

AGENDA

BOARD OF MAYOR AND ALDERMEN

April 5, 2011
Mayor and all Aldermen

7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.

CONSENT AGENDA (ITEMS 3-21)

3. Mayor Gatsas advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept BMA Minutes

4. Minutes of meetings held January 31, 2011 (one meeting), February 15, 2011 (two meeting) and March 7, 2011 (one meeting).

Ratify and Confirm Phone Poll Conducted

5. Ratify and confirm phone poll of the Board of Mayor and Aldermen conducted March 23, 2011, accepting a grant from the Division of Homeland Security and Emergency Management of \$120,000 for the purchase and installation of emergency equipment and systems for the new fire station on Hackett Hill Road and authorizing the Mayor to sign and execute all related grant agreements.
(Unanimous vote)

Accept and Remand funds for the purpose intended

6. Accept funds in the amount of \$2,500 from the Watson Insurance Agency to be used toward the purchase of a dog for the Police Department's Canine Unit.

Approve under supervision of the Department of Highways, subject to funding availability

7. Sidewalk Petitions:

306 Phillip Street
360 Joseph Street Extension
121 St. Marie Street

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

8. Resolutions:

"Authorizing the Finance Officer to increase the Health Insurance Reserve Account for the Fiscal Year 2012."

"Authorizing the Finance Officer to utilize surplus funds from the Fiscal Year 2011 budget to fund a prepayment of \$400,000 for Fiscal Year 2012 City pension costs."

"Continuation of the Central Business Service District."

"Authorizing the Finance Officer to apply a credit of \$208,899 from the City's Fiscal Year 2011 City Retirement System contribution against the City's Fiscal Year 2012 City pension costs."

"Authorizing the Finance Officer to transfer \$130,877 from the Special Revenue Reserve Account to the Parking Division in Fiscal Year 2012 to reimburse the Parking Division for Fiscal Year 2012 debt service associated with the Hampshire Plaza parking garage."

9. Appropriating Resolutions:

“Appropriating to the Parking Fund the sum of \$4,929,771 from parking revenues for the Fiscal Year 2012.”

“Appropriating the sum of \$13,779,048 from Sewer User Rental Charges to the Environmental Protection Division for the Fiscal Year 2011.”

“Appropriating the sum of \$2,257,354 from Recreation User Charges to the Recreation Division for the Fiscal Year 2012.”

“Appropriating to the Manchester Transit Authority the sum of \$982,825 for the Fiscal Year 2012.”

“Appropriating to the Manchester School District the sum of \$150,200,000 for the Fiscal Year 2012.”

“Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in the Fiscal Year 2012 and held in the Civic Center Fund, for the payment of the City’s Obligations in Said Fiscal Year under the Financing Agreement.”

“Appropriating to the Manchester Airport Authority the sum of \$46,309,448 from Special Airport Revenue Funds for the Fiscal Year 2012.”

“Appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,796,000 from School Food and Nutrition Services Revenues for the Fiscal Year 2012.”

“Raising Monies and Making Appropriations of \$133,615,233 for the Fiscal Year 2012.”

“Appropriating to the Central Business Service District the sum of \$258,000 from Central Business Service District Funds for the Fiscal Year 2012.”

**COMMITTEE ON BILLS ON SECOND READING
AND
PUBLIC HEARING TO BE SET BY CITY CLERK**

- 10.** Rezoning Petition for Map 712 Lots 1 and 2, Hazelton Avenue and Brown Avenue.

REPORTS OF COMMITTEES

**COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE
ADMINISTRATION**

- 11.** Advising that travel summary reports from the Airport have been received and filed.
(Unanimous vote)

- 12.** Advising that it has accepted the report on the current status of the Revolving Loan Fund presented by the Finance Officer and the Economic Development Director, and has requested that they provide additional information about the Fund and the status of existing loans at the next meeting.
(Unanimous vote)

- 13.** Advising that it has accepted the following Finance Department reports:

- a) Department Legend
- b) Accounts Receivable summary
- c) Open Invoice report over 90 days

and is forwarding same to the Board for informational purposes.
(Unanimous vote)

- 14.** Advising that it has accepted the City's Monthly Financial Statements (unaudited) for the eight months that ended February 28, 2011, and is forwarding same to the Board for informational purposes.
(Unanimous vote)

- 15.** Recommending approval of the request of the Economic Development Director to establish a fund to accept contributions from private sponsors and to expend those funds for costs associated with Manchester Small Business Week, the third week of May.

