

COMMITTEE ON COMMUNITY IMPROVEMENT PROGRAM

September 30, 1996

**Immediately Upon Conclusion of
Public Hearing**

Chairman Robert called the meeting to order.

The Clerk called the roll.

PRESENT: Ald. Robert, Reiniger, Clancy, Domaingue

ABSENT: Ald. Wihby

MESSRS.: R. Girard, R. MacKenzie, S. Tierney, J. Taylor, C Czyzowski

Chairman Robert addressed item 3 of the agenda:

Ratify and confirm poll conducted on September 24, 1996 relative to a communication from Rev. Robinson, Grace Episcopal Church, approving a proposed Exchange Agreement for property located at 98 Lowell Street for property located at 11 Liberty Street, subject to the review and approval of the City Solicitor.

Ald. Reiniger moved to ratify and confirm the poll. Ald. Domaingue duly seconded the motion. In response to questions, Attorney Arnold advised that the Board could do the property exchange if it so desired. Brief discussion followed where it was advised that the Liberty Street property was formerly the location of an Easter Seal home; that the intention by the Church was to renovate the Lowell Street building and joint it with the Church and the Church was going to pay for renovations to the Liberty Street property. Chairman Robert called for a vote. The motion to ratify and confirm the poll carried.

Chairman Robert addressed item 4 of the agenda:

Communication from Intown Manchester regarding financing of ice skating rink.

Ald. Clancy moved for discussion. Ald. Reiniger duly seconded the motion.

Stephanie Lewry addressed the Committee advising that Mr. Davis was away at a conference in Dallas. She advised that they were looking for approval to lease the equipment for the skating rink because in working on a business plan for the program it was apparent that if they purchased the equipment they would have no capital reserves for unexpected expenses. They were asking to utilize the funds to lease the equipment over a five year period at the end of which they would own the rink. In response to questions from Ald. Clancy, Ms. Lewry advised that they had looked at private donations, they would be responsible for maintaining the rink and would not be coming back each year for operational funding assistance.

On motion of Ald. Reiniger, duly seconded by Ald. Domaingue, it was voted to approve the request.

Chairman Robert addressed item 5 of the agenda:

Communication from Chief Driscoll, suggesting to alter the existing language to Chapter 20, Article II Sec. 20-30. Disposition when unclaimed. to reduce the time required to hold onto the property for a period of thirty (30) days.

On motion of Ald. Clancy, duly seconded by Ald. Reiniger, it was voted to approve the ordinance and recommend referral to the Committee on Bills on Second Reading.

Chairman Robert addressed item 6 of the agenda:

Communication from the Director of Parks, Recreation & Cemetery Department, relative to a long-term lease of the ski rental/school operations with Don Sarette from McIntyre Ski School, Inc., which could include a possible addition to the base lodge to be funded at the lessee's expense.

Ald. Clancy moved for discussion. Ald. Domaingue duly seconded the motion.

Ron Ludwig, Parks and Recreation Director, addressed the Committee advising that the proposal was to renew a lease agreement with Mr. Sarette and allow him to build an addition to the facility at McIntyre. Mr. Ludwig explained the constraints of the current facility in terms of the ski rental services being on the second floor of the building with inadequate space given the growth of the facility services. Mr. Ludwig noted that the Parks and Recreation had looked at ways to fund an addition to the facility and were pleased that Mr. Sarette was interested in doing so since the City did not have the funds. Mr. Ludwig commented on the proposed modular facility to be constructed. Mr. Ludwig noted it was a good public/private venture where both sides were gaining something. Mr. Sarette briefly addressed the Committee commenting on the need to expand the facility given the growth over the last 15 or so years. Mr. Sarette indicated that they would be selling as well as renting skis but that the City would be receiving a piece of the pie on the sales.

On motion of Ald. Clancy, duly seconded by Ald. Domaingue, it was voted to approve the agreement.

It was noted that timing was important for the project and the Committee requested a report be forwarded to the Board at the meeting the next evening.

Chairman Robert addressed item 7 of the agenda:

Communication from the Planning Director, inquiring of the Committee if it would like to authorize the Building Commissioner to utilize funds from the Dilapidated Building Account to remove the vacant building adjacent to the Somerville Fire Station.

Ald. Domaingue moved for discussion. Ald. Clancy duly seconded the motion.

