

## **AGENDA**

### **SPECIAL MEETING BOARD OF MAYOR AND ALDERMEN**

**January 25, 2011  
Mayor and all Aldermen**

**7:30 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.

#### **CONSENT AGENDA**

3. Mayor Gatsas advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

#### **Accept BMA Minutes**

4. Minutes of meetings held on August 30, 2010 (one meeting), September 7, 2010 (two meetings), September 21, 2010 (two meetings), October 5, 2010 (two meetings) and October 19, 2010 (one meeting).

#### **Ratify and Confirm Phone Poll Conducted**

5. Ratify and confirm phone poll of the Board of Mayor and Aldermen conducted January 10, 2011, supporting House Bill 75, establishing a commission to study bed bugs in New Hampshire.

### **Information to be Received and Filed**

6. Approved minutes from the MTA Commission meeting held November 30, 2010, November 2010 Financial Report, and November 2010 Ridership Report submitted by Michael Whitten, Executive Director MTA.

### **REFERRALS TO COMMITTEE**

#### **COMMITTEE ON FINANCE**

7. Resolutions:

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2011 CIP 211411 Delinquency Prevention (Hillsborough County).” [OYS- new operational funds]

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2011 CIP 411611 Youth Attendant Program.” [Police-new operational funds]

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Seventeen Thousand Five Hundred Dollars (\$17,500) for the FY 2011 CIP 214911 Salvation Army Teen Night.” [Salvation Army-CDBG funds]

8. Bond Resolution:

“Authorizing Bonds, Notes or Lease Purchases in the amount of Four Million Five Hundred Thousand Dollars (\$4,500,000) for the 2011 CIP 712211 – Pump Station Upgrades.”

## **REPORTS OF COMMITTEES**

### **COMMITTEE ON COMMUNITY IMPROVEMENT**

- 9.** Advising that the communication from Cheryl Mitchell, Director and Founder of Eagle Eyes Community Organization, regarding a skate park and youth center has been referred to CIP staff.  
*(Unanimous vote)*
  
- 10.** Recommending that a request for sewer abatement for 15 Chad Road be granted and approved in the amount of \$522.04, subject to the purchase of a deduct meter, as recommended by EPD.  
*(Unanimous vote)*

- 11.** Recommending that a request for sewer abatement for 1014 Wellington Road be granted and approved in the amount of \$846.71, as recommended by EPD.

The Committee further recommends the property owner consider the purchase of a deduct meter.  
*(Unanimous vote)*

- 12.** Recommending that a request for sewer abatement for 108 Campbell Street be granted and approved in the amount of \$111.90, as recommended by EPD.

The Committee further recommends the property owner consider the purchase of a deduct meter.  
*(Unanimous vote)*

- 13.** Recommending that a request for sewer abatement for 335 Harrison Street be granted and approved in the amount of \$440.14, as recommended by EPD.

The Committee further recommends the property owner consider the purchase of a deduct meter.  
*(Unanimous vote)*

- 14.** Recommending that a request for sewer abatement for 75 Webster Street be granted and approved in the amount of \$1,790.40, as recommended by EPD.

The Committee further recommends the property owner consider the purchase of a deduct meter.

*(Unanimous vote)*

- 15.** Recommending that a request for sewer abatement for 771-775 Somerville Street be granted and approved in the amount of \$1,865.00, as recommended by EPD.

The Committee further recommends the property owner consider the purchase of a deduct meter.

*(Unanimous vote)*

- 16.** Recommending that a request from the Director of Planning & Community Development for project extensions on two CIP projects be approved.

*(Unanimous vote)*

- 17.** Recommending that a request from the Office of Youth Services to accept funds in the amount of \$10,000 from Hillsborough County to be used towards the costs of a Delinquency Prevention Program be approved.

*(Unanimous vote)*

- 18.** Recommending that CDBG funds in the amount of \$17,500 be used to match an equal amount provided by Granite United Way to cover the annual operating costs of Teen Night held at the Salvation Army.

