

## AGENDA

### COMMITTEE ON COMMUNITY IMPROVEMENT

April 12, 2005

Aldermen O'Neil, Shea,  
Garrity, Smith, Lopez

Upon Conclusion of Cmte. on Traffic  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)

1. Chairman O'Neil calls the meeting to order.
2. The Clerk calls the roll.
3. Discussion of funding for the Weston Tower project.
4. Presentation by Fire Chief Kane relating to Homeland Security.
5. Resolution and budget authorizations authorizing acceptance and expenditure of funds in the amount of \$1,178,584 (Grants) for various Homeland Security & Hazardous Material Projects.  
**Gentlemen, what is your pleasure?**
6. Resolution and budget authorizations authorizing transfer and expenditure of funds in the amount of \$86,852.95 (CDBG) for the 2005 CIP 510005 Park Facilities Improvement Program.  
**Gentlemen, what is your pleasure?**
7. Resolution and budget authorization authorizing acceptance and expenditure of funds in the amount of \$5,000 (Other) for the 2005 CIP 214205 Endowment for Health – Health Link Program.  
**Gentlemen, what is your pleasure?**
8. Resolution and budget authorization authorizing acceptance and expenditure of funds in the amount of \$260,000 (Other-CDFA) for the 2005 CIP 710205 Public Works Infrastructure Program.  
**Gentlemen, what is your pleasure?**

9. Communication from Alderman Osborne requesting \$30,000 for the implementation of a Snow Emergency Strobe Lighting Pilot Program.  
**Gentlemen, what is your pleasure?**
  
10. Communication from David French, Director of the American League Goffstown Babe Ruth Baseball, requesting to acquire the former "Singer Field" lights advising they are committed to reimbursing the City for the costs incurred by Parks and Recreation.  
**Gentlemen, what is your pleasure?**
  
11. Communication from Chuck DePrima, Deputy Director of Parks, Recreation & Cemeteries, submitting information pertaining to the Crystal Lake Master Plan/Playground.  
**Gentlemen, what is your pleasure?**
  
12. Communication from Bob MacKenzie, Director of Planning, recommending acceptance of a new trailer from Ron's Toy Shop for use by the Manchester Police Mounted Patrol Unit.  
**Gentlemen, what is your pleasure?**
  
13. Communication from Bob MacKenzie, Director of Planning, submitting a report of grantwriter activities.  
**Gentlemen, what is your pleasure?**
  
14. Petition for discontinuance of a portion of Gay Street.  
*(Note: Highway supports discontinuance of the existing hammerhead conditional upon the submittal of design plans and bonding for the replacement cul-de-sac.)*  
**Gentlemen, what is your pleasure?**
  
15. Petition for Dissolution of Madison Street.  
*(Note: Highway supports and release and discharge of Madison Street.)*  
**Gentlemen, what is your pleasure?**

**TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

16. Communication from Aldermen Garrity and O'Neil requesting the Highway Department review the situation at the intersection of So. Willow and So. Maple Streets and report back to the Committee with recommendations for improvements and estimated costs.  
*(Originally tabled 02/08/2005 pending estimated from Highway; retabled on 03/14/2005 for further review to reduce estimated costs and see if grants are available.)*
  
17. If there is no further business, a motion is in order to adjourn.

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# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of One Million One Hundred Seventy Eight Thousand Five Hundred Eighty Four Dollars (\$1,178,584) for various Homeland Security & Hazardous Material Projects.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State, and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funding in the amount of \$1,178,584 for various Homeland Security and Hazardous Materials activities;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**1) By adding:**

A)	FY2005 CIP 411705 Homeland Security Competitive Grants -	\$ 310,689
B)	FY2005 CIP 411805 Public Health Response for Bioterrorism -	\$ 11,645
C)	FY2005 CIP 411905 Hazardous Material Grant -	\$ 106,250
D)	FY2005 CIP 412005 FIRE Act Grant -	\$ 750,000
	Total	\$1,178,584

Resolved, that this Resolution shall take effect upon its passage.

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Seek Quotes	04/05
2	Purchase & Install Equipment	May 05 - Oct 05
3	Test Installations	Spring 06
4		
5		
Expected Completion Date:		6/30/2006

**Line Item Budget**

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$310,689.00	\$0.00	\$0.00	\$310,689.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$310,689.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$310,689.00</b>

**Revisions**


**COMMENTS**

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**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Equipment Purchase	June 05
2		
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$11,645.00	\$0.00	\$0.00	\$11,645.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$11,645.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,645.00</b>

**Revisions**

**COMMENTS**

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Conduct Training Programs	May 05 - May 06
2	Conduct Exercises	July 05 - Sept 05
3	Purchase Equipment	May 05 - Oct 05
4		
5		

Expected Completion Date:

**Line Item Budget**

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$106,250.00	\$0.00	\$0.00	\$106,250.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$106,250.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$106,250.00</b>

**Revisions**

**COMMENTS**

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Advertisement For Bid	Feb. 05
2	Select Vendors	March 05 - May 05
3	Purchase & Installation	June 05 - May 06
4		
5		

Expected Completion Date:

**Line Item Budget**

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$750,000.00	\$0.00	\$0.00	\$750,000.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$750,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$750,000.00</b>

**Revisions**

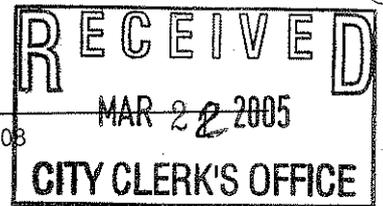

**COMMENTS**

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## City of Manchester Fire Department

100 Merrimack Street • Manchester, New Hampshire 03101-2208  
(603) 669-2256 – Business • (603) 669-7707 – Fax  
www.ci.manchester.nh.us



Joseph P. Kane  
Chief of Department

March 21, 2005

Board of Mayor and Aldermen  
City Hall  
Manchester, NH 03101

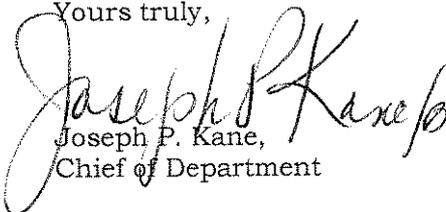
Mayor Baines and Members of the Board:

The Manchester Fire Department, as coordinator of Homeland Security and Hazardous Materials activities, has applied for and received several grants to assist in training and response to multiple hazards. This letter is to request acceptance of the awards for the various activities as listed below.

- |      |  |                  |
|------|--|------------------|
| I.   | Homeland Security Competitive Grants – 2004  |                  |
|      | 1. Tier II Manager Software  | \$ 89,000        |
|      | 2. EOC Security Computer Software  | \$ 11,200        |
|      | 3. Critical Incident Management Unit   | \$ 29,000        |
|      | 4. Critical Infrastructure Security  | \$101,839        |
|      | 5. Integrated EOC Computer Software  | \$ 43,000        |
|      | 6. Airport Bomb Containment Unit   | <u>\$ 36,650</u> |
|      | <b>TOTAL:</b>  | <b>\$310,689</b> |
| II.  | Public Health Preparedness for Response to Bioterrorism  |                  |
|      | 1. Hazardous Materials Team Compliance   | <b>\$ 11,645</b> |
| III. | Homeland Security Hazardous Materials 2004 Grant   |                  |
|      | 1. Haz Mat Equipment, Training and Exercises   | <b>\$106,250</b> |
| IV.  | FIRE Act Grant   |                  |
|      | 1. Computer Aided Dispatch (Police/Fire); Technology Upgrades for E-911 system, TDD functions and radio system interfacing; and AVL/MDT interfacing for mobile computer functions. | <b>\$750,000</b> |

Your consideration of this request will be sincerely appreciated.

