

AGENDA

COMMITTEE ON COMMUNITY IMPROVEMENT

May 15, 2006
Aldermen Garrity, O'Neil,
Osborne, Gatsas, Duval

5:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Garrity calls the meeting to order.
2. The Clerk calls the roll.
3. Ratify and confirm poll conducted May 5, 2006 approving the registration of a Multi-Hazard Response Vehicle purchased through a Homeland Security Grant in October of 2005.
(Aldermen Garrity, O'Neil Osborne and Duval voted yea; Alderman Gatsas was unavailable.)
A motion is in order to ratify and confirm the poll conducted.
4. Amending resolution and budget authorization authorizing and appropriating funds in the amount of One Thousand Two Hundred Dollars (\$1,200) for the 2006 CIP 214506 – Senior Wellness Funding Initiative Program.
Gentlemen, what is your pleasure?
5. Amending resolution and budget authorization authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY2006 CIP 612606 Citywide Marketing Plan Program.
Gentlemen, what is your pleasure?
6. CIP Budget Authorization:
610505 Project Greenstreets – Revision #2
Gentlemen, what is your pleasure?

7. Communication from Kevin Dillon, Airport Director, requesting immediate acquisition of two replacement police cruisers due to age and increasing maintenance costs of current vehicles and advising that there are sufficient funds available in the Airport's budget for such purchase.

Gentlemen, what is your pleasure?

8. Communication from EPD requesting acceptance of a NHDES Watershed Restoration Grant in the amount of \$60,000 to complete the Nutts Pond Watershed Improvement Project in 2006.

Gentlemen, what is your pleasure?

9. Communication from Director of Planning, seeking approval to submit a \$2 million grant application to the U.S. Department of HUD for lead paint hazard redemption.

Gentlemen, what is your pleasure?

10. Communication from Public Health Director requesting approval to accept \$78,894 in grant funds from the NH Department of Health and Human Services for Flu Pandemic Planning, to execute a related Memorandum of Understanding between the NH Department of Health and Human Services, NH Department of Safety and the cities and towns, and to authorize the City to proceed with contract amendment documents once received.

Gentlemen, what is your pleasure?

11. Discussion and actions relating to the FY2007 CIP budget requests and Resolution:

- a) Communication from Highway addressing several items;
- b) Communication from Alderman DeVries regarding Skyline Drive and Roysan Street;
- c) Proposed amending resolution for \$177,650 in prior year CDBG funds to address some project requests; and
- d) Submission by CIP staff of recommendations and proposed changes relating to FY07 project requests (to be submitted at meeting).

Gentlemen, what is your pleasure?

12. Communication from Mayor Guinta regarding proposed MER budget details.

Gentlemen, what is your pleasure?

13. If there is no further business, a motion is in order to adjourn.



City of Manchester Fire Department

RECEIVED
MANCHESTER FIRE DEPARTMENT

3

100 Merrimack Street • Manchester, New Hampshire 03101-2208
(603) 669-2256 - Business • (603) 669-7707 - Fax
www.ci.manchester.nh.us

MAY -4 P2:45

Joseph P. Kane
Chief of Department

May 3, 2006

TO: CIP Committee of the Board of Mayor & Aldermen
FROM: Joseph P. Kane, Fire Chief *JPK*
RE: Response vehicle

Attached please find documentation of approval of acceptance of a Homeland Security grant in October of 2005.

A portion of this appropriation went toward the purchase of a Multi-Hazard Response Vehicle (\$43,000), which will be an addition to our fleet.

This letter is to request approval to register this vehicle as it has been delivered.

telephone poll 5/5/06

Garnity - yes
O'Neal - yes
Osborne - yes
Gatsas - Lm
Duval - yes



City of Manchester Fire Department

100 Merrimack Street • Manchester, New Hampshire 03101-2208
(603) 669-2256 – Business • (603) 669-7707 – Fax
www.ci.manchester.nh.us

Joseph P. Kane
Chief of Department

September 30, 2005

Board of Mayor and Aldermen
City Hall
Manchester, NH 03101

Mayor Baines and Members of the Board:

The Manchester Fire Department, as coordinator of Homeland Security and Hazardous Materials activities, has applied for and received several grants to assist in training and response to multiple hazards. This letter is to request acceptance of the awards for the various activities as listed below.

I. Homeland Security Competitive Grants – 2005	
1. Multi-Hazard Response Unit	\$ 43,000
2. Wireless Network Equipment	\$103,000
3. Breathing Air Compressor & Cascade System	\$ 60,000
4. Fibre Optic Project	\$146,377.45
TOTAL:	\$352,377.45

Your consideration of this request will be sincerely appreciated.

Yours truly,


Joseph P. Kane,
Chief of Department



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
603/271-2559

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RICHARD M. FLYNN
COMMISSIONER OF SAFETY

EARL M. SWEENEY
ASSISTANT COMMISSIONER

September 15, 2005

Chief Joseph Kane
Manchester Fire Department
100 Merrimack St.
Manchester, NH 03101

Re: 2005 Homeland Security Grant Award

Dear Chief Kane:

It is my pleasure to inform you that upon review of your 2005 Homeland Security Competitive Grant Application, the 2005 Homeland Security Grant Review Committee has awarded \$43,000 to the Manchester Fire Department under the First Responder State Homeland Security Program portion of the 2005 Homeland Security Grant Program. The Governor and Executive Council approved the overall acceptance and disbursement of these Federal funds on May 4, 2005.

These grant awards are subject to federal program requirements and special conditions. Enclosed please find your federal grant terms and conditions, special conditions requirements and acceptance of audit requirement forms. All signature forms must be returned to the Grants Management Unit within ten (10) days of the award date, September 15, 2005. Special conditions requirements must be responded to within thirty (30) days of the grant award date. Failure to meet these requirements will result in a delay in reimbursement or cancellation of your grant award.

Additional information is also available at: <http://www.nh.gov/safety/homeland/index.html>. We, at the Department of Safety, look forward to this opportunity to work diligently with local first responders, public safety officials, and other local and state officials and agencies to prepare and protect our citizens. It is our hope that we will never have to apply these skills, or use this equipment; however, we will work together to ensure that our ability to do so will be keen.

Sincerely,

Richard M. Flynn

RMF/as
Enclosures

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: COMPLETED

BY BOARD OF MAYOR & ALDERMEN

Critical Events

DATE: Oct. 18, 2005

1	Program Initiation	ON MOTION OF ALD. O'Neil	10/19/05
2	Program Completion		06/30/06
3			
4		SECONDED BY ALD. Sysyn	
5			

Expected Completion Date:
 VOTED TO approve subject to final adoption of related resolution.

CITY CLERK

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$352,377.45	\$0.00	\$0.00	\$352,377.45
TOTAL	\$352,377.45	\$0.00	\$0.00	\$352,377.45

Revisions

COMMENTS

Funds received from the State of New Hampshire.

City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of One Thousand Two Hundred Dollars (\$1,200) for the 2006 CIP 214506 – Senior Wellness Funding Initiative Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding in the amount of \$1,200 from the State of New Hampshire Department of Health & Human Services for the implementation of the Senior Wellness Funding Initiative Program;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

By adding:

FY2006 CIP 214506 – Senior Wellness Funding Initiative Program - \$1,200 State

Resolved, that this Resolution shall take effect upon its passage.

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CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	05/24/06
2	Program Completion	12/31/06
3		
4		
5		

Expected Completion Date:

Line Item Budget	STATE			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,200.00	\$0.00	\$0.00	\$1,200.00
TOTAL	\$1,200.00	\$0.00	\$0.00	\$1,200.00

Revisions

COMMENTS Funds in the amount \$1,200 received from NH Department of Health & Human Services.

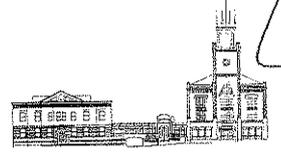


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP
From: Robert S. MacKenzie *RSK*
Date: May 8, 2006
Subject: Senior Wellness Grant

The Elderly Services Department has been offered a \$1,200 grant to initiate Senior Wellness Classes from the State Department of Health and Human Services. In order that the City may accept these funds the attached amending resolution and budget authorization will need to be approved by the full Board. As such the Committees recommendation to the full Board for acceptance of these funds is required and respectfully requested.

Attached:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

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City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY2006 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Five Thousand Dollars (\$25,000) for the FY2006 CIP 612606 Citywide Marketing Plan Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2006 CIP as contained in the 2006 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept funds in the amount of \$25,000 from New Hampshire Department of Resources & Economic Development (DRED) to implement a Citywide Marketing Plan for the purpose of attracting business investment and;

NOW, THEREFORE, be it resolved that the 2006 CIP be amended as follows:

By increasing:

FY2006 CIP 612606 Citywide Marketing Plan Program - \$25,000 Other
From \$15,000 (\$15,000 – MDC) to \$40,000 (\$15,000 MDC & \$25,000 DRED)

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

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CIP #:

Project Year:

CIP Resolution:

Title:

Amending Resolution:

Administering Department:

Revision:

Project Description: Funds to be used for development of a comprehensive Citywide Marketing Plan for the purpose of attracting business investment.

Federal Grants

Federal Grant:

Environmental

Review Required:

Grant Executed:

Completed:

Critical Events

1	Program Initiation	12/6/05
2	Program Completion	12/31/06
3		
4		
5		

Expected Completion Date:

Line Item Budget

	MDC	DRED		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$15,000.00	\$25,000.00	\$0.00	\$40,000.00
TOTAL	\$15,000.00	\$25,000.00	\$0.00	\$40,000.00

Revisions

Revision #1 - increases budget by \$25,000 Other funds from New Hampshire Department of Resources & Economic Development (DRED).

COMMENTS

Funds received as follows: \$15,000 - Manchester Development Corporation (MDC) & \$25,000 - New Hampshire Department of Resources & Economic Development (DRED). Project also includes \$10,000 of Manchester Economic Development Office (MEDO) in-kind staff match.

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Tree Bid	2/01/04 - 3/01/04
2	Fall Planting	9/15/04-11/15/04
3	Spring Planting	4/15/06-6/30/05
4	Project Completion	06/30/06
5		

Expected Completion Date:

Line Item Budget

	CDBG	CASH	DONATIONS	TOTAL
Salaries and Wages	\$2,650.00	\$2,650.00	\$1,860.00	\$7,160.00
Fringes	\$350.00	\$350.00	\$140.00	\$840.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$2,000.00	\$2,000.00	\$8,000.00	\$12,000.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$5,000.00	\$5,000.00	\$10,000.00	\$20,000.00

Revisions

Revision #1 - transfers funds between line items.
 Revision #1 - extends completion date to 12/31/06.

COMMENTS

Project also includes \$5,000 CDBG allocation which will be authorized upon notice of receipt of grant from HUD anticipated to occur in late July.



13 April 2006

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Manchester Airport
One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
<http://www.flymanchester.com>

Kevin A. Dillon
Airport Director

CIP Committee
The City of Manchester
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Committee Members:

I am writing in regard to changes we need to make regarding vehicle acquisitions at the Airport. Due to the age and increasing maintenance costs associated with two police cruisers, we need to move ahead with immediate acquisition of two new cruisers. These were originally slated to be in the 2008 MER, but their status requires that we take this more immediate action to acquire them at this time. There are sufficient funds available in the Airport's budget to purchase these vehicles.

If you should have any questions regarding this change, please feel free to contact me at 624-6539, Ext. 301.

Sincerely,

Kevin A. Dillon, A.A.E.
Airport Director

KAD/das

C: F. Thomas/Highway Dept.

**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director



April 27, 2006

Mr. Mike Garrity
Chairman
C.I.P. Committee
In Care of
City Clerks Office
City of Manchester
One City Hall Plaza
Manchester, NH 03101

#06-33-MO

Re: NHDES Watershed Restoration Grant Acceptance

Dear Mr. Garrity:

The City of Manchester has been awarded a \$60,000 Watershed Restoration Grant by the Department of Environmental Services to complete the Nutts Pond Watershed Improvement Project in 2006. The remaining funds for the project will be provided by the Supplemental Environmental Project Plan (EPD Fund).

The project will consist of wetlands restoration at the East and South Inlets of Nutts Pond. The velocity of the storm water in those areas will be reduced. Structures will be constructed to help divert flows and help capture sediments. The storm water will then pass through restored wetlands to help remove the nutrients that are present before it is discharged to Nutts Pond. The anticipation is that over time the water quality at the pond should improve.

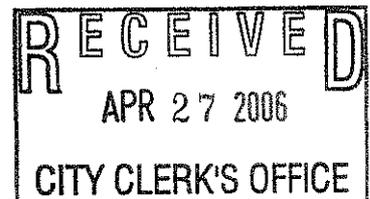
To be awarded the funds we must enter into a Grant Agreement with the DES. I have attached a copy of the Grant Agreement and a Certificate of Authority. Upon acceptance of the grant by the Board of Mayor and Alderman the Grant Agreement and the Certificate of Authority will need to be signed and notarized. We request that Frank Thomas, P.E., Director of Public Works be authorized to sign the Grant Agreement. The Certificate of Authority will need to be signed by Leo Bernier the City Clerk on the same day or before the Grant Agreement is signed.

If there are any questions or comments in regards to this letter, please call me at 624-6513.

Very truly,

Robert Robinson
Pretreatment Supervisor

Cc: Frank Thomas, P.E.
Kevin Sheppard, P.E.
Fred McNeill, P.E.
Rick Cantu
Sam Maranto



H:\IDP Files\Man. Urban Pond & Streambank Restoration\Nutts Pond\Grant\Grant Acceptance.doc

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CERTIFICATE OF AUTHORITY

I, Leo Bernier, City Clerk for the City of Manchester, New Hampshire do hereby certify that:

- (1) The Board of Mayor & Alderman voted to accept funds and enter into a contract with the New Hampshire Department of Environmental Services;
- (2) The Board of Mayor and Alderman further authorized the Public Woks Director to execute any documents, which may be necessary for this contract;
- (3) This authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
- (4) The following now occupies the office indicated above:

Frank Thomas, P.E.

IN WITNESS WHEREOF, I have hereunto set my hand as the City Clerk of Manchester, New Hampshire this _____ day of _____, 2006.

Leo Bernier, City Clerk

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

On this the _____ day of _____, 2006, before me _____, the undersigned officer, personally appeared Leo Bernier, City Clerk, who acknowledged herself/himself to be the City Clerk for the City of Manchester, being authorized to do so, executed the foregoing instrument for the purpose therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Justice of the Peace/Notary Public
Commission Expiration Date:

(Seal)

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GRANT AGREEMENT

Subject: City of Manchester - Nutts Pond Watershed Improvement Project

The State of New Hampshire and the Contractor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATIONS AND DEFINITIONS

1.1 State Agency Name Department of Environmental Services		1.2 State Agency Address 29 Hazen Drive Concord, NH 03301	
1.3 Grantee Name City of Manchester, NH		1.4 Grantee Address 300 Winston Street Manchester, NH 03103	
1.5 Effective Date Upon approval	1.6 Completion Date December 31, 2007	1.7 Audit Date N/A	1.8 Grant Limitation \$60,000.00
1.9 Grant Officer for State Agency Eric Williams, Watershed Assistance Section Supervisor		1.10 State Agency Telephone Number 603-271-3503	
1.11 Grantee Signature		1.12 Name & Title of Grantee Signor	
1.13 Acknowledgment: State of New Hampshire, County of _____ On ____ / ____ / _____, before the undersigned officer, personally appeared the person identified in block 1.12., or satisfactorily proven to be the person whose name is signed in block 1.11., and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace (Seal)			
1.13.2 Name & Title of Notary Public or Justice of the Peace			
1.14 State Agency Signature(s)		1.15 Name/Title of State Agency Signor(s) Michael P. Nolin, Commissioner	
1.16 Approval by Attorney General's Office (Form, Substance and Execution) By: _____ Attorney, On: ____ / ____ / _____			
1.17 Approval by the Governor and Council By: _____ On: ____ / ____ / _____			

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2. **SCOPE OF WORK.** In exchange for grant funds provided by the state of New Hampshire, acting through the agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-O, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the state of New Hampshire.

4. **EFFECTIVE DATE; COMPLETION OF PROJECT.**

4.1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as "the Effective Date").

