

AGENDA

SPECIAL MEETING BOARD OF MAYOR AND ALDERMEN

June 10, 2008
Mayor and all Aldermen

5:00 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Guinta calls the meeting to order.
2. Mayor Guinta calls for the Pledge of Allegiance.

A moment of silence is observed.
3. The Clerk calls the roll.
4. Discussion relating to the Charter Amendment question to incorporate the School District as a department of the City.
(Note: City Solicitor, Human Resources Director and School Administration Staff have been requested to attend.)
5. Report of the Committee on Bills on Second Reading, if available.
6. Ordinances: **(A motion is in order to read by title only.)**

“Amending the Zoning Ordinance of the City of Manchester by extending the IND (Industrial) zone district to include property currently zoned R-1B (Residential One Family) located on Mack Avenue and Frontage Road, and known as Tax Map 840, Lot 9 & 22.”

“Amending Chapter 30 City Officials and Employees of the Code of Ordinances of the City of Manchester by deleting references to the marginal and alphabetical indexing of minutes of the Board of Mayor and Aldermen in Sections 30.23 Index of Board Proceedings.”

A motion is in order that the Ordinance pass and be Enrolled.

7. Mayor Guinta advises that a motion is in order to recess the meeting to allow the Committee on Accounts, Enrollment and Revenue Administration to meet.
8. Mayor Guinta calls the meeting back to order.
9. Report of the Committee on Accounts, Enrollment and Revenue Administration, if available.

Ladies and Gentlemen, what is your pleasure?

10. Ordinances: **(A motion is in order to read by title only.)**

“Amending the Zoning Ordinance of the City of Manchester by extending the IND (Industrial) zone district to include property currently zoned R-1B (Residential One Family) located on Mack Avenue and Frontage Road, and known as Tax Map 840, Lot 9 & 22.”

“Amending Chapter 30: City Officials and Employees of the Code of Ordinances of the City of Manchester by deleting references to the marginal and alphabetical indexing of minutes of the Board of Mayor and Aldermen in Sections 30.24: Index of Board Proceedings.”

These ordinances having had their third and final readings by titles only, the question is on passing same to be Ordained.

TABLED ITEMS:

(A motion is in order to remove any item from the table.)

11. Appropriating Resolution: **(A motion is in order to read by title only.)**

“A Resolution appropriating to the Central Business Service District the sum of \$244,000 from Central Business Service District Funds for Fiscal Year 2009.”

(Note: Recommendation from CBSD and former communication from Planning Director attached; additionally enclosed is new information submitted regarding budget request.)

Following amendments, if any, a motion is in order that the Appropriating Resolution pass and be Enrolled.

(Tabled 5/19/08)

12. Resolution: (A motion is in order to read by title only.)

“Continuation of the Central Business Service District.”

Note: District expansion was initially requested.

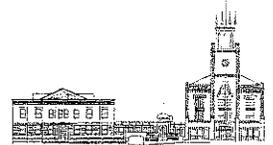
- **Following amendments, if any, a motion is in order that the Resolution pass and be Enrolled (as amended if so done).**
(Tabled 5/19/08)

13. There being no further business, a motion is in order to adjourn.



CITY OF MANCHESTER

Office of the City Clerk



Carol A. Johnson
City Clerk

Matthew Normand
Deputy City Clerk

IN BOARD OF MAYOR & ALDERMEN

DATE: 4/15/2008

ON MOTION OF ALD. Lopez

SECONDED BY ALD. Garrity

Memo To: Board of Mayor and Aldermen

From: Carol A. Johnson
City Clerk

Date: April 10, 2008

Re: Public Hearing on Charter Amendment

VOTED TO Direct City Clerk to schedule
hearing following budget
School & Solicitor **CITY CLERK**
to present to BMA before
hearing on technical matters

At a previous meeting of the Board, the City Clerk was requested to schedule a public hearing on a charter amendment question relating to the School Department.

Please be advised that this office has schedule the hearing for Tuesday, May 13, 2008 at 6:30 PM.

“Shall the City of Manchester approve the charter amendment reprinted below?”

Amend the Charter of the City of Manchester, New Hampshire to provide that the school district shall be a department of the City and that the mayor shall have control over the form and procedures for preparation and adoption of the school department budget.

