

AGENDA

BOARD OF MAYOR AND ALDERMEN

March 4, 2008

Mayor and all Aldermen

7:30 PM

**Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation on 10-year Plan to End Homelessness in the City of Manchester
4. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Approve under supervision of the Department of Highways

- A. Pole petitions:
#11-1190 for one on North Adams Street
#12-0246 for three poles on Pine Street

Informational to be Received and Filed

- B. Manchester Transit Authority minutes and reports for January 2008.
- C. Communication from Ken Edwards, Manchester Housing and Redevelopment Authority providing a status report on Northwest Business Park.

- D. Communication from Stephen Quinn, Manchester Employee's Contributory Retirement System Advisor Committee advising that they have submitted a letter to Senator D'Allesandro requesting he withdraw SB373 at this time.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

- E. Resolutions:

“Amending the FY2008 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighteen Thousand Dollars (\$18,000) for the FY2008 CIP 612308 New Horizons Capital Improvement Project.”

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the 2007 CIP 510907 Park Improvement Project.”

REPORTS OF COMMITTEES

COMMITTEE ON COMMUNITY IMPROVEMENT

- F. Recommending that a request of Kevin Sheppard, Public Works Director, for approval of revisions to the Annual ROW Reconstruction and Storm Drain Infrastructure projects be approved and for such purpose a revised budget authorization shall be submitted.
(Unanimous vote with exception of Alderman Gatsas who was absent.)
- G. Advising that they have approved a request of Charles DePrima, Acting Director, Parks, Recreation & Cemeteries, for replacement of a 1995 Pontiac Bonneville with a 2004 Crown Victoria recycled cruiser.
(Unanimous vote with exception of Alderman Gatsas who was absent.)

- H. Recommending that a request to expend CDBG funds in the amount of \$18,000 for New Horizon's Capital Improvement Project be approved, and for such purpose a resolution and budget authorization have been submitted..

(Unanimous vote with exception of Alderman Gatsas who was absent.)

- I. Recommending that a request for acceptance and expenditure of \$5,000 in funds from the Triangle Credit Union to be used for the Rockingham Rail Trail under the Parks Improvement Project be approved and for such purpose an amending resolution and budget authorization have been submitted.

(Unanimous vote with exception of Alderman Gatsas who was absent.)

COMMITTEE ON PUBLIC SAFETY AND TRAFFIC

- J. Advising that it has approve a request of Rock101/WGIR 610 to utilize Arms Park for the annual Rock 101 Sky Show on May 25, 2008 with set up to commence on May 24, 2008.

(Unanimous vote.)

- K. Recommending that regulations for standing, stopping, parking and operation of vehicles be adopted as noted and those inconsistent therewith be repealed.

(Unanimous vote.)

- L. Recommending the Mayor be requested to provide additional funding for the Manchester Police Department sex offender compliance program.

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

- 5. Nominations to be presented by Mayor Guinta, if available.
Ladies and Gentlemen, what is your pleasure?

6. A motion is in order to recess the meeting to allow the Committee on Finance to meet.
7. Mayor Guinta calls the meeting back to order.
8. Report of Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
9. Report(s) of Committee on Lands and Buildings, if available.
Ladies and Gentlemen, what is your pleasure?
10. Legislative Update presented by Mayor Guinta.
Ladies and Gentlemen, what is your pleasure?
11. Update from Finance Officer regarding FY2008 budget.
12. Resolutions: **(A motion is in order to read by titles only.)**
“Amending the FY2008 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighteen Thousand Dollars (\$18,000) for the FY2008 CIP 612308 New Horizons Capital Improvement Project.”

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the 2007 CIP 510907 Park Improvement Project.”
A motion is in order that the Resolutions pass and be Enrolled.

TABLED ITEMS

(A motion is in order to remove any item from the table.)

13. Communication from Carol Johnson, City Clerk, providing the Board a report on the current status of activities at the Office of the City Clerk.
(Tabled 2/19/2008)
NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen.

14. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen.

15. Report of the Committee on Community Improvement advising that it has requested staff to prepare documents to provide that the City agree to extend the term on the 2nd mortgage relating to Lowell Terrace Associates property located at the northwest corner of Lowell and Chestnut Streets to coincide with the expiration of the existing first mortgage in 2013.

(Unanimous vote)

(Tabled 05/15/2007. Additional materials provided by Finance enclosed.)

NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen, with additional materials provided by Finance.)

16. A Majority report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the General Business District (B-2) into an area currently zoned Residential One Family District (R-1B), being a portion of Tax Map 381, Lot 47 with an address of 466 South Willow Street and abutting South Lincoln, South Willow and Parkview Streets. A majority of the property is currently zoned B-2 and the petition would extend the B-2 to include the entire lot.”

be denied at this time.

The Committee notes that the business owner should work with the neighborhood and may return with a petition after addressing issue as noted in a communication from Alderman Garrity enclosed herein.

(Aldermen Garrity, Pinard and Duval in favor. Aldermen Lopez and Gatsas opposed.)

(Tabled 06/05/2007)

A Minority report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the General Business District (B-2) into an area currently zoned Residential One Family District (R-1B), being a portion of Tax Map 381, Lot 47 with an address of 466 South Willow Street and abutting South Lincoln, South Willow and Parkview Streets. A majority of the property is currently zoned B-2 and the petition would extend the B-2 to include the entire lot.”

ought to pass.

The minority advises that the proposed zoning, in its opinion, is consistent with the highest and best use of the property and that neighborhood concerns can be best addressed through the development process at the Planning Board level, therefore, that such rezoning should be considered subject to the Planning Board approving any plans for development of the property.

S/Alderman Lopez

(Tabled 06/05/2007)

NOTE: Available for viewing at Office of City Clerk; previously forwarded to Mayor and all Aldermen.

17. NEW BUSINESS

A. Communications

B. Aldermen

18. Mayor Guinta advises that a negotiation strategy session will be held immediately following adjournment.

19. If there is no further business a motion is in order to adjourn.

CITY OF MANCHESTER, NH
PETITION FOR POLE LOCATION LICENSE

February 13, 2008

POLE LOCATION
FORM NO. 1

To the Hon. Board of Mayor and Aldermen
of the City of Manchester, New Hampshire:

**PUBLIC SERVICE OF NEW HAMPSHIRE
&
VERIZON NEW ENGLAND, INC.**

request a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary, along, across, and under the following public ways:

License one (1) pole(s), 973/9PB located on North Adams Street in the City of Manchester.

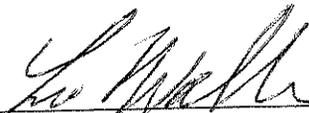
Wherefore we pray, that we be granted a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon together with sustaining, strengthening and protecting fixtures as may be necessary, said underground conduits, poles and structures to be installed approximately in accordance with the plan filed herewith marked "POLE LOCATION PLAN, PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND".

Plan No. 11-1190
Dated: 2/11/2008

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: 
Jeana Delisle, Licensing Specialist

VERIZON NEW ENGLAND, INC.

BY: 
Right of Way Department



CITY OF MANCHESTER, NH
PETITION FOR POLE LOCATION LICENSE

POLE LOCATION
FORM NO. 1

February 14, 2008

To the Hon. Board of Mayor and Aldermen
of the City of Manchester, New Hampshire:

**PUBLIC SERVICE OF NEW HAMPSHIRE
&
VERIZON NEW ENGLAND, INC.**

request a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary, along, across, and under the following public ways:

License three (3) pole(s), 418/8PB, 418/8, 971/99 located on Pine Street in the City of Manchester.

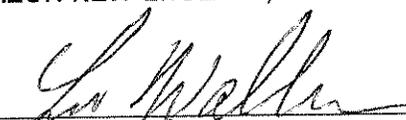
Wherefore we pray, that we be granted a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon together with sustaining, strengthening and protecting fixtures as may be necessary, said underground conduits, poles and structures to be installed approximately in accordance with the plan filed herewith marked "POLE LOCATION PLAN, PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND".

