respectfully requests permission from the Board of Mayor and Aldermen to execute the attached Gift Agreement between the City and The Manchester Historic Association.

Thank you for your time and consideration,


Charles DePrima, Acting Director
Department of Parks, Recreation and Cemeteries

Cc: Tom Arnold, Deputy Solicitor
Deb Loiselle, NHDES, River Restoration Coordinator
Steve Landry, NHDES Merrimack Watershed Supervisor

7-1



MANCHESTER
Historic Association

Millyard Museum
Research Center

MUSEUM COLLECTION GIFT AGREEMENT

Source: Chuck DePrima, Acting Director
City of Manchester Parks, Recreation, and Cemetery Department
Address: 625 Mammoth Road
Manchester, NH 03104
Telephone: w)603 624 -6565 h)
E-mail: parks@manchesternh.gov

Exact form of Donor's Name: _____
(for proper acknowledgment)

Objects:

Artifacts recovered by City of Manchester and New Hampshire Department of Environmental Services at Maxwell Pond Dam Removal/Black Brook Restoration Project Site in 2009. See attached list – items designated for “MHS”.

CERTIFICATE OF GIFT

I hereby unconditionally give, donate, bestow and set over unto the Manchester Historic Association the property described herein to be used and/or disposed of by the Manchester Historic Association in their unrestricted discretion; and for myself, my distributes and personal representatives, I waive all present or future rights in to or near said property, its use or dispositions. I further certify that I am the owner of the above listed property and have good title to, or that I am legally authorized to dispose of same, and that the items listed are free from all liens and encumbrances.

Donor's signature: _____ Date: _____

Witness (third party): _____ Date: _____

Manchester Historic Assoc.: _____ Date: _____

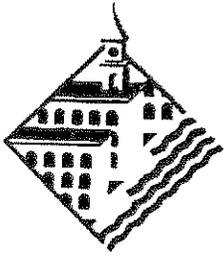
Please complete, sign and return BOTH copies of the form to Registrar, Manchester Historic Association. A copy for your files will be signed by Manchester Historic Association staff and returned to you.

Incorporated in 1896 as
a non-profit institution
to collect, preserve,
and make known
Manchester's history.

129 Amherst Street
Manchester, NH 03101
603-622-7531
Fax 603-641-8191
www.manchesterhistoric.org

**Inventory of Ice Harvesting and Other Artifacts Recovered at the Maxwell Pond Dam/Black Brook
Restoration Project Site - Spring 2009 - Compiled by NHDES**

Item No.	NHDES Filename	Description	Location
1A	2 prong ice pick 1A	wide flat prongs	MHS
1B	2 prong ice pick 1B	narrow round prongs - NHDES	DES
2A	Single prong pick 2-A	same	MHS
2B	Single prong pick 2-B	same	DES
2C	Single prong pick 2-C	same	MHS
2D	Single prong pick 2-D	same	MHS
2E	Single prong pick 2-E	with red paint	MHS
3	Three prong pick	same	MHS
4	Shovel	same	MHS
5A	Wheel hub 5-A	mostly wood on the hub	MHS
5B	Wheel hub 5-B	more metal on the hub	DES
6	Hammer	same	MHS
7	Chisel	same	MHS
8A	Broken ice hook 8A	3.5 foot section	MHS
8B	Broken ice hook 8B	3.5 foot section	MHS
8C	Broken ice hook 8C	3.5 foot section	DES
9	Broken ice hook 9	2 foot section	MHS
10A	4.5' ice hook	AD Maxwell ice hook	MHS
11	6 foot ice hook	same	MHS
12	8 foot ice hook	same	MHS
13	wagon wheel	wagon wheel rim	MHS
14	metal wheel	heavy metal wheel (valve or gate wheel)	MHS
15	broken ice hook 15	1-foot section	MHS
15A	broken ice hook 15A	1-foot section	MHS
16	four nails	four old cut nails	MHS
17	two railroad spikes	same	MHS
18	wooden barrel	small wooden barrel in pieces	MHS
19	hand hook	handheld ice hook	MHS
20	metal burner	part of an old oil lamp	MHS
21	three spoons	same	MHS
22	ceramic plate	same	MHS
23	wood and bolts	two wooden blocks with through bolts	DES
24	leaf spring	old leaf spring from cart?	MHS
25	wagon tailgate	same	MHS
26	car parts	center cap and door handle from old Ford	DES and MHS
27	model truck	old toy truck	MHS
28	two metal files	one broken at the end	MHS
29	two metal hooks	same	DES and MHS
30	underdog toy	plastic childs toy	DES
31	three animal shoes	two horse shoes and an oxen shoe	DES and MHS
32	sled runner	same	MHS
33	pallet part	base of pallet	MHS
34	metal handle	same - unknown purpose	MHS
35	metal chain	with hook and loop ends	MHS
36	metal drive chain	looks like large bicycle chain	MHS
37	three glass bottles	coke, squeeze, moxie	DES
38	metal gear track	same	MHS
39	four metal bolts	same	MHS
40	two brackets	same	MHS
41	metal valve	same	MHS
42	leather strap	horse bridle?	MHS

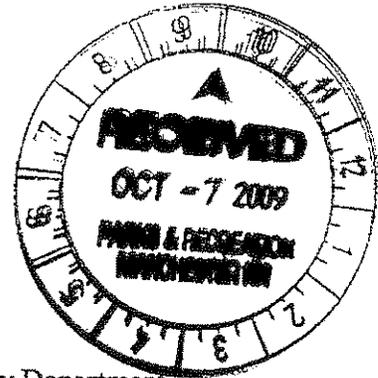


MANCHESTER
Historic Association

Millyard Museum
Research Center

October 6, 2009

Chuck DePrima, Acting Director
City of Manchester Parks, Recreation, and Cemetery Department
625 Mammoth Road
Manchester, NH 03104



Dear Mr. DePrima:

Please find enclosed a Gift Agreement and copy that relates to the June 23, 2009 gift of Artifacts recovered at the Maxwell Pond Dam Removal/Black Brook Restoration Project site to the Manchester Historic Association. This form will officially transfer title of the City's gift to the MHA.

Please sign both the original and copy, and return them both to the Curator of Museum Collections, Manchester Historic Association, 129 Amherst Street, Manchester, NH 03101. The copy will be signed by the Manchester Historic Association and returned to you for your files.

Should you have any questions, please do not hesitate to contact the Historic Association. Thank you for your kind assistance and cooperation.

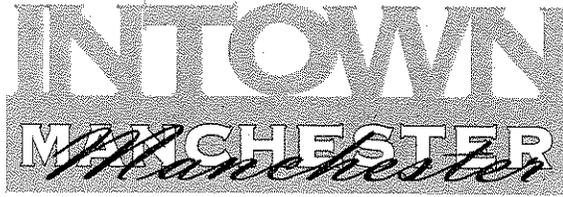
Sincerely,

Marylou Ashooh Lazos
Curator of Museum Collections
enc

Incorporated in 1896 as
a non-profit institution
to collect, preserve,
and make known
Manchester's history.

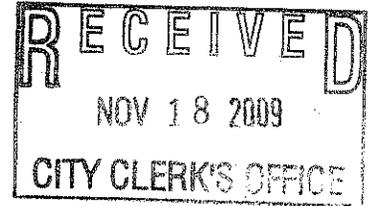
129 Amherst Street
Manchester, NH 03101
603-622-7531
Fax 603-641-8191
www.manchesterhistoric.org

7-4



November 17, 2009

Committee on Community Improvement
City of Manchester
One City Hall Plaza
Manchester, NH 03101



RE: Boogie Lights – new electric installation

Dear Committee Members,

Several years ago, a decorative lighting display, which we call “Boogie Lights”, was approved through CIP. During the winter months, this playful display of colored lights is installed high over traffic at Hanover and Elm Streets, adding to the vibrancy of downtown and Manchester’s theater district, in particular. PSNH informed us last winter that the “Boogie Lights” can no longer be powered from the Amoskeag Light fixture to which it was attached, as the Amoskeag fixture does not meet code for additional attachments.

In order to continue displaying the “Boogie Lights”, we need appropriate power. After investigating several options, I believe the least expensive option is to have an electric outlet installed on the corner of my building, at 889 Elm Street, about 15 feet high. The estimated cost for installing the electric box and the necessary inside wiring will be no more than \$880.00.

