

COMMITTEE ON COMMUNITY IMPROVEMENT PROGRAM

July 31, 1996

6:30 PM

Chairman Robert called the meeting to order.

The Clerk called the roll.

PRESENT: Ald. Robert, Reiniger, Clancy, Domainque

ABSENT: Ald. Wihby

MESSRS.: R. Davis, R. MacKenzie, W. Jabjiniak, R. Girard

Chairman Robert addressed item 3 of the agenda:

Discussion with representatives from Lavallee/Brensinger, PA, relative to space planning for the City Hall and Annex renovations.

Ald. Clancy moved for discussion. Ald. Domainque duly seconded the motion.

Mr. Barry Brensinger addressed the committee introducing himself and his partner Fred Urtz of Lavallee/Brensinger, and their office colleague, Joan Thompson. Mr. Brensinger stated they were pleased to be there to present to them initial, conceptual plans, for the proposed renovations to city hall, an overdue project they were proud to be a part of.

Mr. Brensinger noted that they enjoyed working with the effected departments in a planning process in arriving at this point, and thanked various staff for the assistance provided; that they were confident that when the project was finished they would see a more efficient city hall, and a better image for the city, which they felt was important to the spirit of the city and the image projected to citizens and visitors.

Mr. Richard Houle, Director of Public Building Services, addressed the committee to provide a background stating in March of this year they went to bid for architectural services for renovations of city hall and city hall annex, and following the submission of bids and interviews with the architects this committee and then the Board of Mayor and Aldermen authorized a \$258,500. contract to do the conceptual design, the programming, the schematic design, the contract documents and the bidding. Mr. Houle stated that after meeting with department heads, they

developed some general conceptual designs they would review with the committee, and what they were looking for from the committee this evening is approval of the conceptual design, and if the committee chose to approve it they would then move forward with the schematic phase, showing where the walls are, and the chairs are and what the budget is for that work before they move forward again.

Mr. Urtz utilized an illustration noting they wanted to give the members a sense of where they are in the process noting to date they had completed the programming, the phase at which they interviewed all of the department heads, collect all the information and on 8 1/2 by 11 paper describe how large we think the department should be. Mr. Urtz stated they then move to a conceptual design which was to be presented, and the conceptual design they take big bubbles of space and try to get them in the right relationship to one another, and in this instance in one of two buildings, either city hall or city hall annex. One of the reasons it was important to understand where they are is at this point they could not really address budget well at all, they were working with large pieces that are ill defined, once they move from the conceptual design to the schematic design they will begin to refine the design, have a better understanding of all the other infrastructure systems, mechanical/electrical systems, and they will be able to come back to the committee in a short time with their first look at budget and he was sure at that point there would be a lot of discussion over both the plan and the budget.

Mr. Urtz stated as they began the programming and the conceptual design phase there was a lot of discussion about what this project wants to be and there really are a few issues that there was pretty good consensus on in the special building committee, and the department heads that they had been meeting with. One of the things they did was the preliminary planning was to use standardized square footages, for department head offices, for assistant department head offices and private offices and for work stations so that across the board all of the departments were treated with parity, they all have the same assignment of square footage for their individual spaces. As they move ahead they need to fit those into an existing building so they were not going to have a great deal of freedom in all instances and they will again work with department heads and special building committee to make some adjustments to those. Another issue that was important was the concept of one stop shopping or central cashiering, the notion that there could be one location where a citizen would be able to come in and do a lot of transactions. They had a special meeting which Mr. Houle and Mr. MacKenzie helped with organizing, of all the department heads that this may effect and essentially it was ones that had cashiering functions, and we had a very good discussion, and what came out of that in summary is that the cashiering function by and large is really secondary to what those departments do, and to try to have a single location that every department would staff or had staff

that would know everything about every department was really going to be very inefficient, and that the best approach was to put departments adjacent to one another that shared like functions, so that a citizen coming in would be likely to have to visit one or more departments to complete their transactions, such a building or planning department permit. So this was the approach that they had taken, however, the committee should be aware that there were some discussion over experimenting with some on line type of services that would allow someone to come either to a central computerized information center in city hall, city hall annex, or perhaps connect from a homesite or worksite to be able to preprocess their permitting applications, and it was thought that this may be something on the horizon a few years down the road, so they were trying to make those types of things possible, make the building designs flexible so that those things can happen in the future.

Mr. Urtz continued noting a big part of the project was the restoration of city hall, sort of preserving the best of what still is in city hall and trying to reclaim what is affordable to reclaim and some of the issues again that there was pretty good consensus around was going back to the third floor for the aldermanic chambers, the original meeting hall when city hall was built, so they would see that represented in the conceptual designs, also the notion of reopening the south stair that had been closed off at some point in time, so that the main entry to city hall is off the plaza between city hall and the nynex building. Mr. Urtz noted they would intend to try and restore the exterior of the building, closer to its original condition, replacing the window systems, getting rid of the air conditioners and putting in windows and storefront designs that are more similar that were original with the building. Both city hall and the annex would of course be upgraded to allow handicapped accessibility, ADA compliance accessibility, and have their mechanical/electrical/life safety systems all upgraded to meet current codes, which really are a problem as they may know, in many areas of both buildings at this time.

Mr. Urtz stated their hope would be to make the image of city hall favorable to both the citizens coming to use the departments, and to visitors from outside the city, and their first glimpse of what Manchester is as a city is city hall.

Mr. Urtz then utilized other illustrations displaying the conceptual design of how the departments would be organized, where the entries would be, where the departments would be located in a general nature including storage areas for archives.

Within his conceptual presentation, Mr. Urtz noted that there was a great need displayed for storage of various legal documents required to be stored, so there was an archival storage area that is well organized and safe to protect those documents. The upper floor of city hall would contain the aldermanic chambers for meetings of the board, committees and public use; adjacent would

be the Mayor's suite of offices, and the southwest corner would have a space for aldermanic services currently housed in the city clerk's office and then there would be a meeting room available for the aldermen, mayor and other departments' uses.

Mr. Urtz noted that they would intend to try and find as many shared functions as they could so that they could make better utilization of space, and conference rooms and meeting spaces, staff support spaces, staff work rooms, in many instances can be shared by departments, so they would see they were trying to locate a lot of meeting spaces so that there are public circulation areas that can be shared and utilized.

Mr. Urtz noted that the design contained a block of space for a second egress from the building for all three floors, they were proposing a fire stair in the northwest side of the parking area. On the second level was finance department, the area required pretty much took the whole floor. They would need meeting space that again could be part of shared space so it would be available for use by other departments.

Mr. Urtz noted on the main level they would preserve the city clerks office but reorganize it to take the space currently used by the tax office, and the main functional and ceremonial entrance area would be on the south of the building, they believe there is enough space to have a larger conference room that would be suitable for larger meetings such as CIP's, the one on the upper floor they suspect would be too small for some committee meetings where there is a lot of public attending. Mr. Urtz noted they also show MEDO on the first level commenting there had been a lot of discussion with Jay and one of the issues that surrounds MEDO is whether many of the clients that come in to talk about the potential development prospects in Manchester, really don't want to be seen in the early parts of negotiation in and around city hall, some of those discussions are private so they have continued to talk with Jay about that, and he thought his feeling was at this point was that if suitable space can be provided with a separate entrance it would work out. The preference from a position standpoint of where MEDO would belong would be with Planning and Building, however at this point they felt it would be hard to fit them in, but they would work on that and come back with schematic designs. The basement of city hall which was currently used for storage they would propose to continue using for storage, but they would want to improve the systems by which they store archival data down there.

Mr. Urtz moved on to city hall annex illustration noting there seemed to be in discussions with departments a lot of sharing potential between planning and building departments, so they show both located on the upper level, and a cluster of shared space for staff and meeting spaces, and they need to re-orient the stairs to work with circulation systems and meet code compliance and they would also be installing an elevator as they would in city hall. On the street level they saw the literal attempt to

organize departments to allow the public when they come to be able to access all of their needs and provided the most publicly accessible spaces for tax assessor, ordinance violations, tax collector, where there will be handicap access provided and they will try and work out some systems for cuing so public waiting at certain times of the month has suitable space for waiting in the corridors. Similarly, building and planning in the annex serves that need of ready accessibility by the public should they have other issues with tax or assessors. Mr. Urtz noted the solicitor would remain on the lower level, a storage area and personnel would be moved from the street level as a department with less public traffic coming into it. Mr. Urtz noted that Personnel was cooperative but a little concerned about moving down to the lower level and has requested in the next phase they try to locate them such that most of the windows are not on the alley space which they thought was a good suggestion, which they would try to accomplish.

Mr. Urtz noted that there did not appear to be any major concerns by the departments of the conceptual layout, and felt the departments would be satisfied with the layouts in the next phase with the amount of space allocated, and they would begin to look into infrastructure systems, what they need to do with the mechanical systems in both buildings for instance and the electrical and mechanicals. Another component that generated a reasonable amount of discussion is the proposal to connect the two buildings. Earlier studies reflect a proposal to provide a sky bridge from the top floor of the annex to the middle floor of city hall, to provide in the winter a climatized interior circulation connection with the two buildings. Some of the thoughts that revolved around the discussions was whether that was intended to serve just the staff, or whether that was intended to allow the public to travel back and forth between buildings, which was something that needed to be addressed because there were some security issues, right now it lands in finance and they would need to provide a secure corridor to get them to the main circulation, and there was the cost and budget issue of the sky bridge, and once the schematic design was complete and they had their first comprehensive look at the budget they could hold discussion on the feasibility.

Mr. Urtz closed his comments noting that they were looking for approval of the conceptual design or input on what needed to be changed, and welcomed any questions or comments.