In response to question, Mr. MacKenzie advised that there was approximately \$53,000. available in the Building Commissioner's account for demolition of buildings. The cost of the demolition of Pine Island was \$8,900 but there was not much left to the building. Mr. MacKenzie noted that one of the problems with this building was that the building closely abutted the fire station and was deteriorating.

Ald. Shea noted concerns with the building commenting that there was a school nearby and there was evidence that people had gone in and removed items from the building. There was fear that the building would become a hangout.

On motion of Ald. Domaingue, duly seconded by Ald. Clancy, it was voted to direct the removal of the building.

Chairman Robert addressed item 9 of the agenda:

Report of SPOT Committee regarding:
243 East High Street, Tax Map 410, Lot 7
(Note: staff recommendation is to sell to the abutter Moses J. Coltey for the amount of \$1,500.00).

Ald. Clancy moved for discussion. Ald. Reiniger duly seconded the motion.

The Clerk advised that the recommendation was a result of former discussion on offering the property to the abutters; that Mr. Coltey was the

only abutter that had made an offer. Mr. Taylor noted that four abutters had been contacted and this was the only one having an interest, which was stated to have been to add addition rearage to his current parcel and utilize some for parking. Ald. Clancy noted concern with the foundation opening asking about restrictions. Mr. Girard commented on the city's current liability and how he was sure that Mr. Coltey would not want to hold liability either and would probably address the removal or fill in in a timely manner.

On motion of Ald. Clancy, duly seconded by Ald. Domaingue, it was voted to approve the staff recommendation to dispose of the property through sale to the abutter for \$1,500.00.

Chairman Robert addressed item 10 of the agenda:

Communication from Attorney F. Anne Ross requesting a letter from the Board confirming that a portion of McCauley Street contained within Lot 42 has no public status.

(Note: communication from Public Works Director dated 9/16/96 enclosed.)

Chairman Robert noted the Public Works Director was recommending a finding of statutory discharge. On motion of Ald. Reiniger, duly seconded by Ald. Clancy, it was so voted.

Chairman Robert addressed item 8 of the agenda:

Communication from the Public Works Director, requesting the Committee investigate the possibility of increasing the City's share of the "50/50 Sidewalk/Curb Program" by \$25,000 in order to address the other 21 property owners who have shown an interest in the program.

Ald. Domaingue moved for discussion. Ald. Reiniger duly seconded the motion.

Mr. Tierney advised that they were looking for \$25,000 to do additional sidewalks under the 50/50 program. Mr. MacKenzie advised that the discussion during the budget was to place \$50,000 from bonds into this program. In response to questions for update on the School Sidewalk Program, Mr. MacKenzie advised that they were working on a report with a defined policy and tying it to traffic control issues; that the timing was good because Highway was not in need of projects at this time and would have bid out whatever projects were to be done. Mr. MacKenzie advised that they were presently working on five federal reports and would present the report as soon as possible.

Chairman Robert commented that he had spoken with School and Highway Departments and there was potential to do some good things he was recommending they approve the \$25,000.

Mr. Tierney advised that after the \$25,000 was moved there would be \$400,000. left for school sidewalks.

On motion of Ald. Reiniger, duly seconded by Ald. Clancy, it was voted to approve the use of \$25,000. for the 50/50 sidewalk program as requested.

Chairman Robert addressed item 11 of the agenda:

Petition for Discontinuance -

Back Street Between So. Main & Boynton Streets

(Note: communication from Public Works Director dated 9/16/96 enclosed.)

On motion of Ald. Reiniger, duly seconded by Ald. Clancy, it was voted to find the portion of a Back Street between South Main Street and Boynton Streets which had been petitioned, discharged in accordance with State statute.

Chairman Robert addressed item 12 of the agenda:

Communication from Dave Poulin, President-elect, CAI NH,

requesting assistance in exploring other options that will ensure that equitable services are provided to all residential taxpayers as it relates to tipping charges as well as fees for private pick-up of trash.

Ald. Clancy moved for discussion. Ald. Domaingue duly seconded the motion.

Mr. Tierney advised that Mr. Thomas would respond to the communication in writing if the Committee desired and that they had never negotiated for trash pick up. Mr. Girard provided a brief history as he understood it for the members relative to the dumpsters on private property explaining the issue was that the condominium owners felt they should not have to have the haulers pay a tipping fee.

On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to table this item for discussion with Mr. Thomas.