Article IV. School and School Committee, section 4.01 school district shall be amended to read as follows:

The school district is hereby incorporated as a department of the City of Manchester. The City of Manchester, a municipal corporation, shall constitute a single school district. The Board of School Committee shall administer the school department. Except as otherwise provided by law the school department shall be subject to the same duties, responsibilities, ordinances and regulations as other city departments. Wherever this charter refers to the school district, school district shall also mean school department.

Article VI. Budgets and Appropriations, section 6.03 (a) Budget Formulation, Submission and Message shall be amended to read as follows:

The mayor shall establish the form and organization of procedures for preparation and adoption of the annual budget, including the school department budget, the capital improvement budget, and other budget instruments and plans for future fiscal periods as the mayor deems appropriate and which shall conform to all city ordinances concerning budgets and fiscal matters. Such procedures shall require that all budgets include all proposed expenditures according to general objects of expenditure and the proposed use and all anticipated revenue.

Article VI. Budgets and Appropriations, section 6.06 School District Budget shall be amended to read as follows:

The school committee shall prepare and submit its budget proposal. The budget shall be subject to the approval of the board of mayor and aldermen. The budget shall be submitted in accordance with the budget form, organization of procedures and schedule established by the mayor under Section 6.03 (a). The board of mayor and aldermen shall accept such budget as submitted, or reject it and return it to the school committee along with the explanation for rejection and the maximum dollar amount which the board of mayor and aldermen will approve. The school committee shall then submit a revised budget which shall not exceed the maximum dollar amount established by the board of mayor and aldermen. The school committee shall administer, expend and account for the funds approved by the board of mayor and aldermen and shall have the exclusive authority to transfer funds among line items in the school budget.

Article VI. Budgets and Appropriations, Section 6.08 shall be amended to read as follows:

The board of mayor and aldermen may provide by ordinance any additional procedures for administering of the budget, including the budget of the school department.

N.H. Rev. Stat. § 49-B:6

Revised Statutes Annotated of the State of New Hampshire Currentness

Title III. Towns, Cities, Village Districts, and Unincorporated Places

Chapter 49-B. Home Rule--Municipal Charters (Refs & Annos)

49-B:6 Submission to Voters.

The method of voting at municipal elections when a question relating to a charter revision, a charter adoption or a charter amendment is involved shall be in the manner prescribed for municipal elections.

I. In the case of a charter revision or a charter adoption the question to be submitted to the voters shall include a summary which explains both the current form of government utilized by the municipality as well as the changes in that form of government which will occur if the charter revision or charter adoption question is approved by the voters. The question to be submitted to the voters shall be in substance as follows:

"Shall the municipality approve the (charter revision) (new charter) recommended by the charter commission?"

II. In the case of a charter amendment the question to be submitted to the voters shall be in substance as follows:

"Shall the municipality approve the charter amendment reprinted (summarized) below?"

III. VOTER INFORMATION.

(a) In the case of a charter revision or charter adoption, at least 2 weeks prior to the date of the election the municipal officers shall cause the final report of the charter commission to be printed, shall make copies available to the voters in the clerk's office and shall post the report in the same manner that proposed ordinances are posted.

(b) In the case of a charter amendment, at least 2 weeks prior to the date of the election, the municipal officers shall cause the proposed amendment and any summary thereof to be printed, shall make copies available to the voters in the clerk's office and shall post the amendment and any summary thereof in the same manner that proposed ordinances are posted.

IV. If a majority of the ballots cast on any question under paragraph I or II favor acceptance, the new charter, charter revision or charter amendment becomes effective as provided in subparagraph (a) or (b).

(a) Charter revisions, new charters, or revocations of a charter adopted by the voters shall become effective immediately for the purpose of conducting necessary elections; otherwise charter revisions, new charters, and revocations of charters become effective on the first day of the next succeeding municipal year or as specified in any transition provisions of the charter.

(b) Charter amendments adopted by the voters shall become effective on the first day of the next succeeding municipal year or on a date determined by the municipal officers, whichever occurs first.

HISTORY

Source. 1979, 241:1. 1983, 34:1. 1985, 128:1. 1991, 304:9, eff. Aug. 23, 1991.

City of Manchester New Hampshire

In the year Two Thousand and Eight

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the IND (Industrial) zone district to include property currently zoned R-1B (Residential One Family) located on Mack Avenue and Frontage Road, and known as Tax Map 840, Lot 9 & 22.