Yours truly,

  
Joseph P. Kane,  
Chief of Department

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# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

“Amending the FY2004 and 2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighty Six Thousand Eight Hundred Fifty Two Dollars and Ninety Five Cents (\$86,852.95) for the 2005 CIP 510005 Park Facilities Improvement Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2004 and 2005 CIP as contained in the 2004 and 2005 CIP budget; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant funds, Emergency Shelter Grant Funds, and Home funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to provide additional funds necessary for the renovations of the Piscataquog River Park ball field and the renovation of the Raco Theodore Pool; and

WHEREAS, Unencumbered funds in the amount of \$86,852.95 remain in the Downtown Parks Rehabilitation project;

NOW, THEREFORE, be it resolved that the 2004 and 2005 CIP be amended as follows:

**By decreasing:**

FY2004 CIP 510404 – Downtown Parks Rehabilitation Project - \$86,852.95 CDBG

**By increasing:**

FY2005 CIP 510005 – Park Facilities Improvement Program - \$86,852.95 CDBG  
from \$3,071,691.04 (\$2,459,307.04 Bond; \$612,312.00 Federal) to \$3,158,471.99 (\$2,459,307.04 Bond; \$612,312.00 Federal and \$86,852.95 CDBG)

Resolved, that this Resolution shall take effect upon its passage.

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**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

**Project Description**

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Project Initiation	7/15/03
2	Project Completion	06/30/04
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	CDBG			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$38,147.05	\$0.00	\$0.00	\$38,147.05
<b>TOTAL</b>	<b>\$38,147.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,147.05</b>

**Revisions**

Revision #1 - transfers \$86,852.95 of CDBG funds to 510005 and closes this project.

**COMMENTS**

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**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

**Project Description** Rehabilitation and construction of various park facilities to include: Raco Theodore Pool, Piscataquog River Park/West Junior Deb Fields, Precourt Park, Brown-Mitchell Park, Derryfield Park, Piscataquog Rail Trail and South Manchester Rail Trail.

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Design/Engineering	7/21/04 - 12/31/04
2	Bid Projects	7/21/04 - 9/1/05
3	Construction	8/1/04 - 12/31/05
4		
5		

Expected Completion Date:

Line Item Budget	BOND	FEDERAL	CDBG	TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$280,000.00	\$0.00	\$0.00	\$280,000.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$2,179,307.04	\$612,312.00	\$86,852.95	\$2,878,471.99
Other	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$2,459,307.04</b>	<b>\$612,312.00</b>	<b>\$86,852.95</b>	<b>\$3,158,471.99</b>

**Revisions**  
 Revision #1 - adds \$49,307.04 of Bond funds from 411403 Cohas Brook Fire Station.  
 Revision #2 - adds \$86,852.95 of CDBG funds from 510404 for Piscataquog River Park & Raco Theodore Pool.

**COMMENTS**  
 Revision #1 - Funds will be used for the construction of Raco Theodore Pool. Revision #2 - Funds will be used for Piscataquog (\$25,000) and remainder for Raco Theodore Pool.

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**City of Manchester**  
**New Hampshire**

*In the year Two Thousand and Five*

**A RESOLUTION**

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the 2005 CIP 214205 Endowment for Health – Health Link Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to accept funding in the amount of \$5,000 from the Endowment for Health for the implementation of the Endowment for Health – Health Link Program;

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By adding:**

FY2005 CIP 214205 – Endowment for Health – Health Link Program - \$5,000 Other

Resolved, that this Resolution shall take effect upon its passage.

**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Program Initiation	6/30/05
2	Program Completion	1/31/06
3		
4		
5		
Expected Completion Date:		1/31/2006

**Line Item Budget**

	OTHER			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$1,000.00	\$0.00	\$0.00	\$1,000.00
<b>TOTAL</b>	<b>\$5,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>

**Revisions**

**COMMENTS**



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie  
Director of Planning

Date: April 11, 2005

Subject: Health Department – CIP #214205 – Endowment for Health – Health Link Program

The Health Department has notified us that the City has received a grant from the Endowment for Health totaling \$5,000 to provide interpretation/translation and transportation services to Health Department clientele.

As such, we have prepared the appropriate Amending Resolution and budget authorization forms necessary for program initiation.

Your review of these documents and a recommendation for approval to the full Board is respectfully requested.

Attachments:

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# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

“Amending the FY2005 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Sixty Thousand Dollars (\$260,000) for the 2005 CIP 710205 Public Works Infrastructure Program.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of Federal, State and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept grant funds in the amount of \$260,000 from the Community Development Finance Authority (CDFA) for the Hands Across the Merrimack project; and

NOW, THEREFORE, be it resolved that the 2005 CIP be amended as follows:

**By increasing:**

FY2005 CIP 710205 – Public Works Infrastructure - \$260,000 Other - CDFA  
from \$2,760,000 (\$1,710,000 Bond; \$750,000 Cash and \$300,000 Other) to \$3,020,000 (\$1,710,000 Bond; \$750,000 Cash; \$300,000 Other; and \$260,000 Other – CDFA)

Resolved, that this Resolution shall take effect upon its passage.

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**CIP BUDGET AUTHORIZATION**

CIP #:  Project Year:  CIP Resolution:   
 Title:  Amending Resolution:   
 Administering Department:  Revision:

Project Description:

**Federal Grants** Federal Grant:  **Environmental** Review Required:   
 Grant Executed:  Completed:

**Critical Events**

1	Project Initiation	<input type="text" value="7/21/04"/>
2	Project Completion	<input type="text" value="6/30/05"/>
3		
4		
5		

Expected Completion Date:

**Line Item Budget**

	BOND	OTHER	CASH	TOTAL
Salaries and Wages	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Fringes	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Design/Engineering	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Planning	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Consultant Fees	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Admin	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Land Acquisition	<input type="text" value="\$420,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$420,000.00"/>
Equipment	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Overhead	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
Construction Contracts	<input type="text" value="\$980,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$980,000.00"/>
Other	<input type="text" value="\$310,000.00"/>	<input type="text" value="\$560,000.00"/>	<input type="text" value="\$750,000.00"/>	<input type="text" value="\$1,620,000.00"/>
<b>TOTAL</b>	<input type="text" value="\$1,710,000.00"/>	<input type="text" value="\$560,000.00"/>	<input type="text" value="\$750,000.00"/>	<input type="text" value="\$3,020,000.00"/>

**Revisions**

Revision #1 - increases project by \$750,000 Cash from sale of Canal Street Garage.  
 Revision #2 - receives \$260,000 Other Funds from the Community Development Finance Authority for the Hands Across the Merrimack.

**COMMENTS**

Other = Materials. Car Impound Lot - \$200,000 and Mission Avenue - \$110,000. Granite Street - \$730,000 in Contracts and \$420,000 Land Acquisitions. Hands Across The Merrimack - \$300,000 Other, \$250,000 Bond; \$750,000 from sale of Canal Street Garage; and \$260,000 Other - CDFA.

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Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

### Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie *(signature)*  
Director of Planning & Community Development

Date: April 6, 2005

Subject: CDFA Grant

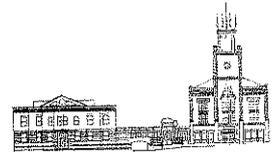
A grant from the Community Development Finance Authority will be available shortly. This grant is in the amount of \$260,000 and is designated for the Hands Across the Merrimack Bridge. Attached please find the CIP amending resolution and CIP Startup.

If you have any questions, we will be available at your next meeting.



# CITY OF MANCHESTER

## Board of Aldermen



9

### MEMORANDUM

To: Committee on Community Improvement

From: Alderman Osborne

Date: April 7, 2005

Re: Snow Emergency Strobe Lighting Pilot Program

With the winter months once again behind us hopefully the winter parking bans will no longer be needed. At this time, I respectfully request the Committee's consideration of the implementation of a Snow Emergency Strobe Lighting Pilot Program city-wide.

