

AGENDA

BOARD OF MAYOR AND ALDERMEN

November 24, 2009
Mayor and all Aldermen

7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation by Christopher Bean, President of CLD Consulting Engineers, Inc., regarding the Manchester Millyard Exit 4 Bridge Rehabilitation Project.

CONSENT AGENDA

4. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Information to be Received and Filed

- A. Manchester Economic Development Office Quarterly Report for the period ending September 30, 2009.

Approve under supervision of the Department of Highways

- B. Pole petitions:

11-1255	Spruce Street
11-1253	172 Grant Street
11-1257	425 Hall Street

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

C. Resolutions:

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY 2010 CIP 412510 Fire Rescue Equipment Acquisition Project.”

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2010 CIP 511410 General Stark Statue Restoration Project.”

“Amending the FY 2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Seven Hundred Fifty Thousand Eight Hundred Thirty One Dollars (\$750,831).”

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Million Forty Nine Thousand Four Hundred Dollars (\$1,049,400) for the FY 2010 CIP 712910 Energy Efficiency and Block Grant Program.”

COMMITTEE ON LANDS AND BUILDINGS

- D.** Communication from Dick Dunfey, MHRA, requesting that the City enter into a Subordination and Non-Disturbance agreement with Verizon Wireless related to a cellular antenna lease on the former Brown School.
- E.** Communication from Kevin Sheppard, Highway Department, regarding the Transit Center lease agreement and associated costs for the facility.

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE ADMINISTRATION

F. Advising that it has accepted the following Finance Department reports:

- Department Legend
- Accounts Receivable summary
- Open Invoice report over 90 days
- Open Invoice report for interdepartmental billings
- Open Invoice report all invoices due from the School Department only
- Listing of invoices submitted to City Solicitor for Legal Determination

and is forwarding same to the Board for informational purposes.

(Unanimous vote)

G. Advising that it has approved the City's Monthly Financial Report (unaudited) for the three months ended September 30, 2009 and is forwarding same to the Board for informational purposes.

(Unanimous vote)

H. Advising that the travel summary report from Jay Minkarah, Economic Development Director, has been approved.

(Unanimous vote)

I. Advising that the summary on collections submitted by Lisa Sorenson, Financial Analyst, has been approved.

(Unanimous vote)

J. Recommending that the request from Rockingham Ambulance, Inc. to increase patient charges be approved as recommended.

(Unanimous vote with the exception of Alderman M. Roy who voted in opposition)

COMMITTEE ON HUMAN RESOURCES/INSURANCE

K. Advising that the list of arbitration cases has been received and filed.

(Unanimous vote)

- L. Recommending that the request from David Mara, Chief of Police, to change the title of Deputy Chief to Assistant Chief be approved.

The Committee further recommends that the Police Chief work with the Human Resources Director to create an Ordinance for the Assistant Chief position as well as an Ordinance and definition for the newly approved Crime Statistics Analyst position.

(Unanimous vote)

Note: An Ordinance has been submitted by Jane Gile, Human Resources Director for the Assistant Chief position.

- M. Recommending that the attached revisions for guidelines of the Bright Ideas Evaluation Committee awards be approved.
(Unanimous vote)

COMMITTEE ON LANDS AND BUILDINGS

- N. Advising that the communication from Chuck DePrima, Acting Director of Parks, Recreation & Cemetery Department, regarding an analysis of the proposed Riverfront dog park site has been received and filed.
(Unanimous vote)
- O. Recommending that the request from David Winslow, Engineering Division, for the acceptance of the drainage easement for Alpine Street be approved.
(Unanimous vote)

COMMITTEE ON JOINT SCHOOL BUILDINGS

- P. Advising that the MST scope change for \$23,000 on the dining facility has been approved as outlined.

The Committee further advises that the building commissioning for recent projects at Highland Goffs Falls for \$43,350 and MST for \$72,410 have been approved as outlined.

(Unanimous vote conducted via phone poll on November 9, 2009, with the exception of Aldermen M. Roy and Sullivan who could not be reached.)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

5. Nomination(s) to be presented by Mayor Guinta, if available.
Ladies and Gentlemen, what is your pleasure?

6. Confirmations to be presented by Mayor Guinta.

Police Commission

Woullard Lett as a member, term to expire September 15, 2012

Revolving Loan Fund Board

James M. Gallagher as a member, term to expire June 1, 2012

Heather Whitfield as a member, term to expire June 1, 2012

7. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
8. Mayor Guinta calls the meeting back to order.
9. Report(s) of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
10. Report(s) of the Committee on Bills on Second Reading, if available.
Ladies and Gentlemen, what is your pleasure?
11. Report(s) of the Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?
12. Communication from Philip Curtin of Curtain Law Offices, LLC, submitting a request for funds from the City in the amount of \$520.00 for the 50/50 sidewalk program.
Ladies and Gentlemen, what is your pleasure?

13. Ordinance: (A motion is in order to read by title only.)

“Amending Section 33.026 (Assistant Chief of Police) of the Code of Ordinances of the City of Manchester.”

This ordinance having had its final reading by title only, the question is on passing same to be Ordained.

14. Resolutions: (A motion is in order to read by titles only.)

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Fifty Thousand Dollars (\$50,000) for the FY 2010 CIP 412510 Fire Rescue Equipment Acquisition Project.”

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand Dollars (\$10,000) for the FY 2010 CIP 511410 General Stark Statue Restoration Project.”

“Amending the FY 2010 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Seven Hundred Fifty Thousand Eight Hundred Thirty One Dollars (\$750,831).”

“Amending the FY 2010 Community Improvement Program, authorizing and appropriating funds in the amount of One Million Forty Nine Thousand Four Hundred Dollars (\$1,049,400) for the FY 2010 CIP 712910 Energy Efficiency and Block Grant Program.”

A motion is in order that the Resolutions ought to pass and be Enrolled.

TABLED ITEMS

A motion is in order to remove this item from the table.

- 15.** The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that the attached proposal submitted by the Mayor regarding termination of the 2005 Cooperation Agreement for the administration of Northwest Business Park with MHRA and transference of specific responsibilities to the Economic Development Office be approved effective January 1, 2010.

The Committee also recommends that any further incidental costs associated with Northwest Business Park be reviewed by the Finance Officer, Economic Development Director, and receive prior Board approval prior to payment.

(Unanimous vote)

16. NEW BUSINESS
 - A. Communications
 - B. Aldermen

17. If there is no further business, a motion is in order to adjourn.