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester,
as follows:

SECTION 1. “Amending the Zoning Ordinance of the City of Manchester by extending the IND (Industrial) zone district to include property currently zoned R-1B (Residential One Family) located on Mack Avenue and Frontage Road, and known as Tax Map 840, Lot 9 & 22, and being more particularly bounded and described as follows:

Beginning at a point on the centerline of Mack Avenue, said point being on the zone boundary line of the IND (Industrial) zone district and the R-1B (Residential One Family) zone district prior to this amendment;

Thence, northerly along the centerline of Mack Avenue, approximately 200 ft. to a point on the centerline of Mack Avenue, and the intersection of Fairfax Street (a paper street);

Thence, westerly along the centerline of Fairfax Street (a paper street), also being the property line of TM 840, Lot 9 extended, a distance of approximately 644 ft. to a point;

Thence, southerly along the centerline of Greenwood Street (a paper street), also being the property line of TM 840, Lot 9 and TM 839, Lot 33ZZ approximately 210 ft. to a point, said point also being the zone boundary line of the IND (Industrial) zone district and the R-1B (Residential One Family) zone district, prior to this amendment;

Thence, easterly along the zone boundary line of the IND (Industrial) zone district and the R-1B (Residential One Family) zone district, prior to this amendment, a distance of approximately 669 ft. to a point in the centerline of Mack Avenue, said point also being the point of beginning.

Said description to include a portion of TM 840, Lot 22, and TM 840, Lot 9 and consisting of approximately 3.6 acres of land.

SECTION II. Resolve this ordinance shall take effect upon passage.

City of Manchester
New Hampshire

In the year Two Thousand and

AN ORDINANCE

“Amending Chapter 30 City Officials and Employees of the Code of Ordinances of the City of Manchester by deleting references to the marginal and alphabetical indexing of minutes of the Board of Mayor and Aldermen in Section 30.23 Index of Board Proceedings.”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (----) and inserting new as bolded (**bold**). Sections of the following chapters that remain unchanged appear in regular type.

§ 30.23 ~~INDEX RECORD~~ OF BOARD PROCEEDINGS.

The City Clerk shall keep a ~~marginal and alphabetical index~~ **record** of all the acts, votes, and proceedings of the Board of Mayor and Aldermen.

- II. This ordinance shall take effect upon passage.

City of Manchester New Hampshire

In the year Two Thousand and

A RESOLUTION

"A Resolution appropriating to the Central Business Service District the sum of \$244,000 from Central Business Service District Funds for Fiscal Year 2009."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Hundred Forty Four Thousand Dollars (\$244,000) from Central Business Service District funds shall be hereby appropriated to the Central Business Service District for Fiscal Year 2009 as follows:

RESTRICTED FUNDS: Subject to the approval of the Planning Director.

Expenses.....\$244,000

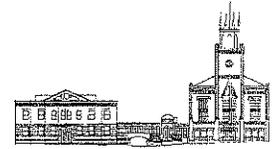
TOTAL.....\$244,000

RESOLVED that this Resolution shall take effect upon its passage.



CITY OF MANCHESTER

Planning and Community Development



Robert S. MacKenzie, AICP
Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Milliard Design Review Committee

May 19, 2008

Honorable Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: Central Business Service District – (CBSD)

Dear Honorable Mayor and Aldermen:

On May 5, 2008, pursuant to the requirements of Chapter 37 of the City Code of Ordinances, the Central Business Service District Advisory Committee convened to discuss matters relating to the District. I am forwarding to the Board of Mayor and Aldermen a copy of the letter from the Advisory Board relating to this meeting.

In accordance with the provisions of Chapter 37, the Advisory Board is charged with the responsibility of making recommendations to the Board of Mayor and Aldermen regarding the specific services, and level of services, to be provided in the District. The attached communication is therefore pertinent to the pending adoption of the CBSD Budget Resolution and District Continuing Resolution.

I would note that the Advisory Board is recommending an expansion of the District southward along Elm Street to Queen City Avenue, essentially incorporating the former Jac-Pac site into the District. This expansion has the full support of the Intown Manchester Board, including Chairman Richard Anagnost. The assessed valuation of the proposed expanded area is \$37,302,400.00, which will result in an additional \$13,795.62 of revenue to the CBSD, increasing the budget to \$257,795.62, from \$244,000.00. Intown Manchester plans on hiring a part time person to sweep sidewalks, pick up litter, and perform other general cleaning tasks in the new area with the added revenue.