Plan No. 12-0246
Dated: 2/14/2008

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: 
Jeana Delisle, Licensing Specialist

VERIZON NEW ENGLAND, INC.

BY: 
Right of Way Department



**MANCHESTER
TRANSIT AUTHORITY**

110 ELM STREET, MANCHESTER, NH 03101-2799
TELEPHONE (603) 623-8801
FAX (603) 626-4512



JOHN H. TRISCIANI, CHAIR
PETER ESCALERA, VICE CHAIR
JOSEPH DESELLE
MAUREEN A. NAGLE
CAROL WILLIAMS

DAVID SMITH
EXECUTIVE DIRECTOR

February 27, 2008

Ms. Carol Johnson, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Dear Carol,

The MTA Commissioners held a monthly Commission Meeting on Tuesday, February 26, 2008. Enclosed are the approved Minutes of the January 29, 2008 Commission Meeting, January 2008 Financial Report, and January 2008 Ridership Report.

The next scheduled Commission Meeting will be Tuesday, March 25, 2008 at 5:00 PM.

If you should have any questions, please feel free to contact me at extension 612.

Very truly yours,

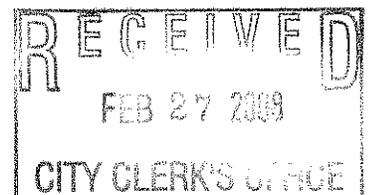
A handwritten signature in cursive script that reads 'David Smith'.

David Smith
Executive Director

DS:cr

Enclosures

B



**MANCHESTER
TRANSIT AUTHORITY**

110 ELM STREET, MANCHESTER, NH 03101-2799
TELEPHONE (603) 623-8801
FAX (603) 626-4512



JOHN H. TRISCIANI, CHAIR
PETER ESCALERA, VICE CHAIR
JOSEPH DESELLE
MAUREEN A. NAGLE
CAROL WILLIAMS

DAVID SMITH
EXECUTIVE DIRECTOR

Manchester Transit Authority

January 29, 2008 Commission Meeting

MEMBERS PRESENT: Chairman John H. Trisciani
Vice Chairman Peter Escalera
Commissioner Joseph Deselle
Commissioner Maureen A. Nagle
Commissioner Carol Williams

PERSONNEL PRESENT: David Smith, Executive Director
Karyn Bennett, Assistant Executive Director
William J. Cantwell, Supt. of Administration
Paul Beauregard, Shop Manager
Michael Whitten, Operations Planning Manager

1. a. Chairman TRISCIANI called the meeting to order at 5:07 PM.
- b. Approve Minutes of January 8, 2008 Commission Meeting. NAGLE made a motion to approve the Minutes of January 8, 2008 Commission Meeting.
Seconded by DESELLE. All Commissioners in favor.

MANAGEMENT REPORTS

2. a. Financial Report for December 2007. NAGLE made a motion to approve the Financial Report for December 2007. Seconded by DESELLE.
Transit Operation: CANTWELL reported revenues were \$8,891 (2.99%) more than budget. Farebox, ticket, and shuttle revenues were \$1,986 (7.05%) more than budget. Farebox revenue averaged \$812 per day. Significant revenue variance was accrual of Federal operational subsidy. Expenses were \$31,889

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(9.63%) more than budget. Significant variances were in labor and fringe benefits and COA changes.

School Operation: CANTWELL reported revenues were \$5,805 (2.77%) less than budget. School charters were \$2,700 ahead of budget. Expenses were \$29,563 (12.56%) less than budget. The variance was in labor due to snow cancellations which resulted in \$10,000 less wages for school operators and \$4,000 less wages for mechanics because of snow plowing and cleaning shelters instead of working on school buses.

The Accounts Receivable and Check Register were reviewed. No questions from the Board.

All Commissioners in favor of approving December 2007 Financial Report.

b. **Operations Reports for December 2007.**

Transit-School Report:

Transit: BENNETT reported transit service was revised on December 10th.

There were few complaints and they are continually monitoring the routes. Due to service revisions one spare employee was promoted to full-time.

School: During the month there were 126 charters. We maintained 75 active school bus operators and licensed 2 during the month. Staff attended an Emergency Operations Planning Meeting to review Manchester's' response plan.

Transit-School Statistics Ridership Report: WHITTEN reported while reviewing passenger count trends over the last fiscal year, he noticed revenue was increasing but passenger counts were decreasing. He found a problem in the spread sheet that was doubling Saturday passenger counts and it looks like our ridership dropped when compared to last fiscal year, but it is only down .21%.

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WHITTEN reported 2007/2008 data is now accurate. December passenger counts are up 5%. There was growth in the Mall of NH routes which could be attributed to the new schedules since we were able to keep buses running on time during the holiday shopping season. The U-pass ridership for the college has doubled and they are looking at opportunities to expand to other schools. The StepSaver program has grown another 5%; 911 passengers. WHITTEN said since there was a decline in the shopper shuttle, he will begin looking at patterns such as Vista Foods closing or bad weather. Our efficiency, payroll hours, and platform hours went up a slightly which was expected covering setbacks because of the weather and mall traffic. Cost per passenger was \$8.14 which is below the \$9.24 year-to-date and matches with the farebox increase.

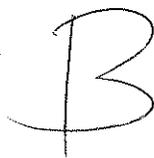
Maintenance Report: BEAUREGARD reported during the month they did 11 transit, 3 E&H, and 17 school bus inspections. Two buses were towed; 1 transit bus was stuck, and 1 school bus was broken down. We had 4 transit and 1 school road calls. Overtime was high because there were 3 weekend snow storms. There were no on the job injuries and they did 1 City repair work order.

NEW BUSINESS

3. a. **Update and Discussion – Security Issues.** SMITH updated the Board on security measures taken since his appearance before the Board of Mayor and Aldermen (BMA). He explained the Safety/Street Supervisor is a 40-hour per week position and there are 80 hours of street service. To provide drivers with active street supervision during all service hours, he has changed personnel schedules and is having the Safety/Training Officer shadowing the Street Supervisor so she can cover street supervision in the afternoon when the Street

Supervisor is off. Staff held a meeting with the Manchester Police Department (MPD) and they will be conducting mandatory workshops to train employees on how to diffuse situations with excited people and how to defend themselves.

- b. **Purchase of Four Camera Systems for Transit.** SMITH said another way to improve security is to purchase 4 DVR camera systems so the entire fleet will have camera security. FTA has assured federal grant funding of 80% for the cost of the camera system which is \$11,868 installed. DESELLE made a motion to purchase and install 4 digital camera systems for a cost of \$11,868. Seconded by ESCALERA. All Commissioners in favor.
- c. **Renewal of Contract with JGI Eastern, Inc.** SMITH explained our groundwater permit with the NH Department of Environmental Services (NHDES) requires an engineer test the water in the test wells twice a year and submit results to the NHDES. ESCALERA asked if this work went out for bid. CANTWELL replied JGI Eastern, Inc. won the bid when we removed the fuel tanks in 1996/1997 and we have retained them to continue doing the annual groundwater monitoring. SMITH said this can go out to bid, but the prospective bidder(s) would have to do a lot of preliminary work. NAGLE made a motion to renew the yearly contract with JGI Eastern, Inc. for groundwater testing at a cost of \$9,880. Seconded by DESELLE. TRISCIANI, DESELLE, and NAGLE voted yea. ESCALERA voted nea WILLIAMS was unavailable to vote at this time. ESCALERA recommended putting this project out for bid next year. All agreed.
- d. **FY 2009-2010 Budget Request to the Mayor.** SMITH is proposing a total base transit budget of \$4,359,314, an increase of \$336,781 from FY 2008 budget. This budget includes sale of fuel to the City; an estimated \$75,000 increase in the cost



of City fuel. Net the City fuel, we propose a transit operating budget of \$3,946,814, an increase of \$261,780 (7.1%). After calculating federal contributions our request to the Mayor for funding would be \$1,278,156; an increase of \$101,442 (8.6%). Cost drivers are COA service changes (4.5% increase) and increased cost for fuel.

