

COMMITTEE ON COMMUNITY IMPROVEMENT

September 28, 2009

5:00 PM

Chairman Garrity called the meeting to order.

The Clerk called the roll.

Present: Aldermen Garrity, Gatsas, Shea, O'Neil, Smith

Messrs: T. Soucy,

Chairman Garrity addressed item 3 of the agenda:

3. Communication from Tim Soucy, Public Health Director, regarding the Homeless Healthcare Project as requested by the Committee.

Mr. Tim Soucy, Public Health Director, stated this is in response to the last CIP meeting where the Committee was requesting some additional information on the pass through money that comes through the City for the Healthcare for the Homeless Project and the renovations at New Horizons. I spared you the entire stimulus package application. I tried to pull out some of the highlights for you. It is broken down into two pots of money, about \$71,000 for alteration, repairs and renovations to the lower level of New Horizons. This will build two new offices, renovate an existing exam room and add a second exam room. You can see from the budget that all of that work has been specked out. The second portion of that is to support an IT upgrade, which is all new computer facilities for the clinic space, a T1 line. The biggest expense is the installation of a new electronic medical record. CHAN is an MER that is used by most community health centers so this would upgrade the electronic medical record, which has a whole host of applications and benefits to it. The other concern that was raised by the Committee was the impact on New Horizons. You'll see a letter from Fred Robinson, the Executive Director, supporting the project. There are a couple things in the works that the reduction and the floor space will be picked up by the new day center that's coming on board and other potential future projects. I'm hoping that this meets the requirements of the Committee and we can move this forward.

On motion of Alderman O'Neil, duly seconded by Alderman Shea, it was voted that the communication from Tim Soucy regarding the Homeless Healthcare Project be approved.

Alderman Shea asked on item 11 where you have miscellaneous, you don't have any money for contingency. The miscellaneous item is for \$22,000. Would that take care of any sort of contingency that you might run into?

Mr. Soucy replied it is my understanding that, yes. Catholic Medical Center and their project staff are managing the construction so they used the CMC protocol for going out to bid and RFPs. They have done their due diligence so the answer to that would be yes.

Alderman Gatsas asked can you tell me how many square feet are being renovated?

Mr. Soucy replied included is a diagram that talks about the existing exam room at 1,300 square feet, the nurse's station at 108 square feet, a counseling room, and a waiting area. There is also a diagram on the following page from the contractor that talks about the construction. I know when we met the last time you were concerned with the const per square foot of construction so it is the construction of the new exam room and the renovation of an exam room. I don't have a scale ruler with me, but you are probably looking at 144 times two and the smaller room. Some of this is also the medical equipment that is going to be used to do that. The actual construction cost is about \$22,000 from the breakdown. Again, there are also equipment costs. The entire \$71,000 is not all construction. There is piping, plumbing, exam tables, scales, desks, file cabinets. Those are all included in that quote as well.

Alderman Gatsas stated I'm trying to get an analysis of what the total is because...

Mr. Soucy stated the other cost is the entire HVAC system that is going to be renovated at the same time. While they are adding the HVAC components for the new exam rooms, the goal is to get that whole area under negative pressure, which from a high risk clinic space is a benefit. The existing rooms along the wall will have their HVAC addressed at the same time.

Alderman Gatsas stated line ten is for equipment. That is \$12,567 out of the \$71,000. That brings us down to about \$59,000. What does the next miscellaneous for \$22,000 mean? That is close to 25% of the project.

Mr. Soucy replied that includes the HVAC, sprinkler work, electrical work and the module work stations. That's where the \$22,000 comes in.

Alderman Gatsas stated we're at \$59,000 for about 1,200 square feet. Is that the correct number that I am looking at?

Mr. Soucy replied once again, some of that is the construction firms drafting costs, the environmental study impact of \$3,000 is not necessarily....there are architectural fees in conjunction with the constructions fees. I think if we are looking at the actual

construction fees we're looking at number eight on demolition and removal, number nine on construction, twelve for the equipment. I'm not sure how we want to define construction costs per square foot. I think there are some up front costs from the architectural design of the space versus the actual construction.

Alderman Gatsas stated when you look at a per square foot cost those are all included. We're talking about 1,300 square feet and we're somewhere around \$455 per square foot for renovation costs.

Mr. Soucy replied it seems these project folks are the ones who went out to bid and received the bids and chose the low bidder. We were actually eligible for up to \$250,000 for this project, but based on the low bid they received for construction costs...

Chairman Garrity addressed item 4 of the agenda:

4. Amending Resolution and Budget Authorization providing for the acceptance of additional funds in the amount of \$5,386 for CIP project #211010 Alcohol and Drug Education Program.

On motion of Alderman O'Neil, duly seconded by Alderman Shea, it was voted that the Amending Resolution and Budget Authorization for CIP Project 211010 be approved.

Chairman Garrity addressed item 5 of the agenda:

5. Communication from Leon LaFreniere, Director of Planning and Community Development, requesting on behalf of the Health Department that the CIP project #213908 Manchester Multi-Lingual Asthma Education and Outreach Program be extended from September 30, 2009 to September 30, 2010.

On motion of Alderman O'Neil, duly seconded by Alderman Shea, it was voted that the request to extend the Manchester Multi-Lingual Asthma Education and Outreach Program be approved.