(Unanimous vote)

- 16.** Recommending that Ordinances:

“Amending Section 70.54 of the Code of Ordinances of the City of Manchester by establishing a Line Drive Parking Lot and Permit Rates.”

“Amending Section 70.54 of the Code of Ordinances of the City of Manchester by establishing a Library Parking Lot with a time limit.”

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.54 Permit Parking in Lieu of Coin Deposit establishing a monthly rate for downtown post secondary schools.”

“Amending Chapter 71.13 Overnight Winter Parking of the Code of Ordinances of the City of Manchester revising the times for overnight winter parking from 12:00 a.m. and 7:00 a.m. to 1:00 a.m. and 6:00 a.m.”

are properly enrolled.

(Unanimous vote)

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

- 17.** Recommending that the banner application submitted by Families in Transition for both the Elm Street and Kelley Street locations for April 11, 2011, through April 25, 2011, for their Cinco De Mayo Celebration be approved.

(Unanimous vote with the exception of Alderman O’Neil who was absent)

18. Recommending that the proposed lease agreement between the City and the Manchester Artist's Association for the McIninch Family Gallery located at 1528 Elm Street be approved.
(Unanimous vote)

19. Advising that the communication from Mayor Gatsas regarding policy changes for non-payments of Environmental Protection Division fees and property taxes has been received and filed.
(Unanimous vote)

20. Advising that the communication from the Public Health Director requesting revisions to Ordinance Chapter 53 On-Site Sewage Disposal Systems has been received and filed.
(Unanimous vote)

21. Advising that a Taxicab Driver's License has been granted with the conditions stipulated in non-public session.
(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

REGULAR BUSINESS

22. Nomination(s) to be presented by Mayor Gatsas, if available.

23. FY2011 budget projections submitted by William Sanders, Finance Officer, if available.
Ladies and Gentlemen, what is your pleasure?

24. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

25. Mayor Gatsas calls the meeting back to order.
26. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
27. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
28. Report(s) of the Committee on Public Safety, Health and Traffic, if available.
Ladies and Gentlemen, what is your pleasure?
29. Report(s) of the Committee on Joint School Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
30. Report(s) of the Committee on Bills on Second Reading, if available.
Ladies and Gentlemen, what is your pleasure?
31. Report(s) of the Committee on Human Resources/Insurance, if available.
Ladies and Gentlemen, what is your pleasure?
32. Ordinances: **(A motion is in order to read by titles only.)**

“Amending Section 70.54 of the Code of Ordinances of the City of Manchester by establishing a Line Drive Parking Lot and Permit Rates.”

“Amending Section 70.54 of the Code of Ordinances of the City of Manchester by establishing a Library Parking Lot with a time limit.”

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.54 Permit Parking in Lieu of Coin Deposit establishing a monthly rate for downtown post secondary schools.”

“Amending Chapter 71.13 Overnight Winter Parking of the Code of Ordinances of the City of Manchester revising the times for overnight winter parking from 12:00 a.m. and 7:00 a.m. to 1:00 a.m. and 6:00 a.m.”

These Ordinances having had their final readings by title only, the question is on passing same to be Ordained.

33. Resolutions: (A motion is in order to read by titles only.)

“Authorizing the Finance Officer to increase the Health Insurance Reserve Account for the Fiscal Year 2012.”

“Authorizing the Finance Officer to utilize surplus funds from the Fiscal Year 2011 budget to fund a prepayment of \$400,000 for Fiscal Year 2012 City pension costs.”

A motion is in order that the Resolutions ought to pass and be enrolled.

34. Budget Resolutions: (A motion is in order to read by titles only.)

“Continuation of the Central Business Service District.”

“Authorizing the Finance Officer to apply a credit of \$208,899 from the City’s Fiscal Year 2011 City Retirement System contribution against the City’s Fiscal Year 2012 City pension costs.”

“Authorizing the Finance Officer to transfer \$130,877 from the Special Revenue Reserve Account to the Parking Division in Fiscal Year 2012 to reimburse the Parking Division for Fiscal Year 2012 debt service associated with the Hampshire Plaza parking garage.”

A motion is in order that the Resolutions ought to pass and be enrolled.

(Note: These Resolutions have been referred to a public hearing to be held on April 6, 2011; the CBSD, at a meeting held on March 28, 2011, has approved the boundaries of the district.)

NEW BUSINESS

35. A. Communications
B. Aldermen

TABLED ITEM

A motion is in order to remove this item from the table.

36. Petition for discontinuance of a portion of Hayward Street.
(Note: Tabled 10/5/10; pending project completion)

ADJOURNMENT

37. If there is no further business, a motion is in order to adjourn