

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

June 23, 2009
Aldermen Garrity, Gatsas,
Shea, O'Neil, Smith

4:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Sewer abatement request (1602 Elm Street).
(Note: EPD recommends an abatement in the amount of \$1,620 be granted.)
Gentlemen, what is your pleasure?
4. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$20,815 from the Department of Health and Human for the initiation of the Homeless Healthcare CIP project #210109.
Gentlemen, what is your pleasure?
5. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$1,125 from the State of New Hampshire Department of Fish and Game for the initiation of the OHRV Wheeled Vehicle Contracts CIP project #412110.
Gentlemen, what is your pleasure?
6. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$125,000 of Affordable Trust Funds to the 2009 Housing Initiatives Program CIP project #611709.
Gentlemen, what is your pleasure?
7. Amending Resolution and Budget Authorization providing for the receipt of \$7,740,000 of HUD Neighborhood Stabilization Program Funds awarded to the City.
Gentlemen, what is your pleasure?

8. Amending Resolution and Budget Authorization providing for acceptance of funds in the amount of \$410,000 of priority funding under the American Recovery and Reinvestment Plan of 2009.
Gentlemen, what is your pleasure?

9. Communication from Stephanie Lewry, Executive Director of Intown Manchester, requesting the use of funds from the FY2009 Christmas account, in the amount of \$664.82 to pay for the PSNH bill for the Christmas lights.
Gentlemen, what is your pleasure?

10. Communication from Bruce Thomas, Engineering Manager, requesting approval to accept \$5,000 from the owner of 223 Lexington Avenue towards the installation of a drainage system.
Gentlemen, what is your pleasure?

11. Communication from Bruce Thomas, Engineering Manager, requesting funds in the amount of \$174,100 be transferred from CIP project #713107 – Granite Street Reconstruction Project to CIP project #711507 – Annual Bridge Rehabilitation.
Gentlemen, what is your pleasure?

12. Communication from Matthew Normand, City Clerk, requesting permission to apply for the Cogswell Benevolent Trust Grant to restore three 19th Century maps and one atlas.
Gentlemen, what is your pleasure?

13. Report of the Committee on Public Safety, Health and Traffic respectfully advising, after due and careful consideration, that it has approved ordinance amendment:

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.54 Permit Parking in Lieu of Coin Deposit thereby creating a new Canal Street Lot.”
(Unanimous vote)

Note: Referred to the Committee by the Board of Mayor and Aldermen on June 2, 2009 for funding.

Gentlemen, what is your pleasure?

14. Report of the Committee on Public Safety, Health and Traffic respectfully advising, after due and careful consideration, that it has approved ordinance amendment:

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.57 Parking Rates thereby establishing event parking and hourly rates for the Canal Street Lot.”
(Unanimous vote.)

Note: Referred to the Committee by the Board of Mayor and Aldermen on June 2, 2009 for funding.

Gentlemen, what is your pleasure?

15. Communication from Brandy Stanley, Parking Manager, requesting the establishment of a new CIP account with funding in the amount of \$150,000, in accordance with the recently approved agreement for the purchase of the parcel at 2 Line Drive.

Gentlemen, what is your pleasure?

16. Communication from Chief James Burkush requesting permission to apply for the 2009 Fire Station Construction grant with the Town of Hooksett, for a new fire station on Hackett Hill Road.

Gentlemen, what is your pleasure?

17. Communication from Leon LaFreniere, Director of Planning & Community Development, regarding the Memorandum of Understanding with the State Department of Transportation obligating the City to provide 20% of \$40,000 towards the improvements to the Manchester Transit Center.

Gentlemen, what is your pleasure?

18. Communication from Leon LaFreniere, Director of Planning & Community Development, regarding the application to Department of Housing and Urban Development Office for lead hazard control grant funds.

Gentlemen, what is your pleasure?

TABLED ITEMS

A motion is in order to remove any item from the table.

19. Communication from Ronald Robidas, Security Manager/ADA Coordinator, regarding CIP expenditure for ADA training.
(Tabled 5/5/09)

20. Communication from Bruce Thomas, Engineering Manager, requesting approval to utilize funds in the amount of \$35,110 from CIP #713206 (South Willow Street/South Maple Street Intersection Improvements) to pay for a portion of the remaining local share of the Candia Road Project.
(Tabled 3/31/09)

21. Communication from Leon LaFreniere, Director of Planning & Community Development, requesting on behalf of the Highway Department additional funds in the amount of \$21,000 for Traffic Signal Improvements.
(Tabled 3/31/0, Bond Resolution was passed to be Enrolled on 05/05/09.)

22. Discussion relative to CIP bond projects.
(Note: Report attached from William Sanders, Finance. Communication from Leon LaFreniere, Planning & Community Development, identifying the source of funding for Hackett Hill Development Project CIP # 650300. Report of the Committee on Joint School Buildings attached as per the Committee on 3/31/09. Communication from Pam Goucher, Planning & Community Development, with updated project balances on 4/10/09 and also identifying CIP Project #510807 as available for transfer to contingency. Item tabled 2/17/09.)

23. Report of the Committee on Joint School Buildings, referred by the Board of Mayor and Aldermen, recommending that the Committee looks for funding for the School District Life Safety Projects.
(Tabled 2/17/09)

24. Report of the Committee on Joint School Buildings, referred by the Board of Mayor and Aldermen, recommending that the Committee looks for funding for the Life Safety (MFD) project recommending sprinkler installation at the Smyth Road, Jewett Street, Gossler, Bakersville, Hallsville and Wilson Street schools.
(Tabled 2/17/09)

25. Report from Mayor's Housing Task Force.
(Note: Referred by the Board of Mayor and Aldermen 12/16/08; Tabled 1/6/09. Attached tables related to HOME funds as previously forwarded to the Committee on 01/12/09.)

26. If there is no further business a motion is in order to adjourn.

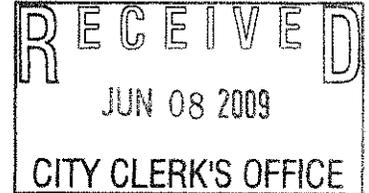
Kevin A. Sheppard, P.E.
Public Works Director

Frederick J. McNeill, P.E.
Chief Engineer



Commissioners
William A. Varkas
Joan Flurey
William F. Houghton, Jr.
Robert R. Rivard
Henry Bourgeois

CITY OF MANCHESTER
Highway Department
Environmental Protection Division



Memo

To: CIP Committee,
c/o City Clerks Office

#09-085

From: Frederick J. McNeill, P.E. *FJM*

CC: Lisa Hynes – EPD
June George – EPD

Date: 6/4/2009

Re: Sewer Abatement Recommendation
1602 Elm St. / Account #14959/10112

I recommend that Draper Energy Co., Inc. be granted an abatement in the amount of \$1,620.00.

If you have any questions or require additional information, please contact me at 624-6341.

/djv

Attach

3-1

EPD-Manchester NH - Customer/Location Consumption History Inquiry

Functions Options Help

HTB 5/22/2009 10:14:21 AM

Customer ID 14958 Name DRAPER ENERGY CO INC
 Location ID 10112 Address 1602 ELM ST

Date Actual Consumption Graph Demand Consumption Graph

Cycle/Route 01 / 05 Amount due \$231.12
 Initiation date 1/01/42 Pending \$00
 Termination date 0/00/00 Customer status A Customer/Location status A

Select View detail Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Cmnt Code
SU	REG	2/26/09	63.00	.00	93	50800762S	C	
SU	REG	11/25/08	582.00	.00	95	50800762S	C	
SU	REG	8/22/08	52.00	.00	85	50800762S	C	
SU	REG	5/29/08	181.00	.00	91	50800762S	C	
SU	REG	2/28/08	54.00	.00	93	50800762S	C	
SU	REG	11/27/07	61.00	.00	92	50800762S	C	
SU	REG	8/27/07	54.00	.00	89	50800762S	C	
SU	REG	5/30/07	86.00	.00	92	50800762S	C	

OK Exit Cancel Change view Graph History

5/22/09
 Fred
 For your recommenda
 Lisa

usage for abatement period 582 ccf

3 years comparative history

11/27/07 61 ccf
 12/6/06 180 ccf
 11/28/05 5 ccf
 > 82 ccf average

Usage for abatement period 582 ccf
 Average comparative usage 82 ccf

500 ccf

5/26/09

Lisa,

With the receipt from Emerson Landscaping for the sprinkler head repair, coupled w/ historical usage, the abatement is recommended. 500 ccf @ \$3.34/cf

3-2

7/10/09 \$11,200.00

Functions Options Help

5/22/2009 10:14:27 AM

Customer ID 14959 **Name** DRAPER ENERGY CO INC
Location ID 10112 **Address** 1602 ELM ST

Data | Actual Consumption Graph | Demand Consumption Graph

Cycle/Route 01 / 05 **Amount due** \$231.12
Initiation date 1/01/42 **Pending** \$00
Termination date 0/00/00 **Customer status** A **Customer/Location status** A

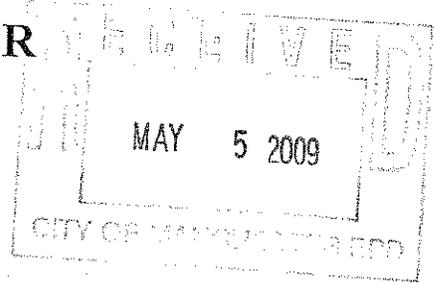
Select | View detail | Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Cmnt Code
SU	REG	2/27/07	23.00	.00	83	50800762S	C	
SU	REG	12/06/06	180.00	.00	104	50800762S	C	
SU	REG	8/24/06	12.00	.00	78	50800762S	C	
SU	REG	6/07/06	10.00	.00	99	50800762S	C	
SU	REG	2/28/06	25.00	.00	92	50800762S	C	
SU	REG	11/28/05	5.00	.00	94	50800762S	C	
SU	REG	8/26/05	14.00	.00	94	50800762S	C	
SU	REG	5/24/05	18.00	.00	83	50800762S	C	



Matthew Normand
Acting City Clerk

CITY OF MANCHESTER
Office of the City Clerk



MEMORANDUM

To: Fred McNeill
Chief Sanitary Engineer

From: Heather Freeman
Administrative Assistant III *H*

Date: May 4, 2009

Re: Sewer Abatement Request
Thomas Klemm
1602 Elm Street
(Account # 14959-10112)

A request was made by the above-referenced individual for a sewer abatement. Please review the matter and respond back to the CIP Committee in care of the City Clerk's Office.

Enclosure

5/6

*Lisa,
For your review and
recommendation... looks like
all he needs is backup from
his landscaper. Thanks.*

Attention Heather Freeman

Here is a copy of my abatement
request mailed on 3/9/09 but never
received. I was told to fax to you
for faster service. Any questions call
me at 591-4447. Thankyou

Tom Klemm

March 9, 2009

Dear Mr. McNeill,

My name is Thomas Klemm and I own Klemms Mobil located at 1602 Elm Street, Manchester, NH. The property is owned by Draper Energy (account number 14959-10112) and under my lease agreement I am responsible for the water and sewer bill.

I am requesting abatement for the period between 8/22 to 11/25/08

I believe sometime in September a sprinkler head broke in my lawn irrigation system which leaked constantly for an undetermined amount of time. It was not immediately noticed because the head was covered by a flat rock which kept the water from spurting upward causing it to leak sideways onto my grass and down the hill on Penacook Street. The problem was fixed when noticed by my landscaper who comes on a monthly basis.

This break resulted in a large water bill which I have paid, but I would like relief from the sewer portion of the bill as the water ran outside over my grass. I have enclosed a copy of my usage since 2/2/07. I typically use between 52 and 101 units and would request that my bill be reduced to the 101 unit level from 582 units.

Thank you for your consideration.

Sincerely,



Thomas Klemm

EPD-Manchester NH - Customer/Location Consumption History Inquiry

Functions Options Help

2/16/2009 10:03:51

Customer ID: 14959 Name: CHAPEL ENERGY CO INC
 Location ID: 10112 Address: 1602 ELM ST

Date: Actual Consumption Graph Demand Consumption Graph

Cost/Route: 01705 Amount Due: \$1,912.66
 Inflation date: 1/1/02 Pending: \$00
 Termination date: 000000 Customer status: Customer/Location status: A

Select View detail Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Cmmt Code
SU	REG	11/25/08	582.00	.00	05	50800762S	C	
SU	REG	8/22/08	52.00	.00	05	50800762S	C	
SU	REG	5/29/08	101.00	.00	01	50800762S	C	
SU	REG	2/28/08	54.00	.00	03	50800762S	C	
SU	REG	11/27/07	61.00	.00	02	50800762S	C	
SU	REG	8/27/07	54.00	.00	03	50800762S	C	
SU	REG	5/30/07	86.00	.00	02	50800762S	C	
SU	REG	2/27/07	23.00	.00	03	50800762S	C	

OK Exit Cancel Change view Graph History

EPD-Manchester NH - Customer/Location Consumption History Inquiry

Functions: Actions Help

2/18/2009 11:00:39 AM

Customer ID: 14959 Name: DRAPE ENERGY CO INC
 Location ID: 1012 Address: 1602 EDM ST

Date: Actual Consumption Graph Demand Consumption Graph

Cycle/Route: 01/05 Amount due: \$192.68
 Initiation date: 7/01/02 Pending: \$00
 Termination date: 0/00/00 Customer status: Customer/Location status: A

Select: View details Display comment codes

Svc Code	Reading Type	Date	Actual Consumption	Actual Demand	Days	Meter Number	Est Code	Comt Code
SU	REG	11/24/04	12.00	.00	83	50800762S	C	
SU	REG	8/27/04	13.00	.00	85	50800762S	C	
SU	REG	6/02/04	154.00	.00	100	50800762S	C	
SU	REG	2/23/04	97.00	.00	99	50800762S	C	
SU	REG	11/25/03	16.00	.00	88	50800762S	C	
SU	REG	8/19/03	14.00	.00	71	50800762S	C	
SU	REG	6/09/03	17.00	.00	97	50800762S	C	
SU	REG	3/04/03	7.00	.00	90	50800762S	C	

Customer ID 14959 Name DRAPER ENERGY CO INC
 Location ID 10112 Addr 1602 ELM ST
 Cycle/route 01 05 Amount due 231.12
 Initiation date 1/01/02 Pending 00
 Termination date Customer/location status A

Display

Trn Type	Trn/Due Date	Description Cancel Comment	Trn/Prv Amount	Reference Date/Num	Running Balance
SC ADJ	4/22/09	XFR TO TAX 04/09	1612.68-	1/13/09	231.12
BL BILL	4/13/09	CYCLE BILL	231.12	4/14/09	1,843.80
LB PMT	3/12/09	LOCKBOX27003120999	300.00-		1,612.68
BL BILL	1/12/09	CYCLE BILL	1912.68	1/13/09	1,912.68
LB PMT	10/27/08	LOCKBOX27010270899	162.90-		.00
BL BILL	10/06/08	CYCLE BILL	162.90	10/07/08	162.90
LB PMT	8/01/08	LOCKBOX27008010899	295.20-		.00
BL BILL	7/07/08	CYCLE BILL	295.20	7/08/08	295.20

OK Exit Cancel Adjustments Pending Charges Print history

5/4/09

Tom called

591-4447

Call →

Paper work for Abatement
 Has it been approved

City Check does not have anything on this

Tom to resubmit via fax.
 5/8 11:20 am Bad reception well
 call again later

Spoke w/ Tom - will fax
 back-up from landscaper.

Attention Lisa Hines

From Tom Klemm 591-4447
Klemms Mobil 1602 Elm Street



EMERSON
LANDSCAPING
Commercial / Residential



Property Maintenance • Plowing & Sanding
Seasonal / Weekly

(603) 893-5318

8 Johnson Avenue
Salem, NH 03079

INVOICE

Klemm Mobil
Elm ST Manchester

Date	Description	Amount	
10/7/8	Mow + Cleanup	150	00
10/31/8	Mow + Repair Sprinkler Head. (Fix Line + Replace head.	225	00
Please Pay From This Invoice		Total	375 00



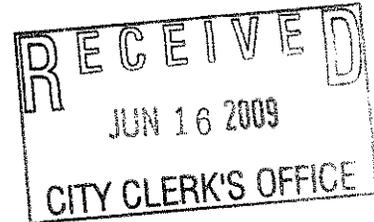
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee of Community Improvement Program
From: Leon L. LaFreniere, AICP
Director of Planning and Community Development
Date: June 2, 2009
Subject: Health Department – CIP #210109 – Homeless Healthcare

The Health Department has notified us that they have been approved to receive additional grant funds totaling \$20,815 from the Department of Health and Human Services. These funds will be used to allow the Manchester Health Department to provide health services to the homeless.

In order to accept the increased funding we have prepared for the Committee's review, the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

4-1

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events	
1	Program Initiation <input type="text" value="2/17/09"/>
2	Program Completion <input type="text" value="12/31/09"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

Expected Completion Date:

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$355,920.00	\$0.00	\$0.00	\$355,920.00
TOTAL	\$355,920.00	\$0.00	\$0.00	\$355,920.00

Revisions
 Revision #1 - Budget increased from \$167,553 to \$335,105 due to the receipt of additional grant funds.
 Revision #2 - Budget increased from \$335,105 to \$355,920 due to the receipt of additional grant funds.

COMMENTS Grant estimated to be \$334,376, \$167,553 initially received, \$167,552 of additional funding awarded March 2009 increasing the budget from \$167,553 to \$335,105, \$20,815 of additional funding awarded May 2009 increasing the budget from \$335,105 to \$355,920. City will receive reimbursement for expenses prior to date of execution for agreement.

4-2

City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

“Amending the FY 2009 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Thousand Eight Hundred Fifteen Dollars (\$20,815) for the FY2009 CIP 210109 Homeless Healthcare Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept additional grant funds from the U.S. Department of Health and Human Services Health Resources and Services Administration to implement health care services for homeless persons in Manchester;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

By increasing:

FY2009 CIP 210109 – Homeless Healthcare Program - \$20,815 Federal
(from \$335,105 to \$355,920)

Resolved, that this Resolution shall take effect upon its passage.



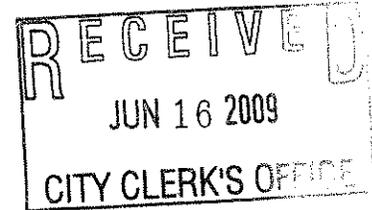
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

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Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program
From: Leon L. LaFreniere, AICP
Director of Planning and Community Development
Date: June 2, 2009
Subject: Police Department – CIP #412110 – OHRV Wheeled Vehicle Contracts

The Police Department has notified us that they have been approved to receive grant funds totaling \$1,125 from the State of New Hampshire Department of Fish and Game. These funds will be used to allow the Manchester Police Department to provide Off Highway Recreational Vehicle (OHRV) enforcement patrol coverage.

In order to accept the increased funding we have prepared for the Committee's review, the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

5-1

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	<input type="text" value="7/7/09"/>
2	Program Completion	<input type="text" value="6/30/2010"/>
3		
4		
5		

Expected Completion Date:

Line Item Budget

	2010			TOTAL
Salaries and Wages	\$1,125.00	\$0.00	\$0.00	\$1,125.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$1,125.00	\$0.00	\$0.00	\$1,125.00

Revisions

COMMENTS

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City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Thousand One Hundred Twenty Five Dollars (\$1,125) for the FY 2010 CIP 412110 OHRV Wheeled Vehicle Contracts.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$1,125 from the State of New Hampshire Department of Fish and Game for the implementation of the OHRV Wheeled Vehicle Contracts;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY 2010 CIP 412110 – OHRV Wheeled Vehicle Contracts - \$1,125 State

Resolved, that this Resolution shall take effect upon its passage.



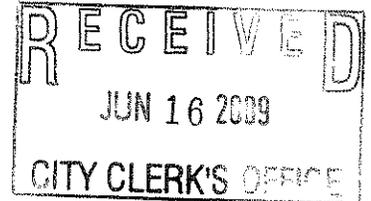
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
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Leon L. LaFreniere, AICP
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Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development

Date: June 15, 2009

Subject: CIP 611709 Housing Initiatives

Attached, we have submitted for the Committee's consideration an amending resolution that adds \$125,000 of Affordable Housing Trust Funds to the 2009 Housing Initiatives Program. These funds were previously approved by the Board of Mayor and Alderman for the implementation of Phase II Stella Arms Apartments Project (Sidora's Terrace).

As such, we have prepared the appropriate CIP Amending Resolution and Budget Authorization Forms necessary to transfer the funds and increase the project budget.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

6-1

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	<input type="text" value="7/1/2008"/>
2	Program Completion	<input type="text" value="12/31/2009"/>
3		
4		
5		

Expected Completion Date:

Line Item Budget

	CDBG	HOME	AHTF	TOTAL
Salaries and Wages	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Fringes	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Design/Engineering	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Planning	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Consultant Fees	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Admin	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Land Acquisition	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Equipment	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Overhead	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Contracts	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Other	<input type="text" value="\$90,000.00"/>	<input type="text" value="\$483,754.00"/>	<input type="text" value="\$285,000.00"/>	<input type="text" value="\$858,754.00"/>
TOTAL	<input type="text" value="\$90,000.00"/>	<input type="text" value="\$483,754.00"/>	<input type="text" value="\$285,000.00"/>	<input type="text" value="\$858,754.00"/>

Revisions

Revision #1 - Increases budget from \$573,754 to \$733,754 through allocation of additional Affordable Housing Trust Funds
 Revision #2 - Increases budget from \$733,754 to \$858,754 through allocation of additional Affordable Housing Trust Funds.

COMMENTS

Total commitment of City funds for Sidoras Terrace Apartments project is \$500,000 with \$100,000 of additional funding to come from 2010 CIP HOME allocation.

6-2

City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

“Amending the FY2009 Community Improvement Program authorizing and appropriating funds in the amount of One Hundred Twenty Five Thousand Dollars (\$125,000) for the FY2009 CIP 611709 Housing Initiatives Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2009 CIP as contained in the 2009 CIP budgets; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to increase the supply of decent, safe and affordable housing as being accomplished through the development of the Sidora's Terrace Affordable Housing Project;

NOW, THEREFORE, be it resolved that the 2009 CIP be amended as follows:

- 1) **By increasing:**
FY 2009 CIP 611709 Housing Initiatives - \$125,000 AHTF
(Affordable Housing Trust Funds)

From \$733,754 (\$90,000 CDBG; \$483,754 HOME; \$160,000 AHTF) to \$858,754
(\$90,000 CDBG; \$483,754 HOME; \$285,000 AHTF)

Resolved, that this Resolution shall take effect upon its passage.



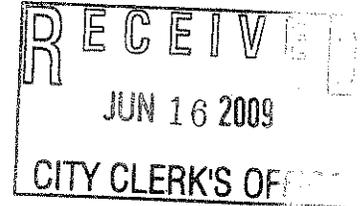
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP,
Director of Planning & Community Development

Date: June 15, 2009

Subject: Neighborhood Stabilization Program Award

Attached for the Committee's review is an amending resolution and budget authorization that will allow for the receipt of \$7,740,000 of HUD Neighborhood Stabilization Program Funds awarded to the City. Should the Committee have any questions relative to the proposed distribution of these funds or any other questions regarding this Program, Sam Maranto will be available at the meeting to address your inquiries.

A recommendation to the full Board for approval of the attached documents is respectfully requested.

