

## AGENDA

### COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

December 2, 2008  
Aldermen Sullivan, Lopez,  
DeVries, M. Roy, Ouellette

Upon recess of BMA  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)

1. Chairman Sullivan calls the meeting to order.
2. The Clerk calls the roll.
3. Chairman Sullivan advises that ordinances are to be considered for consistency with the rules of the Board and requests the Clerk to make a presentation.

#### Ordinances for consideration:

“Amending Chapter 33: Human Resources of the Code of Ordinances of the City of Manchester by adding a new Section 33.100 Residency Requirements thereby establishing a requirement of residency within the city of Manchester for City Officers and Department Heads.”

“Amending Chapter 33: Human Resources of the Code of Ordinances of the City of Manchester by amending Section 33.061 (B) Temporary Assignments, compensating acting department heads while so assigned.”

**If all is in order, a motion is in order to advise that the Ordinances are properly Enrolled.**

4. If there is no further business, a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Eight*

## AN ORDINANCE

“Amending Chapter 33: Human Resources of the Code of Ordinances of the City of Manchester by adding a new Section 33.100 Residency Requirements thereby establishing a requirement of residency within the city of Manchester for City Officers and Department Heads.”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by adding new language in Chapter 33 Human Resources as bolded (bold). Sections of the following chapter that remain unchanged appear in regular type.

### *City Officers and Department Heads*

#### § 33.100 RESIDENCY REQUIREMENTS.

(A) The Board of Mayor and Aldermen has determined that emergency situations require that **City Officers and Department Heads as defined by the City Charter** be near to their place of employment for the public good.

(B) All **City Officers and Department Heads as defined by the City Charter** shall reside within the boundaries of the city of Manchester within 180 days of their appointment, except as otherwise provided in this ordinance.

(C) The provisions of this ordinance relating to residency shall not apply to **City Officers or Department Heads as defined by the City Charter** who reside outside of the City of Manchester as of the effective date of these provisions.

- II. This ordinance shall take effect upon passage.

City of Manchester  
New Hampshire

*In the year Two Thousand and Eight*

AN ORDINANCE

“Amending Chapter 33: Human Resources of the Code of Ordinances of the City of Manchester by amending Section 33.061 (B) Temporary Assignments, compensating acting department heads while so assigned.”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (-----) and inserting new as bolded (bold). Sections of the following chapters that remain unchanged appear in regular type.

§ 33.061 TEMPORARY ASSIGNMENTS.

(B) When a department head position is vacant, the Mayor, or Board as appropriate, may appoint a **qualified** individual as the acting department head for a **period not too exceed three months**. Such employee shall be compensated at the entrance rate of the salary grade for the vacant department head position or one rate step above his/her present rate, whichever is higher while so assigned. **The Mayor, with the approval of the Board of Alderman, may extend the acting department head period of time.**

(C) When an officer position is vacant, the Board of Aldermen may appoint a **qualified** individual as the acting department head for a **period not to exceed three months**. Such employee shall be compensated at the entrance rate of the salary grade for the vacant department head position or one rate step above his/her present rate, whichever is higher while so assigned. **The Board of Aldermen may extend the acting department department head period of time.**

- II. This Ordinance shall take effect upon its passage and all Ordinances or parts of Ordinances inconsistent therewith are hereby repealed.