Ald. Domainque questioned if there were rest rooms on every floor. Mr. Urtz noted that rest rooms, janitors closets, electrical rooms had not been shown, they would be proposing to provide a public toilet on the accessible level and staff toilets throughout all levels.

Ald. Clancy questioned a mini cafeteria for employees. Mr. Urtz noted that his understanding of the discussions on that issue was that between departments that are perhaps on the same level there

might be the ability to share staff spaces, and have a microwave and public lounge area, but to have a central location probably wouldn't work.

Chairman Robert noted that this was a discussion that had been going on for several years, they had built their design essentially on the comments of a previous board and committee. Mr. Urtz responded no, these were built on interviews with the departments that took place in May of this year, they had pretty much started from scratch. He specifically did not go back and review any of the previous proposals so he got updated information.

Chairman Robert noted so the people who had been thinking about the concept of doing this over the years essentially, there ideas aren't incorporated into this suggesting he speak with staff on this issue; that he knew last year's lands and buildings committee dealt with this to an extent and asked how much of their ideas had been incorporated into what had been presented.

Mr. MacKenzie responded that in city hall space planning probably goes back close to 100 years; that was the last time city hall was basically much was done to it in terms of a significant renovation, but there has been considerable discussion over the last ten years, and there were some broad parameters. One was make the departments more space efficient, and that there be parity in terms of space utilization. A second one was make it more convenient for the public and he felt that was a significant one. Either one stop shopping or make it easy for people coming to, and it was true now, people come to planning department, then run over to building department, they might go up and talk to Jay Taylor, and they may stop at the assessors office. Mr. MacKenzie noted that was four different buildings, and that was difficult and time consuming for people to do that, so the convenience to the general public was very important, and that did include one stop shopping. Another aspect was that there are departments that are renting out there, including planning, so one of the concepts was if they could put Planning and MEDO in there then the city will save money from the rent because rent continuously goes out, whereas if the city does a building over, it costs money to bond for the improvements but ultimately it gets paid off. The last issue which was important was that city hall sets an image for the city, people coming to do business in the city, businesses coming to locate in the city they will come up to the mayor's office and right now its not a very inviting place to come into. It does not give a good impression of the city of Manchester so from an economic development standpoint, it was important to do. These were broad parameters which had built up over several years were given to the architect to try and figure out. Let's put departments close together who work together, which is more efficient, saves time, and you don't have to run from building to building was another factor. Mr. MacKenzie noted he felt it was progressing, it perhaps needs a little more refinement but thought they were just looking for the broad

concept from the committee, does it make sense to put planning back in city hall and he thought it did. Mr. MacKenzie commented that he had been surprised at how they had managed rather well to get departments close together that work together which he thought worked fairly well in the early sketch.

Chairman Robert noted that they had a presentation and had been briefed about what the plans were and how they had set that process about, and questioned the committee's views.

Ald. Domainque commented that it looked good for a conceptual design, noting she hoped that they could probably find a better place for MEDO, feeling it would more appropriately belong on the same level with planning and building, although she would leave that to the departments to work out among themselves. She thought it would be a natural that people coming to talk about economic development in the city would come up to meet with the planning staff and know what those functions.

Ald. Domainque moved to approve the conceptual design. Ald. Clancy duly seconded the motion. There being none opposed the motion carried.

Chairman Robert addressed item 4 of the agenda:

Discussion with representatives from The Sargent Museum relative to their proposal to acquire and renovate the City-owned property at 88 Lowell Street.

(Note: Item tabled on 7/9/96)
Communication from Jay Taylor, Industrial Agent, submitting two proposals for the Committee's information and review from Freedom Writer Corp. and The Sargent Museum for City-owned property located at 88 Lowell Street.

On motion of Ald. Domainque, duly seconded by Ald. Clancy, it was voted to remove this item from the table for discussion.

Mr. Taylor addressed the committee noting at the last meeting of the committee they asked that representatives of the sargent museum be invited to attend the meeting and make a brief presentation and answer any questions the members might have so they could get further direction on whether they were heading in the right direction or not.

Mr. Taylor introduced Mr. Wesley Stinson, President of the Sargent Museum.

Mr. Stinson thanked the committee for allowing him to come and make a presentation and introduced Dean Winter from Lowell, Massachusetts, a Trustee; Nancy Chabot, from Contoocook; Mrs. Evelyn Sargent from Georges Mills; Ed Banass from Sunapee; Barbara Upton from Andover; and Lyman Cousens from Boscawen.

Mr. Stinson noted he didn't want to take up time making a presentation but wanted to show them some of the types of things they might be able to put in a museum of this nature in Manchester, and answer questions they might have. Mr. Stinson commented that they thought the building at 88 Lowell Street presents them with a good opportunity, it was appropriate to their needs in size and configuration and they thought they had a reasonably good plan that they were putting together to raise the funds to grant some fund-raising to renovate the building and thought they could provide a significant resource for economic development in hopes that they would attract several thousand people a year at least to 10 or 15 thousand eventually to downtown Manchester to visit the museum.

Chairman Robert commented that the board wanted to work on developing the downtown area and 88 Lowell Street was owned by the city and there was interest in preserving from a historical perspective; that an ideal situation would be to house something in there that would further those goals, he felt the committee and the board would prefer someone to pay property taxes and/or a fee in lieu of taxes, although they had not ruled out helping out an organization that would further the city's goals. Chairman Robert noted Mr. Taylor had brought in the proposal as a result of the request for proposals, and asked for an evaluation of what he had up until now, with the idea that what Mr. Stinsen was representing was something that seemed to be solid for the future they would like to go forward on it. Chairman Robert noted some people were concerned he thought with he would call it credibility for lack of another way to put it he did not want to be insulting, but they wanted to be sure that the people involved had a well defined mission, and through efforts of fund-raising and grants they were able to get up and going. Chairman Robert noted there was some concern that maybe they were not affiliated with Dartmouth College so there was questions about their credentials; that these were the things that they were interested in, they did not want to hand over a piece of property with the ramifications to a group of people they did not feel comfortable with.

Mr. Stinson responded that he understood, that they were a relatively new organization, in fact this year was the first time that they had the opportunity to break the catch 22 which was having no building which made it more difficult to actually engage in significant fund-raising to acquire a building or build a building, it just was very difficult without a fixed location.

Mr. Stinson noted that they had discussions with a number of other organizations, not Dartmouth, .. UNH, State Archeological Society, and others about some affiliation for creating a museum, and for a variety of reasons they are not interested, it is a major project to take on a collection of this magnitude, and often in the past collections of this size have gone begging for a home and ended up being broken up and sold, and scattered all over the place for that very reason, it takes a significant commitment. Mr. Stinson stated they had tried to initiate a partnership with the state initially, and the state was scared off by the responsibility of caring for this size of a collection, so while there may be partnerships down the road, nobody else is going to take this on as a project to create this museum.

Mr. Stinson commented in terms of their credentials in making them able to do this, he is a professional archeologist and had 22 years experience doing contract, and worked with the state government for eight years so he had a significant background in north american archeology, they had a number of other archeologists who are involved or are actually trustees, they have a series of professors scattered across the country and Canada who are signing on to be an advisory board to them, including the author of the book about the Neville site which is now underneath the abutments of the Amoskeag Bridge, probably one of the most important archeological sites in the northeast. These people are all involved in encouraging and supporting their efforts. Mr. Stinson said he felt they had significant regional support noting Howard Sargent was a regional figure in the profession, he started along with Mrs. Sargent, a major publication in the profession made in the northeast back in the 70's, and is in fact still recognized inside the cover, although publication has been transferred to the State University of New York. There is significant and broad support. Because of the expertise they had available to them, that want to support them ...the state archeologist in New Hampshire and Maine.. these people will help with grant proposals. He had been for several years in periodic contact with the archeological program person at the National Endowment for the Humanities, whom he had met at a workshop in Tucson some years before, talking about this project, what they have to do at what point do they have to be at with the collection, the ownership of the collection, when can they apply, what will you be looking for, they have a working relationship with them, and he thought they would have a very good chance to be funded when they apply next year, which they would do in one form or another. Mr. Stinson noted that if they have a building that needs renovation, they can apply for up to 50 percent funding of the renovation to them, among other things that they can apply for. He thought they were in a good position to actually get this funding, and to be able to do the rest of the fund-raising across the state.

Chairman Robert requested a listing of references and people in support of the project that they could follow up on.

In response to questions from Ald. Reiniger, Mr. Stinson noted that the choice of Manchester was its importance in terms of an important archeological site and an important place now, its regional location, and population base were other factors contributing to the feeling it could succeed here, and Walter Peterson was a Trustee.

Ald. Domainque questioned why they had not considered Dartmouth College, since Dartmouth's history had been routed in providing education for the native american. Mr. Stinson responded that perhaps the modern history as close as with the past history could be in that relationship, from his understanding in his professional community and the native american community was that they had sort of drifted off of that a little bit, at this moment in time they were reformulating their native american studies program, bringing in some new people, and once that settles a little they would open up some discussions with them about what they might be able to do together for this project. Traditionally, Dartmouth had done very little with northeastern or New Hampshire archeology, they had one archeologist on staff, and she specializes in the southwest. In the eight years he had worked for the state they had talked with Dartmouth once about archeology in New Hampshire.

Ald. Domainque asked if the New Hampshire Archeological Society was looking at any projects or incorporating now relative to the native american. Mr. Stinson responded no, they were greatly concerned that they may loose their space that they have provided to them at Phillips Exeter Academy right now. Ald. Domainque asked about the New Hampshire Historical Society. Mr. Stinson responded they had pretty well filled up their museum, they had an archeological component but it was not part of their mission really to deal with archeology. Mr. Stinson noted he had spoken with Don Frisby a while back about perhaps starting the museum within the context of the Historical Society and it was not something they were interested in - they are not interested in taking on any new projects right now.