Chairman Robert addressed item 13 of the agenda:

Communication from Attorney Robert Raiche, relative to the continuance of Acker Avenue (Alger) (First Avenue).

Attorney Arnold advised that he had spoken with Attorney Raiche who indicated that his intent had been to submit a petition for discontinuance.

On motion of Ald. Clancy, duly seconded by Ald. Domaingue, it was voted to refer the item to the Highway Department pursuant to the rules of the Board.

Chairman Robert addressed item 14 of the agenda:

Request for sewer abatement, 105 Taylor Street.
(Note: EPD recommending abatement of \$103.85 be granted.)

On motion of Ald. Reiniger, duly seconded by Ald. Domaingue, it was voted to approve an abatement of \$103.85 as recommended by EPD.

Chairman Robert addressed item 15 of the agenda:

Communication from Wireless Acquisitions, Inc., regarding potential leasing of an area on the Wastewater Treatment Plant site for construction of a PCS wireless communication network for spring, and requesting permission to conduct a "Drive Test" of the site. (Note: referred to staff on 8/27/96. Enclosed is a communication from Tom Seigle, EPD advising that they are no longer interested as the site was too low and would not serve their needs.)

On motion of Ald. Domaingue, duly seconded by Ald. Clancy, it was voted to receive and file the communication.

CONSENT ITEMS

- A. An amending resolution allowing for the increase to an existing grant by adding Manchester Science Institute FY 97 - \$7,500 Walker Foundation, NHJTC/Goal FY 97 - \$74,125, 1996 Special Education Summer School Program - \$119,868.98, 1996 Deaf and Hard of Hearing Summer School Program - \$14,968.00, and NYNEX/New Hampshire College Technology Grant - \$6,000.00.

- B. An amending resolution and budget authorization allowing for acceptance and expenditure of grant funds in the amount of \$12,500 from the Bean Foundation for the 1997 CIP 5.20201 Library Literacy Volunteers of America Project.

- C. 1997 Budget Authorizations:
 - 2.10205 5% Incentive Funds
 - 2.10605 Alcohol & Drug Abuse Prevention
 - 2.20504 Public Health Improvement Program

HAVING READ THE CONSENT AGENDA, ON MOTION OF ALD. DOMAINGUE, DULY SECONDED BY ALD. REINIGER, IT WAS VOTED THAT THE CONSENT AGENDA BE APPROVED.

Chairman Robert addressed item 16 of the agenda:

Sidewalk Program -

(Note: On 7/31/96 the Committee rescinded its previous action pending a report from the Planning Department.)

Chairman Robert suggested this item be tabled until such time as staff was ready to make a recommendation.

Ald. Domaingue asked when they would occur.

Mr. MacKenzie stated the staff was currently in the process of completing five reports for HUD noting they should be done by tomorrow, however, they were also writing a grant application which would take the staff another week indicating he expected to be ready to make recommendations perhaps in November.

On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to table item 16.

TABLED ITEMS

On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to remove the following item from the table for discussion.

Communication from Kathleen Giacoponello, Business Manager, Hillsborough County, advising of payment in the amount of \$107,000 which represents the settlement on the Pine Island facility as a result of the fire that occurred on October 21, 1995; and further expressing concern relative to liability issues directly attributable to the burnt-out structure and discussions relative to the money being isolated for use at the Pine Island site.

(Note: communication from County dated July 26, 1996 enclosed.)
(Tabled 3/12/96)

In response to question from Ald. Domaingue, Attorney Arnold advised that they had not yet received the final check from the proceeds. On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to table this item pending receipt of final payment.

Report from SPOT Team regarding:

397 Spruce Street, request of Beverly Fosher.

(Note: tabled 3/26/96 per staff recommendation due to FDIC, Bank One and new mortgagee involvement.)

This item remained on the table, the taxes anticipated to be received in the next couple of days by the Tax Collector.

On motion of Ald. Reiniger, duly seconded by Ald. Domaingue, it was voted to remove the following item from the table for discussion.

Communication from Karen Kean-Gould requesting to acquire the left side of 398-400 Hanover Street from the City for \$1.00, and proposing to tear down 398-400 Hanover Street and add the additional yard and parking space to the property she currently owns, creating one unified lot, provided, the City waves tipping fees for deposit of the building materials.

(Note: staff recommendation is to sell the property to abutter for \$1.00 and pay up to \$2,600 towards debris removal, subject to ordinance adoption.)