4.2 Except as otherwise specifically provided for herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as "the Completion Date").

5. **GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.**

5.1 The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.

5.2 The manner of, and schedule of payment shall be as set forth in EXHIBIT B.

5.3 In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4 The payment by the State of the Grant amount shall be the only, and the complete, compensation to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5 Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.**

In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits.

7. **RECORDS AND ACCOUNTS.**

7.1 Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2 Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records or personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.

8. **PERSONNEL.**

8.1 The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2 The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform such Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3 The Grant officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.

9. **DATA; RETENTION OF DATA; ACCESS.**

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. **CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. **EVENT OF DEFAULT; REMEDIES.**

11.1 Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 failure to perform the Project satisfactorily or on schedule; or

11.1.2 failure to submit any report required hereunder; or

11.1.3 failure to maintain, or permit access to, the records required hereunder; or

11.1.4 failure to perform any of the other covenants and conditions of this Agreement.

11.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement



and ordering that the portion of the Grant Amount which would otherwise accrue to the grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and 11.2.3 set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. TERMINATION.

12.1 In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4 Notwithstanding anything in this Agreement to the contrary, either the State or except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST. No officer, member or employee of the Grantee and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interests or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement, the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, worker's compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.

16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee of Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

17. INSURANCE AND BOND.

17.1 The Grantee shall, at its sole expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the

benefit of the State, the following insurance:

17.1.1 statutory worker's compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$2,000,000 for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and

17.2 The policies described in subparagraph 18.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice has been received by the State.

18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure or waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT. This agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.

21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.

22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.



Exhibit A
Scope of Services

The City of Manchester shall perform the following Items as described in the detailed proposal titled Nutts Pond Watershed Improvement Project, revised version submitted by the City of Manchester dated February 28, 2006:

Performance Target 1: Installation of sediment forebay at East Inlet.

Verification: Measurement of captured sediments.

Milestone 1A: BMP Design, Permitting and Bidding.

- Task 1. Design and size forebays for the East Inlet.
- Task 2. Prepare Plans and Technical Specifications suitable for construction
- Task 3. Acquire the proper permits obtained from local, state and federal sources and obtain easements and permission from landowners.
- Task 4. Prepare Bid Documents and award bid to qualified contractor.

Milestone 1B: Prepare Site.

- Task 5. Excavate necessary material to allow installation of forebay and wetland restoration.

Milestone 1C: Install gabions.

- Task 6. Gabions will be installed according to plans.

Milestone 1D: Prepare O&M Plan and Monitor Maintenance.

- Task 7. Complete an O&M Plan for cleaning and maintaining the forebays on a routine basis.
- Task 8. Monitor the amount of sediment removed during each cleaning activity and include in the final report the annual estimated volume of sediment removed .

Performance Target 2: Restoration and enhancement of wetland at East Inlet

Verification: Wetland Health, plant regeneration, growth and survival rate.

Milestone 2A: Wetland Cleanup Design, Permitting and Bidding at East Inlet.

- Task 9. Prepare wetland cleanup strategies and design wetland restoration utilizing proper plant and seed mixes.
- Task 10. Prepare Plans and Technical Specifications suitable for wetland restoration
- Task 11. Acquire the proper permits obtained from local, state and federal sources and obtain easements and permission from landowners.
- Task 12. Prepare Bid Documents and award bid to qualified contractor.

Milestone 2B: Prepare and clean the site.

- Task 13. Prepare the site with the proper soils after the excavation is complete.

Milestone 2C: Stabilize the wetlands & plant native vegetation according to the plans.

- Task 14. Native vegetation installed by the contractor.
- Task 15. The contractor will seed the area using the proper wetland mix per restoration plans

Milestone 2D: Monitor Wetland restoration

- Task 16. Monitor plant growth and wetland health after construction is complete

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Performance Target 3: Installation of sediment forebay prior to south inlet.

Verification: Measurement of captured sediments.

Milestone 3A: BMP Design, Permitting and Bidding.

Task 17. Design and size forebay and diversion structures for the South Inlet.

Task 18. Prepare Plans and Technical Specifications suitable for construction

Task 19. Acquire the proper permits obtained from local, state and federal sources and obtain easements and permission from landowners.

Task 20. Prepare Bid Documents and award bid to qualified contractor.

Milestone 3B: Prepare Site.

Task 21. Excavate necessary material to allow installation of forebay, manholes, piping, and headwalls.

Milestone 3C: Installation of diversion manholes, piping, and headwalls.

Task 22. After excavation is complete contractor is to install the manholes, piping, and headwalls according to the plans.

Milestone 3D: Install gabions.

Task 23. Gabions will be installed according to plans.

Performance Target 4: Restoration of wetlands around the south inlet.

Verification: Wetland Health, plant regeneration, growth and survival rate.

Milestone 4A: Wetland Cleanup Design, Permitting and Bidding at East Inlet.

Task 24. Prepare wetland cleanup strategies and design wetland restoration utilizing proper plant and seed mixes.

Task 25. Prepare Plans and Technical Specifications suitable for wetland restoration

Task 26. Acquire the proper permits obtained from local, state and federal sources and obtain easements and permission from landowners.

Task 27. Prepare Bid Documents and award bid to qualified contractor.

Milestone 4B: Prepare and clean the site.

Task 28. Prepare the site with the proper soils after the excavation is complete.

Milestone 4C: Stabilize the wetlands & plant native vegetation according to the plans.

Task 29. Native vegetation installed by the contractor.

Task 30. The contractor will seed the area using the proper wetland mix per restoration plans

Milestone 4D: Monitor Wetland restoration

Task 31. Monitor plant growth and wetland health after construction is complete.

Performance Target 5: QAPP and Modeling.

Verification: Reduction in sediment loadings throughout the watershed.

Documentation of the environmental benefits of the proposed project through load reduction modeling and pre- and post construction photographs.

Milestone 5A: Develop QAPP

Task 32. A QAPP will be developed for the load reduction model used for evaluating environmental benefits. The QAPP will be developed in accordance with EPA guidelines.

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Milestone 5B: Perform Modeling

Task 33. Utilize the appropriate pollutant load reduction model (for example: SWMM, HSPF, GWLF, Eutromod, P8 etc....) in order to provide a quantitative method to evaluate the proposed BMP's environmental impacts. The model will be used to estimate target pollutants before and after project implementation.

Milestone 5C: Watershed Restoration Plan

Task 34. Target additional Pollutant Sources throughout the watershed.

Task 35. Analyze actions to reduce these pollutant loadings.

Task 36. Estimate these pollutant reductions.

Task 37. Complete a Watershed Restoration Plan that meets the "a - i" requirements of the EPA guidance, including recommended pollutant reduction requirements. Submit the completed plan to DES.

Milestone 5D: Public Education and Outreach

Task 38. Prepare a brochure and distribute to local residents and commercial businesses summarizing the findings and recommendations from the Watershed Restoration Plan.

Performance Target 6: Winter Sanding Reduction Program.

Verification: Reduction in sediment making it to the forebays.

Milestone 6A: Survey of sand / salt use.

Task 39. Contact commercial establishments and ask for sand / salt amounts used annually.

Milestone 6B: Training to reduce application.

Task 40. Train the contractors to help reduce the amount of sand / salt used. And try to get the commercial establishments to use less of the parking area during non-peak hours.

Milestone 6C: Follow up survey to analyze Sanding Program progress.

Task 41. Perform a follow up survey involving all the commercial businesses that took part in the sand reduction program to determine what methods were used to reduce sand use, how well those methods worked, identify any problems that were encountered during the process, whether the problems were resolved and if so, how were they resolved.

Project final and quarterly report Tasks:

Task 20: Submit electronic quarterly reports documenting all work performed on the project.

Task 21: Submit a comprehensive final report in both electronic and hard-copy to DES on or before the project completion date. The final report shall comply with the DES and EPA requirements found in the final report guidance document on the DES Watershed Assistance Section webpage at:

www.des.state.nh.us/wmb/was/docs/Final_Report_Guidance_Version1.doc

All materials produced for public distribution shall be reviewed and approved by NH DES prior to distribution and shall include a citation that funding was provided by DES along with the DES logo.



Exhibit B
Contract Price and Method of Payment

All services shall be performed to the satisfaction of DES before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of an associated invoice. Documentation of match costs (including the value of volunteer labor) shall be provided with each payment request. The final invoice shall include total match cost documentation of \$231,410.00. Payment shall be made in accordance with the following schedule based upon completion of specific outputs described in Exhibit A:

Upon completion and DES approval of Milestone 1A	\$5,000
Upon completion and DES approval of Milestone 1B, and 1C	\$3,000
Upon completion and DES approval of Milestone 1D	\$1,000
Upon completion and DES approval of Milestone 2A	\$5,000
Upon completion and DES approval of Milestone 2B, and 2C	\$5,000
Upon completion and DES approval of Milestone 2D	\$5,000
Upon completion and DES approval of Milestone 3A	\$5,000
Upon completion and DES approval of Milestone 3B, 3C, and 3D	\$3,000
Upon completion and DES approval of Milestone 4A	\$5,000
Upon completion and DES approval of Milestone 4B, and 4C	\$3,000
Upon completion and DES approval of Milestone 4D	\$5,000
Upon completion and DES approval of Milestone 5A, 5B, and 5C	\$5,000
Upon completion and DES approval of Milestone 5D	\$5,000
Upon completion and DES approval of Milestone 6A, 6B, and 6C	\$2,000
Upon completion and DES approval of Tasks 20 and 21	<u>\$3,000</u>
Total	\$60,000

Exhibit C
Special Provisions

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Subparagraph 1.7 of the General Provisions shall not apply to this Agreement. Paragraph 17 of the General Provisions shall not apply to the Grantee, as they have certified that only the sub-contractors will be performing construction activities and that all sub-contractors shall meet the provisions of Paragraph 17.

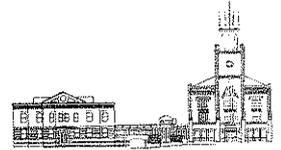


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: May 8, 2006

Subject: Lead Paint Hazard Grant Application

Planning Department Staff are presently working closely with the Health Department and The Way Home in the development of a \$2,000,000 grant application to US-HUD for lead paint hazard redemption. Given the tremendous scope of this problem across the nation these funds are in great demand and competition among the Cities is significant. The criteria used in the evaluation of the applications takes into consideration the amount of local match for the federal grant.

At this time we are seeking approval to submit an application for consideration of these grant funds. Additionally, in order that the City's application is highly competitive we are asking that the Committee endorse our setting aside a mix of CDBG funds and Affordable Housing Trust Funds totaling \$600,000 to match the \$2,000,000 being requested.

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov



CITY OF MANCHESTER

Department of Health

1528 Elm Street
Manchester, NH 03101-2106
Telephone: (603) 624-6466
Administrative & Environmental Health FAX (603) 628-6004
Community Health FAX: (603) 665-6894
School Health FAX: (603) 624-6584
Website: www.ManchesterNH.gov/Health

BOARD OF HEALTH
Nicholas Skaperdas, D.M.D., Chair
Jazmin Miranda-Smith, M.Ed., Clerk
Carol Bednarowski
Laura Smith Emmick, M.D.
Mary Mongan, R.N.

Frederick A. Rusczek, M.P.H.
Public Health Director



May 10, 2006

Manchester Board of Mayor and Aldermen
City Clerk's Office
1 City Hall Plaza
Manchester, NH 03101

Re: Receipt of Funding for Flu Pandemic Planning

Ladies and Gentlemen:

We have been notified that the Manchester Health Department will receive \$78,894 from the NH Department of Health and Human Services to provide for the development of a pandemic influenza response plan for Manchester and the surrounding communities that are in the Manchester hospital service area. This funding will be allocated through an amendment to the existing contract between the New Hampshire Department of Health and Human Services and the Manchester Health Department relating to public health preparedness activities.

There is a very short timeframe to complete the contract amendment process with the State and commence the work identified in the attached memorandum of understanding (MOU) that the State has requested that we return the signed MOU by May 22, 2006. For this reason, we seek authorization from the Board of Mayor and Aldermen to accept this funding so that we may commence additional pandemic flu preparation work in accordance with the MOU, and to authorize the City to proceed with contract amendment documents once they are received. The funding will go to expenses related to this work, and will not involve the hiring of additional staff.

In order to expedite this matter, we also request that the Board of Mayor and Aldermen forego the normal referral to and approval from the Aldermanic CIP Committee prior to BMA action. We have enclosed the revised CIP forms to reflect this change to the Department's existing public health preparedness project.

Thank you.

Sincerely,

Frederick A. Rusczek, MPH
Public Health Director

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description
 Funding to upgrade the Health Department's preparedness for ultimate response to bioterrorists, outbreaks of infectious disease and other public health issues.

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	9/1/2005
2	Program Completion	8/31/2006
3		
4		
5		

Expected Completion Date:

Line Item Budget

	STATE			TOTAL
Salaries and Wages	\$433,459.00	\$0.00	\$0.00	\$433,459.00
Fringes	\$150,775.00	\$0.00	\$0.00	\$150,775.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$205,406.00	\$0.00	\$0.00	\$205,406.00
TOTAL	\$789,640.00	\$0.00	\$0.00	\$789,640.00

Revisions

COMMENTS

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PH1112222 12-12 (NOVEMBER 2011) 0000000000

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Memorandum of Understanding

*Between the New Hampshire Department of Health and Human Services,
New Hampshire Department of Safety,
(Town of (list each town), City of (list each city) and (insert fiscal agent)*

Whereas, the New Hampshire Department of Health and Human Services, and its Division of Public Health Services, has been tasked to assure the health and well being of communities and populations in New Hampshire by protecting and promoting the physical, mental and environmental health of its citizens, and by preventing disease, injury and disability; and

Whereas, the New Hampshire Department of Safety, and its Bureau of Emergency Management, has been tasked to protect the lives and safety and preservation of the quality of life of New Hampshire citizens and visitors to our state on the highways, on the waterways, and in their homes and businesses. The Department of Safety also provides enhanced 911 emergency communications statewide, and is responsible for homeland safety and emergency management activities; and

Whereas, influenza pandemics have occurred three times in the last century, and history and science suggest that the United States and the world could face one or more pandemics in this century; and

Whereas, a pandemic can cause severe illness, death and disruption throughout the United States and the world, and outbreaks can occur in many different locations at the same time; and

Whereas, the Department of Health and Human Services has established a Pandemic Preparedness Coordinating Committee that reflects the fact that preparation for an influenza pandemic requires coordinated action at all levels of government - federal, state, and local, and all sectors of society, including health and human services, public safety, emergency management, agriculture, businesses, schools, faith-based and community organizations, families and individuals; and

Whereas, the State of New Hampshire has committed to taking a leadership role in creating a prepared State by monitoring communicable disease outbreaks, providing funding and technical assistance to regional and local preparedness, and coordinating the State response; and

Whereas, the Governor of the State of New Hampshire is committed to assisting communities to improve their level of preparedness, with an emphasis on performance management, avoidance of unnecessary duplication, and maximization of appropriated resources; and

Whereas, Congress has provided over \$3 billion for emergency spending authority to prepare the United States against the possibility of a pandemic, including funding for state and local planning purposes; and

Whereas, States and local communities are responsible under their own authorities for responding to an outbreak within their jurisdictions and having comprehensive pandemic preparedness plans and measures in place to protect their citizens; and

Whereas, the U. S. Department of Health and Human Services may provide additional resources for state and local influenza planning and preparedness activities, and require specific preparedness goals from States and localities as a condition of financial assistance, consistent with

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its authorities and availability of funding; and

Whereas, the Department of Health and Human Services and the Bureau of Emergency Management have developed preparedness plans and conducted a statewide pandemic drill and recognize plans must be continuously exercised and updated to achieve a stronger level of preparedness; and

Whereas, pandemic preparedness will help communities deal with any type of public health emergency and will have lasting benefits for the health and safety of our State and Nation; and

Whereas, the Department of Health & Human Services, the Bureau of Emergency Management, and the New Hampshire Pandemic Preparedness Coordinating Committee believe that the health and well-being of New Hampshire citizens will be enhanced by assuring regional collaboration among municipal governments and partner organizations and by avoiding redundancies with any other funding otherwise intended for homeland security and emergency preparedness; and

Whereas, the State, counties, and local partners share common goals, and have shared and independent responsibilities for influenza planning and preparedness.