As we all know, parking is at a premium in the city and many times residents are unaware that a parking ban has been implemented. Having had discussions with representatives of the Highway, Police and Traffic Departments all of whom are in favor, it is estimated that the cost of the pilot program would be in the vicinity of \$30,000.

I shall be present at your next meeting to answer any questions members of the Committee may have.

Enclosures

10



March 7, 2005

Mr. Daniel O'Neil, Chairman  
Community Improvement Program  
City of Manchester  
1 City Hall Plaza  
Manchester, N. H. 03101

Dear Mr. O'Neil,

I am sending this request to you on behalf of Goffstown Babe Ruth Baseball who are interested in acquiring the "Singer" Field Lights.

The Goffstown Babe Ruth Baseball League, will be working with the Goffstown Lions Club, in bringing "NIGHT BASEBALL" to Goffstown.

The group is committed to reimbursing the city for the costs incurred by the Parks & Recreation Department when they took down the lights. The lights would be installed at Lions Club Recreation Complex for use by GHS Baseball teams as well as Babe Ruth Baseball teams. The use of these lights would allow us to improve our programs by offering greater opportunities to play games for hundreds of youth.

We would like to be considered in your process and direct us in such a fashion so that we may follow the City of Manchester guidelines to acquire the lights.

Thank you for your consideration.

Sincerely,

David L. French, Director  
American League  
Goffstown Babe Ruth Baseball

c.c. Ron Ludwig



P O Box 222  
Goffstown, NH 03045

Together Everyone Achieves More



**CITY OF MANCHESTER**  
**Parks, Recreation & Cemetery Department**

625 Mammoth Road  
Manchester, NH 03104-5491  
(603) 624-6565 Administrative Office  
(603) 624-6514 Cemetery Division  
(603) 624-6569 Fax

**COMMISSION**

George "Butch" Joseph, Chairman  
Steve Johnson, Clerk  
Michael Worsley  
Dennis Smith  
Sandra Lambert  
Ronald Ludwig, Director

March 21, 2005

Alderman Daniel O'Neil, Chairman  
City of Manchester Community Improvement Program  
One City Hall Plaza  
Manchester, NH 03101

**Re: Crystal Lake Master Plan/ Playground**

Dear Alderman O'Neil:

I am writing in response to a recent request to the committee made by Ald. DeVries asking about the possibility of two (2) grant funding sources. The question brought before the committee referred to a master plan design and subsequent construction of a neighborhood playground in the 18.5 acre Crystal Lake Park..

In October of 2003 The Parks Recreation & Cemetery Department applied for Land, Water, Conservation Fund (L.W.C.F.) Grant Round 19 in the amount of **\$150,000** (see attached project estimate). On January 14<sup>th</sup>, 2004 the Mayor & our department received notification that the Crystal Lake Playground Improvement Project was not selected for funding (see attached letter from Department of Resources & Economic Development – D.R.E.D.) The next grant round, will commence August 2005 with a deadline the following November.

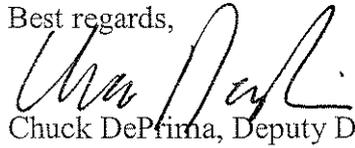
The question regarding Land & Community Heritage Investment Program (L.C.H.I.P.) funding was also posed to the Committee as a funding option. This grant is appropriate for sites such as Crystal Lake that have historical significance. If the City wanted to restore the bathhouse, these funds could be used since the bathhouse was determined eligible to be placed on the National Registry of Historical Places in 1987. Unfortunately the grant conditions stipulate that funds may not be used for any new construction. This would include construction of a new playground A current ruling also stipulates that the funds may not be used on landscapes but only on restoring existing structures. Recently we used approximately \$200,000 of L.C.H.I.P. funds to restore a section of fence and the Currier Gate at Valley Cemetery.

We have secured a preliminary estimate of **\$30,000** from Kaestle Boos Associates to design a master plan specific to the site. The master plan would identify the needs the park based on the community input and incorporate them into a physical design to be implemented over time in phases.

11

I hope this information proves useful as you move forward with the budget process and please do not hesitate to contact me should you have any further questions.

Best regards,



Chuck DePina, Deputy Director

Cc: Ron Ludwig, Director

Robert MacKenzie, Director Planning



STATE OF NEW HAMPSHIRE  
DEPARTMENT of RESOURCES and ECONOMIC DEVELOPMENT  
DIVISION of PARKS and RECREATION  
172 Pembroke Road P.O. Box 1856 Concord, New Hampshire 03302-1856  
OFFICE of RECREATION SERVICES



GEORGE M. BALD  
Commissioner

FAX 603 271-2629  
WEB: [www.nhparks.state.nh.us](http://www.nhparks.state.nh.us)  
E-MAIL: [nhparks@dred.state.nh.us](mailto:nhparks@dred.state.nh.us)

RICHARD MCLEOD  
Director  
603 271-3556

January 14, 2004

Robert A. Baines  
Mayor  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101-1932

Dear Mayor Baines:

I regret to announce that the Crystal Lake Playground Improvement Project was not selected for funding through the Land and Water Conservation Fund (LWCF) Open Project Selection Process for Grant Round 19 (FY2004). The funding cut off level was based on the Congressional Appropriation, which would translate to approximately \$500,000 for local projects in New Hampshire. Although we have not yet received the final Certificate of Apportionment, we do not expect the amount to increase and in fact we have been told it will probably decrease.

LWCF Grant Round 20 (FY2005) will commence next August with an application deadline of November 5, 2004. I encourage you to submit an application for your project in that grant round. With little or no LWCF funding for most of the 1980's and '90's, there has been a backlog of excellent projects. The funding over the past four years is starting to address many of these projects. We anticipate future LWCF appropriations to fund many projects such as yours.

We look forward to working with you should you wish to move forward with a resubmission of your project application and as you continue in your outdoor recreation efforts within your community.

Sincerely,

Ben Haubrich  
Recreation Services Director  
Alternate State Liaison Officer

Cc: Commissioner George M. Bald, LWCF State Liaison Officer  
Rich McLeod, Director of Parks & Recreation  
Ron Johnson, Deputy Director, City of Manchester Parks, Recreation & Cemetery  
Department

CRYSTAL LAKE PLAYGROUND  
IMPROVEMENT PROJECT

CITY OF MANCHESTER PARKS, RECREATION  
& CEMETERY DEPARTMENT

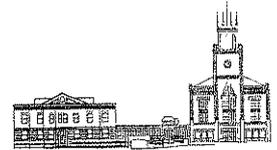
LAND AND WATER CONSERVATION FUND - GRANT  
ROUND NINETEEN

<u>Project Task Description</u>	<u>Unit Costs</u>	<u>Sub Totals</u>
Design/Engineering	\$12,000	\$12,000
<b>SITE IMPROVEMENTS</b>		
Site Work	\$5,000.00	
Curbing, Sidewalks, Bench Pads	\$7,500.00	\$12,500.00
<b>SITE AMENITIES (furnish &amp; install)</b>		
Playground Equipment	\$110,000.00	
Benches	\$5,000.00	
Fencing	\$15,000.00	\$130,000.00
<b>LANDSCAPING:</b>		
Plant Material	\$5,500.00	
Loam & Seed	\$2,000.00	\$7,500.00
<b>PROJECT TOTAL COSTS</b>	<b>\$150,000.00</b>	<b>\$150,000.00</b>
<b>PROJECT TOTAL FUNDING</b>	<b>\$162,000.00</b>	



# CITY OF MANCHESTER

## Office of the City Clerk



Leo R. Bernier  
City Clerk

Carol A. Johnson  
Deputy City Clerk

Paula L-Kang  
Deputy Clerk  
Administrative Services

Matthew Normand  
Deputy Clerk  
Licensing & Facilities

Patricia Piecuch  
Deputy Clerk  
Financial Administration

### MEMORANDUM

To: Ron Ludwig, Director  
Parks, Recreation and Cemetery

From:   
Leo R. Bernier  
City Clerk

Date: March 18, 2005

Re: Site Plan for Crystal Lake Playground

Please be advised that in action taken by the Board of Mayor and Aldermen at a meeting held on March 15, 2005, it was voted to refer the above-referenced matter to the Committee on CIP.