(Tabled 6/10/96)

Clerk Johnson advised that this was a case of one deteriorated building, one half being owned by the City, and the other by a private entity. The structure was in need of demolition, and Ms. Gould had proposed that the City wave the tipping fees at the landfill. Clerk Johnson advised that the landfill was closed and the debris could not be brought there, in addition building debris generally was hauled elsewhere even prior to the landfill closure (e.g. when the City contracted demolition the removal was in the cost). After much consideration it was concurred by staff that the property should go to the abutter and the building had to come down for blight and liability issues. Rather than the City paying for demolition costs of its half and retaining its half it was felt to be more to the benefit of the neighborhood to sell it to the abutter, and have them remove the building. It was concurred that a reasonable approach would be to sell the parcel for \$1.00, and have the City pay for the debris removal of its half, the lowest estimate being \$2,600., and require the owner to remove the building.

On motion of Ald. Clancy, duly seconded by Ald. Domaingue, it was voted to recommend approval of the staff recommendation.

Communication from Al Lindquist, A & A Resource Mgt., Inc., requesting the City's assistance to expedite a closing on property located at 241 Crosbie Street which the City held at public auction last year.

(Tabled 6/10/96)

Attorney Arnold advised that he was working on this request, and the item remained on the table.

On motion of Ald. Domaingue, duly seconded by Ald. Clancy, it was voted to remove the following item from the table for discussion.

Communication from Deputy City Clerk Bergeron and Assistant City Solicitor Arnold submitting proposed revisions to Chapter 21A, Sewer Use Ordinance of the Code of Ordinances of the City of Manchester. (Note: communication from Assistant Solicitor Arnold dated 9/23/96 enclosed.)
(Tabled 7/9/96)

The Committee briefly reviewed the materials received to date. Attorney Arnold noted that he had submitted revised language for the ordinance amendment. Concern was expressed as to whether the Highway Department issues presented in their communication had been dealt with.

On motion of Ald. Clancy, duly seconded by Ald. Domaingue, it was voted to table this item, and request further report from Solicitor and Highway on the additional issues noted.

Communication from Alderman Reiniger requesting that the City's policy regarding the payment of repairs to sewer lines be reviewed by the CIP Committee for possible changes.
(Tabled 7/31/96 at Ald. Reiniger's request.)

At Ald. Reiniger's request, this item remained on the table.

On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to remove the following item from the table for discussion.

Copy of a communication from Walter Bachta, seeking reimbursement in the amount of \$168.75 as a result of a flooding problem in his basement on June 14, 1996.
(Tabled 7/31/96 pending further report from Risk Manager - new report dated 8/2/96 enclosed.)

Ald. Domaingue stated she had a situation in her ward after this had originally gone to the Board noting it was much the same type of a situation; that it was a flooding problem having to do with a sewer backup and the need for the City to clean it out and it had happened on a weekend; that at the third hour of waiting the resident who had stuffed the pipe with a rag called his Alderman and said you might be interested in knowing that

Ald. Clancy moved to deny the request based on the Risk Management report. Ald. Robert duly seconded the motion.

Discussion ensued relative to whether the City should be liable for situations where the Highway Department does not respond promptly. Ald. Domaingue noted that she had visited a similar situation in her ward over the weekend and that given the sizable flow of sewer back up coming into a resident's home a 1 1/2 hour to 3 hour wait was not acceptable in her opinion. Ald. Clancy felt that they had a policy which should remain intact. Ald. Robert concurred. It was noted that Mr. Thomas had indicated a problem with the answering service with regard to contacting people in emergencies.

The motion to deny failed.

Following brief discussion it was concurred that the Committee should discuss the emergency coverage issue with Mr. Thomas. On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to table this item pending meeting with the Highway Department. Ald. Clancy was duly recorded in opposition.

Copy of a communication from Laura Bascom, advising that she would like to deed 3.28 acres of land on Sheffield Road to the City of Manchester.

(Note: forwarded to the Director of Planning for review on 7/10/96.)

(Tabled 7/31/96 pending further report from the Planning Director.)

On motion of Ald. Reiniger, duly seconded by Ald. Domaingue, it was voted to remove this item from the table for discussion.