SMITH discussed budget betterments being requested for FY 2010; CMAQ grant for the downtown circulator, New Freedoms Project grant, and the Job Access Reverse Commute grant. These applications have been processed and approved by the State. The Federal Government has been notified that these projects have been approved on the State level and we must now file a grant application provided we receive Local funding.

SMITH discussed the list of betterment projects he will present to the Mayor. Restoring Saturday service on Front Street, restore service in Ward 10 that was eliminated when the COA was implemented, CMAQ project (Downtown and Millyard Circulator Service), the New Freedoms Project (ADA service expansion to travel beyond the City limits by ¼'s of a mile), and Job Access Reverse Commute Project (restore service to CCT in Bedford along with doing travel training). He plans to present to the Mayor a current level budget and then list the budget betterments. DESELLE made a motion to adopt the FY 2009-2010 budget as presented by SMITH. Seconded by NAGLE. All Commissioners in favor.

- e. **Nominations for Chair and Vice Chair.** NAGLE nominated TRISCIANI to continue serving as Chair. With no further nominations, TRISCIANI, ESCALERA, DESELLE, and NAGLE voted yea. WILLIAMS unavailable for vote.

B

TRISCIANI nominated ESCALERA to continue serving as Vice Chair. With no further nominations, TRISCIANI, ESCALERA, DESELLE, and NAGLE voted yea. WILLIAMS unavailable for vote.

OLD BUSINESS

4. a. **Review December 10th Service Changes.** SMITH briefed the Board about the BMA's discussion regarding service changes and complaints from the drivers that too many buses have been diverted from Elm Street. He and TRISCIANI agreed to have Mike Crittenden, First Transit's Senior Operations Manager, assess the routes. Mr. Crittenden met individually with drivers and rode the routes, met with staff members, reviewed communications and plans, and chaired a joint meeting with transit driver Louise Gazda, operations staff, and 2 Commissioners to discuss options. Mrs. Gazda proposed solutions that rerouted the River Road route inbound along Canal St. and up Dow St. then along Elm St., and Bridge Street route inbound down Bridge St. to Chestnut St. There will be changes in termination points of 4 buses downtown. All at the joint meeting agree. NAGLE made a motion to approve route changes presented by SMITH to become effective in March 2008. Seconded by DESELLE. All Commissioners in favor. SMITH requested approval of Mr. Chittenden's airfare and 2 night hotel expenses. NAGLE made a motion to approve Mr. Chittenden's expenses. Seconded by DESELLE. All Commissioners in favor.
- b. **Transit Management Contract.** SMITH said Albert Risk Management looked at the Management Contract insurance language, drafted their own language, and the attorneys are reviewing Albert Risk Managements' language.

OTHER BUSINESS

5. a. **Global Positioning System (GPS)**. SMITH said staff went to Nashua Transit System to see how their GPS works. They purchased their system through Sprint about 1 year ago and it is a cell phone mounted in the head sign. The software is free and pings the bus every 30 seconds. On screen, there is a line of data for each bus, it shows the bus number, address it is at, whether the bus is moving or not and at what speed it is traveling. We can answer questions from passengers if a bus has passed a certain point. Most important is security with this system, we immediately know where a bus is in the event of an emergency. The cost is \$30/per unit, per month, and if we equip StepSaver and transit buses the cost would be \$630 per month for that level of information. This would be great security-wise and customer service. He wants to see Nashua's invoice to make sure there are no hidden communication charges. BENNETT said the software is compatible with Trapeze software. ESCALERA recommended verifying the cost and bring this back to the Board next month. All Commissioners agreed.

b. **Board Member Advocacy**. NAGLE wanted to discuss Board Members being more proactive by talking to City and State officials about the value of public transportation.

ESCALERA expressed his concern regarding employee complaints made to an Alderman and addressed at a BMA meeting. He realizes everyone has the right to go before the Aldermen, but feels they should follow the chain of command.

TRISCIANI said at one point in time every Alderman has contacted either him or SMITH if there has been a problem and it has always been taken care of.

TRISCIANI said it takes time to make changes. ESCALERA thanked SMITH and BENNETT for representing this Board at the BMA meeting.

B

- c. **Expanding Bus Service.** ESCALERA asked if members present could foresee expanding bus service outside of Manchester. SMITH said he attended a meeting regarding the I-93 transit study and how we would connect. It was determined it would cost \$170M to run rail from the center of Boston along the old railroad line parallel I-93 to the Airport and would cost an additional \$220M to get from the Airport to downtown Manchester. This generated discussion about bus transportation along that corridor, as a less costly alternative. TRISCIANI generated discussion about nighttime bus service and feels this City should move forward in that direction.
- d. **Date for Next Meeting.** Tuesday, February 26, 2007.

With no further business to come before the Board, DESELLE made a motion to adjourn the meeting at 6:37 PM. Seconded by ESCALERA. All Commissioners in favor.

B



Transit

January 2008

B

Manchester Transit Authority
Income Statement Transit
For the Seven Months Ending January 31, 2008

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Farebox Revenue					
Farebox Revenue	\$20,207.48	\$18,330.00	\$140,123.35	\$125,490.00	\$14,633.35
Adult Fares	2,565.00	2,300.00	12,788.75	16,100.00	(3,311.25)
Adult Monthly Fares	3,850.00	2,400.00	24,155.00	16,800.00	7,355.00
Senior Citizens Fares	905.00	1,000.00	5,815.00	7,000.00	(1,185.00)
Senior Citizen Monthly Fare	963.10	1,000.00	6,923.60	7,000.00	(76.40)
Disabled Rider Fare	1,996.95	1,750.00	13,687.40	12,250.00	1,437.40
Student Fares	487.50	850.00	4,445.00	5,950.00	(1,505.00)
Total Farebox and Tickets	30,975.03	27,630.00	207,938.10	190,590.00	17,348.10
Shuttle and Excursions					
Shopping Shuttle	780.00	1,260.00	8,280.00	8,820.00	(540.00)
Excursion Revenue			1,322.00	2,880.00	(1,558.00)
Total Shuttle and Excursions	780.00	1,260.00	9,602.00	11,700.00	(2,098.00)
Other Revenue					
Sale of Fuel to City Departments	37,236.48	28,750.00	228,235.61	201,250.00	26,985.61
Sale of Maintenance Service to City	403.41	2,000.00	8,221.41	14,000.00	(5,778.59)
Advertising Revenue-Bus	7,716.25	5,500.00	43,879.03	38,500.00	5,379.03
Sale of Vehicles and Equipment			1,800.00		1,800.00
Sale of Scrap Materials	125.80		401.23		401.23
Interest Income	304.77	750.00	6,065.16	5,250.00	815.16
Photo Picture ID Revenue	12.00	25.00	122.00	175.00	(53.00)
Other Non-Transp. Revenue	102.72	25.00	837.29	191.00	646.29
Total Other Revenue	45,901.43	37,050.00	289,561.73	259,366.00	30,195.73
Total Operational Income	77,656.46	65,940.00	507,101.83	461,656.00	45,445.83
Operating Assistance					
City of Manchester	98,059.50	98,060.00	686,416.50	686,420.00	(3.50)
Town of Bedford	3,600.00	3,600.00	25,200.00	25,200.00	
State of New Hampshire			34,000.00	34,000.00	
Federal Operating Subsidy	139,052.00	131,090.00	920,570.00	922,442.00	(1,872.00)
Total Operating Assistance	240,711.50	232,750.00	1,666,186.50	1,668,062.00	(1,875.50)
Total Revenue	318,367.96	298,690.00	2,173,288.33	2,129,718.00	43,570.33
Expenses					
Labor					
Transit Operator Wages	73,077.00	61,065.00	448,888.62	415,429.00	33,459.62
Transit Operator Overtime Wages	9,820.51	7,790.00	55,302.69	52,942.00	2,360.69
StepSaver Operator Wages	11,476.10	13,591.00	79,275.34	91,935.00	(12,659.66)
StepSaver Operator Overtime Wages	1,889.04	1,948.00	16,172.94	13,236.00	2,936.94
Mechanic Wages	16,941.60	12,541.00	90,633.75	84,363.00	6,270.75
Mechanic Overtime Wages	731.71		4,486.47		4,486.47
Transp. Admin Wages	11,932.80	9,726.00	79,515.01	65,432.00	14,083.01
Transp. Admin Overtime Wages	479.31	175.00	5,229.93	1,225.00	4,004.93
Maint. Admin Wages	3,933.60	3,832.00	23,793.03	25,776.00	(1,982.97)
Maint. Admin Overtime Wages			10.93		10.93
General Admin Wages	8,412.79	7,360.00	56,537.58	49,514.00	7,023.58
Gen. Admin Overtime Wages	115.05	113.00	358.33	791.00	(432.67)
Total Labor	138,809.51	118,141.00	860,204.62	800,643.00	59,561.62