Mr. Stinson then displayed and explained the background and condition of various artifacts they had brought for the committee to see noting there were two collections, one was a scientifically excavated research collection accumulated over the decades. The first artifacts were reconstructed pots, one from the Georges Mills estimated 800-900 years old, and the other from the Connecticut River a little later piece. Mr. Stinson displayed a soap stone pipe which was part of the museum collection, a series of collectors collections that came into Mr. Sargents collection over the decades, and was an unusual New Hampshire piece, by its style was Merrimack Valley. Mr. Stinson displayed several wood working tools going back as early as 3,000 to 8,000 years old. Mr. Stinson commented on other items to be considered for the museum which included research papers and teaching materials.

Ald. Reiniger questioned the educational component of their proposal. Mr. Stinson commented that they were working on putting that together, obviously they were more focused on trying to find a place and gear up and prepare for fund-raising, but noted that Howard Sargent had taught from the early fifties until his death, at public schools and then colleges and universities, and there was a tremendous resource for educational purposes which they hoped to tap into when they can get enough room to sort it out and organize it.

Discussion ensued relative to the building where Mr. Stinson commented that he formerly worked at the state historic preservation office and had training in the past in historic preservation planning and was familiar with that arena, and when he saw the building said that it should be put back to its original floor plan and take out the newer addition/partitions and use it as it was created for a schoolhouse, which basically fits their needs perfectly in that configuration, and they would like to recognize that in any educational plan or museum use with a plaque, there was a significant interest and was important him as well to restore that was what they intended to do. It was a nice and important building.

Ald. Clancy asked if any of the trustees or board members were from Manchester. Mr. Stinson replied at this moment no, but they were looking. Ald. Clancy questioned how they found out about the building. Mr. Stinson replied he had been working with John Mayer of the Manchester Historical Assn.

Chairman Robert asked if they would be willing to enter into an educational exchange program with the Manchester School system. Mr. Stinson responded they would love to. Chairman Robert stated so they could depend upon them, once they got going, as an educational resource. Mr. Stinson commented that at certain age levels students could work with them presuming they may be doing some actual field school projects, or within the museum catalogue inventory or reconstructing artifacts, and there would, if they had exhibits, be opportunities to work with those in creating some backgrounds.

Chairman Robert noted that they would be operating as a non-profit, the Board having the concern of the tax base and wanting to collect taxes, and questioned if they foresaw a point where they would be able to contribute in that manner. Mr. Stinson responded that they certainly would consider it, they would be hard pressed to commit to it now given their size, but in getting to a point where they could afford it they would be open to discussions about it.

Ald. Domainque questioned why they felt they would be more successful in gaining funding on a second round grant try. Mr. Stinson noted that it was the general track record. Mr. Stinson noted that in speaking with the National Endowments, if they can

get on schedule, they can submit a draft proposal that can be reviewed and returned with comments prior to the actual deadlines, which they intended to take advantage of being able to respond to their comments on the draft they should be able to get it through.

The committee briefly discussed other options where Mr. Taylor advised that the other respondent to the RFP appeared to be withdrawing their interest. Another interested party, who had been interested early on, had been sent a package for response to the RFP, and had not responded. Mr. Taylor had recently advised that it was the committee's call as to whether they wanted to stop the process and let other people into it, he didn't think that was really fair given that they were half way down the road, if they started doing that they would never get to the end of the road, but had told her she could speak to members of the committee.

Following brief discussion where members indicated support for the project, on motion of Ald. Domaingue, duly seconded by Chairman Robert, it was voted to table the matter, review recommendations and references, with a report back at the next meeting of the committee. Mr. Stinson was to forward a listing of references to the clerk for distribution to members.

Chairman Robert addressed item 5 of the agenda:

Communication from Alderman Reiniger requesting that the City's policy regarding the payment of repairs to sewer lines be reviewed by the CIP Committee for possible changes. (Note: communication from Public Works Director dated 7/8/96 enclosed and referred to the Risk Manager for review on 7/10/96 - Risk Manager's response attached.)

Ald. Reiniger moved to table the communication. Ald. Domaingue duly seconded the motion.

It was noted that Ald. Clancy wished to discuss the matter.

The motion to table was withdrawn.

Ald. Reiniger moved for discussion. Ald. Clancy duly seconded the motion.

Ald. Reiniger noted that the Highway Department was working with the Catano's and therefore was requesting the matter be tabled at this time.

Ald. Clancy commented that he did not think the policy should be changed; that the policy had always been that the owner paid for sewer repairs to the street connection, and the city took care of the repairs from the street.

Ald. Reiniger moved to table the communication. Ald. Domainque duly seconded the motion. The motion carried.

Chairman Robert addressed item 6 of the agenda:

Communication from Richard Houle, Director of PBS, seeking the Committee's authorization for the Finance and Public Buildings Services Departments to distribute the remaining City-owned District Court furniture in a fair manner to municipal departments.

Ald. Clancy moved for discussion. Ald. Domainque duly seconded the motion.

In response to questions, Mr. Houle advised the suggestion was distribution by Finance and PBS, the first thing they would do is notify all departments what was available and let them bid on what it is they want and hopefully through some process everyone walks away happy. Mr. Houle noted that if someone were substituting a budget item for this furniture and could save that would be one way of making a fair allocation.

With regard to the \$5,000 offer from the state, Mr. Houle advised they felt this a reasonable amount; that the initial offer was \$2,000 and they had worked it up to the \$5,000.

Mr. Houle additionally noted that anything not taken by departments would be placed in the state auction.

On motion of Ald. Clancy, duly seconded by Ald. Domainque, it was voted to approve the request and accept the \$5,000.00 offer by the state.

Chairman Robert addressed item 7 of the agenda:

Communication from Richard Houle, Director of PBS, seeking the Committee's authorization to use the surplus custodial cleaning equipment revenue for the PBS budget to make up for the \$20,000 shortfall for emergency overtime for snow removal.

Ald. Clancy moved for discussion. Ald. Reiniger duly seconded the motion.

Ald. Clancy asked if the contractors at the schools were responsible to remove the snow. Mr. Houle responded yes, they from time to time authorize overtime, basically their jobs were to clean the buildings and they don't ask them to take away from cleaning, they will cause them to do the cleaning daily, there is some time that they can be used to shovel snow but certainly they have been asked to bid an overtime amount which is not in their contract, they are given purchase orders for the additional work as the occasion arises which gives the city better control. The contract was strictly for cleaning and providing day custodial services to the schools, and the contracts were with the city through the department of PBS.

Ald. Clancy noted that last year these people were shoveling snow by hand and we have all the snowblowers questioning why they did not use them. Mr. Houle responded because they were not permitted to use the snowblowers, it was not their property, they did bring in some of their own equipment, but very clearly the city prevented them from using its equipment; that there were all kinds of issues associated with it.

Ald. Clancy commented it bothered him, they had a guy out there shoveling 8 or 10 inches of snow and we have a good snowblower that is not being used. Mr. Houle responded there were risk issues, liability issues, they had reviewed this and there was no mechanism to make the equipment readily available to them. Ald. Clancy commented that anytime someone uses a snowblower there is a liability. Mr. Girard noted if it was the city's snowblower, it is the city's liability.

Ald. Clancy noted that he had been told the city hired some landscaping people to shovel at the schools. Mr. Houle responded that in some areas that was true. It was cheaper to hire the landscaping people to come in and shovel then it was to pay the custodians overtime, one reason was because they did not have the equipment, and the people that had the landscaping business, they did quite a job and he had been quite impressed. In response to further questions, Mr. Houle advised they had paid them by the hour at a rate he did not recall but would report to Ald. Clancy.

Ald. Domainque noted she was looking at two lists, one dated December of 1994, and one dated October of 1994, the latter of which she was assuming was a list of all of the equipment and the schools that they are in, asking if it was the proposal to do away with the equipment. Mr. Houle responded it was their proposal to sell this equipment through competitive bid. Ald. Domainque stated under the assumption that we will no need it ever again. Mr. Houle responded yes, that it was a problem just maintaining it, keeping track of it, not losing it, not having it walk, it's getting older, it's not being maintained, it's losing value.

Ald. Domaingue asked why it was not being used commented on some items such as weed-wackers, snowblowers, lawnmowers, why was it not being used. Mr. Houle responded because they require the contractors to provide their own equipment, and he was sure that the contractor will be one of the bidders, but basically there is no option to loan them the equipment, it was reviewed over the last two years, it wasn't a viable option.

Ald. Domaingue commented that if the city should determine that it wants to go in a different direction with the cleaning of all of the city buildings, by doing this was it her understanding that we will then have to go out and repurchase all of this equipment. Chairman Robert responded that was his understanding.

Ald. Domaingue did not feel this was the smartest move.

Ald. Clancy noted the people that have the contract now to clean the schools, who cuts the lawn. Mr. Houle responded they did. Ald. Clancy asked how come McDonough School had to be cut by Parks and Recreation. Mr. Houle responded that he was not sure what part of Parks and Recreation he was talking about, the larger areas of land P&R had always mowed, for example the large fields at Memorial were mowed by Parks and the small areas in front of the buildings were mowed by PBS. In response to further question, Mr. Houle stated that the portion of the lawn that the contractor was responsible for mowing was spelled out in the contract, but there were large areas that P&R does.

Chairman Robert noted that he had been told that they wanted to get rid of these things because it was taking up space and we could use the money elsewhere, as far as people using it as a matter of ownership he did not have a problem with requiring whoever is performing the services to buy their own equipment, he had no problem with that whatsoever.

Chairman Robert asked if any other departments could use this equipment, had there been an attempt to donate this to another department to help them out if they need it. Mr. Houle stated that other departments could use this, he thought he could use the proceeds more, certainly Parks and Recreation Department has an interest in some of the snowblowers, lawnmowers.