Attachments:

7-1

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	<input type="text" value="7/7/09"/>
2	Program Completion	<input type="text" value="6/30/2011"/>
3		
4		
5		
Expected Completion Date:		<input type="text" value="6/30/2011"/>

Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$7,740,000.00	\$0.00	\$0.00	\$7,740,000.00
TOTAL	\$7,740,000.00	\$0.00	\$0.00	\$7,740,000.00

Revisions

COMMENTS

Funded through HUD Neighborhood Stabilization Program Funds.

City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

“Amending the FY2010 Community Improvement Program, authorizing and appropriating funds in the amount of Seven Million Seven Hundred Forty Thousand Dollars (\$7,740,000) for the FY2010 CIP 612210 Neighborhood Stabilization Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept Neighborhood Stabilization Funds in the amount of \$7,740,000 from the New Hampshire Community Development Finance Authority;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY2010 CIP 612210 – Neighborhood Stabilization Project - \$7,740,000 HUD Neighborhood Stabilization Program

Resolved, that this Resolution shall take effect upon its passage.



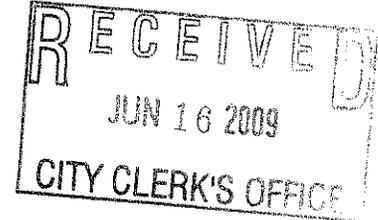
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pameia H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development

Date: June 16, 2009

Subject: American Recovery and Reinvestment Act
Drinking Water Green Project

Please be advised that the Manchester Water Works has received \$410,000 of priority funding under the American Recovery and Reinvestment Plan of 2009. The stimulus funding is to be administered under the NHDES State Revolving Fund and per their regulations, DES is requiring that all applicants seek loan authorization for the full amount of the project costs. The 50% stimulus funding grant is then applied on an annual basis to the principal and interest payments.

In order to accept the funding we have prepared for the Committee's review, the appropriate Amending Resolution and budget authorization forms necessary for project initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	<input type="text" value="7/7/2009"/>
2	Program Completion	<input type="text" value="6/30/2010"/>
3		
4		
5		

Expected Completion Date:

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$410,000.00	\$0.00	\$0.00	\$410,000.00
TOTAL	\$410,000.00	\$0.00	\$0.00	\$410,000.00

Revisions

COMMENTS City required to allocate funding for entire cost of project with State paying half of the annual debt services.

8-2



MANCHESTER WATER WORKS

281 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5093 Tel. (603) 624-6494

BOARD OF WATER COMMISSIONERS

LOUIS C. D'ALLESANDRO
President

DYLAN R. CRUESS
Clerk

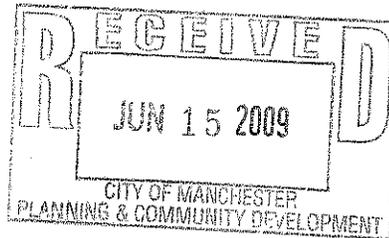
WILLIAM A. BEATON
BERNARD G. GARRITY, JR.
PHILLIP SAPIENZA
PAUL G. LESSARD

Ex Officio
HON. FRANK C. GUINTA
Mayor

THOMAS M. BOWEN, P.E.
Director and Chief Engineer

ROBERT BEAURIVAGE, P.E.
Asst. Director

June 15, 2009



Mr. Sam Maranto
Planning and Community Development
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: AMERICAN RECOVERY AND REINVESTMENT PLAN OF 2009

Dear Sam:

Please find enclosed a copy of the application form for a project which Manchester Water Works has received priority funding for under the American Recovery and Reinvestment Plan of 2009. The stimulus funding is to be administered under the NHDES State Revolving Fund (SRF) and per their regulations, DES is requiring that all applicants seek loan authorization for the full amount of the project costs. The 50% stimulus funding grant is then applied on an annual basis to the principal and interest payments.

We would appreciate it if these two projects could be included on the next agenda for the CIP Committee.

Thanks for your assistance on this matter. If you need any additional information, please don't hesitate to contact me.

Sincerely,

Robert Beurivage, P.E.
Assistant Director

RB:ds

Enclosures

American Recovery and Reinvestment Act of 2009										RECOVERY.GOV									
NH Drinking Water SRF - Stimulus Package Preapplications										Denotes proposed funded project									
OTHER DW \$ 29,640,000										Denotes proposed funded green infrastructure									
GREEN DW \$ 7,800,000																			
Total projects received 280																			
total request (\$1,000s) \$ 248,923																			
Total available \$ 37,440,000																			
Total Est Cost																			
ELIGIBLE																			
CUMULATIVE																			
SDWA VIOS																			
QTY																			
TRT-DES																			
CAP DEV																			
READI NESS																			
AFFO RDAB																			
GRE EN																			
TOTAL																			
Rank																			
Project Start																			
Project Description																			
EPA ID	PWS Name	Population	Total available (\$)	ELIGIBLE COST	CUMULATIVE	SDWA VIOS	QTY	TRT-DES	CAP DEV	READI NESS	AFFO RDAB	GRE EN	TOTAL	Rank	Project Start	Project Description			
0691010	Durham/UKH Water System	16,000	\$ 445,000	\$ 445,000	\$ 445,000	0	20	0	0	22	2	60	110	g1	06/01/09	Artificial Recharge Investigation			
1731010	Newmarket Water Works	5,000	\$ 622,000	\$ 622,000	\$ 1,067,000	0	0	0	0	30	3	60	105	g2	07/15/09	Field Testing of Artificial Recharge (AR) for Newmarket Plains Aquifer			
1621010	Penniduck Water Works - Nashua Cr	86,630	\$ 300,000	\$ 32,000	\$ 1,399,000	0	0	0	0	15	15	60	90	g3	06/15/09	South Nashua (Armory) Booster Station / reduced head requirements			
2311010	Tamworth Water Works	265	\$ 32,000	\$ 32,000	\$ 1,431,000	0	0	0	0	15	15	60	90	g4	09/30/09	Residential meters			
2342010	Thornton, 175 Estates	188	\$ 21,000	\$ 21,000	\$ 1,452,000	0	0	0	0	15	15	60	90	g5	09/30/09	Raw water pump overhaul and high service pump #1 overhaul			
0501010	Concord Water Dept	43,000	\$ 160,000	\$ 160,000	\$ 1,612,000	0	0	0	0	7	0	60	85	g6	11/01/09	Leak Detection Equipment			
1951010	Portsmouth Water Dept	33,000	\$ 15,000	\$ 15,000	\$ 1,627,000	0	0	0	0	22	0	60	82	g7	07/15/09	Rain Barrel Water Conservation Program			
1951010	Portsmouth Water Dept	33,000	\$ 40,000	\$ 40,000	\$ 1,667,000	0	0	0	0	22	0	60	82	g8	07/15/09	Solar Power panels / Pumphouse Roof for water pumping reats			
2542160	Windham, Hadleigh Woods	109	\$ 40,800	\$ 40,800	\$ 1,708,000	0	0	0	0	22	0	60	82	g9	09/30/09	Master Water Meters / N Swanzy wholesale service connections			
1241010	Keene Water Department	25,000	\$ 330,000	\$ 330,000	\$ 2,038,000	0	0	0	0	15	3	60	78	g10	10/15/09	Rehabilitation or Replacement of Hydroelectric Generator Penstock			
1471010	Manchester Water Works	133,000	\$ 410,000	\$ 410,000	\$ 2,448,000	0	0	0	0	15	0	60	75	g11	09/01/09	Gale River Solar Power and Microhydrogenerator supply			
1381010	Littleton Water & Light Dept	5,800	\$ 8,500	\$ 8,500	\$ 2,456,500	0	0	0	0	15	0	60	75	g12	12/01/09	PRV Station MicroHydro Project			
2561010	Wolfeboro Water and Sewer Dept	5,500	\$ 100,000	\$ 100,000	\$ 2,556,500	ineligible / Second home community	0	0	0	0	7	60	74	g13	09/30/09	Residential meters			
0862010	Freedom, LCV Water Co	538	\$ 104,000	\$ 104,000	\$ 2,660,500	ineligible / Second home community	0	0	0	0	0	0	0	0	0	09/30/09	Residential meters		
1842030	Ossipee, Indian Mound Golf Club	225	\$ 25,000	\$ 25,000	\$ 2,685,500	ineligible / Second home community	0	0	0	0	0	0	0	0	0	09/30/09	Residential meters		
4322030	Chester, Chester Brook Estates	100	\$ 33,500	\$ 33,500	\$ 2,719,000	ineligible green criteria	0	0	0	0	0	0	0	0	0	07/07/09	Distribution Upgrade and Leakage Control		
7001010	Rochester Water Dept	20000	\$ 4,150,000	\$ 4,150,000	\$ 6,869,000	0	20	0	0	22	3	60	105	16	08/11/2009	New well/pump house, treatment, connect to main			
2271010	Sunapee Water Dept	2082	\$ 115,000	\$ 115,000	\$ 7,004,000	36	0	0	0	6	7	60	103	18	2/11/2010	Solar mixer for storage tank (attem energy project)			
0501010	Concord Water Dept	43000	\$ 330,000	\$ 330,000	\$ 7,334,000	0	0	18	0	18	0	60	96	23	9/13/2009	Replace backwash pumps with high energy efficiency motors			
1471010	Manchester Water Works	133000	\$ 33,000	\$ 33,000	\$ 7,367,000	0	0	0	0	22	0	60	82	37	7/31/2009	Raising UPS system for improved energy efficiency			
2462040	Webster, Pillsbury Lake District	275	\$ 130,449	\$ 130,449	\$ 7,497,449	0	0	0	0	22	0	60	82	38	07/09/2009	Install Water Meters at all customer locations			
1241010	Keene PWD	25000	\$ 290,590	\$ 440,590	\$ 7,608,039	0	0	0	0	3	3	60	66	54	1/10/2010	Influent Hydro project (alternative energy)			
Subtotal Green Infrastructure																			
2003080	Rochester, Silver Bell Coop	53	\$ 19,000	\$ 19,000	\$ 7,627,039	58	0	34	30	30	3	0	155	1	05/08/2009	Connect to City of Rochester Water System			
1372030	Litchfield, Oleson's MHP	109	\$ 80,000	\$ 80,000	\$ 7,707,039	52	14	28	30	22	3	0	139	2	6/30/2009	Interconnect with Litchfield Water System			
0043040	Allenstown, Calamont Hill Coop	383	\$ 792,000	\$ 792,000	\$ 8,499,039	40	0	32	30	22	3	10	137	3	7/13/2009	Dist. main, and amsos tank replacement, PH, security			
0162130	Bartlett, Rolling Ridge	83	\$ 598,900	\$ 598,900	\$ 9,097,939	36	18	18	30	22	3	10	137	4	7/20/2009	Interconnect with Bartlett VP, upgrade existing main			
15521010	Portsmouth Water Dept	33000	\$ 25,000,000	\$ 25,000,000	\$ 9,097,939	26	0	18	0	30	0	60	134	5	4/4/2009	Madbury Water Treatment Plant & Bellamy Reser			
1141010	Hillsborough Water & Sewer Commis	2000	\$ 265,825	\$ 265,825	\$ 9,363,764	66	0	0	30	30	7	0	123	6	04/29/2009	Upgrade slow sand filtration plant for improved process controls			
0832010	Fancostown, Crooked Mountain Hill	115	\$ 200,000	\$ 200,000	\$ 9,563,764	66	0	0	30	22	0	10	126	7	6/30/2009	Upgrade well & pump house			
1141010	Hillsborough Water & Sewer Commis	2000	\$ 307,000	\$ 307,000	\$ 9,870,764	66	0	0	30	22	7	0	125	8	07/01/2009	Install mixing equipment Bible Hill tank			
0063020	Alton, Merymeeting MHP	265	\$ 61,000	\$ 61,000	\$ 9,931,764	18	20	18	30	22	0	0	118	9	8/1/2009	Upgrade pump house, storage tank, brt, distribution			
0202030	Belsmont, Tioga River Water Co	55	\$ 115,000	\$ 115,000	\$ 10,046,764	28	0	32	30	30	15	10	117	10	5/30/2009	New pump station, tanks, iron and mang. treatment			
0881010	Gilford, Village Water Dist	130	\$ 115,000	\$ 115,000	\$ 10,161,764	28	0	18	30	30	0	10	116	11	4/1/2009	Replace booster pumps, Fe & Mn brt, backup power			
0437020	Chester, Wason Pond	20	\$ 17,875	\$ 17,875	\$ 10,179,639	40	0	16	30	30	0	0	116	12	6/1/2009	Develop replacement well, under bacteria enforcement			
1203010	Hudson MHP	220	\$ 112,000	\$ 112,000	\$ 10,291,639	0	14	34	30	30	0	0	108	13	5/1/2009	Replacement well, storage tank, distribution piping			
0351010	Canaan Water Department	600	\$ 594,000	\$ 594,000	\$ 10,885,639	36	0	18	30	22	0	0	106	14	08/01/2009	Blending Well and Filter Plant Upgrades			
1323040	Lebanon, Curries MHP	45	\$ 165,000	\$ 165,000	\$ 11,050,639	30	0	18	30	15	3	10	106	15	10/01/2009	Intercon with Mascoma Meadows, PH and distribution upgrades			
0161010	Bartlett Village WF	625	\$ 1,596,200	\$ 1,596,200	\$ 12,646,839	30	14	14	30	30	15	0	103	19	7/24/2009	New well & PH, watermain ext/interconn w/Rolling Ridge			
2311010	Tamworth Water Works	265	\$ 46,900	\$ 46,900	\$ 12,693,739	0	14	14	30	30	0	0	100	20	6/1/2009	Install uranium treatment system			
0481010	Colebrook Water Works	1200	\$ 2,375,000	\$ 800,000	\$ 13,263,739	0	20	18	30	30	0	10	100	20	6/30/2009	The new well to PH, main at and hospital main replacement			
0882090	Gilford, Gunstock Glen	138	\$ 750,000	\$ 750,000	\$ 14,013,739	0	0	18	30	30	11	10	99	21	7/1/2009	Main replacement 8000 LF			
0761010	Epping Water & Sewer	1050	\$ 309,650	\$ 309,650	\$ 14,323,389	28	0	18	30	22	0	0	96	22	08/01/2009	Watermain extension / interconnection with Old Stage Coach			
0241010	Bethlehem Village Dist	1700	\$ 1,215,000	\$ 1,215,000	\$ 15,538,389	0	0	18	0	15	3	60	96	24	10/1/2009	UV brt, hydropower / Jt. interconnection with Old Stage Coach			
3004020	Allenstown, Old Towne	243	\$ 394,600	\$ 394,600	\$ 15,932,989	20	20	0	30	22	3	0	95	25	7/1/2009	Uranium treatment and second source			
0351010	Canaan Water Department	600	\$ 2,532,000	\$ 2,532,000	\$ 18,464,989	36	0	18	30	0	0	10	94	26	04/01/2010	New large gw withdrawal to replace exsorg SWTP			
0844010	Franklin Water Works	750	\$ 3,850,000	\$ 3,850,000	\$ 18,994,989	0	20	18	30	15	0	10	93	27	9/15/2009	Storage tank, distribution system upgrades			
06121010	Derry, Meadowbrook	145	\$ 40,000	\$ 40,000	\$ 19,034,989	0	22	0	30	30	0	10	92	28	6/22/2009	Interconnect with Lynchville Park			
2525010	Wilson, High Mowing School	140	\$ 44,000	\$ 44,000	\$ 19,078,989	16	0	14	30	30	0	0	92	29	04/01/2009	Deepen BRW 3 to improve yield + water conservation program			
0851010	Franklin Water Works	7000	\$ 219,000	\$ 219,000	\$ 19,297,989	5	0	0	0	22	7	60	85	31	04/01/2009	Uranium brt, new well lines, backwash to new brt facility			
0851010	Franklin Water Works	7000	\$ 2,200,000	\$ 2,200,000	\$ 21,497,989	28	0	18	30	22	7	10	85	32	7/1/2009	Solar heat and hot water system for new brt facility (alt. energy)			
2111010	Seabrook Water Dept	14000	\$ 12,462,000	\$ 12,462,000	\$ 23,960,000	34	0	18	0	22	0	10	84	33	2/30/2009	Water brt facility for iron and mang			
2271010	Sunapee Water Dept	2082	\$ 43,000	\$ 43,000	\$ 24,003,000	36	0	18	0	22	7	0	83	34	8/1/2009	Construct new WTP for No-As-Rn + disinfection			
0413030	Cherisown, Windy Acres Coop	180	\$ 190,750	\$ 190,750	\$ 24,193,750	30	0	18	0	22	3	10	82	35	06/30/2009	loop the distribution under Sugar River			
1390050	Londonderry, Wagon Wheels	80	\$ 30,737	\$ 30,737	\$ 24,224,487	20	0	0	30	30	3	0	82	36	06/30/2009	Water main and service lines improvements			
1323020	Lebanon, Mascoma Meadows MHP	125	\$ 69,000	\$ 69,000	\$ 24,293,487	0	0	34	30	15	3	0	82	39	1/1/2009	Uranium treatment			
1581010	Milton Water District	800	\$ 535,000	\$ 535,000	\$ 24,828,487	0	0	18	30	22	0	10	80	40	10/01/2009	Pump house upgrade, raising wellhead			
0351010	Canaan Water Department	600	\$ 1,320,000	\$ 1,320,000	\$ 26,148,487	0	0	18	30	22	0	10	80	40	7/7/2009	Charles Street water main replacement			
0351010	Canaan Water Department	600	\$ 758,000	\$ 758,000	\$ 26,906,487	0	0	18	30	22	0	10	80	41	08/01/2009	Replace finished water main from plant to distribution system			
0912050	Gofftown Mt Laurel Estates	115	\$ 100,000	\$ 100,000	\$ 27,006,487	0	0	48	0	22	0	10	80	43	08/01/2009	Replace old raw water main from Lake to Filter Plant			
1972020	Raymond, Riverbank Manor Condo	110	\$ 38,000	\$ 38,000	\$ 27,044,487	0	0	18	20	30	0	0	78	44	07/01/2009	Treatment, PH and distribution upgrades			
0401010	Seabrook Water Dept	14000	\$ 12,462,000	\$ 12,462,000	\$ 39,506,487	0	0	18	20	30	0	0	78	44	04/01/2009	Pump House improvements to eliminate confined space			

SORT BY RANK

City of Manchester New Hampshire

In the year Two Thousand and Nine

A RESOLUTION

“Amending the FY2010 Community Improvement Program, authorizing and appropriating funds in the amount of Four Hundred Ten Thousand Dollars (\$410,000) for the FY2010 CIP 712510 ARRA Drinking Water Green Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2010 CIP as contained in the 2010 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

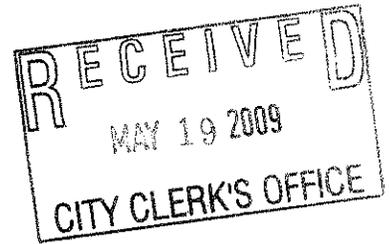
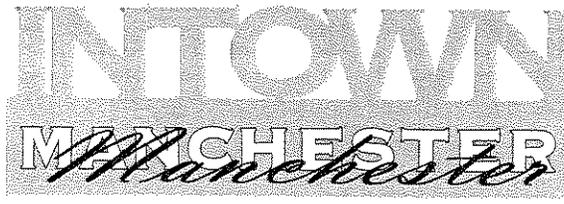
WHEREAS, the Board of Mayor and Aldermen desires to accept American Recovery and Reinvestment Act funding from the New Hampshire Department of Environmental Services to assist in the rehabilitation of a hydroelectric generator penstock estimated to cost \$410,000;

NOW, THEREFORE, be it resolved that the 2010 CIP be amended as follows:

By adding:

FY2010 CIP 712510 – ARRA Drinking Water Green Project - \$410,000 (\$205,000 MWW, \$205,000 State DES)

Resolved, that this Resolution shall take effect upon its passage.



May 18, 2009

Members of CIP Committee
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Payment of PSNH bill
Request for electrical repair

Dear Aldermen,

For the past three years, the holiday "Boogie Lights" – a CIP funded project - have been part of the Christmas season décor, and payments for electricity have been made through the City's Christmas budget allocation.

This past winter two repairs to the electrical circuits were needed. PSNH was called in to trouble shoot and they made the repair. I have been advised by Sean Thomas that a request to use the FY 09 Christmas funds for the two electrical repairs be directed to you. I believe there are sufficient funds in the FY 09 Christmas account to cover the amount due, which totals **\$664.82 for both bills.**

I have enclosed two invoices for your review. One is for work that occurred on Jan. 8, 2009 and the second is for work on the same light pole on February 9, 2009. Both invoices were to repair the circuit that provided electricity to the "Boogie Lights" that hung across Hanover Street during the holidays. On the second repair, it was determined that the circuits did not meet code, and they were permanently disconnected.

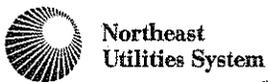
The PSNH representative, Diane Monteith, has informed me that if the Boogie Lights are to be used in the future at the same location, the electricity will have to meet code. I am currently in the process of determining what this will cost, and I will report to you on the result of this effort.

Copies of the two invoices are enclosed for your review.

Sincerely,

Stephanie Lewry, Executive Director
enclosures

9-1



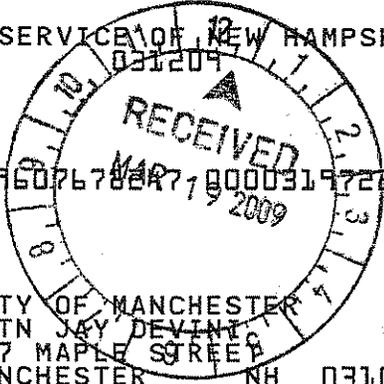
Northeast Utilities System

AMOUNT PAID

AMOUNT NOW DUE
\$319.72

PUBLIC SERVICE OF NEW HAMPSHIRE

06 0 1 4 3 07



296076782 MAR 12 2009 0000319722 0000319722

CITY OF MANCHESTER
ATTN JAY DEVINIC
227 MAPLE STREET
MANCHESTER NH 03103

SB

NORTHEAST UTILITIES
BOX NUMBER 2957
HARTFORD CT 06104

Please make checks payable to

PSNH

Please Return This Portion With Your Payment

296076782	MAR 12, 2009
Account Number	Statement Date

FOR EXPENSES INCURRED BY THE COMPANY ON 01/08/09 AS A RESULT OF WORK PERFORMED AT HANOVER STREET, MANCHESTER, NH.

FIXED BOOGIE BANNER

LABOR	\$239.32
VEHICLE	80.40
TOTAL	<u>\$319.72</u>

ANY QUESTIONS CONCERNING THIS BILL CALL (603)665-6712 OR (800)286-5000, PRESS 2, THEN PRESS 1, EXT 723-6712, BETWEEN 8 AM AND 4:30 PM, MONDAY THROUGH FRIDAY.

9-2



Northeast Utilities System



Northeast Utilities System

PUBLIC SERVICE OF NEW HAMPSHIRE
031209

06 0 1 4 3 07

AMOUNT PAID

AMOUNT NOW DUE
\$345.10

29607693042 0000345103 0000345103

INTOWN MANCHESTER
P O BOX 659
MANCHESTER NH 03105

SB

NORTHEAST UTILITIES
BOX NUMBER 2957
HARTFORD CT 06104

Please make checks payable to

PSNH

Please Return This Portion With Your Payment

▶ 296076930	MAR 12, 2009
Account Number	Statement Date

FOR EXPENSES INCURRED BY THS COMPANY ON 02/09/09
AS A RESULT OF WORK PERFORMED AT HANOVER STREET,
MANCHESTER, NH.