My landlord, Cameron Real Estate, is willing to allow this work to be done on this building, provided he doesn’t have to pay for it. The electricity will be wired through my office, on the ground floor at 889 Elm St., and payment for the electrical use will be billed to the City in the same way it always has been – that is, PSNH analyzes the usage and sends the city a monthly statement.

It is worthwhile to note that in July, the city sent me notice that it would pay a disputed bill of \$664.82 from PSNH for repair to the Amoskeag fixture to which the “Boogie” holiday lights had been attached. Subsequently, the dispute with PSNH was amicably resolved, and I received a notification from PSNH that we were no longer to be held responsible for the repair. ***That approved allocation remains uncollected.*** If this request is approved, the additional allocation should be only about \$115, and the Boogie Lights can be properly installed again this year.

Intown Manchester requests that the City reserve another \$115, to be added to the amount already allocated, as payment of this installation.

Thank you for your kind and prompt attention to this matter.

Sincerely,

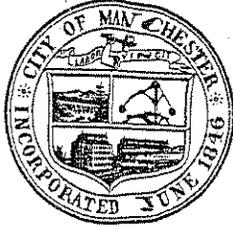
Stephanie Lewry

Stephanie Lewry, Executive Director

8-1

Enclosure

cc Bill Sanders, Finance Officer



*Matthew Normand
City Clerk*

CITY OF MANCHESTER
Office of the City Clerk

July 10, 2009

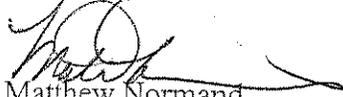
Stephanie Lewry
Intown Manchester
889 Elm Street
Manchester, NH 03101

Re: Payment of PSNH bill

Dear Ms. Lewry,

Please be advised that the Board of Mayor and Aldermen at a meeting held July 7, 2009 approved your request to for the use of funds in the amount of \$664.82 from the FY2009 Christmas Account to pay for the PSNH bill for Christmas lights..

Sincerely,


Matthew Normand
City Clerk

Enclosure

pc: William Sanders, Finance Officer

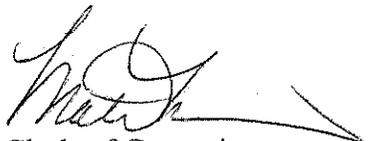
8-2

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that the request from Stephanie Lewry, Executive Director of Intown Manchester, for the use of funds in the amount of \$664.82 from the FY2009 Christmas Account to pay for the PSNH bill for the Christmas lights be approved.

(Unanimous vote)

Respectfully submitted,

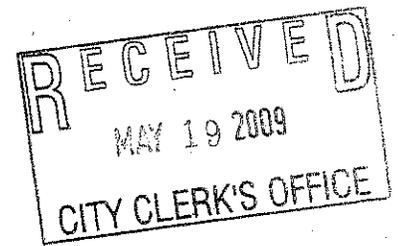
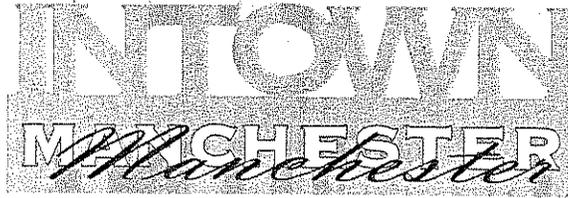


Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held July 7, 2009 on a motion of Alderman O'Neil, duly seconded by Alderman Ouellette, the report of the Committee was accepted and its recommendations adopted.



City Clerk



May 18, 2009

Members of CIP Committee
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Payment of PSNH bill
Request for electrical repair

Dear Aldermen,

For the past three years, the holiday "Boogie Lights" – a CIP funded project - have been part of the Christmas season décor, and payments for electricity have been made through the City's Christmas budget allocation.

This past winter two repairs to the electrical circuits were needed. PSNH was called in to trouble shoot and they made the repair. I have been advised by Sean Thomas that a request to use the FY 09 Christmas funds for the two electrical repairs be directed to you. I believe there are sufficient funds in the FY 09 Christmas account to cover the amount due, which totals **\$664.82 for both bills.**

I have enclosed two invoices for your review. One is for work that occurred on Jan. 8, 2009 and the second is for work on the same light pole on February 9, 2009. Both invoices were to repair the circuit that provided electricity to the "Boogie Lights" that hung across Hanover Street during the holidays. On the second repair, it was determined that the circuits did not meet code, and they were permanently disconnected.

The PSNH representative, Diane Monteith, has informed me that if the Boogie Lights are to be used in the future at the same location, the electricity will have to meet code. I am currently in the process of determining what this will cost, and I will report to you on the result of this effort.

Copies of the two invoices are enclosed for your review.

Sincerely,

Stephanie Lewry, Executive Director
enclosures



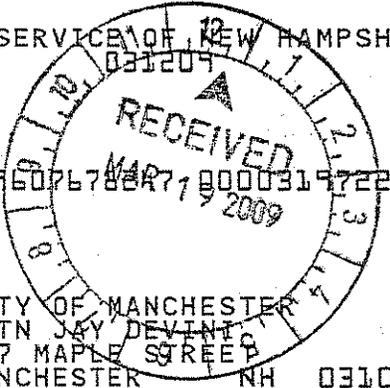
Northeast Utilities System

AMOUNT PAID

AMOUNT NOW DUE
\$319.72

PUBLIC SERVICE OF NEW HAMPSHIRE

06 0 1 4 3 07



296076782 MAR 7 9 0000319722 0000319722

CITY OF MANCHESTER
ATTN JAY DEVINT
227 MAPLE STREET
MANCHESTER NH 03103

SB

NORTHEAST UTILITIES
BOX NUMBER 2957
HARTFORD CT 06104

Please make checks payable to
PSNH

Please Return This Portion With Your Payment

296076782	MAR 12, 2009
Account Number	Statement Date

FOR EXPENSES INCURRED BY THE COMPANY ON 01/08/09 AS A RESULT OF WORK PERFORMED AT HANOVER STREET, MANCHESTER, NH.

FIXED BOOGIE BANNER

LABOR	\$239.32
VEHICLE	80.40
TOTAL	\$319.72
	=====

ANY QUESTIONS CONCERNING THIS BILL CALL (603)665-6712 OR (800)286-5000, PRESS 2, THEN PRESS 1, EXT 723-6712, BETWEEN 8 AM AND 4:30 PM, MONDAY THROUGH FRIDAY.

8-5



Northeast
Utilities System

AMOUNT PAID

AMOUNT NOW DUE
\$345.10

PUBLIC SERVICE OF NEW HAMPSHIRE
031209

06 0 1 4 3 07

29607693042 0000345103 0000345103

INTOWN MANCHESTER
P O BOX 659
MANCHESTER NH 03105

SB

NORTHEAST UTILITIES
BOX NUMBER 2957
HARTFORD CT 06104

Please make checks
payable to

PSNH

Please Return This Portion With Your Payment

▶ 296076930	MAR 12, 2009
Account Number	Statement Date

FOR EXPENSES INCURRED BY THIS COMPANY ON 02/09/09
AS A RESULT OF WORK PERFORMED AT HANOVER STREET,
MANCHESTER, NH.

DISCONNECTING THE BOOGIE BOARD

LABOR	\$203.00
VEHICLE	67.00
OUTSIDE CONTRACTOR	75.10
TOTAL	\$345.10
	=====

ANY QUESTIONS CONCERNING THIS BILL CALL (603)665-6712 OR (800)286-5000, PRESS 2,
THEN PRESS 1, EXT 723-6712, BETWEEN 8 AM AND 4:30 PM, MONDAY THROUGH FRIDAY.

8-6



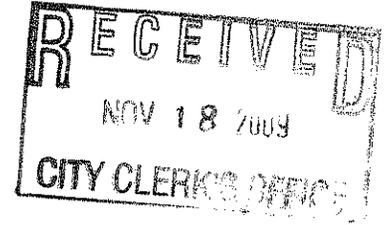
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP,
Director of Planning & Community Development

Date: November 18, 2009

Subject: Communication from Manchester Housing & Redevelopment Authority

Attached is a communication from the Manchester Housing and Redevelopment Authority requesting a funding commitment from the City for Phase II of the South Porter Street Project. The Authority indicates it requires evidence of commitment from the City by February of 2010 for inclusion in its application to the State. Thus consideration of this request might more appropriately be made as part of the 2011 CIP Budget Process.