B

Manchester Transit Authority
Income Statement Transit
For the Seven Months Ending January 31, 2008

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>YTD</u> <u>Net Change</u>
Fringe Benefits					
Health Insurance Expense	\$44,518.69	\$56,740.00	\$325,553.32	\$379,180.00	(\$53,626.68)
Dental Insurance Expense	1,096.16	1,245.00	8,652.60	8,715.00	(62.40)
Life Insurance Expense	636.40	676.00	4,103.84	4,732.00	(628.16)
Pension Expense	5,920.00	6,656.00	42,336.00	46,592.00	(4,256.00)
FICA Expense	13,892.92	12,070.00	81,715.96	79,434.00	2,281.96
Worker's Compensation	(3,659.55)	4,984.00	24,266.72	32,514.00	(8,247.28)
Unemployment Compensation	503.00	366.00	2,699.00	2,562.00	137.00
Transit Operator Vacation Wages	4,707.75	5,017.00	41,569.95	35,119.00	6,450.95
Transit Operator Holiday Wages	8,774.01	7,846.00	41,446.09	33,346.00	8,100.09
Transit Operator Sick Wages	3,538.46	3,923.00	22,306.16	27,461.00	(5,154.84)
Mechanic Vacation Wages	1,359.87	1,395.00	10,875.77	9,765.00	1,110.77
Mechanic Holiday Wages	2,417.38	1,224.00	12,604.76	8,568.00	4,036.76
Mechanic Sick Wages		94.00	2,286.56	658.00	1,628.56
Transp. Admin Vacation Wages	1,173.47	1,258.00	9,473.45	8,806.00	667.45
Transp. Admin Holiday Wages	1,084.90	1,382.00	10,949.82	9,674.00	1,275.82
Transp. Admin Sick Wages		674.00	2,687.94	4,718.00	(2,030.06)
Maint. Admin Vacation Wages	735.86	827.00	6,565.39	5,789.00	776.39
Maint. Admin Holiday Wages	485.25	563.00	4,187.97	3,941.00	246.97
Maint. Admin Sick Wages		99.00	8,225.92	693.00	7,532.92
Gen Admin. Vacation Wages	(21.80)	828.00	5,316.66	5,796.00	(479.34)
Gen. Admin Holiday Wages	337.69	843.00	6,554.32	5,901.00	653.32
Gen. Admin Sick Wages		149.00	325.29	1,043.00	(717.71)
Transit Uniform Allowance	555.70	779.00	3,605.56	5,453.00	(1,847.44)
Maintenance Uniform Allowance	340.42	448.00	2,792.53	4,427.00	(1,634.47)
Tool Allowance		100.00	1,992.00	700.00	1,292.00
License Reimbursement	240.00	42.00	250.00	294.00	(44.00)
Burden Adjustment	(10,396.97)	(15,580.00)	(82,102.55)	(107,998.00)	25,895.45
Total Fringe Benefits	78,239.61	94,648.00	601,241.03	617,883.00	(16,641.97)
Services					
Management Consultant	12,779.54	12,917.00	99,377.27	90,419.00	8,958.27
Commissioner Expense		83.00	63.73	581.00	(517.27)
Auditing Expense			6,428.00	6,000.00	428.00
Legal Expense	5,408.51	583.00	6,864.75	4,081.00	2,783.75
Service Bureau	338.99	630.00	3,039.58	4,410.00	(1,370.42)
Security Service	40.73	83.00	717.38	581.00	136.38
Outside Advertising	329.76	417.00	5,333.43	2,919.00	2,414.43
Drug & Alcohol Testing	106.20	583.00	859.50	4,081.00	(3,221.50)
Pre-Employment Medical		83.00	685.94	581.00	104.94
Janitorial Service and Supplies	552.34	667.00	4,522.26	4,669.00	(146.74)
Bank Service Charges	483.17	650.00	3,460.84	4,550.00	(1,089.16)
Total Services	20,039.24	16,696.00	131,352.68	122,872.00	8,480.68
Materials and Supplies					
Fuel Operations	26,108.47	21,216.00	166,572.04	144,313.00	22,259.04
Sale of Fuel to City Departments	36,440.05	28,125.00	217,652.15	196,875.00	20,777.15
Maintenance Parts	2,652.24	10,304.00	19,765.78	70,480.00	(50,714.22)
Purchase Discounts	(54.02)	(250.00)	(756.94)	(1,750.00)	993.06
Tires Expense		1,148.00	6,193.46	7,807.00	(1,613.54)
Oil and Grease	411.98	385.00	2,293.57	2,624.00	(330.43)
Maintenance Supplies	504.66	863.00	6,638.59	6,035.00	603.59
Body Shop Supplies	333.24	720.00	3,492.69	5,040.00	(1,547.31)

B

**Manchester Transit Authority
Income Statement Transit
For the Seven Months Ending January 31, 2008**

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Hazardous Materials		\$90.00		\$630.00	(\$630.00)
Outside Parts and Labor	50.00	83.00	660.09	581.00	79.09
Repairs-Inner City Terminal		250.00	116.50	1,750.00	(1,633.50)
Repairs-Building and Grounds	3,230.22	883.00	10,251.94	6,185.00	4,066.94
Repairs-Shop Equipment	350.21	270.00	1,971.09	1,890.00	81.09
Repairs-Radio Equipment		42.00		294.00	(294.00)
Repairs-Office Equipment	199.11	367.00	2,207.83	2,569.00	(361.17)
Office Supplies	347.11	917.00	3,980.65	6,419.00	(2,438.35)
Transit Schedules and Tickets	1,476.10	1,250.00	9,089.80	8,750.00	339.80
Total Materials and Supplies	72,049.37	66,663.00	450,129.24	460,492.00	(10,362.76)
Utilities					
Electricity	1,976.18	1,988.00	12,044.99	13,916.00	(1,871.01)
Natural Gas	4,435.13	2,100.00	7,221.16	4,200.00	3,021.16
Telephone	141.53	663.00	4,260.20	4,641.00	(380.80)
Water	187.83	159.00	1,130.82	1,113.00	17.82
Total Utilities	6,740.67	4,910.00	24,657.17	23,870.00	787.17
Insurance					
Public Liability Insurance	11,361.00	11,969.00	79,523.00	83,783.00	(4,260.00)
Other Liability	885.00	1,204.00	6,202.64	8,428.00	(2,225.36)
Total Insurance	12,246.00	13,173.00	85,725.64	92,211.00	(6,485.36)
Other Expenses					
Dues and Memberships	(28.00)	83.00	303.66	581.00	(277.34)
Toils and Parking			10.00		10.00
Training and Meetings		250.00	924.69	1,750.00	(825.31)
Grievance Expense		38.00		266.00	(266.00)
Depreciation	36,000.00	36,000.00	252,000.00	252,000.00	
Total Other Expenses	35,972.00	36,371.00	253,238.35	254,597.00	(1,358.65)
Total Expenses	364,096.40	350,602.00	2,406,548.73	2,372,568.00	33,980.73
Net Income (Loss)	(45,728.44)	(51,912.00)	(233,260.40)	(242,850.00)	9,589.60