Chairman Robert commented that he had no problem if one of the other departments wanted to come and take the property let them have the best, it would help them out, and he would not mind letting go of everything else.

Ald. Clancy commented his concern was what if down the road they want to hire the janitors back, would they have to buy all new stuff again.

Chairman Robert commented if that were the case and he was here to make the decision, if the city can show that they can do it for less money he would hire them back too, but being part of the

board that made the decision of what we have now to what we had he did not see that as being the case.

Ald. Clancy stated he had a different view about this, he still maintained that the janitors did a good job because they were more versatile than these people, light bulbs, electrical/plumbing work, these guys only clean. Mr. Houle advised they clean, they provide custodial services for the schools during the day, meaning they help the principal out with whatever he needs.

Ald. Domainque stated she was not happy with the condition in the schools, and she did not advocate going backward to the situation as it was but she would certainly entertain for the future looking at the city contracting individual custodial personnel for buildings, not as a city employee but as a private contractor, individually, not as a group. Ald. Domainque stated she had a serious problem with the safety issue in that to her knowledge there is no identification tag on any of the people who walk into the school buildings and that has a real concern for her. there are young students in those buildings and there are young custodial workers in those buildings and she had reports from members of her own family regarding whether or not appropriate remarks were being made. Teachers have commented to her as an individual that these custodians cannot be identified so when we talk about safety and security in the schools and though don't know if the stranger they see walking down the hall is part of the custodial staff or not they have a real concern about it, and it was legitimate, she did not want to go backward but she was not comfortable with what was going on now. The city had to address it.

Ald. Domainque stated she was not in favor of selling the equipment until she was convinced they had the perfect formula for cleaning and maintaining the schools.

Ald. Domainque referenced the \$20,000 shortfall request asking where the snow removal was. Mr. Houle responded at the schools. Mr. Houle explained that the funding for the overtime of the contractor was not in the contractor's budget but in the PBS budget, and processed purchase orders from storm to storm based on a need.

Mr. Houle additionally noted that there were some problems with the past contractor, and there was a contract requirement that the staff wear uniforms and identification which will be effective with the new contract, in September they will wear proper identification or the city would take appropriate action.

Ald. Clancy noted that he did not want to sell the equipment either, and moved that they keep the equipment, have departments request items from the listing to be given to them. Ald. Reiniger duly seconded the motion. The motion carried with Ald. Domainque duly recorded in opposition.

Chairman Robert addressed item 8 of the agenda:

Communication from Thomas Seigle, requesting approval to purchase a mid-size station wagon for use by the EPD Administration Office with funds to purchase said vehicle in the EPD FY97 budget.

Ald. Clancy moved to approve the request. Ald. Reiniger duly seconded the motion. The motion carried.

Chairman Robert addressed item 9 of the agenda:

Copies of communications relative to the recent sale of various City-owned vehicles.

It was noted that the committee had dealt with these communications on two separate occasions.

Ald. Clancy moved to receive and file the communications. Ald. Reiniger duly seconded the motion. The motion carried.

Chairman Robert addressed item 10 of the agenda:

Communication from Robert MacKenzie, Director of Planning, advising that he wishes to address the Committee relative to the site issues at Hallsville School.

Ald. Clancy moved for discussion. Ald. Domainque duly seconded the motion.

Mr. MacKenzie stated that the Hallsville school had an addition put onto the building and some changes such as an elevator for handicap accessibility. Through the School Playground and Parking Lot program they had hoped to redo the parking lot which through age has broken up and is deteriorating and there were some design issues when the addition was put on, for example the building being flooded at times. There is also a retaining wall that was cracked and there was some concern about that falling apart. They had hoped to take care of the problem through CDBG funds but the 51% requirement of the attendance area did not qualify, but it was important to get the work done. The cost was under \$25,000. In order to proceed he recommended that there was a balance from two projects, one was the Hallsville project itself a bonded project and would require committee approval to use for the site which was about \$12,000 and would close out the Hallsville project. The other funds were actually from the

Wilson School addition, approximately \$30,000 was left. Mr. MacKenzie noted that a couple years ago when it was thought that Wilson would go over budget money was transferred from Hallsville to Wilson. They believe everything was closed out, the final equipment - play equipment - at Wilson will be coming in shortly, so there is monies available that they would recommend be transferred to take care of Hallsville.

Mr. MacKenzie noted there would still be a small balance left at Wilson to verify there was nothing else needed, there was a question about leakage from the roof and they were looking into that but there would be enough to cover that.

Ald. Domainque moved to transfer the balance of the funds as requested.

Ald. Clancy commented on a lighting problem and roof problem, the acoustics problem of when it rains the children can't hear, and that in speaking with the architect he understood it was an error on his part it was the first time it had been done. Ald. Clancy asked if they had considered putting in a drop ceiling or something to address it. Ald. Clancy noted that he was not saying Hallsville didn't need the work but he wanted to see the completion of Wilson where there are problems. He maintained that the rooms on top of the addition where they did not have the insulation, the lighting was bad needed to be addressed.

Mr. MacKenzie noted that there was a punch list of five or six items that the school officials were not happy with, he thought that 95 percent of those issues had been resolved, including the lighting in almost all the rooms, the bathrooms were an issue that has been resolved, the heating and ventilation system was a problem and that had been resolved. The only outstanding issue was that even though they added some sound insulation when it rains hard it is still somewhat loud. Ald. Clancy noted that it was the grid and asked if it had been taking into consideration.

Mr. Houle stated that the building was constructed as designed, he did not think anyone anticipated the noise that would be different for these teachers and in terms of most of the lighting he thought there was one weak spot on lighting and to the best of his knowledge the lighting met educational standards.

Ald. Clancy commented that it was questionable. Mr. Houle noted that was in one area, and stated that there were no plans at this time to do anything about the ceilings; that if he wished them to look into it they would.

Ald. Clancy stated definitely because the former principal told him about it and she wasn't happy, and the architect had commented it was the first time it was ever done, if the former principal wasn't happy he was sure this principal would not be happy and the teachers weren't happy, and he questioned the heat.

Mr. Houle stated there was no significant heat loss or savings by reducing the height. Mr. Houle commented that they could bring in a number to the committee, they would perhaps have to change some of the heating and ventilation as well because there was duct work above the area, but they could bring in an estimate.

Chairman Robert asked if there was a way to address both. Mr. MacKenzie noted there would still be a balance in the Wilson account of \$13,000 and if the committee wished, although they would have to confer with Joint School Buildings Committee, Mr. Houle could evaluate whether those monies could be used toward improvements in sound insulation and/or a ceiling, it could be that insulation on the walls or adjacent to the ceiling might cure the problem. Mr. Houle stated they could look into it and develop a price to correct the situation.

Chairman Robert asked if the request was credible. Mr. Houle responded that there was no doubt in his mind that there were some unhappy teachers. Chairman Robert noted that they were talking about taking from one project for another and Ald. Clancy has said that he is not willing to do that. Ald. Clancy stated at the moment he was not even though some of his constituents go to both schools, but he did not want to take money from Wilson until the ceiling was rectified.

Ald. Domainque asked if the \$17,000 left over after the transfer cover the needs of Wilson. Mr. MacKenzie noted what could be needed is some additional sound insulation and there were different ways, and he suspected that \$15,000 would go a long ways toward mitigating the sound problems.

Ald. Clancy asked Mr. Houle if he thought they would have enough money to do both schools. Mr. Houle responded he thought they did.

Ald. Clancy seconded the motion to approve the Planning Director's recommendation to utilize the balances of the funds for the two schools.

Chairman Robert called for a vote. The motion carried.

CONSENT ITEMS

Chairman Robert advised if you desire to remove any of the following items from the Consent Agenda please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

- A. 1995 CIP Budget Authorization:
7.40370 Sanitary Landfill Management Closure - Revision #1

- B. 1996 CIP Budget Authorization:
4.10303 Pedestrian Safety Program - Revision #1

- C. Amending resolution and budget authorizations decreasing \$5,000 in cash funds from the 1994 CIP 8.10401 Code of Ordinance Update and increasing 1996 CIP 8.20401 Archival Record Retrieval project in the amount of \$5,000 in cash funds, and authorizing expenditures for same.

- D. Amending resolution allowing for the increase to an existing grant from \$127,000 - \$135,000 for the FY97 Driver Education Program.

- H. Amending resolution and budget authorizations amending the 1994 and 1997 Community Improvement Programs providing \$390,411.91 to effect needed repairs to rehabilitate certain City buildings and recreational facilities through transfer of prior budget balances.

(It was noted that PBS would be the administering agency for the rehabilitation project)

HAVING READ THE CONSENT AGENDA, ON MOTION OF ALD. REINIGER, DULY SECONDED BY ALD. CLANCY, IT WAS VOTED THAT THE CONSENT AGENDA BE APPROVED.

- E. Amending resolution and budget authorization allowing for the acceptance and expenditure of \$34,700 in State of NH, Dept. of Health and Human Services grant funds and adding a new program, Youth Community Outreach Worker.

- F. Amending resolution and budget authorization allowing for the acceptance and expenditure of \$9,633 in grant funds from the State of NH Attorney General's Office (Dept. of Justice) and adding a new program, Drug Task Force.

- G. Amending resolution and budget authorization allowing for the acceptance and expenditure of \$12,776.70 in additional State funds and adding a new program, Juvenile Jail Removal.

Ald. Domainque advised that the three items could be taken together her question being whether there was anticipation that the city would assume the costs of these projects when or if the funds ran out.

Mr. Jabjiniak responded that these were grants received for the purpose and time indicated and that there was not expectation that the city would continue the programs when the funds ran out the program ended.