*(Unanimous vote)*

- 19.** Recommending that a request from the Police Department to accept funds in the amount of \$10,000 from the Department of Health and Human Services to be used to operate the Youth Attendant Program be approved.

*(Unanimous vote)*

20. Advising that the attached request for a \$20,000 loan under the First Time Homebuyers – Down Payment Assistance program through NeighborWorks Greater Manchester has been approved.  
*(Unanimous vote)*
  
21. Recommending that CIP staff proceed with the development of a plan for Right-of-Way maintenance.  
*(Unanimous vote)*
  
22. Recommending that that the City accept a partial payment of \$8,500, of the \$42,800 balance owed on the loan, to discharge the mortgage for property located at 485 Dubuque Street.  
*(Aldermen O'Neil, Ludwig and Craig voted yea and Aldermen Shea and Greazzo voted nay.)*

#### **COMMITTEE ON HUMAN RESOURCES/INSURANCE**

23. Recommending that a request from the Library Director to replace an anticipated full-time Librarian I vacancy with two part-time Librarian I positions, each working 20 hours, be approved.  
*(Unanimous vote)*
  
24. Recommending that a request from the Police Department to eliminate the Animal Control Officer II position and replace it with an Animal Control Officer I position be approved.  
*(Unanimous vote)*
  
25. Recommending that a correction to the amended job specification of Deputy Tax Collector be approved.  
*(Aldermen Shea, Ludwig, and Ouellette voted yea; Aldermen Arnold and Craig voted nay)*

**COMMITTEE ON PUBLIC SAFETY, HEALTH AND TRAFFIC**

26. Recommending that the following regulations governing standing, stopping, parking and operation of vehicles, be adopted pursuant to Chapter 70 of the Code of Ordinances of the City of Manchester and put into effect when duly advertised and the districts affected thereby duly posted as required by the provisions of that Chapter and Chapter 335 of the Sessions Laws of 1951.

**Section 70.36 Stopping, Standing, or Parking Prohibited**

**RESCIND NO PARKING ANYTIME:**

High Street, north side, from a point 50 feet west of Pine Street to Pine Street  
(ORD 7128)  
Alderman Long

**RESCIND NO PARKING ANYTIME:**

High Street, north side, from Chestnut Street to a point 75 feet west of Pine Street  
(ORD 3141)  
Alderman Long

**RESCIND NO PARKING LOADING ZONE:**

High Street, north side, from a point 50 feet west of Pine Street to a point 25 feet  
westerly  
(ORD 7129)  
Alderman Long

**METERS – 10 HOURS:**

High Street, north side, from Chestnut Street to Pine Street  
Alderman Long

**RESCIND NO PARKING DURING SCHOOL HOURS:**

Pine Street, east side, from High Street to Bridge Street  
(ORD 3509)  
Alderman Long

**METERS – 10 HOURS:**

Pine Street, east side, from High Street to Bridge Street  
Alderman Long

**RESCIND HANDICAP PARKING:**

On A Street, south side, from B Street to a point 30 feet easterly  
(Ord. 8063)  
Alderman Greazzo

**RESCIND HANDICAP PARKING:**

On Joliette Street, east side, from a point 470 feet north of Kelley Street to a point 24 feet north (Ord. 9937)  
Alderman Ouellette

**ONE HOUR PARKING – 8AM-6PM:**

On Joliette Street, east side, from a point 470 feet north of Kelley Street to a point 24 feet north  
Alderman Ouellette

**NO PARKING ANYTIME – EMERGENCY ORDINANCE:**

On Cushing Ave., east side, from Moses Street to a point 44 feet north  
Alderman Shea

**NO PARKING ANYTIME –TURN AROUND EASEMENT:**

West Rosemont Avenue at #256, 16 feet wide and southerly a distance of 30 feet, both sides  
Alderman Shaw - -plan sheet attached  
*(Unanimous vote with the exception of Alderman Ouellette who voted in opposition to items 1-6)*

**27.** Advising that it has approved Ordinance:

“Amending Section 70.54 of the Code of Ordinances of the City of Manchester by establishing a Library Parking Lot with a time limit.”