The Board has requested that you provide a cost outline for the design of a site plan for a playground at Crystal Lake for the next CIP Committee meeting which is tentatively scheduled for Tuesday, April 12, 2005. Please forward your information to the Committee in care of this office no later than noon on Wednesday, April 6, 2005.

Enclosed for your records is a copy of a communication reflecting actions taken.

Enclosure



**CITY OF MANCHESTER**  
**Parks, Recreation & Cemetery Department**

625 Mammoth Road  
Manchester, NH 03104-5491  
(603) 624-6565 Administrative Office  
(603) 624-6514 Cemetery Division  
(603) 624-6569 Fax

**COMMISSION**

George "Butch" Joseph, Chairman  
Steve Johnson, Clerk  
Michael Worsley  
Dennis Smith  
Sandra Lambert  
Ronald Ludwig, Director

**March 15, 2005.**

**In Board of Mayor and Aldermen.**

**On motion of Alderman DeVries, duly seconded by Alderman Porter, it was voted to refer to the Committee on Community Improvement and request Parks and Recreation to come in with cost outline for the design of a site plan for a playground at Crystal Lake for the next CIP meeting.**

February 23, 2005

Honorable Mayor and Board of Alderman  
One City Hall Plaza  
Manchester, NH 03101

  
\_\_\_\_\_  
City Clerk

Re: PR&C Project Update

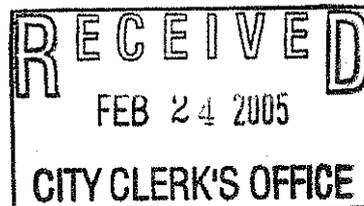
Dear Mayor and Member of the Board,

Attached please find for your information an updated progress report relative to several of our ongoing CIP Projects. If anyone has question relative to any of the projects please don't hesitate to call us.

Sincerely,



Ronald E. Ludwig  
Director



# PARKS, RECREATION & CEMETERY - CIP PROJECTS

## *CITY BOND PROJECTS*

### **Memorial High School Athletic Facilities Phase-I**

Phase-I improvements include the central area of the Clem Lemire Sports Complex including the a new synthetic multi-sports field, 400-meter running track, grandstands, parking area along Jewett Street side of the field, (3) support buildings and general site improvements.

The Manchester School District and BMA approved \$1.1 million for the Phase-I scope, and expedited another \$4.4 million in the spring of 2004.

- **Design Consultant:** Kaestle Boos Associates
- **Contractor:** Gilbane
- **Construction (Site Work):** (99%)
- **Construction (Buildings):** (95%)

### **Raco Theodore Pool Project**

Design/Engineering funds were approved to develop conceptual plans for improvements identified in the 1997 study of this aquatic facility. A signed contract is still pending.

- **Design Consultant:** Bargmann Hendrie (BH+A)
- **Construction Drawings:** 100%
- **Bid Date:** January 2005
- **Construction:** 04/15/04 - 06/30/05

### **Piscataquog River Park**

Funding was approved for (2) projects at this park including the West Junior Deb fields behind the West Side Ice Arena – Project #1 and the Baseball field at the south side of the park at the end of Precourt Street – Project #2

- **Design Consultant:** Dubois & King, Inc.
- **Bid Date (Project #1) :** September 15, 2004
- **Construction (proposed):** 11/1/04 –5-15-2005
- **Construction Drawings (Project #2):** 100%
- **Bid Date (Project #2):** March 22, 2005
- **Construction (proposed):** 4/15/05 –8/30/05

# PARKS, RECREATION & CEMETERY - CIP PROJECTS

## *CITY BOND PROJECTS*

### **Precourt Park**

Funding was approved for improvements to make a trail connection between the proposed South Manchester Rail Trail and the park, including a new bridge over Baker Brook. Design-Engineering will be done this fall in conjunction with the Rail Trail project.

- **Design Consultant:** Louis Berger Group
- **Construction Drawings:** 95%
- **Bid Date:** April, 2005
- **Construction (proposed):** 4/18/05 -12/15/05

### **Derryfield Park Phase-II**

Phase-II improvements will include rehabilitation of the lower soccer/softball fields, new tennis courts, parking areas and general site improvements.

- **Design Consultant:** TFMoran, Inc.
- **Construction Drawings:** 100%
- **Bid Date:** November 2004
- **Construction:** Commenced 2-16-2005 complete by August 15<sup>th</sup> 2005

### **Piscataquog Trailway – Phase-II**

Grant funding for Phase-II was approved by NHDOT for a Transportation Enhancement (TEA) project. This will involve continuation of the trail from South Main Street to the West Side Ice Arena. Authorization of Construction funds will begin in the fall of 2004.

- **Design Consultant:** VHB, Inc.
- **Design Engineering:** 3/15/04 – 01/15/05
- **Construction Drawings:** 85%
- **Bidding:** 05/01/05 – 06/01/05
- **Construction:** 7/18/05 – 12/30/05

## PARKS, RECREATION & CEMETERY - CIP PROJECTS

### **South Manchester Rail Trail**

Grant funding for the initial project has been approved by NHDOT for a Congestion Mitigation and Air Quality (CMAQ) project. This will involve planning, design and construction of a recreational trail along the former Manchester and Lawrence Branch railroad, from Spring Garden Street to the Goffs Falls Road. The trail will link neighborhoods along South Beech Street with Precourt Park. Authorization of Construction funds will begin in the fall of 2004.

- **Design Consultant:** Louis Berger Group
- **Construction Drawings:** 95%
- **Bid Date:** May, 2005
- **Construction (proposed):** 6/18/05 -12/15/05

### COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS

### **Parks & Recreation Master Plan**

An update of the Recovery Action Plan (RAP) and overall Parks and Recreation Master Plan is proposed. The last RAP update was completed in 1992 and City Master was done in 1993. This will involve several community meetings and develop of a Needs Assessment and Action Plan.

### OTHER GRANTS AND PLANNING PROJECTS - (FY' 2004 - 2005)

### **Valley Cemetery Rehabilitation**

Grant funding from the Land and Community Heritage Investment Program (LCHIP) was approved in 2003.. A total of \$400,000 is designated to begin the Phase-I work, which will be done through (2) bids, Fence Rehabilitation and Gate Environs.

- **Consultant:** Paysage (Martha Lyon)
- **Bid Date Fence:** December 23, 2003
- **Contractor:** DeAngelis Iron Works (\$149,764)
- **Bid Date Environs:** March 4, 2004
- **Contractor:** Perm-A-Drive Paving (\$184,170)

## PARKS, RECREATION & CEMETERY - CIP PROJECTS

### **Stark Park Rehabilitation**

The initial phase of this project involves the development of a Master Plan to review the entire park area. Community meetings and research will be done during the fall of 2004 and the Master Plan with recommendations for improvements and cost estimates will be developed.

