

AGENDA

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

March 16, 2009

Aldermen Sullivan, Lopez,
DeVries, M. Roy, Ouellette

6:30 PM

Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Sullivan calls the meeting to order.
2. The Clerk calls the roll.
3. Department travel/conference summary reports submitted as follows:
 - Frederick McNeill, (EPD) NEWEA Annual Conference, Boston, MA, January 25, 2009 to January 28, 2009.
 - Mark Brewer and Tom Malafronte, (Airport) Southwest Airlines, Dallas, TX, February 17, 2009 to February 18, 2009.
 - Mark Brewer and Tom Malafronte, (Airport) Delta Airlines, Atlanta, GA, March 3, 2009 to March 4, 2009.

Ladies and Gentlemen, what is your pleasure?

TABLED ITEMS

A motion is in order to remove any item from the table.

4. Communication from Kevin Buckley, Independent City Auditor, submitting an update of the current status of unresolved observations from prior audits.
(Tabled 2/17/09. Auditee response submitted by the City Clerk.)
5. Update on the status of Policy and Procedure manuals for each department.
(Tabled 1/06/09)

6. Communication from Kevin Buckley, Independent City Auditor, submitting the P-Card Program Performance Audit.
(Tabled 11/25/08)

7. Communication from Kevin Buckley, Independent City Auditor, submitting an audit of the Office of the City Clerk, Business License and Enforcement Division.
(Tabled 10/21/08)

8. Communication from Kevin Buckley, Independent City Auditor, submitting an audit of the VISTA program and updating the committee on the status of pending and future audits.
(Note: Tabled 2/4/08 Copies of the audit and supporting documentation previously sent to the BMA and Committee members; Remained tabled 3/4/08; Updated communication between Kevin Buckley, Internal Auditor, and Janice Lopilato, State Program Specialist of the Corporation for National & Community Services attach; Tabled 3/11/08; Internal Auditor to present the attached Business Expense Policy as amended.)

9. Communication from Kevin Buckley, Independent City Auditor, listing audit observations and recommendations from all internal audits since FY2000.
(Tabled 3/11/08; Retabled 7/07/08. Auditee response submitted by the City Clerk.)

10. Copy of a communication from Alderman Lopez to Committee on Community Improvement requesting the BMA to ask the Finance Officer, City Solicitor and Bond Counsel (if needed) to review the possibility of using Rooms and Meals Tax money in the future for Storm Water Utility/Sidewalks/Streets.
(Tabled 09/25/2007 pending further information from the Finance Department. Retabled 7/07/08.)

11. There being no further business, a motion is in order to adjourn.