On motion of Ald. Domainque, duly seconded by Ald. Reiniger, it was voted to approve all three items.

Chairman Robert addressed item I of the agenda:

I. Resolution:

"Authorizing the Finance Officer to effect a transfer of Three-Hundred Ninety Thousand Four Hundred Eleven Dollars and Ninety-One Cents (\$390,411.91) from the 1994 CIP 6.50218 Science & Technology Center Acquisition & Development Project and 1994 CIP 7.10405 Hampshire Plaza Municipal Parking Garage to the 1997 CIP Projects 5.10258 Livingston Park Capital Improvements, 8.30202 City Hall Roof Replacement and 8.30349 West Branch Library Renovations."

Ald. Clancy requested Mr. MacKenzie address this item. Mr. MacKenzie stated that most of this transfer was as a result of the final budget changes made by the Board of Mayor and Aldermen when they took the parking facility reserve fund and make it more of a fee basis, and to take cash for other projects and fund projects with bond balances, so most was housekeeping items to accomplish what was approved as part of the budget. Mr. MacKenzie noted that this leaves a balance in the municipal parking bond project that there is another project he wished to review with the Committee which would be the final balance of the parking garage and he would like to close the project out.

Mr. MacKenzie noted this was a balance of about \$25,000 and the suggestion was for a parking lot for West High School which is currently dirt at Granite and Second Street, used by students there. Mr. MacKenzie noted adjacent to West Memorial Field this empty lot that was dirt, it was being used by faculty and staff of West High School and people using West Memorial Field. It was a remnant of a construction project and is dirt. They thought it would be useful to utilize, since West High did not have any parking available to it, and also considering that they are looking at redoing the west memorial park that it was reasonable to have some parking available for the west high students and people using the park. They had received estimates from Highway

who could do it for about \$20,000 and they recommend that it go into the school parking and playground reserve fund to help accomplish the project.

Brief discussion followed about putting signage in there for notice of parking for school and park use as some concern was made on it being utilized for private purposes. The conclusion was that it would receive much more use as a public lot.

Following brief discussion, on motion of Ald. Reiniger, duly seconded by Ald. Domaingue, it was voted to amend the resolution to include transfer of funds for the purpose outlined with signage to be included.

On motion of Ald. Clancy, duly seconded by Ald. Domaingue, it was voted to approve the resolution as amended with budget authorizations to be submitted as required.

Chairman Robert advised that Mr. Davis, of In-Town Management was present and wished to discuss a project with the Committee.

Presentation by Rich Davis, In-Town Management, regarding public skating rink in front of Hampshire Plaza.

On motion of Ald. Clancy, duly seconded by Ald. Domaingue, it was voted to allow a presentation from Mr. Davis.

Mr. Davis thanked the committee for allowing them the opportunity to appear. Handouts were distributed to members of the committee. Mr. Davis commented that they were bringing forward an idea that emerged from the public planning process which took place in 1992 and 1993, the idea of a public skating rink in front of the Hampshire Plaza, the public/private space in front of the space downtown. Mr. Davis commented that they wished to bring it before the committee this evening for approval as they wished to move ahead with the public/private partnership that they thought could make this idea come to reality. The elements of the public private partnership were that the City of Manchester would provide them with the funding necessary to purchase the capital equipment, while the private and not-for-profit side would provide the operations, maintenance and programming necessary to do that. Mr. Davis introduced Ken Gelinas, a local businessman property owner on Elm Street who had done everything necessary to put the project before them this evening. He had taken this from the dream stage to the rendering now shown (an illustrated display board was shared with members). Mr. Davis felt it was a wonderful and prominent idea in the In-Town Manchester Development Plan that he used as his guide. Mr. Davis then introduced Hal Jordon, Director of the YMCA. Mr. Davis noted that Hal and he would be collaborating to make this space useful and to program it for children and adults in Manchester and make it a vital and viable public/private space

downtown. Mr. Davis noted that he had discussed the operational budget with Hal.

Mr. Jordan noted that in representing the YMCA they obviously have a critical interest in the downtown area and they are excited about the project in terms of how it might serve the children and families in the downtown area in and around the area, they have a particular interest in forming collaborations with other groups in town to try to find ways to provide unique opportunities in this was certainly one. It was an exciting project because it will create a new ambiance, a new vision, a whole new look to the downtown area where they abut Hampshire Plaza. Mr. Jordan commented that they had over 250 children a day coming to the YMCA after school and for preschool child care that will benefit from this, and what they would like to do is provide the staff person to oversee the project so they can reach out to other children in the inner city such as the Beech Street School area, Salvation Army to find ways to provide the opportunity to come down and use this rink. A lot of the children don't have the money to have skates who could benefit. Mr. Jordan noted it was an opportunity to recapture a central part of the city and provide recreational opportunities that will bring people to the downtown area with their families. It was attractive, functional, served youth and families from all different income levels, it could benefit the YW and YMCA's children, the downtown area children and to him he saw the new vision the YMCA wanted to be a part of it.

Mr. Davis commented that they felt it a doable project and were bringing it before the committee now in order to get it operational by November of this year. They had done a fair number of estimates on what it would take to run this and referred to the handout for figures. Mr. Davis noted they had worked with Spaulding and Slye, managers of the space, who would help by providing space, and they had approached other agencies such as Public Service of New Hampshire to help with sponsorship and advertising. Mr. Davis noted that the original cost allotted when Ken initially worked on it was \$150,000 and they still felt this was the reasonable number to work with now, without the final design work he could project the cost only to plus or minus ten percent, but the best estimate at present was \$125,000 to \$140,000. He noted he left the \$150,000 to allow for any overage, and of course any money left over would be returned to the city fund from which it originated. Mr. Davis felt the evening and weekend activity it would generate would be fantastic, they thought it would be used by the children of the community as well as by families, it was a public/private partnership of the very best kind where the public is putting in what it has, the capital, and they are putting in what they have which is the operations and management. It creates new business opportunities for downtown retail in a critical area of downtown, and in an overbuilt environment which was the best way to describe our downtown, it creates value rather than creating new space and devaluing the current property it creates value and helps to revalue the property we already have.

Discussion ensued where Chairman Robert noted that this was an outcome of the LDR study and there was an action list of sorts they were working on. Mr. Davis noted that the handout was a summary of the report.

Ald. Clancy thought it was an excellent idea and asked about the children of his area that could not afford to buy skates. Mr. Davis stated they intended to put together a scholarship program basically so that all kids that want to skate can skate, one of the keys was to keep the price down and they hoped to keep the price for skating down to 50 cents for children and adults \$1.00, they may have to adjust it upwards for adults but for kids they wanted to keep it as low as possible. Mr. Davis noted they would also like to have the skating through different programs and Hal would have underway and together with a scholarship program he thought they could make it possible. Mr. Jordan commented that the Y philosophy was that no one should be denied that opportunity, and anyone that doesn't have the resources to do so that was what they were here to do, provide that support. Typically they get a lot of references from other organizations and agencies that service kids and that would be the easiest way to facilitate that.

Ald. Reiniger questioned which plan in the handout they were referring to. Mr. Davis responded Plan A, the top line for a 4600 square foot rink, which they felt was the best size that could best be accommodated by the plaza. The equipment is removable, it is taken up and stored in the summer, and you can use it in other locations or to support a larger rink if they wanted to do that.

With regard to ownership, Mr. Davis the proposal was that in-town own it although if the city wished it could be worked out. Mr. Davis stated that they would provide the skate guards.

Ald. Reiniger asked about use in warm weather. Mr. Davis responded that it would be stored so the plaza would return to the state they see it now in the warm weather.

Ald. Domainque stated it was a wonderful idea, and asked how they intended to manage volume. Mr. Davis responded they saw opportunities around the edge of the rink for parents to watch, and they had empty space that Spaulding and Slye currently had at the edge of the plaza that they will make available to them for concessions and other areas so they felt they would be able to program area around the rink as well as the rink itself. Management on the ice would be handled through the Y. Mr. Jordan noted that it would be like running a swimming pool there was only a certain amount of kids allowed in at one time, and then you swap them out every fifteen minutes, the skate guards and his staff would have to monitor that and they would open the Y if necessary to accommodate the overflow to warm up, etc.

Ald. Domainque questioned the liability. Mr. Jordan stated that the YMCA had checked with their insurance policy and they have an umbrella policy that any services and programs that the Y provides even though off site. Mr. Gelinas noted it would fit in with their insurance if the Y was involved with the management issues according to his discussions with the insurance companies. Mr. Jordan noted that there would be sign ons for additional insureds for Spaulding and Slye, etc.

Ald. Domainque commented that the only other thing she would suggest is that they consider outdoor roller skating in the summer. Mr. Davis responded that they had discussed that and it was a whole different thing. Mr. Gelinas noted that it would depend on the Hampshire Plaza, because it was also used for other things and they would have to talk to them.

Mr. Davis noted that they would be back with some additional ideas regarding roller skating.

Chairman Robert noted that the former board had embraced the ideas set forth by the LDR in terms of downtown development, increased tax base, etc. and asked for Mr. Davis' comments.

Mr. Davis commented that they did need to see this as part of a larger program, they could look at it in terms of not only programming but from a real estate point of view they felt that in an overbuild environment which they could argue the downtown was right now the best thing they could do is add amenity and add value to the real estate that is here, and from a real estate point of view that was the best way to say what they were doing, that was the reason behind the flowers and flower baskets and planters seen at the plaza and those things working together to encourage not only an increase in value but in private investment. Think of the downtown as a mall. Any mall that hasn't renovated itself in 20 or 25 years will be a rusting hulk and in the midwest they had many out in the fields that have served their purpose and moved on. We need the reinvestment that they see at the Mall of New Hampshire now for example.