DISCONNECTING THE BOOGIE BOARD

LABOR	\$203.00
VEHICLE	67.00
OUTSIDE CONTRACTOR	75.10
TOTAL	----- \$345.10 =====

ANY QUESTIONS CONCERNING THIS BILL CALL (603)665-6712 OR (800)286-5000, PRESS 2,
THEN PRESS 1, EXT 723-6712, BETWEEN 8 AM AND 4:30 PM, MONDAY THROUGH FRIDAY.

9-3



Northeast Utilities System

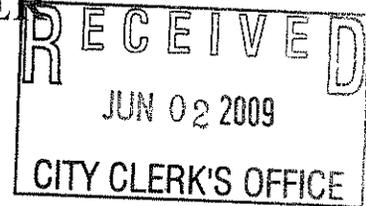
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



June 1, 2009

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
C/O Mr. Matthew Normand
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, NH 03103

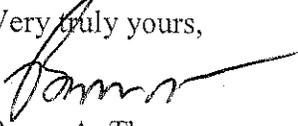
Re: Request to Approve Chronic Drain Projects

Gentlemen:

The Manchester Highway Department hereby requests your approval to accept up to \$5,000 of funds from Stash Szopa, owner of #233 Lexington Ave to allow him to share in the cost to install a small drainage system as part of the City's Chronic Drain program. Mr. Szopa made the offer on his own to provide the funds without request from the City. The nature of the project is to intercept runoff from the City Right of Way before it flows onto his property and flooding it out. We feel that accepting the funds is prudent in this case since the rear yard of the home was built in an existing low area without consideration of the nature of the runoff in area.

If approved, the "Start-Up" form must be modified as shown attached. Also attached is a sketch and estimate of the project.

Very truly yours,


Bruce A. Thomas
Engineering Manager

c/Kevin A. Sheppard, P.E.
Samuel Maranto

10-1

HIGHWAY DEPARTMENT ESTIMATE

Lexington Avenue and Walnut Street Drain

DLW November 19, 2008

PROJECT DESCRIPTION: Construct drain from corner of Lexington Avenue at Walnut Street, cross Walnut Street, cross lot 354-2 (665 Walnut) and outlet in woods behind (Livingston Park).

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST
ROADWAY MATERIALS				
4	TON	3/8" Wearing Course	\$46.00	\$174.80
8	TON	3/8" Base Course	\$46.00	\$349.60
55	TON	Recycled Asphalt Base	\$2.00	\$110.00

SUBTOTAL \$634.40

DRAINAGE MATERIALS:

2	EA	Type B Frames	\$89.00	\$178.00
2	EA	Type B Grates	\$71.00	\$142.00
2	EA	Round Slab Top 48"	\$115.00	\$230.00
2	VF	48" Dia. Riser	\$46.00	\$92.00
2	EA	48" Dia. Base	\$203.00	\$406.00
46	TON	3/4" Stone	\$7.60	\$351.85
100	TON	Sand Fill	\$1.50	\$150.00
200	LF	12" Dia. HDP Pipe	\$5.04	\$1,008.00
1	ROLL	Filter Fabric	\$200.00	\$200.00
2	TON	6"-12" Stone (Rip Rap)	\$7.35	\$11.03

SUBTOTAL: \$2,768.88

MISCELLANEOUS MATERIALS:

20	CY	Loam (4")	\$12.00	\$240.00
----	----	-----------	---------	----------

SUBTOTAL: \$240.00

SUBCONTRACTED ITEMS:

25	CY	Ledge Removal	\$200.00	\$5,000.00
1	LS	Tree Removal	\$500.00	\$500.00

SUBTOTAL: \$5,500.00

ROADWAY MATERIALS:	\$634.40
DRAINAGE MATERIALS:	\$2,768.88
MISCELLANEOUS MATERIALS	\$240.00

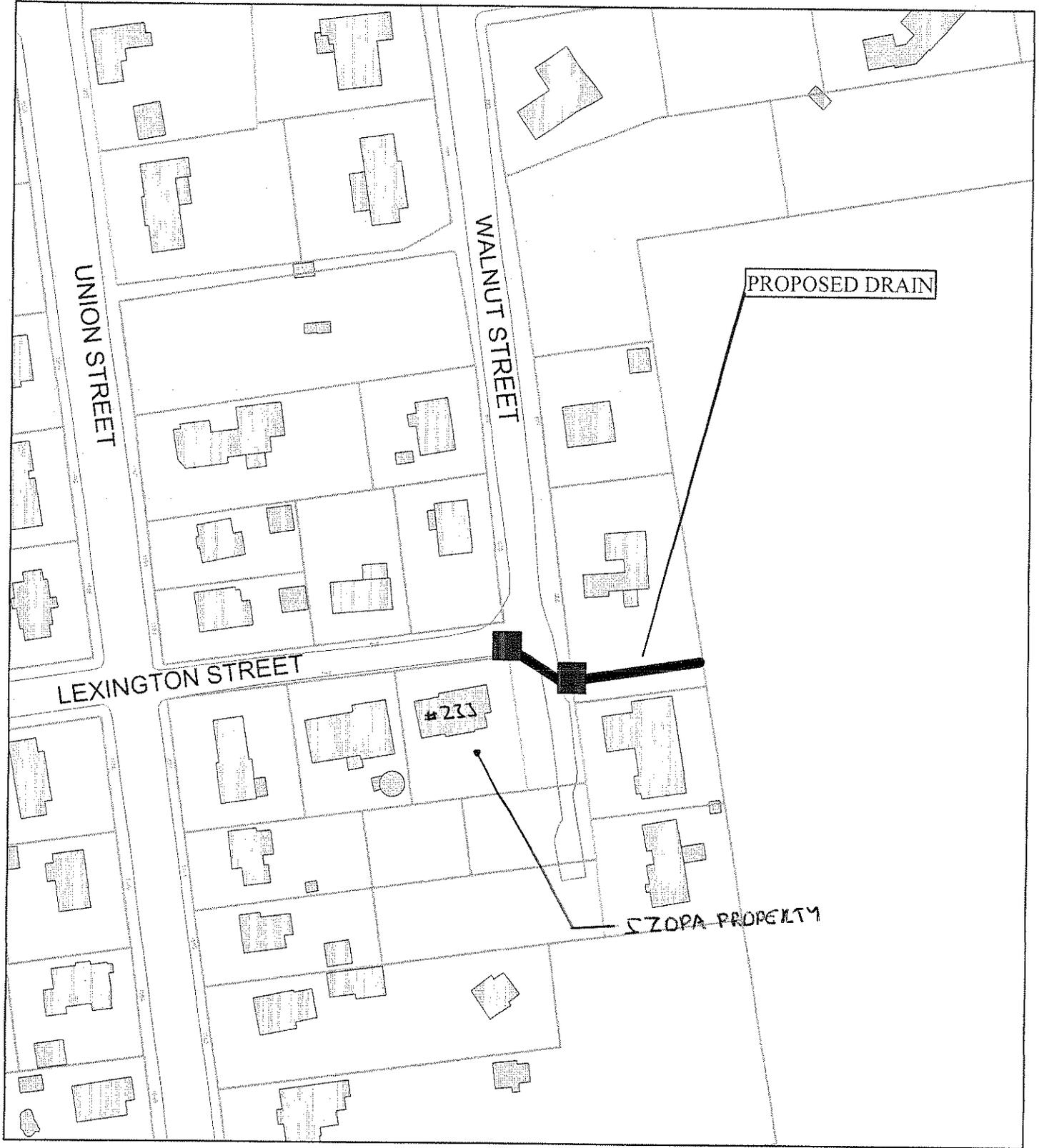
SUBTOTAL (MATERIALS): \$3,643.28

ADD 15% (OF VALUE OF MATL.): \$546.49

SUBTOTAL (SUBCONTRACTED ITEMS): \$5,500.00

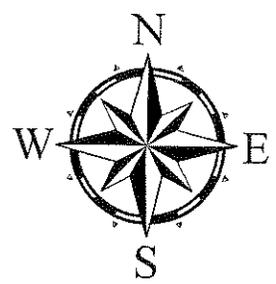
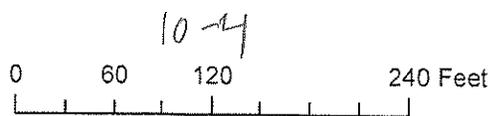
TOTAL (MATERIALS AND SUBCONTRACTS): \$9,689.77

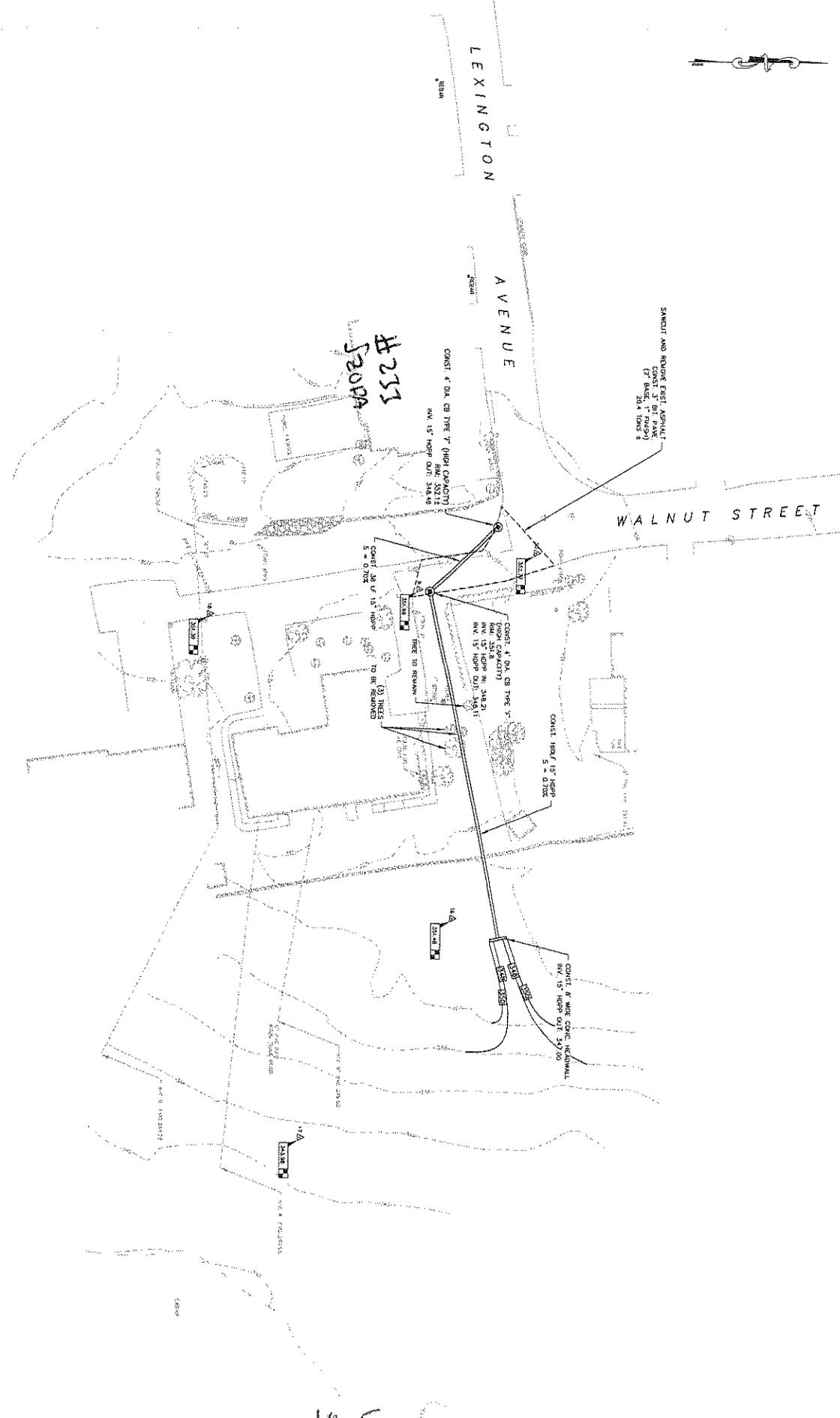
USE: \$ 10,000.00



LEXINGTON STREET DRAIN

Department of Highways
 City of Manchester





10-5

NO.	DATE	APP.	REVISIONS
1			REV. OF LINE 'B' TO SHOW 'F' HOOP CAPACITY
SUPERVISOR'S STAMP		ENGINEER'S STAMP	
DESIGNED BY:	BAT	CITY OF MANCHESTER DEPARTMENT OF HIGHWAYS ENGINEERING DIVISION 227 MADR STREET MANCHESTER, NEW HAMPSHIRE 03103	DRAINAGE IMPROVEMENTS 233 LEXINGTON AVENUE SCALE: HORIZ. 1" = 20' VERT. 1" = 4' DATE: DEC 2008 SHEET 1 OF 1
CHECKED BY:	BAT		
SUBMITTED BY:	BAT		

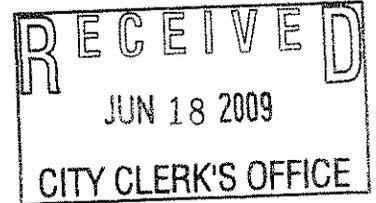
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



June 15, 2009

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
C/O Mr. Matthew Normand
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, NH 03103

Re: Bridge Joint Repairs - Request to Transfer Funds

Gentlemen:

Over the winter, four bridge joints were damaged. One on the Notre Dame Bridge, two on the Queen City Bridge, and one on the Goffs Falls Road Bridge (just east of the Post Office).

The City's Bridge Consultant has provided an estimate to repair these joints of \$ 276,100 (see attached). We currently have about \$102,000 of funding available. We request the difference of \$174,100 be transferred from balances in the CIP 713107 - Granite Street Reconstruction Project, to CIP 711507 - Annual Bridge Rehabilitation.

If you have any questions or comments, please do not hesitate to call.

Very truly yours,

Bruce A. Thomas
Engineering Manager

c/Timothy J. Clougherty
Samuel Maranto

11-1



Hoyle, Tanner & Associates, Inc.
 150 Dow Street
 Manchester, NH 03101 (603) 669-5555

Calc. By: JTP Date: 5/14/2009
 Chck. By: Date:
 Chck. By: Date:
 Chck. By: Date:

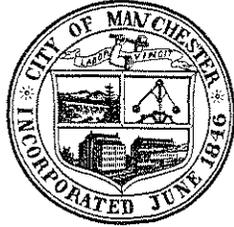
Manchester City Bridge Repairs
Engineers Estimate of Probable Construction Costs
Final Design Submittal
 HTA Project No. 093139

ITEM NO.	ITEM DESCRIPTION	Quantity		Cost	
		Unit	Quantity	Unit	Total
618.6	UNIFORMED OFFICERS	ALLOW.		\$ 18,000.00	\$ 18,000.00
619.101	MAINTENANCE OF TRAFFIC (NOTRE DAME BRIDGE)	U	1	\$ 15,000.00	\$ 15,000.00
619.102	MAINTENANCE OF TRAFFIC (QUEEN CITY BRIDGE)	U	1	\$ 30,000.00	\$ 30,000.00
619.103	MAINTENANCE OF TRAFFIC (GOFFS FALLS ROAD BRIDGE)	U	1	\$ 25,000.00	\$ 25,000.00
692	MOBILIZATION	U	1	\$ 45,000.00	\$ 45,000.00
1002.1	REPAIRS OR REPLACEMENTS AS NEEDED	\$	1	\$ 5,000.00	\$ 5,000.00
1003.1	REPLACE ELASTOMERIC LOCK SEAL	LF	38	\$ 200.00	\$ 7,600.00
1003.2	REPLACE ELASTOMERIC JOINT SEAL	LF	118	\$ 200.00	\$ 23,600.00
1003.3	REPLACE NEOPRENE COMPRESSION SEAL	LF	33	\$ 200.00	\$ 6,600.00
1003.4	REPAIR EXISTING EXPANSION JOINT (NOTRE DAME BRIDGE)	U	1	\$ 15,000.00	\$ 15,000.00
1003.51	REPAIR EXISTING EXPANSION JOINT (QUEEN CITY BRIDGE WEST ABUTMENT)	U	1	\$ 15,000.00	\$ 15,000.00
1003.52	REPAIR EXISTING EXPANSION JOINT (QUEEN CITY BRIDGE EAST ABUTMENT)	U	1	\$ 15,000.00	\$ 15,000.00
1003.6	REPAIR EXISTING EXPANSION JOINT (GOFFS FALLS ROAD BRIDGE)	U	1	\$ 25,000.00	\$ 25,000.00
1008.1	ALTERATIONS & ADDITIONS AS NEEDED - UNANTICIPATED WORK	ALLOW.		\$ 5,000.00	\$ 5,000.00

CONSTRUCTION TOTAL \$ 251,000.00
CONTINGENCY (10%) \$ 25,100.00
EASEMENTS \$0.00
CONSTRUCTION TOTAL FOR CITY PLANNING **\$ 276,100.00**

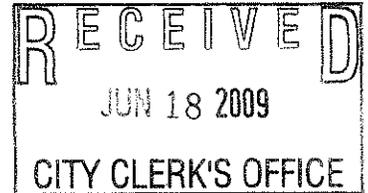
C:\Documents and Settings\bthomas\Local Settings\Temporary Internet Files\OLK39\EstOfCost (2).xls\Final Design Submittal

This Engineers Estimate of Probable Construction Costs is based on the scope of work, as well as HTA's experience with similar projects and understanding of current industry trends. It should be noted that changes in material or labor costs in the construction industry could impact the project cost in either direction.



Matthew Normand
City Clerk

CITY OF MANCHESTER
Office of the City Clerk



June 18, 2009

Chairman Michael Garrity
Committee on Community Improvement
c/o Office of the City Clerk
One City Hall Plaza
Manchester, NH 03101

RE: Cogswell Benevolent Trust Grant Application for the Restoration
of three 19th century maps and one atlas

Dear Chairman Garrity:

The Office of the City Clerk is requesting permission to apply for a Cogswell Benevolent Fund grant to restore three 19th century maps and one atlas. The maps include an 1810 Map of New Hampshire, an 1858 NH Railroads Map, and an 1870 Map of Manchester. The 1896 Manchester Atlas contains minute details of all the neighborhoods and industrial areas of Manchester.

Our proposal will include restoring the items plus making digital copies for distribution to the three high school Social Studies Departments to be used as teaching aids. We also intend to seek future Board approval to display the three maps here at City Hall.

No City funds would be involved. The award would be an outright grant for the project.

Sincerely,

Matthew Normand
City Clerk

12

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety, Health and Traffic respectfully advises, after due and careful consideration, that it has approved ordinance amendment:

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.54 Permit Parking in Lieu of Coin Deposit thereby creating a new Canal Street Lot.”

(Unanimous vote.)

Respectfully submitted,



Clerk of Committee

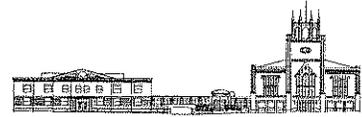
At a meeting of the Board of Mayor and Aldermen held June 2, 2009, on motion of Alderman Shea, duly seconded by Alderman Garrity, it was voted to refer the report to the Committee on Community Improvement.



City Clerk

CITY OF MANCHESTER

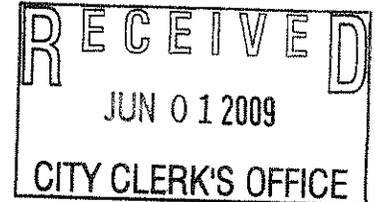
PARKING DIVISION



Brandy Stanley
Parking Manager
bstanley@manchesternh.gov

June 1, 2009

Alderman Bill Shea
Chairman, Committee on Public Safety & Traffic
One City Hall Plaza
Manchester, NH 03101



Re: Canal Street Parking Lot

Dear Chairman Shea:

Attached to this letter please find ordinance changes for 70.54 and 70.57. We have been working with the Highway Department and the Economic Development Department on a city-owned piece of property located on the southwest corner of Granite and Canal Streets. It is located between Granite Street and Hampshire First Bank, and has been used as a staging area for construction. It is proposed that the city create a 23 space parking lot on the site.

This parking lot will service event parkers for baseball games and arena events, monthly parkers and transient parkers during the day. We anticipate that most of the monthly parkers will be commuters using the bus station.

The two ordinance changes attached establish the parking lot and create the following rate structure:

Monthly Parking:	\$50
Transient Parking:	\$0.75 per hour
Event Parking:	\$5.00-\$10.00 per event

I have attached a revenue and expense pro forma to this letter showing that the parking lot will generate over \$11,000 in FY10 after construction costs and will generate approximately \$50,000 per year thereafter. Additionally, we are aware that parking for the bus terminal is in great demand, and the increase in convenient parking inventory should be very beneficial for the city.

13-2

The cost to construct the parking lot will be approximately \$35,000, and we will be submitting a request to the CIP Committee for their next meeting. It is anticipated that construction costs will be funded from the proceeds of the parking lot.

In order to expedite the process, we are presenting the ordinances to the Traffic Committee and respectfully request that should they be approved, the rules be suspended and the report referred to the full board tomorrow evening. Our hope is that these ordinances can be moved in parallel with the CIP process required to set up the funding mechanism.

Please do not hesitate to contact me should you have any questions.

Sincerely,

Brandy Stanley
Parking Manager

CC: Committee Members
Board of Mayor & Aldermen

Canal Street Lot

Revenue and Expense Pro Forma

<u>Revenues</u>	<u>Rate</u>	<u>#</u>	<u>Spaces</u>	<u>Total</u>	
Monthly Parking	\$ 50.00	24	23	\$ 14,400.00	
Baseball	\$ 7.00	68	23	\$ 10,948.00	Full occupancy for each game
Arena	\$ 10.00	120	18	\$ 21,600.00	75% occupancy per event
Transient Parking	\$ 0.75	3	2	\$ 1,125.00	2 per day for 3 hour average stay
Citation Revenue	\$ 20.00	240		\$ 4,800.00	20 tickets per month

Total Revenues **\$52,873.00**

<u>Expenses</u>	<u>Total Revenue</u>	<u>CC Revenue</u>	<u>CC Fee %</u>	<u>Total</u>
Credit Card Fees	\$ 32,548.00	\$ 21,156.20	5.9%	\$ 1,248.22
Snow Plowing				\$ 5,000.00
Construction				\$35,247.50

Total Expenses **\$41,495.72**

Net Operating Surplus **\$11,377.28**

City of Manchester
New Hampshire

In the year Two Thousand and Nine

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.54 Permit Parking in Lieu of Coin Deposit thereby creating a new Canal Street Lot.”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (-----) and inserting new as bolded (**bold**). Sections of the following chapters that remain unchanged appear in regular type.

§ 70.54 PERMIT PARKING IN LIEU OF COIN DEPOSIT AND PARKING DISTRICTS.