Although Intown Manchester supports this expansion, it has not yet surveyed all of the property owners to be affected and is looking to hold a public meeting in early June to gauge their willingness to be included in the CBSD. As such, while we have prepared a revised CBSD Budget Resolution and a Resolution calling for the continuation and expansion of the District, I would advise the BMA that it might be prudent to wait until the results of the District public meeting are known before voting for this expansion.

Should you have any questions regarding this, Sam Maranto and I will be available at your meeting.

Sincerely,

Pamela H. Goucher, AICP
Interim Director of Planning & Community Development

CENTRAL BUSINESS DISTRICT ADVISORY
BOARD TO THE MAYOR AND BOARD
OF ALDERMEN

May 5, 2008

The Honorable Mayor and Board of Aldermen
One City Hall
Manchester, New Hampshire 03101

Subject: Annual Report and Recommendations from the Advisory Board regarding Intown Manchester and the Central Business District.

Dear Mayor and Aldermen:

At the Annual Meeting of the CBSD Advisory Board held May 5, 2008 the Board, representing the business community and downtown property owners, had a spirited on the best way to inform our elected officials of the need to continue to focus on making needed improvements in the downtown business district that helps promote public safety, environmental concerns, health and attractiveness as a destination.

As the public may not generally know, we pay an extra assessment on our property taxes for added serves to the downtown area.

As we enter the 2008-2009 budget cycle for our City and mindful of the economic conditions of our country, we as your appointees, respectfully request that you adopt, fund and support each of the following goals and objectives of the Board of the Central Business District.

1. Maintenance of the infrastructure of Downtown Manchester.
2. The beautification and attractiveness of Downtown Manchester.
3. Providing open lines of communication between the City and the Property Owners of the CBSD.

Funding these requests will send a clear message that reinforces and continues the concerted efforts of Intown Manchester, the Highway Department and all other related City agencies with responsibilities for the downtown area.

2008-2009 GOALS AND RECOMENDATIONS:

To continue the momentum begun, we urge you to take the following action:

- Given the exciting development plans by the Merrimack River in the prior Jack-Pac area underway, authorize the expansion of the CBSD district to include the 'South Expansion' to the Queen City Bridge, thus extending the district from the Queen City Bridge to the Amoskeag Bridge.

Page 2
May 5, 2008

- Given evidence of deteriorating conditions and safety concerns, continue funding of infrastructure improvements in the CBSD for critical sidewalk repairs and replacement, improved signage, and streetscape repairs and replacement. By doing so, you will reduce the risk of injury and liability to the city as well as make the city more attractive.
- Given the recent experience of a growing trash problem and possible health hazard, maintain the Saturday trash pick up and serious consideration of a CBSD trash recycling program, similar to that of the residential areas. We also urge you to request greater enforcement by the City Health Department to enforce existing regulations to encourage property owners and restaurants to deposit their trash in adequate containers so that the trash is not subject to the wind, elements, or animals.
- To help reduce litter downtown and unsightly trash on our streets, an enhanced and more frequent street sweeping program with sign notification of the pending action by the Highway Department.
- So as to avoid repeating the experience of recent winters when many city streets and alleys became barely passable both by pedestrians and vehicles, adequate funding to remove the snow from the sidewalks and streets for next winter.
- Since it has been seven years since the last RFP was issued, authorize the CBSD to circulate an RFP to continue services to and pursue the goals of your Board for the downtown area.

Your action to adequately fund these recommendations will help our city reduce the consequences of injury and liability for pedestrian and vehicular accidents that will occur if the sidewalks are not repaired or replaced, help hold the values of property stable within the CBSD and continue to make Manchester a travel destination that boasts of pride and a grassroots sense of community.

Thank you for your continued support of Intown Manchester and their efforts in the CBSD to hold Manchester in its rightful place as a 'nice place to live and a great place to raise a family'.