Attachments:

9-1



MANCHESTER
HOUSING AND REDEVELOPMENT AUTHORITY

Dick Dunfey
Executive Director

George N. Copadis
Chair

William B. Cashin
Vice-Chair

Marion G. Russell
Commissioner

Fern G. Gelinis
Commissioner

M. Mary Mongan
Commissioner

NOV 17 2009

November 5, 2009

Sam Maranto
Planning and Community Development
One City Hall Plaza
Manchester, NH 03101-2097

RE: South Porter Street Apartments

Dear Sam:

Manchester Housing and Redevelopment Authority (MHRA) closed on the financing for Phase I of the South Porter Street project a couple of weeks ago and construction is under way. Once this phase of the project is complete, there will be an additional 31 service-assisted apartments for the elderly and persons with disabilities in Manchester. With case management and a range of supportive services provided, residents will be able to remain independent in the community with no additional cost to the City. Because these apartments are for low income elderly and persons with disabilities, all residents must have annual incomes that do not exceed 50% of the area median income (most will have incomes not exceeding 30% of the area median income) and all must qualify for the Authority's Homeless Program. With the services provided, residents are able to maintain independence and avoid placement in nursing homes – at significantly lower public cost.

An application is being prepared for submission to New Hampshire Housing Finance Authority for Low Income Housing Tax Credits – due in February of 2010 – to finance the second phase of the project. In Phase II, MHRA will develop 30 additional service-assisted units designed for the same target population. The success of this application to New Hampshire Housing Finance Authority will require that we demonstrate that the City of Manchester financially supports this project. Therefore, by way of this letter MHRA respectfully requests a loan from the City in the amount of \$200,000 for Phase II of the South Porter Street project. With the City's pledge of this relatively modest amount, it is likely that we would then be able to receive additional funding of approximately \$5,000,000 – allowing the construction of Phase II to begin immediately following completion of Phase I.

9-2



As you know, there is a desperate need for this type of housing for Manchester's most vulnerable residents, as demonstrated by the Authority's growing waiting list of over 10,500 applicants. This project also provides considerable employment opportunities for City residents. In addition, completion of the second phase of the South Porter Street project will result in increased tax revenue to the City. We believe that this project represents an excellent investment by the City.

Although we need the City's pledge of financial support for inclusion in the February 2010 application for funding, it is anticipated that we will not need the loan proceeds until 2011.

As always, thank you for your assistance and support of MHRA's efforts to serve Manchester citizens. Please forward this correspondence to the CIP Committee for consideration at their next meeting and feel free to contact me at 624-2118 if you have any questions.

Sincerely,

MANCHESTER HOUSING AND REDEVELOPMENT AUTHORITY



Richard Lee Webster
Housing Development Manager

9-3



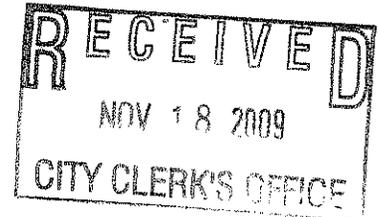
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP, 
Director of Planning & Community Development

Date: November 18, 2009

Subject: Communication from Neighborworks of Greater Manchester

I am submitting for the Committee's review and consideration the attached communication from Neighborwork's Executive Director Robert Tourigny in reference to the City funded Down Payment and Closing Cost Assistance Program. Mr. Tourigny has concerns regarding the requirement that all applications for this Program be brought before the CIP Committee for review and he is hopeful that he will be able to address them with the Committee.

Attachments:

10-1

October 29, 2009

Leon L. LaFreniere, Director
Planning and Community Development
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Down Payment and Closing Cost Assistance Program

Dear Mr. LaFreniere:

In response to the October 21 letter from Todd Fleming regarding the Down Payment and Closing Cost (DP&CC) Assistance Program, I am writing to express my concerns with the policy change. This change will impact our ability to effectively administer the program and also impact first time home buyers.

NeighborWorks Greater Manchester has administered the City's DP&CC program for many years. This program is funded through HUD HOME funds awarded through the CIP process. As a result, we have assisted hundreds of first time homebuyers achieve their goals of owning a home. As of this date, we have 86 current city loans on the books. These are non-amortizing loans held as a silent mortgage until the property is sold. Until very recently, our borrowers have never faced a foreclosure. It was only as a result of the current economic downturn and the resulting job losses and declining property values that borrowers entered into financial troubles. All of our borrowers have gone through a comprehensive homebuyer education program and counseling. These borrowers entered into good/safe mortgage products and purchased homes within their means.

The two short sale requests that went before the CIP committee this past summer were unique to us, but not at all uncommon in this current economic environment. Simply put, household incomes are down. As a result of job losses, employers cutting back hours, people finding new but lower paying jobs, homeowners are struggling financially. They simply aren't making as much money as they were when they purchased their homes. As a result, property values have declined significantly since many of our loans were originated between 2004 and 2006. If a borrower needs to sell their home today because they have lost their job and are unable to afford their mortgage, they simply can't sell the home for as much as they owe on it. This results in either the first mortgage lender foreclosing on the property or the subordinate

NeighborWorks®
Greater Manchester
20 Merrimack Street
Manchester, NH 03101
T: 603.626.4663
F: 603.623.8011
www.nwgm.org

BOARD OF TRUSTEES

R. Scott Bacon
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Claira Monier



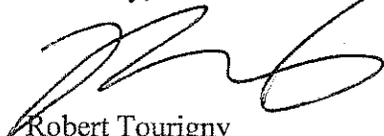
lenders allowing a short sale. In the event of a foreclosure on the home, everyone loses. They City's lien is wiped out, the first mortgage holder recovers what they can at auction, the property becomes vacant, and the borrower's credit suffers. If a short sale is accepted it is sometimes possible for the subordinate lien holder (such as the City) to receive some monetary consideration for their willingness to release their lien. As both a lender and a counseling agency, we are seeing this happen over and over again in today's market. I don't need to remind you that there are more than 10 pages of foreclosure notices listed daily in the Union Leader. A trend, unfortunately, that has continued for two years now. In fact, 756 foreclosure auction notices were issued in September 2009 in the state. This is a 12% increase over the same time last year. New Hampshire Housing reports that the number of households struggling to make their mortgage payment is growing.

Although a short sale doesn't make everyone whole, it does result in a better situation than a foreclosure. The property doesn't become vacant and create a problem for the neighborhood. It has an owner who can pay for utilities, and taxes. The lenders are even sometimes able to avoid as big a financial loss.

Having the City's CIP committee underwrite and approve future loans will not in any way reduce the likelihood that those loans won't end up in foreclosure or a short sale. There are no assurances against future losses until the real estate market recovers to the point where properties can be sold for at least the amount owed. These loans are provided to low income buyers who would not qualify for financing without the assistance of this program. In order to be eligible for this program, a borrower must be below 80% of the area median income. Does the committee wish to review these applicants during a publicly televised meeting to determine their eligibility? As a housing provider, NWGM must adhere to fair housing and equal opportunity policies as well as the confidentiality of sensitive borrower information. If the city insists on changing our CIP contract to incorporate the new policy in this manner, NWGM will have to reconsider our ability to continue administering the program.

As always, I am willing to meet with you and your staff as well as the members of the CIP committee and the Board of Mayor and Alderman to discuss the details of the program and the concerns I have with these changes.

Sincerely,



Robert Tourigny
Executive Director



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations

To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP, *SMYKFF*
Director of Planning & Community Development

Date: November 17, 2009

Subject: Neighborhood Stabilization Program Property Acquisitions

I would respectfully request that the CIP Committee convene and enter into non-public session, the purpose of which is to follow up on discussions to acquire several properties which took place at the last CIP Meeting. Since that meeting Staff has had additional conversations/negotiations with some of the owners of the noted properties and has engaged an appraiser to determine the value of the property that Habitat for Humanity wishes to acquire. For purposes of addressing some of the questions raised relative to City assessed values and real market values we have asked David Cornell to attend this meeting.