(B) In accordance with policies and procedures as are approved by the Committee on Traffic and Public Safety, the Parking Manager or his/her designee is hereby authorized to issue parking permits at monthly fees, or school semester fees under contractual arrangement, as prescribed herein. Such permits shall allow parking in lieu of the deposit of the required coin in any metered parking space unless otherwise posted or in any parking space designated by posting "Permit Parking Only" located in any of the following districts during the times prescribed:

Parking District	Permit Rate Established
8:00 a.m. to 5:30 p.m. Monday through Friday Downtown On-Street - area to include 10 hour metered spaces east of Canal Street, excluding Elm Street	45.00
5:30 p.m. to 10:00 p.m. Monday through Friday, and Saturday 8:00 a.m. to 10:00 p.m. Civic Center Event decal - any 10-hour meter in all districts not otherwise posted	35.00
8:00 a.m. to 5:30 p.m. Monday through Friday Other Parking Lots - Hartnett Lot Middle Street Lot Pearl Street Lot Pine Street Lot Canal Street Lot	\$50.00

- II. This Ordinance shall take effect upon passage.

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety, Health and Traffic respectfully advises, after due and careful consideration, that it has approved ordinance amendment:

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.57 Parking Rates thereby establishing event parking and hourly rates for the Canal Street Lot.”

(Unanimous vote.)

Respectfully submitted,



Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held June 2, 2009, on motion of Alderman Shea, duly seconded by Alderman Garrity, it was voted to refer the report to the Committee on Community Improvement.


City Clerk

CITY OF MANCHESTER

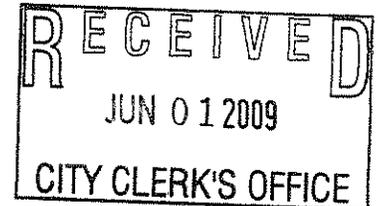
PARKING DIVISION



Brandy Stanley
Parking Manager
bstanley@manchesternh.gov

June 1, 2009

Alderman Bill Shea
Chairman, Committee on Public Safety & Traffic
One City Hall Plaza
Manchester, NH 03101



Re: Canal Street Parking Lot

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This parking lot will service event parkers for baseball games and arena events, monthly parkers and transient parkers during the day. We anticipate that most of the monthly parkers will be commuters using the bus station.

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14-2

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In order to expedite the process, we are presenting the ordinances to the Traffic Committee and respectfully request that should they be approved, the rules be suspended and the report referred to the full board tomorrow evening. Our hope is that these ordinances can be moved in parallel with the CIP process required to set up the funding mechanism.

Please do not hesitate to contact me should you have any questions.

Sincerely,

Brandy Stanley
Parking Manager

CC: Committee Members
Board of Mayor & Aldermen

Canal Street Lot

Revenue and Expense Pro Forma

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Credit Card Fees	\$ 32,548.00	\$ 21,156.20	5.9%	\$ 1,248.22
Snow Plowing				\$ 5,000.00
Construction				\$ 35,247.50

Total Expenses **\$41,495.72**

Net Operating Surplus **\$11,377.28**

City of Manchester New Hampshire

In the year Two Thousand and Nine

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.57 Parking Rates thereby establishing event parking and hourly rates for the Canal Street Lot.”

Page 1 of 5

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (-----) and inserting new as bolded (**bold**). Sections of the following chapters that remain unchanged appear in regular type.

§ 70.57 PARKING RATES.

Except as otherwise ordered by the Board of Mayor and Aldermen, rates shall be charged for parking in city-owned facilities and on-street as follows:

(A) Parking Garage Rates.

- (1) Hourly rate \$.75 per hour 6:00 a.m. to 10:00 p.m.
Monday through Friday excluding holidays:

Victory Garage
- (2) Monthly rate \$75.00- 24 hours per day
Monday through Saturday excluding holidays
- (3) Validation Program 6:00 a.m. to 10:00 p.m.
three hour limit, Victory Garage (Validating tickets available to retailers at a cost of \$0.25 per ticket. Each ticket good for one hour free parking.)
- (4) Lost Chip Fee - \$6.00 for the daily maximum rate and \$10.00 for replacement of the lost chip. Total fee of \$16.00
- (5) Daily Maximum Rate - \$6.00

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City of Manchester New Hampshire

In the year Two Thousand and Nine

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.57 Parking Rates thereby establishing event parking and hourly rates for the Canal Street Lot.”

Page 2 of 5

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

(B) Parking Lot Rates.

- (1) Hourly rates - as established by the Committee on Traffic and Public Safety subject to approval of the Board of Mayor and Aldermen and are outlined herein
- (2) By permit as established pursuant to § 70.54
- (3) ~~Civic Center~~ Event Parking Fees –

(A) To be posted ~~Civic Center~~ Event Parking:

Pine Street Lot	\$6.00 - \$10.00	prepay
Hartnett Lot	\$5.00	prepay
Arms Lot	\$5.00	prepay
Bedford Lot	\$5.00	prepay
Seal Lot	\$5.00	prepay
Canal Street Lot	\$5.00 - \$10.00	prepay

(B) Civic Center Event Decal \$30.00 per month,
5:30 p.m. to 8:00 p.m. Monday through Friday

Permit and metered sections - Pine Street Lot, Pearl Street Lot, Seal Lot, Arms Lot, Bedford Lot, Hartnett Lot; and 10 hour metered spaces Pearl Street Lot, Granite Street Lot, and Arms Outer Lot

(4) Parking Lots (rates and time limits).

(A) Lot	Maximum Hours	Rate Per Hour
Pine Street Lot	2 Hours	\$.50
Hartnett Lot	10 hours	\$.50
Arms Lot	10 hours	\$.50

City of Manchester New Hampshire

In the year Two Thousand and Nine

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.57 Parking Rates thereby establishing event parking and hourly rates for the Canal Street Lot.”

Page 3 of 5

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester,
as follows:

Bedford Lot	10 hours	\$.50
Seal Lot	N/A – Permit Only	See Permits
Middle Street Lot	2 Hours	\$.75
Arms, Extension	10 hours	\$.50
Arms Outer Lot	10 hours	\$.50
Pearl Street lot	2 Hours/10 Hours	\$.50
1155 Elm Street	N/A – Permit Only	See Permits
Canal Street Lot	10 Hours	\$.75

(B) Myrna Lot	Hours	Rate Per Hour
	0-1	\$.75
	1-2	\$1.50
	2-3	\$2.25
	3-4	\$5.25
	4-5	\$8.25
	5-6	\$11.25
	6-7	\$14.25
(Daily Maximum)	7-12	\$17.00

(C) Myrna Lot Validation Program, Myrna Lot, 8:00 a.m. to 5:30 p.m., validating tickets available to retailers at a cost of \$0.75 per ticket. Each ticket good for one hour parking.

(D) Myrna Lot Rate Reduction Program, Myrna Lot, 8:00 a.m. to 5:30 p.m., allowing business customers to pay \$0.75 per hour for up to 12 hours. Tickets issued only to businesses with customers using the Myrna Lot, and are free of charge.

City of Manchester New Hampshire

In the year Two Thousand and Nine

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.57 Parking Rates thereby establishing event parking and hourly rates for the Canal Street Lot.”

Page 4 of 5

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

(E) On-street parking rates

- (1) By permit rate as established pursuant to § 70.54
- (2) No fee when meeting the requirements of § 70.55 relating to residential parking permits.
- (3) \$30.00 per month civic center Event Decal 5:30 p.m. to 10:00 p.m. Monday through Friday, and Saturday 8:00 a.m. to 10:00 p.m. - For 10 hour meters any location in lieu of coin deposit.
- (4) Hourly rates - metered \$0.50 per hour all meters pursuant to regulations established by the Committee on Traffic and Public Safety with the approval of the Board of Mayor and Aldermen; unless otherwise designated.
- (5) Hourly rates - metered \$.75 per hour Parking District 26 as outlined in § 70.54 PERMIT PARKING IN LIEU OF COIN DEPOSIT AND PARKING DISTRICTS.
- (6) Saturday Parking; Elm Street, between Bridge Street and Granite Street; 10 a.m. to 8 p.m.. Hourly rate - metered \$.75 per hour.
 - (a) Two hour parking zone between 10:00 a.m. and 5:00 p.m.
- (7) Monday through Friday, two hour time limit lifted after 5:00 p.m.; parking free after 5:30 p.m., except for parking District 26 as outlined in § 70.54 PERMIT PARKING IN LIEU OF COIN DEPOSIT AND PARKING DISTRICTS.

City of Manchester New Hampshire

In the year Two Thousand and Nine

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.57 Parking Rates thereby establishing event parking and hourly rates for the Canal Street Lot.”

Page 5 of 5

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

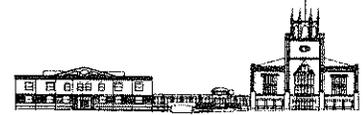
- (F) On-Street Event Parking
 - (1) Parking District 28 (Arena Event Zone) and Parking District 29 (Stadium Event Zone) as outlined § 70.54
PERMIT PARKING IN LIEU OF COIN DEPOSIT AND PARKING DISTRICTS
 - (2) Monday through Sunday when posted.
 - (3) One dollar (\$1.00) per event (event receipt can be purchased two hours before, and one hour after event start time).
 - (4) Event receipt is valid for the remainder of the day it was purchased in the Parking District which it was purchased.
 - (5) Any vehicle parked in the Parking District prior to the start time shall not be required to pay the fee, provided the vehicle remains in the same location.

II. This Ordinance shall take effect upon passage.

14-10

CITY OF MANCHESTER

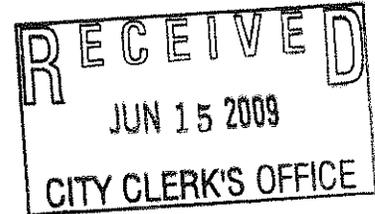
PARKING DIVISION



Brandy Stanley
Parking Manager
bstanley@manchesternh.gov

June 15, 2009

Alderman Michael Garrity
Chairman, Committee on Community Improvement
One City Hall Plaza
Manchester, NH 03101



Re: 2 Line Drive Parcel

Dear Chairman Garrity:

In accordance with the agreement approved by the Board of Mayor and Aldermen on May 19th, 2009 for the purchase of the parcel at 2 Line Drive, we are seeking to establish a new CIP account with funding in the amount of \$150,000. The agreement requires that the City of Manchester design and construct a surface parking lot on the site.

We believe that the original intent of this agreement was to fund the construction from the Economic Development one-time fund.

Please let me know if you need any further information.

Sincerely,

Brandy Stanley
Parking Manager

CC: Sam Maranto
William Sanders
Jay Minkarah
Leon LaFreniere
Pamela Goucher
Kevin Sheppard
Tom Clark
Sean Thomas

In Board of Mayor and Aldermen

Date: 5/19/09 On Motion of Ald. Lopez

SHEEHAN
PHINNEY
BASS +
GREEN
PROFESSIONAL
ASSOCIATION

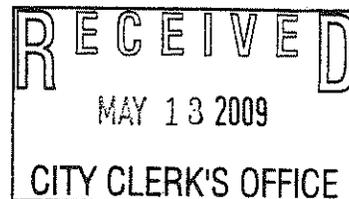
Second by Ald. Smith

Voted to accept

[Signature]
City Clerk

Writer's Direct Dial
603-627-8145
rmiller@sheehan.com

May 13, 2009



ATTORNEYS AT LAW

MANCHESTER
1000 ELM STREET
MANCHESTER, NH
03101
T 603 668-0300
F 603 627-8121

CONCORD
TWO EAGLE SQUARE
CONCORD, NH
03301
T 603 223-2020
F 603 224-8899

HANOVER
2 MAPLE STREET
HANOVER, NH
03755
T 603 643-9070
F 603 643-3674

BOSTON
ONE BOSTON PLACE
BOSTON, MA
02108
T 617 897-5600
F 617 439-9363

WWW.SHEEHAN.COM

Mr. Michael Lopez, Chairman
City of Manchester Board of Mayor & Aldermen
One City Hall Plaza
Manchester, NH 03101

RE: Proposed Transaction for 2 Line Drive parcel

Dear Alderman Lopez and Members of the Board:

During the past several weeks, the New Hampshire Fisher Cats (NH Triple Play, LLC) have been working with Mayor Guinta and the appropriate City of Manchester Department Heads and related personnel on a mutually beneficial proposal for the 2 Line Drive parcel in front of MerchantsAuto.com Stadium. As you know, this remainder parcel was first the subject of a disputed condominium development proposal, and was subsequently purchased by NH Triple Play, LLC to avert a planned auction of the parcel after the prior Purchase and Sale Agreement on the land expired.

The attached transaction outline reflects the mutually-negotiated terms of the proposed deal, subject to the approval of this Board.

To summarize, NH Triple Play, LLC will convey the 2 Line Drive parcel to the City of Manchester for \$1. The City will then pave, curb, and line the lot, creating at least 45 new parking spaces to be used by Fisher Cats fans for all games and other stadium events, and for use by the City of Manchester for monthly public permit parking or daily "pay and display" public parking at all other times. This arrangement will provide an immediate increase in available parking in a parking-starved area, and allow both the City of Manchester and NH Triple Play, LLC to recognize an immediate positive revenue flow from the parcel.

Upon completion of the deal, the City of Manchester will own the 11,000 square foot parcel contiguous to the ballpark, thereby protecting its significant investment in the abutting stadium and providing badly needed additional public parking in the area. Moreover, the City will derive an immediate and ongoing source of parking revenue. At the same time, NH Triple Play will, over time, derive revenue primarily from those attending events at the ballpark, and as such, be reimbursed, at least in part, for its prior purchase of the parcel. All of this will occur with no adverse impact to the City of Manchester's budget.

The deal creates a "win-win" opportunity for the City of Manchester and the Fisher Cats in a tough economic time, and puts the site to work now for the betterment of the public, the City and the Fisher Cats. The proposed deal also retains the option that, at any time, the City and the Fisher Cats can mutually agree to further develop the parcel in a way that is harmonious with and supports the ongoing baseball operations.

We hope this proposal will be seen for the win-win that it is, and will meet with the Board's approval. We look forward to answering your questions and discussing this proposal with you on the 19th.

Yours most sincerely,

A handwritten signature in black ink, appearing to read "R. Miller", with a long horizontal flourish extending to the right.

Robert H. Miller, Esq.
Sheehan Phinney Bass & Green P.A.
Legal Counsel
New Hampshire Fisher Cats

Enclosure

2 LINE DRIVE OUTLINE OF TERMS

- NH Triple Play, LLC conveys 2 Line Drive parcel to the City of Manchester for \$1.
- City of Manchester will provide a parking plan mutually agreeable to both NH Triple Play, LLC and the City of Manchester. Once agreement is reached on that plan, the City of Manchester will asphalt pave stripe and curb the former 2 Line Drive lot along with any adjacent City-owned property or public rights-of-way if necessary, subject to NH DES approval as may be required, to create no fewer than 45 additional parking spots.
- The cost to the City of Manchester for planning, designing and developing additional parking on the 2 Line Drive parcel and adjacent City-owned property and public rights-of way shall not exceed \$150,000. Any costs in excess of \$150,000 shall be born by NH Triple Play, LLC. The City of Manchester and NH Triple Play, LLC will discuss and mutually approve the initial budget for this work, any changes made during construction, and all interim payments made to the contractors performing the work.
- City of Manchester and NH Triple Play, LLC will then execute an amendment to the Management and Operations Agreement, allowing NH Triple Play, LLC to use this new parking lot as part of its use of the baseball stadium for a period coterminous with the Management and Operations Agreement. That amendment shall reflect that the parties may, at any time, mutually agree to develop the parcel for other uses.
- 20 of these spaces shall be reserved, during business hours, for Fisher Cats management and staff use.
- The City's Parking Division reserves the right to manage the lot for use as monthly Millyard permit parking or daily "pay and display" parking. Should the City elect to utilize the lot for monthly permit or daily parking, the City and NH Triple Play, LLC will share all gross proceeds of revenues derived from these spaces and the 33 currently existing spaces located along Line Drive on a 75% City – 25% Triple Play, LLC basis. Permit parkers shall be required to vacate the lot for event-day evening games no later than 5:15 PM or be subject to towing, as these spaces will be pre-sold for event parking. The City's Parking Division will provide NH Triple Play, LLC with an annual accounting of gross revenue from this monthly permit parking or daily "pay and display" parking.
- NH Triple Play, LLC will sell these parking spaces to its fans and retain all revenue from these sales for all day and evening games, and all other weekend and evening events. Other special events scheduled to occur during weekday business hours will be addressed on a case-by-case basis.

- All revenues accruing to NH Triple Play, LLC under the terms of this Agreement shall be exempt from the “Net Revenue Participation” requirements of Article 7 (“Manager Payments”) of the Management and Operations Agreement.

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (the "Agreement"), is made by and between **NH Triple Play, LLC**, with a mailing address of 950 Winter Street, Suite 4300, Waltham, Massachusetts, 02451, and/or its successors and assigns (hereinafter collectively the "Seller") and **The City of Manchester, New Hampshire**, a municipality with a mailing address of One City Hall Plaza, Manchester, New Hampshire 03101 (hereinafter the "Purchaser")(collectively "the Parties").

WITNESSETH

WHEREAS, Seller is the owner of certain unimproved real property containing 0.2633 Acres (11,469 S.F.) more or less acres of land located at 2 Line Drive, Manchester, New Hampshire, 03101. Said real property is more particularly described in the proposed Quitclaim Deed attached hereto as Exhibit A; and

WHEREAS, Seller desires to sell and Buyer desires to buy said real property upon the terms and conditions set forth in this Agreement; and

WHEREAS, the Parties intend to make the Property subject to the existing Management and Operations Agreement between the parties as more particularly set forth herein; therefore

IN CONSIDERATION of the respective agreements and mutual promises hereinafter set forth, Seller and Buyer hereby agree as follows:

1. PROPERTY INCLUDED

Seller hereby agrees to sell and convey to Purchaser, and Purchaser hereby agrees that Purchaser shall purchase from Seller that certain parcel of land located at 2 Line Drive, Manchester, New Hampshire, 03101 0.2633 Acres (11,469 S.F.) more or less acres of land and more particularly described on Exhibit A (the "Property"), and

- 1.01 all of Seller's interest, if any, in all easements, rights and appurtenances related to the Property.
- 1.02 Said Premises are to be conveyed by a good and sufficient Quitclaim Deed and said Deed shall convey a good and clear record and marketable title thereto, free from all outstanding attachments, encumbrances, liens, mortgages and other matters of record except:
 - (a) Provisions of existing building and zoning laws;
 - (b) Such taxes for the current year as are not yet due and payable as of the date of the closing;

- (c) Any liens for municipal betterments assessed after the date of this agreement;
- (d) The following permitted encumbrances:
 - a. Rights of the City of Manchester to maintain its outfalls sewer as described in the deed from Merrimack Packing Company, Incorporated to Merrimack Packing Co., Inc. dated July 3, 1965 and recorded in said Registry at Book 1836, Page 287.
 - b. The following matters shown on Plan No. 33492 recorded in the Hillsborough County Registry of Deeds:
 - Proposed 50' Utility Maintenance and Access Reserve Area Centered on Existing Sewer Main
 - Proposed 25' Sewer Maintenance Reserve Area
 - Proposed 25' Wide Sewer Easement 10' Southeast and 15' Northwest of Centerline Existing Sewer Main
 - (e) Conditions and restrictions contained in the Quitclaim Deed and Agreement from the City of Manchester to Manchester Downtown Visions, LLC dated September 17, 2004 and recorded in said Registry at Book 7335, Page 420 (copy attached as Exhibit A)
 - (f) Easement from Merrimack Packing Company, Inc. to Public Service Company of New Hampshire, dated December 3, 1952 and recorded in Hillsborough County Registry of Deeds at Book 1341, Page 104.

2. PURCHASE PRICE.

(a) The Purchase Price of the Property is TWO HUNDRED SEVENTY ONE THOUSAND THREE HUNDRED AND THIRTEEN DOLLARS AND EIGHTY SEVEN CENTS (\$271,313.87) (the "Purchase Price"). This amount represents the Seller's actual out-of-pocket costs (for items (1) and (3)) and committed out-of-pocket costs (for item (2)) required to acquire the Property from Manchester Downtown Visions, LLC and is comprised of the following components:

- (1) \$ 218,576.99 (purchase price for NH Triple Play, including share of transfer tax, title insurance and recording fees)
- (2) \$ 33,236.88 (cost to buy out the parcel's share of PSNH easement liability with full release); and
- (3) \$19,500.00 Legal and related costs (including PSNH easement removal negotiations, negotiation of P&S, preparation for sheriff's sale, and closing costs)

(b) The Purchase Price shall be paid by the Purchaser to the Seller in full, by wire transfer of immediately available federal funds at the Closing.

3. CLOSING TIME AND PLACE

Closing (the "Closing") shall take place on September __, 2008 at 3:00 PM at the offices of Sheehan Phinney Bass + Green, PA, 1000 Elm Street, Manchester, New Hampshire.

4. OBLIGATIONS OF THE PARTIES AT CLOSING/PRORATIONS

4.01 At Closing, Seller shall deliver to Purchaser:

(i) A Quitclaim deed (the "Deed") for the Property in statutory form, conveying good and clear record and marketable title subject to the limitations described in Section 1.02 above.

(ii) Mechanics lien and parties in possession affidavits by Seller, and other forms and affidavits as reasonably and customarily required by Purchaser's lender or title insurance company for transactions of this type and nature.

(iii) Documentation which shows that the person executing the Deed is authorized to do so on behalf of the Seller.

4.02 At Closing, Purchaser shall deliver to Seller:

(i) The Purchase Price as provided for in paragraph 2 above.

(ii) Real estate transfer and other forms and affidavits customarily required when transferring property in the state where the Premises is located.

4.03 The following are to be apportioned as of 12:01 A.M., on the date of Closing on the basis of a 365-day year:

(i) Real Property Taxes. Real property taxes for the current year and assessments, if any, shall be apportioned between the parties as of 12:01 A.M. on the date of Closing. If the amount of said taxes or assessments is not known at such time, they shall be apportioned on the basis of the preceding year. Such taxes and/or assessments shall be reapportioned as soon as the new rate or valuation can be ascertained. Within ten (10) days after such reapportionment, if any, Seller shall notify Buyer of such reapportionment in writing, and Seller or Buyer, as the case may be, shall, within ten (10) days of the date of such notice, remit to the other the amount owed as a result of such reapportionment.

- (ii)
- (iii) Except as already factored into the purchase price, each party shall be responsible for their own expenses in negotiating and consummating the transaction as contemplated herein.
- (iv) Water, Sewer and Utility Charges. All water, sewer, utility charges and fuel in tanks shall be apportioned as of 12:01 A.M. on the date of Closing. If such apportionment cannot be calculated accurately at that time, the same shall be calculated within thirty (30) days after Closing and either party owing the other party a sum of money based on such subsequent apportionment shall promptly pay said sum to the other party.
- (v) Local Custom. Any other costs or expenses affecting the Property shall be apportioned between the parties in accordance with local customs in the city, town or county in which the Property is located.

5. CONDITION OF PROPERTY

5.01 Purchaser acknowledges that, except for warranties and covenants of title, and except as otherwise provided in this Agreement, it is accepting the Premises AS-IS, WHERE-IS, and WITH ALL FAULTS as of the date of this Agreement and as of Closing and without any other guarantee, representation or warranty, express or implied, of any kind, nature of description whatsoever with respect thereto. Purchaser further acknowledges that, except as provided elsewhere in this Agreement, it has not been influenced to enter into this transaction by, nor has it relied upon, any warranty, guaranty, statement or representation by Seller or by any trustee, director, officer, agent or employee of Seller. Purchaser acknowledges that except as provided elsewhere in this Agreement, no representations or warranties have been made or are made and no responsibility has been or is assumed by Seller or by any partner, officer, person, firm, agent or representative acting or purporting to act on behalf of Seller as to the condition or repair of the Property.