Sincerely,

The Central Business District Advisory Board

Ron Dupont: Red Oak Properties
Tim Beckert: Verizon Wireless Arena
Peter Ramsey: Palace Theatre
George Bruno: Lawyer
Paul Mansback: L. Newman Associates / Paul Mansback, inc.
Dianne Mercier: Ocean Bank
Richard Brenner: Fisher Cats

City of Manchester New Hampshire

In the year Two Thousand and Eight

A RESOLUTION

**PROPOSED REVISED VERSION,
IF AMENDED.**

“A Resolution appropriating to the Central Business Service District the sum of \$257,795.62 from Central Business Service District Funds for Fiscal Year 2009.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Hundred Fifty Seven Thousand Seven Hundred Ninety Five Dollars and Sixty Two Cents (\$257,795.62) from Central Business Service District funds shall be hereby appropriated to the Central Business Service District for Fiscal Year 2009 as follows:

RESTRICTED FUNDS: Subject to the approval of the Interim Planning Director.

Expenses..... \$257,795.62

TOTAL..... \$257,795.62

RESOLVED that this Resolution shall take effect upon its passage.

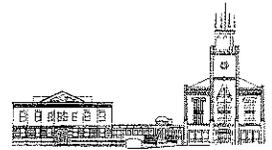


Robert S. MacKenzie, AICP
Director

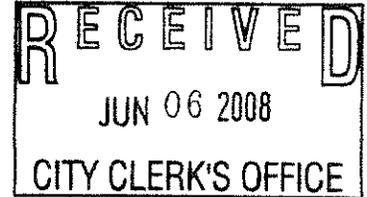
CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee



MEMORANDUM

To: Board of Mayor and Aldermen

From: Pamela H. Goucher, AICP *PHG*
Interim Planning Director

Date: June 6, 2008

Subject: CBSD Budget

Enclosed please find additional information relating to the budget for Intown Manchester, provided by Stephanie Lewry. It is my understanding that the Board would like to discuss their budget in conjunction with the Appropriating Resolution for the continuation of the Central Business Service District.

I will be at the Board of Mayor and Aldermen meeting next Tuesday evening, along with Stephanie Lewry, to answer any questions the Board may have.

		Proposed Budget FY 09	FY 08 budget	
Ordinary Income/Expense				
Income				
4000 · UNRESTRICTED REVENUE				
	4005 · City Assessments Revenue	244,000.00	244,000.00	
	4500 · Program Revenue			
	4510 · Maint. & Beautification -	2,000.00	2,000.00	
	4520 · Marketing & Dev. Revenue (incl. Annual meeting)	10,000.00	12,500.00	
	4521 - Street banners	35,000.00	44,000.00	
	4522 - Christmas Parade	3,000.00	2,000.00	
	4530 · Miscellaneous Rev. (incl fees for fiscal escrow acct)	1,350.00	1,550.00	
	4550 · Sponsorships + ads (Events, concerts & brochure)	9,000.00	9,200.00	
	4560 · Taste of Downtown Rev.	22,500.00	20,000.00	
	4570 · Reserve Funds (Balance Forward FY 08)	10,000.00	20,000.00	
	Total 4500 · Program Revenue	92,850.00	111,250.00	
	Total 4000 · UNRESTRICTED REVENUE	336,850.00	355,250.00	
4199- RESTRICTED REVENUE				
	4100 - CIP Revenue			
	4110 -CIP Concert Series	20,000.00	29,800.00	
	4120 - CIP Holiday Decorations	0.00	0.00	
	4130 - CIP Pavilion	0.00	0.00	
	4140 - CIP Event Support	0.00	0.00	
	Total 4100 - CIP Revenue	20,000.00	29,800.00	
	4300 - Pass Through Events (Fiscal Agent)	0.00	0.00	held in Fiscal Agent escrow account
	4400 - Latino	35,000.00	35,000.00	
	4410 - Troops/Misc	0.00	0.00	
	4430 - Art Fund	10,000.00	10,000.00	
	Total 4300 - Pass through events	45,000.00	45,000.00	
	4540 - Reimbursement Holiday Decorations and Electricity	14,000.00	14,000.00	Reimbursed from Mayor's Fund
	4600 - Building Improvement Program carry forward	4,150.00	21,150.00	held in BIP escrow account
	4610 - Interest Income	0.00	0.00	
	4600 - Program Revenue	0.00	0.00	
	Total 4600 - Building Improvement Program Carry Forward	4,150.00	21,150.00	
	Total 4199 - Restricted Revenue	83,150.00	109,950.00	
	TOTAL INCOME	420,000.00	465,200.00	
Expense				
5999 · UNRESTRICTED EXPENSE				
	6000 · Salaries & Benefits	0.00		
	6001 · Salaries	113,685.00	113,685.00	
	6003 · Bonuses	1,400.00	1,436.00	
	6011 · Employer FICA & Medicare	8,900.00	8,900.00	
	6012 · Employer NH SUI	430.00	430.00	
	6021 · Benefits-Employer Contribution	13,000.00	13,000.00	
	6029 · Insurance-Worker's Comp	425.00	425.00	
	Total 6000 · Salaries & Benefits	137,840.00	137,876.00	
	6100 · Office Administration	0.00	0.00	
	6150 · Bank Service Charges	25.00	25.00	