Therefore, the undersigned agree to the following:

Convene an All Hazards Site Regional Coordinating Committee to oversee the development of regional pandemic influenza plans and monitor progress under this agreement. The Committee shall allow for at least one representative from each municipal governmental authority in the identified All Hazards Site region and the designated fiscal agent for the entire region. In addition, the Committee shall represent, to the greatest extent possible, all relevant stakeholders in the region, including public health networks, health and human service organizations, public safety, agriculture, businesses, public and private schools, faith-based and community organizations, subject matter experts and public members and will recognize and build on the efforts already underway in the State. All Committee members shall have full voting rights.

Complete a self-assessment of local readiness utilizing a tool developed by the U.S. Centers for Disease Control and Prevention and a plan for addressing gaps identified during the assessment.

Develop regional pandemic influenza plans based on guidance and templates provided by the NH Department of Health and Human Services and Department of Safety. Such plans shall include, at a minimum, provisions for:

- Identification of special populations within the region and a plan to involve all special populations in planning and exercising efforts
- Continuity of governmental operations within each city and town
- Recruitment of volunteers to assist public health and safety responders
- An inventory of all available hospital, critical medical care, and behavioral health care capacity in the case of medical surge
- An inventory of locations where large-scale quarantine can take place.
- A mass vaccination plan
- Coordination with Emergency Medical Services.
- An inventory of educational institutions and the establishment of linkages to

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ensure that effective school-based planning occurs, including participation by the Department of Education and Post Secondary Education Commission.

- Identification of legal representatives that can assist governmental entities with enforcement of isolation and quarantine, including linkages to the Office of the Attorney General
- Establishment of an inventory of volunteers that can be called upon to assist efforts of public health emergency responders and ensure community awareness of state and local efforts
- Risk communications and public education plans including communication plans that are directly linked to the statewide communication strategy to provide for continuity
- Training for direct care workers, volunteers, and others identified in the plan
- Education and training of the business community
- Identification of specific transportation issues and needs to be addressed by state or regional planning efforts
- Established coordination with local and state emergency operations centers
- National Incident Management System training, including incident command, that includes training governmental employees and private citizens
- Active involvement of faith-based communities

Regional plans shall be submitted to the Department of Health and Human Services within 180 days of the receipt of funding.

Assure that the operational plan for pandemic influenza response is an integral element of the overall State and Local Emergency Operations Plan and is compliant with Emergency Support Function 8 of the State Emergency Operations Plan and the National Incident Management System.

Conduct a tabletop exercise within 6 months of receipt of the funds. The exercise shall be conducted by the planning partners within the All Hazards Site region and will be evaluated by the Bureau of Emergency Management and the Division of Public Health Services. The results of the exercise shall be shared with the regional and state coordinating committees.

Conduct at least one community-wide forum prior to the release of the plan in each city and town in the All Hazards Site region. The forum will be publicly noticed and allow for community participation in the development of the regional plan.

Conduct at least one community-wide forum following the release of the plan in each city and town in the All Hazards Site region. The forum will be publicly noticed and allow for the education of the community as to the contents of the regional plan.

The Department of Health and Human Services and the Department of Safety will provide substantial guidance and technical assistance to regional partners addressing all of the components of the regional plan listed above including templates and other planning tools.

Consistent with its statutory authorities, direction from Congress, and Departmental regulations and policy, and subject to available funding, the State will provide each region an initial financial award for the purposes of engaging regional and local partners in coordinated pandemic planning. The State may make subsequent financial assistance available, subject to the above conditions and based on the region achieving specific preparedness goals as jointly agreed to by the State and the Regional Coordinating Committee.



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

May 9, 2006

C.I.P. Committee of the
Honorable Board of Mayor and Aldermen
CITY OF MANCHESTER
One City Hall Plaza,
Manchester, New Hampshire 03101

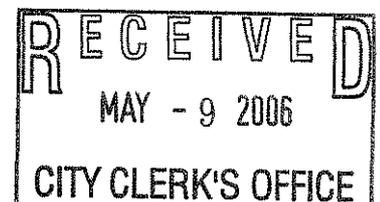
Attn: Leo Bernier, City Clerk

Re: *FY'07 C.I.P. Request*

Dear Committee Members:

I am writing to address several items which were discussed during the Committee's last meeting.

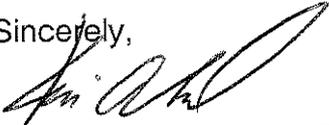
- We would request an early start-up on C.I.P. Bond Project #711907, 50/50 Residential Sidewalk Program.
- Attached, please find our current list of Chronic Drain Projects.
- Attached, please find our current list of Major Drain Projects.
- Attached, please find an estimate for constructing sidewalks on Hanover Street, (from Pine Street easterly to I-93).
- Road Surface Management, C.I.P. #711707, is very successful in many communities. Success is based on a commitment of funding for a long-term maintenance plan.
- We have reviewed the Campbell Street engineering estimate and it is our opinion that the estimate total of \$1,074,825 is reasonable. We have also performed additional traffic counts at the Northside Plaza entrance, which are attached.



May 9, 2006
Pg. (2)

I will be available at your next meeting to discuss any further questions you may have regarding our C.I.P. projects.

Sincerely,



Kevin A. Sheppard, P.E.
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.
Bruce Thomas, P.E.
Robert MacKenzie
Sam Maranto

Encl.

CHRONIC DRAIN PROJECTS

Funding as of: December 27, 2005

General Funding:

710705 Chronic Drain - F.Y. 2005
F.Y. 2006 Funding:

Total: \$65,000.00

Allocation:

Total Allocation

	Funding	Amount Spent	Amount Remaining	
866 Mammoth Road	\$7,000			Icing in road at #866 Mammoth at Drewniak property
Maplehurst Avenue	\$10,000			Icing in road, resid. pumps groundwater from basement to street
Worthley Road	\$1,000			Icing in Road, problem comes from bedford
#1096 Ciley Road	\$1,500			Regrade easement area to eliminate ponding in resident's yard.
#8 Tougas Avenue	\$1,750			Add CB to intercept runoff before it flows into lawn area
Lynwood Lane #37	\$1,700			Drainage ditch eroding. Owner wants to put in addition
171 Anthony Street	\$3,750			Install drop-over CB so owner can extend pipe to his back yard. (Shea request)
Moise Road, #47	\$1,000			Erosion on priv. prop.
211 Calef Road	\$9,500			Puddle in S.W. area - floods front yard
Bruce Road at Smyth Road	\$3,000			Puddle in crosswalk near school
Oak Hill Avenue	\$8,000			Install drain and underdrain to intercept groundwater going into basements.
Greek Church Driveway	\$1,900			
Tires Inc.				
Surrey Lane pipe extension (at Trolley Crossing)				
Page Street (Paper Street Portion)				
Marjam brook covering				
Ferry Street Church - Install 45 degree bend in Manhole				
Island Pond Road sinkhole				
<u>Total:</u>	<u>\$50,100.00</u>			

Candia s.w. or reconst. plans may have info.

11a

Other Chronic Drain Projects:

High Priority:

DEFICIENCY FROM ABOVE

1 West Shore Road	\$3,622	Two Drain crossings to woods to redirect sump pump flow
2 Lake view lane Drain	\$9,000	Ground water and icing
3 Corning Road Infiltration Basin	\$25,000	Add Infiltrating Catch Basin to prevent water from washing out camp
4 Pickering Drive D.E.	\$2,500	Water flows off dead end and floods 99 Blevens (Peter Dusaitis - 493-6091)
5 Corning Road #509	\$1,700	150' drain extension to prevent icing.
6 Thornton Street #323	\$5,000	Water puddling in street.
	\$2,500	

Subtotal:

\$49,322

7 Seames Drive	\$14,000	Icing at intersection of South willow
8 Leda Avenue at Smyth Road	\$5,500	Ground water and icing - Need Easement
9 Bodwell road Icing across from 1107	\$17,000	need 200 +/- under drain
10 Medford Street #312	\$3,000	Eliminate puddling on street corners
11 Vassar Street Puddle	\$4,000	Puddle on Vassar in front of 418 N. Gate Road
12 President Road #89	\$1,000	Water missing cb, flooding lawn Mr. Guillemette 6238536
13 South Porter at Femand	\$2,000	Add CB to Northeast corner to elim. puddle.
14 970 Beech (n. of Webster)	\$31,000	Extend drain to northerly dead end of Beech Street
15 Prospect Street #275	\$1,000	CB is set back 1-2' from curb line
16 275 Seames Drive	\$5,000	icing. Extend pipe down S. Taylor to Jobin Drive
17 Skyline Drive	\$125,000	MATERIALS . CONTRACT: \$230,000
18 Poor/hill	\$5,000	icing

Medium Priority:

19 Jewett/Vinton intersection ramps filled w/water	\$1,000	Puddle in parking lot
20 Campbell Street	\$1,500	Two puddling locations
21 Robinson Street CB	\$4,500	Existing drain line out of CB is plugged.
22 Exchange Avenue	n/a	Long Standing/icing 200' long
23 105 Mitchell Street	\$3,200	Henry Szczepanek 644-5616 Water into basement during rain.
24 Oakdale Street Drain, #41	\$19,000	Local Problem
25 Smyth Road at Pickering St.	\$3,000	Separation
26 Grand Avenue, #40	\$14,000	Hat puddle, overlaid, puddle in driveway
27 Phillips #356 Street Drain		Water washes into residents driveway

Low Priority:

28 Farmer Street (between Candia and Broadway)	\$2,100	Const. after Candia Rd proj. (180') reconst.???
29 Cartier Street, #217	not avail.	Puddling
30 Gray Street, #225	\$2,000	Icing
31 Roseanne Avenue, #79	\$2,100	Localized Flooding in backyard
32 Stone Lane	\$500	Owner to contribute materials
33 Cemetery Brook Cover (at Marjam)	\$15,000	Drain Extension through paper street
34 London Street Drain	\$15,000	Under State jurisdiction
35 Front Street, #1407 Drain	\$13,500	icing
36 Lakeshore Road Drainage		

Total:

\$359,222

na

MAJOR DRAIN PROJECTS

General Funding as of April 20, 2006:

7139C3 Current Funding Available \$47,984.18
 Mayor's Budget FY 2007: \$500,000.00

\$547,984.18

Total Tentative Funding:

Contract Estimate Drain

Comments

\$230,000 CONTRACT
 \$300,000 CONTRACT

Runoff floods private property.
 Pudding along both roads

\$530,000

Subtotal:

\$300,000 CONTRACT
 \$550,000 CONTRACT
 \$230,000 CONTRACT

Pudding fills intersection
 Drainage up to Laydon Street
 Installation of Underdrain

\$1,080,000

Subtotal:

\$260,000 CONTRACT
 \$338,462 CONTRACT
 \$1,000,000 CONTRACT
 \$350,000 CONTRACT
 \$100,000 CONTRACT
 \$230,000 CONTRACT

Install drain on Bridge St. ext. to #47 Morse Rd.
 Drainage up Laydon Street to Platts Avenue
 Includes overlays
 Removes Drain from private property
 Removes Drain from private property

\$2,278,462

Subtotal:

\$3,888,462

Total:

Note: Skyline Drive materials estimate has been prepared for \$38,000 to cover cost to eliminate worst area of icing.

11a

10a

Hanover Street Sidewalk (Pine Street to I-93)		
Brick Accent Sidewalk with Amoskeag Street Lights:		\$7,415,705
Brick Accent Sidewalk without Amoskeag Street Lights:		\$5,099,213
Bituminous Sidewalk without Street lights:		\$2,403,439



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission
Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

INTEROFFICE MEMORANDUM

TO: FILE
FROM: DAVID WINSLOW *DW*
SUBJECT: CAMPBELL STREET IMPROVEMENT CONSTRUCTION ESTIMATE
DATE: MAY 8, 2006
CC: BRUCE THOMAS, DENNIS ANCTIL

Dennis Anctil and I have reviewed the construction estimate prepared by CLD, Inc. for the proposed improvements to Campbell Street. Our review has determined that the unit prices listed are reasonable and nothing unusual is listed. We would recommend that estimated cost not be reduced because with the volatility of the construction market. Construction costs will have likely have escalated once funding for the project becomes available. However, should elimination of items be required, we would suggest 604.0007 Polyethylene Liners at \$1,800.00 and 616.141 Computer Equipment and Software at \$1,500.00. This along with pavement markings performed by the City crews would result in construction cost of \$1,060,830.00

11a

CITY OF MANCHESTER
ENGINEERING DIVISION

CONCEPTUAL ESTIMATE (05-0284)

Supersedes All Previous Estimates

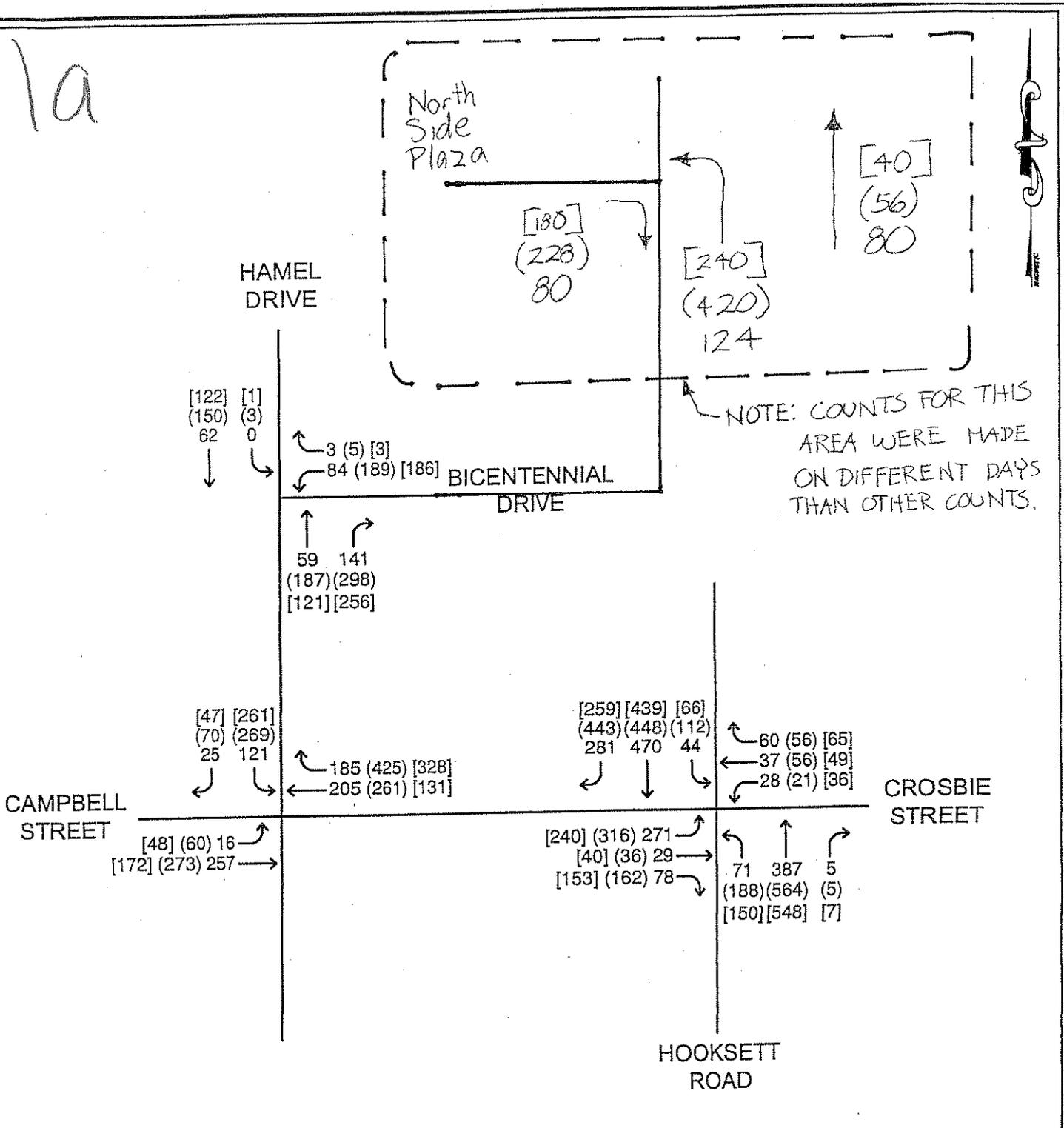
City of: MANCHESTER
County: Hillsborough
Name of Road: CAMPBELL STREET & HAMEL DRIVE
Type: RECONSTRUCTION