In the interim, please feel free to contact either Sam Maranto or Brian Keating with any questions regarding any of these properties or the NSP in general.

11-1

2/17/09 Tabled



William E. Sanders
Finance Officer

CITY OF MANCHESTER
Finance Department

February 11, 2009

Committee on Community Improvement
C/O Matthew Normand
One City Hall Plaza
Manchester, NH 03101

Re: Summary of CIP Bond Balances

Dear Honorable Committee Members:

As requested, attached is a summary of open CIP bond balances as of February 10, 2009. The first two pages summarize the unencumbered bond balance for each project and the Department's assessment of amounts available for reallocation. The remaining schedules comprise the input received from Department Heads.

Also attached as the last schedule is a summary of amounts due and received for federal (FEMA) and state portions for rain events in 2006 and 2007. Not included in the attached material is the fiscal 2010 \$6 million unissued bond for vehicle replacement.

Respectfully Submitted,

William E. Sanders
Finance Officer

Attachment

cc: Pam Goucher
Samuel Maranto

CIP Projects - Bonds

Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation	Comments
Facilities	341898	1998	City Hall Security/Audio/Visual	77.04	77.04	
Facilities	712107	2007	Municipal Facilities Improvements	35,852.83	-	Funds to be used 2/09-11/09
Facilities	810209**	2009	Strategic Planning for Facilities	1,000,000.00	-	\$400,000 - Police vehicles, \$500,000 - Toters, \$100,000 - Strategic Plan
Facilities	811203	2003	City Space Improvements	1,700.00	1,700.00	
Facilities	811283	2003	City Space Improvements	1,066.19	1,066.19	
Facilities	811405	2005	Building Improvements	41,015.96	-	Funds to be used 2/09-11/09
Fire	411304	2004	Facility/Equipment Improvements	8,022.04	-	Requested BMA to purchase 2 Breathing Apparatus'
Fire	411609**	2009	Police Portable Radio Replacement	9.57	9.57	
Fire	411709**	2009	SCBA Update & Replacement	197,225.00	-	80/20 match for AFG Grant
Highway	370795	1995	Sanitary Landfill Closure	88,376.02	-	Ongoing groundwater monitoring
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	Funding to be matched with residents share
Highway	710205	2005	Public Works Infrastructure	-	-	Candia Road reconstruction local match
Highway	710905	2005	Parking & Traffic Improvements	1,019.37	1,019.37	
Highway	711109**	2009	Annual Bridge Rehab Prog - Biron St	29,220.00	-	Preliminary & final design of Biron Bridge
Highway	711209**	2009	Annual ROW Reconstruction Program	1,585,206.67	-	Resurfacing projects including S. Porter/S. Willow & Sundial Ave.
Highway	711507	2007	Annual Bridge Rehab Program	59,887.07	-	Queen City Bridge Joint repair & construction
Highway	711509**	2009	Sidewalk Discretionary Fund	100,000.00	-	Valley Street, Queen City Avenue, Theodore Street & Brook Street
Highway	711607	2009	Annual ROW Reconstruction	590,525.09	-	Gold Street Relocation (\$590,525)
Highway	711609**	2009	Storm Drain Infrastructure	280,622.97	-	Local match for various roads - BMA accepted state portion
Highway	711805	2005	Snow Emergency Strobe Lighting	394.00	394.00	
Highway	711807	2007	PW/Fleet Maintenance Admin	1,972,732.40	-	RFP for design services underway
Highway	711809**	2009	Street Light Safety & Rehab	1,405.00	-	Funds intended for additional downtown electrical receptacles
Highway	711907	2007	Residential 50/50 Sidewalk	5,833.96	5,833.96	
Highway	712009**	2009	Elm Street Mast Arm Replacement	149,961.84	-	Funds to replace mast arms at Merrimack, Hanover & Bridge Streets
Highway	712109**	2009	Traffic Signal Reconstruction	100,000.00	-	Funds to update traffic signals at S. Main and Varney Streets
Highway	713107**	2007	Granite Street Reconstruction - 3	145,623.93	-	Contingency until project closeout later this year
Highway	713206	2008	Street Reconstruction - So. Willow St	35,109.68	-	Funds proposed to be transferred to Candia Road
Highway	810309**	2009	Motorized & Electronic Equip Replacement	16,549.00	-	Funds for equipment replacement
Info Systems	411907	2007	Police/Fire CAD/RMS	2.73	2.73	
Info Systems	820899	1999	Land Management/Mapping/GIS	1,025.89	1,025.89	
Info Systems	810309**	2009	Motorized & Electronic Equip Replacement	37,687.44	-	Network access controls to protect City data
Info Systems	811505	2005	Information/Public Safety Upgrade	3,781.62	-	Project not yet complete, remaining funds for contingency (e.g. fire alarms)
MEDO	613402	2002	Bridge & Elm Development	5,276.62	5,276.62	
Parks	510005	2005	Park Facilities Improvement	32,500.39	-	Funds for completion of Piscataquog Trailway
Parks	510509**	2009	Rockingham Recreational Trail	100,000.00	-	Funds for completion of Rockingham Trailway
Parks	510807	2007	Park Improvement Program	1,227.18	1,227.18	
Parks	510907	2007	Park Improvement Program	79,848.06	-	Funds for completion of Rockingham Trailway
Parks	511603	2003	Recreation Facility Improvements	39,606.94	-	Funds for completion of Piscataquog Trailway
Parks	511605	2005	Veteran Park Memorial	2,115.76	2,115.76	
Parks	511607	2007	Bass Island Stabilization	38,881.97	-	Funds for completion of Bass Island
Parks	511707	2007	Piscataquog River Park Flood Damage	-	-	
Parks	511407	2007	Black Brook Dam Removal	40,000.00	-	Funds for demolition of Black Brook Dam

CIP Projects - Bonds

Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation	Comments
Planning	612309**	2009	Neighborhood Revitalization	200,000.00	-	\$100,000 for completion of Kelly Street, \$100,000 for nearby streets
Planning	612407	2007	Neighborhood Revitalization	89,059.20	-	Kelly Street reconstruction
Planning	612503	2003	Visitor's Signage Package	77,573.39	77,573.39	Project on hold due to staffing capacity
Planning	811103	2003	Senior Center	883.91	883.91	
Planning	811502	2002	Municipal Fac Building Acquisition	285.31	285.31	
Planning	830101	2001	City Space Improvements	1,543.32	1,543.32	
			Totals	7,498,735.36	100,034.24	
**Unissued Bond						

FACILITIES DIVISION BOND AND CASH PROJECTS/OPEN BALANCE REPORT

MUNICIPAL FACILITIES

CIP Res. Date	Project #	Source	Revised or Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	1/31/2009 Unencumbered Balance	Available?	Timeline
6/4/2002	811203	Bond	\$285,000.00	\$283,300.00	\$0.00	\$0.00	\$1,700.00	Yes	
City Space Improvements									
6/4/2002	8112B3	Bond	\$30,000.00	\$28,933.81	\$0.00	\$0.00	\$1,066.19	Yes	
City Space Improvements									
6/1/1998	341898	Bond	\$867,500.56	\$847,423.52	\$0.00	\$0.00	\$77.04	Yes	
City Hall Security/Audio/Visual									
6/1/2004	811405	Bond	\$4,440,000.00	\$4,398,984.04	\$0.00	\$0.00	\$41,015.96	No	2/09 - 11/09
City Building Improvements									
6/12/2006	712107	Bond	\$838,173.72	\$580,883.89	\$221,437.00	\$221,437.00	\$35,852.83	No	2/09 - 11/09
Municipal Facilities Improvements									
5/20/2008	810209	Bond	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	No	
Strategic Planning for Facilities, Police, Fire, Highway									

12-4

TOTALS \$7,460,674.28 \$6,139,525.26 \$221,437.00 \$221,437.00 \$1,079,712.02

SCHOOL FACILITIES

CIP Res. Date	Project #	Source	Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	1/31/2009 Unencumbered Balance	Available?
5/1/2001	811202	Bond	\$336,071.33	\$334,224.90	\$0.00	\$0.00	\$1,846.43	Yes/HGF
Architecture/Engineer Facilities Capital Planning								
6/12/2006	310207	Bond	\$1,500,000.00	\$1,478,696.30	\$0.00	\$0.00	\$21,303.70	Yes/HGF
School Facility Improvements - <i>Robt. Long</i>								