6. REPRESENTATIONS AND WARRANTIES OF SELLER

Seller represents and warrants for the benefit of Buyer, the following facts are true and will be true as of Closing:

(a) This Agreement and all documents executed by Seller which are to be delivered to Buyer at Closing are and will be duly authorized, executed and delivered by Seller, and are, and at the Closing will be, legal, valid and binding obligations of Seller and that neither the execution nor the delivery of this Agreement nor the consummation of the transactions contemplated hereby will constitute a violation or default under any term or provision of any Management Agreement or any other agreement or instrument to which Seller is a party or by which Seller or the Property might be bound.

(b) Seller is a duly organized LLC in good standing under the laws of the State of

New Hampshire. Seller has the power and authority to execute the documents contemplated by this Agreement.

(c) There are no unpaid charges, debts, liabilities, claims or obligations involving the payment of money arising from the construction, occupancy, ownership, use or operation of the Property, or the business operated thereon, which could give rise to any mechanic's or materialmen's or other similar statutory lien against the Property, or any part thereof, for which Buyer will be responsible.

(d) To Seller's knowledge, Seller has received no service of process or other written notification of any litigation or administrative proceedings that could materially and adversely affect title to the Property or any part thereof or prevent Seller from performing any of its obligations hereunder.

(e) To Seller's knowledge, other than as specifically provided herein, no consent or approval of any person or entity or of any governmental authority is required with respect to the execution and delivery of this Agreement by Seller or the consummation by Seller of the transactions contemplated hereby or the performance by Seller of its obligations hereunder.

(f) To Seller's knowledge, other than those items designated in Section 1.02 above, there are no contracts or other agreements affecting the Property which would be binding upon the Purchaser after the Closing.

(g) There are no judicial, administrative, mediation or arbitration actions, suits or proceedings pending or to Seller's knowledge threatened, against or affecting Seller or the Property, which, if adversely determined, would materially impair the Property or prevent Seller from performing the covenants or obligations required to be performed by Seller under this Agreement.

(h) Seller is not a "foreign person" as defined in Section 1445 of the Internal Revenue Code of 1986, as amended, and the income tax regulations thereunder.

(i) There are no leases, rental agreements, tenancy agreements, or similar agreements affecting the Property (other than the Lease described below).

7. REPRESENTATIONS AND WARRANTIES OF PURCHASER.

Purchaser hereby represents and warrants for the benefit of Seller, the following facts are true and will be true as of Closing:

(a) That this Agreement and all documents executed by Purchaser which are to be delivered to Seller at Closing are and will be duly authorized, executed and delivered by Purchaser and are, and at Closing will be, legal, valid and binding obligations of Purchaser and

that neither the execution nor the delivery of this Agreement nor the consummation of the transactions contemplated hereby will constitute a violation of local, state or federal law or regulation.

(b) Purchaser has the power and authority to execute the documents contemplated by this Agreement.

8. INDEMNIFICATION.

Each party hereby agrees to indemnify the other party and hold it harmless from and against any and all claims, demands, liabilities, costs, expenses, penalties, damages and losses, including, without limitation, reasonable attorneys' fees, resulting from any misrepresentation or breach of warranty or breach of covenant made by such party in this Agreement or in any document, certificate or exhibit given or delivered to the other pursuant to or in connection with this Agreement, pursuant to the terms and/or unless otherwise set forth herein.

9. POSSESSION; ACTS PRIOR TO CLOSING.

(a) Except with respect to the provisions of the 2008 Rider to the Management and Operations Agreement provided to Seller as set forth below, full rights of possession to the Property shall be delivered to the Buyer at Closing free and clear of tenants, occupants and personal possessions not being acquired by Buyer or remaining in the area to be leased back to Seller.

(b) Seller covenants and agrees with Purchaser that, from now until Closing, Seller shall (A) not voluntarily create any new lien on the Property that will not be discharged at Closing out of the Purchase Price; and (B) promptly give Buyer copies of all written notices received by Seller asserting any breach, violation, default or casualty incidents affecting or threatened against the Property.

10. MISCELLANEOUS

10.01 Purchaser may not subsequently assign, transfer, convey or sell any interest in this Purchase and Sale Agreement.

10.02 The parties stipulate that no broker or real estate agent is entitled to a commission from this transaction. Each party agrees to indemnify and hold the other harmless from all loss,

cost, damage or expense arising out of or as a consequence of claims for brokerage commissions asserted by third parties whose claim derives from the party required to make indemnification.

10.03 This Agreement contains all the agreements of the parties with respect to the subject matter hereof. All prior discussions are merged herein. Any amendment hereto shall be effective only if executed with all the formalities hereof by the party against whom the amendment is asserted.

10.04 This Agreement shall be governed by and construed in accordance with the internal laws of the State of New Hampshire, without giving effect to any choice of law provisions that might apply. The parties hereto hereby agree that any action between the parties hereto and their successors in interest shall be maintained in a court of competent jurisdiction located within the State of New Hampshire, and consent to the jurisdiction of any such New Hampshire court for all purposes connected herewith.

10.05 In the event that either the Purchaser or the Seller must initiate legal action to enforce any of the provisions of this Agreement, the prevailing party in any such action shall be entitled to their reasonable costs and attorney's fees incurred in enforcing this Agreement.

10.06 This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signatures on this Agreement delivered by facsimile shall suffice to bind the parties.

10.07 All notices required by this Agreement shall be deemed given when sent and shall be either mailed by United States mail, postage prepaid, certified, return receipt requested or by Federal Express or other over night carrier or sent via facsimile with a copy sent via regular mail, and shall be mailed to the parties at the following addresses:

If to the Seller:

NH Triple Play, LLC
Attn: Arthur Solomon
950 Winter Street
Suite 4300
Waltham MA 02451

With a copy to:

Robert H. Miller, Esq.
Sheehan, Phinney, Bass & Green PA
1000 Elm Street 17th Floor
Manchester, NH 03105-3701

If to the Purchaser:

City Clerk
City of Manchester
One City Hall Plaza
Manchester, New Hampshire 03101

With a copy to:

Thomas Clark, Esq.
City Solicitor
One City Hall Plaza
Manchester, New Hampshire 03101

10.08 The captions in this Agreement are inserted for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement of any of its terms.

11. Amendment to Management and Operations Agreement

Seller and Purchaser will execute a 2008 Rider to the Management and Operations Agreement in place between the Parties to govern use of the additional 0.2633 acres. The agreed-upon material terms of said revision shall be:

- Space: The entire Property described by this Agreement and the Quitclaim Deed for the Property.
- Term: To be coextensive with the term of the Management and Operations Agreement governing NH Triple Play, LLC's use of the stadium parcel, including all renewals. The Management and Operations Agreement is attached hereto as Exhibit D.
- Rent: \$1.00 per year additional charge for the addition of the 0.2633 acres of land to the 8.71 acres in the Stadium Parcel, creating a new area of 8.973 acres to be governed by the updated Management and Operations Agreement.

Other Agreed-Upon Material Terms for 2008 Rider to Management and Operations Agreement:

- (1) The City of Manchester shall not impose upon NH Triple Play, LLC or its successors or assigns any restrictions on what may be built on this parcel, any requirement to build anything on the parcel, or any timeline to build on the parcel, other than the requirement that whatever NH Triple Play, LLC or its successors or assigns chooses to build on the site, if anything, be deemed compatible with the baseball operations at the sole discretion of the baseball club's operating entity. Any improvements on the property must be done in accordance with existing state and local land use regulations and the City retains the right to amend its land use regulations which may or may not affect this Property.
- (2) All structures built on the Property (minus contents and fixtures) will become the property of the City of Manchester
- (3) Purchaser and Seller hereby agree, as a material inducement for the Seller to enter into this Agreement, that the Purchaser will effectuate the merger of the Property with the City-owned "Stadium Parcel" located at Map 909 Lot 7 (hereinafter "Stadium Parcel"), which is already subject to the Management and Operations Agreement between the Purchaser and the Seller.

12. Multiple Counterpart Originals.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have sent their hands to the written instrument.

SELLER:

NH TRIPLE PLAY, LLC

By: _____
Arthur Solomon, Managing Director

Witness

Dated: _____

PURCHASER:

CITY OF MANCHESTER

Witness

Dated: _____

By: _____
Hon. Frank Guinta, Mayor
Chair, Board of Mayor and Aldermen

EXHIBIT A
PROPOSED OUTCLAIM DEED

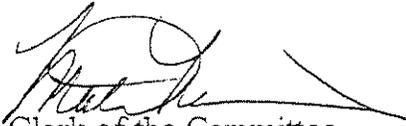
*Other Business for
September 16th / 08 mtg.*

To the Board of Mayor and Aldermen of the City of Manchester:

The Special Committee on Riverfront Activities respectfully recommends, after due and careful consideration, that the City purchase a certain .2633 acre parcel of land located at 2 Line Drive under the terms and conditions identified in the attached purchase and sales agreement.

(Unanimous vote)

Respectfully submitted,


Clerk of the Committee
Deputy

At a meeting of the Board of Mayor and Aldermen held September 2, 2008, on a motion of Alderman Gatsas duly seconded by Alderman Smith the report of the Committee was accepted and its recommendations adopted.

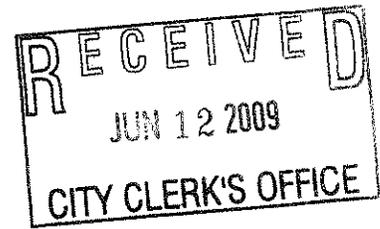
Mayor Guinta vetoed the motion.


Deputy City Clerk

James A. Burkush
Chief of Department



City of Manchester
Fire Department



TO: Alderman Michael Garrity, CIP Committee Chairman

FROM: Chief James Burkush

Date: June 11, 2009

RE: American Recovery and Reinvestment Act of 2009

The American Recovery and Reinvestment Act (ARRA) of 2009 provided the Department of Homeland Security with \$210,000,000 to fund construction and modifications of fire stations. These grant funds will be awarded directly to local fire departments on a competitive basis. The Department of Homeland Security anticipates receiving between 5,000 and 10,000 applications for assistance, which will represent over \$30 billion in grant requests. Of those applications, DHS expects to award approximately 100 grants with the \$210 million available under the program.

According to the grant guidance provided by DHS, funding priority will be given to jurisdictions which have already acquired the land where they plan to construct the station, have obtained all necessary zoning and permits, and seek to either replace an unsafe/uninhabitable station or construct a new station to meet increased service demands. In addition to several other considerations, higher funding priority will be given to projects that will improve a jurisdiction's ability to provide mutual aid.

It is my opinion that the construction of a new fire station on Hackett Hill Road would meet the funding requirements under the ARRA grant project. Additionally, seeking funding for such a project cooperatively with the Town of Hooksett will not only serve to provide enhanced fire protection for both communities, it will also greatly improve our chances of funding under the federal grant guidelines. Because of these reasons, I am seeking the Board of Mayor and Aldermen's permission to apply for the 2009 Fire Station Construction grant with the Town of Hooksett for a new fire station on Hackett Hill Road.



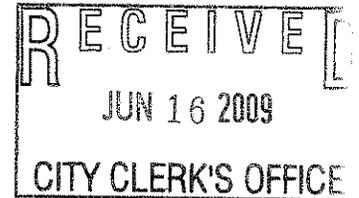
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP,
Director of Planning & Community Development

Date: June 15, 2009

Subject: Manchester Transit Center- Memorandum of Understanding

On April 7, 2009 the Board approved a Memorandum of Understanding (MOU) with the State Department of Transportation accepting a Congestion Mitigation and Air Quality Program Grant of \$160,000 for improvements to the Manchester Transit Center. Acceptance of the MOU obligates the City to provide a 20% local share of \$40,000 towards the improvements and as such Jay Minkarah has requested that this be brought before the Committee for discussion and identification of a source of funding.

Attachments:

17-1

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov



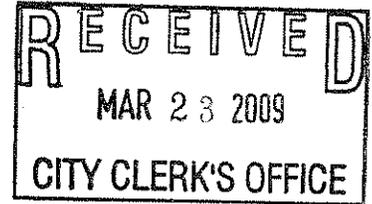
CITY OF MANCHESTER

Economic Development Office



March 23, 2009

Frank C. Guinta, Mayor
Board of Mayor & Aldermen
One City Hall Plaza
Manchester, NH 03101

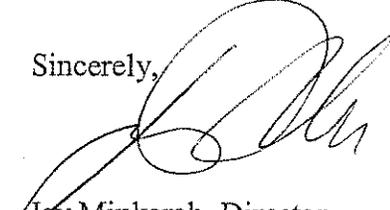


RE: Manchester Transit Center – Memorandum of Understanding

Dear Mayor Guinta and Members of the Board:

Attached is a proposed Memorandum of Understanding (MOU) between the city and the state that is intended to memorialize our tentative agreements regarding the rehabilitation and future operations of the Manchester Transit Center. As you may recall, we have received approval for \$160,000 in federal CMAQ funds for renovations to the existing Transit Center. A match of \$40,000 would be required from the city. Renovation of the facility is a condition of Boston Express' agreement to resume operations of the Transit Center. The MOU is required as a condition of the CMAQ funding approval. I would be pleased to answer any questions or provide additional information as needed. Thank you for your consideration.

Sincerely,



Jay Minkarah, Director
Manchester Economic Development Office

In board of Mayor and Aldermen
Date: 4/7/09 On Motion of Ald. Shea

Second by Ald. Osborne
Voted To accept the Memorandum of Understanding
to give the Economic Development Director
authorization to close the Manchester
Transit Center
for renovations.


City Clerk

cc: Kevin O'Maley
Carey Roessel



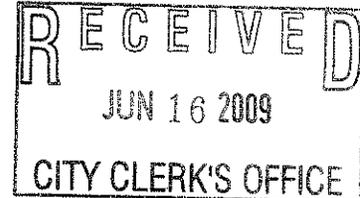
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Planning and Land Use Management
Building Regulations
Community Improvement Program
Zoning Board of Adjustment

Leon L. LaFreniere, AICP
Director

Pamela H. Goucher, AICP
Deputy Director - Planning & Zoning

Matthew M. Sink
Deputy Director - Building Regulations



Memo to: Members of the Committee on Community Improvement Program

From: Leon L. LaFreniere, AICP
Director of Planning and Community Development

Date: June 15, 2009

Subject: Application to Department of Housing and Urban Development Office for Lead Hazard Control Grant Funds

Please be advised that the Planning and Community Development Department will submit an application in July 2009 to the Department of Housing and Urban Development to request Lead Hazard Control Grant funds. It is anticipated that the City will request up to \$2,570,000 over a three-year period to eliminate lead hazards in approximately 300 housing units as well as provide education and outreach to the community at large.

In January of 2006, the City of Manchester received a three-year \$1,800,000 grant from the United States Department of Housing and Urban Development to implement a Lead Hazard Control Program. This grant will be successfully completed February 28, 2010. If members of the Committee would like additional information on this program, please do not hesitate to contact Todd Fleming, Senior Planner.

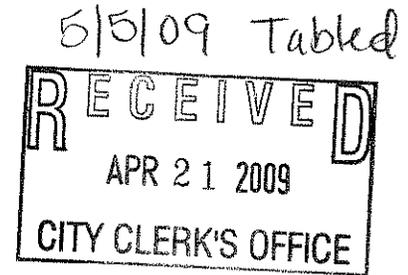
C: Samuel Maranto, CIP Manager

18
One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 or (603) 624-6475 Fax: (603) 624-6529 or (603) 624-6324

E-Mail: pcd@manchesternh.gov

www.manchesternh.gov

Jane Gile
Human Resources Director



CITY OF MANCHESTER Human Resources Department

April 20, 2009

Committee on Community Improvement
One City Hall Plaza
Manchester, NH 03101

Re: CIP Expenditure ADA Training

Honorable Committee Members;

The purpose of this correspondence is to apprise the Committee of training received utilizing CIP funding. On Thursday, April 16, 2009 I attended a day long training session relating to "The American With Disabilities Act and the Impact of the 2008 Amendments in New Hampshire."

The seminar was conducted by Attorney Judith Feinberg Albright of Nelson, Kindeer, Mousseau & Saturley PC, Attorney's Andrea G. Chatfield and Charla Bizios Stevens of McLane, Graf, Raulerson, & Middleton, P.A.

The topics included the ADA Amendments Act of 2008, dealing with purposes of the Amendments Act, the broader definition of "Major Life Activities" perceived disabilities, where the courts are going with interpretations, reasonable accommodations, medical testing and information and the interconnections of ADA, Family Medical Leave Act (FMLA) and Workmen's Compensation.

The fee of \$329.00 was paid through CIP ADA funding. The conference was held in Manchester, therefore no travel or meal expenses were incurred.

If you have any questions, please do not hesitate to contact me.

Respectfully submitted,

Ronald Robidas, CPP
Security Manager/ADA Coordinator

cc: Jane Gile, Human Resources Director
Sam Maranto, CIP

1 City Hall Plaza • Human Resources Department • Manchester, New Hampshire 03101 • (603) 624-6543 •
FAX: (603) 628-6065

E-mail: HumanResources@ManchesterNH.gov • Website: www.manchesternh.gov

3/31/09 Tabled

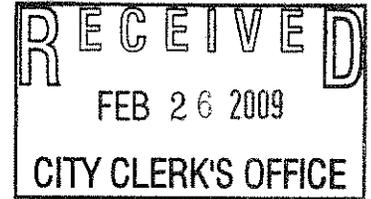
Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director



Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department



February 26, 2009

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
C/O Mr. Matthew Normand
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, NH 03103

Re: Request to Utilize Funds to Candia Road Project

Gentlemen:

The Manchester Highway Department formally requests your approval to utilize the remaining funds of \$35,110 from CIP account 713206 (South Willow Street/South Maple Street Intersection Improvements) to pay for a portion of the remaining local share of the Candia Road Project.

Very truly yours,

Bruce A. Thomas
Engineering Manager

c/Kevin A. Sheppard, P.E.
Samuel Maranto

In board of Mayor and Aldermen
Date: 3/10/09 On Motion of Ald. Garrity

Second by Ald. Shea

Voted to refer to CIP

City Clerk

20

3/31/09 Tabled



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

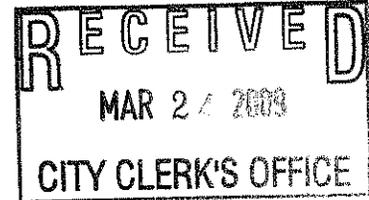
Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon LaFreniere, AICP,
Director of Planning & Community Development

Date: March 23, 2009

Subject: Traffic Signal Improvements



The Highway Department received funding for two traffic oriented projects in the 2009 CIP- 712009 Elm Street Mast Arm Replacement (\$150,000), and 712109 Traffic Signal Reconstruction (Varney/South Main Intersection) (\$100,000). The projects were bid together in an effort to attract more interest and favorable bids but while sufficient funds are available in the Elm Street project to complete two intersections the listed cost for the Varney/South Main Project came in \$21,000 higher than the project budget.

As such the Highway Department is requesting that the two projects be combined so that improvements to all three intersections can be initiated. If it is the desire of this Committee to approve this request then a CIP amending resolution, two bond rescissions, a new bond resolution and new budget authorization are in order. Staff is prepared to complete these documents in preparation for the next meeting of the full Board.

Another funding alternative and one less complicated would be to transfer the needed funds to 712109 as may be available from another CIP Project. This would preclude the need for the proposed new bond that will have to lay over to a second BMA meeting before becoming available.

21-1

Kevin A. Sheppard, P.E.
Public Works Director

Timothy J. Clougherty
Deputy Public Works Director

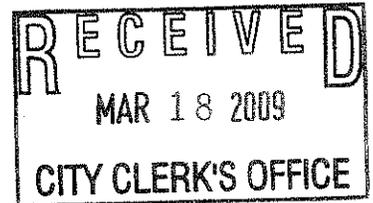


Commission
William A. Varkas
Henry R. Bourgeois
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard

CITY OF MANCHESTER
Highway Department

March 10, 2009

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
C/O Mr. Matthew Normand
CITY CLERKS OFFICE
One City Hall Plaza
Manchester, New Hampshire 03103



Re: Intersection Signalization Projects

Gentlemen:

We currently have \$150,000 for mast arm replacement (CIP no. 712009) and \$100,000 for signal replacement (712109), for a total of \$250,000. A bid package was advertised combining all intersection improvements currently identified through one contract.

We anticipated combining funding from FY09 with monies allocated in FY10 in order to accomplish the full scope of work.

The total bid price is \$424,490. We have requested additional funding through the FY 10 CIP and also request the Committee to consider funding the balance of funding required through any potentially available bond balances. Based on the bids received we would recommend additional funding in the amount of \$210,000 be allocated. This would allow the full contract to move forward with \$35,510 available for contingency.

A spreadsheet indicating the work that would be accomplished under both scenarios is attached.

If you have any questions or comments, please do not hesitate to contact me.

Very truly yours,

Bruce A. Thomas
Engineering Manager

c/Kevin A. Sheppard, P.E.

21-2

Traffic Signal Improvements (F.Y. 2009 & F.Y. 2010)			
Work Proposed through existing funding:			
Mast Arm Replacement:			
	Elm Street/Merrimack Street Mast Arms		\$67,400
	Elm Street/Hanover Street Mast Arms		\$54,400
Traffic Signals:			
	Varney/South Main Intersection Improvements		\$121,350
Subtotal:			\$243,150
Work Proposed through currently requested funding:			
Mast Arm Replacement:			
	Elm Street/Bridge Street Mast Arms		\$85,200
Traffic Signals:			
	Elm Street/Brook Street Full Signalization Improvements		\$96,140
Subtotal:			\$181,340
Total:			\$424,490
Contingency:			\$35,510
Total Proposed Project Funding;			\$460,000
F.Y. 2009 Funding (existing):			\$250,000
F.Y. 2010 Revised Funding Request:			\$210,000

21-3.



William E. Sanders
Finance Officer

CITY OF MANCHESTER
Finance Department

February 11, 2009

Committee on Community Improvement
C/O Matthew Normand
One City Hall Plaza
Manchester, NH 03101

Re: Summary of CIP Bond Balances

Dear Honorable Committee Members:

As requested, attached is a summary of open CIP bond balances as of February 10, 2009. The first two pages summarize the unencumbered bond balance for each project and the Department's assessment of amounts available for reallocation. The remaining schedules comprise the input received from Department Heads.

Also attached as the last schedule is a summary of amounts due and received for federal (FEMA) and state portions for rain events in 2006 and 2007. Not included in the attached material is the fiscal 2010 \$6 million unissued bond for vehicle replacement.