Project No.
State No.
CLD No. 05-0284
Date: 16-Nov-05
Revised:
Length:

Estimate By: JJB/DH
CLD CONSULTING ENGINEERS

ITEM NO.	ITEM DESCRIPTION	UNIT	PRICE	TOTAL QUANTITY	TOTAL COST
201.1	CLEARING AND GRUBBING (F)	AC	60,000.00	0.10	5,000.00
202.41	REMOVAL OF EXISTING PIPE 0-24" DIA.	LF	18.00	130	2,340.00
202.5	REMOVAL OF CATCH BASINS, DROP INLETS, AND MANHOLES	EA	700.00	7	4,900.00
203.1	COMMON EXCAVATION	CY	11.50	4500	51,750.00
203.2	ROCK EXCAVATION	CY	200.00	25	5,000.00
203.6	EMBANKMENT-IN-PLACE (F)	CY	8.00	1000	8,000.00
206.1	COMMON STRUCTURE EXCAVATION	CY	25.00	20	500.00
206.19	COMMON STRUCTURE EXCAVATION EXPLORATORY	CY	20.00	20	400.00
206.2	ROCK STRUCTURE EXCAVATION	CY	100.00	5	500.00
209.1	GRANULAR BACKFILL	CY	45.00	200	9,000.00
214	FINE GRADING	U	20,000.00	1	20,000.00
304.1	SAND (F)	CY	24.00	1122	26,928.00
304.2	GRAVEL (F)	CY	24.00	1500	36,000.00
304.3	CRUSHED GRAVEL (F)	CY	26.00	1000	26,000.00
403.11	HOT BITUMINOUS PAVEMENT, MACHINE METHOD	T	55.00	1400	77,000.00
403.12	HOT BITUMINOUS PAVEMENT, HAND METHOD	T	95.00	160	15,200.00
413.1	HOT-POURED CRACK SEALANT	LB	7.00	250	1,750.00
417	COLD PLANING BITUMINOUS SURFACES (F)	SY	4.50	850	3,825.00
520.1	CONCRETE CLASS A	CY	900.00	2	1,800.00
544.2	REINFORCING STEEL, EPOXY COATED (F)	LB	1.10	20	22.00
585.3	STONE FILL, CLASS C	CY	45.00	10	450.00
593.4312	GEOTEXTILE, PERM CONTROL CL.1., NON-WOVEN, FILTER CATEGORY 2	SY	3.50	25	87.50
603.00215	15" R.C. PIPE, 2000D	LF	60.00	280	16,800.00
603.00218	18" R.C. PIPE, 2000D	LF	62.50	45	2,812.50
603.00224	24" R.C. PIPE, 2000D	LF	65.00	105	6,825.00
603.00254	54" R.C. PIPE, 2000D	LF	175.00	80	14,000.00
603.11448	48" CORR. STEEL PIPE, 0.109"	LF	150.00	80	12,000.00
604.0007	POLYETHYLENE LINER	EA	225.00	8	1,800.00
604.12	CATCH BASINS TYPE B	U	2,500.00	8	20,000.00
604.328	DRAINAGE MANHOLES, 8-FOOT DIAMETER	U	10,000.00	1	10,000.00
604.39	SPECIAL MANHOLES	U	40,000.00	1	40,000.00
604.4	RECONSTRUCTING CATCH BASINS & DROP INLETS	LF	400.00	8	3,200.00
604.45	ADJUST CATCH BASIN & DROP INLET GRATE AND FRAMES	EA	275.00	4	1,100.00
604.50	RECONSTRUCTING MANHOLES	LF	400.00	4	1,600.00
604.51	RECONSTRUCT SEWER MANHOLES	LF	400.00	4	1,600.00
604.60	MANHOLE COVERS & FRAMES	EA	450.00	2	900.00
604.85	WATER REPELLENT FOR EXISTING CB'S AND DI'S	EA	200.00	4	800.00
605.906	6" PIPE UNDERDRAIN (CONTRACTORS OPTION)	LF	26.00	200	5,200.00
608.26	6" CONCRETE SIDEWALK (F)	SY	35.00	15	525.00
609.01	STRAIGHT GRANITE CURB	LF	22.50	750	16,875.00
609.216	STRAIGHT GRANITE SLOPE CURB 6" HIGH	LF	18.00	325	5,850.00
609.236	CURVED GRANITE SLOPE CURB 6" HIGH	LF	50.00	30	1,500.00
609.5	RESET GRANITE CURB	LF	12.00	1000	12,000.00
611.811	ADJUSTING / RELOCATING HYDRANTS	EA	2,750.00	1	2,750.00
611.90001	ADJUSTING WATER GATES AND SHUT OFFS SET BY OTHERS	EA	425.00	5	2,125.00
615.03	TRAFFIC SIGN TYPE C (F)	SF	40.00	60.0	2,400.00
615.034	RELOCATING TRAFFIC SIGN, TYPE C	U	325.00	10	3,250.00
615.06	TRAFFIC SIGN TYPE CC (F)	SF	20.00	10.0	200.00
615.064	RELOCATING TRAFFIC SIGN, TYPE CC	U	225.00	2	450.00
616.141	COMPUTER EQUIPMENT AND SOFTWARE	U	1,500.00	1	1,500.00
616.1415	OPERATIONS AND MAINTENANCE TRAINING	U	2,500.00	1	2,500.00
616.191	ALTERATION TO TRAFFIC SIGNALS [CAMPBELL STREET / ROUTE 3]	U	100,000.00	1	100,000.00
618.61	UNIFORMED OFFICERS WITH VEHICLE	\$	25,000.00	1	25,000.00
618.7	FLAGGERS	HR	22.50	1300	29,250.00
619.1	MAINTENANCE OF TRAFFIC	U	25,000.00	1	25,000.00
619.25	PORTABLE CHANGEABLE MESSAGE SIGN	UWK	575.00	32	18,400.00
622.1	STEEL WITNESS MARKERS	EA	25.00	5	125.00
628.2	SAWED BITUMINOUS PAVEMENT	LF	2.50	1500	3,750.00
632.0104	RETROREFLECTIVE PAINT PAVEMENT MARKING, 4" LINE	LF	0.25	9000	2,250.00
632.3106	RETROREFLECTIVE THERMOPLASTIC PAVE. MARKING, 6" LINE	LF	1.25	350	437.50
632.3118	RETROREFLECTIVE THERMOPLASTIC PAVE. MARKING, 18" LINE	LF	3.25	160	520.00
632.32	RETROREFLECTIVE THERMOPLASTIC PAVE. MARKING, SYMBOL OR WORD	SF	5.75	650	3,737.50

11a



KEY

XXX - 2005 AM VOLUMES
 (XXX) - 2005 PM VOLUMES
 [XXX] - 2005 SAT. VOLUMES

FIGURE 1
PEAK HOUR
TRAFFIC VOLUMES
 NOT TO SCALE

MANCHESTER
CAMPBELL-HAMEL
 CLD REFERENCE # 05-0284

CLD
 CONSULTING ENGINEERS Inc.

540 Commercial Street - Manchester, NH 03101
 (603) 668-2223 • Fax: (603) 668-8802
 cld@cldeengineers.com • www.cldeengineers.com
 Miline - New Hampshire - Vermont

Betsi DeVries

11b

From: "Thomas, Bruce" <BTHOMAS@manchesternh.gov>
To: <betsi-devries@comcast.net>
Cc: "Sheppard, Kevin" <KSHEPPAR@manchesternh.gov>; "Thomas, Frank" <FTHOMAS@manchesternh.gov>; "Anctil, Dennis" <DANCTIL@manchesternh.gov>
Sent: Thursday, April 20, 2006 8:42 AM
Attach: Skyline Drive Underdrain Contract by Bernice.pdf; Skyline Drive Underdrain Materials by Bernice.pdf; Skyline Drive and other projects.pdf
Subject: Skyline Drive and Roysan Street

Hi Alderman DeVries,

Attached are estimates for Skyline Drive to construct an underdrain along the back of the curb in the area of Bernice Drive. After speaking with the Superintendents and meeting with them on Skyline Drive, this section was identified as the area where the icing occurred last winter.

The materials cost is about \$38,000. The contract cost for this work is about \$80,000.

The cost to install underdrain along the entire length is about \$125,000 materials, or \$230,000 by contract.

I have identified a home with sewer backup issues at the intersection of Joshua and Roysan. I will continue to investigate that issue to determine the necessary course of action. I have investigated the existing drainage facilities on Roysan Street, but I have not been able to identify any home with a sump pump pumping into the right-of-way. None of our superintendents know of any or could recall any either. Perhaps the person you were speaking to was talking about a sewer backup.

Nevertheless, there is currently a drain line that runs up Roysan to the intersection of Joshua. However, it appears that the School of Technology installed the drain to service their property on Stanton Street located off the end of Joshua. During the installation, they never connected two catch basins on Roysan Street (located midway between Lois and Joshua. These two catch basins could be connected or replaced to tie into the drainage system fairly easily. To extend the drain up to the northern end of Roysan, and to pick up the additional catch basins, I have increased the Lois/Roysan estimate to \$425,000.

Attached my revised list of drainage projects that reflects the noted changes.

Let me know if you need any other information.

Thanks,

B.A.T.

4/26/2006

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ESTIMATE

Skyline Drive Underdrain

DAA. April 19, 2006

Project Description: Underdrain from the dead end to about 100' west of Bernice Street. Under this estimate, the underdrain will be installed primarily along the back of the curb except where it will cross the street at Bernice.

QUANTITY	UNITS	ITEMS	UNIT PRICE	TOTAL ITEM COST																																													
ROADWAY MATERIALS																																																	
34	TON	3/8" Wearing Course (1")	\$35.00	\$1,189.24																																													
68	TON	3/8" Base Course (2")	\$35.00	\$2,378.48																																													
492	TON	18" RAP Base	\$5.00	\$2,458.96																																													
0	LF	Straight granite curbing	\$12.00	\$0.00																																													
SUBTOTAL:				\$6,026.68																																													
DRAINAGE MATERIALS:																																																	
269	TON	3/4" Stone	\$10.50	\$2,819.44																																													
145	TON	Sand Fill	\$9.50	\$1,377.50																																													
290	LF	6" Dia. Perf PVC Pipe	\$20.00	\$5,800.00																																													
SUBTOTAL:				\$9,996.94																																													
MISCELLANEOUS MATERIALS:																																																	
24	CY	Loam (4")	\$11.50	\$281.11																																													
SUBTOTAL:				\$281.11																																													
CONTRACTS:																																																	
150	CY	Ledge Removal	\$100.00	\$15,000.00																																													
SUBTOTAL:				\$15,000.00																																													
<table style="width:100%; border:none;"> <tr> <td style="width:50%;">ROADWAY MATERIALS:</td> <td style="width:10%;"></td> <td style="width:10%;"></td> <td style="width:10%; text-align:right;">\$6,026.68</td> <td style="width:10%;"></td> </tr> <tr> <td>DRAINAGE MATERIALS:</td> <td></td> <td></td> <td style="text-align:right;">\$9,996.94</td> <td></td> </tr> <tr> <td>MISCELLANEOUS MATERIALS</td> <td></td> <td></td> <td style="text-align:right;">\$281.11</td> <td></td> </tr> <tr> <td>CONTRACTS:</td> <td></td> <td></td> <td style="text-align:right;">\$15,000.00</td> <td></td> </tr> <tr> <td align="right" colspan="3">SUBTOTAL:</td> <td>\$31,304.74</td> <td></td> </tr> <tr> <td align="right" colspan="3">ADD 15% CONTIGENCY:</td> <td>\$4,695.71</td> <td></td> </tr> <tr> <td colspan="3">TOTAL (MATERIALS AND SUBCONTRACTS) INCLUDING ROCK EXCAV:</td> <td>\$36,000.45</td> <td></td> </tr> <tr> <td colspan="3">TOTAL (MATERIALS AND SUBCONTRACTS) EXCLUDING ROCK EXCAV:</td> <td>\$21,000.00</td> <td></td> </tr> <tr> <td align="right" colspan="3">USE:</td> <td>\$38,000</td> <td></td> </tr> </table>					ROADWAY MATERIALS:			\$6,026.68		DRAINAGE MATERIALS:			\$9,996.94		MISCELLANEOUS MATERIALS			\$281.11		CONTRACTS:			\$15,000.00		SUBTOTAL:			\$31,304.74		ADD 15% CONTIGENCY:			\$4,695.71		TOTAL (MATERIALS AND SUBCONTRACTS) INCLUDING ROCK EXCAV:			\$36,000.45		TOTAL (MATERIALS AND SUBCONTRACTS) EXCLUDING ROCK EXCAV:			\$21,000.00		USE:			\$38,000	
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USE:			\$38,000																																														

MAJOR DRAIN PROJECTS

General Funding as of April 20, 2006:

7139C3 Current Funding Available \$47,984.18
 Mayor's Budget FY 2007: \$500,000.00

Total Tentative Funding: \$547,984.18

	City Crews Estimate Drain	City Crews Estimate Reconst.	Contract Estimate Drain	Comments
Walnut Hill Ave Sewer and Drain	n/a		\$450,000 CONTRACT	Incls/ sewer - Runoff floods private property.
Ruth Avenue/Norcross St.	n/a		\$300,000 CONTRACT	Puddling fills intersection
Lois Street/Royson Street	n/a		\$425,000 CONTRACT	Puddling along both roads
Highland Park Avenue/Laydon St.	n/a		\$550,000 CONTRACT	Drainage up to Laydon Street
Skyline Drive	n/a		\$230,000 CONTRACT	Installation of Underdrain
Subtotal:			\$1,955,000	
Bridge St. Ext./Morse Road Drain	n/a		\$260,000 CONTRACT	Install drain on Bridge St. ext. to #47 Morse Rd.
Platts Avenue Drain	n/a		\$338,462 CONTRACT	Drainage up Laydon Street to Platts Avenue
Vinton/Holly/Brunelle Separation	n/a		\$1,000,000 CONTRACT	Includes overlays
Plummer/Union Drain	n/a		\$350,000 CONTRACT	Removes Drain from private property
Central and Cass Street Drain	n/a		\$100,000 CONTRACT	Removes Drain from private property
Mammoth Road at Stockholm	n/a		\$230,000 CONTRACT	
Subtotal:			\$2,278,462	
Total:			\$4,233,462	