	6210 · Computer Hardware & Services	250.00	1,500.00
	6240 · Copy Services	250.00	500.00
	6260 · Depreciation Expense	3,500.00	3,708.00
	6270 · Donations & Contributions	250.00	250.00
	6280 · Electricity	4,600.00	4,600.00
	6290 · Filing Fees	75.00	75.00
	6300 · Insurance-Business	4,420.00	4,420.00
	6320 · Janitorial Services	1,236.00	1,235.00
	6340 · Miscellaneous Expense	236.00	235.00
	6345 · Office Equipment & Tools	100.00	325.00
	6350 · Office Eqt Lease & Srvc Contr	750.00	750.00
	6360 · Office Supplies	1,637.00	1,800.00
	6370 · Photography & Supplies	100.00	200.00
	6380 · Postage/Meter,Box Rent, Permits	2,500.00	2,500.00
	6390 · Postage Meter Rental & Supplies	550.00	550.00
	6410 · Rent & CAM	19,500.00	19,500.00
	6450 · Subscriptions & Publications	375.00	375.00
	6470 · Telephone & internet	3,000.00	3,000.00
	Total 6100 · Office Administration	43,354.00	45,548.00
	6500 · Events - Intown	0.00	
	6520 · Noon Series	1,500.00	1,500.00
	6540 · Promotions and Events: Eats Week	2,000.00	2,000.00
	6560 · Taste of Downtown	3,000.00	3,000.00
	6590 · Holiday Parade	2,500.00	2,000.00
	Total 6500 · Events - Intown	9,000.00	8,500.00
	6600 · Maintenance & Beautification	0.00	
	6002M · M&B/Wages	64,866.00	64,866.00
	6003M · M&B/Bonuses	1,500.00	1,500.00
	6011M · M&B/Employer FICA & Med	5,100.00	5,100.00
	6012M · M&B/Employer NH SUI	430.00	430.00
	6021M · M&B/Benefits-Employer Contrib	6,400.00	6,400.00
	6029M · M&B/Workers Comp Insurance	4,600.00	4,600.00
	Total 6000M · Wages & Benefits	82,896.00	82,896.00
	6605 - Street Banners	24,000.00	33,000.00
	6620 · Contract Svcs-Maint.	500.00	1,000.00
	6630 · Graffiti Removal	400.00	300.00
	6650 · Insurance-Vehicles	0.00	0.00
	6655 · Marketing-Streetscape (Signage)	600.00	1,440.00
	6660 · Registration & Taxes	300.00	300.00
	6670 · Capital Expense - Street furnishings, Flowers	1,200.00	2,700.00
	6680 · Supplies, Gas&Repairs, Trash Disposal	5,500.00	5,000.00
	6685 · Electricity-Shed	450.00	450.00
	Total 6600 · Maintenance & Beautification	115,846.00	127,086.00
	6700 · Marketing & Policy	0.00	
	6710 · Marketing and development	1,185.00	4,750.00
	6720 · Newsletter Productions	6,700.00	6,700.00
	6730 · Printing & Distribution	2,000.00	1,000.00
	6740 · Website & E-Communications	750.00	1,200.00
	Total 6700 · Marketing & Policy	10,635.00	13,650.00
	6800 · Professional & Outside Services	0.00	
	6810 · Accountant & Auditor	3,600.00	3,600.00
	6820 · Bookkeeping Service	3,000.00	3,000.00
	6840 · Contract Services-Management	0.00	500.00
	6850 · Payroll Service	1,575.00	1,590.00
	Total 6800 · Professional & Outside Services	8,175.00	8,690.00
	6900 · Staff Expenses	0.00	
	6910 · Conferences & Travel	2,500.00	3,300.00