Respectfully Submitted,

William E. Sanders
Finance Officer

Attachment

cc: Pam Goucher
Samuel Maranto

CIP Projects - Bonds

Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation	Comments
Facilities	341898	1998	City Hall Security/Audio/Visual	77.04	77.04	
Facilities	712107	2007	Municipal Facilities Improvements	35,852.83	-	Funds to be used 2/09-11/09
Facilities	810209**	2009	Strategic Planning for Facilities	1,000,000.00	-	\$400,000 - Police vehicles, \$500,000 - Toters, \$100,000 - Strategic Plan
Facilities	811203	2003	City Space Improvements	1,700.00	1,700.00	
Facilities	811283	2003	City Space Improvements	1,066.19	1,066.19	
Facilities	811405	2005	Building Improvements	41,015.96	-	Funds to be used 2/09-11/09
Fire	411304	2004	Facility/Equipment Improvements	8,022.04	-	Requested BMA to purchase 2 Breathing Apparatus'
Fire	411609**	2009	Police Portable Radio Replacement	9.57	9.57	
Fire	411709**	2009	SCBA Update & Replacement	197,225.00	-	80/20 match for AFG Grant
Highway	370795	1995	Sanitary Landfill Closure	88,376.02	-	Ongoing groundwater monitoring
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	Funding to be matched with residents share
Highway	710205	2005	Public Works Infrastructure	-	-	Candia Road reconstruction local match
Highway	710905	2005	Parking & Traffic Improvements	1,019.37	1,019.37	
Highway	711109**	2009	Annual Bridge Rehab Prog - Biron St	29,220.00	-	Preliminary & final design of Biron Bridge
Highway	711209**	2009	Annual ROW Reconstruction Program	1,585,206.67	-	Resurfacing projects including S. Porter/S. Willow & Sundial Ave.
Highway	711507	2007	Annual Bridge Rehab Program	59,887.07	-	Queen City Bridge Joint repair & construction
Highway	711509**	2009	Sidewalk Discretionary Fund	100,000.00	-	Valley Street, Queen City Avenue, Theodore Street & Brook Street
Highway	711607	2007	Annual ROW Reconstruction	590,525.09	-	Gold Street Relocation (\$590,525)
Highway	711609**	2009	Storm Drain Infrastructure	280,622.97	-	Local match for various roads - BMA accepted state portion
Highway	711805	2005	Snow Emergency Sirobe Lighting	394.00	394.00	
Highway	711807	2007	PW/Fleet Maintenance Admin	1,972,732.40	-	RFP for design services underway
Highway	711809**	2009	Street Light Safety & Rehab	1,405.00	-	Funds intended for additional downtown electrical receptacles
Highway	711907	2007	Residential 50/50 Sidewalk	5,833.96	5,833.96	
Highway	712009**	2009	Elm Street Mast Arm Replacement	149,961.84	-	Funds to replace mast arms at Merrimack, Hanover & Bridge Streets
Highway	712109**	2009	Traffic Signal Reconstruction	100,000.00	-	Funds to update traffic signals at S. Main and Varney Streets
Highway	713107**	2007	Granite Street Reconstruction - 3	145,623.93	-	Contingency until project closeout later this year
Highway	713206	2006	Street Reconstruction - So. Willow St	35,109.68	-	Funds purposed to be transferred to Candia Road
Highway	810309**	2009	Motorized & Electronic Equip Replacement	16,549.00	-	Funds for equipment replacement
Info Systems	411907	2007	Police/Fire CAD/RMS	2.73	2.73	
Info Systems	820899	1999	Land Management/Mapping/GIS	1,025.89	1,025.89	
Info Systems	810309**	2009	Motorized & Electronic Equip Replacement	37,687.44	-	Network access controls to protect City data
Info Systems	811505	2005	Information/Public Safety Upgrade	3,781.62	-	Project not yet complete, remaining funds for contingency (e.g. fire alarms)
MEDO	613402	2002	Bridge & Elm Development	5,276.62	5,276.62	
Parks	510005	2005	Park Facilities Improvement	32,500.39	-	Funds for completion of Piscataquog Trailway
Parks	510509**	2009	Rockingham Recreational Trail	100,000.00	-	Funds for completion of Rockingham Trailway
Parks	510807	2007	Park Improvement Program	1,227.18	1,227.18	
Parks	510907	2007	Park Improvement Program	79,848.06	-	Funds for completion of Rockingham Trailway
Parks	511603	2003	Recreation Facility Improvements	39,606.94	-	Funds for completion of Piscataquog Trailway
Parks	511605	2005	Veteran Park Memorial	2,115.76	2,115.76	
Parks	511607	2007	Bass Island Stabilization	38,881.97	-	Funds for completion of Bass Island
Parks	511707	2007	Piscataquog River Park Flood Damage	-	-	
Parks	511407	2007	Black Brook Dam Removal	40,000.00	-	Funds for demolition of Black Brook Dam

CIP Projects - Bonds

Dept	Project #	Project Year	Project Description	Remaining Balance	Dept Head Assessment for Reallocation	Comments
Planning	612309**	2009	Neighborhood Revitalization	200,000.00	-	\$100,000 for completion of Kelly Street, \$100,000 for nearby streets
Planning	612407	2007	Neighborhood Revitalization	89,959.20	-	Kelly Street reconstruction
Planning	612503	2003	Visitor's Signage Package	77,573.39	77,573.39	Project on hold due to staffing capacity
Planning	811103	2003	Senior Center	883.91	883.91	
Planning	811502	2002	Municipal Fac Building Acquisition	285.31	285.31	
Planning	830101	2001	City Space Improvements	1,543.32	1,543.32	
			Totals	7,498,735.36	100,034.24	
**Unissued Bond						

FACILITIES DIVISION BOND AND CASH PROJECTS/ OPEN BALANCE REPORT

MUNICIPAL FACILITIES

CIP Res. Date	CIP Project #	Source	Project Name	Revised or Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	Available?	Timeline
6/4/2002	811203	Bond	City Space Improvements	\$285,000.00	\$283,300.00	\$0.00	\$1,700.00	Yes	
6/4/2002	8112B3	Bond	City Space Improvements	\$30,000.00	\$28,933.81	\$0.00	\$1,066.19	Yes	
6/1/1998	341898	Bond	City Hall Security/Audio/Visual	\$867,500.56	\$847,423.52	\$0.00	\$77.04	Yes	
6/1/2004	811405	Bond	City Building Improvements	\$4,440,000.00	\$4,398,984.04	\$0.00	\$41,015.96	No	2/09 - 11/09
6/12/2006	712107	Bond	Municipal Facilities Improvements	\$838,173.72	\$580,883.89	\$221,437.00	\$35,852.83	No	2/09 - 11/09
5/20/2008	810209	Bond	Strategic Planning for Facilities, Police, Fire, Highway	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00	No	
TOTALS				\$7,460,674.28	\$6,139,525.26	\$221,437.00	\$1,079,712.02		

22-1

SCHOOL FACILITIES

CIP Res. Date	CIP Project #	Source	Project Name	Original Allocation	1/31/2009 Expenses to Date	1/31/2009 Open Encumbrances	1/31/2009 Unencumbered Balance	Available?
5/1/2001	811202	Bond	Architecture/Engineer Facilities Capital Planning	\$336,071.33	\$334,224.90	\$0.00	\$1,846.43	Yes/HGF
6/12/2006	310207	Bond	School Facility Improvements - <i>Redacted</i>	\$1,500,000.00	\$1,478,696.30	\$0.00	\$21,303.70	Yes/HGF
TOTALS				\$1,836,071.33	\$1,812,921.20	\$0.00	\$23,150.13	

FACILITIES DIVISION BOND AND CASH PROJECTS/ OPEN BALANCE REPORT

CIP Project #	Project Name	Project Intention	Intended Purpose for Balance
811203	City Space Improvements	Improvements to various City facilities. Library Fire Alarm Installation City Security Measures	Not earmarked
8112B3	City Space Improvements	Library HVAC Design & Engineering	Not earmarked
341898	City Hall Security/Audio/Visual	Security Improvements City Hall	Not earmarked
811405	City Building Improvements	Various improvements to City facilities. Roof Replacements City Security Measures Library HVAC/Facility Improvements Elderly Services Furnishings	Ursula Roofing under construction- \$11,808.34 For Security Improvements - \$156.99 R.Robidas Library Safety Lighting Ready to Bid - \$29,050.63
712107	Municipal Facilities Improvements	Various improvements to City Buildings	Approved for Ursula Roofing Contingency under construction
810209	Strategic Planning for Facilities, Police, Fire, Highway	Feasibility analysis & potential design/ construction of combined Police/Fire facility & Highway Recycling Program	Police vehicles (\$400k), single stream recycling tofers (\$500k) and Fire/Police/Highway master planning study (\$100K)

22-5

CIP Project #	Project Name	Project Intention	Intended Purpose for Balance
811202	Architecture/Engineer Facilities Capital Planning	School Capital Planning & Engineering	School has not earmarked
310207	School Facility Improvements	Improvements to various school facilities	.JSBC approved for Highland GF Open Concept Elimination CIP Committee to approve transfer.

James A. Burkush
Chief of Department



City of Manchester
Fire Department

TO: William Sanders, Finance Director

FROM: Chief James A. Burkush

DATE: February 2, 2009

RE: Fire Bond Projects

411304 FACILITY/EQUIPMENT IMPROVEMENT-BOND-\$8,022.04

- The current balance is \$8,022.04 and the project is complete. Request to BMA to purchase 2 Self-Contained Breathing Apparatus.

411609 POLICE PORTABLE RADIO REPLACEMENT

- The current balance is \$9.57 and the project is complete.

411709 SCBA UPDATE & REPLACEMENT

- The current balance is \$197,225.00 and there is no activity in this project. The Department has applied for an AFG grant to replace our SCBA's, which has not been awarded at this date and time. The AFG grant is an 80/20 match and the estimated match for the City is \$197,225.00.

HIGHWAY

CIP Projects - Bonds
As of 01/29/2009

Department	Project #	Project Year	Project Description	Original Budget	Expenses to Date	Open Encumbrances	Remaining Balance
Highway	370795	1995	Sanitary Landfill Closure	13,059,932.36	12,969,956.34	1,600.00	88,376.02
Remaining funding to be used for ongoing groundwater monitoring and closure related activities.							
Highway	710109	2009	Residential 50/50 Sidewalk	300,000.00	-	-	300,000.00
Funding to be matched with Residents share for Spring contract for various locations.							
Highway	710205	2005	Public Works Infrastructure	1,700,000.00	1,662,158.80	37,841.20	-
Highway	710905	2005	Parking & Traffic Improvements	280,000.00	278,980.63	-	1,019.37 Available
Highway	711109	2009	Annual Bridge Rehab Program - Biron St	150,000.00	-	120,780.00	29,220.00
Remaining funding to be used on final design of Nazaire Biron Bridge.							
Highway	711209	2009	Annual Row Reconstruction Program	3,211,500.00	1,246,982.73	379,310.60	1,585,206.67
Balance to be used for Highway Dept. projects.							
Highway	711507	2007	Annual Bridge Rehab Program	300,000.00	223,890.93	16,222.00	59,887.07
Remaining funding to be used on construction repair of Queen City Bridge Joint.							
Highway	711509	2009	Sidewalk Discretionary Fund	100,000.00	-	-	100,000.00
Potential projects include several sections of Valley Street, Queen City Avenue (Brown Ave easterly), Theodore Street, and Brook Street (Elm to Chestnut)							

Highway	711607	2007 Annual Row Reconstruction	1,725,000.00	798,070.18	336,404.72	590,525.10
Remaining balance allocated to Gold Street Relocation						
Highway	711609	2009 Storm Drain Infrastructure	500,000.00	219,377.03	-	280,622.97
Projects include local match for South Cypress Street, and Bodwell Road and other drainage projects including North Beech Street (DW Highway to D.E.).						
Highway	711805	2005 Snow Emergency Strobe Lighting	22,000.00	21,606.00	-	394.00 Available
Highway	711807	2007 PW/Fleet Maintenance Admin	2,000,000.00	27,267.60	-	1,972,732.40
RFP for design services underway. Total design costs anticipated to approach \$2,000,000.						
Highway	711809	2009 Street Light Safety & Rehab	150,000.00	43,240.89	105,354.11	1,405.00
Balance of funds intended for contingency in the downtown electrical receptacles contracts.						
Highway	711907	2007 Residential 50/50 Sidewalk/Curb Program	400,000.00	394,166.04	-	5,833.96 Available
Highway	712009	2009 Elm Street Mast Arm Replacement	150,000.00	38.16	-	149,961.84
Project to replace mast arms at Merrimack, Hanover and Bridge street currently being bid.						
Highway	712109	2009 Traffic Signal Reconstruction	100,000.00	-	-	100,000.00
Project to update traffic signals at S. Main and Varney and at Elm and Brook currently being bid.						
Highway	713007	2007 Flood Damaged Infrastructure Remed	20,579.00	20,579.34	-	(0.34)
Highway	713107	2007 Granite Street Reconstruction - 3	5,300,000.00	4,793,784.80	360,591.27	145,623.93
Balance of funds should be considered as contingency until Project Closeout later this year.						

Highway	713206	2006 Street Reconstruction - So. Willow St.	80,000.00	44,890.32	-	35,109.68
Remaining funding to be used as part of Candia Road reconstruction Local match (Request to CIP Committee to transfer funds is forthcoming).						
Highway	810309	2009 Motorized & Electronic Equip Replacement	652,650.00	358,211.50	277,889.50	16,549.00
Balance of funds to be used as for FY09 MER program and ongoing purchases.						
						Available

Jennie Angell
Director, Information Services



CITY OF MANCHESTER
Information Systems Department

January 15, 2009

Board of Mayor and Aldermen
% City Clerk
One City Hall Plaza
Manchester, NH 03101

Re: Bond Balances

Here is the information on the CIP projects that you have requested.

Number	Name	Funding Source	Fund Status
811505	Public Safety Upgrade	Bond	\$213,207 – under contract \$3,781 – Contingency

The \$213,207 is contracted and must be paid to the vendor as soon as the last milestone is reached.

The \$3,781 is the last of the contingency money on this project. The project is not yet complete. We could still have unexpected expenses to complete this project.

411907	Police Fire CAD	Bond	\$49,466 – under contract \$2.73 – available
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The \$49,466 is contracted and must be paid to the vendor as soon as the last milestone is reached.

820899	GIS	Bond	\$1,025 – available
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This money can be taken back.

810309	MEER	Bond	\$37,687.44 – Required for Current projects
--------	------	------	---

This money will be used to purchase Network Access Control (NAC) which is equipment that is required to protect the city's data from unauthorized access. Failure to purchase this equipment puts the city at significant risk of being hacked which could result in identity theft and unauthorized access to non-public information.

If you have any questions, I will be at the BMA meeting on January 20th.

Sincerely,

Jennie Angell

Sanders, William

From: Minkarah, Jay
Sent: Tuesday, February 03, 2009 1:11 PM
To: Sanders, William
Cc: Palmer, Lisa
Subject: FW: MEDO Bond Projects
Attachments: MEDO Bond Projects.xls

Bill:

Based on a review of our files, this project is complete and there are no encumbrances or outstanding bills. The funds could be rededicated to other purposes.

Jay

Jay Minkarah, Director
Manchester Economic Development Office
One City Hall Plaza
Manchester, NH 03101
www.YourManchesterNH.com
Phone: (603) 624-6505
Fax: (603) 624-6308
Email: jminkarah@ManchesterNH.gov

Chuck DePrima
Acting Director



CITY OF MANCHESTER
Parks Recreation and Cemetery Department

February 10, 2009

Committee on Community Improvement
1 City Hall Plaza
Manchester, NH 03101

RE: CIP bond project update

511603 – Recreation Facility Improvements - \$39,606.94

- Funding required to complete construction of the Piscataquog Trailway
- This project is currently under contract.
- Scheduled completion date of July 2009

511605 – Veteran's Park Memorial - \$2,115.76

- This project is complete.

510005 – Park Facilities Improvement Program - \$32,500.39

- Funding required for project expenditures relating to the Piscataquog Trailway.
- This project is currently under contract.
- Scheduled completion date of July 2009

511607 – Bass Island - \$38,881.97

- This project is currently under contract.
- Project construction to commence in Spring 2009
- Scheduled completion date of August 2009

510907 – Park Improvement Program - \$79,848.06

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009

511407 – Black Brook Dam Removal – \$40,000

- Funding required for the Black Brook Dam demolition, and associated bank stabilization and wetland restoration
- This project is currently under contract.
- This project is under construction.
- Scheduled completion date of July 2009
- Ongoing project monitoring to continue through 2011

510509 - Rockingham Recreational Trailway – \$100,000

- Funding required for the construction of a pedestrian culvert beneath Peabody Avenue to re-establish Rockingham Trail continuity
- Bidding for this project was advertised in February 2009.
- Construction to commence in Spring 2009
- Scheduled completion date of July 2009



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Pamela H. Goucher
Interim Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Planning & Community Development
CIP Bond Balances

✓ **CIP Project #830101 – *City Space Improvements*** – This money is left over from one of the accounts for the renovation of City Hall. The remaining balance of \$1,543.32 from the original \$350,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811502 – *Municipal Facility Building Acquisition*** – This money is left over from the renovation of the Rines Center. The remaining balance of \$285.31 from the original \$2,750,000.00 is surplus, as the project has been completed.

✓ **CIP Project #811103 – *Senior Center*** – This money is left over from the account for the site acquisition and construction of the new Senior Center. The remaining balance of \$883.91 from the original \$2,400,000 bond money is surplus, as the project has been completed.

(Note: In April, 2004, the administrative responsibility for this project was transferred from Planning to Highway-Building Maintenance)

CIP Project #612503 – *Visitor's Signage Package* – This money was set aside for the acquisition and installation of wayfinding signs throughout the downtown and at other significant intersections throughout the City. Of the original \$84,028.49, \$77,573.39 remains. This project was under the purview of the former Planning Director and is on hold pending staff capacity to complete.

CIP Project #612407 – *Neighborhood Revitalization* – This money was set aside to support infrastructure improvements, with the major focus on the City's targeted neighborhoods. Of the original \$200,000 bond money, a balance of \$89,059.20 remains and is required to continue the Kelly Street reconstruction. This project is ongoing with the Highway Department and should be wrapped up in late spring.

✓ **CIP Project #612309 – *Neighborhood Revitalization*** – This money was set aside as a continuation of the infrastructure and other neighborhood improvements in targeted areas across the City. Of the original \$200,000 bond money, and based upon information from the Highway Department, \$100,000 is necessary for the completion of the Kelly Street reconstruction that the Highway Department will be completing in late spring. The plan was to use the remaining balance of \$100,000 to target infrastructure improvements on other nearby targeted streets.

February 3, 2009

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-Mail: planning@manchesternh.gov
www.manchesternh.gov

22-14

FEMA Status Report - Open Projects as of February 5, 2009

Project#	Dept	Project	Total Project Cost	FEDERAL			STATE				
				Originally Approved (75%)	Received	Balance	Amount Expected (12.5%)	Received	Balance		
		Parks & Recreation									
510807	650	Park Improvement Program	92,545.82	20,859.94	20,859.94	-	3,342.94	-	3,342.94		
511607	650	Bass Island Flood Damage Stabilization (2006)	83,293.41	62,470.00	32,067.96	30,402.04	10,411.00	-	10,411.00		
511707	650	Piscataquog River Park Flood Damage (2006)	741,232.00	555,924.00	293,042.50	262,881.50	92,654.00	-	92,654.00		
511708	650	Piscataquog River Park Flood Damage - 2 (2007)	342,000.00	256,500.00	342,000.00	(85,500.00)	85,000.00	-	85,000.00		
		Highway									
713007	500	Flood Damaged Infrastructure Remediation	164,634.00	123,476.00	72,698.48	50,777.52	20,579.00	-	20,579.00		
		TOTAL	1,423,705.23	1,019,229.94	760,668.88	258,561.06	211,986.94	-	211,986.94		



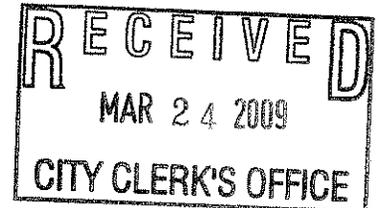
CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

MEMORANDUM



To: Michael Garrity, Chair
CIP Aldermanic Committee

From: Leon L. LaFreniere, AICP
Director of Planning & Community Development

Date: March 19, 2009

Subject: CIP 650300 Hackett Hill

As directed, Staff from Planning, Finance and City Solicitor's Office met in an effort to identify the source of funds used for the Hackett Hill Development Project referenced above. It was determined that the funds were derived from the proceeds of the sale of land owned by the City on Hackett Hill which was the site of the planned UNH Campus that never materialized. As such, any unencumbered funds in this account may be used for whatever purposes the BMA deems to be in the best interest of the City. Jay Minkarah informs us that he has commitments of \$167,592.65 to be paid out leaving an unencumbered balance of \$250,671.69.



CITY OF MANCHESTER
PLANNING AND COMMUNITY DEVELOPMENT

Leon L. LaFreniere, AICP
Director

Planning & Land Use Management
Building Regulations
Community Improvement Program

Staff to:
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

April 10, 2009

Alderman Michael Garrity, Chair
Committee on Community Improvement
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: CIP Cash & Bond Balances

Dear Chairman Garrity:

We have reviewed the open bond balances and cash balances of CIP projects, provided to us today by the Finance Department, and concur with the numbers that are shown.

Additionally, in reviewing the CIP tabled items on the most recent Finance Committee Meeting Agenda (4/7/09), we observed that CIP Project #510807 (a cash project) is not shown. While this project was on our original list of requested extensions, it appears to have been omitted when the list was transcribed to the Board's agenda. We are enclosing a copy of the extension list with updated balances. This particular project was one of three CIP cash projects that were *not* on the list of cash projects to be transferred to the contingency fund.

Should the Committee have additional questions, CIP staff will be available at the next CIP meeting.

Respectfully submitted,

Pamela H. Goucher
Deputy Director, Planning & Zoning

copy: Leon L. LaFreniere, AICP

enclosure

MEMORANDUM

To: Committee on Community Improvement Program

From: Leon LaFreniere, AICP
Planning and Community Development Director

Date: April 10, 2009

Subject: Project Extensions

The following projects are requested to be extended until June 30, 2009:

<u>Year</u>	<u>Fund Type</u>	<u>Project #</u>	<u>Project Name/Department</u>	<u>As of April 6, 2009 Balance/Encumbrance</u>
2008	CDBG	212708	New Citizen Assimilation Initiatives-Planning	\$ 13,418.00
2008	State	214008	Cities Readiness Initiative-State	\$ 3,740.65
2008	State	214108	Naccho Accreditation Improvement-Health	\$ 2,499.26
2008	Federal	410008	Homeland Security Grant-Fire	\$ 6,661.99
2008	CDBG	511008	Martineau Park-Parks	\$ 37,603.04
2008	CDBG	610408	Concentrated Code Enforcement-Building*	\$ 29,341.63
2008	CDBG	611408	Manchester Micro Enterprise Program-MicroCredit	\$ 2,000.00
2008	CDBG	611608	Neighborhood Pride-Business Incentive-MEDO	\$ 125,000
2008	CDBG	710508	School Sidewalk Program-Highway	\$ 12,044.45
2008	CDBG	810008	ADA Compliance-Planning	\$ 75,000
2008	CDBG	810108	Community Development Initiative-Planning	\$ 4,370.06
2008	State	810808	Vista Initiative Program-Health	\$ 132,249.91
2007	State	210607	School Based Dental Services-Health	\$ 6,902.17
2007	State	412407	Public Safety Interoperability-Fire/Police	\$ 3,409.25
2007	State	412607	Security Fiber Connections Project-Fire	\$ 87,613.24
2007	Cash	510807	Park Improvement Program-Parks	\$ 1,860.00
2007	NH DOT	510907	Parks improvement Project	\$ 390,359.21
2007	ST/FED	511407	Black Brook Dam Removal (Watershed Rest.)	\$ 96,135.13
2007	ST/FEMA	511607	Bass Island Flood Damage	\$ 683.82
2007	CDBG	611507	Revolving Loan Fund-MEDO	\$ 19,351.26
2007	CDBG	710807	School Sidewalk Program-Highway	\$ 81,896.52
2007	Cash	710907	Annual Bridge Maintenance-Highway	\$ 18,326.64
2007	CDBG	810807	Master Plan Support-Planning	\$ 31,213.74
2007	CDBG	810907	Neighborhood Revitalization/CBD Impr.-Planning	\$ 160,327.69
2006	Federal	410006	Mobile Data Terminal/AVL'S-Fire	\$ 1,726.47
2006	CDBG	612406	Neighborhood Revitalization Program-MEDO	\$ 32,457.67
2006	CDBG	810306	Economic Development/Master Plan-MEDO/Planning	\$ 1,578.44
2006	CDBG	810606	ADA Compliance-Planning	\$ 14,117.90
2000	Cash	650300	Hacket Hill Development-MEDO	\$ 418,264.34

* Budget authorization to be revised from Building Department Administration to Planning and Community Development Department.