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Skyline Drive Underdrain

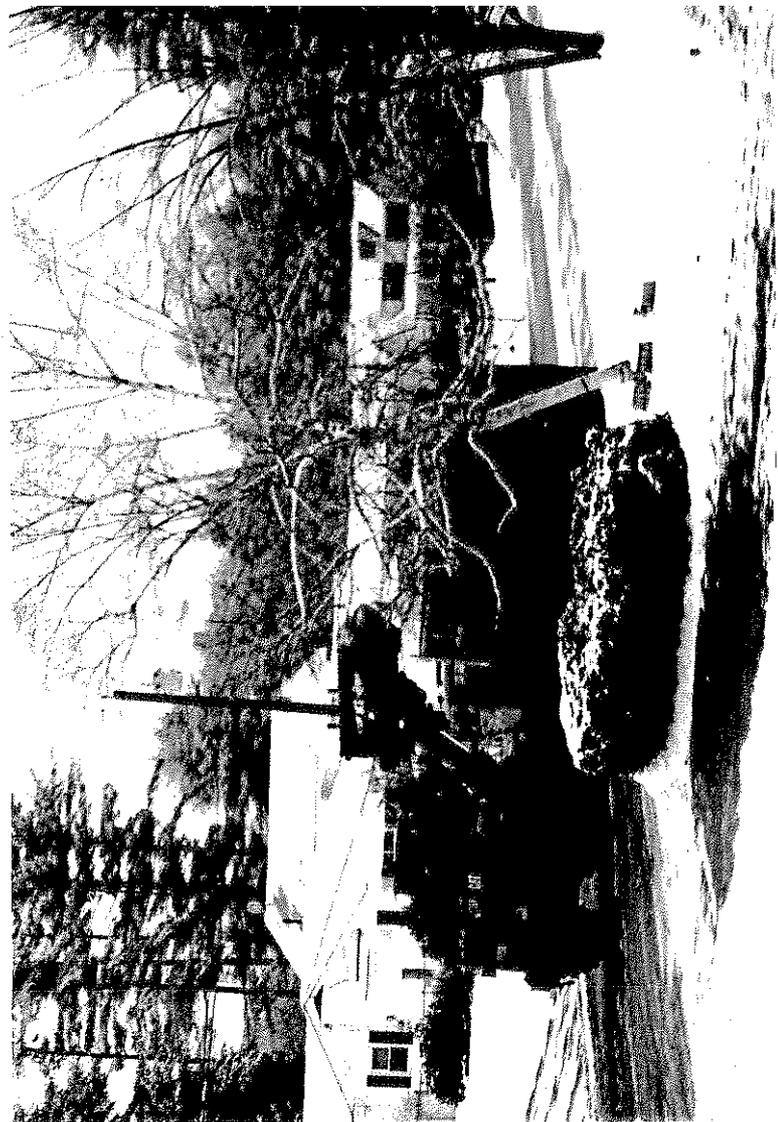
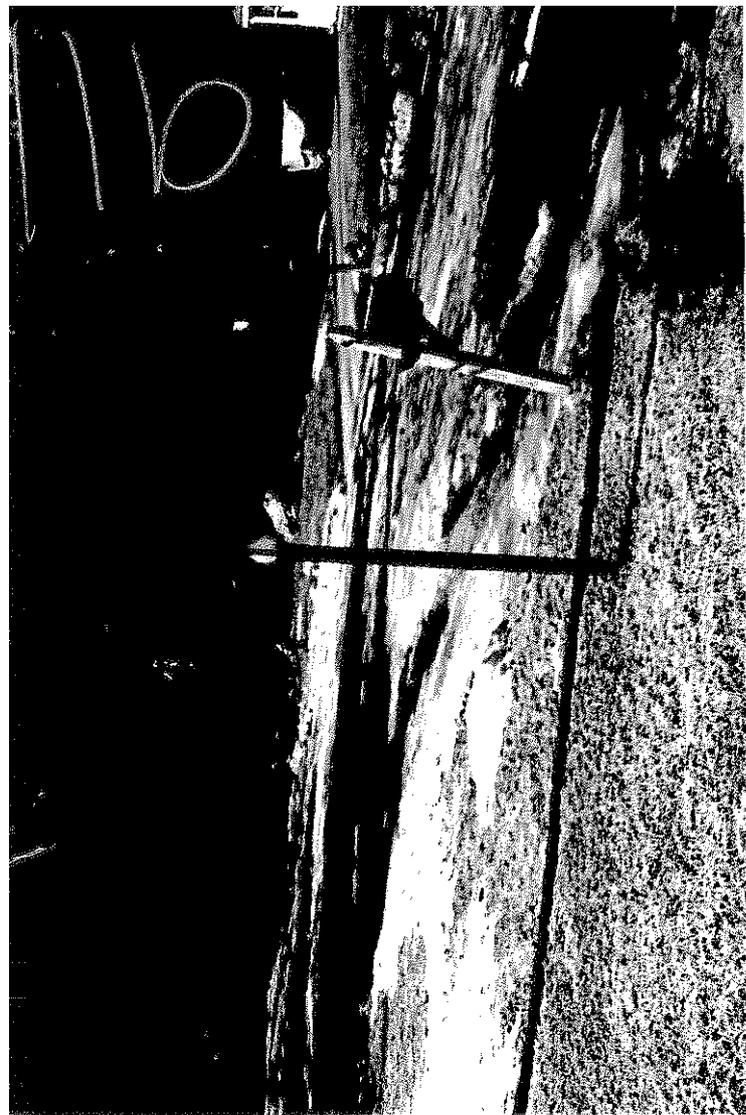
DAA April 13, 2006

Description: Underdrain from the dead end to about 100' west of Bernice Street. Under this estimate, the underdrain will be installed primarily along the back of the curb except where it will cross the street at Bernice.

ITEM NO.	DESCRIPTION	UNITS	CONTRACT QUANTITY	CONTRACT PRICE	CONTRACT AMOUNT
201.1	Clearing and Grubbing	AC	0.0	\$15,000.00	\$0.00
202.41	Removal of Existing Pipe (up to 24")	LF	0	\$18.00	\$0.00
202.5	Removal of CBS, DIS & MHS	EA	0	\$700.00	\$0.00
202.6	Curb removal for storage	LF	0	\$2.00	\$0.00
203.1	Common Excavation	CY	133	\$11.50	\$1,533.33
206.1	Common Structure Excavation	CY	0.0	\$25.00	\$0.00
206.19	Common Structure Excavation, Expl.	CY	25	\$20.00	\$500.00
206.2	Rock Structure Excavation	CY	150	\$100.00	\$15,000.00
304.2	Gravel	CY	25	\$24.00	\$597.53
304.3	Crushed Gravel	CY	431	\$26.00	\$11,210.33
403.11	Hot Bit. Pavement Machine Method (4")	TON	98	\$55.00	\$5,371.30
403.12	Hot Bit. Pavement Hand Method	TON	4	\$95.00	\$406.13
601	6" PVC Perf Pipe	LF	290	\$60.00	\$17,400.00
609.01	Straight granite curbing	LF	0	\$22.50	\$0.00
619.1	Maintenance of Traffic incl. Dustlaying	LS	1	\$5,000.00	\$5,000.00
619.2	Const. Signs and Warning Devices	LS	1	\$2,000.00	\$2,000.00
620	Calcium Chloride	TON	4	\$250.00	\$1,000.00
628.2	Sawed Bit. Concrete Pavement	LF	15	\$2.00	\$30.00
629	Testing of Materials	ALL	1	\$1,000.00	\$1,000.00
641.04	Loam 4 Inches Deep	SY	222	\$5.00	\$1,111.11
646	Turf Establishment with Mulch	SY	222	\$2.50	\$555.56
692	Mobilization	LS	1	\$5,000.00	\$5,000.00
	Subtotal:				\$67,715.09
	Contingency (15%):				\$10,157.26
	Total:				\$77,872.36
	USE:				\$80,000.00

1/16





City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Amending the FY 2001, 2002, and 2006 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of One Hundred Seventy Seven Thousand Six Hundred Fifty Dollars (\$177,650) for various CIP Projects.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2001, 2002, and 2006 CIP as contained in the 2001, 2002, and 2006 CIP budgets; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant, and HOME funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to provide funding for several City projects as well as assist Easter Seals with the remediation of water damage to its facility on Auburn Street and;

WHEREAS, funds are available from existing CIP Projects and Unprogrammed CIP funds;

NOW, THEREFORE, be it resolved that the 2001, 2002, and 2006 CIP be amended as follows:

1) **By decreasing:**

- | | |
|---|----------------|
| a) 2001 CIP 340101 Manchester Community Resource Center - | \$ 74,250 CDBG |
| b) 2002 CIP 310102 Expansion of MCRC - | \$ 14,575 CDBG |
| c) CIP Unprogrammed funds - | \$ 88,825 CDBG |

2) **By increasing:**

- a) **2006 CIP 711306 – Chronic Drain - \$20,000 CDBG**
increasing the budget from \$35,000 to \$55,000 (\$35,000 Cash & \$20,000 CDBG)
- b) **2006 CIP 610606 - Housing Rehabilitation/Lead Paint - \$20,000 CDBG**
increasing the budget from \$205,604 to \$225,604 (\$205,604 Other & \$20,000 CDBG)
- c) **2006 CIP 612406 – Neighborhood Revitalization - \$38,825 CDBG**
increasing the budget from \$150,000 CDBG to \$188,825 CDBG

3) **By adding:**

- a) 2006 CIP 214406 Easter Seals Water Damage Remediation Project \$10,000 CDBG
- b) 2006 CIP 310306 MCRC Basement Retrofitting - \$88,825 CDBG

Resolved, that this Resolution shall take effect upon its passage.

CIP BUDGET AUTHORIZATION

CIP#: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Offer to acquire extended	7/1/00
2	Agreement executed	8/1/00
3	Transfer of property	05/23/06
4		
5		

Expected Completion Date:

Line Item Budget

	CDBG		Other Funds	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$750.00	\$0.00	\$0.00	\$750.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$750.00	\$0.00	\$0.00	\$750.00

Revisions

Revision #1 - Extends completion date to 12/31/01.
 Revision #2 - changes project description from acquisition of a new facility to retrofitting of the Resource Center basement for additional administrative/meeting space.
 Revision #3 - transfers \$74,250 of CDBG Funds to project 310306 MCRC Basement Retrofitting and closes project.

COMMENTS:

CIP BUDGET AUTHORIZATION

11C

CIP#: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	<input type="text" value="07/02/01"/>
2	Program Completion	<input type="text" value="5/23/06"/>
3		
4		
5		

Expected Completion Date:

Line Item Budget

	CDBG		Other Funds	TOTAL
Salaries and Wages	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Fringes	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Design/Engineering	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Planning	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Consultant Fees	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Admin	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Land Acquisition	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Equipment	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Overhead	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Contracts	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Other	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
TOTAL	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>

Revisions

Revision #1 - changes project description from acquisition of a new facility to retrofitting of the Resource Center basement for additional administrative/meeting space.
 Revision #2 - transfers \$20,000 CDBG funds to project 310306 MCRC Basement Retrofitting and closes project.

COMMENTS:

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	05/24/06
2	Program Completion	12/31/06
3		
4		
5		

Expected Completion Date:

Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$10,000.00	\$0.00	\$0.00	\$10,000.00
TOTAL	\$10,000.00	\$0.00	\$0.00	\$10,000.00

Revisions

COMMENTS Funds in the amount of \$10,000 are transferred from the deprogrammed CIP 340101.

CIP BUDGET AUTHORIZATION

11C

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	05/24/06
2	Program Completion	12/31/06
3		
4		
5		

Expected Completion Date:

Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$88,825.00	\$0.00	\$0.00	\$88,825.00
TOTAL	\$88,825.00	\$0.00	\$0.00	\$88,825.00

Revisions

COMMENTS

Funds previously authorized to the Resource Center from the 2001 & 2002 CIP were reprogrammed for purposes of complying with HUD's timeliness expenditure policies. New funds from CDBG Unprogrammed monies are therefore being substituted to match reprogrammed monies.

CIP BUDGET AUTHORIZATION

CIP #:

Project Year:

CIP Resolution:

Title:

Amending Resolution:

Administering Department:

Revision:

Project Description

Loan/Grant program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.

Federal Grants

Federal Grant:

Environmental

Review Required:

Grant Executed:

Completed:

Critical Events

1	Program Initiation	7/1/05
2	Program Completion	12/31/06
3		
4		
5		

Expected Completion Date:

Line Item Budget

	Affordable	OTHER	CDBG	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$200,000.00	\$5,604.00	\$20,000.00	\$225,604.00
TOTAL	\$200,000.00	\$5,604.00	\$20,000.00	\$225,604.00

Revisions

Revision #1 - total budget increased \$5,604 from \$200,000 to \$205,604 due to the repayment of loan proceeds.
 Revision #2 - transfers \$20,000 of CDBG funds from 340101 Manchester Community Resource Center.

COMMENTS

Funds transferred from CIP 340101.

CIP BUDGET AUTHORIZATION

11C

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Marketing	Oct. 2005
2	Grant/Loan Disbursement	Oct. - June 2006
3	Program Completion	12/31/06
4		
5		

Expected Completion Date:

Line Item Budget

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$188,825.00	\$0.00	\$0.00	\$188,825.00
TOTAL	\$188,825.00	\$0.00	\$0.00	\$188,825.00

Revisions

Revision #1 - changes project number from 612206 to 612406. 612206 was previously assigned to For Manchester.
 Revision #2 - project description revised to encompass the Neighborhood Renaissance Areas Program.
 Revision #3 - increases budget by \$38,825. Funds transferred from 340101 & 310102.

COMMENTS

110

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description: Annual program to continue efforts to solve drainage problems throughout the City as required by CIP Committee.

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	07/01/05
2	Program Completion	12/31/06
3		
4		
5		

Expected Completion Date:

Line Item Budget

	CASH	CDBG		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$35,000.00	\$20,000.00	\$0.00	\$55,000.00
TOTAL	\$35,000.00	\$20,000.00	\$0.00	\$55,000.00

Revisions

Revision #1 - transfers \$20,000 of CDBG funds from 340101 Manchester Community Resource Center.

COMMENTS

Funds transferred from CIP 340101.



Creating solutions, changing lives.

11c

Easter Seals

New Hampshire
555 Auburn Street
Manchester, NH 03103-4800
603.623.8863 phone/tdd
603.625.1148 fax
www.eastersealsnh.org

Larry J. Gammon
President

April 28, 2006

Mayor Frank Guinta
City of Manchester
City Hall Plaza
Manchester, NH 03101

Dear Mayor Guinta,

I am attaching a letter I sent to Chief Kane last August 1, 2005, describing the flood damage to our Easter Seals facility. We were seeking help from the City, through CIP and any other source (like FEMA) that we could find.

Mayor Baines was attempting to get us 10-15 thousand dollars, but was only able to fund \$3,000 in the budget at that time.

We were told we could apply to CIP this year, and while we raised \$200,000 last year, we are over \$100,000 short.

As you can see by the narrative our Center supports some of Manchester's neediest and most disabled clientele. We provide over \$1,000,000 of free and reduced price services to Manchester residents each year.

We are asking for a CIP grant of \$10,000 to help us continue our recovery from this damage, which was essentially caused by the inadequate drainage in our area.

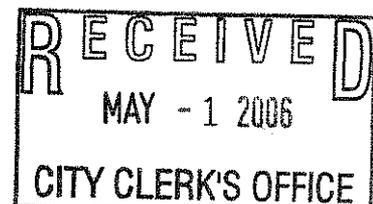
Our staff, board and 20,000 clients will appreciate any help you can provide.

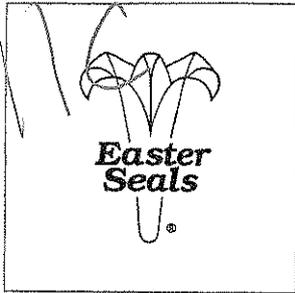
Sincerely,

Larry J. Gammon
President & CEO

/bb

cc: Tim Murray, Chairman, Board of Directors
Ben Gamache, Vice Chairman, Board of Directors





Creating solutions, changing lives.

Easter Seals

New Hampshire
555 Auburn Street
Manchester, NH 03103-4800
603.623.8863 phone/tdd
603.625.1148 fax
www.eastersealsnh.org

Larry J. Gammon
President

August 1, 2005

Joseph Kane, Chief of the Department
Manchester Fire Department
100 Merrimack St.
Manchester, NH 03101

Dear Joe:

Thank you for the call last week, and for your interest in helping us seek FEMA, and any other relevant funding for our "Flood Relief" at Easter Seals.

The storm on June 29, 2005 caused incredible damage in our Auburn Street facility. We had to evacuate over 200 Seniors and small children, as well as shut down work for over 200 staff.

We lost nine (9) classrooms and eleven (11) treatment rooms and offices – all toys, walls, floors, most equipment, paper supplies, etc., all carpets in the lobby and business areas need to be replaced.

The clean up and airing out was extensive. ServiceMaster and six (6) of our maintenance men worked night and day from June 29, 2005 through the 4th of July weekend, and into July 6, 2005 before the kids could return. We have continued to repair and paint walls at the pace we can, and expect to have the classroom area restored by August 31, 2005.

We believe the problem was caused by the inadequate drainage system within the City of Manchester, particularly in the fact that our drainage goes into something called the Valley Street Cemetery Brook, for which the City is responsible. This brook filled up, and our water had nowhere to go, except into our building.

