

## **AGENDA**

### **BOARD OF MAYOR AND ALDERMEN**

**December 7, 2010  
Mayor and all Aldermen**

**7:30 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Gatsas calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation by Mayor Gatsas to Police Department retirees.

#### **CONSENT AGENDA**

4. Mayor Gatsas advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

#### **Accept BMA Minutes**

- A. Minutes of meetings held on June 29, 2010 (one meeting), July 6, 2010 (two meetings), and August 3, 2010 (two meetings).

#### **Accept and Remand funds for the purpose intended**

- B. Accept and remand funds in the amount of \$209.00 from All Dogs, Inc. to be used by the Police Department towards the purchase of a dog for the Canine Unit.

**Information to be Received and Filed**

- C. Monthly Bulletin from the City of Manchester Health Department for November 2010.
- D. Annual Report from Manchester Public Television Service, Inc.  
*(Note: A copy of the report has been sent under separate cover to the Board of Mayor and Aldermen and is available for viewing at the Office of the City Clerk.)*
- E. Communication from Pamela Goucher, Deputy Director of Planning & Zoning, regarding Master Plan implementation guidelines.

**REPORTS OF COMMITTEES**

**COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE  
ADMINISTRATION**

- F. Advising that the travel summary reports from various City departments have been received and filed.  
*(Unanimous vote)*
- G. Advising that it has accepted the following Finance Department reports:
  - a) Department Legend
  - b) Accounts Receivable summary
  - c) Open Invoice report over 90 daysand is forwarding same to the Board for informational purposes.  
*(Unanimous vote)*
- H. Advising that it has received and filed a report from the Finance Department detailing the City's accounts receivable policy, a four-year outstanding accounts receivable analysis for the month of September, responses regarding department prepayment policies, and Pan Am Railways history.  
*(Unanimous vote)*

**I.** Advising that it has accepted the City's Monthly Financial Reports (unaudited) for the three months that ended October 31, 2010, and is forwarding same to the Board for informational purposes.  
*(Unanimous vote)*

**J.** Advising that the FY 2011 Budget Forecast has been received and filed.  
*(Unanimous vote)*

**K.** Recommending that Ordinance Amendments:

“Authorizing the Mayor to dispose of certain tax deeded property situated on Island Pond Road, Manchester, New Hampshire known as Map 611, Lot 4A.”

“Amending 70.54 Permit Parking in Lieu of Coin Deposit and Parking District of the Code of Ordinances of the City of Manchester by changing Lake Avenue between Elm and Chestnut from District 26 to District 27.”

ought to pass and be enrolled.  
*(Unanimous vote)*

## **COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS**

**L.** Advising that the Innoprise Software update submitted by the Director of Information Services has been received and filed.  
*(Unanimous vote)*

**M.** Advising that the communication from Louis DeMato, McLane, Graf, Raulerson & Middleton Professional Association, on behalf of 603 Entertainment Group, Inc., regarding their pending business license application has been received and filed.  
*(Unanimous vote)*

**N.** Advising that the communication from Alderman Arnold regarding tax exemptions for individuals has been received and filed.  
*(Unanimous vote)*

## COMMITTEE ON LANDS AND BUILDINGS

- O.** Recommending naming the Brown Avenue Industrial Park the *John C. Mongan Industrial Park* and the parking circle, Center Court at the MerchantAuto.com Stadium *Robert A. Baines Way*.  
(*Unanimous vote*)

## SPECIAL COMMITTEE ON ALCOHOL, OTHER DRUGS AND YOUTH SERVICES

- P.** Advising that the communication regarding youth related data from the Office of Youth Services, Manchester School District and the Police Department has been accepted.

The Committee further requests that the communication be presented at a joint meeting of the Board of Mayor and Aldermen and the Board of School Committee at a date to be determined.

(*Unanimous vote - Note: The communication was previously distributed to the Board of Mayor and Aldermen on 11/12/10 and is available for viewing at the Office of the City Clerk.*)

- Q.** Recommending that the Manchester School District, Police Department and Office of Youth Services develop a plan to reactivate the Collaboration to Locate Absent Students (CLAS) program.

The Committee further requests that this plan be presented at a joint meeting of the Board of Mayor and Aldermen and the Board of School Committee at a date to be determined.

(*Unanimous vote*)

## SPECIAL COMMITTEE ON SOLID WASTE ACTIVITIES

- R.** Advising that the phone poll conducted November 8, 2010, recommending that the City settle its contract rejection damages claim with Corcoran Environmental Services, Inc. has been ratified and confirmed.  
(*Unanimous vote*)

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.**

5. Communication from Chuck Hungler advising the Board of his resignation from the Retirement Board.

**Ladies and Gentlemen, what is your pleasure?**

6. Communication from Mayor Gatsas advising the Board of the Mayor's appointment to the Retirement Board.

*(Note: Provided for informational purposes only; no action required.)*

7. Nomination to be presented by Alderman Lopez, if available.

8. Nomination(s) to be presented by Mayor Gatsas, if available.

9. Confirmation(s) to be presented by Mayor Gatsas:

**Arts Commission**

Thomas A. Ford to succeed Crystal Nadeau as a member, term to expire December 1, 2013.

