

AGENDA

BOARD OF MAYOR AND ALDERMEN

June 7, 2011
Mayor and all Aldermen

7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.

CONSENT AGENDA (ITEMS 3-18)

3. Mayor Gatsas advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept BMA Minutes

4. Minutes of meetings held March 1, 2011 (two meetings), March 15, 2011 (one meeting), April 5, 2011 (one meeting), April 19, 2011 (one meeting), April 27, 2011 (one meeting) and May 3, 2011 (one meeting).

Approve under supervision of the Department of Highways, subject to funding availability

5. Sidewalk Petitions:

603 Hanover Street
324 Harrison Street
117 Oak Street
603-605 Silver Street
166 Campbell Street

Approve under supervision of the Department of Highways

6. Pole Petitions:

12-0346	(4) Third Street
11-1301	(5) W. North Street
11-1302	(1) Effel Avenue
11-1304	(1) Cohas Avenue
11-1305	(1) off Webster Street
11-1308	(1) East Industrial Park Drive
11-1309	(1) Massabesic Street
11-1311	(1) Malvern Street

Information to be Received and Filed

7. Monthly Bulletin from the City of Manchester Health Department for May/June 2011.
8. Communication from Bryan Christiansen, Senior Manager of Government and Regulatory Affairs for Comcast, regarding scheduled changes.
9. Communication from Timothy Soucy, Public Health Director, regarding reductions in State funding and its impact on the Health Department's FY12 budget.
10. Communication from Marty Boldin, Office of Youth Services Director, regarding reductions in State funding and its impact on the Office of Youth Services FY12 budget.

Accept and Remand funds for the purpose intended

11. Accept and remand funds in the amount of \$3,360 from Catholic Medical Center to be used towards the purchasing equipment for the S.W.A.T. Unit.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

12. Resolutions:

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Eighty Eight Thousand Eight Hundred Fifteen Dollars (\$88,815) for the FY 2010 CIP 710910 MER Program.” [Highway-new funds]

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Twelve Thousand Dollars (\$12,000) for the FY 2011 CIP 201711 School Based Dental Services.” [Health - new funds]

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Five Hundred Dollars (\$5,500) for the FY 2011 CIP 411011 NH Rt. 101 Enforcement Program.” [Police - new funds]

REPORTS OF COMMITTEES

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

- 13.** Recommending that the fair license fee for the City’s Independence Day Celebration at Arm’s Park on Sunday, July 3, 2011 be waived.
(Unanimous vote)

- 14.** Recommending that the report on recommendations for the management and control of bed bugs in Manchester submitted by the Bed Bug Action Committee be accepted.
(Unanimous vote)

Note: *A copy of the report was forwarded to the Board of Mayor and Aldermen on May 19, 2011. A copy is also on file for viewing with Office of the City Clerk, One City Hall Plaza.*

**COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE
ADMINISTRATION**

- 15.** Advising that travel/conference summary reports from various departments have been received and filed.

(Unanimous vote)

- 16.** Advising that it has accepted the following Finance Department reports:

- a) Department Legend
- b) Accounts Receivable summary
- c) Open Invoice report over 90 days

and is forwarding same to the Board for informational purposes.

(Unanimous vote)

- 17.** Advising that it has accepted the City's Monthly Financial Statements (unaudited) for the ten months that ended April 30, 2011, and is forwarding same to the Board for informational purposes.

(Unanimous vote)

- 18.** Recommending that Ordinances:

“Amending Section 92.09 Fees of the Code of Ordinances of the City of Manchester by adding subsection (H) thereby establishing a site inspection and fee for a recreational fire permit.”

“Amending the Code of Ordinances of the City of Manchester by amending Chapter 94 Noise Regulations thereby creating a new subsection which exempts City-sponsored fireworks displays or licensed fireworks displays emanating from City property.”

“Amending Section 92.09 Fees of the Code of Ordinances of the City of Manchester by adding subsection (I) thereby establishing an application and fee for a welding and/or hot work permit in an occupied building.”

“Amending Chapter 117 Food Service Establishments of the Code of Ordinances of the City of Manchester by Increasing Fees for Food Service Establishments and other Health Department Inspection Services.”

“Amending Chapter 91 Health and Sanitation of the Code of Ordinances of the City of Manchester by Updating Technical Language and Increasing Fees for Health Department Inspection Services.”

“Amending Chapter 53 On-site Sewage Disposal Systems of the Code of Ordinances of the City of Manchester by Updating Technical Language for Health Department Inspection Services.”

are properly enrolled.
(*Unanimous vote*)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

19. Communication from Joan Bennett advising the Board of her resignation as an alternate on the Planning Board.
Ladies and Gentlemen, what is your pleasure?