This disaster has led to up to \$500,000 worth of damage to us, for which we only have \$25,000 in insurance coverage. I have enclosed a budget to support this figure. We hope you can help in two (2) ways:

- 11c
1. We desperately need help to repair our building and replace the supplies and equipment lost. This is now approaching \$300,000 in out-of-pocket costs, which we do not have. We have raised \$120,000 to date, but have a long way to go.

The people we serve are Manchester's neediest clientele, and have no other program options, and most are low income, many are immigrants. Most have caregivers who need to work while they are with us. We have to keep them in program, as for many it is their lifeline.

2. We equally need help in figuring out how to keep this from reoccurring. As long as the current conditions remain, we worry about every storm. The money we are raising will not be easy to come by again if the problem is not addressed.

We will need to make some repairs to our own entrance, possibly elevating it, and even considering flood doors. We believe the City has to repair the drainage in this area for a complete fix and hope you can help address that.

I have enclosed a budget for your review. We will be grateful for any, and all, you are able to do.

Sincerely,



Larry J. Gammon
President & CEO

/bb

Enclosures

cc: Michael Reed, Chairman, Board of Directors Easter Seals
Bradford Cook, Counsel, Sheehan Phinney Bass + Green

11c

Budget
Easter Seals New Hampshire, Inc.
Flood Repair & Relief
Storm of June 29, 2005

I.	Clean up	\$125,000
	➤ Remove all debris	
	➤ Wet vacuum, mop up	
	➤ Remove walls	
	➤ Purify floors and air	
	➤ Rental of fans, purifiers, generator, etc.	
II.	Toys, supplies, equipment, mats	\$75,000
III.	Repairs	\$100,000
	➤ Walls	
	➤ Carpeting	
	➤ Flooring, baseboards	
IV.	Mitigation	\$150,000 – 200,000
	➤ Flood doors, re-grading front entrance	
	➤ New drains	
	➤ Engineering	
	Total:	\$450,000 – 500,000



Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

Memo to: Committee on CIP

From: Robert S. MacKenzie 

Date: May 8, 2006

Subject: MCRC CIP Program Amendments – Misc.

As administrators of the City's HUD entitlement monies it is the responsibility of Planning Department Staff to ensure that CDBG funds are expended in a timely manner consistent with HUD policies on that subject. As such, CIP Projects are regularly reviewed to ensure that funds are being expended within the timetable identified for the program/project. Towards that end we are recommending that funds allocated to the Manchester Community Resource Center in 2001 & 2002 to assist them in the retrofit of the Resource Center basement into usable space be reprogrammed to other projects. Additionally, we are also recommending that CIP unprogrammed funds be used to create a new resource Center expansion project to replace the transferred funds.

As such we have enclosed for your review and consideration several CIP Budget Authorizations along with an amending resolution. The Amending Resolution reprograms the balance of the Manchester Community Resource Center funds to three other eligible CIP Projects and creates a new CIP Project to assist Easter Seals in the clean up of their water damaged facility. As noted above, the Amending Resolution also creates a new Manchester Community Resource Center Expansion Project using existing unprogrammed CIP funds to replace the transferred funds.

We respectfully ask that the Committee make a recommendation for approval of these documents to the full Board.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

11d
City of Manchester
New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the City of Manchester is presented with a number of Community needs and opportunities in the 2007 to 2012 period; and

WHEREAS, certain resources have been identified which can be used in addressing these community needs and opportunities; and

WHEREAS, municipal departments, boards and commissions, have been provided broad opportunity to participate in the identification of community needs and opportunities and of strategies to meet these needs and opportunities; and

WHEREAS, the Board of Mayor and Aldermen has reviewed the 2007 Community Improvement Program; and

WHEREAS, the Board of Mayor and Aldermen will review the Multiyear Program for the period of 2008 to 2012 at a subsequent Board of Mayor and Aldermen meeting; and

WHEREAS, the Board of Mayor and Aldermen wishes to have carried out those programs, projects and activities identified as Tables 1 to 5 of the Community Improvement Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

THAT, the Community Improvement Program be adopted and endorsed as an essential aspect of the planning and management of the City's capital and service needs and of sound fiscal planning and control;

THAT, the goals and objectives in the Community Improvement Program reflect priority community needs and opportunities for 2007 and, generally for the 2008 to 2012 period and are hereby adopted;

THAT, the programs and projects to be proposed for the 2008 to 2012 period be generally endorsed as addressing priority goals and objectives within the City's reasonable ability to pay;

City of Manchester
New Hampshire

11d

In the year Two Thousand and Six

A RESOLUTION

"Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the proposed programs and projects identified and recommended for action in 2007 be endorsed and approved subject to appropriation limits, and that those recommended for years 2008 to 2012 be endorsed subject to annual review, revision, and reconsideration of municipal goals, objectives, priorities and financial constraints;
- THAT, subject to administrative procedures and other pertinent requirements as are and may, from time to time, be set forth by the Board of Mayor and Aldermen, in the Code of Federal Regulations, conditions of grant awards, and contracts, there is hereby authorized and appropriated as follows:
- the amount of \$17,387,075 in federal, state, and private grant funds in the manner set forth in Table 1, which is attached hereto and made a part hereof by reference: provided, however, that in the event such grant funds are awarded in an amount less than the appropriation amounts set forth in Table 1, or in the event any required local matching funds are appropriated in an amount less than set forth in Table 1, the amount of funds appropriated herein shall be correspondingly reduced;
- the amount of \$3,004,845 in Federal Community Development Block Grant program funds and program income, Emergency Shelter Grant funds and HOME funds in the manner set forth in Table 2 which is attached hereto and made a part hereof by reference; provided, however, that in the event the funds are awarded in an amount less than the appropriation amounts set forth in Table 2, the amount of funds appropriated herein shall be correspondingly reduced; and
- THAT, subject to appropriation, and pursuant to the budget and subject to administrative procedures and other pertinent requirements of the Community Improvement Program as may, from time to time, be set forth, there is hereby authorized as follows:
- the amount of \$1,904,638 in FY 2007 municipal funds, for expenditures in the manner set forth in Table 3, which amount shall be identified in a non-departmental account entitled "2007 Community Improvement Program";

11d
City of Manchester
New Hampshire

In the year Two Thousand and Six

A RESOLUTION

“Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

the amount of \$10,300,000 in proceeds from the issuance of short term notes and general obligation bonds for projects as set forth in Table 4; and

the amount of \$17,127,000 for projects financed through enterprises and fees as set forth in Table 5;

THAT, all such appropriations made herein or hereafter for 2007 Community Improvement Program activities be subject to submission, review and approval of budget information by the Finance Committee of the Board of Mayor and Aldermen prior to expenditure;

THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to cause the expenditure of such monies appropriated and available to carry out the 2007 Community Improvement Program, which authorization shall include execution of pertinent third-party purchase-of-service contracts, and letters of donations;

THAT consistent with this Resolution, the Office of the Mayor and/or the Planning & Community Development Department be authorized to prepare, submit, negotiate and enter into an agreement and contracts with Federal government departments and agencies and the State of New Hampshire for the period July 1, 2006 to June 30, 2007, that the Office of the Mayor and/or the Planning & Community Development Department be further authorized to contract for federal and state grants for programs and projects and to obligate and commit the local matching share of grants in accordance with the 2007 Community Improvement Program, and that the Office of the Mayor and/or the Planning & Community Development Department be authorized to seek such additional federal, state or private funds as may, from time to time, be made available for programs, projects and activities identified in the 2007 to 2012 period;

City of Manchester
New Hampshire

11d

In the year Two Thousand and Six

A RESOLUTION

“Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- THAT, the Planning Department be authorized to prepare, submit, negotiate, and contract for funds to be made available to the City under the Housing and Community Development Act of 1974 (as amended) for financing of referenced programs and projects, which authorization shall include authority to provide required policy and administrative assurances including civil-rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570 Community Development Block Grants, Sub Part D, and other pertinent assurances as may, from time to time, be required;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized to advise other public and private agencies at the federal, state, regional and local level of the approval of the 2007 to 2012 Community Improvement Program and to seek the support of such agencies in carrying out program, projects and activities listed in Section 1 of the 2007 to 2012 Community Improvement Program;
- THAT, the Office of the Mayor and/or the Planning & Community Development Department be authorized and is hereby directed to inform all boards and commissions, agencies and departments of the approval of the 2007 Community Improvement Program;
- THAT, The Planning & Community Development Department be authorized to submit the Consolidated Plan as part of the Community Development Block Grant submission.

Resolved, that this Resolution shall take effect upon its passage.

CIP Description

The Community Improvement Program is both a planning tool and a budgeting program. It is designed to coordinate the capital and special project needs of the City with the available resources. It integrates the planning and policy aspects of the City's capital budget and determines their conformance with City goals. There are five separate Tables representing different sources of funds. The program is adopted as part of the City's overall budget process.

Total amount

Table 1 **Federal, State and Other Funds** **\$ 17,387,075**

Includes Federal and State Grants (other than HUD), private contributions, trust funds and similar funding

Table 2 **Community Development Block Grant, Emergency Shelter, and HOME funds** **\$ 3,004,845**

Includes all funds received from the Department of Housing and Urban Development

Table 3 **City Cash** **\$ 1,904,638**

Includes special projects funded under the FY 2007 operating budget of Manchester

Table 4 **General Obligation Bonds** **\$ 10,300,000**

Includes all projects funded by General Obligation Bonds of the City of Manchester

Table 5 **Projects financed through Enterprises, Fees and Other Dedicated Sources** **\$ 17,127,000**

Includes capital projects of the Airport, Manchester Water Works, Environmental Protection Division, Parks & Recreation Enterprise Fund, and similar projects

Total CIP **\$ 49,723,558**

CIP Resolution

Table 1 - Federal, State, Other Funds

		FY 2007			
Project #	Department Project Name	Description	Recommended	Source	Notes
Health and Human Services					
210007	Health Department HIV Counseling & Testing	Counseling and testing to individuals who may be at risk of HIV.	\$30,000	STATE	
210107	Health Department Homeless Healthcare	Funds to support health care services for homeless persons in Manchester.	\$320,000	STATE	
210207	Health Department Immunization Services	Program to promote childhood immunizations and improve immunization rates.	\$82,500	STATE	
210307	Health Department Lead Poisoning Prevention	Screening, case management, education and enforcement of lead abatement measures.	\$46,900	STATE	
210407	Health Department Public Health Preparedness	Funding to upgrade the Health Department's preparedness for and ultimate response to bioterrorists, outbreaks of infectious disease and other public health issues.	\$710,746	STATE	
210507	Health Department Refugee Translation Services	Program to address public health issues associated with the City's growing refugee populations and to provide funding for various translation services.	\$22,000	STATE	
210607	Health Department School Based Dental Services	Program funding to support school based dental services currently provided by the Manchester Health Department as well as allow for the expansion of care for Manchester children.	\$15,000	STATE	

Project #	Department Project Name	Description	FY 2007		Source	Notes
			Recommended			
210707	Health Department STD Clinical & DIS Program	Walk-in clinic for persons at risk of STD, referral site for individuals identified as having been in contact with an identified case of STD.	\$78,116		STATE	
210807	Health Department TB Prevention & Control	Funds offset costs of local TB control, including screening, case management, case investigation, directly observed therapy, and targeted testing for high risk groups.	\$40,365		STATE	
210907	Office of Youth Services 6% Incentive Program	Funds for alternative educational setting for at-risk youth, along with memberships to youth oriented clubs.	\$8,000		STATE	
211007	Office of Youth Services OJUDP WYR Project	Continuation of a new program focusing on a multifaceted approach to reducing juvenile delinquency in the City. Program will be a joint effort among various City Departments, i.e. OYS, Schools, Police and the State YDC.	\$68,075		FED/STATE	Also Funded Table 3, \$37,737 Federal & \$30,338 State
211107	Office of Youth Services Substance Abuse Treatment Service	Provides outpatient services to prevent alcohol and drug abuse among youth in greater Manchester.	\$40,000		STATE	
Education						
310107	School Department School Projects	Anticipated Federal & State grants for operation of special projects.	\$11,000,000		FED/STATE	
Public Safety						
410007	Police Department Constat	Funding for computer statistics software to analyze crime patterns and trends.	\$25,000		FEDERAL	

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Project #	Department Project Name	Description	FY 2007 Recommended	Source	Notes
410107	Police Department Enforcing Underage Drinking Laws	Program funding for officer salaries to enforce underage drinking laws.	\$25,000	STATE	
410207	Police Department Gang Interdiction	Funding to reimburse the Manchester Police Department for overtime salary for assistance in the Statewide efforts to deal with gangs and gang related crimes.	\$150,000	STATE	
410307	Police Department Highway Public Safety Grants	State funding for various law enforcement activities.	\$10,000	STATE	
410407	Police Department Homeland Security	Implementation of Homeland Security Program Special Operations Unit.	\$300,000	STATE	
410507	Police Department Justice Assistance Grant	U.S. Department of Justice funding to purchase equipment for law enforcement functions.	\$125,000	FEDERAL	
410607	Police Department MHRRA Community Policing	Per contract with MHRRA two officers will patrol the two public housing complexes as well as MHRRA owned properties on Lincoln, Clay, Merrinack & Lowell Streets.	\$90,000	OTHER	
410707	Police Department NH Drug Task Force	Operational Costs for an assigned officer who assists in a multi-jurisdictional Drug Task Force, with the goal of efficiently reducing the flow of drugs into NH communities.	\$60,000	STATE	
410807	Police Department NH DWI Patrol Program	Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.	\$20,000	STATE	

Department	Project #	Project Name	Description	FY 2007 Recommended	Source	Notes
Police Department	410907	NH School Bus Enforcement Patrols	Program funding for officer salaries to enforce traffic laws associated with the safe operation of public school buses.	\$6,000	STATE	
Police Department	411007	NH Sobriety Checkpoint Program	Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.	\$11,000	STATE	
Police Department	411107	NH Speed Enforcement Program	Concentrated efforts to enforce speed laws using State Grant funds.	\$6,000	STATE	
Police Department	411207	Noise & Speed Enforcement	Concentrated efforts to enforce speed laws using state grant funds as well as enforcement of noise and other traffic violations.	\$40,000	STATE	
Police Department	411307	Project Safe Neighborhoods	The program will concentrate on juvenile gun violence prevention through community outreach and education.	\$10,000	STATE	
Police Department	411407	Streetsweeper	Program funding for officer overtime and "drug buy" money to support this initiative.	\$250,000	FEDERAL	
Police Department	411507	VAWA	Funds are used to pay salaries/benefits of Domestic Violence Officer and two Victim Advocates to actively pursue Domestic Violence cases where the victim refuses to press charges or recants.	\$100,000	STATE	
Police Department	411607	Weed N' Seed	Operational support for crime prevention activities involving inner-city youth. Program to operate out of the PAL Center.	\$225,000	FEDERAL	

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Project #	Department	Project Name	Description	FY 2007 Recommended	Source	Notes
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411707	Police Department	Youth Attendant Program	Provides a non-secure detention facility, with complete sight and sound separation from adult detainees, for youths classified as Delinquent Offenders during the pre-arraignment phase of their processing.	\$75,000	STATE	
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Recreation and Leisure

510007	Manchester Art Association	Mill City Festival	Funds to provide security and bandstand for the festival.	\$7,000	ARTS	Verizon Arts Fund
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510107	SEE Science Center	LEGO Milliard Exhibit	Development of staging platform to allow for placement and viewing of the exhibit.	\$15,000	CBDRF	
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510207	The Acting Loft	Off The Streets, Onto Stage	Provide after school and full time summer performing arts programs to at risk youth. 60 youths will be served.	\$10,000	ARTS	Verizon Arts Fund
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Housing and Community Development

610007	Families In Transition	Mathews & Children Recovery Center	Funding to construct 29 units of affordable housing and a supportive service space on the former site of Our Lady of the Cedars Catholic Church.	\$200,000	AHTF	
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610107	Families In Transition	Spruce Street Transitional Housing	Operational support for the Spruce Street transitional housing facility. Five single fathers with children will be served.	\$20,000	AHTF	
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610207	Huse Road Cooperative Inc	Design Engineering	Funding for the necessary design services to connect the Huse Road Manufactured Housing Cooperative to the City's water and sewer systems. Design to be conducted or supervised by the Public Works Department.	\$50,000	AHTF	
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Project #	Department Project Name	Description	FY 2007 Recommended	Source	Notes
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610307	Parks, Recreation & Cemetery Project Greenstreets (Donations)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$12,384	OTHER	Also Funded Table 2 & 3
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610407	Planning & Community Development Housing Rehab/Lead Hazard Control Program	Loan/Grant program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.	\$75,000	AHTF	Also Funded Table 2
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610507	The Prayer Hall, Inc. Welcome Home Shelter/Transitional Housing	Operational costs of facility which provides transitional housing and supportive services.	\$12,427	AHTF	Also Funded Table 2
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Transportation and the Environment