B



School

January 2008

B

Manchester Transit Authority
Income Statement School
For the Seven Months Ending January 31, 2008

	Current	Budget	YTD	YTD Budget	YTD Net Change
Student Transportation					
Pupil Contract	\$166,708.91	\$166,709.00	\$1,152,799.73	\$1,166,963.00	(\$14,163.27)
Manchester Skill Center	9,896.25	10,598.00	69,274.05	74,186.00	(4,911.95)
Special Needs	11,310.00	13,572.00	79,170.00	90,480.00	(11,310.00)
Student Tickets	7.50		7.50		7.50
Total Student Transportation	187,922.66	190,879.00	1,301,251.28	1,331,629.00	(30,377.72)
School Charter					
Student Athletics	22,069.70	22,500.00	78,032.25	76,000.00	2,032.25
Student Fieldtrips	3,130.60	5,000.00	46,406.25	48,000.00	(1,593.75)
Total School Charters	25,200.30	27,500.00	124,438.50	124,000.00	438.50
Other Revenue					
Sale of Vehicles and Equipment			4,000.00		4,000.00
Interest Income	76.30	100.00	1,576.25	700.00	876.25
Other Non-Transp. Revenue			930.30		930.30
Total Other Revenue	76.30	100.00	6,506.55	700.00	5,806.55
Total Operational Income	213,199.26	218,479.00	1,432,196.33	1,456,329.00	(24,132.67)
Expenses					
Labor					
School Operator Wages	87,532.22	107,032.00	471,722.58	514,084.00	(42,361.42)
School Operator Overtime Wages	2,359.11	3,305.00	15,222.87	16,057.00	(834.13)
Transit Operator Wages	70.30	275.00	76.82	1,253.00	(1,176.18)
Transit Operator Overtime Wages	815.68		1,895.09		1,895.09
Mechanic Wages	6,407.06	10,469.00	60,547.97	70,430.00	(9,882.03)
Transp. Admin Wages	8,273.25	7,657.00	53,823.35	51,511.00	2,312.35
Transp. Admin Overtime Wages	550.99	408.00	1,870.76	2,856.00	(985.24)
Maint. Admin Wages	3,557.94	3,563.00	20,090.36	23,969.00	(3,878.64)
General Admin Wages	3,907.71	4,145.00	24,469.76	27,886.00	(3,416.24)
Gen. Admin Overtime Wages		32.00		224.00	(224.00)
Total Labor	113,474.26	136,886.00	649,719.56	708,270.00	(58,550.44)
Fringe Benefits					
Health Insurance Expense	(1,151.13)		390.50		390.50
Dental Insurance Expense	37.23		252.38		252.38
FICA Expense	7,528.40	10,455.00	44,959.71	51,654.00	(6,694.29)
Worker's Compensation	2,818.00	4,618.00	21,768.84	21,736.00	32.84
School Operator Vacation Wages			6,079.50	6,215.00	(135.50)
School Operator Holiday Wages	5,447.06	9,970.00	21,236.69	26,588.00	(5,351.31)
School Uniform Allowance	194.83	547.00	1,504.44	3,829.00	(2,324.56)
Maintenance Uniform Allowance			76.40		76.40
Tool Allowance			408.00		408.00
License Reimbursement		250.00	1,590.00	1,750.00	(160.00)
Burden Adjustment	10,396.97	15,580.00	82,102.55	107,998.00	(25,895.45)
Total Fringe Benefits	25,271.36	41,420.00	180,369.01	219,770.00	(39,400.99)
Services					
Management Consultant	12,779.54	12,917.00	99,377.28	90,419.00	8,958.28

3

**Manchester Transit Authority
Income Statement School
For the Seven Months Ending January 31, 2008**

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Commissioner Expense		\$83.00	\$57.22	\$581.00	(\$523.78)
Auditing Expense			9,642.00	9,000.00	642.00
Legal Expense	1,324.20	583.00	3,508.56	4,081.00	(572.44)
Service Bureau	349.00	1,045.00	5,394.99	7,315.00	(1,920.01)
Security Service	61.11	125.00	1,075.86	875.00	200.86
Outside Advertising	181.19	833.00	815.14	5,831.00	(5,015.86)
Driver and Criminal Record	452.50		2,001.75		2,001.75
Drug & Alcohol Testing	522.00	667.00	3,744.67	4,669.00	(924.33)
Pre-Employment Medical	846.00	250.00	3,535.70	1,750.00	1,785.70
Janitorial Service and Supplies	552.38	667.00	4,522.47	4,669.00	(146.53)
Bank Service Charges	(0.50)		(0.50)		(0.50)
Total Services	17,067.42	17,170.00	133,675.14	129,190.00	4,485.14
Materials and Supplies					
Fuel Operations	25,549.20	24,784.00	119,955.52	117,977.00	1,978.52
Maintenance Parts	7,824.86	6,854.00	35,990.66	32,626.00	3,364.66
Tires Expense		1,926.00	7,991.79	9,169.00	(1,177.21)
Oil and Grease	358.65	384.00	2,292.80	1,827.00	465.80
Maintenance Supplies	554.17	720.00	6,014.47	5,040.00	974.47
Body Shop Supplies	78.20	613.00	2,563.07	4,291.00	(1,727.93)
Hazardous Materials		77.00		539.00	(539.00)
Outside Parts and Labor		83.00		581.00	(581.00)
Repairs-Building and Grounds	2,399.62	783.00	7,243.58	5,481.00	1,762.58
Repairs-Shop Equipment	275.18	230.00	1,024.44	1,610.00	(585.56)
Repairs-Radio Equipment		42.00		294.00	(294.00)
Repairs-Office Equipment	169.63	300.00	1,858.74	2,100.00	(241.26)
Office Supplies	294.16	750.00	3,448.20	5,250.00	(1,801.80)
School Schedules and Tickets	788.90	167.00	959.10	1,169.00	(209.90)
Total Materials and Supplies	38,292.57	37,713.00	189,342.37	187,954.00	1,388.37
Utilities					
Electricity	1,683.43	1,763.00	10,154.06	12,341.00	(2,186.94)
Natural Gas	3,628.75	2,000.00	5,914.85	4,100.00	1,814.85
Telephone	144.77	588.00	3,638.75	4,116.00	(477.25)
Water	160.02	141.00	947.63	987.00	(39.37)
Total Utilities	5,616.97	4,492.00	20,655.29	21,544.00	(888.71)
Insurance					
Public Liability Insurance	14,335.00	15,949.00	100,336.00	111,641.00	(11,305.00)
Other Liability	741.00	1,009.00	5,185.98	7,063.00	(1,877.02)
Total Insurance	15,076.00	16,958.00	105,521.98	118,704.00	(13,182.02)
Other Expenses					
Dues and Memberships	63.00	292.00	660.49	2,044.00	(1,383.51)
Tolls and Parking			20.00		20.00
Training and Meetings		417.00	1,812.11	2,919.00	(1,106.89)
Grievance Expense		38.00		266.00	(266.00)
Depreciation	19,185.32	21,000.00	141,815.92	147,000.00	(5,184.08)
Total Other Expenses	19,248.32	21,747.00	144,308.52	152,229.00	(7,920.48)
Total Expenses	234,046.90	276,386.00	1,423,591.87	1,537,661.00	(114,069.13)

B

**Manchester Transit Authority
Income Statement School
For the Seven Months Ending January 31, 2008**

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Net Income (Loss)	<u><u>(\$20,847.64)</u></u>	<u><u>(\$57,907.00)</u></u>	<u><u>\$8,604.46</u></u>	<u><u>(\$81,332.00)</u></u>	<u><u>\$89,936.46</u></u>