and recommends same be referred to the Committee on Bills on Second Reading for technical review.  
*(Unanimous vote)*

**28.** Advising that it has approved Ordinance:

“Amending Section 70.54 of the Code of Ordinances of the City of Manchester by establishing a Line Drive Parking Lot and Permit Rates.”

and recommends same be referred to the Committee on Bills on Second Reading for technical review.  
*(Unanimous vote)*

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA,  
A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE  
APPROVED.**

**REGULAR BUSINESS**

- 29.** Communication from Christopher Thompson advising the Board of his resignation from the Planning Board.  
**Ladies and Gentlemen, what is your pleasure?**
- 30.** Communication from Louis DeMato advising the Board of his resignation from the Planning Board.  
**Ladies and Gentlemen, what is your pleasure?**
- 31.** Nomination(s) to be presented by Mayor Gatsas, if available.
- 32.** Confirmation(s) to be presented by Mayor Gatsas:  
**Planning Board**  
David George to succeed Bryan Bernier as an alternate member, term to expire May 1, 2013.  
**Ladies and Gentlemen, what is your pleasure?**
- 33.** Confirmation of Edward Stewart, Jr. to the Manchester Transit Authority, term to expire May 1, 2011.  
**Ladies and Gentlemen, what is your pleasure?**
- 34.** FY2011 budget projections submitted by William Sanders, Finance Officer, if available.  
**Ladies and Gentlemen, what is your pleasure?**
- 35.** Warrant to be committed to the Tax Collector for collection under the Hand and Seal of the Board of Mayor and Aldermen for the collection of sewer charges.  
**Ladies and Gentlemen, what is your pleasure?**

- 36.** Communication from Heidi J. Barrett-Kitchen, Esq. of Shaheen & Gordon, P.A., requesting the City's consent on the Development Agreement for 3000 Goff Falls Road.

*(Note: Referred to the City Solicitor on 1/7/2011 for review and recommendation.)*

**Ladies and Gentlemen, what is your pleasure?**

- 37.** Petition for formal acceptance of a portion of Crescent Lane.

*(Note: Attached is a Notice of Merger submitted by the Planning & Community Development Department.)*

**Ladies and Gentlemen, what is your pleasure?**

- 38.** Update from Kevin Sheppard, Public Works Director, on the Manchester Municipal Complex.

*(Note: Due to the rescheduling of the Manchester Municipal Complex Oversight Committee, Chairman Lopez has requested that this item come before the Board.)*

**Ladies and Gentlemen, what is your pleasure?**

- 39.** A motion is in order to recess the meeting to allow the Committee on Finance to meet.

- 40.** Mayor Gatsas calls the meeting back to order.

- 41.** Report(s) of the Committee on Finance, if available.

**Ladies and Gentlemen, what is your pleasure?**

- 42.** Report(s) of the Committee on Community Improvement, if available.

**Ladies and Gentlemen, what is your pleasure?**

- 43.** Report(s) of the Committee on Lands and Buildings, if available.

**Ladies and Gentlemen, what is your pleasure?**

- 44.** Report(s) of the Committee on Administration/Information Systems, if available.

**Ladies and Gentlemen, what is your pleasure?**

45. Report(s) of the Committee on Accounts, Enrollment & Revenue Administration, if available.

**Ladies and Gentlemen, what is your pleasure?**

46. Resolutions: (**A motion is in order to read by titles only.**)

“Amending the FY 2011 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2011 CIP 211411 Delinquency Prevention (Hillsborough County).” [OYS- new operational funds]

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**A motion is in order that the Resolutions ought to pass and be enrolled.**

### **NEW BUSINESS**

47. A. Communications  
B. Aldermen

### **TABLED ITEMS**

*A motion is in order to remove any item from the table.*

48. Petition for discontinuance of a portion of Hayward Street.  
*(Note: Tabled 10/5/10; pending project completion)*
49. Petition for discontinuance of a portion of Lincoln Street.  
*(Note: Tabled 10/5/10; pending project completion)*

### **ADJOURNMENT**

50. If there is no further business, a motion is in order to adjourn.