TOTALS \$1,836,071.33 \$1,812,921.20 \$0.00 \$0.00 \$23,150.13

FACILITIES DIVISION BOND AND CASH PROJECTS/OPEN BALANCE REPORT

CIP Project #	Project Name	Project Intention	Intended Purpose for Balance
811203	City Space Improvements	Improvements to various City facilities. Library Fire Alarm Installation City Security Measures	Not earmarked
8112B3	City Space Improvements	Library HVAC Design & Engineering	Not earmarked
341898	City Hall Security/Audio/Visual	Security Improvements City Hall	Not earmarked
811405	City Building Improvements	Various improvements to City facilities. Roof Replacements City Security Measures Library HVAC/Facility Improvements Elderly Services Furnishings	Ursula Roofing under construction- \$11,808.34 For Security Improvements - \$156.99 R.Robidas Library Safety Lighting Ready to Bid - \$29,050.63
712107	Municipal Facilities Improvements	Various improvements to City Buildings	Approved for Ursula Roofing Contingency under construction
810209	Strategic Planning for Facilities, Police, Fire, Highway	Feasibility analysis & potential design/ construction of combined Police/Fire facility & Highway Recycling Program	Police vehicles (\$400k), single stream recycling toters (\$500k) and Fire/Police/Highway master planning study (\$100K)

12-5

CIP Project #	Project Name	Project Intention	Intended Purpose for Balance
811202	Architecture/Engineer Facilities Capital Planning	School Capital Planning & Engineering	School has not earmarked
310207	School Facility Improvements	Improvements to various school facilities	JSBC approved for Highland GF Open Concept Elimination CIP Committee to approve transfer.

James A. Burkush
Chief of Department



City of Manchester
Fire Department

TO: William Sanders, Finance Director

FROM: Chief James A. Burkush

DATE: February 2, 2009

RE: Fire Bond Projects

411304 FACILITY/EQUIPMENT IMPROVEMENT-BOND-\$8,022.04

- The current balance is \$8,022.04 and the project is complete. Request to BMA to purchase 2 Self-Contained Breathing Apparatus.

411609 POLICE PORTABLE RADIO REPLACEMENT

- The current balance is \$9.57 and the project is complete.

411709 SCBA UPDATE & REPLACEMENT

- The current balance is \$197,225.00 and there is no activity in this project. The Department has applied for an AFG grant to replace our SCBA's, which has not been awarded at this date and time. The AFG grant is an 80/20 match and the estimated match for the City is \$197,225.00.

HIGHWAY

CIP Projects - Bonds
As of 01/29/2009

Department	Project #	Project Year	Project Description	Original Budget	Expenses to Date	Open Encumbrances	Remaining Balance
Highway	370795	1995	Sanitary Landfill Closure	13,059,932.36	12,969,956.34	1,600.00	88,376.02
Remaining funding to be used for ongoing groundwater monitoring and closure related activities.							
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	-	300,000.00
Funding to be matched with Residents share for Spring contract for various locations.							
Highway	710205	2005	Public Works Infrastructure	1,700,000.00	1,662,158.80	37,841.20	-
Highway	710905	2005	Parking & Traffic Improvements	280,000.00	278,980.63	-	1,019.37 Available
Highway	711109	2009	Annual Bridge Rehab Program - Biron St	150,000.00	-	120,780.00	29,220.00
Remaining funding to be used on final design of Nazaire Biron Bridge.							
Highway	711209	2009	Annual Row Reconstruction Program	3,211,500.00	1,246,982.73	379,310.60	1,585,206.67
Balance to be used for Highway Dept. projects.							
Highway	711507	2007	Annual Bridge Rehab Program	300,000.00	223,890.93	16,222.00	59,887.07
Remaining funding to be used on construction repair of Queen City Bridge Joint.							
Highway	711509	2009	Sidewalk Discretionary Fund	100,000.00	-	-	100,000.00
Potential projects include several sections of Valley Street, Queen City Avenue (Brown Ave easterly), Theodore Street, and Brook Street (Eim to Chestnut)							

Highway	711607	2007 Annual Row Reconstruction	1,725,000.00	798,070.18	336,404.72	590,525.10
Remaining balance allocated to Gold Street Relocation						
Highway	711609	2009 Storm Drain Infrastructure	500,000.00	219,377.03	-	280,622.97
Projects include local match for South Cypress Street, and Bodwell Road and other drainage projects including North Beech Street (DW Highway to D.E.).						
Highway	711805	2005 Snow Emergency Strobe Lighting	22,000.00	21,606.00	-	394.00 Available
Highway	711807	2007 PW/Fleet Maintenance Admin	2,000,000.00	27,267.60	-	1,972,732.40
RFP for design services underway. Total design costs anticipated to approach \$2,000,000.						
Highway	711809	2009 Street Light Safety & Rehab	150,000.00	43,240.89	105,354.11	1,405.00
Balance of funds intended for contingency in the downtown electrical receptacles contracts.						
Highway	711907	2007 Residential 50/50 Sidewalk/Curb Program	400,000.00	394,166.04	-	5,833.96 Available
Highway	712009	2009 Elm Street Mast Arm Replacement	150,000.00	38.16	-	149,961.84
Project to replace mast arms at Merrimack, Hanover and Bridge street currently being bid.						
Highway	712109	2009 Traffic Signal Reconstruction	100,000.00	-	-	100,000.00
Project to update traffic signals at S. Main and Varney and at Elm and Brook currently being bid.						
Highway	713007	2007 Flood Damaged Infrastructure Remed	20,579.00	20,579.34	-	(0.34)
Highway	713107	2007 Granite Street Reconstruction - 3	5,300,000.00	4,793,784.80	360,591.27	145,623.93
Balance of funds should be considered as contingency until Project Closeout later this year.						

Highway	713206	2006 Street Reconstruction - So. Willow St.	80,000.00	44,890.32	-	35,109.68
Remaining funding to be used as part of Candia Road reconstruction Local match (Request to CJP Committee to transfer funds is forthcoming).						
Highway	810309	2009 Motorized & Electronic Equip Replacement	652,650.00	358,211.50	277,889.50	16,549.00
Balance of funds to be used as for FY09 MER program and ongoing purchases.						
						Available

Jennie Angell
Director, Information Services



CITY OF MANCHESTER
Information Systems Department

January 15, 2009

Board of Mayor and Aldermen
% City Clerk
One City Hall Plaza
Manchester, NH 03101

Re: Bond Balances

Here is the information on the CIP projects that you have requested.

Number	Name	Funding Source	Fund Status
811505	Public Safety Upgrade	Bond	\$213,207 – under contract \$3,781 – Contingency

The \$213,207 is contracted and must be paid to the vendor as soon as the last milestone is reached.

The \$3,781 is the last of the contingency money on this project. The project is not yet complete. We could still have unexpected expenses to complete this project.

411907	Police Fire CAD	Bond	\$49,466 – under contract \$2.73 – available
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The \$49,466 is contracted and must be paid to the vendor as soon as the last milestone is reached.

820899	GIS	Bond	\$1,025 – available
--------	-----	------	---------------------

This money can be taken back.

810309	MEER	Bond	\$37,687.44 – Required for Current projects
--------	------	------	---

This money will be used to purchase Network Access Control (NAC) which is equipment that is required to protect the city's data from unauthorized access. Failure to purchase this equipment puts the city at significant risk of being hacked which could result in identity theft and unauthorized access to non-public information.

If you have any questions, I will be at the BMA meeting on January 20th.

Sincerely,

Jennie Angell

Sanders, William

From: Minkarah, Jay
Sent: Tuesday, February 03, 2009 1:11 PM
To: Sanders, William
Cc: Palmer, Lisa
Subject: FW: MEDO Bond Projects
Attachments: MEDO Bond Projects.xls

Bill:

Based on a review of our files, this project is complete and there are no encumbrances or outstanding bills. The funds could be rededicated to other purposes.