	6920 · Dues, Meetings, Assoc.	1,500.00	1,600.00	
	6930 · Education, Seminars	0.00	500.00	
	6940 · Meeting Exp - Intown Annual Mtg,	5,000.00	5,500.00	
	6950 · Parking & Misc. Staff Exp.	3,000.00	3,000.00	
	Total 6900 · Staff Expenses	12,000.00	13,900.00	
	Total 5999 · UNRESTRICTED EXPENSE	336,850.00	355,250.00	
	7100 - RESTRICTED EXPENSES	0.00		
	6510 - CIP Event Support	0.00	1,800.00	
	6535 - CIP Pavilion	2,000.00	2,000.00	
	6550 - CIP Summer Concerts	18,000.00	26,000.00	
	6640 - Holiday Decorations and Electricity Reimbursable	14,000.00	14,000.00	
	6645 - Holiday Capital Expense	0.00	0.00	
	Total 6510 thru 6645	34,000.00	43,800.00	
	7000 - Building Improvement Program Expense	0.00	0.00	
	7010 - BIP Exp.			
	Total BIP Expense-	4,150.00	21,150.00	held in BIP escrow account
	7120 - Latino Festival - Fiscal Agent	35,000.00	35,000.00	held in Fiscal Agent escrow account
	7140 - Art Fund - Fiscal agent	10,000.00	10,000.00	
	Total 7100 - Restricted Expense	83,150.00	109,950.00	
	TOTAL EXPENSE	420,000.00	465,200.00	
	NET		0.00	
	Net Unrestricted Income	0.00	0.00	
	Net Restricted Income	0.00	0.00	

5/19/08 TABLED

City of Manchester New Hampshire

In the year Two Thousand and

A RESOLUTION

“Continuation of the Central Business Service District”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEAREAS, the establishment of Central Business Service District are authorized under provision of RSA 31:120 through RSA 31:125; and
- WHEAREAS, the Board of Mayor and Aldermen have further authorized the establishment of such districts and has set forth procedures for the same in Chapter 37 of the Code of Ordinance; and
- WHEAREAS, the Board of Mayor and Aldermen, after consultation with and on the recommendation of the Advisory Board of owners and tenants within the proposed district, find that a central business service district should be continued:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

- 1. That the recommended boundaries of the district within which services will be provided and assessments made on the property are:

Beginning at a point at the intersection of River Road and west North Street: thence easterly along West North Street and continuing along North Street to Bay street;
 thence southerly along Bay Street to Sagamore Street;
 thence along Sagamore Street to a point at the rear property line of property at 1631 Elm Street (Rite-Aid);
 thence generally southerly along the rear property line of property at 1631 Elm Street (Rite-Aid) to Pennacook Street;
 thence westerly along Pennacook Street to an alley – Elm Street East Back;
 thence southerly along Elm Street East Back Alley to Blodgett Street;
 thence westerly along Blodgett Street to an alley – Elm Street East Back;
 thence southerly along Elm Street East Back Alley to Brook Street;
 thence easterly along Brook Street to Temple Court;
 thence southerly along Temple Court to Harrison Street;
 thence westerly along Harrison Street to the rear of the building at 1415 Elm Street (the “Sears Building” so called);
 thence southerly along the rear of the building at 1415 Elm Street (the “Sears Building” so-called) to Prospect Street;
 thence continuing southerly along the rear property line of 1331-1375 Elm Street to Myrtle Street;
 thence continuing southerly along an alley – North Church Street to Orange Street;

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City of Manchester New Hampshire

In the year Two Thousand and

A RESOLUTION

“Continuation of the Central Business Service District”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

thence easterly along Orange Street to Chestnut Street;
thence southerly along Chestnut Street to Bridge Street;
thence easterly along Bridge Street to Pine Street;
thence southerly along Pine Street to Manchester Street;
thence westerly along Manchester Street to Chestnut Street;
thence southerly along Chestnut Street to Auburn Street;
thence westerly along Auburn Street to Elm Street;
thence southerly along Elm Street to the southerly point of property on the
west side of Elm Street now or formerly of Allen-Bradely Corp.;
thence westerly along the property line of said property to the
B & M rail line;
thence continuing westerly across property of the City of Manchester to the
Merrimack River;
thence northerly along the Merrimack River to the Amoskeag Dam;
thence easterly from the Amoskeag Dam on a line extending to River Road;
thence northerly along the River Road to West North Street; said point also
being the point of beginning.

That the district is to include all properties within the described boundaries.