- **Consultant:** Paysage (Martha Lyon)
- **Community Meetings:** (10/01/04 – 4-15-2005)
- **Master Plan:** Complete April 2005



Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

Memo to: Members of the Committee on Community Improvement Program

From: Robert S. MacKenzie  
Director of Planning

Date: April 11, 2005

Subject: Police Department – Trailer Donation

The Police Department has notified this office that Ron's Toy Shop has donated a new trailer for use by the Mounted Patrol Unit. This trailer would be used to transport hay bails and for clean up of the coral.

The Committee's review of this request and a recommendation for acceptance of this donation to the full Board is respectfully requested.

Attachments:

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 FAX: (603) 624-6529  
E-mail: [planning@ci.manchester.nh.us](mailto:planning@ci.manchester.nh.us)  
[www.ci.manchester.nh.us](http://www.ci.manchester.nh.us)

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John A. Jaskolka  
Chief

# City of Manchester Police Department

Ralph Miller Public Safety Center  
351 Chestnut Street Manchester, New Hampshire 03101-2294  
(603) 668-8711 Business Phone  
(603) 668-8941 Main Fax  
(603) 628-6137 Administrative Offices Fax

#### Commission

James A. McDonald, Sr.  
John J. Fenn  
Nury Marquez  
Thomas Noonan

#### Deputy Chiefs

Richard P. O'Leary  
Glenn S. Leidemer  
Gary T. Simmons

#### Executive Secretary

Kim Demers

March 14, 2005

Community Improvement Committee  
One City Hall Plaza  
Manchester, NH 03101

Dear Committee Members:

The Manchester Police Department is seeking the approval to receive a donated trailer to our fleet.

A local business has been in contact with the officers of the Mounted Unit indicating their desire to donate a Dump Trailer for the Units use. The trailer is new and Ron's Toy Shop on Elm Street is presenting the donation.

Although the primary use of the trailer would be for the Mounted Unit in moving around hay bails and disposing of waste at the coral, it would also have secondary use at the department for landscaping and other minor needs.

This is a very generous offer and should provide minimal expense to the department in terms of registration and limited mechanical care, yet will assist with the upkeep of the mounted unit.

If you have any questions do not hesitate to contact me.

Sincerely,

Gary T. Simmons  
Deputy Chief - Administration

A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

Internet: [www.manchesterpd.com](http://www.manchesterpd.com)

E-mail: [manchesterpd@ci.manchester.nh.us](mailto:manchesterpd@ci.manchester.nh.us)



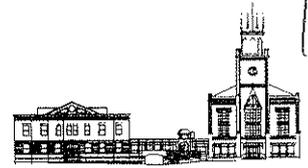


Robert S. MacKenzie, AICP  
Director

# CITY OF MANCHESTER

## Planning and Community Development

Planning  
Community Improvement Program  
Growth Management



Staff to:  
Planning Board  
Heritage Commission  
Millyard Design Review Committee

### Memorandum

To: Committee on Community Improvement Program

From: Robert S. MacKenzie   
Director of Planning & Community Development

Date: April 6, 2005

Subject: Grantwriting

At the request of the committee, I have attached a report of grantwriter activities. Dennis Hebert will also be available to answer questions.

If you have any questions, we will be available at your next meeting.

One City Hall Plaza, Manchester, New Hampshire 03101  
Phone: (603) 624-6450 FAX: (603) 624-6529  
E-mail: [planning@ci.manchester.nh.us](mailto:planning@ci.manchester.nh.us)  
[www.ci.manchester.nh.us](http://www.ci.manchester.nh.us)

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March 15, 2005

To: Sam & Bob  
From: Dennis  
Re: Grants

The mission of the Resource Coordinator has been to support a number of fundraising efforts by coordinating, identifying, researching and inquiring into potential resource opportunities for the City of Manchester. The items listed below indicate specific grants obtained by the direct involvement of the Grants Coordinator. There are numerous instances of the Grant Coordinator providing a component for a grant submittal but not being readily identifiable with the successful grant request.

**(1) Senior Activity Center.** Included research, design, writing and submittal of grant requests for the steering committee. Grants received included:

- Ann DeNicola Foundation \$15,000
- Anthem Blue Cross \$15,000
- Arthur Getz Foundation \$15,000
- Catholic Medical Center to date \$25,000
- Citizens Bank \$54,000
- Cogswell Benevolent Trust \$25,000
- Elliot Hospital \$25,000
- Hannaford \$10,000
- Hunt Foundation \$10,000
- Manchester Community Regional Foundation \$5,000
- Mary Louise Billings Trust \$5,000
- Parker Nelson Trust \$5,000
- Ocean Bank \$25,000

**(2) Community Improvement Project (CIP).**

The Resource Coordinator also serves as "assistant staff" for CIP and all HUD-related grants including the annual HUD grant submittal (Action Plan) in excess of \$3 million.

**(3) VISTA Program.**

The Resource Coordinator has responsibility for the development, coordination and implementation of a VISTA Program for the City of Manchester. The Resource Coordinator currently serves as VISTA Project Director.

- Obtained a grant of \$25,000 from CNCS for administrative costs to support the VISTA Project for year one.
- Obtained a grant of \$35,000 from CNCS for administrative costs to support the VISTA Project for year two.
- Obtained Federal financial assistance in excess of \$140,000 to date for placement of AmeriCorps\*VISTA members in the City of Manchester

**(4) Office of Youth Services.**

- Obtained a grant of \$113,210 from the Office of Juvenile Justice Delinquency Prevention Program to support the Wrap for Youth Resiliency Project administered by the Office of Youth Services.

**(5) Office of Planning & Community Development/Economic Development Office.**

- Obtained a grant of \$61,536 from US Department of Commerce, Economic Development Administration to develop a strategy for new economy redevelopment of South Downtown and completion of April 2005 CEDS Reports.

**(6) Manchester Health Department/The Way Home.**

- Recently submitted a grant request to the US Environmental Protection Agency for \$100,000 to support a new and innovative municipal lead paint hazard program entitled: "Steps to Safe Housing for Resettled Immigrants & Refugees". Approval is pending.

**(7) Manchester Continuum of Care/HUD Super NOFA Grant.**

- Assisted in the design, coordination, writing, review and submittal of the 2004 HUD grant application that resulted in receipt of a grant award exceeding \$1.2 million.



*KEACH-NORDSTROM ASSOCIATES, INC.*

February 14, 2005

Honorable Board of Mayor and Alderman  
City of Manchester  
One City Hall Plaza  
Manchester, NH 03101

Subject: Petition for Street Discontinuance  
Gay Street Extension  
Manchester, New Hampshire

Honorable Mayor and Alderman:

On behalf of Summit Packaging Systems, Inc., (Petitioner), owner of the real property located 400 Gay Street (Tax Map 651-A Lot 2) in the City of Manchester, I hereby submit this petition for a right-of-way discontinuance of a portion of Gay Street. The Petitioner represents that for the accommodation of the public there is occasion for the north-end terminus of Gay Street to be discontinued. Presently, the north end of Gay Street has a hammer-head turn-around. The Petitioner proposes to remove this existing turn-around and in its place construct a new cul-de-sac with a dedicated right-of-way to the City of Manchester. Please refer to the attached "Right-of-Way Plan."

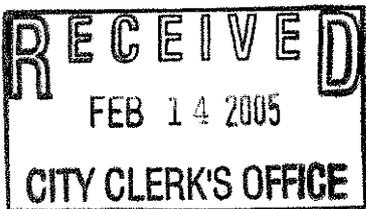
We thank you in advance for your consideration of this request.

