

**COMMITTEE ON ACCOUNTS, ENROLLMENT AND  
REVENUE ADMINISTRATION**

May 17, 2010  
Aldermen Ouellette, DeVries,  
Long, Roy, O'Neil

6:00 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)

1. Chairman Ouellette calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation by Municipal Services Bureau on Manchester's collection rates.

**Ladies and Gentlemen, what is your pleasure?**

4. Department travel/conference summary reports submitted as follows:
  - June George (EPD) Utility Management Conference in San Francisco, CA.  
(February 21, 2010 to February 24, 2010)
  - Lisa M. Sorenson (Finance) Annual Conference of the Treasury Management Association of New England in Boston, MA.  
(May 5, 2010 to May 7, 2010)
  - Guy Beloin (Finance) 18<sup>th</sup> Annual Spring Training Seminar of the New England States Government Finance Officers Association in Waltham, MA.  
(March 25 & March 26, 2010)

**Ladies and Gentlemen, what is your pleasure?**

5. Communication from Kevin M. Buckley, Independent City Auditor, regarding a completed audit of the Office of the Tax Collector.  
**Ladies and Gentlemen, what is your pleasure?**

6. Communication from Kevin M. Buckley, Independent City Auditor, regarding a City-wide risk assessment.  
**Ladies and Gentlemen, what is your pleasure?**
  
7. Communication from Mark Brewer, Airport Director, regarding parking rate adjustments for the Manchester-Boston Regional Airport hourly lot and parking garage.  
**Ladies and Gentlemen, what is your pleasure?**
  
8. Communication from Lisa Sorenson, Financial Analyst, submitting Finance Department reports as follows:
  - Department Legend
  - Accounts Receivable summary
  - Open Invoice report over 90 days**Ladies and Gentlemen, what is your pleasure?**
  
9. Communication from William Sanders, Finance Officer, submitting the City's Monthly Financial Reports (unaudited) for ten months ended April 30, 2010.  
**Ladies and Gentlemen, what is your pleasure?**
  
10. FY 2010 Budget Forecast to be submitted by William Sanders, Finance Officer, if available.  
**Ladies and Gentlemen, what is your pleasure?**

**TABLED ITEM**

*A motion is in order to remove this item from the table.*

11. Communication from Kevin Buckley, Independent City Auditor, submitting an audit of the Office of the City Clerk, Business License and Enforcement Division.  
*(Tabled 10/21/08. Re-tabled 2/22/10 until the implementation of new software is completed.)*  
*On file for viewing with Office of the City Clerk, One City Hall Plaza.*
  
12. There being no further business, a motion is in order to adjourn.