Mr. MacKenzie advised that they had looked at the parcel and originally thought it might benefit the city to accept the land and hold it for exchange of wetland for airport or school activities. Mr. MacKenzie commented that the land was a parcel that was essentially land-locked in the Great Cohas Swamp area. He advised that if the city was to accept the land it should first conduct a due diligence relative to environmental issues and that would relate to a cost. His recommendation at this time was to thank the person for the offer, but decline.

In response to question Mr. Taylor advised that a level one review would cost in the area of \$2,500.00. Ms. Gardner reported that the taxes on the property were less than \$100.00 per year.

Ald. Domaingue questioned why it would be recommended to do an environmental review of this property when the city had not done that with others the city owned through tax deed. Mr. Taylor noted that recent legislation passed relieves mortgagees receiving properties through foreclosure, and cities and towns receiving properties through tax deed from environmental liabilities if they did not cause the problem.

On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to accept the Planning recommendation to thank Laura Bascom for the offer but decline the offer.

On motion of Ald. Domaingue, duly seconded by Ald. Reiniger, it was voted to remove the following item from the table for discussion.

Discussion with representatives from The Sargent Museum relative to their proposal to acquire and renovate City-owned property located at 88 Lowell Street.)

(Note: originally tabled 7/9/96 and retabled on 7/31/96 pending review of recommendations and references. Previously forwarded under separate cover to Committee members and available for viewing at the City Clerk's Office.)

Discussion ensued relative to the building where it was noted that it was located in a civic zone and this proposal was proper for it; that it had no real

value unless rehabilitated which was projected to cost by the City in the area of \$600,000 leaving a building worth about \$350,000. Concerns were expressed regarding the entity proposing to take over the building and renovate. Mr. Taylor advised that any agreement would contain a reverter clause and should have time frames outlined.

On motion of Ald. Reiniger, duly seconded by Ald. Domaingue, it was voted to request Mr. Taylor to pursue going forward with the formation of an agreement for consideration by the Committee.

Communication from Jay Taylor regarding improvements to the corner of Bridge and Elm Streets property.
(Tabled 8/27/96)

This item remained on the table at the request of Mr. Taylor as there was nothing further to report at this time.

On motion of Ald. Reiniger, duly seconded by Ald. Domaingue, it was voted to remove the following item from the table for discussion.

Communication from Alderman Reiniger suggesting that a Universal Accessibility Advisory Board be created under the name of "Access Manchester" to be comprised of interested citizens, representatives from Planning, Building, Public Buildings Services, Elderly Services, and Personnel, a designated Aldermanic liaison and the City's ADA Coordinator as Chairperson.
(Tabled 8/27/96)

Ald. Reiniger stated this was in response to those with disabilities in the Downtown area of the City who had gone to him with complaints about access to public buildings, sidewalks noting it became clear that the City did not have a central way of dealing with that issue and in speaking with the ADA Coordinator the City could face some liability issues which could be more easily prevented if the City had a way to deal with the issues.

Chairman Robert inquired of Ald. Reiniger if it was his intent to establish a Committee.

Ald. Reiniger replied it was not his intent to create another Aldermanic Committee.

Ms. Roy-Czyzowski stated the intent was to set up an Advisory Board which would include members of certain departments who had specific input into setting priorities and solving problems in terms of access problems and also as the ADA encouraged to include people in the community who had disabilities; that they called it Universal Access because it was felt there were more issues or more consumers who might be interested in serving on it than persons with disabilities specifically such as the elderly certainly would be interested in having input; that the mission would be to get those folks together with people in various departments to discuss issues and problems and develop solutions; that they appreciated the opportunity of having input into the solutions and also benefit from having their first-hand experience in developing solutions to issues of concern to the City and would also assist the City in recommending priorities in terms of ADA compliance; that some time ago, approximately two years ago the City hired a consultant to hire and go through and evaluate as required by ADA to specifically evaluate City buildings in terms of accessibility and listed what the issues were which needed to be resolved noting it would be very helpful to have the input of people with disabilities go through that list along with City staff to determine what is and is not the top priority issues; that ADA advisors could also provide information on how to provide program access in the most integrated setting possible which was what the act required; that it perhaps did not mean changing the physical structure of a building, but simple to provide access noting they had good ideas in terms of how to do that without having to spend a lot of money and rebuilding the building(s) noting there were no requirements that the buildings needed to be redone unless it was being renovated or erecting a new building, so the act rather required program access; that the Board would also be effective in solving grievances and complaints citizens had; that the ADA required there be a grievance procedure and also recommend that an ADR (Alternative Dispute Resolution) where instead of a problem going to the Board for a solution, it would go to the Advisory Board who would make recommendations on the best way to solve the problem and then it would go to the full Board if it was not solved at that level, so if problems got really bad they still would end up with them at that level at some point, but many problems could be solved prior to their having gone that far.