**Highway Commission**

Vasillios Skouteris to succeed Joan Flurey as a member, term to expire January 15, 2014.

Richard Rothwell to succeed William Houghton, Jr. as a member, term to expire January 15, 2014.

**Office of Youth Services Advisory Board**

Nicole Lora to succeed Daniel T. Leach as a member, term to expire January 1, 2014.

**Revolving Loan Fund**

Michael C. Walsh to succeed Richard Girard as a member, term to expire June 1, 2012.

**Ladies and Gentlemen, what is your pleasure?**

10. Discussion regarding the Manchester Municipal Complex Contract, if available.

**Ladies and Gentlemen, what is your pleasure?**

11. Communication from Chairman Lopez outlining a draft policy for change orders related to the Manchester Municipal Complex.

**Ladies and Gentlemen, what is your pleasure?**

12. Communication from Gerard Fleury, Executive Director of the Employees Contributory Retirement System, regarding a legislative amendment to the retirement system.

**Ladies and Gentlemen, what is your pleasure?**

13. Communication from Robert Beaurivage, Assistant Water Works Director, requesting approval of a conservation easement on a 125-acre parcel of Audubon Society property and other related agreements and further requesting that the Mayor be authorized to execute any related documents.

**Ladies and Gentlemen, what is your pleasure?**

14. Communication from Thomas Clark, City Solicitor, regarding the Department's FY 2011 budget shortfall.

**Ladies and Gentlemen, what is your pleasure?**

15. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

16. Mayor Gatsas calls the meeting back to order.

17. Report(s) of the Committee on Finance, if available.

**Ladies and Gentlemen, what is your pleasure?**

18. Report(s) of the Special Committee on Solid Waste Activities, if available.

**Ladies and Gentlemen, what is your pleasure?**

19. Report(s) of the Committee on Community Improvement, if available.

**Ladies and Gentlemen, what is your pleasure?**

20. Report(s) of the Committee on Public Safety, Health and Traffic, if available.

**Ladies and Gentlemen, what is your pleasure?**

21. Report(s) of the Committee on Bills on Second Reading, if available.  
**Ladies and Gentlemen, what is your pleasure?**
  
22. Report(s) of the Committee on Human Resources/Insurance, if available.  
**Ladies and Gentlemen, what is your pleasure?**
  
23. A motion is in order to recess the meeting to allow the Committee on Accounts, Enrollment & Revenue Administration to meet.
  
24. Mayor Gatsas calls the meeting back to order.
  
25. Report(s) of the Committee on Accounts, Enrollment & Revenue Administration, if available.  
**Ladies and Gentlemen, what is your pleasure?**
  
26. Ordinances: (**A motion is in order to read by titles only.**)
  - “Authorizing the Mayor to dispose of certain tax deeded property situated on Island Pond Road, Manchester, New Hampshire known as Map 611, Lot 4A.”
  
  - “Amending 70.54 Permit Parking in Lieu of Coin Deposit and Parking District of the Code of Ordinances of the City of Manchester by changing Lake Avenue between Elm and Chestnut from District 26 to District 27.”
  
  - “Authorizing the Mayor to dispose of certain tax deeded parcels of land located in the so-called Wellington Hill area.”
  
  - “Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the City of Manchester by amending Section 70.54 Permit Parking in Lieu of Coin Deposit thereby removing a portion of Elm Street and removing Kidder and Hollis Streets in their entirety from District 26 and adding same to District 27.”

“Establishing a special purchase procedure relating to the pickup and management of yard waste and recyclables.”

**These ordinances having had their final reading by titles only, the question is on passing same to be Ordained.**

**TABLED ITEMS**

*A motion is in order to remove any item from the table.*

**27. Report of the Committee on Community Improvement**

Recommending that the request from the Planning & Community Development Director to rescind \$590,000 of the Bond Resolution for Annual ROW Reconstruction Program, CIP 711209 be approved.

*(Unanimous vote)*

*(Note: Tabled 9/21/10)*

**28. Referral to Committee on Finance**

Resolution:

A Resolution “Rescinding \$590,000 of Bonds, Notes or Lease Purchases of a Bond Resolution for 2009 CIP 711209 which authorized \$3,211,500 of Bonds, Notes or Lease Purchases, so as to endorse the issuance of a bond authorization in the amount of \$2,621,500.”

*(Note: Tabled 9/21/10)*

**29. Petition for discontinuance of a portion of Hayward Street.**

*(Note: Tabled 10/5/10; pending project completion)*

**30. Petition for discontinuance of a portion of Lincoln Street.**

*(Note: Tabled 10/5/10; pending project completion)*

**31. NEW BUSINESS**

A. Communications

B. Aldermen

**32. If there is no further business, a motion is in order to adjourn.**