Mr. Davis noted that a program that would help that would be the reconstruction of Elm Street which will be happening starting next April, which they wished to thank the city for. Elm Street from Bridge to Pleasant Street will be rehabilitated with new lighting fixtures, sidewalk improvements, angled parking, trees/plantings, fixtures other things that will make that space much more attractive and pedestrian friendly. In addition as we working the public improvements which the city is helping with, they have the private sector coming forward to help with the private investment. While he could not make it public at the moment, they were working on the announcement of a program in the next six weeks that will involve the banks working together to make money available for the renovation and rehabilitation of facades, storefronts, windows and hopefully even interiors of sores on Elm Street.

Mr. Davis commented that the Millyard was an important part of this and the Elm Street improvement itself looks at the connections between the Millyard and Elm Street, as they are looking to fill up commercial space they were putting together an inventory of not only Elm Street but also of the commercial spaces in the millyard that have to be filled, and it would be part of our job to make the public spaces attractive and pedestrian but to help to fill the spaces in our Millyard and along Elm Street.

Mr. Davis noted that all of it fit together. If they did not have the public funds going into it, then they would not be able to raise the private investments to go into bringing back a downtown like ours.

Chairman Robert asked if this type of plan had worked in any other urban environments. Mr. Davis responded yes, they were taking part of really a movement that started many years ago initiated by the National Trust in Washington D.C., and it was the main street program. New Hampshire had just adopted a statewide program that will encourage main street developments in smaller towns and cities throughout New Hampshire. Examples they had looked to included Portland, Maine; Burlington, VT which he understood was a real success story; Nashua, Portsmouth and other areas that were not what they are now even 10 or 20 years ago and have come back, and so we are encouraged that as we look around in easy driving distance we can see cities that have come back.

Chairman Robert noted that he felt comfortable that the attempts to revitalize downtown will increase the amount of taxes being paid while looking at it as a quality of life issue.

Mr. Girard noted the Mayor asked that he relay the Mayor's support to the committee on this project, it is another step in a bigger picture which in the last two to three years has seen the millyard rezoned, a proposed reconstruction of Elm Street that should take place next year, the creation of In-Town management which was recommended by LDR and the Manchester Agenda study, the US First process which is well underway... it was just another piece of the picture being colored in.

Ald. Reiniger commented that he wished to thank the private contributions made by people like Mr. Gelinis and Mr. Jordan. Ald. Reiniger commented about how well kept Mr. Gelinis' building was in the downtown area and how they did have a lot of absentee building owners in that area that have been letting their buildings go.

Ald. Domaigne questioned where the appropriation was coming from on the city's part. Mr. MacKenzie responded that the mayor had propose as part of the CIP budget that there be \$500,000 business improvement program and the funds for that would be coming, \$100,000 from CDBG and \$400,000 from the Central Business

District revolving fund. If the committee wanted to approach this and the applicants would like to do this quickly so it would be on line for this winter, they could extend their contract that they currently have with In-Town Management and adopt this and write a fairly simple amendment to the contract to accomplish this. There is the funds, the administrating is CIP Planning so they could turn around fairly quickly if the CIP committee felt that this was an important program, so they could implement it through a contract and resolve some of the more technical issues that were raised such as who owns it, and he believed it should be owned by In-Town which would take care of any liability issues might be directed towards the city, and they could iron out issues such as if they do not continue implementing the skating rink after three years, perhaps the equipment could then be returned to the city and perhaps parks and rec could use it at another site.

On motion of Ald. Domainque, duly seconded by Ald. Reiniger, it was voted to approve the request and ask Planning Director to provide amendment to the contract.

Chairman Robert addressed item 12 of the agenda:

Copy of a communication from Walter Bachta, seeking reimbursement in the amount of \$168.75 as a result of a flooding problem in his basement on June 14, 1996.

(Note: forwarded to Risk Manager for review on 7/10/96 and Risk Manager's response attached.)

Ald. Clancy moved for discussion. Ald. Domainque duly seconded the motion.

Ald. Clancy noted that there was a letter from the Risk Manager in the package and it should be referred to the insurance committee or risk manager. Discussion ensued relative to the issue where it was concurred that the risk manager should be contacted to find out what the city's liability was and at what amount. Within discussion Mr. Girard noted that the problem in this instance involved that the back up was caused within the city's portion of the sewer line responsibility, and in as much as it took highway over an hour and one half to respond, the plumbers took care of the problem for Mr. Bachta because his basement was backed up and getting deeper, and reimbursement was being requested because the sewer area creating the problem was within the city's responsibility and the delay in highway arriving created a situation where his plumbers proceeded to solve the problem; that it was up to the committee to determine whether or not they wished to have the city cover the reimbursement or not.

Following a somewhat lengthy discussion, on motion of Ald. Domainque, duly seconded by Ald. Clancy, it was voted to table the communication and to send a letter to the Risk Manager asking what the city's liability was in this instance, and at what amount.

Chairman Robert addressed item 13 of the agenda:

Copy of a communication from Laura Bascom, advising that she would like to deed 3.28 acres of land on Sheffield Road to the City of Manchester.

(Note: forwarded to the Director of Planning for review on 7/10/96.)

Ald. Reiniger moved for discussion. Ald. Clancy duly seconded the motion.

Mr. MacKenzie reported that the land was in the great Cohas Swamp area and normally the city would not be interested in such a parcel, however, there may be a potential with the city having interest in banking these wetlands in terms of airport expansion or the middle school. Mr. MacKenzie noted that if the city had to fill some wetlands they could go to EPA or Wetlands Board and perhaps exchange some wetlands in order to accomplish a needed development.

Mr. MacKenzie stated he wished to do a little more research and report back at a later date.

Ald. Domainque requested that the Planning Director contact her when he went to view the property so she could go with him, since the area was in her ward and the involved party had been in contact with her.

On motion of Ald. Domainque, duly seconded by Ald. Clancy, it was voted to table this item pending further report from the Planning Director.

TABLED ITEMS

Communication from Deputy City Clerk Bergeron and Assistant City Solicitor Arnold submitting proposed revisions to Chapter 21A, Sewer Use Ordinances of the Code of Ordinances of the City of Manchester.
(Tabled 7/9/96)

This item remained on the table.

Communication from Karen Kean-Gould requesting to acquire the left side of 398-400 Hanover Street from the City for \$1.00, and proposing to tear down 398-400 Hanover Street and add the additional yard and parking space to the property she currently owns, creating one unified lot, provided, the City waves tipping fees for deposit of the building materials.

(Tabled 6/10/96)

This item remained on the table.

Communication from Al Lindquist, A & A Resource Mgt., Inc., requesting the City's assistance to expedite a closing on property at 241 Crosbie Street which the City held at public auction last year.

(Tabled 6/10/96)

This item remained on the table.

Report from SPOT Team regarding:

397 Spruce Street, request of Beverly Fosher
Note: Recommendation of staff is to table this item. The subject property, while taken through tax deed, is not clearly the City's parcel due to FDIC, Bank One and a new mortgagee involvement. At present, if the mortgagee elects to pay the taxes, the property will not be available for sale by City; if the mortgagee elects not to pay the taxes the property can then be sold as surplus through public sale.

(Note: tabled 3/26/96 per staff recommendation.)

This item remained on the table.

Communication from Kathleen Giacomponello, Business Manager, Hillsborough County, advising of payment in the amount of \$107,000 which represents the settlement on the Pine Island facility as a result of the fire that occurred on October 21, 1995; and further expressing concern relative to liability issues directly attributable to the burnt-out structure and discussions relative to the money being isolated for future use at the Pine Island site.

(Tabled 3/12/96)

This item remained on the table.

NEW BUSINESS

Ald. Domainque stated there had been some discussion as to whether or not the items chosen by the Committee for the Sidewalk Program were in fact chosen in order; that she knew everybody felt that what they did was appropriate, however, when people did ask questions she liked to backtrack and do her homework which

was something who someone that had called her at her home asked her to do; that she traveled to some of the locations that were under the CDBG-eligible School sidewalk sites and was a little bit surprised at what she had found; that the Valley Street (north side) number 1 project Wilson to Taylor Street - there were two businesses at the corner there on that side of Valley Street which had expanded parking lots, parking areas that could accommodate people walking because they really didn't have designated parking spaces there, and then continuing up Valley Street you find sidewalk and go across a railroad track and find additional asphalt sidewalk; that it was not the kind of sidewalk they were all use to seeing because it was behind the roadway itself noting it was built-up because of the railroad tracks, but it was there; that in continuing up to the corner there was a small store and additional sidewalk there, then cross the street and there's additional sidewalk until you get to the apartment building which was a double apartment building and half of it had sidewalk in front and half had a dirt pathway which was not asphalted, but people clearly walked there; that when she looked at that she said to herself "jeeppers, this is kind of strange and interesting", so she went and looked at the map noting that both Concord and Ash Streets were the entrance to...they were both items 3 & 6...and those were the entrances to the Central High School and thought to herself that she must have gone in there at least two dozen times and why they would need to put sidewalks in an area that was off a major thoroughfare and was an entrance to a parking lot and an exit from a parking area she did not know, but kind of questioned the priority list itself the further down she got; that West Baker Street (north side) at the upper end toward Elm had a sidewalk which was abutting Bakersville School property which was where it was; that the sidewalk went down to almost the fenced area of Bakersville School and ended up being an area which could be sidewalked but was grass and there was clearly enough room for people to walk; that at the end of West Baker Street on the north side was an empty lot noting she did not know who they'd be servicing, but she raised an eyebrow over that one; that Lowell Street - Belmont to McDonough School - the only area on that street that she could find was a small section of Lowell Street that might have needed it because it was in need of repair but it had sidewalk; that Auburn Street (south side) - Hall Street to Belmont - there was a small section at the upper end of Auburn Street which was broken away, but the rest of it on both sides had sidewalks; that she was going to question how those items got into the priority listing that they got into; that she understood from testimony in minutes that those projects had not really been revisited since 1993 and thought that the Committee should recommend that the CIP staff take a second look at what's being recommended because in terms of priority she knew they did not have enough money to do Mammoth Road in its entirety, but had she known about the physical locations of those areas and what the existing conditions were she would not have gone with the listing they had gone with and she could not support it when it gets to the full Board level because she had too many questions about how these projects got on the list and

thought the Committee owed it, not to any one particular Alderman because they were all unhappy with the manner in which it was handled, but certainly to the residents of that area to see if, in fact, the need was there to do a significant portion of Mammoth Road noting that she questioned project number 1 (Valley Street - north side); that there were sidewalks on that side of the street and sidewalks on the other side in certain sections between Wilson and Taylor Streets and really questioned how they came about and the whole process of School Sidewalk programming; that she had talked with the Superintendent today who indicated he had not been folded into the process at all, so when talking about if they're going to put sidewalks in because it was a School Sidewalk Program asked shouldn't they put them close to schools indicating she would want someone from the School staff to be there to help them with the plan of it and reiterated she was not comfortable with the list at all.