B

Commissioners Memorandum

To: Commissioners
 From: Mike Whitten, Operations Planning Manager
 Date: February 22, 2008
 Re: Transit Ridership Report – January 2008



January

FYTD

Routes	Weekdays Saturdays	FY 2007		FY 2008		% Change	FY 2007		FY 2008		% Change
		21	22	21	22		106	21			
Bridge St-Dartmouth Route #1			1,430					9,915			
Hanover-Massabesic Route #2			2,938					20,083			
Brown Ave-Airport Route #3			2,335					16,236			
Elliot-Industrial Park Route #4			2,308					15,252			
River Rd-SNHU Route #5			1,859					10,167			
Bremer-Mast Rd Route #6			4,618					24,624			
VA Hospital Route #7			1,473					9,809			
So. Willow Route #8			4,783					33,713			
DW Highway Route #9			667					5,493			
Valley-Weston Rd. Route #10			4,372					26,101			
Front St. Route #11			1,582					12,743			
So. Beech Route #12			5,009					26,490			
Bedford Highlands Route #13			4,683					32,289			
UPass Riders - NHCTC		574	488			-14.98%	2,774	4,158			49.89%
Vista Shuttle		294	75			-74.49%	1,927	1,360			-29.42%
Hannaford Shuttle		436	465			6.65%	3,542	2,916			-17.67%
Stop & Shop Shuttle		126	164			30.16%	1,070	880			-17.76%
Weekday Fixed Route Totals		30,757	34,737			12.94%	217,255	220,999			1.72%
Saturday Fixed Route Totals		2,980	4,024			35.03%	26,252	27,072			3.12%
MTA Specials & Excursions		0	0			100.00%	77	101			31.17%
Fixed Route Weekday Average		1,398	1,579			12.94%	1,468	1,495			1.84%
Total Transit Passengers Served		33,737	38,761			14.89%	243,584	248,172			1.88%
Total StepSaver Passengers Served		1,031	966			-6.30%	6,233	7,079			13.57%


 Mike Whitten
 Operations Planning Manager

B

Ridership Comparison Report January 2008

Routes

FY 2008	FY 2007			FY 2008		FY 2007		FY 2008		FY 2007	
	22	4	3	21	106	21	106	21	106	21	106
	FY 2007			FY 2008		FY 2007		FY 2008		FY 2007	
Brown Ave-Airport Route #3	Airport- Route #1	1,430	2,129	16,236	16,193	0.27%					
Hanover-Massabesic Route #2	Gofffalls Route #3	2,938	3,281	20,083	23,019	-12.75%					
Elliot-Industrial Park Route #4	Lake-Hanover St. Route #2	2,335	1,978	15,252	13,985	9.06%					
Bremer-Mast Rd Route #6	Page-Elliott Route #4										
Bridge St-Dartmouth Route #1	Pinard-Bremer Route #5	4,618	3,889	24,624	27,602	-10.79%					
VA Hospital Route #7	Gossler-St. Anselm Route #6	2,903	2,319	19,724	16,597	18.84%					
So. Willow Route #8	VA Hospital Route #7	4,783	3,886	33,713	27,620	22.06%					
River Rd-SNHU Route #5	So. Willow Route #8										
DW Highway Route #9	DW Highway-River Rd Route #9	2,526	1,973	15,660	15,241	2.75%					
Valley-Weston Rd. Route #10	Valley-Weston Rd. Route #10	4,372	3,480	26,101	25,256	3.35%					
Front St. Route #11	Front St. Route #11	1,582	2,112	12,743	13,801	-7.67%					
So. Beech Route #12	So. Beech Route #12	5,009	3,802	26,490	24,918	6.31%					
Bedford Highlands Route #13	Bedford Mall Route #13	4,683	4,032	32,289	32,736	-1.37%					

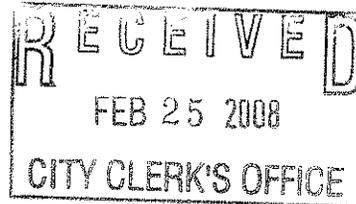
Dick Dunfey
Secretary/Treasurer


M A N C H E S T E R
HOUSING AND REDEVELOPMENT CORPORATION

William B. Cashin
President
Marion G. Russell
Vice-President
George N. Copadis
Trustee
Fern G. Gelinas
Trustee
M. Mary Mongan
Trustee

February 25, 2008

Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101-2097



RE: Status Report
Northwest Business Park

Honorable Members of the Board:

As you know, the Manchester Housing and Redevelopment Corporation, on behalf of the City, is developing the Northwest Business Park at Hackett Hill containing approximately 425 acres in two phases. The park is zoned Research Park (RP) and the Northwest Business Park Development Plan anticipates uses such as general office, research and development, engineering, laboratories and light manufacturing. Phase I of the Park has frontage on Hackett Hill Road and ends at the water tower. It contains approximately 140 acres and has been subdivided into twelve parcels of between three and twenty-six acres. The first phase has the potential to support approximately 500,000 square feet of building construction. Proceeds from land sales are projected to be between seven and eight million dollars and the annual real estate tax revenue after build-out, at the current tax rate, is estimated to be \$700,000 per year.

The development process includes: a wetlands survey; assessment of unique features (such as vernal pools); design of the subdivision of the property into marketable parcels based on topography and wetland locations; New Hampshire Department of Environmental Services (DES) Wetlands and Alteration of Terrain permitting; and construction of infrastructure (roadways and utilities) to support future development.

To date we have completed the wetlands survey, assessment of unique features and subdivision process and are working on the Wetlands and Alteration of Terrain permitting through DES. The permitting process has been difficult based on Department of Environmental Services (DES) and Environmental Protection Agency (EPA) concerns regarding the potential effects of development on the environmentally sensitive surrounding area. Recent meetings with DES have resulted in agreement that to alleviate concerns regarding post development surface water run off, the project will be designed based on the use of porous pavement technology. Porous pavement allows surface water to penetrate and be filtered by layers of specific types of gravel and eliminates the need for catch basins and underground storm water drainage systems commonly used in the parking areas of commercial developments. The use of porous pavement throughout all of the areas to be privately developed has the full support of DES and EPA. Now that all the issues affecting DES approval have been identified the engineers are preparing the required documentation and an extension to the application for submission deadline has been granted to April 11, 2008.

Once DES permitting is obtained the bid documents (plans and specifications) can be completed for construction of improvements of roadways and utilities. Also, appraised values can be finalized for each parcel and the marketing effort can begin.



In order to prepare for the cost of construction of the infrastructure, additional funding will be required. We have identified potential sources of funding for your consideration which should be sufficient until proceeds from land sales are generated to offset costs. The attached summary outlines the proposed sources and anticipated expenses for your consideration.

Should the Board wish to proceed as outlined, it would require Board approval to transfer and make available the following existing funding:

1.	Proceeds from the sale of French Hall	\$1,156,879.16
2.	Manchester Air Park land sales	\$650,000.00
3.	Jac Pac: CMC parking revenue, sale of freezer equipment and the Key Span lease	\$314,000.00
4.	Water tower antenna lease revenue	\$475,000.00

In addition, we recommend consideration be given to approval of a \$1,000,000 line of credit from Manchester Development Corporation (MDC) to MHRC and the City of Manchester. The MDC Board approved the line of credit concept on February 8, 2008 and the MHRC Board approved it on February 19, 2008 subject to the City of Manchester Board of Mayor and Aldermen approval. The line of credit would be drawn on to pay construction contract requisitions. Interest would be paid to MDC on any outstanding balances and payoff would be from proceeds from land sales at Northwest Business Park. Should the Board wish to proceed with a line of credit the terms, conditions and form of line of credit would need to be drafted and agreed to by all parties.

Should you have any questions we are available.

Sincerely,



Kenneth R. Edwards
MHRA Assistant Executive Director



February 21, 2008

Honorable Board of Mayor & Aldermen
C/O Office of the City Clerk
One City Hall Plaza
Manchester, NH 03101

Mayor & Board Members:

I am writing to express gratitude for the thoughtful debate given the Advisory Committee to the Manchester Employee's Contributory Retirement System request for your endorsement of Senate Bill 373.