Jay

Jay Minkarah, Director
Manchester Economic Development Office
One City Hall Plaza
Manchester, NH 03101
www.YourManchesterNH.com
Phone: (603) 624-6505
Fax: (603) 624-6308
Email: jminkarah@ManchesterNH.gov

Chuck DePrima
Acting Director



CITY OF MANCHESTER
Parks Recreation and Cemetery Department

February 10, 2009

Committee on Community Improvement
1 City Hall Plaza
Manchester, NH 03101

RE: CIP bond project update

511603 – Recreation Facility Improvements - \$39,606.94

- Funding required to complete construction of the Piscataquog Trailway
- This project is currently under contract.
- Scheduled completion date of July 2009

511605 – Veteran's Park Memorial - \$2,115.76

- This project is complete.

510005 – Park Facilities Improvement Program - \$32,500.39

- Funding required for project expenditures relating to the Piscataquog Trailway.
- This project is currently under contract.
- Scheduled completion date of July 2009

511607 – Bass Island - \$38,881.97

- This project is currently under contract.
- Project construction to commence in Spring 2009
- Scheduled completion date of August 2009

12-12

510907 – Park Improvement Program - \$79,848.06

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009

511407 – Black Brook Dam Removal – \$40,000

- Funding required for the Black Brook Dam demolition, and associated bank stabilization and wetland restoration
- This project is currently under contract.
- This project is under construction.
- Scheduled completion date of July 2009
- Ongoing project monitoring to continue through 2011

510509 - Rockingham Recreational Trailway – \$100,000

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Pamela H. Goucher
Interim Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Planning & Community Development
CIP Bond Balances

✓ **CIP Project #830101 – *City Space Improvements*** – This money is left over from one of the accounts for the renovation of City Hall. The remaining balance of \$1,543.32 from the original \$350,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811502 – *Municipal Facility Building Acquisition*** – This money is left over from the renovation of the Rines Center. The remaining balance of \$285.31 from the original \$2,750,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811103 – *Senior Center*** – This money is left over from the account for the site acquisition and construction of the new Senior Center. The remaining balance of \$883.91 from the original \$2,400,000 bond money is surplus, as the project has been completed.

(Note: In April, 2004, the administrative responsibility for this project was transferred from Planning to Highway-Building Maintenance)

CIP Project #612503 – *Visitor's Signage Package* – This money was set aside for the acquisition and installation of wayfinding signs throughout the downtown and at other significant intersections throughout the City. Of the original \$84,028.49, \$77,573.39 remains. This project was under the purview of the former Planning Director and is on hold pending staff capacity to complete.

CIP Project #612407 – *Neighborhood Revitalization* – This money was set aside to support infrastructure improvements, with the major focus on the City's targeted neighborhoods. Of the original \$200,000 bond money, a balance of \$89,059.20 remains and is required to continue the Kelly Street reconstruction. This project is ongoing with the Highway Department and should be wrapped up in late spring.

✓ **CIP Project #612309 – *Neighborhood Revitalization*** – This money was set aside as a continuation of the infrastructure and other neighborhood improvements in targeted areas across the City. Of the original \$200,000 bond money, and based upon information from the Highway Department, \$100,000 is necessary for the completion of the Kelly Street reconstruction that the Highway Department will be completing in late spring. The plan was to use the remaining balance of \$100,000 to target infrastructure improvements on other nearby targeted streets.

February 3, 2009

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: planning@manchesternh.gov
www.manchesternh.gov

12-14

FEIMA Status Report - Open Projects as of February 5, 2009

Project#	Dept	Project	Total Project Cost	FEDERAL			STATE				
				Originally Approved (75%)	Received	Balance	Amount Expected (12.5%)	Received	Balance		
		<u>Parks & Recreation</u>									
510807	650	Park Improvement Program	92,545.82	20,859.94	20,859.94	-	3,342.94	-	3,342.94		
511607	650	Bass Island Flood Damage Stabilization (2006)	83,293.41	62,470.00	32,067.96	30,402.04	10,411.00	-	10,411.00		
511707	650	Piscataquog River Park Flood Damage (2006)	741,232.00	555,924.00	293,042.50	262,881.50	92,664.00	-	92,664.00		
511708	650	Piscataquog River Park Flood Damage - 2 (2007)	342,000.00	256,500.00	342,000.00	(85,500.00)	85,000.00	-	85,000.00		
		<u>Highway</u>									
713007	500	Flood Damaged Infrastructure Remediation	164,634.00	123,476.00	72,696.48	50,777.52	20,579.00	-	20,579.00		
		TOTAL	1,423,705.23	1,019,229.94	760,668.88	258,561.06	211,986.94	-	211,986.94		

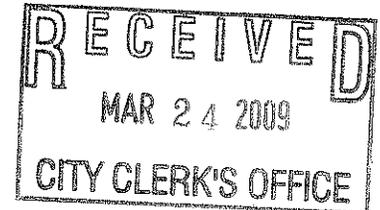


CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee



MEMORANDUM

To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon L. LaFreniere, AICP
Director of Planning & Community Development

Date: March 19, 2009

Subject: CIP 650300 Hackett Hill

As directed, Staff from Planning, Finance and City Solicitor's Office met in an effort to identify the source of funds used for the Hackett Hill Development Project referenced above. It was determined that the funds were derived from the proceeds of the sale of land owned by the City on Hackett Hill which was the site of the planned UNH Campus that never materialized. As such, any unencumbered funds in this account may be used for whatever purposes the BMA deems to be in the best interest of the City. Jay Minkarah informs us that he has commitments of \$167,592.65 to be paid out leaving an unencumbered balance of \$250,671.69.

12-16

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully recommends, after due and careful consideration, that the request for project funds to be transferred from the Parker Varney project to the Highland Goffs Falls project, be referred to the Committee on Community Improvement.

(Unanimous vote)

Respectfully submitted,



Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held February 3, 2009 on a motion of Alderman Lopez, duly seconded by Alderman Shea, it was voted to refer to the Committee on Community Improvement.



Acting City Clerk

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P.A.

**Manchester Schools Open Concept Classroom Conversion
Highland Goffe's Falls Elementary School
Joint School Building Committee, January 22, 2009**

Highland Goffe's Falls is the third of five schools scheduled for conversion of Open Concept to traditional, enclosed classroom schools. Parker-Varney, a design-duplicate to Highland Goffe's Falls was converted in the summer of 2006, The Green Acres Library was enclosed in the summer of 2007. Highland Goffe's Falls is scheduled for construction in the summer of 2009. Webster School and Beech Street Schools remain to be scheduled.

Project Scope: As with Parker Varney, the scope of work at Highland Goffe's Falls includes the erection of walls to convert the open concept classrooms to standard classroom with new doors and hardware. Other updates include white marker boards and tack boards in the classrooms, along with coat hooks and cubbies in the classrooms. New stair towers will be constructed at each end of the building, fire suppression systems, or sprinklers, will be installed. Other upgrades to the school include new mechanical ventilation systems, and energy-efficient, bright lighting. Several pricing alternates will be considered, including:

1. Operable Panel Partitions, allowing two classrooms to be opened into one.
2. Removal of existing rubber roof, and replacing it with a new PVC roof.
3. Re-finishing of the first floor corridor glazed block with a liquid applied, hard finish
4. Refinish the Parent Center rooms.
5. Addition of Controls for corridor lighting, operated by a programmable lighting control system with off-site monitoring and control.

Schedule: The design is underway at this time. Contractor prequalification packages have been received and have been reviewed. Nine General Contractors have been identified as qualified to bid on this project. General Contractor bidding of this project will take place in the winter of 2009, commencing January 26 through February 17. With successful receipt of bids, and prompt contract award, construction is scheduled to start in the spring of 2009.

Financial: \$2,775,742 is budgeted overall.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

OPEN CONCEPT SCHOOL ELIMINATION -HIGHLAND GOFFES FALLS

\$2,775,742.50

FUNDING	SOURCE:	
FY09 Bond	310209	\$2,750,000.00
FY02 Bond	310402	\$25,742.50

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architect - Highland Goffes Falls Design, Bidding, Construction & Completion	\$25,742.50	\$25,742.50	0%	\$0.00	
Sub-Total Architect Contract	\$25,742.50	\$25,742.50	0%	\$0.00	
FY09 Bond Contractor - Highland Goffes Falls					
Sub-Total HGF Contract	\$0.00	\$0.00		\$0.00	\$0.00
Contingency - Highway Union Leader Corp- News ad RFQ Contractors	\$164.69	\$0.00	100%	\$164.69	
Contingency to Date	\$164.69	\$0.00		\$164.69	

CONSTRUCTION UNCOMMITTED	\$2,749,835.31		
ENCUMBERED/EXPENDED TOTAL	\$25,907.19	\$25,742.50	\$164.69
TOTAL	\$2,775,742.50		

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P. A.