Chairman Robert stated he was under the impression that the program had been merely directed towards school safety issues and felt they had apparently okayed reconstruction; that he had been under the impression they could do reconstruction; that he could go anywhere in his district and other districts noting he had been telling his constituents that when they built sidewalks, they built sidewalks where there weren't any after which it was the 50/50 Program, but he just recently found this out; that it was not so much his intention to respond to what had gone on over the last week, but he would like to look at the program again, just take a quick look at what they'd done, making sure it was the right thing to do and was not suggesting they change anything, but was suggesting that they revisit that portion of the Sidewalk Program and really make sure that what they did was the right thing because if that was the case then at least for himself regarding reconstruction he intended to utilize the process however it was restructured, if it were restructured, and submit a huge list of reconstruction projects.

Mr. Girard stated the Mayor's Office was recently made aware that there were sidewalks as Ald. Domainque had brought up in areas that money had been authorized for and had been unaware of noting the Committee was under the same impression that the construction money was for construction of new and not reconstruction of existing; that being the case, they had opened discussions separately with the Planning Department and with the Highway Department which the Highway Department did not really have anything to do other than fixing estimates and building the sidewalks and the priority process; that it had nothing with setting the priorities or determining them and they had discovered exactly what...well, he wouldn't say exactly...but they had discovered how the lists were created in the past, how they were acted on, and why noting that it basically relied upon the Alderman of the ward submitting projects in need to the CIP staff long before Mr. MacKenzie took the program over, so there was no fault there necessarily and the Mayor's Office had initiated discussions with the departments on how they could

change the process so that they could make a clear separation and delineation between construction of new and reconstruction of existing sidewalks and also come up with a way of having an objective, independent assessment and appraisal of the conditions and needs in the various areas of the City for presentation to the Committee and to the Board for action; that if it was the Committee's wish they would certainly pursue those discussions and would work with any member of the Committee or anyone else so directed to try to present the Committee with information as to how they could improve the process.

Ald. Domainque stated she would be happy to volunteer for that pointing out that when they talked about sidewalks, rather when she talked about sidewalks she thought in terms of schools first because they wanted to get those children safely to those buildings and one of the points that Superintendent Bernard made was the quicker they did the sidewalks closest to the schools which were in need that did not have them currently the quicker he could begin to save money on busing of students in areas where they wouldn't normally be bused except for the high-traffic volumes and thought they needed to look at those as cost-saving measures noting they were talking about a bus, a driver, the insurance, the gasoline, the whole nine yards; that he had pointed out to her that his Transportation Director could easily point out those areas where they had to install buses because they didn't have sidewalks and the parents were threatening to take them to court and thought they needed to look at it from that perspective also, but anything that she could do to help the Mayor's Office and the Planning Department...that it was no reflection on them, they obviously had not visited the list since or at least over the last few years, so it was not a reflection on them but she was really uncomfortable with what they had done.

Chairman Robert stated if he could expand on it a little noted it had been designated the School Sidewalk Construction Program and although constructing sidewalks for schools was worthy there were still some areas where constructing sidewalks could benefit the public safety and also encourage and facilitate economic development, if at all possible he would hate to exclude those uses and make it exclusively to schools; that their needs were a little bit broader than that.

Mr. Girard stated Mr. MacKenzie was kind enough to show him some maps today; that right now under State law if you lived more than 1.4 miles from a school the department was required to bus you; that if they were to go around the City's 22 schools...

Ald. Domainque interjected, no that was not true; that it was Manchester's designation of 1.4 miles with the State being 2 miles.

Mr. Girard acknowledged Ald. Domainque's correction; that if they were to use the 1.4 mile designation used in Manchester and circle the 22 or 23 school buildings they would find that they

were probably taking in 90 percent of the land area of the City anyway in consideration of where you're going to build sidewalks and then get into an assessment of where the high traffic volumes areas, what are the walking routes that the children use, predominantly, the major arteries in and out of the schools and indicated if the Committee liked, they would be happy to...at that point the discussions that the Mayor's Office had opened up had been informal and very recent so there was not what could be call a very cohesive effort at that point, but could always try to pull it together.

Chairman Robert stated he was willing to let the Mayor's Office work on something and asked the members how they felt noting that Ald. Domainque wished to be part of that also and thought that they could perhaps ask those people who dealt with the Sidewalk Program that it could be put aside for the time being until the Committee decided whether or not what they had done was the right thing.

Mr. Girard stated it was within the Committee's prerogative to reconsider the action or the recommendations it made to the Board, so it didn't necessarily get to the Board, they could pull it back for further consideration; that through various consolidation moves the City Coordinator's Office, the CIP staff, the Planning staff, the Zoning Board of Adjustment all of which had been moved around and pieced and parted together noted there had been a lot of transition there, a lot of settling and only raised the point to reemphasize the point that it was not necessarily the fault of Mr. MacKenzie or John Snow, the City Coordinator who had been responsible for the program before Mr. MacKenzie was or the CIP staff or the Highway Department; that it was a transitional type of thing that frankly never had a systematic way of evaluating conditions of existing facilities and needs for new ones and it was just one of those things noting he hated to say that, but that was what had brought them to the point where they were now.

Chairman Robert stated he could probably join Mr. Girard in what he was saying and probably say a lot worse, but to be positive and constructive he would be willing to allow them to work on it and ask the people who had been given the okay on certain projects to hold off until they concluded their discussions.

Ald. Domainque asked if that would require motion to reconsider.

Mr. Girard stated procedurally if they wanted to keep that report from being reported to the Board they would need to reconsider and bring it back to the Committee for further discussion.

Mr. MacKenzie commented that he did not believe it was going to be a Committee report going to the full Board of Mayor and Aldermen; that usually in the past the Public Works Committee, for example, had indicated priorities for projects and was not reported to the full Board.

Chairman Robert stated it was his understanding that the Committee did what it always did.

Mr. MacKenzie stated that had been their understanding but, it might be in order if the Board did want to wait or the Committee wanted to wait until they saw some additional, logical planning approach to the sidewalk problems in the City and they may want to take an action to reconsider their last vote.

Mr. Girard stated that was his fault, he thought that those recommendations were going to the Board noting he remembered the item he had confused it with and that a motion to rescind the Committee's prior action with respect to this item would be appropriate as the Clerk had noted.

Ald. Clancy stated he did not approve of what one of the Aldermen did by sending a letter to her constituents telling them they should call the five members of the CIP Committee without conferring with the members first.

Chairman Robert stated he was in agreement.

Ald. Clancy stated he had received three phone calls today from the mailman who said he needed sidewalks and asked how did that happen here.

Chairman Robert stated he would agree with Ald. Clancy as he himself received some of those phone calls.

Ald. Clancy stated if somebody on the Board was not satisfied with what was done, they would send letters to their constituents saying "listen, the reason you didn't get this is because they got it over here".

Chairman Robert reiterated he was in agreement noting he did not want to do this in response to that because anytime they make a decision somebody was going to want to go out and do that and thought that Ald. Domainque in a previous Committee meeting believed she had asked that they look at the program again; that it was something raised at a previous meeting and in looking at it a little bit closer, his reconstruction versus new indicated he probably could base his judgment on things he had turned up and things other people had said on the Committee; that this one particular Alderman...it had put a tremendous strain on his family and their relationship...and he was as upset about it as just about anybody else in the room and had no intention of knuckling under to that sort of pressure, but just because one person did not know how to work the process, just because one person was ineffective at advocating the needs of a ward he did not think they should penalize the citizens of the City of Manchester and thought they had turned up a few flaws, a couple of things they should look at, a couple of things he thought Ald. Clancy's district and his own district could benefit greatly from and thought they should pursue it with that in mind.

Ald. Domainque interjected not to mention Weston Road.

Ald. Clancy stated he wholeheartedly agreed, but he did not think that was the right thing to do; that he knew they were brother and sister and blood was thicker than water, but that was the thing he could not get over; that she should have piecemealed it instead of going for the pass she probably should have handed it off.

Chairman Robert stated he would have, but she had not appeared in front of the Committee to speak; that he had never denied an Alderman in any Committee that he had ever chaired the opportunity to speak and advocate whatever it was for their wards so as to make sure they understood the need for what they were saying and instead other things happened.

Ald. Domainque stated she felt there was legitimacy to the argument that they as a Committee were trying very hard to quickly get implemented some of the work which had been held off for years because of the economy and they looked at a list which had been recommended and as a Committee had acted on it; that she did not think that it was unreasonable for them to have gotten to that point and thought the only thing they needed to do at that point was to look at how the lists were formulated noting she knew how they were formulated because they had always been formulated that way, it was the Alderman's preference, but that was not the way to do business in the City of Manchester if you were trying to effect policy and she did not fault anybody, any department and thought they needed to move forward from there and do what was right for the City.