Sincerely,

Jeffrey W. Lewis, PE

Copy w/ enclosures to:

Scott Gilroy, (Summit Packaging)  
Mark McLaughlin, (Harvey Construction)  
Sue Manchester, (Shaheen, Phinney, Bass & Green)



*Civil Engineering*

*Land Planning*

*Landscape Architecture*

10 Commerce Park North, Suite 3B

Bedford, NH 03110

Phone (603) 627-2881

Fax (603) 627-2915

Petition for Street Discontinuance

Location: Gay Street Extension (northern terminus)  
Petitioner: Summit Packaging Systems, Inc.  
400 Gay Street

To the Honorable Board of Mayor and Aldermen of the  
City of Manchester:

The Undersigned respectfully represents that for the accommodation of the public there is occasion for the discontinuance of an existing City street right-of-way, described as follows:

The dead-end portion of Gay Street north of Tax Map 651A Lot 15, as shown on the attached Right-of-Way Plan.

Therefore, the undersigned respectfully requests you to discontinue the above-described portion of Gay Street.

Dated this 7 day of February 2005.

By: Scott Culley

14



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**  
Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

March 8, 2005

Community Improvement Committee of the Board of Mayor and Aldermen  
c/o Leo R. Bernier, City Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

RE: PETITION FOR DISCONTINUANCE OF A PORTION OF GAY STREET

Dear Committee Members,

We have reviewed the referenced item and have found the following:

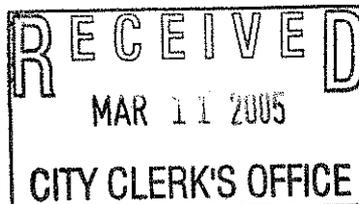
- That Gay Street was accepted at HS&B book 16 page 118.
- That street ends in a hammerhead as shown on the 1993 survey plan by John T. Hills recorded at the Hillsborough County Registry of Deeds as plan #26482.
- Part of this petition is to replace the existing hammerhead with a cul-de-sac.

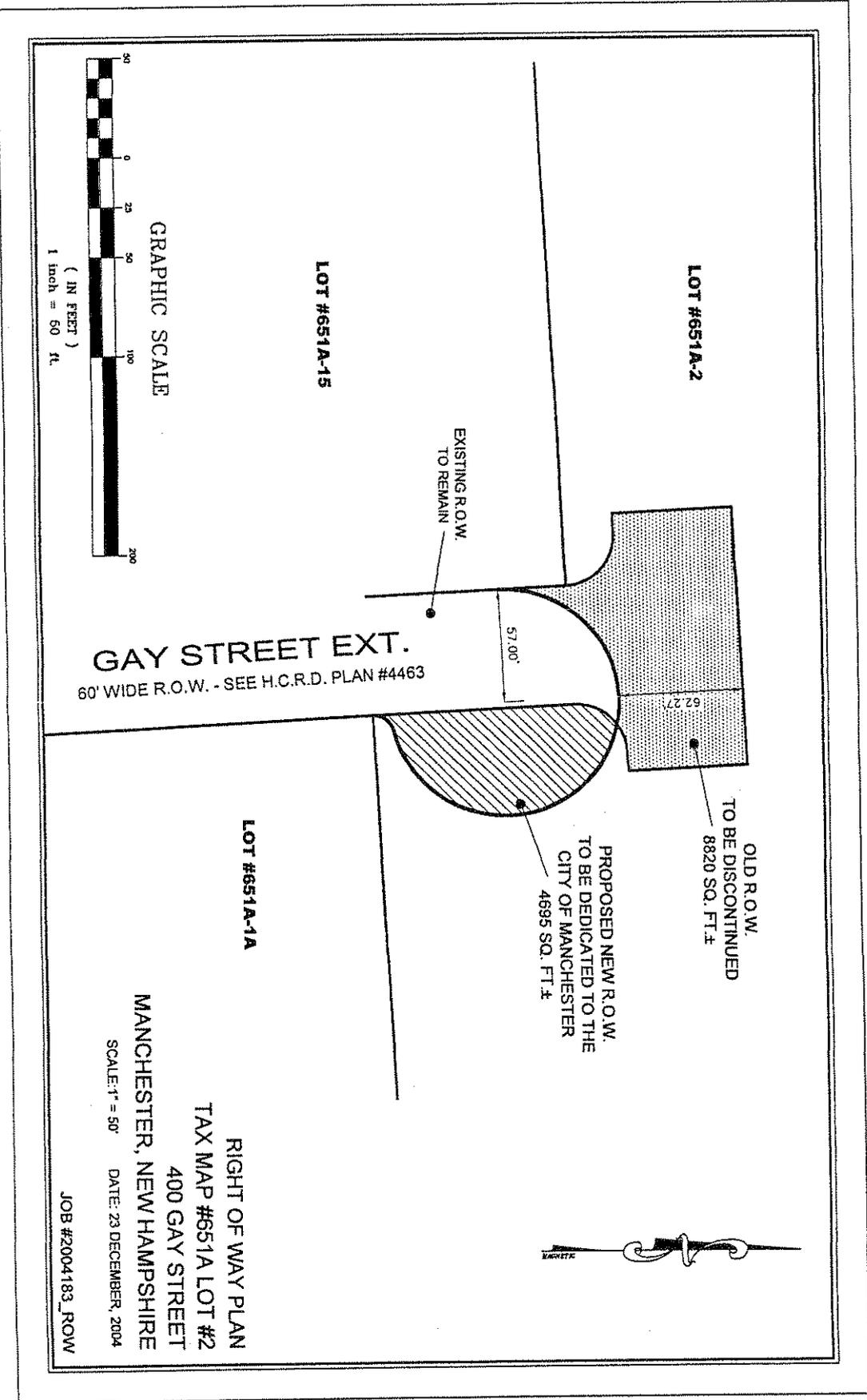
The Highway Department supports the discontinuance of the existing hammerhead conditional upon the submittal of design plans and bonding for the replacement cul-de-sac.

Sincerely,

Frank Thomas, P.E.  
Public Works Director

MJM  
cc: File





15



1193 Hooksett Road • Hooksett, NH 03106  
603-625-4LAW • 603-625-4529 • Fax: 603-625-1606  
www.6254law.com

RECEIVED  
MANCHESTER, NH

JAN 20 2005

**Robert C. St. George**  
Admitted in MA & NH  
rstgeorge@6254LAW.com

**David F. Spenard**  
Admitted in MA  
[dspenard@6254LAW.com](mailto:dspenard@6254LAW.com)

January 19, 2005

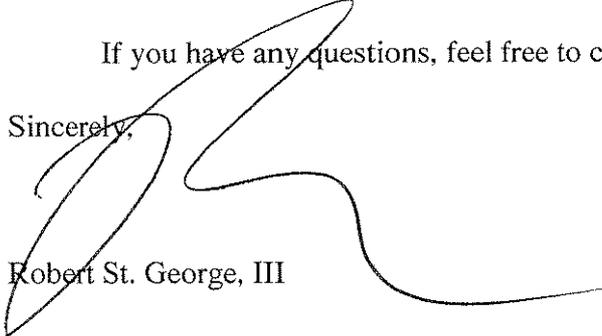
Robert St. George, III  
41-45 Jefferson Street  
Manchester, NH 03101

Dear Honorable Mayor and City Alderman:

Enclosed please find my petition for dissolution of a paper street known as Madison Street. The following plans have also been included to serve as a description of Madison Street.

If you have any questions, feel free to call. I thank you for your time.

Sincerely,



Robert St. George, III

Enclosures

RSG/kas

MOTION TO PETITION FOR A DISSOLUTION OF A "PAPER STREET"

To the Honorable Board of Mayor and Alderman of the City of Manchester:

The undersigned respectfully represent that for the accommodation of the public there is occasion for discontinuing a highway/public road.

He now comes before you and request that you consider his petition to dissolve the "paper street" known as Madison Street, in its entirety, more particularly described in a plan obtained from the City of Manchester Highway Department entitled "Plan of Land at Fulton Place belonging to the Estate of Waterman Smith, shown as F3 80" and also a "Plan of House Lots at Fulton Place, shown as 403" enclosed herewith.