Chairman Garrity addressed item 6 of the agenda:

6. Amending Resolution and Budget Authorization providing for the acceptance of additional grant funds in the amount of \$81,719 from the Department of Health and Human Services Health Resources and Services Administration to provide services to the homeless CIP #210109.

On motion of Alderman O'Neil, duly seconded by Alderman Smith, it was voted that the Amending Resolution and Budget Authorization for the acceptance of additional grant funds from the Department of Health and Human Services Health Resources and Services Administration be approved.

Chairman Garrity addressed item 7 of the agenda:

7. Amending Resolution and Budget Authorization providing for the acceptance of Medicaid funds in the amount of \$19,000 from the New Hampshire Department of Health and Human Services to support the School Based Dental Services program CIP #210609.

On motion of Alderman O'Neil, duly seconded by Alderman Shea, it was voted that the Amending Resolution and Budget Authorization for the acceptance of Medicaid funds from the New Hampshire Department of Health and Human Services to support the School Based Dental Services program be approved.

Chairman Garrity addressed item 8 of the agenda:

8. Amending Resolution and Budget Authorization providing for the acceptance of grant funds in the amount of \$50,000 from the US Department of Homeland Security and Emergency Management to support the implementation of CIP #214010 H1N1 Phase II program.

On motion of Alderman Shea, duly seconded by Alderman Smith, it was voted that the Amending Resolution and Budget Authorization for the acceptance of grant funds from the US Department of Homeland Security and Emergency Management to support the implementation of CIP #214010 H1N1 Phase II program be approved.

Chairman Garrity addressed item 9 of the agenda:

9. Amending Resolution and Budget Authorization providing for the acceptance of grant funds in the amount of \$126,246 from the New Hampshire Department of Health and Human Services-Division of Public Services to support the implementation of CIP #214110 H1N1 Phase III program.

On motion of Alderman Smith, duly seconded by Alderman O'Neil, it was voted that the Amending Resolution and Budget Authorization providing for the acceptance of grant funds from the New Hampshire Department of Health and Human Services-Division of Public Services to support the implementation of CIP #214110 H1N1 Phase III program be approved.

Chairman Garrity addressed item 10 of the agenda:

10. Amending Resolution and Budget Authorization providing for the acceptance of grant funds in the amount of \$2,285 from the Sylvie Ratelle STD/HIV Prevention Training Center of New England to support the implementation of CIP #214210 Sylvie Ratelle STD/HIV Prevention program.

On motion of Alderman Shea, duly seconded by Alderman O'Neil, it was voted that the Amending Resolution and Budget AUthoirzation providing for the acceptance of grant from the Sylvie Ratelle STD/HIV Prevention Training Center of New England to support the implementation of CIP #214210 Sylvie Ratelle STD/HIV Prevention program be approved.

Chairman Garrity addressed item 11 of the agenda:

11. Amending Resolution and Budget Authorization providing for the acceptance of grant funds in the amount of \$115,892 from the New Hampshire Department of Health and Human Services to support CIP #214310 Immunization Initiative program.

On motion of Alderman Smith, duly seconded by Alderman O'Neil, it was voted that the Amending Resolution and Budget Authorization providing for the acceptance of grant from the New Hampshire Department of Health and Human Services to support CIP #214310 Immunization Initiative program be approved.

Chairman Garrity addressed item 12 of the agenda:

12. Amending Resolution and Budget Authorization providing for the initiation of the expenditure of HPRP funds in the amount of \$766,545 from HUD as part of the American Recovery and Reinvestment Act of 2009.

On motion of Alderman Shea, duly seconded by Alderman Smith, it was voted that the Amending Resolution and Budget Authorization providing for the initiation of the expenditure of HPRP funds from HUD as part of the American Recovery and Reinvestment Act of 2009 be approved.

Chairman Garrity addressed item 13 of the agenda:

13. Amending Resolution and Budget Authorization providing for the acceptance of grant funds in the amount of \$350,000 from the New Hampshire Department of Environmental Services to support the Automatic Meter Reading Project requiring the City to bond \$700,000.

On motion of Alderman O'Neil, duly seconded by Alderman Smith, it was voted that the Amending Resolution and Budget Authorization providing for the acceptance of grant funds from the New Hampshire Department of Environmental Services to support the Automatic Meter Reading Project requiring the City to bond \$700,000 be approved.

Chairman Garrity addressed item 14 of the agenda:

- 14 Communication from Sam Maranto, Planning & Community Development, requesting that the committee enter into a non-public session to discuss procedures for potential property acquisitions as part of the Neighborhood Stabilization Program.

On motion of Alderman O'Neil, duly seconded by Alderman Shea, it was voted to enter into non-public session.

A roll call vote was required on the motion, Aldermen Garrity, Shea, Gatsas, O'Neil and .

TABLED ITEM

15. Discussion relative to CIP bond projects.
(Note: Report attached from William Sanders, Finance. Communication from Leon LaFreniere, Planning & Community Development, identifying the source of funding for Hackett Hill Development Project CIP # 650300. Report of the Committee on Joint School Buildings attached as per the Committee on 3/31/09. Communication from Pam Goucher, Planning & Community Development, with updated project balances on

4/10/09 and also identifying CIP Project #510807 as available for transfer to contingency. Item tabled 2/17/09. Finance Officer to provide an update.)

This item remained on the table.

There being no further business, on motion of Alderman Smith, duly seconded by Alderman Shea, it was voted to adjourn.

A True Record. Attest.

Clerk of Committee