710007	Parking Enterprise Parking Infrastructure Improvements	Investment in technological improvements to better manage parking supply and demand as well as improve revenue flows.	\$1,000,000	OTHER	One Time Fund
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710207	Planning & Community Development Interpretive Sign Program	Fabrication and installation of interpretive signs within the City's scenic byway in the Milliyard.	\$25,000	CBDRF	
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710107	Parks, Recreation & Cemetery Crystal Lake Land Acquisition	Funding to purchase land adjacent to the Crystal Lake Park.	\$250,000	AMF	Airport Mitigation Fund
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710307	Traffic Department Hanover Street Banner Pole Install	Installation of two span wire structures across Hanover Street west of Chestnut Street to accommodate banners to advertise festivals occurring around the City.	\$10,000	CBDRF	
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710407	Transit Authority Passenger ADA Lift Van	Federal (FTA) portion of 80/20 program will be used to purchase one 20-24 passenger ADA accessible lift van.	\$72,112	FTA/STATE	10% Local Share Funded in Table 2
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Project #	Department	Project Name	Description	FY 2007 Recommended	Source	Notes
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710507	Transit Authority	Transit Buses	Federal (FTA) portion of 80/20 program to purchase three 30 to 35 foot heavy duty low floor wheelchair accessible transit buses.	\$810,000	FTA/STATE	10% Local Share Through Motorized & Other Equipment Program
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Community Management

810007	Intown Manchester	Building Improvement Program	Program funding to provide incentives for facade upgrades in the CBSD through \$5,000 matching grants.	\$50,000	CBDRF	
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810107	Intown Manchester	Holiday Decorations	Installation of Holiday lighting in the downtown and gateways into the City. Two to Four Starlights banners to be designed and installed in designated locations.	\$7,000	CBDRF	
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810207	Intown Manchester	Light Banner Series	Development of festive light banners over Hanover and other selected areas within the CBSD.	\$10,000	CBDRF	* See Footnote
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810307	MEDCO	Hackett Hill Business Park	Funding to begin infrastructure improvements to the park including roadways, sidewalks, lighting and utilities.	\$671,450	OTHER	
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810407	Planning & Community Development	Energy Efficiency Program	Funding to assist low-income City residents with the cost of energy efficiency improvements in their homes/apartments thereby reducing energy costs.	\$50,000	AHTF	
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810507	Planning & Community Development	Resource Coordinator/Vista Coordinator	Funding to support partial funding of Grant Originator and Resource Coordinator positions.	\$40,000	VISTA	Also Funded Table 2
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3/29/2006

\$17,387,075

* Intown Manchester to coordinate through Planning Department with potential to use local art students for creation of new light banners.

Table 2 - Community Development Block Grant, Emergency Shelter Grant, and Home Funds

Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
Health and Human Services						
211207	Child & Family Services Runaway & Homeless Youth	Outreach, crisis intervention, emergency shelter and prevention services to runaway and homeless youth and their families. 175 homeless or at-risk youth will be served.	\$10,000	\$3,400		
211307	Child Health Services Child Health Services	Operational assistance to the organization to provide medical assistance to City's poorest residents. Estimated services to be provided to 1,200 infants, children and adolescents.	\$44,000			Also Funded Table 3
211407	City Year City Year Manchester Program	Funding to support 6 Americorps members who will operate innovative in-school and after-school programs including mentoring, literacy and diversity workshops. A minimum of 1500 at-risk middle school youth across the City to be served.	\$10,000			See MCRC & Table 3
211507	Court Appointed Special Advocates Support Abused & Neglected Children	Training of volunteers to serve as guardians ad litem (child advocates) for Manchester's abused and neglected children. Provide advocacy for 100 children.	\$13,000			
211607	Girls Inc. Girls Center Program	Funds for staff salaries and supplies for after-school/prevention programs. 200 youth will be served.	\$15,000			
211707	Granite State Federation for Families Family To Family Support	Program funding to families who have children with emotional and/or behavioral disturbances. 50 families will be provided with direct services.	\$8,000			One time funding to assist in transition of program.
211807	Health Department Center City Disease Prevention	Provision of a variety of health care services to improve the health of center city residents.	\$15,000			

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Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
211907	Health Department Children's Health & Nutrition	Funding for programming in the school system to combat the increasing epidemic of childhood obesity. The program will provide services to a minimum of 4500 children in income eligible census tracts.	\$20,000			
212007	Health Department Community Oral Health Collaborative	Funding to support the establishment of a collaborative venture between community agencies such as Child Health Services, Poisson Dental Clinic, VNA Child Care as well as local dentists to provide services to needy children. 4,800 income eligible residents will be served.	\$15,000			
212107	Health Department Refugee Health Case Manager	New position to assess and coordinate priority needs of growing refugee population.	\$5,500			Also Funded Table 3M/ISTA
212207	Home Health & Hospice Care Indigent Care	Provide services to those suffering from acute, chronic, or terminal illness and needing care in the home setting.	\$5,000			
212307	Makin' It Happen Operating Expenses	Funds to assist with basic operational costs of the agency. 120 community members will receive training in the asset building/ resiliency theory through parent education and awareness classes.	\$10,000			
212407	Manchester Community Health Center Pharmaceutical Program - Medications	Provision of prescription medications to clients financially unable to access such medications without the assistance of this program. 3,000 unduplicated individuals will be served.	\$44,000			
212507	Manchester Community Health Center Pharmaceutical Program - Program Coordinator	Funding for a portion of the part-time Pharmaceutical Program Coordinator to ensure successful fulfillment of the program. 3,000 individuals will be served.	\$13,800			
212607	NH Minority Health Coalition Bright Start	Provide home visiting health education services for at-risk, linguistically isolated, pregnant and parenting women and families from minority communities. 30 women and their families will be served.	\$19,000			

Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
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212707	Planning & Community Development New Citizen Assimilation Initiatives	Funding to facilitate assimilation of Manchester's newest immigrants and refugees into the community.	\$34,800			
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212807	Salvation Army Kids Cafe	Full-time position devoted to expanding and strengthening services to City Youth attending Kids Cafe. Provide services to 500 youth ages 11-19.	\$21,300			
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212907	Visiting Nurse Association Child Care	Child care program to assist parents preparing for, securing, or maintaining employment or employment related training. After child care services to 325 children ages 6 weeks to 12 years.	\$15,000			Also Funded Table 3
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213007	YMCA Youth Opportunities Unlimited	Funding to provide a comprehensive after-school program designed to meet the needs of youth and families living in Manchester's Center-City. 105 youths will participate in the program.	\$20,000			
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Education

310007	Manchester Community Resource Center Workforce Development	Funding for various programs designed to benefit Center City area residents through the provision and enhancement of skills required to secure and maintain employment. The Resource Center will operate programs as well as contract with several community organizations.	\$75,000			* See Footnote
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Recreation and Leisure

510307	Manchester Housing & Redevelopment Authority Youth Recreation Program	Provides social, educational and recreational programs for low-income public housing youth, and low-income youth from the community at large. 165 youth ages 5 to 21 will be served.	\$60,000			
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510407	Office of Youth Services Fun In The Sun (CDBG)	Organized summer recreation and enrichment program providing services to 850 inner-city youth.	\$32,000			Also Funded Table 3
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510507	Office of Youth Services Youth Activities	Continuation of organized after school youth recreation program primarily serving low income inner-city youth. 360 youth will be served.	\$82,500			
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Department **Project #** **Project Name** **Description** **CDBG** **ESG** **HOME** **Notes**

Housing and Community Development

610607 Amoskeag Business Incubator Staff assistance for continued administration of the Business Incubator resulting in additional investment and new jobs. Provide space to 14 small businesses. \$5,000

610707 Building Department
Dilapidated Building Demolition Funding used to secure compliance with demolition orders directed to owners of dilapidated buildings and also fund demolitions of City owned structures eliminating blight and safety hazards. A minimum of two structures will be removed. \$25,000

610807 Helping Hands
Emergency Transitional Housing Operational costs of facility which provides transitional housing and supportive services to 120 men. \$10,600

610907 Manchester Emergency Housing
Operational Operational support to pay utilities, insurance, etc. to maintain emergency shelter serving 150 men, women and children. \$8,000

611007 Manchester Housing & Redevelopment
Brown School Funding for the conversion of the Brown School into 34 units of affordable assisted elderly housing. \$300,000

611107 Manchester Neighborhood Housing
Down Payment & Closing Cost Assistance Funding to assist low-income households purchase their first home. Program will provide downpayment assistance to a minimum of 10 low-income families. \$200,000

611207 Manchester Neighborhood Housing
Neighborhoods Homeownership Center Funding to educate low income families on issues dealing with homeownership. The program will provide free educational seminars, pre and post-purchase counseling and access to low-interest mortgage products. Provide services to 786 individuals. \$50,000

611307 Manchester Neighborhood Housing
Silver Mill Apartments Funding for the conversion of the 70,000 s.f. mill building located at 415 Silver Street into 57 units of affordable housing. \$100,000 ** See Footnote

Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
611407	MEDO Development Coordinator	Funding of Destination Manchester Coordinator's salary.	\$50,000			Also Funded Table 3
611507	MEDO Revolving Loan Fund	Continuation of funding of program designed to assist Manchester businesses unable to access sufficient conventional financing from traditional sources for growth and job creation.	\$75,000			
611607	New Hampshire Legal Assistance NH/LA Fair Housing/Tenants Rights	Funds will allow for continuation of series of educational forums on fair housing and landlord/tenant laws. 60-80 Manchester residents will be educated.	\$8,800			
611707	New Horizons Operational Expenses	Operational support to pay utilities, insurance, etc. for the two shelter sites. 800 men and women will be served.		\$15,000		
611807	New Horizons Shelter Staffing	Operational support to pay staff for the two shelter sites. 200 men and women will be served.		\$8,160		
610307	Parks, Recreation & Cemetery Project Greenstreets (CDBG)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$10,000			Also Funded Table 1 & 3
610407	Planning & Community Development Housing Rehab/Lead Hazard Control Program	Loan/Grant program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.	\$75,000		\$100,000	*** See Footnote. Also Funded Table 1
610507	The Prayer Hall, Inc. Welcome Home Shelter/Transitional Housing	Operational and/or staffing costs of facility which provides transitional housing and supportive services. One year funding only.		\$7,573		Also Funded Table 1

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Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
611907	The Way Home Homeless Intervention/Prevention	Housing counseling and advocacy services to assist homeless and those at risk of homelessness to obtain and succeed in permanent housing. 200 individuals will be served.		\$16,300		
612007	The Way Home Tenant Assistance	Provision of funds for security deposits required to assist 85 low-income households obtain safe and affordable housing.			\$68,000	
612107	YMCA Emily's Place Operations	Operational expenses of this shelter which provides secure housing to 100 women and children who are victims of domestic violence.			\$12,000	
Transportation and the Environment						
710607	Highway Department Infrastructure ADA Access Improvements	Rehabilitation of sidewalks and construction of pedestrian ramps on selected City sidewalks as identified by the Disability Advocacy Committee, allowing for universal access.	\$90,000			
710707	Highway Department Municipal Infrastructure Improvements	Miscellaneous infrastructure improvements including reconstruction of streets and sidewalks, installation of lighting, updating traffic signalization and tree planting in CDBG eligible areas.	\$400,000			
710807	Highway Department School Sidewalk Program	Construction, reconstruction of selected school sidewalk areas throughout the City.	\$100,000			
710407	Transit Authority Passenger ADA Lift Vans	Federal (FTA) portion of 80/20 program will be used to purchase one 20-24 passenger ADA accessible lift vans.	\$8,112			Also Funded Table 1
Community Management						
810607	Planning & Community Development ADA Compliance	Continued funding for retrofitting of City buildings and facilities in compliance with the Americans with Disabilities Act.	\$100,000			

Project #	Department Project Name	Description	CDBG	ESG	HOME	Notes
810707	Planning & Community Development Community Development Initiatives	Funds to be used for consultant services and associated costs of preliminary designs of community development, management and facility programs	\$19,000			Also Funded Table 3
810807	Planning & Community Development Master Plan Support	Funding to update the City's Master Plan.	\$50,000			Also Funded Table 3
810907	Planning & Community Development Neighborhood Revitalization/CBD Improvements	Initiation of the Façade Improvement Program providing matching grants to businesses located in the HUD designated Neighborhood Revitalization Strategy Area as well as in the Mayor's Neighborhood Renaissance Initiative Areas.	\$235,000			
811007	Planning & Community Development Planning Administration	Funding of CIP staff/expenses for administration of CIP program.	\$200,000		\$50,000	
810507	Planning & Community Development Resource Coordinator/Visa Coordinator	Funding to support partial funding of Grant Originator and Resource Coordinator positions.	\$17,000			Also Funded Table 1
3/29/2006			\$2,055,812	\$81,033	\$868,000	

* MCRC to subcontract with 1) Community Loan Fund - \$10,000; 2) City Year \$10,000 for provision of desired services consistent with goals of MCRC and City's Neighborhood Revitalization Strategy Area.

** MNHS - Additional \$43,700 of unprogrammed CHDO Funds from FY05 available for project.

*** Allocation may be reobligated should Lead Point Grant Funds be received.

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Table 3 - City Cash

Project #	Department	Project Name:	Description	FY 2007 Recommended	Notes
Health and Human Services					
213107	American Red Cross	Local Emergency Services	Provide disaster victims with emergency food, safe shelter, clothing, medical supplies, counseling, and referral to other services.	\$11,000	
213207	Big Brothers Big Sisters	One to One Mentoring	Increase the well-being, self-esteem and instill responsible social values in children in need of sound guidance and meaningful companionship. 50 additional children will be matched with big brothers/sisters.	\$5,000	
213307	Boys & Girls Club	Inner City After School Program	Funds will make Boys & Girls Club Programs more accessible. Transportation services and/or salary of staff working to bring 200 youth to the Union Street and Kids Club site.	\$40,000	
213407	Child & Family Services	Child Care Coordinator	The Coordinator will serve as a resource to families, child care providers and the Community on child care issues. 60 individuals seeking child care resources and 6 to 8 potential child care providers will be assisted.	\$19,065	
213507	Child & Family Services	Home Care/Homemaker Services	Provision of assistance to the homebound frail and disabled in order to maintain a clean and safe environment and to prevent institutionalization. Assist 305 unduplicated clients.	\$30,000	
211307	Child Health Services	Child Health Services	Operational assistance to the organization to provide medical assistance to City's poorest residents. Estimated services to be provided to 1,200 infants, children and adolescents.	\$93,000	Also Funded Table 2
211407	City Year	City Year Manchester Program	Funding to support 6 Americorps members who will operate innovative in-school and after-school programs including mentoring, literacy and diversity work shops. A minimum of 1500 at-risk middle school youth across the City to be served.	\$10,000	Also Funded Table 2
212107	Health Department	Refugee Health Case Manager	New position to assess and coordinate priority needs of growing refugee population.	\$5,000	Also Funded Table 2/MSTA