22-1A

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully recommends, after due and careful consideration, that the request for project funds to be transferred from the Parker Varney project to the Highland Goffs Falls project, be referred to the Committee on Community Improvement.

(Unanimous vote)

Respectfully submitted,



Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held February 3, 2009 on a motion of Alderman Lopez, duly seconded by Alderman Shea, it was voted to refer to the Committee on Community Improvement.



Acting City Clerk

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P.A.

**Manchester Schools Open Concept Classroom Conversion
Highland Goffe's Falls Elementary School
Joint School Building Committee, January 22, 2009**

Highland Goffe's Falls is the third of five schools scheduled for conversion of Open Concept to traditional, enclosed classroom schools. Parker Varney, a design-duplicate to Highland Goffe's Falls was converted in the summer of 2006, The Green Acres Library was enclosed in the summer of 2007. Highland Goffe's Falls is scheduled for construction in the summer of 2009. Webster School and Beech Street Schools remain to be scheduled.

Project Scope: As with Parker Varney, the scope of work at Highland Goffe's Falls includes the erection of walls to convert the open concept classrooms to standard classroom with new doors and hardware. Other updates include white marker boards and tack boards in the classrooms, along with coat hooks and cubbies in the classrooms. New stair towers will be constructed at each end of the building, fire suppression systems, or sprinklers, will be installed. Other upgrades to the school include new mechanical ventilation systems, and energy-efficient, bright lighting. Several pricing alternates will be considered, including:

1. Operable Panel Partitions, allowing two classrooms to be opened into one.
2. Removal of existing rubber roof, and replacing it with a new PVC roof.
3. Re-finishing of the first floor corridor glazed block with a liquid applied, hard finish
4. Refinish the Parent Center rooms.
5. Addition of Controls for corridor lighting, operated by a programmable lighting control system with off-site monitoring and control.

Schedule: The design is underway at this time. Contractor prequalification packages have been received and have been reviewed. Nine General Contractors have been identified as qualified to bid on this project. General Contractor bidding of this project will take place in the winter of 2009, commencing January 26 through February 17. With successful receipt of bids, and prompt contract award, construction is scheduled to start in the spring of 2009.

Financial: \$2,775,742 is budgeted overall.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

OPEN CONCEPT SCHOOL ELIMINATION -HIGHLAND GOFFES FALLS

\$2,775,742.50

FUNDING	SOURCE:	
FY09 Bond	310209	\$2,750,000.00
FY02 Bond	310402	\$25,742.50

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architect - Highland Goffes Falls Design, Bidding, Construction & Completion	\$25,742.50	\$25,742.50	0%	\$0.00	
Sub-Total Architect Contract	\$25,742.50	\$25,742.50	0%	\$0.00	
FY09 Bond Contractor - Highland Goffes Falls					
Sub-Total HGF Contract	\$0.00	\$0.00		\$0.00	\$0.00
Contingency - Highway Union Leader Corp- News ad RFQ Contractors	\$164.69	\$0.00	100%	\$164.69	
Contingency to Date	\$164.69	\$0.00		\$164.69	

CONSTRUCTION UNCOMMITTED	\$2,749,835.31		
ENCUMBERED/EXPENDED TOTAL	\$25,907.19	\$25,742.50	\$164.69
TOTAL	\$2,775,742.50		

CORZILIUS MATUSZEWSKI KRAUSE ARCHITECTS, P. A.

**Report to the Joint School Building Committee
City of Manchester, Manchester School District
January 22, 2009**

Manchester School of Technology
Additions and Renovations
530 South Porter Street
Manchester, NH 03103

Karen White, Principal

1. Receipt of Bids, Award of Contract:
 - a. On Thursday, May 15, Bid Proposals were received and the contract for construction awarded to Eckman Construction. Work began immediately, and continues on to date. Eckman Construction will remain on site, continuously until the entire project is completed, mid-August, 2009.

2. Project Scope and Schedule:
 - a. Project scope remains as outlined in the presentation to the Building & Sites Committee and the City of Manchester 1 ½ years ago.
 - b. Phase 1, work to commenced immediately, and was completed by August, 2008. Work includes:
 - i. Site work, including relocation of utilities, storm drainage, etc. to allow the expanded Auto Tech has been constructed. The parking lots have been almost doubled in size from 172 spaces to 324 spaces. Driveways have been re-constructed. A portion of the east parking lot is currently being used by Eckman as a staging area.
 - ii. Wing A- The existing PASS classrooms have been converted to Graphics. The existing Print Shop in Wing B has been converted to PASS classrooms.
 - iii. Wing A- Renovation to the Landscape/Horticulture area has taken place.
 - c. Phase 2, work commenced immediately upon awards, and is Substantially Complete. The Auto Tech and Collision programs, and the Administration have moved to their new facilities before the Holiday break. This work includes:
 - i. Wing E- Auto Tech and Collision Expansion...new construction.
 - ii. Wing D-1 – New Administrative Offices...new construction.
 - d. Over the holiday break, some areas of B Wing have been re-carpeted, and re-painted.

- e. Beginning in January, and continuing through February, renovations will continue on the existing Auto Tech lab, readying it for occupancy for early spring.
- f. Phase 3, commencing in January 2009, completed in May 2009:
 - i. Wing E- Convert existing Shop areas to Cosmetology. Underway is the demolition of the old Machine Shop, and Sheet Metal and Welding Shops, to convert them to Cosmetology classrooms and salon. This work is expected to reach completion in the spring. Presently, a Cosmetology classroom has relocated to the Administration wing.
- g. Phase 4 and 5, commencing in June 2009, completed August 2009:
 - i. Wing B- Convert existing Administration to Marketing.
 - ii. Wing D- Convert existing Marketing to Intro. to Culinary Arts
 - iii. Wing A- Expand Design Communications
 - iv. Wing C- New Vestibule at Early Childhood; Convert PASS offices and Cosmetology to Public Safety and Health Science
 - v. Wing F- Convert Plumbing, Carpentry to new Lecture Quad and Plumbing Labs.
 - vi. Site work- Complete site work with final paving and work at existing modular classrooms.
- h. 18,750 sq. ft. has been added to the existing 107,558 sq. ft., resulting in a new facility of 126,308 sq. ft. The entire building will be renovated- some areas will receive nominal renovations, Fire Alarm, painting, etc.; some areas, as noted above will receive substantial renovations.
- i. Equipment- A limited scope of equipment was included in the Contractor's Bid Documents. Karen White has assembled equipment lists, and bidding and contracts have been awarded for equipment to Video Production, Horticulture/Landscaping, Graphics. The equipment lists and bidding continues, and is scheduled for completion within the next few months.

3. Financial:

- a. The project is approximately 68% complete through its contract value.

JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

20-Jan-09

MANCHESTER SCHOOL OF TECHNOLOGY
RENOVATIONS AND EXPANSION PROJECT

\$10,010,120.00

FUNDING	SOURCE:	
FY02 Bond	Proj.# 310402	\$110,120
FY08 State	Proj.# 310308	\$7,425,000
FY08 Bond	Proj.#310308	\$2,475,000

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	COMMITTED	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
CMK Architects	\$550,600.00					
Schematic Design Phase(FY02 Bond)	\$110,120.00		\$0.00	100%	\$110,120.00	
Design through Completion Phases	\$440,480.00		\$132,144.00	70%	\$308,336.00	
Architect Sub-Total	\$550,600.00	\$0.00	\$132,144.00	76%	\$418,456.00	
Construction Administration - City	\$110,000.00					
FY08 City Administration	\$48,086.38		\$0.00	100%	\$48,086.38	
FY09 City Administration	\$61,913.62	\$61,913.62		0%		
Construction Administration Sub-Total	\$110,000.00	\$61,913.62	\$0.00		\$48,086.38	
Construction	\$6,973,110.00				\$622,900.37	
Eckman Construction Contract						
Base Contract + Alternates 1,3,4,6,7,8,9,&11	\$6,973,110.00		\$2,561,191.02	63%	\$4,391,918.98	\$439,191.90
CO#1 Credit, Roofing Insulation Reuse	(\$102,089.00)		(\$102,089.00)	0%		\$0.00
CO#2 Unsuitable Building Foundation Soil, Repair Wiring, Modify Baseboard & Construct Drywall	\$3,993.00		\$0.00	100%	\$3,993.00	\$399.30
CO#3 Replace Unsuitable Materials @ So. Drive	\$4,000.00		\$0.00	100%	\$4,000.00	\$400.00
CO#4 Complete Work @ Revised CB	\$3,247.00		\$0.00	100%	\$3,247.00	\$324.70
CO#5 Remove Transite Pipe @ Automotive & Rim	\$2,736.00		\$0.00	100%	\$2,736.00	\$273.60
CO#6 Replace Unsuitables East Parking Lot	\$22,690.00		\$0.00	100%	\$22,690.00	\$2,269.00
CO#7 Abate Vinyl Tile in Rm 113	\$3,468.00		\$0.00	100%	\$3,468.00	\$346.80
CO#8 Relocate Heaters & Add Flag Pole Light	\$4,190.00		\$578.00	86%	\$3,612.00	\$361.20
CO#9 Paint Rms, Ballvalves & Data Pass	\$3,464.00		\$0.00	100%	\$3,464.00	\$346.40
CO#10 Rm B104 Two Telepoles w/Outlets	\$4,726.00		\$0.00	100%	\$4,726.00	\$472.60
CO #11 Reset Granite, Yeaton Controls	\$4,751.00		\$0.00	100%	\$4,751.00	\$475.10
CO#12 Fire Alarm Additions, Yeaton Controls	\$3,874.00		\$1,372.00	65%	\$2,502.00	\$250.20
CO#13 Communications, Trees & ACT in Rm A113	\$4,661.00		\$0.00	100%	\$4,661.00	\$466.10
CO#14 Revised Breaker at MDP, Paint Frames	\$4,806.00		\$0.00	100%	\$4,806.00	\$480.60
CO#15 Additional work in Rm A121	\$3,927.00		\$0.00	100%	\$3,927.00	\$392.70
CO#16 Additional work in Rm A107	\$4,941.00		\$3,445.00	30%	\$1,496.00	\$149.60
CO#17 Roof at Parapet, Relocate Telephone Panels	\$3,941.00		\$0.00	100%	\$3,941.00	\$394.10
CO#18 Trap Primers, Add Phone Lines, Vest Cig.	\$4,367.00		\$2,779.00	36%	\$1,588.00	\$158.80
CO#19 Accent Walls, Flashing, Sills, Trap Covers.	\$4,997.00		\$3,570.00	29%	\$1,427.00	\$142.70
CO#20 Corr, G135, Light Shelf, Grab Bars, G107	\$4,505.00		\$1,184.00	74%	\$3,321.00	\$332.10
CO#21 Roof at Parapet, Relocate Telephone Panels	\$4,902.00		\$4,902.00	0%	\$0.00	\$0.00
Construction Subtotal	\$6,973,207.00	\$0.00	\$2,496,832.02		\$4,476,274.98	\$447,627.50
Equipment	\$760,000.00	\$557,081.38				
Access AV, LLC - Audio Visual Equipment	\$169,959.00		\$53,208.00	67%	\$106,751.00	
Patriot Welding - Lab Desks	\$12,600.00		\$0.00	100%	\$12,600.00	
Aubin Woodworking - Desks/ops & Countertops	\$4,685.00		\$0.00	100%	\$4,685.00	
Aubin Woodworking - Bookcases	\$3,386.00		\$0.00	100%	\$3,386.00	
Sears - 22 Cu.Ft. Refrigerator	\$1,349.99		\$0.00	100%	\$1,349.99	
Gov Connection - Network Adapters	\$7,707.00		\$0.00	100%	\$7,707.00	
WB Mason, Admin Furniture	\$3,034.00		\$295.00	90%	\$2,739.00	
Union Leader- RFP Manufacturing Equipment	\$197.63		\$0.00	100%	\$197.63	
Equipment Sub-Total	\$192,916.62	\$557,081.38	\$53,503.00		\$139,416.62	
Testing and Miscellaneous Per Joint Mtg 6/01	\$76,000.00	\$43,662.50				
Miller Engineering - Testing & Inspection Services	\$30,000.00		\$4,303.58	86%	\$25,696.42	
Scott Lawson - Materials Testing	\$1,337.50		\$400.00	70%	\$937.50	
Testing & Misc. Sub-Total	\$31,337.50	\$43,662.50	\$4,703.58		\$26,633.92	
Contingency > \$5,000 needs Joint Approvz	\$1,225,000.00	\$1,205,739.85				
Union Leader-Newsed Prequalification Contractors	\$154.15		\$0.00	100%	\$154.15	
Bob's Locksmith - Rekey 3 Doors for Computer Rms	\$187.00		\$0.00	100%	\$187.00	
Bob's Locksmith - Replace 3 cylinders in Cosmotology	\$100.00		\$0.00	100%	\$100.00	
Union Leader-Newsed Video Equipment	\$177.86		\$0.00	100%	\$177.86	
Robt Half Int'l - Temp labor to Move Computers	\$2,688.00		\$636.00	76%	\$2,052.00	
TNT Install Communications Cable	\$2,014.00		\$0.00	100%	\$2,014.00	
TNT Portable Comm Work	\$85.00		\$0.00	100%	\$85.00	
Fast Signs - 14 signs	\$363.50		\$0.00	100%	\$363.50	
United Oil Recovery - Dispose Oil Auto Lift Pits	\$368.34		\$0.00	100%	\$368.34	
Home Depot - Containers to Remove Photo Chemicals	\$38.74		\$0.00	100%	\$38.74	
College Bound Movers - Move Rooms	\$1,675.00		\$0.00	100%	\$1,675.00	
G.A. Laflamme - Wire Temp Power for Automotive	\$780.36		\$0.00	100%	\$780.36	
G.A. Laflamme - install circuit for drill press/grinder	\$1,448.18		\$0.00	100%	\$1,448.18	
Delta Mechanical - Condensing Unit for Horticulture	\$4,780.00		\$0.00	100%	\$4,780.00	
Leblancs Hardware - Keys for Project	\$15.60		\$0.00	100%	\$15.60	
G.A. Laflamme - Wire RTU and Controls	\$425.36		\$0.00	100%	\$425.36	
G.A. Laflamme - Bypass Dimmers in Video Production	\$167.50		\$0.00	100%	\$167.50	
Safety Kleen - Photo Shop Fuel Removal	\$451.79		\$0.00	100%	\$451.79	
PSNH - Emergency Repairs to Light Poles	\$1,103.77		\$0.00	100%	\$1,103.77	
TNT Move Phonelines during School Break	\$2,235.00		\$2,235.00	0%		
Contingency Sub-Total	\$19,260.15	\$1,205,739.85	\$2,871.00		\$16,389.15	

TOTAL UNCOMMITTED	\$326,313.00					
ENCUMBERED/EXPENDED TOTAL	\$9,683,807.00	\$1,868,397.35	\$2,690,153.60		\$5,125,256.05	
TOTAL	\$10,010,120.00					

23-6

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully recommends, after due and careful consideration, that the following projects:

Life Safety-MFD, Required Corridor Doors, Holders, and Closers
Life Safety-MFD, Required Sprinkler Installation – Webster School
Life Safety-MFD, Required Bathroom Separation

be referred to the Board of Mayor and Aldermen for funding.

(Unanimous vote)

Respectfully submitted,



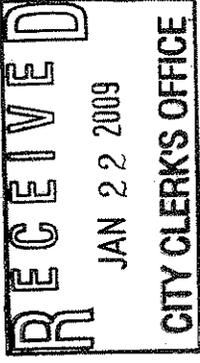
Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held February 3, 2009 on a motion of Alderman Lopez, duly seconded by Alderman Shea, it was voted to refer to the Committee on Community Improvement.



Acting City Clerk

MANCHESTER SCHOOL DISTRICT
CIP PRIORITY LIST AS VOTED BY THE BOSC 1/12/09
FY10 AND FY11 BUDGET



Project	Dept	City FY10	Federal FY10	City FY11
1 Life Safety-MFD, Req. Corr. Doors, Holders, Closers	Facilities	308,000		210,000
2 Life Safety MFD, Webster Required Sprinkler Install	Facilities	189,000		
3 Life Safety MFD, Recommended Sprinkler Install	Facilities	567,000		512,000
4 Replace Ten (10) Type C School Buses	District	796,446		836,268
5 Life Safety MFD, Required Bathroom Separation	Facilities	19,440		
6 New Preschool, Warehouse, Admin Facility	Facilities	10,000,000		
7 Potential new Elementary School	Facilities			16,000,000
8 Bakersville ADA Elevator Addition	Facilities		730,000	
9 ADA Door Hardware & Accessories	Facilities		450,000	
10 Open Classroom Elimination, Beech	Facilities	2,970,000		
11 Open Classroom Elimination, Webster	Facilities	621,000		
12 Gossler/Parkside Rehabilitation	P&R	1,800,000		
13 Parker Varney Design	P&R	65,000		
14 Central James H.S. Roof Replacement	Facilities	730,000		
15 Central Classical H.S. Roof Repairs	Facilities	550,800		
16 Beech, Replace Roof over Kitchen	Facilities	49,500		
17 Memorial H.S. Roof Top Units Boys/Girls (Venmar)	Facilities	66,000		
18 State Mandated Oil Piping Upgrades 11 schools, Cash	Facilities	81,000		90,000
19 School Cash Maint Projects	Facilities	494,500		
20 Bakersville, Design & Replace Windows, Waterproofing	Facilities	20,000		800,000
21 Webster Design & Window Replacement	Facilities	21,600		500,000
22 West High, Makin, Design & Window Replacement	Facilities	20,000		520,000
23 West High, Domestic Water Renovations	Facilities	120,000		
24 Central High, Domestic Water Renovations	Facilities	120,000		
25 West High, Design & Replace Boilers	Facilities	75,000		400,000
26 Webster, Install Backup Boiler	Facilities	55,000		
27 Wilson, Install Backup Boiler	Facilities	59,400		
28 Bakersville, Multi Purpose Floor Replacement	Facilities	75,600		
29 McDonough, Design & Hallway & Bathroom Floors	Facilities	20,000		320,000
30 Weston, Hallway and Gym floors, VCT	Facilities	10,000		50,000
31 McDonough Exterior Lighting, (PSNH?)	Facilities			
32 Wilson, Add ACT ceiling and lighting in addition	Facilities			35,000
33 Jewett, Dimmer Switch's and controls on Stage Lighting	Facilities	3,000		
34 West High, Media Center, HVAC Air Cond	Facilities	80,000		
35 Hillside, HVAC in Band Room.	Facilities			45,000
36 Bakersville, Replace Heating Unit with HRU	Facilities			45,000

MANCHESTER SCHOOL DISTRICT
 CIP PRIORITY LIST AS VOTED BY THE BOSC 1/12/09
 FY10 AND FY11 BUDGET

<u>Project</u>	<u>Dept</u>	<u>City FY10</u>	<u>Federal FY10</u>	<u>City FY11</u>
37 Hallsville UST Repairs/Replace	Facilities	20,000		
38 McDonough, New Lockers	Facilities	125,000		
39 Green Acres, Cabinetry Renovations 30 Classroom	Facilities	90,000		
40 Hallsville, Addition to remove portable.	Facilities			1,000,000
41 Wilson, Add Adult Bathroom	Facilities			18,000
42 Webster, Office Renovations	Facilities			20,000
43 Beech, Basement Remove old shower room and fitup.	Facilities			23,000
44 Northwest, New Cabinets in Kindergarten	Facilities	51,840		
45 Southside, Food Lab, Renovations	Facilities			30,000
46 Southside, Storage Areas near gym.	Facilities			
47 Weston, Library, Walls and Electric	Facilities			80,000
48 Hillside Jr. High Athletic Field Rehabilitation	P&R	650,000		
49 Clem Lemire Sports Complex Phase 2	P&R	1,850,000		
50 Highland Goffs Falls Athletic Field	P&R	35,000		
51 Central High Track Rehab at Livingston Park	P&R	350,000		
52 Replacement of Artificial Surface at West	District			500,000
53 Security Upgrades for Alarm Systems	HR	100,000		
		<u>\$ 23,259,126</u>	<u>\$ 1,180,000</u>	<u>\$ 22,034,268</u>

239

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully recommends, after due and careful consideration, that the Life Safety (MFD) project recommending sprinkler installation at the Smyth Road, Jewett Street, Gossler, Bakersville, Hallsville and Wilson Street schools be referred to the Board of Mayor and Aldermen for funding.

(Unanimous vote)

Respectfully submitted,



Clerk of Committee

At a meeting of the Board of Mayor and Aldermen held February 3, 2009 on a motion of Alderman Lopez, duly seconded by Alderman Shea, it was voted to refer to the Committee on Community Improvement.

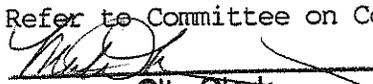


Acting City Clerk

In board of Mayor and Aldermen

Date: 12/16/08 On Motion of Ald. pevries

Second by Ald. O'Neil

Voted Refer to Committee on Community
Improvement

City Clerk

1/6/09 tabled

Report of the Mayor's Task Force on Housing December 2008

Task Force Members

Co-Chair – Frank C. Guinta; Mayor of Manchester

Co-Chair – Robert Tourigny; Executive Director; NeighborWorks Greater Manchester

David Cornell; Chairman; Assessors Office – City of Manchester

Ron Dupont; President; Red Oak Property Management

Mark Laliberte; Public Policy Advisor – Office of the Mayor

Nicholas Lazos, Esq.; Shareholder; Stebbins, Lazos and Van Der Beken, P.A.

Robert MacKenzie; Former Planning Director – City of Manchester

Sam Maranto; Planner; Planning Department – City of Manchester

William Sanders; Finance Officer; Finance Department – City of Manchester

Mike Skelton; Director of Economic Development and Advocacy;

Greater Manchester Chamber of Commerce

Linda Tremblay; Vice President; Citizens Bank

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Executive Summary

Since the beginning of 2007, it has become apparent that the U.S. housing market has been in decline, with foreclosures increasing and sale prices decreasing. The unpredictability of fuel prices – for both homes and vehicles – as well as dramatically increasing food prices has led to fundamental change in how people determine where they live. These factors do not just affect purchased homes, but rental properties as well.