2. That the assessed values of the properties for purposes of assessments be established in accordance with the property tax maps and records as maintained by the Board of Assessors.
3. That services to be provided within the District consist of daily cleaning, maintenance and inspection of incidental repairs within the right-of-way in the District and such other services as determined by the Advisory Board.
4. That the special district assessment for Fiscal Year 2008 be established at \$.369832 per thousand dollars of assessed value of each property assessed within the district.
5. That the special district assessment shall be made against the owners of all commercial, all industrial and residential properties of five units or more, (excluding multi unit condominium properties).

Resolved, that is Resolution shall take effect upon its passage.

City of Manchester New Hampshire

In the year Two Thousand and Eight

**PROPOSED REVISED VERSION,
IF AMENDED.**

A RESOLUTION

“Continuation and Expansion of the Central Business Service District.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

- WHEREAS, the establishment of Central Business Service Districts are authorized under provision of RSA 31:120 through RSA 31:125; and
- WHEREAS, the Board of Mayor and Aldermen have further authorized the establishment of such districts and has set forth procedures for the same in Chapter 37 of the Code of Ordinance; and
- WHEREAS, the Board of Mayor and Aldermen, after consultation with and on the recommendation of an Advisory Board of owners and tenants within the proposed District, find that a Central Business Service District should be continued and expanded:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

1. That the recommended boundaries of the District within which services will be provided and assessments made on the property are:

Beginning at a point at the intersection of River Road and west North Street; thence easterly along West North Street and continuing along North Street to Bay Street;
thence southerly along Bay Street to Sagamore Street;
thence along Sagamore Street to a point at the rear property line of property at 1631 Elm Street (Rite-Aid);
thence generally southerly along the rear property line of property at 1631 Elm Street (Rite-Aid) to Pennacook Street;
thence westerly along Pennacook Street to an alley – Elm Street East Back;
thence southerly along Elm Street East Back Alley to Blodgett Street;
thence westerly along Blodgett Street to an alley – Elm Street East Back;
thence southerly along Elm Street East Back Alley to Brook Street;
thence easterly along Brook Street to Temple Court;
thence southerly along Temple Court to Harrison Street;
thence westerly along Harrison Street to the rear of the building at 1415 Elm Street (the “Sears Building” so-called);
thence southerly along the rear of the building at 1415 Elm Street (the “Sears Building” so-called) to Prospect Street;
thence continuing southerly along the rear property line of 1331-1375 Elm Street to Myrtle Street;
thence continuing southerly along an alley – North Church Street to Orange Street;

City of Manchester New Hampshire

In the year Two Thousand and Eight

PROPOSED REVISED VERSION (CONT.)
IF AMENDED.

A RESOLUTION

“Continuation and Expansion of the Central Business Service District.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:
thence easterly along Orange Street to Chestnut Street;
thence southerly along Chestnut Street to Bridge Street;
thence easterly along Bridge Street to Pine Street;
thence southerly along Pine Street to Manchester Street;
thence westerly along Manchester Street to Chestnut Street;
thence southerly along Chestnut Street to Auburn Street;
thence westerly along Auburn Street to Willow Street
thence southerly along Willow Street to Valley Street
thence easterly along Valley Street to Elm Street.
thence southerly along Elm Street, including only those properties with a
border on Elm Street, to Queen City Avenue
thence westerly along the middle of Queen City Avenue to the Queen City
Bridge
thence northerly along the Merrimack River to the existing CBSD border
at the “Trestle Bridge”
thence northerly along the Merrimack River to the Amoskeag Dam;
thence easterly from the Amoskeag Dam on a line extending to River
Road;
thence northerly along River Road to West North Street; said point also
being the point of beginning.

That the District is to include all properties within the described
boundaries.

2. That the assessed values of the properties for purposes of assessments be
established in accordance with the property tax maps and records as
maintained by the Board of Assessors.
3. That services to be provided within the District consist of daily cleaning,
maintenance and inspection of incidental repairs within the right-of-way in
the District and such other services as determined by the Advisory Board.
4. That the special district assessment for Fiscal Year 2009 be established at
\$.369832 per thousand dollars of assessed value of each property assessed
within the District.
5. That the special District assessment shall be made against the owners of all
commercial, all industrial and residential properties of five units or more,
(excluding multi unit condominium properties).

Resolved, that this Resolution shall take effect upon its passage.