

AGENDA

BOARD OF MAYOR AND ALDERMEN

March 18, 2008
Mayor and all Aldermen

7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.
3. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Approve under supervision of the Department of Highways

- A. Pole petitions:
#11-1191 seven poles Concord St, Myrtle St, Dutton St. & Ashland St.
#11-1184 one pole on Elliot Place

Informational to be Received and Filed

- B. Communication from Alderman Gatsas to Jay Minkarah expressing concerns relative to the Seal Tanning/Pandora Agreement, and requesting the contract be brought before the Board for final review and approval.
- C. Communication from Leo Pepino regarding residency restrictions for convicted sex offenders.

- D. Communication from Paul Martineau, Welfare Commissioner, responding to the 10-Year Plan to End Homelessness in the City of Manchester as it relates to the Welfare Department.

REFERRAL TO COMMITTEE & HEARING

COMMITTEE ON BILLS ON SECOND READING AND PUBLIC HEARING TO BE SET BY CITY CLERK

- E. Petition to rezone land in the vicinity of Mack Ave.

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT & REVENUE ADMINISTRATION

- F. Recommending that a Memorandum of Understanding (MOU) be created when any personnel is transferred from one department to another by the Board of Mayor and Aldermen. The MOU should be signed by both departments, define the roles each office is assuming, and the date when the transfer will go into effect. The Committee further recommends that the MOU should be reported to the Committee on Human Resources/Insurance and should remain in place until such time that the Human Resources Director has had an opportunity to complete a position analysis and all proper paperwork completing the transfer is in place.
(Unanimous vote.)

- G. Recommending that all departments create a complete manual of department policies and procedures within one (1) year and perform an annual internal control self-assessment based on the departmental policies and procedures.
The Committee further recommends that the Internal Auditor provide each department with a template/outline of what should be included in each manual. The Internal Auditor should also immediately identify the most “at risk” departments and assist them in the initial development of the policy and procedure manual as soon as possible.
(Unanimous vote.)

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA,
A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE
APPROVED.**

4. Nominations to be presented by Mayor Guinta, if available.
Ladies and Gentlemen, what is your pleasure?

5. Confirmation of nomination of Patrick M. Van Rooyen to succeed Matthew Lapointe (resignation) as a member of the Office of Youth Services Advisory Board, term to expire January 1, 2001.
A motion is in order to confirm the nomination as presented.

6. Communication from Jay Cadorette submitting his resignation to the Conduct Board advising that he has acquired residency in the Town of Bedford.
Ladies and Gentlemen, what is your pleasure?

7. Report of Committee on Community Improvement, if available.
Ladies and Gentlemen, what is your pleasure?

8. A motion is in order to recess the meeting to allow the Committee on Finance to meet.

9. Mayor Guinta calls the meeting back to order.

10. Report of Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

11. Report of Committee on Accounts, Enrollment and Revenue Administration, if available.
Ladies and Gentlemen, what is your pleasure?

12. Report(s) of Committee on Traffic, if available.
Ladies and Gentlemen, what is your pleasure?
13. Report of the Special Committee on Solid Waste Activities, if available.
Ladies and Gentlemen, what is your pleasure?
14. Legislative Update presented by Mayor Guinta, to be submitted under separate cover.
Ladies and Gentlemen, what is your pleasure?
15. Communication from Mayor Guinta to the New Hampshire Department of Transportation.
Ladies and Gentlemen, what is your pleasure?
16. Communication from Alderman O'Neil regarding Operation Drugs & Guns (DAG) and the Manchester Police Department.
Ladies and Gentlemen, what is your pleasure?
17. Communication from Kevin Sheppard, Public Works Director, regarding Household Hazardous Waste Collection Project.
A motion is in order to authorize the Public Works Director to enter into a contract with NH Department of Environment Services and execute any related documents required.
18. Bond Resolution: **(A motion is in order to read by title only.)**

"Authorizing General Airport Revenue Refunding Bonds in an amount not in excess of Thirty Five Million dollars (\$35,000,000) for Refunding Certain Outstanding Municipal Revenue Bonds of the City issued on behalf of the Manchester Airport."

A motion is in order that the Bond Resolution pass and be Enrolled.
19. Petition for relief under RSA 79-E submitted by FairPoint communications related to their acquisition of 770 Elm Street.
Ladies and Gentlemen, what is your pleasure?

TABLED ITEMS

(A motion is in order to remove any item from the table.)

20. Communication from Carol Johnson, City Clerk, providing the Board a report on the current status of activities at the Office of the City Clerk.

(Tabled 2/19/2008)

NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen.

21. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen.

22. Report of the Committee on Community Improvement advising that it has requested staff to prepare documents to provide that the City agree to extend the term on the 2nd mortgage relating to Lowell Terrace Associates property located at the northwest corner of Lowell and Chestnut Streets to coincide with the expiration of the existing first mortgage in 2013.

(Unanimous vote)

(Tabled 05/15/2007. Additional materials provided by Finance enclosed.)

NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen, with additional materials provided by Finance.

23. A Majority report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the General Business District (B-2) into an area currently zoned Residential One Family District (R-1B), being a portion of Tax Map 381, Lot 47 with an address of 466 South Willow Street and abutting South Lincoln, South Willow and Parkview Streets. A majority of the property is currently zoned B-2 and the petition would extend the B-2 to include the entire lot.”

be denied at this time.

The Committee notes that the business owner should work with the neighborhood and may return with a petition after addressing issue as noted in a communication from Alderman Garrity enclosed herein.

(Aldermen Garrity, Pinard and Duval in favor. Aldermen Lopez and Gatsas opposed.)

(Tabled 06/05/2007)

- A Minority report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the General Business District (B-2) into an area currently zoned Residential One Family District (R-1B), being a portion of Tax Map 381, Lot 47 with an address of 466 South Willow Street and abutting South Lincoln, South Willow and Parkview Streets. A majority of the property is currently zoned B-2 and the petition would extend the B-2 to include the entire lot.”

ought to pass.

The minority advises that the proposed zoning, in its opinion, is consistent with the highest and best use of the property and that neighborhood concerns can be best addressed through the development process at the Planning Board level, therefore, that such rezoning should be considered subject to the Planning Board approving any plans for development of the property.

S/Alderman Lopez

(Tabled 06/05/2007)

NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen.

24. NEW BUSINESS
 - A. Communications
 - B. Aldermen

25. Mayor Guinta advises that a motion is in order to recess the meeting for a negotiation strategy session.

26. If there is no further business a motion is in order to adjourn.