

AGENDA

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

April 19, 2010
Aldermen Ouellette, DeVries,
Long, Roy, O'Neil

6:00 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Ouellette calls the meeting to order.
2. The Clerk calls the roll.
3. Travel Conference Summaries submitted:
 - Theresa Avampato, Airport, Finance and Administration Conference, February 21, 2010 to February 24, 2010.
 - Thomas Malafronte, Airport, Air Services Conference, Ft. Lauderdale, FL, March 7, 2010 to March 10, 2010.
 - Jean Fortier, Sue Sayward, Jackie St. Hillaire and Bob Josephson, Information Systems, Cisco IP Interoperability and Communications System Demonstration, Boxborough, MA, March 9, 2010.

Ladies and Gentlemen, what is your pleasure?

4. Communication from Lisa Sorenson, Financial Analyst, submitting a summary of the over 90 days open invoice report, department legend and the detailed open invoice report over 90 days.

Ladies and Gentlemen, what is your pleasure?

5. Communication from Lisa Sorenson, Financial Analyst, submitting 3rd quarter fiscal year 2010 write off list for the Accounts Receivable module, requesting authorization to write these receivables off.

Ladies and Gentlemen, what is your pleasure?

6. Communication from William Sanders, Finance Officer, submitting the City's Monthly Financial Report (unaudited) for nine months ended March 31, 2010.

Ladies and Gentlemen, what is your pleasure?

7. FY 2010 Budget Forecast to be submitted by William Sanders, Finance Officer, if available.

Ladies and Gentlemen, what is your pleasure?

8. Chairman Ouellette advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.

Ordinances for consideration:

“Amending Chapter 92 Fire Prevention of the Code of Ordinances of the City of Manchester by establishing annual Radio Master Box fees per building and increasing the charges for fire system inspections and false alarms.”

“Amending Chapter 93 Alarms of the Code of Ordinances of the City of Manchester by increasing the annual Alarm permit renewal fee and restructuring the false alarm fee schedule.”

“Amending Section 111.45 Amusement Device License and Fees of the Code of Ordinances of the City of Manchester by increasing the license fee associated with each so called ‘video poker’ machine or ‘slot’ machine.”

“Amending Appendix A of the Subdivision and Site Plan Regulations of the City of Manchester providing for the establishment of new fees.”

“Amending Appendix A of the Subdivision and Site Plan Regulations of the City of Manchester providing for the increase of certain fees.”

“Amending Chapter 155 Zoning Code, Subsection 155.02 of the Code of Ordinances, and providing for the increase of certain fees.”

“Amending Section 70.78 to increase the penalty for parking within 15 feet of a fire hydrant.”

“Amending Chapter 70 Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.36 Stopping, Standing and Parking by adding Section (G) Parking Regulations Compact Part of City”

“Amending Chapter 70.55 Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by establishing (G) Use of residential parking permits and adding a sentence to section (1) and a new section (4) for parking regulations compact part of the city.”

“Amending Section 70.54 of the Code of Ordinances of the City of Manchester by establishing a City Hall Parking Lot and removing Seal Tanning and Granites Street Lots.”

“Establishing a special purchasing procedure relating to the Employee Assistance Program and substance abuse counseling for City employees.”

“Amending Chapter 35 of the Code of Ordinances by inserting a new section 35.037, Roadway Improvement Reserve Account.”

“Amending the Building Code of the City of Manchester as adopted in Chapter 151.01 of the City of Manchester Code of Ordinances, by adding the 2009 edition of the International Existing Building Code as an additional tool in regulating and governing the repair, alteration, change of occupancy, addition and relocation of existing buildings.”

A motion is in order that the Ordinances ought to pass and be enrolled.

TABLED ITEM

A motion is in order to remove this item from the table.

9. Communication from Kevin Buckley, Independent City Auditor, submitting an audit of the Office of the City Clerk, Business License and Enforcement Division.
(Tabled 10/21/08. Retabled 2/22/10 until the implementation of new software is completed.)
On file for viewing with Office of the City Clerk, One City Hall Plaza.
10. There being no further business, a motion is in order to adjourn.