**Report to the Joint School Building Committee
City of Manchester, Manchester School District
January 22, 2009**

Manchester School of Technology
Additions and Renovations
530 South Porter Street
Manchester, NH 03103

Karen White, Principal

1. Receipt of Bids, Award of Contract:
 - a. On Thursday, May 15, Bid Proposals were received and the contract for construction awarded to Eckman Construction. Work began immediately, and continues on to date. Eckman Construction will remain on site, continuously until the entire project is completed, mid-August, 2009.

2. Project Scope and Schedule:
 - a. Project scope remains as outlined in the presentation to the Building & Sites Committee and the City of Manchester 1 ½ years ago.
 - b. Phase 1, work to commenced immediately, and was completed by August, 2008. Work includes:
 - i. Site work, including relocation of utilities, storm drainage, etc. to allow the expanded Auto Tech has been constructed. The parking lots have been almost doubled in size from 172 spaces to 324 spaces. Driveways have been re-constructed. A portion of the east parking lot is currently being used by Eckman as a staging area.
 - ii. Wing A- The existing PASS classrooms have been converted to Graphics. The existing Print Shop in Wing B has been converted to PASS classrooms.
 - iii. Wing A- Renovation to the Landscape/Horticulture area has taken place.
 - c. Phase 2, work commenced immediately upon awards, and is Substantially Complete. The Auto Tech and Collision programs, and the Administration have moved to their new facilities before the Holiday break. This work includes:
 - i. Wing E- Auto Tech and Collision Expansion...new construction.
 - ii. Wing D-1 – New Administrative Offices...new construction.
 - d. Over the holiday break, some areas of B Wing have been re-carpeted, and re-painted.

- e. Beginning in January, and continuing through February, renovations will continue on the existing Auto Tech lab, readying it for occupancy for early spring.
- f. Phase 3, commencing in January 2009, completed in May 2009:
 - i. Wing E- Convert existing Shop areas to Cosmetology. Underway is the demolition of the old Machine Shop, and Sheet Metal and Welding Shops, to convert them to Cosmetology classrooms and salon. This work is expected to reach completion in the spring. Presently, a Cosmetology classroom has relocated to the Administration wing.
- g. Phase 4 and 5, commencing in June 2009, completed August 2009:
 - i. Wing B- Convert existing Administration to Marketing.
 - ii. Wing D- Convert existing Marketing to Intro. to Culinary Arts
 - iii. Wing A- Expand Design Communications
 - iv. Wing C- New Vestibule at Early Childhood; Convert PASS offices and Cosmetology to Public Safety and Health Science
 - v. Wing F- Convert Plumbing, Carpentry to new Lecture Quad and Plumbing Labs.
 - vi. Site work- Complete site work with final paving and work at existing modular classrooms.
- h. 18,750 sq. ft. has been added to the existing 107,558 sq. ft., resulting in a new facility of 126,308 sq. ft. The entire building will be renovated- some areas will receive nominal renovations, Fire Alarm, painting, etc.; some areas, as noted above will receive substantial renovations.
- i. Equipment- A limited scope of equipment was included in the Contractor's Bid Documents. Karen White has assembled equipment lists, and bidding and contracts have been awarded for equipment to Video Production, Horticulture/Landscaping, Graphics. The equipment lists and bidding continues, and is scheduled for completion within the next few months.

3. Financial:

- a. The project is approximately 68% complete through its contract value.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

MANCHESTER SCHOOL OF TECHNOLOGY
RENOVATIONS AND EXPANSION PROJECT

\$10,010,120.00

FUNDING SOURCE:	
FY02 Bond	Proj.# 310402 \$110,120
FY08 State	Proj.# 310308 \$7,425,000
FY06 Bond	Proj.#310308 \$2,475,000

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	COMMITTED	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architects	\$550,600.00					
Schematic Design Phase(FY02 Bond)	\$110,120.00		\$0.00	100%	\$110,120.00	
Design through Completion Phases	\$440,480.00		\$132,144.00	70%	\$308,336.00	
Architect Sub-Tota	\$550,600.00	\$0.00	\$132,144.00	76%	\$418,456.00	
Construction Administration - City	\$110,000.00					
FY08 City Administration	\$48,086.38		\$0.00	100%	\$48,086.38	
FY09 City Administration	\$61,913.62	\$61,913.62		0%		
Construction Administration Sub-Tota	\$110,000.00	\$61,913.62	\$0.00		\$48,086.38	
Construction	\$6,973,110.00				\$622,900.37	
Eckman Construction Contract						
Base Contract + Alternates 1,3,4,6,7,9,9&11	\$6,973,110.00		\$2,581,191.02	63%	\$4,391,918.98	\$439,191.90
CO#1 Credit, Roofing Insulation Reuse	(\$102,089.00)		(\$102,089.00)	0%	\$0.00	\$0.00
CO#2 Unsuitable Building Foundation Soil, Repair Wiring, Modify Baseboard & Construct Drywall	\$3,993.00		\$0.00	100%	\$3,993.00	\$399.30
CO#3 Replace Unsuitable Materials @ So. Drive	\$4,000.00		\$0.00	100%	\$4,000.00	\$400.00
CO#4 Complete Work @ Revised CB	\$3,247.00		\$0.00	100%	\$3,247.00	\$324.70
CO#5 Remove Transit Pipe @ Automotive & Rm	\$2,736.00		\$0.00	100%	\$2,736.00	\$273.60
CO#6 Replace Unsuitable East Parking Lot	\$22,690.00		\$0.00	100%	\$22,690.00	\$2,269.00
CO#7 Abate Vinyl Tile in Rm 113	\$3,468.00		\$0.00	100%	\$3,468.00	\$346.80
CO#8 Relocate Heaters & Add Flag Pole Light	\$4,190.00		\$578.00	86%	\$3,612.00	\$361.20
CO#9 Paint Rms, Ballvalves & Data Pass	\$3,464.00		\$0.00	100%	\$3,464.00	\$346.40
CO#10 Rm B104 Two Telepols w/Outlets	\$4,726.00		\$0.00	100%	\$4,726.00	\$472.60
CO #11 Reset Granite, Yeaton Controls	\$4,751.00		\$0.00	100%	\$4,751.00	\$475.10
CO#12 Fire Alarm Additions, Yeaton Controls	\$3,874.00		\$1,372.00	65%	\$2,502.00	\$250.20
CO#13 Communications, Trees & ACT in Rm A113	\$4,661.00		\$0.00	100%	\$4,661.00	\$466.10
CO#14 Revised Breaker at MDP, Paint Frames	\$4,806.00		\$0.00	100%	\$4,806.00	\$480.60
CO#15 Additional work in Rm A121	\$3,927.00		\$0.00	100%	\$3,927.00	\$392.70
CO#16 Additional work in Rm A107	\$4,941.00		\$3,445.00	30%	\$1,496.00	\$149.60
CO#17 Roof at Parapet, Relocate Telephone Panels	\$3,941.00		\$0.00	100%	\$3,941.00	\$394.10
CO#18 Trap Primers, Add Phone Lines, Vest Cig	\$4,367.00		\$2,779.00	36%	\$1,588.00	\$158.80
CO#19 Accent Walls, Flashing, Sills, Trap Covers	\$4,897.00		\$3,570.00	29%	\$1,427.00	\$142.70
CO#20 Corr, G135, Light Shelf, Grab Bars, G107	\$4,505.00		\$1,184.00	74%	\$3,321.00	\$332.10
CO#21 Roof at Parapet, Relocate Telephone Panels	\$4,902.00		\$4,902.00	0%	\$0.00	\$0.00
Construction Subtotal	\$6,973,207.00	\$0.00	\$2,496,932.02		\$4,476,274.98	\$447,627.50
Equipment	\$750,000.00	\$557,081.38				
Access AV, LLC -Audio Visual Equipment	\$159,958.00		\$53,208.00	67%	\$106,751.00	
Patriot Welding - Lab Desks	\$12,600.00		\$0.00	100%	\$12,600.00	
Aubin Woodworking - Desks/ops & Countertops	\$4,685.00		\$0.00	100%	\$4,685.00	
Aubin Woodworking - Bookcases	\$3,386.00		\$0.00	100%	\$3,386.00	
Sears - 22 Cu Ft. Refrigerator	\$1,349.99		\$0.00	100%	\$1,349.99	
Gov Connection - Network Adapters	\$7,707.00		\$0.00	100%	\$7,707.00	
W&B Mason, Admin Furniture	\$3,034.00		\$295.00	90%	\$2,739.00	
Union Leader- RFP Manufacturing Equipment	\$197.63		\$0.00	100%	\$197.63	
Equipment Sub-Tota	\$192,918.62	\$557,081.38	\$53,503.00		\$139,415.62	
Testing and Miscellaneous Per Joint Mtg 8/07	\$75,000.00	\$43,662.50				
Miller Engineering - Testing & Inspection Services	\$30,000.00		\$4,303.58	86%	\$25,696.42	
Scott Lawson - Materials Testing	\$1,337.50		\$400.00	70%	\$937.50	
Testing & Misc. Sub-Tota	\$31,337.50	\$43,662.50	\$4,703.58		\$26,633.92	
Contingency > \$5,000 needs Joint Approvz	\$1,225,000.00	\$1,205,739.85				
Union Leader-Newsad Prequalification Contractors	\$154.15		\$0.00	100%	\$154.15	
Bob's Locksmith - Rekey 3 Doors for Computer Rms	\$187.00		\$0.00	100%	\$187.00	
Bob's Locksmith - Replace 3 cylinders in Cosmetology	\$100.00		\$0.00	100%	\$100.00	
Union Leader-Newsad Video Equipment	\$177.86		\$0.00	100%	\$177.86	
Robt Half Int'l - Temp labor to Move Computers	\$2,688.00		\$636.00	76%	\$2,052.00	
TNT Install Communications Cable	\$2,014.00		\$0.00	100%	\$2,014.00	
TNT Portable Comm Work	\$85.00		\$0.00	100%	\$85.00	
Fast Signs - 14 signs	\$363.50		\$0.00	100%	\$363.50	
United Oil Recovery - Dispose Oil Auto Lift Pits	\$368.34		\$0.00	100%	\$368.34	
Home Depot - Containers to Remove Photo Chemicals	\$38.74		\$0.00	100%	\$38.74	
College Bound Movers - Move Rooms	\$1,675.00		\$0.00	100%	\$1,675.00	
G.A. Lafamme - Wire Temp Power for Automotive	\$780.36		\$0.00	100%	\$780.36	
G.A. Lafamme - Install circuit for drill press/grinder	\$1,449.18		\$0.00	100%	\$1,449.18	
Delta Mechanical - Condensing Unit for Horticulture	\$4,780.00		\$0.00	100%	\$4,780.00	
Leblancs Hardware - Keys for Project	\$15.60		\$0.00	100%	\$15.60	
G.A. Lafamme - Wire RTU and Controls	\$425.36		\$0.00	100%	\$425.36	
G.A. Lafamme - Bypass Dimmers in Video Production	\$167.50		\$0.00	100%	\$167.50	
Safety Kleen - Photo Shop Fuel Removal	\$451.79		\$0.00	100%	\$451.79	
PSNH - Emergency Repairs to Light Poles	\$1,103.77		\$0.00	100%	\$1,103.77	
TNT Move Phonelines during School Break	\$2,235.00		\$2,235.00	0%		
Contingency Sub-Tota	\$19,260.15	\$1,205,739.85	\$2,871.00		\$16,389.15	