He, therefore, request you to discontinue the above-described Madison Street.

Dated at the City of Manchester, New Hampshire this 19<sup>th</sup> day of January 2005.

By: \_\_\_\_\_  
Robert St. George- Owner  
41-45 Jefferson St.

15



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**  
Edward J. Beleski  
- Chairman  
Henry R. Bourgeois  
William F. Kelley  
Michael W. Lowry  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

January 28, 2005

Community Improvement Committee of the Board of Mayor and Aldermen  
City Hall  
c/o Leo R. Bernier, City Clerk  
One City Hall Plaza  
Manchester, New Hampshire 03101

RE: PETITION FOR DISSOLUTION OF MADISON STREET

Dear Committee Members,

We have reviewed the referenced item and have found the following:

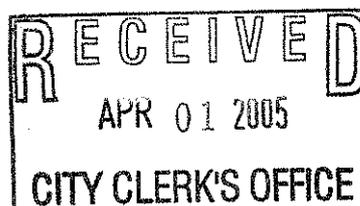
- Madison Street was dedicated by a subdivision plan entitled "Plan of Fulton Place" by Franklin Crombie, C.E. dated October 1854. This plan is recorded at the Hillsborough County Registry of Deeds as plan # 306.
- No acceptance of dedication or return of layout for Madison Street was found in the records of the City Clerk.
- It appears Madison Street was never opened nor built for public travel since the dedication in 1853. Being the plan dedication was before 1893 the Board of Mayor and Aldermen would need to release and discharge the dedication.

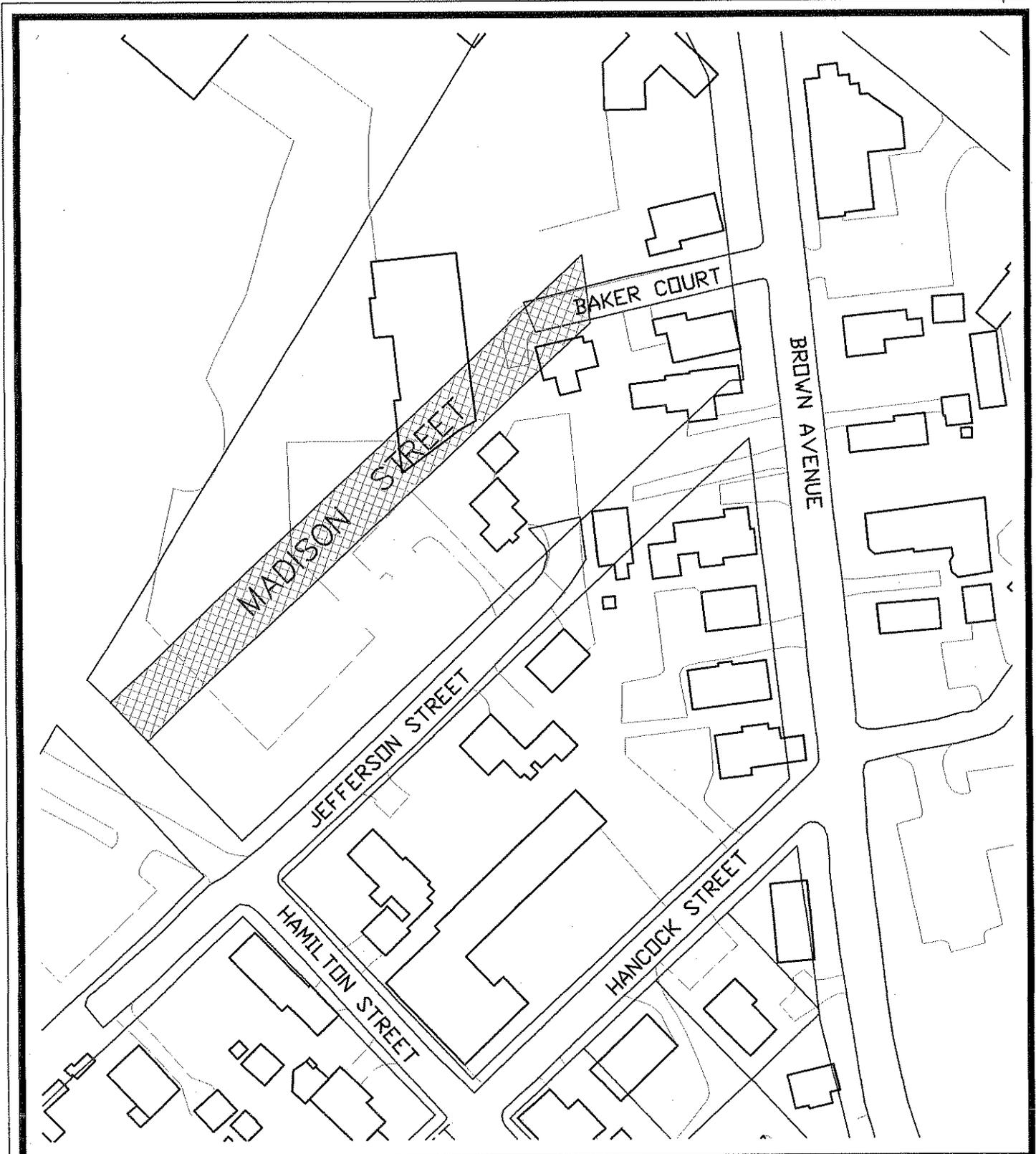
The Highway Department supports the release and discharge of Madison Street.

Sincerely,

Frank Thomas, P.E.  
Public Works Director

MJM  
cc: File





PROPOSED RELEASE  
MADISON STREET

MANCHESTER, NEW HAMPSHIRE  
JANUARY, 2005

 NORTH

SCALE  
1" = 100'

16



# CITY OF MANCHESTER Board of Aldermen

2/18/05 - Tabloid  
pending estimate  
from Highway  
  
3/14/05 - " " " "

February 2, 2005

Members, Committee on Community Improvement  
One City Hall Plaza  
Manchester, NH 03101

Re: Improvements to Intersection at So. Willow and So. Maple Streets

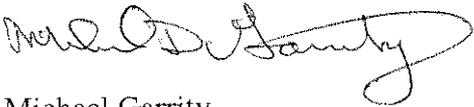
Dear Sirs:

The area of the intersection of South Willow Street and South Maple Street has become a serious safety concern that will require improvements and funding. There are serious "blind corner" type issues with the curve and traffic flows.

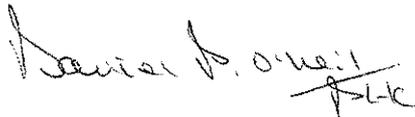
We are asking that the Committee request the Highway Department to review the situation at this intersection and report back to this Committee with recommendations for improvements and estimated costs.

Your favorable consideration of this request would be most appreciated.

Sincerely,



Michael Garrity  
Alderman, Ward 9



Daniel P. O'Neil  
Alderman At-Large



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**  
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Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

March 14, 2005

CIP Committee of the Honorable Board of  
Mayor and Aldermen  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Attn:** Leo Bernier, City Clerk

**Re:** *Improvements to Intersection of South Willow & South Maple Streets*

Dear Committee Members:

I am writing in response to both Alderman Garrity's request for us to review the referenced intersection as well as a request from the restaurant (P.J. O'Sullivan's) owner to review the speeding traffic onto Maple Street from South Willow Street. We have attached a conceptual plan which would address both of these issues.

This plan eliminates the north/west bound turn lane onto South Maple Street, creating a stop condition. The estimated cost to construct this work is \$190,000.00.

Mr. Frank Thomas or myself are available to address any questions you may have pertaining to this matter.