Manchester is not immune to these factors. Even though the city and the region may be in a better position than many parts of the country, there is still a need for action. Statistics show foreclosure numbers not seen in this area since the real estate collapse of the early-1990s. However, with the sub-prime loan collapse and many more homeowners unable to afford their mortgages, there are ramifications that were not experienced back in 1991.

This has also affected the rental market. Up until 2006, rental prices have gone up, making it more difficult for many to afford safe and secure residences. Since the end of 2006, rental prices have stabilized, but with the added costs of food and other essentials, the burdens for these families continue to climb. In turn, this has affected rental property owners. Many owners of one or two multi-family properties, looking to take advantage of low vacancy rates and increasing rents, purchased these properties – many with less than ideal financial and credit situations. Variable interest rate mortgages dramatically adjusted upward from 2006 to today. Many property owners that purchased properties with little or no borrower equity – essentially 100 percent financing – are unable to support their mortgages from the current rental income.

When fuel costs went up, rental prices declined and those with adjustable rate mortgages saw their monthly payments go up, what once seemed sound became financially unmanageable. The result has been more foreclosures, softening rents, plummeting purchase prices and numerous voices on how to address this issue within the city.

This issue is not unique to Manchester or to New Hampshire – in fact, many other regions of the country are doing much worse. In many urban areas across the country, foreclosure rates are reaching highs not seen in decades. For example, Wayne County, Michigan (Detroit Metro) had a foreclosure rate of one house for every 169 in May 2008 – which does not include short sales, those that were currently in foreclosure proceedings or those recently purchased at auction or through bank sales. San Joaquin County in California (Stockton and Lodi) has a rate of one foreclosure for every 76 homes. To put this in perspective, Hillsborough County had one home foreclosure for every 711 homes (second to Merrimack County – one foreclosure for every 680 homes). While these numbers are not as bad as other areas, they still must be addressed as part of a comprehensive housing plan.

Beyond fuel prices and the collapse of the sub-prime mortgage market, there have been many variables that have led to the city's current state:

- Multi-family property transfers peaked in 2005 and 2006 (536 and 538 respectively)
- Multi-family sales prices peaked in 2005 and 2006 (\$269,899 for a two-family and \$330,062 for a three-family)
- Revaluation of tax assessments occurred in 2006
- Vacancy rates exceeding 5 percent in 2006 (for the first time since the 1990s)

In the face of these issues, Mayor Guinta convened a group of city staff and leading business and housing voices in the city to address these issues. This report will address how to utilize these future HOME funds with some general recommendation to address the current funding and others to address how to spend these dollars in the future. The report will also go into depth regarding the current housing and demographic statistics and how they affect Manchester, as well as areas of concern as expressed by members of the task force and other speakers to the committee.

Process of the Task Force

On April 23, 2008, Mayor Frank Guinta convened a group to come together with a written plan that accomplishes the following:

- How to utilize Community Improvement Funds in regards to housing and how those funds could be used in the best interest in the city
- Convince our partners that the goals established by this committee and its subsequent report are in the best interest of all involved
- Develop policies that are pro-active and anticipate issues, rather than react to current issues
- Look at a long-term strategy for this committee that goes beyond the issuing of this report

Mayor Guinta appointed Robert Tourigny, Executive Director of NeighborWorks Greater Manchester, as the co-chair of the committee.

The group met nine times before the issuing of this report – the first three of the meetings were held at Citizens Bank, while the subsequent six were held at City Hall. In addition to the members listed on the first page of this report, Meena Gyawali (formerly of the Planning Department, now of the Manchester Economic Development Office) participated in the final meetings. Many members made all nine meetings and none missed more than three meetings.

From the second meeting up until the seventh, task force members were asked to submit information regarding demographic information about the area, rental and mortgage statistics and any other numbers that may be helpful to the committee. Much of that information is incorporated in the findings and in the Appendix.

It was also important for the committee to hear from housing advocates and developers to get a sense of what they were seeing within the community. Their input proved valuable in the development of this report.

The following accepted invitations to speak with the committee (Brady-Sullivan was also invited to speak with the committee). Between the committee members and the invited speakers, the committee felt like a comprehensive cross-section of the community had been consulted for this report:

Dick Anagnost – The Anagnost Companies (manages more than 700 units)

Pierre Peloquin – Peloquin Realty (owns 300 units, manages an additional 415 units)

Mary Sliney – The Way Home (assists more than 1,000 households annually)

Richard Webster – Manchester Housing and Redevelopment Authority (manages 1,300 public housing units and administers 1,800 assistance vouchers)

Following the completion of this report's first draft by Mark Laliberte, Tourigny made technical changes and sent the report out to the task force. Once that was completed, the task force met to make sure the report was accurate. Tourigny and Mayor Guinta will present this report to the Committee of Capital Improvement in December 2008.

Findings of the Task Force

1. The City of Manchester has an increasing vacancy rate, particularly in the inner city

In conversations with various landowners within the city, most of them have seen their vacancy rates go above what they deem to be comfortable (somewhere between 3 to 7 percent, depending on who you ask). While many larger property managers are either at the high end of comfortable or at a vacancy rate that is slightly too high for their comfort level, it is apparent that smaller property-owners are seeing vacancy rates much higher than their property can support.

For example, Ron Dupont of Red Oak Realty stated at the May 21, 2008, meeting of the task force that the vacancy rate for many larger property owners that he surveyed was about 8.8 percent in May (2,551 rented units, 247 vacancies). This is above the 5 percent he states as ideal (allowing these owners to renovate and update properties when they are vacated). However, in what would be considered “urban” areas of the city, that vacancy rate was around 15 percent and up to 20 percent – which is much higher than comfortable. In addition, it is believed that due to the falling prices for multi-family properties and the increase in foreclosures of said properties, that the vacancy rate for properties owned by low-level investors is even higher.

To entice more people into units, many of the larger property owners are offering incentives such as free first-month of rent or free utilities (such as heat). In addition, many developers are looking outside of Manchester to build new properties. As stated by Dick Anagnost in his meeting with the committee, there is a scarce amount of land to build new housing in the city and he is actively looking at adjacent communities like Londonderry to build new housing stock.

2. Manchester’s rents are going down after a high in 2005

According to the New Hampshire Housing Finance Authority, the average rent in Manchester peaked at \$1,046 for the average two-bedroom home in 2005. Before this, rents saw a sharp spike from \$794 in 2000 to \$1,036 in 2004. After a slight decline in 2006, rents tumbled in 2007 to \$980 for the average two-bedroom. However, anecdotal data suggests that rents may be lower than this in 2008.

On the face, this is not be all bad news. Many social-service advocates have said that rents in Manchester were pricing out the average resident or family in the city. According to HUD, the median income in Manchester for a four-person family was \$50,404. If the average rent in Manchester was \$1,046 that same year, then 25 percent of a family’s income was going toward rent. However, considering that the income of a renter is likely going to be less than a homeowner, renters are likely spending more than 30 percent of their income on rent. Factor in fuel costs, which began going up in 2005, and these housing costs are unsustainable for many Manchester families.

3. The foreclosure rate in Manchester is as high as its been seen since the early-1990s

In numbers reported from real-data.com, the number of foreclosed properties in Manchester as of November 2008 is higher than at any time since the Web site started tracking numbers in 2000. Going back further, the Mortgage Bankers Association – cited in a June 2008 report by the Federal Bank of Boston – show that foreclosures have not been this high since 1993.

At that time, the state and city were still recovering from the federal takeover of five Manchester-based banks. There were 281 foreclosures that occurred in Manchester from January 2008 through November 21, compared to 705 foreclosures in this region. 40 percent of all foreclosures in the region occurred in the City of Manchester. Forty-six percent of all housing units in the region are in Manchester. In the first 11 months of 2008, there has been a 50 percent increase in the number of foreclosed properties versus the same time in 2007. These numbers are also verified by looking at the legal notices in the *New Hampshire Union Leader*, which has seen a profound increase in foreclosure notice listing in its pages since last year – the predominance of which are from Manchester and its surrounding communities.

In following up with the first two findings, many first-time property owners or those that own one or two properties found that the market forces that led to decreases in rent were counter to the investor’s ability to pay the mortgage. Add to this the massive increase of fuel oil prices since 2006, which jumped to more than \$4.00/gallon in June 2008, and many property owners faced a dilemma: Pay the renters’ heat as an incentive, which doubled in the past two years; or not offer free heat and face an enhanced risk of vacancy. This led to many investors losing their property or not investing in needed repairs to properties, making them run-down.

Many experts in the housing and real estate field believe that the bottom hasn’t been reached in regards to foreclosures.

4. The number of Manchester residents considered low-income or lower-middle income has increased, while the overall population of Manchester has declined.

Certainly, the biggest surprise and the most important statistic that came out of the meetings is that the low-income population is rising in the city. Initial HUD data provided to the committee by the city planning office indicated an increase in the low-moderate income (LMI) population. The LMI population is defined as having income levels below 80 percent of the area median income. In 1990 42.6 percent of the city’s population met the LMI criteria. In 2005, the LMI population rose to 49.9 percent. In 2007, the figure was at 52.2 percent of the population. Given the concern raised by this trend, the committee sought to fill in the gaps for the missing years as well as compare the trend to other cities. The statistic has proven to be difficult to gather and not readily available. Therefore, the committee elected to look at poverty data as a national standard with readily available information.

According to numbers provided to the committee by the Nashua Regional Planning Commission and the U.S. Department of the Census American Factfinder, Manchester is seeing an increase in families below poverty. This is counter to the trend in the state’s second-largest city, Nashua.

Comparison of families below poverty between Manchester and Nashua

Families below poverty	1999/2000	%	2006	%	2007	%
Manchester	2,023	7.70%	2,416	9.80%	3,032	11.90%
Nashua	1,119	5.00%	1,130	5.30%	987	4.40%

Meanwhile, the population of Manchester has declined, albeit slightly. According to the New Hampshire Office of Energy and Planning, Manchester had a population of 109,364 as of July 1, 2006. However, on July 1, 2007, the population dropped to 108,580 – a decrease of 784 people or 0.7 percent. This is a reversal of the slow, consistent growth the city had seen since the 2000 U.S. Census report.

A tangible way to understand this number is to look at the waiting list for housing and vouchers at the Manchester Housing and Redevelopment Authority. As of July 2008, they had a waiting list of 9,600 applicants for housing subsidy. More importantly, the average applicant in 2008 the average income for residents within MHRA's properties had an adjusted median income that was 23 percent of median. In 2002, this number was 37 percent.

This may be one reason to explain why, despite rents going down and more landlords offering incentives to potential tenants, that the vacancy rate is rising. While rents may be decreasing, the cost of fuel and other goods and services have increased. The population that is leaving is often those that cannot afford to live in the city, and, according to the property owners that spoke to the committee, they are seeing more people living in each unit, essentially "doubling-up." This allows for more people to share the cost of expenses without having to pay separate rent.

5. Manchester provides much more of its share of "affordable" housing as compared to the surrounding communities.

According to a study by the Southern New Hampshire Planning Commission, Manchester and Derry are the only two communities within the commission's district to provide sufficient workforce housing. In its 2005 housing assessment for the region, SNHPC created a statistic called "fair share" housing, which is the amount of housing that should be available in communities for renters that are less than 80 percent of Area Median Income (AMI) and pay more than 30 percent of household income into housing.

The assessment looks at the 13 communities in the region consisting of Auburn, Bedford, Candia, Chester, Deerfield, Derry, Goffstown, Hooksett, Londonderry, Manchester, New Boston, Raymond, and Weare. According to the projections in the study, 13,106 housing units fall into the category of being affordable to renters below 80 percent of AMI. The assessment then spreads those units out throughout the region as a percentage of units in each town to demonstrate what the "Fair Share" should be. Manchester and Derry are the only jurisdictions which meet the "Fair Share" test. In fact, Manchester exceeds its fair share by more than 100 percent. Of the designated affordable units in the region, 34 percent should be Manchester's "Fair Share." In fact, the total for Manchester is 78 percent.

More detailed data from the study is available online at: http://snhpc.org/pdf/House_Assess.pdf

6. New laws in New Hampshire have put the spotlight of lead mitigation in Manchester – and the cost to address it.

In 2007, the New Hampshire Legislature passed and Gov. John Lynch signed Senate Bill 176. This new law was “relative to lead paint poisoning and establishing a commission to study the current childhood lead poisoning prevention law, policies, and standards.”

The new law does the following:

- Lowers the blood lead level that determines when a child is lead poisoned from 20 to 10 micrograms per deciliter of blood;
- Allows the commissioner of the department of health and human services to inspect other units of a multi-unit dwelling when a child has been found to be lead poisoned in one of the units;
- Extends the time that interim controls may be used as an alternative to lead hazard abatement under certain circumstances; and
- Establishes a commission to study the current childhood lead poisoning prevention law, policies, and standards

As expected, this is an issue of great importance to property owners. As stated by Dupont, “The cost to de-lead units can be debated. However, certainly most units that I have recently been made aware of (needing lead mitigation) are closer to \$25,000 per unit rather than the \$8,100 per unit that the City of Manchester states. If the average multi-unit in the city is 5 units and there are 100 cases of lead poisoning and the cost to remove lead is \$25,000 per unit the total cost of lead removal in Manchester alone will be approximately \$12.5 million a year.”

It should be noted that this is the experience of one developer in the city. The cost to remove or encapsulate lead in a property varies widely by property.

It should also be noted that Dupont praises Tim Soucy, the Director of the Health Department, for “making a great decision by sending the two immigrant agencies in the state a letter that directed them do all possible to find housing that was lead safe.”

According to the Manchester Health Department, there were seven instances of elevated lead levels in children in 2007. As of July 2008, there were nine cases.

7. The owners of many properties susceptible to becoming run-down or lost to foreclosure are not prepared to handle harsh winters or higher heating costs

Most dwelling units in Manchester are heated by oil or natural gas. Even with the recent slide of crude prices, this may still be a serious challenge for homeowners and renters in the City and will be a major factor in reducing the affordability of housing for many households.

Of particular concern will be the oncoming winter when the rate shock will be most intense. While the current prices have moderated, the long-term trend could continue upwards. This will be most felt in those older structures that tend to have inadequate insulation, outdated heating systems and are likely less energy efficient.

8. The overall housing issues that concern Manchester went beyond the scope of the task force, but its findings laid the groundwork for a committee that can address the issue.

The work of this committee was consistent and addressed numerous issues. However, its charge was to address specifically the issue that Mayor Guinta charged it to do, which was to determine how to spend HOME funds within CIP.

During the task force's meeting, it became apparent that the work of this group would be beneficial to a long-term study of housing and demographic trends and estimates for the city. It also became apparent that a group like this – consisting of staff, residents and business leaders – would be beneficial to the Board of Mayor and Aldermen as well as city staff, as it could provide comprehensive and Manchester-centric housing research for the city. Most information available to the city is either partial in its scope (i.e. refers to Hillsborough County or Southern New Hampshire); outdated (i.e. numbers come from Census 2000 or, like median income, updated less than yearly; or are difficult to obtain (i.e. Real-Data.com requires a subscription to obtain numbers about foreclosures). However, a committee like this with its blend of participants would be able to obtain the most up-to-date and drilled-down numbers.

Recommendations

1. Until the market dictates it, no CIP funds should go toward the new development of properties. That time does not appear to be in the near future.

As stated by developers, city staff and others, city funds would be most effective if directed to address the condition of existing housing stock in declining neighborhoods, as opposed to creation of new housing stock. While \$400,000 is not a lot of money, it can make a difference in addressing many of the redevelopment needs in the city and can often be leveraged with funds from other non-profits and private organizations (which is what was done in Rimmon Heights on the West Side). For the past several years, the city has taken an active position in supporting new housing development. It was agreed that the city should not discourage new development by the private development community; however, at this point it does not need to subsidize those units.

2. HOME funds should be utilized in “at risk” or “fire line” neighborhoods within the city to “stabilize” them.

These neighborhoods stand between blighted and more economically secure neighborhoods within the city. However, the task force would ask the Planning Department to determine what neighborhoods would fall under the classification of “at risk.”

3. In stabilizing these neighborhoods, the funds should be used in any combination of ways.

- Multi-family units to partake in weatherization or energy-efficiency rehabilitation;
- Healthy home projects, such as lead and asbestos mitigation
- Leveraging infrastructure improvements/neighborhood revitalization projects (i.e. Rimmon Heights)

The committee felt that addressing one of these three issues would provide the most impact for the city’s money. For example, some in the task force felt that there is need for assistance on energy efficiency improvements to existing housing stock such as insulation, weather-stripping and efficiency improvements to heating units. However, others believe that providing increased assistance to provide lead paint abatement is also an important public goal. Because of the new emphasis to address lead issues, there was a need to make sure money was available to fund existing or new lead abatement programs.

In addition, the task force believed that addressing the at-risk neighborhoods also meant addressing the infrastructure of these areas. Since the Planning Department already has a template for how to address this (Rimmon Heights) and the city has reached out to HUD to address these areas (Granite Square), it makes sense to continue these programs.

4. Manchester should develop a mechanism to utilize the U.S. Department of Housing and Urban Development's Neighborhood Stabilization and "\$1 Good Neighbor" Programs

At the end of September 2008, the U.S. Department of Housing and Urban Development released about \$4 billion in funds for hard-hit neighborhood nationwide. Neighborhood Stabilization Program (NSP) will provide emergency assistance to state and local governments in the redevelopment of neighborhoods experiencing decline due to high foreclosure rates and subprime mortgage-related problems. New Hampshire, through the Community Development Finance Authority, will be receiving \$19.6 million for this program.

The program is designed to help address foreclosure problems in certain neighborhoods in order to make them more stable, sustainable, and competitive. The final program plan needs to be approved by HUD, who has made a commitment to all states to do so by mid February 2009.

New Hampshire communities with the highest rates of foreclosures, highest rates of subprime loans, and the highest likelihood of future high rates of foreclosures have been identified as Tier 1 and Tier 2 groups and are eligible to apply for funds. Tier 1 communities include: Berlin, Derry, Manchester, Nashua, and Rochester; and Tier 2 includes: Barnstead, Claremont, Farmington, Franklin, Hillsborough, Laconia, Newport, Ossipee, Pittsfield, Raymond, Wakefield, and Whitefield.

It is anticipated that NSP funds will be available to assist communities to purchase foreclosed and abandoned properties in order to revitalize neighborhoods through a combination of rehabilitation, affordable housing, removal of blight, creation of green space, commercial use, or other need in the community.

In addition, the city was made aware of HUD's \$1 Good Neighbor Program, which provides municipalities the opportunity to purchase property that has been foreclosed for \$1 and to utilize it as they wish.

It is imperative that city staff and the affected housing agencies develop a mechanism for the city or other entity to rehabilitate properties or tear them down, when appropriate.

5. This committee should become a standing board, as stated by Section 3.13 of the Manchester Charter, and advise the Board of Mayor and Aldermen on an annual or as needed basis.

Longer term, there will be a need for a more comprehensive strategy to help the city address the major changes in its housing stock. While this committee was able to research many of the housing issues, and, if asked by Mayor Guinta, will continue to look into these, the process should be formalized. We believe that a standing committee that is responsible for reporting to the Board of Mayor and Aldermen on an annual (or as needed) basis will allow policymakers the ability to have up-to-date information to guide them in their decisions. This will also assure that there is a committee that eyes the housing trends as well as keeps the lines of communication open between the city, property owners, and housing advocates.

Appendix 1 – Vital Statistics

City of Manchester	2000	2001	2002	2003	2004	2005	2006	2007	2008
Population (1)	107,219	108,122	108,143	108,725	109,117	109,460	109,497	108,580	
Number of Housing Units (2)	46,117	46,068	46,271	46,927	47,326	47,884	48,232		
Median Income (3)	\$40,774					\$50,404			
Households Below 80% AMI (4)	7.7%					49.9%	9.8%	52.2%	
Households Below Poverty (9)						9.5%		11.9%	
Median Purchase Price (2)	\$125,933	\$146,000	\$174,897	\$194,500	\$221,000	\$224,000	\$226,000	\$223,000	
Average Sales Price (5)		\$148,472	\$177,194	\$183,582	\$211,753	\$215,937			
Number of Homes Sold (5)		1,152	1,119	1,477	1,467	806			
Foreclosures (6)	37	21	16	14	19	22	84	188	281
Median 2 BR Rent (2)	\$794	\$925	\$999	\$975	\$1,036	\$1,046	\$1,041	\$980	
Rental Vacancy Rate (2)	0.8%	0.5%	1.7%	2.0%	4.3%	4.2%	5.2%	5.5%	
SF Building Permits (2, 8)	126	79	161	161	148	147	54	61	12
MF Building Permits (2, 8)	50	124	495	238	410	201	159	15	1
Total Assessed Property Value (7)	\$3,831,804,250	\$5,155,060,466	\$5,131,073,404	\$5,182,805,100	\$5,277,932,600	\$5,342,561,400	\$9,589,899,446	\$9,631,808,500	
Total MF Property Transfers (7)	221	306	302	461	489	536	538	424	185
Avg. 2 Family Sales Price (7)	\$120,007	\$148,910	\$190,236	\$222,997	\$242,804	\$269,899	\$261,637	\$236,844	
Avg. 3 Family Sales Price (7)	\$129,092	\$165,364	\$243,778	\$273,671	\$317,034	\$330,624	\$315,628	\$281,834	
Avg. 4-8 Family sales Price (7)	\$141,391	\$201,462	\$318,231	\$362,453	\$394,041	\$413,648	\$414,142	\$351,964	

Data Source:

- (1) OEP SNHPC
- (2) NHHFA.ORG
- (3) NH.GOV
- (4) Manchester Planning Dept.
- (5) NNEREN.COM
- (6) Real-Data.com as of 11/21/08
- (7) Manchester Assessors Office
- (8) Manchester Building Dept
- (9) U.S. Census American Factfinder

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Manchester Region	2000	2001	2002	2003	2004	2005	2006	2007	2008
Population (1)	239,883	253,823	256,257	259,521	261,922	263,713	262,813		
Number of Housing Units (2)	96,868	97,868	98,991	100,534	101,840	103,409	104,443		
Median Income (3)	\$62,364	\$60,400	\$62,100	\$68,200	\$69,800	\$69,800	\$76,900	\$71,300	\$76,400
Households Below 80% AMI									
Median Purchase Price (2)	\$138,000	\$159,900	\$193,005	\$214,900	\$240,000	n/a	\$248,500	\$250,000	
Average Sales Price (5)		\$196,716	\$224,239	\$232,981	\$259,258	\$265,011			
Number of Homes Sold (5)		2,336	2,306	2,769	2,700	1,426			
Foreclosures (6)	86	57	41	52	49	72	222	463	705
Median 2 BR Rent (2)	\$799	\$943	\$1,003	\$984	\$1,036	\$1,046	\$1,041	\$1,005	
Rental Vacancy Rate (2)	3.1%	0.4%	1.7%	2.3%	4.5%	4.2%	4.9%	5.0%	
SF Building Permits (2)	1,101	958	984	854	842	552	460		
MF Building Permits (2)	219	143	542	432	686	466	387		

(1) OEP SNHPC

(2) NHHFA.ORG

(3) HUD Data

(5) NNEREN.COM

(6) Real-Data.com as of 11/21/08

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