20. Nomination(s) to be presented by Mayor Gatsas, if available.

21. Confirmation(s) to be presented by Mayor Gatsas:
Board of Registrars
Bernard J. Perry to succeed Ed Mosca (non-renewal) as a member of the Board of Registrars, term to expire May 1, 2014
Ladies and Gentlemen, what is your pleasure?

22. Communication from Mayor Gatsas recommending that the Intown Manchester contract be extended for an additional year and that CIP staff initiate the RFP process in compliance with the City’s procurement code.
Ladies and Gentlemen, what is your pleasure?

23. Communication from Matthew Normand, City Clerk, submitting a warrant pursuant to RSA 466:14 to be issued to the Chief of Police for civil forfeitures for unlicensed dogs; requesting authorization for the City Clerk to remove names from the listing as deemed appropriate.
Ladies and Gentlemen, what is your pleasure?
24. Communication from Matthew Normand, City Clerk, requesting the Board set the polling hours from 6:00 a.m. - 7:00 p.m. for the Municipal Primary Election to be held on Tuesday, September 20, 2011 and the Municipal General Election to be held on Tuesday, November 8, 2011.
Ladies and Gentlemen, what is your pleasure?
25. Communication from the Public Works Director requesting authorization to allow the Mayor to execute "Amendment One" of the Solid Waste Disposal Agreement.
Ladies and Gentlemen, what is your pleasure?
26. Communication from Sam Maranto, CIP Manager, requesting authorization to make appropriate changes to the Annual Action Plan submitted to HUD after the 2012 CIP allocation has been approved.
Ladies and Gentlemen, what is your pleasure?
27. FY2011 budget projections submitted by William Sanders, Finance Officer, if available.
Ladies and Gentlemen, what is your pleasure?
28. Report(s) of the Committee on Administration/Information Systems, if available.
Ladies and Gentlemen, what is your pleasure?
29. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
30. Report(s) of the Committee on Public Safety, Health and Traffic, if available.
Ladies and Gentlemen, what is your pleasure?

31. Report(s) of the Committee on Human Resources/Insurance, if available.
Ladies and Gentlemen, what is your pleasure?

32. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

33. Mayor Gatsas calls the meeting back to order.

34. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

35. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Eighty Eight Thousand Eight Hundred Fifteen Dollars (\$88,815) for the FY 2010 CIP 710910 MER Program.” [Highway-new funds]

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Twelve Thousand Dollars (\$12,000) for the FY 2011 CIP 201711 School Based Dental Services.” [Health - new funds]

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A motion is in order that the Resolutions ought to pass and be Enrolled.

36. **A motion is in order to recess the meeting to discuss strategy or negotiations with respect to collective bargaining pursuant to the provisions of RSA 91-A:2 I(b), if necessary.**

37. Mayor Gatsas calls the meeting back to order.

NEW BUSINESS

38. A. Communications
B. Aldermen

TABLED ITEMS

A motion is in order to remove any item from the table.

39. Report of the Committee on Finance

Recommending that Resolutions:

“Continuation of the Central Business Service District.”

“Authorizing the Finance Officer to apply a credit of \$208,899 from the City’s Fiscal Year 2011 City Retirement System contribution against the City’s Fiscal Year 2012 City pension costs.”

“Authorizing the Finance Officer to transfer \$130,877 from the Special Revenue Reserve Account to the Parking Division in Fiscal Year 2012 to reimburse the Parking Division for Fiscal Year 2012 debt service associated with the Hampshire Plaza parking garage.”

ought to pass and be enrolled.

*(Unanimous vote with the exception of Alderman Greazzo who voted in opposition)
(Note: Tabled 4/5/11)*

40. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating to the Parking Fund the sum of \$4,929,771 from parking revenues for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

41. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating the sum of \$13,779,048 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

42. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating the sum of \$2,257,354 from Recreation User Charges to the Recreation Division for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

43. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating to the Manchester Transit Authority the sum of \$982,825 for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

44. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating to the Manchester School District the sum of \$150,200,000 for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Retabled 5/3/2011; originally tabled 4/19/11)

45. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2012 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

46. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating to the Manchester Airport Authority the sum of \$46,309,448 from Special Airport Revenue Funds for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

47. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,796,000 from School Food and Nutrition Services Revenues for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

48. Appropriating Resolution: (A motion is in order to read by title only.)

“Raising Monies and Making Appropriations of \$133,615,233 for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

49. Appropriating Resolution: (A motion is in order to read by title only.)

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2012.”

A motion is in order that the Appropriating Resolution ought to pass and be enrolled.

(Note: Tabled 4/19/11)

ADJOURNMENT

50. If there is no further business, a motion is in order to adjourn.