Chairman Robert asked if the ADA suggested that something of this nature be instituted.

Ms. Roy-Czyzowski stated it did not specifically require it, but strongly recommended; that if the City were challenged or if a complaint was made and the City were able to show whatever federal agency that the City had sought the input of persons with disabilities thought the City would stand a much better chance of looking as though it had earnestly interested in solving the problem reiterated they did not require it, there was no penalty if the City did not, but noted it was a good approach to problem solving; that they've heard that the ramp built at such and such a place, the pitch was too high and the wheelchairs go flying or with the sidewalks some have complained that with the curb cuts in the middle of the sidewalks instead of on each part going in a perpendicular way if it was done in the middle they tended to slide right into the middle of Elm Street, so there were things such as those which "irked" them and felt there was no input; that another aspect was signage, they could help in terms of parking spaces, so there was a lot of opportunity to have a good exchange with folks who actually had disabilities.

Chairman Robert inquired of Ald. Reiniger if it would agree to be the Aldermanic Liaison.

Ald. Reiniger responded in the affirmative.

Clerk Johnson asked if it was the intent that the Advisory Board report to this Committee noting she had heard issues relating to traffic and other issues which would fall under other Committees, as well and wished to know if the Advisory Board would report to this Committee or the full Board and be referred to appropriate Committees on occasion.

Mr. Girard suggested given the reorganization of Committee structures and the parliamentary procedures which had been put in place to govern the delegation of materials and reports and activities of Committees thought that given that it was a Committee which would be assembled with various community and City staff members, etc. that the Community Improvement Program Committee could only recommend to the Board of Mayor and Aldermen that a Committee of this nature be established and up to the Board ultimately to establish it; that in doing so it would make it come directly back to the Board of Mayor and Aldermen and from there be referred to the appropriate Aldermanic sub-committee to do whatever work would need to be done.

Ald. Clancy asked how many City buildings actually complied with the ADA.

Ms. Roy-Czyzowski replied that was a tough question to answer; that there were two sets of buildings - school buildings - and believed compliance could be found at that end; that in terms of public buildings there was, for example, City Hall Annex had a ramp to get in, but could they use a restroom once inside the building, no; that there were a lot of issues within buildings which were not compliant when an effort had been made to make them compliant somewhat, they couldn't drink out of the water fountain, in the Annex there was access to the first floor but couldn't get either upstairs or downstairs with the same being true of City Hall and most of the rest of City-owned buildings.

Mr. MacKenzie stated addressing all the public buildings to be full handicapped accessible was a considerable challenge as they were talking \$8 million; that the City had contributed a certain amount each year and believed there might be \$475,000 in the CIP Program to address some of them this year, but it was not something which could be done overnight but the City had been plugging away at it.

Ms. Roy-Czyzowski stated that was the reason why an Advisory Board would be useful because they could help in terms of prioritizing to determine which ones they'd be most concerned about so they could be address first.

On motion of Ald. Reiniger, duly seconded by Ald. Clancy, it was voted to recommend that a Universal Accessibility Advisory Board be established under the name of Access Manchester; such Board to be comprised of citizens, representatives from Planning, Building, Public Buildings Services, Elderly Services and Personnel, a designated Aldermanic liaison and the City's ADA Coordinator as Chairperson.

On motion of Ald. Reiniger, duly seconded by Ald. Clancy, it was voted to remove the following item from the table for discussion.

Communication from Roland Cloutier requesting the Board adopt another ordinance to convey property known as Map 222, Lots 78 and 52 to him.

(Note: staff recommendation is to sell to Mr. Cloutier at a price of \$4,152.15, subject to ordinance adoption.)

(Tabled 8/27/96)

On motion of Ald. Clancy, duly seconded by Ald. Reiniger, it was voted to recommend approval of the staff recommendation that the property be sold to Mr. Cloutier at a price of \$4,152.15, subject to ordinance adoption.

There being no further business to come before the Committee, on motion of Ald. Clancy, duly seconded by Ald. Reiniger, it was voted to adjourn.

A True Record. Attest.

Clerk of Committee