

AGENDA

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

March 4, 2008
Aldermen Sullivan, Lopez,
DeVries, M. Roy, Ouellette

5:00 P.M.
Aldermanic Chambers
City Hall (3rd Floor)

1. Chairman Sullivan calls the meeting to order.
2. The Clerk calls the roll.
3. Department travel/conference summary report submitted as follows:
Tim Soucy, (Health) Northeastern Mosquito Control Association
(December 3 - 5, 2007).
Ladies and Gentlemen, what is your pleasure?
4. Communication from Kevin Buckley, Independent City Auditor,
submitting a performance audit of the Environmental Protection Division
and updating the committee on the status of pending and future audits.
Ladies and Gentlemen, what is your pleasure?
5. Communication from William Sanders, Finance Officer, submitting the
City's Monthly Financial Report (unaudited) for the seven months ended
January 31, 2008.
Ladies and Gentlemen, what is your pleasure?

6. Communication from Sharon Wickens, Assistant Director of Treasury, submitting Finance Department reports as follows:
 - a) Department Legend;
 - b) Open invoice report - over 90 days by fund;
 - c) Open invoice report - all invoices for interdepartmental billings only;
 - d) Open invoice report - all invoices due from the School Department only;
 - e) Listing of invoices submitted to City Solicitor for Legal Determination;
and
 - g) Accounts Receivable summary.

Ladies and Gentlemen, what is your pleasure?

7. Presentation by Sharon Wickens, Assistant Director of Treasury, providing a brief overview of the collection process as well as her communication identifying ordinances related to the collection of delinquent accounts and the list of approved accounts receivable write-offs over the past five years.
Ladies and Gentlemen, what is your pleasure?

TABLED ITEM

A motion is in order to remove the following item from the table.

8. Communication from Kevin Buckley, Independent City Auditor, submitting an audit of the VISTA program and updating the committee on the status of pending and future audits.
(Note: Tabled 2/4/08; Updated communication between Kevin Buckley, City Auditor, and Janice Lopilato, State Program Specialist of the Corporation for National & Community Services attached.)
9. If there is no further business, a motion is in order to adjourn.