Sincerely,

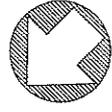
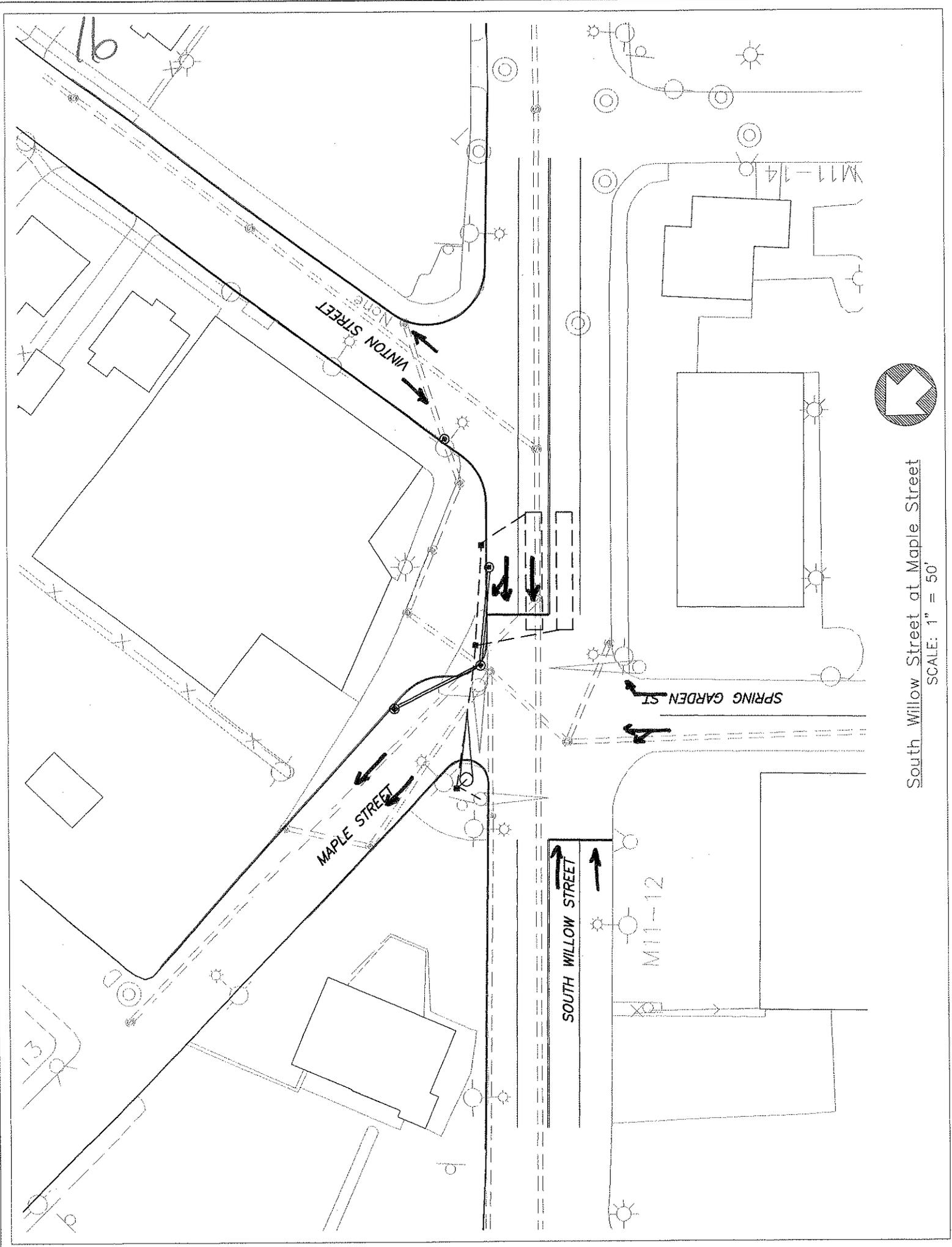
Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd

cc: Frank C. Thomas, P.E.  
Alderman Daniel P. O'Neil  
Alderman Michael Garrity  
Bruce Thomas, P.E.  
Thomas P. Lolicata  
Robert MacKenzie

Encl.

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South Willow Street at Maple Street  
SCALE: 1" = 50'

South Willow at Maple Street						
BAT	February 14, 2005	Estimate				
Number	Item Description	Price	Quantity	Price	Amount	
	Scope of work includes remove island, adjust/add drainage, traffic signal equipment relocation and concrete island work					
202.41	Removal of Existing Pipe, 0-24" Dia	LF	110	\$10.00	\$1,100.00	
202.5	Removal of Catch Basins, Drop Inlets and Manholes	EA	3	\$250.00	\$750.00	
203.1	Common Excavation	CY	723.6	\$12.00	\$8,682.67	
304.2	Gravel	CY	199.3	\$16.00	\$3,189.33	
304.3	Crushed Gravel	CY	230.7	\$22.00	\$5,075.89	
403.11	Hot Bit. Pavement Machine Method	TON	566.1	\$100.00	\$56,609.87	
403.12	Hot Bit. Pavement Hand Method	TON	50.0	\$100.00	\$5,000.00	
417.1	Coldplaning of Bituminous Surfaces	SY	221.1	\$10.00	\$2,211.11	
603.11015	15" HDPE (0-10' Deep)	LF	70	\$40.00	\$2,800.00	
604.24	Catch Basin 4' Diameter	VF	32	\$250.00	\$8,000.00	
604.6	DMH Frame and Cover, 30" Opening	EA	3	\$280.00	\$840.00	
604.82	Frame and Grate, Type B	EA	4	\$250.00	\$1,000.00	
604.87	Frame and Grate, Furnished by Others	EA	5	\$125.00	\$625.00	
608.1	3" Bituminous Sidewalk	SY	487.3	\$35.00	\$17,056.67	
609.01	Vertical Granite Curb	LF	210	\$16.00	\$3,360.00	
614.511	Concrete Pull Box	EA	3	\$300.00	\$900.00	

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Number	Item Description	Price	Quantity	Price	Amount
614.7318	3" PVC Conduit, Schedule 40 (Including Specified Excavation)	LF	200	\$30.00	\$6,000.00
615	Reset Traffic Sign	EA		\$250.00	\$0.00
616.101	Traffic Signals	LS	1	\$20,000.00	\$20,000.00
618.109	Uniformed Officers and Flagmen	ALL	1	\$4,000.00	\$4,000.00
619.1	Maintenance of Traffic incl. Dustlaying	LS	1	\$5,000.00	\$5,000.00
619.2	Const. Signs and Warning Devices	LS	1	\$1,000.00	\$1,000.00
620	Calcium Chloride	TON	2	\$100.00	\$200.00
628.2	Sawed Bit. Concrete Pavement	LF	276.5	\$3.00	\$829.50
629	Testing of Materials	ALL	1	\$500.00	\$500.00
632.3106	ReflectORIZED Thermoplastic Pavement Marking 6", Solid Line	LF	432	\$1.50	\$648.00
632.3112	ReflectORIZED Thermoplastic Pavement Marking 12", Solid Line	LF	52	\$2.50	\$130.00
632.3104	ReflectORIZED Thermoplastic Pavement Marking 4", Double Line	LF	316	\$2.00	\$632.00
632.3601	ReflectORIZED Thermoplastic Pavement Arrows, Single	EA	4	\$80.00	\$320.00
641.04	Loam 4 Inches Deep	SY	5	\$3.20	\$16.00
646	Turf Establishment with Mulch	SY	5	\$1.50	\$7.50
692	Mobilization	LS	1	\$5,000.00	\$5,000.00
699	Temp. Proj. Water Pollution Control	ALL	1	\$500.00	\$500.00
	Subtotal:				\$161,983.53
	15% contingency				\$24,297.53
	Total:				\$186,281.06
	<b>Use:</b>				<b>\$190,000</b>