Unfortunately the economic times are more dyer than our Committee ever expected and the costs associated with the measure were more than the Board of Mayor & Aldermen deemed the City could afford at this time. As a result the Committee has written Senator D'Allesandro requesting he withdraw the Bill at this time. Minus a favorable endorsement from the City Fathers, Senate Bill 373 stands little chance of passage.

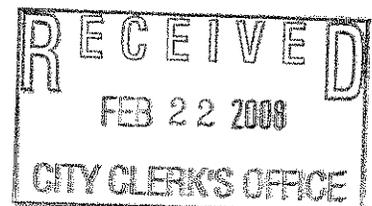
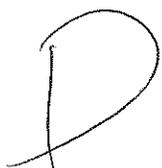
However when economic times look favorable the Advisory Committee would like to resurrect this proposal, we feel this dental component a necessary addition to the health subsidy benefit.

Thank you and we look forward to your future support.

Respectfully,



Stephen Quinn
Advisory Committee



City of Manchester New Hampshire

In the year Two Thousand and Eight

A RESOLUTION

“Amending the FY2008 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighteen Thousand Dollars (\$18,000) for the FY2008 CIP 612308 New Horizons Capital Improvement Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budgets; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant and Home funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate funds in the amount of \$18,000 to assist New Horizons with the addition of a new bathroom and shower facility in their shelter; and

WHEREAS, funds in at least that amount are available from Unprogrammed CDBG Program Income;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

By adding:

CIP 612308 – New Horizon’s Capital Improvement Project - \$18,000 CDBG Program Income

By decreasing:

\$18,000 CDBG Program Income

Resolved, that this Resolution shall take effect upon its passage.

E

City of Manchester New Hampshire

In the year Two Thousand and Eight

A RESOLUTION

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the 2007 CIP 510907 Park Improvement Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept a donation from the Triangle Credit Union in the amount of \$5,000 to be used for the Rockingham Rail Trail;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 510907 – Park Improvement Project - \$5,000 Other
From \$2,675,594 (\$1,975,000 Bond; \$677,840 US DOT; \$10,000 NH DOT; and \$12,754 Other) to
\$2,680,594 (1,975,000 Bond; \$677,840 US DOT; \$10,000 NH DOT; and \$17,754 Other)

Resolved, that this Resolution shall take effect upon its passage.

E

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that a request of Kevin Sheppard, Public Works Director, for approval of revisions to the Annual ROW Reconstruction and Storm Drain Infrastructure projects be approved and for such purpose a revised budget authorization shall be submitted.

(Unanimous vote with exception of Alderman Gatsas who was absent.)

Respectfully submitted,


City Clerk

F



**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

February 7, 2008
#08-007

CIP Committee of the Honorable Board of Mayor and Aldermen
CITY OF MANCHESTER
One City Hall Plaza,
Manchester, New Hampshire 03101

Attn: Ms. Carol Johnson, City Clerk

Re: *Revisions to C.I.P. Projects*

Dear Committee Members:

I hereby request approval of the Committee for the following:

CIP #711607 – Annual R.O.W. Reconstruction

Authorization for utilization of funds up to \$75,000 for the construction of sidewalks as part of our Combined Sewer Overflow projects.

CIP #712007 – Storm Drain Infrastructure

Authorization for utilization of funds for the installation of drainage on Proctor Road, between Candia Road and Hanover Street. This work will be completed concurrently with sewer work being performed as part of our Cohas Brook Interceptor Project.

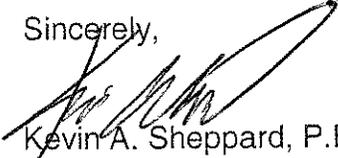
Authorization for utilization of funds for the installation of a drainage system on Oakland Avenue up to South Lincoln Street.

February 7, 2008

Pg. (2)

Your consideration of the above requests would be greatly appreciated.

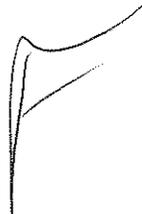
Sincerely,



Kevin A. Sheppard, P.E.
Public Works Director

/cd

cc: Bruce A. Thomas, P.E.
Sam Maranto, Planning Dir.



CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

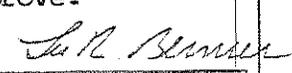
Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events		
1	Program Initiation	07/03/06
2	Program Completion	6/30/2007
3		
4		
5		
Expected Completion Date:		6/30/2007

Line Item Budget	BOND			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$1,083,000.00	\$0.00	\$0.00	\$1,083,000.00
Other	\$642,000.00	\$0.00	\$0.00	\$642,000.00
TOTAL	\$1,725,000.00	\$0.00	\$0.00	\$1,725,000.00

IN BOARD OF MAYOR & ALDERMEN

Revisions DATE: July 11, 2006
 ON MOTION OF ALD. Garrity

COMMENTS **SECONDED BY ALD.** O'Neil
VOTED TO approve.

 CITY CLERK

CIP BUDGET AUTHORIZATION

CIP #: Project Year: CIP Resolution:
 Title: Amending Resolution:
 Administering Department: Revision:

Project Description:

Federal Grants Federal Grant: **Environmental** Review Required:
 Grant Executed: Completed:

Critical Events

1	Program Initiation	07/03/06
2	Program Completion	9/30/2007
3		
4		
5		

Expected Completion Date:

Line Item Budget

	BOND			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$500,000.00	\$0.00	\$0.00	\$500,000.00
Other	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$500,000.00	\$0.00	\$0.00	\$500,000.00

IN BOARD OF MAYOR & ALDERMEN

Revisions
 DATE: July 11, 2006
 ON MOTION OF ALD. Garrity

COMMENTS
 SECONDED BY ALD. O'Neil
 VOTED TO approve.

 CITY CLERK

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully advises, after due and careful consideration, that they have approved a request of Charles DePrima, Acting Director, Parks, Recreation & Cemeteries, for replacement of a 1995 Pontiac Bonneville with a 2004 Crown Victoria recycled cruiser.

(Unanimous vote with exception of Alderman Gatsas who was absent.)

Respectfully submitted,


City Clerk

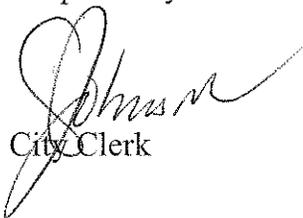
G

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that a request to expend CDBG funds in the amount of \$18,000 for New Horizon's Capital Improvement Project be approved, and for such purpose a resolution and budget authorization have been submitted.

(Unanimous vote with exception of Alderman Gatsas who was absent.)

Respectfully submitted,



City Clerk

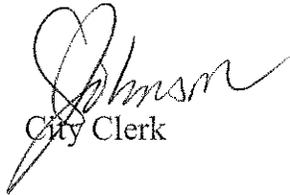
H

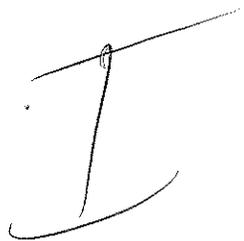
To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that that a request for acceptance and expenditure of \$5,000 in funds from the Triangle Credit Union to be used for the Rockingham Rail Trail under the Parks Improvement Project be approved and for such purpose an amending resolution and budget authorization have been submitted.

(Unanimous vote with exception of Alderman Gatsas who was absent.)

Respectfully submitted,


City Clerk

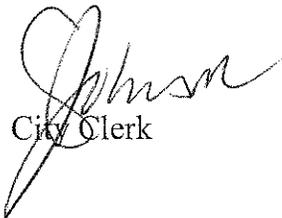


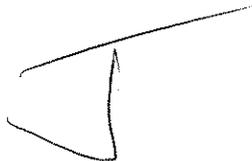
To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety, Health and Traffic respectfully advises, after due and careful consideration, that it has approve a request of Rock101/WGIR 610 to utilize Arms Park for the annual Rock 101 Sky Show on May 25, 2008 with set up to commence on May 24, 2008.