Project #	Department	Project Name:	Description	FY 2007 Recommended	Notes
211007	Office of Youth Services	OJDP WYR Project	Continuation of a new program focusing on a multifaceted approach to reducing juvenile delinquency in the City. Program will be a joint effort among various City Departments, i.e. OYS, Schools, Police and the State YDC.	\$75,473	Also Funded Table 1; Future funding to be considered within Operating Budget.
213607	Southern New Hampshire Services	Info-Bank	Funding to assist agency to provide comprehensive problem assessment, detailed human service information and effective agency referral services.	\$19,800	
213707	Southern New Hampshire Services	Voluntary Action Center	Funding support resulting in 19,830 hours of services to be provided to City Departments and non-profits.	\$10,800	
213807	St. Joseph Community Services	Elder Nutrition Programs	Provision of 100,000 meals to homebound elderly and disabled individuals.	\$30,700	
212907	Visiting Nurse Association	Child Care	Child care program to assist parents preparing for, securing, or maintaining employment or employment related training. After child care services to 325 children ages 6 weeks to 12 years.	\$25,000	Also Funded in Table 2
Public Safety					
411807	Parks, Recreation & Cemetery	Hazard Tree Removal	Removal of hazardous trees and potential liabilities along City ROW and Parks.	\$40,000	
Recreation and Leisure					
510607	Intown Manchester	Summer Concerts & Event Support	Continuation of the concert series in Veterans Park as well as support to groups or individuals interested in producing other free public events.	\$29,800	Future year funding to be considered within Intown Operating Budget & through sponsors
510407	Office of Youth Services	Fun In The Sun (Cash)	Organized summer recreation and enrichment program providing services to 850 inner-city youth.	\$60,000	Also Funded Table 2
510707	Palace Theatre	Operations	Funding to supplement private donations raised to support the operation of the historic Palace Theatre.	\$75,000	

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Project #	Department	Project Name:	Description	Recommended	FY 2007	Notes
610807	Parks, Recreation & Cemetery	Park Improvement Program	This project will enable an increase in the efforts of the Parks Department to adequately maintain facilities and improve safety in the City parks.	\$65,000		Future funding to be considered in Operating Budget.
Housing and Community Development						
612207	Intown/Millyard Landscape Committee	Ongoing Maintenance	Funding for upkeep and improvements to Millyard to ensure it remains aesthetically pleasing.	\$25,000		Budgeted through Parks, Recreation & Cemetery
612307	Manchester Area Convention & Visitors Bureau	MACVB Marketing Manchester	Continued funding to support the promotion of Manchester as a destination for meetings, conventions, sports, group tours, special events and leisure travel.	\$90,000		
611407	MEDCO	Development Coordinator	Funding of Destination Manchester Coordinator's salary.	\$5,000		Also Funded Table 1
610307	Parks, Recreation & Cemetery	Project Greenstreets (Cash)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$10,000		Also Funded Table 1 & 2
Transportation and the Environment						
710907	Highway Department	Annual Bridge Maintenance	Ongoing preventative maintenance program using consultant for review and implementation of City bridges to maintain their integrity.	\$150,000		
711007	Highway Department	Annual ROW Maintenance	Funding of the Department's ongoing street resurfacing efforts including partial reclamation of existing pavement in order to restore proper curb reveal.	\$550,000		* Footnote
711107	Highway Department	Chronic Drain	Annual program to continue efforts to solve drainage problems throughout the City as required by CIP Committee.	\$25,000		Future funding should be considered within Highway Facilities Operating Budget
711207	Highway Department	Downtown Miscellaneous Repairs	Funding for reconstruction and repair of existing sidewalks at selected downtown area locations and other small rehabilitation/maintenance projects.	\$75,000		

Department FY 2007

Project # Project Name: Description Recommended Notes

711307	Highway Facilities Division Municipal Deferred Maintenance	\$225,000	Funding for Deferred Maintenance Program. Projects identified for FY 07 are deferred maintenance items that due to age and/or other extenuating circumstances are necessary and beneficial for occupants and energy savings.	Future funding should be considered within Highway Facilities Operating Budget
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711407	Traffic Department Sign Inspection & Maintenance	\$25,000	Program to inspect sign structures, verify their soundness and to replace signs that are faded.	
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Community Management

811107	Finance Department/Mayor's Office Performance Based Management & Budgeting	\$50,000	Development of a system to improve budgeting through Performance Based Management.	
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810707	Planning & Community Development Community Development Initiatives	\$10,000	Funds to be used for consultant services and associated costs of preliminary designs of community development, management and facility programs	Also Funded Table 2
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810807	Planning & Community Development Master Plan Support	\$10,000	Funding to update the City's Master Plan.	Also Funded Table 2
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3/29/21/08	*ROW Maintenance future year level funding and priorities to be in accordance with Infrastructure/Road Surface Management System.	\$1,904,638		
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Table 4 - General Obligation Bonds

Project #	Department	Project Name:	Description	FY 2007 Recommended	Notes
Education					
310207	School Department	School Facility Improvements	Funding for improvements to various school facilities.	\$1,500,000	
Public Safety					
411907	Information Systems	Police/Fire CAD/RMS	Funding to purchase a new Police and Fire Computer Aided Dispatch and Records Management System.	\$300,000	
Recreation and Leisure					
510907	Parks, Recreation & Cemetery	Parks Improvement Project	This project will enable an increase in the efforts of the Parks Department to adequately maintain facilities and improve safety in the City parks. To include funding for Crystal Lake Park, Piscataunug Park, Weston Observatory, Calerf Road Park and Valley Cemetery (\$300,000). Other projects as funding may permit.	\$1,825,000	Includes Valley Cemetery Fence
511007	Parks/School District	School Recreation Facility	Rehabilitation and construction of various school recreation facilities.	\$300,000	
Housing and Community Development					
612407	Planning & Community Development	Neighborhood Revitalization	Funding for design and infrastructure improvements in selected neighborhoods.	\$200,000	
Transportation and the Environment					
711507	Highway Department	Annual Bridge Rehab. Program	Funding to support repairs and other rehabilitation measures on various bridges in order to prevent further deterioration resulting in higher costs in the future.	\$300,000	Two Year

Project #	Department Project Name:	Description	FY 2007 Recommended	Notes
711607	Highway Department Annual ROW Reconstruction	Funding to support annual program to reconstruct City streets which can no longer be resurfaced due to a lack of curb reveal or poor base material. Two year funding includes Candia Road. A separate storm drainage system to be constructed as well when ever possible. \$175,000 - Granite Street Rail Crossing.	\$1,675,000	Two Year - Includes Candia Road
711707	Highway Department Infrastructure/Road Surface Management	On-going analysis of the overall condition of the City's infrastructure to ensure the most efficient use of funds in maintaining Manchester's street system.	\$250,000	
711807	Highway Department PW/Fleet Maintenance Administrative Support Facility	Initial funding for improved Public Works facility. To include an evaluation of redeveloping the existing site to determine whether it would be a cost effective approach to meeting future needs.	\$2,000,000	
711907	Highway Department Residential 50/50 Sidewalk/Curb Program	50/50 matching funding to replace sidewalks and curbing of residential properties through private contractor.	\$400,000	Two Year
712007	Highway Department Storm Drain Infrastructure	Funding to separate storm drainage systems from combined systems and to expand the current drainage systems within the City.	\$500,000	
712107	Highway Facilities Division Municipal Facility Improvements	Funding to support various improvements to City Buildings.	\$800,000	
712207	Planning & Community Development Hands Across The Merrinack	Funding to construct the Hands Across The Merrinack pedestrian bridge.	\$250,000	
3/29/2006			\$10,300,000	

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Table 5 - Projects financed through Enterprises, Fees, and Other Dedicated Sources

Project #	Department	Project Name:	Description	FY 2007 Recommended	Notes
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Recreation and Leisure

511107	Parks, Recreation & Cemetery	Gill Stadium Roof	Enterprise funding to replace the Gill Stadium roof.	\$200,000	
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511207	Parks, Recreation & Cemetery (RED)	Derryfield CC Rehabilitation	Enterprise funding to delineate and develop property adjacent to the 16th hole, construct a new 16th hole green complex and construct a Morton type storage building.	\$400,000	
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511307	Parks, Recreation & Cemetery (RED)	JFK Coliseum Rehabilitation	Enterprise funding to perform necessary repairs to rink bed and refrigeration system, design engineering work necessary for the expansion of locker rooms #2 and #3 as well as the replacement of the Kal-Wall paneling covering the building's exterior walls.	\$1,750,000	
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Transportation and the Environment

712307	Highway - EPPD	Cohas Phase 2 - Contract 1	Enterprise funding for construction of Contract #1 of the Cohas Interceptor - Phase II.	\$1,250,000	
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712407	Highway - EPPD	Cohas Phase 2 - Contract 2	Enterprise funding for construction of Contract #2 of the Cohas Interceptor - Phase II.	\$4,000,000	
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712507	Highway - EPPD	Sewer Infrastructure Repair	Enterprise funding to replace failing sewers including but not limited to Jewett Street, Pine Street and Blodgett Street.	\$2,000,000	
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712607	Highway - EPPD	WWTF - Replace Secondary Clarifier	Enterprise funding to replace sludge mechanism, launder and weirs in secondary clarifiers 1 and 2.	\$3,200,000	
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Project #	Department Project Name:	Description	FY 2007	
			Recommended	Notes
712707	Highway - EPD WWTF Facility Plan - Phase 2	Enterprise funding to complete the facilities planning for the WWTF for the next 20 year period. Due to funding limitations in FY 06, the Facility Plan was split into two parts.	\$650,000	
712807	Water Works Infrastructure Improvement Projects	Miscellaneous improvements and expansion of the Water Works System.	\$3,677,000	See Attached Listing of Projects
3/29/2006			\$17,127,000	

Table 5 - Projects financed through Enterprises, Fees, and Other Dedicated Sources - Water Works

Project #	Department	Project Name	Description	FY 2007 Recommended	Notes
Transportation and the Environment					
712807	Water Works	Infrastructure Improvement Projects			
	Water Works				
		Cleaning & Lining CIP	Clean and cement line deteriorated water mains which are adequately sized but have become heavily tuberculated, thus decreasing main capacity and water quality.	\$579,000	
	Water Works				
		Connect Dead End Mains	In conjunction with street resurfacing programs, install short stretches i.e. 100-300 feet of main to eliminate dead-end mains, thus improving water quality and hydraulic capacity of fire protection	\$49,000	
	Water Works				
		Domestic Service Relay	Enterprise funding for the replacement of domestic water services which are in need of upgrading to meet customer demand.	\$10,000	
	Water Works				
		Fire Service Relay	Replacement of 3, 4, 5, 6 and 8" fire sprinkler services throughout the City where such services were installed prior to 1935.	\$10,000	
	Water Works				
		Goffstown Tank High Service	Construction of a concrete water storage tank in the vicinity of the Hillsborough County Nursing Home in Goffstown.	\$75,000	
	Water Works				
		Hackett Hill Road Tank X-High Service	Construction of a concrete water storage tank in the vicinity of Countryside Boulevard.	\$1,725,000	
	Water Works				
		High Station Improvements	Replacement of doors, and windows at the 1890 former High Pressure Pump Station.	\$50,000	

11d

3/29/2006

\$3,677,000

Project #	Department	Project Name	Description	FY 2007 Recommended	Notes
	Water Works	Hydrant Replacement Program	Enterprise funding to replace and install 25-50 hydrants as new mains are installed.	\$97,000	
	Water Works	Lake Intake Mn Treatment	Project to improve raw water quality delivered to the Water Treatment Plant through the placement of an artificial baffle system around the intake structure.	\$59,000	
	Water Works	Merrimack River Supply	Expansion of Manchester's water supply by pumping water from the Merrimack River to a separate modular treatment plant and then into the distribution system. Multi-year funding cycle	\$150,000	
	Water Works	Open Shed Building Improvement	Rehabilitation of a 100' x 20' materials storage building. Improvements to include new exterior wall framing, sheathing, vinyl siding, new roof and overhead garage doors.	\$41,000	
	Water Works	Pump Station Improvements	Annual program to maintain and upgrade 10 booster pump stations located throughout the water distribution system.	\$28,000	
	Water Works	Rehab of Hydro Generator Cohas Station	Rehabilitation of the Water Work's hydro electric generator that operates at the Cohas Ave Pump Station.	\$64,000	
	Water Works	Relay Unlined CIP	Upgrade old and deficient areas of the distribution system normally in established commercial areas including replacement of deteriorated dead-end mains which cannot be looped.	\$577,000	
	Water Works	Remote Radio Reading System	Installation of approximately 2700 meters with remote radio leads.	\$163,000	



City of Manchester

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Office of the Mayor
Hon. Frank C. Guinta

April 25, 2006

The Committee on Community Improvement
One City Hall Plaza
Manchester, NH 03101

Dear Chairman Garrity:

Please find attached the detail for my proposed MER budget for FY2007. This information was inadvertently omitted from the budget books presented to the Board of Aldermen on March 29, 2006.

The proposed MER budget consists of the following details:

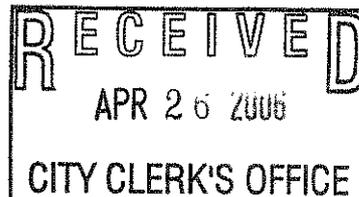
- \$1,330,000 total general fund spending
- \$216,000 for Police – 8 cruisers
- \$152,400 for the Manchester Transit Authority – matching funds and capital appropriation
- \$250,000 for Information Systems
- \$130,000 for Fleet Manager & staff
- \$75,000 for annual vehicle maintenance
- \$506,600 for equipment replacement in Building, Fire, Highway, & Parks

I believe that this plan adequately addresses the city's equipment needs for the coming year and hopefully, with the institution of a fleet management office, we will be able to adopt a comprehensive plan to replace vehicles and equipment in subsequent years.

Sincerely,



Frank C. Guinta
Mayor



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\$	1,330,000.00
\$	(75,000.00) Maint.
\$	(216,000.00) Police -8
\$	1,039,000.00 Balance
\$	(90,000.00) MTA Veh. Match
\$	(62,400.00) MTA Capital
\$	(130,000.00) Fit. Mgr. & C.P. pos.
\$	(250,000.00) I.S. Trust
\$	506,600.00 Balance
\$	(292,000.00) Highway - 2
\$	214,600.00
\$	(15,000.00) Building - 1
\$	(58,500.00) Fire - 4
\$	(145,000.00) P&R - 4
\$	(3,900.00)

<u>P&R</u>	\$	35,000.00	'79 -1 Ton Van	\$	35,000.00
	\$	30,000.00	'97 Van	\$	65,000.00
	\$	45,000.00	'88 1 ton	\$	110,000.00
	\$	35,000.00	'81 1 ton	\$	145,000.00
	\$	45,000.00	'73 Ldr/Trac.	\$	190,000.00
	\$	32,000.00	'87 1 ton	\$	222,000.00
<u>Police</u>	\$	35,000.00	'03 E-350 Van	\$	35,000.00
	\$	30,000.00	'01 Cruiser	\$	65,000.00
	\$	26,000.00	'99 Cruiser	\$	91,000.00
	\$	26,000.00	'99 Cruiser	\$	117,000.00
	\$	26,000.00	'01 Cruiser	\$	143,000.00
	\$	30,000.00	'99 Cruiser	\$	173,000.00
	\$	26,000.00	'98 Cruiser	\$	199,000.00
	\$	26,000.00	'96 Cruiser	\$	225,000.00
	\$	26,000.00	'03 Cruiser	\$	251,000.00
	\$	26,000.00	'03 Cruiser	\$	277,000.00

<u>Building</u>	\$	15,000.00	'96 Ranger	\$	15,000.00
	\$	15,000.00	99 Crown Vic.	\$	30,000.00
<u>Fire</u>	\$	19,500.00	'95 Caprice	\$	19,500.00
	\$	19,500.00	'88 Stat. Wagn	\$	39,000.00
	\$	19,500.00	'91 Stat. Wagn.	\$	58,500.00
	\$	30,000.00	92 Crown Vic.	\$	88,500.00
	\$	535,000.00	'87 Pumper	\$	623,500.00
<u>Highway</u>	\$	146,000.00	'88 Mack	\$	146,000.00
	\$	146,000.00	'88 Mack	\$	292,000.00
	\$	146,000.00	'88 Mack	\$	438,000.00
	\$	140,000.00	'93Packer	\$	578,000.00
	\$	140,000.00	'93Packer	\$	718,000.00
	\$	150,000.00	'85Loader	\$	868,000.00
<u>Hqwy-Fac</u>	\$	18,000.00	'00Crown Vic	\$	18,000.00
	\$	18,000.00	'99Crown Vic	\$	36,000.00
	\$	25,000.00	'86 Step Van	\$	61,000.00
	\$	18,000.00	'97 Van	\$	79,000.00

AIRPORT \$ 2,019,000.00