TOTAL UNCOMMITTED	\$326,313.00					
ENCUMBERED/EXPENDED TOTAL	\$9,683,807.00	\$1,868,397.35	\$2,690,153.60		\$5,125,256.05	
TOTAL	\$10,010,120.00					

12-22



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

April 10, 2009

Alderman Michael Garrity, Chair
Committee on Community Improvement
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: CIP Cash & Bond Balances

Dear Chairman Garrity:

We have reviewed the open bond balances and cash balances of CIP projects, provided to us today by the Finance Department, and concur with the numbers that are shown.

Additionally, in reviewing the CIP tabled items on the most recent Finance Committee Meeting Agenda (4/7/09), we observed that CIP Project #510807 (a cash project) is not shown. While this project was on our original list of requested extensions, it appears to have been omitted when the list was transcribed to the Board's agenda. We are enclosing a copy of the extension list with updated balances. This particular project was one of three CIP cash projects that were *not* on the list of cash projects to be transferred to the contingency fund.

Should the Committee have additional questions, CIP staff will be available at the next CIP meeting.

Respectfully submitted,

Pamela H. Goucher
Deputy Director, Planning & Zoning

copy: Leon L. LaFreniere, AICP

enclosure

12-23

MEMORANDUM

To: Committee on Community Improvement Program

From: Leon LaFreniere, AICP
Planning and Community Development Director

Date: April 10, 2009

Subject: Project Extensions

The following projects are requested to be extended until June 30, 2009:

<u>Year</u>	<u>Fund Type</u>	<u>Project #</u>	<u>Project Name/Department</u>	<u>As of April 6, 2009 Balance/Encumbrance</u>
2008	CDBG	212708	New Citizen Assimilation Initiatives-Planning	\$ 13,418.00
2008	State	214008	Cities Readiness Initiative-State	\$ 3,740.65
2008	State	214108	Naccho Accreditation Improvement-Health	\$ 2,499.26
2008	Federal	410008	Homeland Security Grant-Fire	\$ 6,661.99
2008	CDBG	511008	Martineau Park-Parks	\$ 37,603.04
2008	CDBG	610408	Concentrated Code Enforcement-Building*	\$ 29,341.63
2008	CDBG	611408	Manchester Micro Enterprise Program-MicroCredit	\$ 2,000.00
2008	CDBG	611608	Neighborhood Pride-Business Incentive-MEDO	\$ 125,000
2008	CDBG	710508	School Sidewalk Program-Highway	\$ 12,044.45
2008	CDBG	810008	ADA Compliance-Planning	\$ 75,000
2008	CDBG	810108	Community Development Initiative-Planning	\$ 4,370.06
2008	State	810808	Vista Initiative Program-Health	\$ 132,249.91
2007	State	210607	School Based Dental Services-Health	\$ 6,902.17
2007	State	412407	Public Safety Interoperability-Fire/Police	\$ 3,409.25
2007	State	412607	Security Fiber Connections Project-Fire	\$ 87,613.24
2007	Cash	510807	Park Improvement Program-Parks	\$ 1,860.00
2007	NH DOT	510907	Parks improvement Project	\$ 390,359.21
2007	ST/FED	511407	Black Brook Dam Removal (Watershed Rest.)	\$ 96,135.13
2007	ST/FEMA	511607	Bass Island Flood Damage	\$ 683.82
2007	CDBG	611507	Revolving Loan Fund-MEDO	\$ 19,351.26
2007	CDBG	710807	School Sidewalk Program-Highway	\$ 81,896.52
2007	Cash	710907	Annual Bridge Maintenance-Highway	\$ 18,326.64
2007	CDBG	810807	Master Plan Support-Planning	\$ 31,213.74
2007	CDBG	810907	Neighborhood Revitalization/CBD Impr.-Planning	\$ 160,327.69
2006	Federal	410006	Mobile Data Terminal/AVL'S-Fire	\$ 1,726.47
2006	CDBG	612406	Neighborhood Revitalization Program-MEDO	\$ 32,457.67
2006	CDBG	810306	Economic Development/Master Plan-MEDO/Planning	\$ 1,578.44
2006	CDBG	810606	ADA Compliance-Planning	\$ 14,117.90
2000	Cash	650300	Hacket Hill Development-MEDO	\$ 418,264.34

* Budget authorization to be revised from Building Department Administration to Planning and Community Development Department.