

AGENDA

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

January 25, 2011
Aldermen Ouellette, DeVries,
Long, Roy, O'Neil

6:00 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Ouellette calls the meeting to order.
2. The Clerk calls the roll.
3. Review of draft FY2010 Comprehensive Annual Financial Report (CAFR).
(Note: Representatives from the Independent Auditor (McGladrey-Pullen) will be present to answer questions. A copy of the report is to be sent under separate cover by the Finance Department.)
Ladies and Gentlemen, what is your pleasure?
4. Department travel/conference summary report submitted as follows:
 - Mark Brewer and Thomas Malafronte
Delta Airlines Visit
Atlanta, GA
December 21-22, 2010
Ladies and Gentlemen, what is your pleasure?
5. Communication from Lisa Sorenson, Financial Analyst, submitting Finance Department reports as follows:
 - Department Legend
 - Accounts Receivable summary
 - Open Invoice report over 90 days
Ladies and Gentlemen, what is your pleasure?

6. Discussion regarding the Innoprise AR module.
Ladies and Gentlemen, what is your pleasure?

7. Communication from Lisa Sorenson, Financial Analyst, submitting 2nd quarter fiscal year 2010 write off list for the Accounts Receivable module, requesting authorization to write off these receivables.
Ladies and Gentlemen, what is your pleasure?

8. Communication from William Sanders, Finance Officer, submitting the City's Monthly Financial Report (unaudited) for the six months that ended December 31, 2010.
Ladies and Gentlemen, what is your pleasure?

9. Communication from Heather Freeman, Vital Records Supervisor, requesting authority to increase marriage ceremony fees.
Ladies and Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove this item from the table.

10. Communication from Kevin Buckley, Independent City Auditor, submitting an audit of the Office of the City Clerk, Business License and Enforcement Division.
(Tabled 10/21/08. Retabled 2/22/10 until the implementation of new software is completed.)
On file for viewing with Office of the City Clerk, One City Hall Plaza.

11. There being no further business, a motion is in order to adjourn.