Ald. Clancy stated he agreed; that the only thing was he would like to see some of the work get done noting it was already August 1st and they maybe had only three more months to start the projects up because the City stopped the asphalt right around Thanksgiving when the frost gets in the ground, so they had roughly four months and knew they should look it over but he still maintained that some of them should be done.

Chairman Robert in addressing Mr. Girard asked him how long he thought it might take to do it.

Mr. Girard replied he understood the dilemma they were in; that the good news was if they couldn't move all that fast on it for whatever reason that the money was non-lapsing because it was all CD or Bond money and could be added for next year; that he did not know; that it was not necessarily or uniquely a function of the Mayor's Office to set the time line; that obviously the only thing they could do would be to facilitate a process that would include the Planning Department, the School Department, the Highway Department, and Ald. Domainque or anyone else, so it was really a matter of what their staff would be able to do and in what timeframe, so he could not give them any sort of a concrete timeframe.

Chairman Robert suggested that the Committee could move ahead and do business this time around (FY97) as they always had and they could work to make the changes in FY98 noting they would be doing so one more time as a Committee.

Ald. Clancy stated he had part of Mammoth Road himself from Nelson Street to Lake Avenue noting there were no sidewalks on either side for the kids who were going to school and it was legitimate and north as well, but felt it should have been piecemealed.

Ald. Reiniger stated that each Aldermen within three minutes could say which streets didn't have sidewalks and thought the Highway Department had sent around a memo at one point for Street Reconstructing asking the Aldermen to give them their top 5 or 10 streets and then they took those and picked over with the professionals and came up with their results and maybe that was the fastest way to do it rather than have people driving around looking at the streets.

Mr. Girard stated there might be some merit to that, but when he spoke to Frank Thomas today noted that in a ideal world he would need about \$80,000 to obtain what he called a pavement management system which would provide for a professional, thorough, and objective evaluation of the City's streets and as he also understood it the sidewalks; that in order to do it so that the Aldermen did not have to go and do surveys of their ward or provide information to the folks that then would review it according to this basis, certainly the Alderman's input was desired and valuable but because the process at this point relied solely on Aldermanic input for the development of any sort of list there would be spotty areas, they would have Aldermen for whatever reason who were very up on all of their streets and sidewalks and Aldermen for whatever reasons or not meant one ward got more people on the, more areas on the...it was a very haphazard process noting the only other thing he wished to comment on was that he did not think that anybody was amused by Ald. Elise's memo, might as well not pull the punch as they knew who sent out the memo and who...and could only say from the Mayor's Office point of view that they had not undertaken any action because of that memorandum and, in fact, would not put anybody on the spot, but it was brought to the attention of the Mayor's Office by a party separate from Ald. Elise that there were sidewalks in those areas which prompted them ultimately to take a look into the situation and reiterated what he had stated earlier that they were unaware that some of this money was being sent toward reconstruction of sidewalks or things of that nature, so if it made the Committee feel any better it was certainly not a response to Ald. Elise.

Clerk Johnson asked Mr. MacKenzie if before the Committee acted on rescinding that action did he know if, in fact, the Highway Department had begun the program.

Mr. MacKenzie replied he had talked with Frank a little bit about it yesterday noting he did not think anything had been started; that they had been waiting for direction from the Committee which came very recently, so there were no construction contracts to be let out and thought they would be doing it with their own crews, so the answer was no, he did not believe there was anything underway yet.

Ald. Domaingue stated the recommendation here was to do a long-range picture for the Committee which was fine, but thought that short-range was only looking at the utilization of \$215,000; that if it could be established that the Mammoth Road project was in the kind of need it had been in since 1986 because that was the one project she had not driven by noted she would not have a problem if the Committee came back in a couple of weeks or whenever they might meet next and review if they could do a portion of that and then whatever the immediate sidewalk area needs were for areas which had no sidewalks closest to schools or high-traffic volumes indicated they would not get that many projects done, so as a Committee member she had no problem as long as they were using the money, putting it to good use, and then from that point on they would go with a master list that could take a few months to develop and take the time they needed.

Chairman Robert stated he was not sure he understood what Ald. Domaingue had just said and asked if she could sum it up quickly and asked what she wanted to do.

Ald. Domaingue replied she wanted to rescind the action that was taken at the last meeting and the second thing she wanted to do was to ask the appropriate department either CIP or Highway to come back with recommendations on two or three others projects which may be able to be funded with the remainder of half of the money.

Chairman Robert stated Ald. Domaingue wished to go ahead with certain projects and not do others.

Ald. Domaingue stated they would not know what that would be until they reported back to the Committee as she had not revisited Mammoth Road.

Ald. Clancy asked what part of Mammoth Road she was referring to.

Ald. Domaingue replied the part which had been requested Wellington to Derryfield noting they obviously could not do \$345,000 worth, but was willing to do a section of it if it was in need; that she did not want to drive out there and find out she had a sidewalk on the other side of the street.

Chairman Robert stated the request for Mammoth Road was for almost the whole length.

Ald. Clancy stated it was, the request was from Nelson all the way up to Kennard Road.

Ald. Domaingue asked if there was a need in a particular area and was it a school project because it was under the tile "eligible school sidewalk sites".

Mr. Girard replied the only school in the vicinity was Trinity High.

Chairman Robert asked where the children from the apartment complex went to school, was it Smyth Road School.

Ald. Clancy stated the Vratsenes buildings at the corner of Mammoth and Kennard Roads.

Mr. MacKenzie stated there were very few people that allowed their kids to walk more than a half-a-mile typically, so they had looked at a third of a mile and then what they would then like to do is ask where were the school walking routes and where were the highest volume streets because it was really the high-volume streets which were hazardous to the children; that if they got off into some of the backstreets, the kids walked there noting it was their neighborhoods and was not as critical, so they would like to identify where the high-volume streets were, which ones were walking routes; that in reference to a street map he indicated a portion of Mammoth Road where there were three schools adjacent to them (i.e., McDonough, Hillside, Smyth Road and Trinity High); that there were some sections of Mammoth Road which were more than a third of a mile, but a third of a mile was somewhat of an arbitrary selection anyway; that what they would like to do then was when they got those streets that they felt were the street walking routes in each of the areas, go through noting they had done just a test, would identify where there were sidewalks or where there were extremely poor sidewalks noting there were some areas that did have sidewalks once, but were now pretty much gone and since it was computer data based they could then pull off each one of the little links, determine how long they were, get average costs, and they'd know how much they'd need City-wide in total and noted doing the process would take some time, at least a couple months as their staff time was somewhat limited at that point, but they could initially take a quick look to see if they could come back and see if there were specific streets, for example, the Committee had looked at Allen Street which was a Bond project and it lead directly from a residential area on South Main Street up to James Pollock Drive; that there were no sidewalks to South Main Street, so at first glance that was a reasonable location; that it would take a couple of months and they would want to coordinate it with the Highway Department and the School Department to get the right input, but they were talking a couple of months to do it right; that unless the Committee did want them to report back to see if there was a first cut where there obviously was some work needed; that it would take time to do it correctly for the long-term, so

they could add on a long-term list so they could fairly pull off the computer and in the future if a school were changed or changed busing patterns it would be fairly easy to update that type of information and provide it to each of the Aldermen who would have a reference point as to where their schools were and their key school walking routes were; that in looking at the amounts attached noted they were small such as \$16,000 would have fixed a small section.

Ald. Domainque stated they had it going from Hall to Belmont which was a significant portion.

Mr. MacKenzie stated they could not do the entire sidewalk from Hall to Belmont; that he thought what had been intended by the price was that they would fix those sections within that area.

Ald. Domainque stated in that case, that would be fine with her as she had assumed when it was noted from Hall to Belmont she thought they would be replacing the entire sidewalk.

Ald. Clancy in reference to Mammoth Road down by the park from Nelson to Lake Avenue indicated there was nothing.

Ald. Domainque stated that was under a separate project noting she had no problem with that, it was the CDBG portion.

Ald. Clancy stated from Bridge Street to Derryfield from Stockholm was probably one section, from Stockholm to Derryfield Court was another section, from Derryfield Court to Kennard Road was another section noting he would break it down into four sections.

Ald. Domainque stated that in speaking with the Superintendent thought he might have some idea of where the critical areas were.

Chairman Robert stated he would not want to throw away what they had already done, but would want to put it on hold until something more carefully could be done or something that would satisfy their wants and their needs.

Ald. Clancy stated he thought that nothing would be done this year because as tomorrow was the first of August and by the time they came back it would perhaps be the first of September, then Frank had no summer help and stuff like that; that he thought they would probably get one or two projects done at the most.

Mr. Girard stated if they could determine from the list that the Committee had already approved, they could determine from the Highway Department whether or not those projects were geared toward filling in gaps where the sidewalks were missing or reconstructing areas such as along areas such as Auburn Street that were gone, so that they knew they were not reconstructing entire areas and they could try and clarify that and report back to the Committee if the Committee had concerns about getting

7/31/96 CIP
40

projects off the ground this summer and thought that would be a fairly simple exercise.

Ald. Clancy stated he would have no problem with that.

Chairman Robert asked if they wished to put everything on hold.

On motion of Ald. Reiniger, duly seconded by Ald. Domainque, it was voted to rescind the Committee's previous action pending a report from Planning.

There being no further business to come before the Committee, on motion of Ald. Reiniger, duly seconded by Ald. Domainque, it was voted to adjourn.

A True Record. Attest.

Leo R. Bernier
Clerk of Committee