(Unanimous vote.)

Respectfully submitted,


City Clerk



To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety, Health & Traffic respectfully recommends, after due and careful consideration, that the following regulations governing standing, stopping, and parking and operation of vehicles, be adopted pursuant to Chapter 70 of the Code of Ordinances of the City of Manchester and put into effect when duly advertised and the districts affected thereby duly posted as required by the provisions of that Chapter and Chapter 335 of the Sessions Laws of 1951.

Section 70.36 Stopping, Standing, or Parking Prohibited

NO PARKING DURING SCHOOL

On Rockwell Street, east side, from Celeste Street to Tilden Drive

On Rockwell Street, west side, from Fernand Street to Celeste Street

RESCIND NO PARKING ANYTIME:

On Cleveland Street, north side, from Second Street to Hiran Street (Ord. 2850)

NO PARKING ANYTIME:

On Cleveland Street, north side, from Second Street easterly to the dead end.

Section 70.03 (Regulations under authority)

SIGNAGE – “CAUTION ELDERLY CROSSING AHEAD”

On Tarrytown Road, north and south of Auburn Street

CROSSWALK:

On Ferry Street, east of Fourth Street



REPEALING PROVISIONS

That all rules and regulations now in effect in accordance with the provisions of an Ordinance "Chapter 70 Motor Vehicles and Traffic" as adopted August 6, 2002, with subsequent amendments thereto and inconsistent with the traffic rules and regulations herein adopted be repealed.

(Unanimous vote)

Respectfully submitted,


City Clerk

K

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety, Health and Traffic respectfully recommends, after due and careful consideration, that the Mayor be requested to provide additional funding for the Manchester Police Department sex offender compliance program.

(Unanimous vote.)

Respectfully submitted,



City Clerk



Legislative Update – February 29, 2008

The following bills are being tracked by the Mayor's Office and city departments as of **Friday, February 29, 2008** (* means department head or representative may testify)

MAYOR'S OFFICE SUPPORTS

HB1573 – relative to hazardous and dilapidated buildings (OTP/w Amendment by House Municipal and County Government Committee – 15-1) *also supported by Building Department*

SB507 – relative to extended terms of imprisonment for street gang members (in Senate Judiciary Committee) *also supported by Police Department*

MAYOR'S OFFICE OPPOSES

HB584 – raising the age of minority for juvenile delinquency proceedings from 17 to 18 years of age (in House Finance Committee) *also opposed by Police Department*

HB1436 – relative to requiring inclusion of an automatic continuation clause in collectively bargained agreements with public employees “evergreen clause” (OTP/w Amendment by House Labor, Industrial and Rehabilitative Services – 8-6; minority report filed)

BOARD OF MAYOR AND ALDERMEN SUPPORT

HB1181 – naming the Manchester district courthouse the Armand Capistran district courthouse (OTP by House Public Works and Highways – 17-0)

BMA vote on Feb. 4, 2008, (unanimous)

SB371 – making various changes to the city of Manchester employees' contributory retirement system (OTP by Senate Public and Municipal Affairs Committee – voice vote)

BMA vote on Dec. 4, 2007, (11 yea, 2 abstentions)

BOARD OF MAYOR AND ALDERMEN OPPOSE

SB373 – relative to dental insurance coverage for members of the Manchester employees' contributory retirement system (in Senate Public and Municipal Affairs Committee)

*BMA vote on Feb. 19, 2008, to **oppose** (7 yea, 5 nay, 2 abstentions)*

DEPARTMENTS SUPPORT

Assessor's Office

HB1478 – relative to the quorum for meetings of the equalization standards board (in House Executive Departments and Administration)

Building Department

HB1573 – relative to hazardous and dilapidated buildings (OTP/w Amendment by House Municipal and County Government Committee – 15-1) *also supported by Mayor's Office*

10

City Clerk's Office

HB1240 – relative to disqualification of certain election officers and relative to arrangement of polling places (OTP/w Amendment by House Election Law Committee – 17-0)

SB375 – allowing veterinarians to inform town and city clerks about dogs that have been euthanized or died during treatment (OTP/w Amendment by Senate – voice vote)

SB478 – relative to processing absentee ballots (OTP by Senate – voice vote)

Environmental Protection Division (Public Works)

HB1295 – establishing a commission to study issues relating to stormwater (OTP/w Amendment by House – voice vote) *also supported by Water Works*

***HB1581** – relative to the formation of stormwater utility districts (OTP/w Amendment by House Municipal and County Government Committee – 9-7; minority report filed) *also tracked by Water Works*

Fire Department

HB1594 – relative to hazardous material reporting requirements and establishing fees for hazardous materials facilities and employees (in House Ways and Means Committee)

Health Department

HB1171 – establishing a commission to study air quality issues in public school buildings (OTP by House; in Senate Education Committee)

HB1201 – allowing communities to conduct point of dispensing exercises to test emergency management operations plans, allowing qualified health professionals to prescribe and administer flu vaccine during such exercises, and granting immunity to such qualified health professionals (OTP/w Amendment by House – voice vote)

HB1395 – establishing the AIDS drug assistance program fund (in House Finance Committee)

HB1405 – regulating outdoor wood-fired boilers (OTP/w Amendment by House Science, Technology and Energy Committee – 13-0)

HB1422 – establishing a commission on the prevention of childhood obesity (OTP/w Amendment by House Health, Human Services and Elderly Affairs Committee – 17-0)

SB395 – establishing a commission to review New Hampshire's statutes on human immunodeficiency virus education, prevention, and control (OTP/w Amendment by Senate – voice vote)

SB512 – relative to emergency management powers (in Senate Health and Human Services)

Police Department

***SB507** – relative to extended terms of imprisonment for street gang members (in Senate Judiciary Committee) *also supported by Mayor's Office*

Parking Services

SB535 – relative to exceptions to highway surveillance prohibitions (in Senate Transportation and Interstate Cooperation Committee)

Water Works

HB1202 – relative to monitoring privately owned water distribution programs (OTP/w Amendment by House – voice vote)

10-2

HB1295 – establishing a commission to study issues relating to stormwater (OTP/w Amendment by House – voice vote) *also supported by EPD*

DEPARTMENTS OPPOSE

City Clerk's Office

HB1318 – relative to temporary plates issued by motor vehicle dealers (OTP/w Amendment by House Transportation Committee – 14-0)

HB1362 – establishing a selection process for compulsory assistant election official service (ITL by House Election Law Committee – 15-0)

HB1419 – relative to voting machine costs (ITL by House Finance Committee – 21-0)

HB1444 – relative to vacancies in county offices (by House Municipal and County Government Committee – 15-0)

Fire Department

SB210 – relative to making various changes to the regulation of plumbers and water treatment technicians by the board of licensing and regulation of plumbers (OTP/w Amendment by House – voice vote)

Health Department

HB1421 – relative to an exemption from the indoor smoking act for certain restaurants (ITL by House Commerce Committee – 14-0)

HB1457 – allowing smoking in smoking bars (OTP/w Amendment by House Commerce Committee – 9-6; minority report filed)

SB428 – establishing a commission to study the funding of vaccines for children who are not covered by private health insurance (OTP/w Amendment by Senate – voice vote)

SB514 – relative to mercury exposure reduction and requiring insurance coverage for mercury-free fillings, vaccines, and injections for certain persons (in Senate Health and Human Services Committee)

Police Department

HB584 – raising the age of minority for juvenile delinquency proceedings from 17 to 18 years of age (in House Finance Committee) *also opposed by Mayor's Office*

DEPARTMENTS TRACKING

Assessors Office

HB1144 – allowing veterans discharged under honorable conditions to be eligible for the veterans property tax credit (ITL by House Municipal and County Government Committee – 15-0)

HB1267 – allowing municipalities to adopt a non-wartime veterans property tax credit (ITL by House Municipal and County Government Committee – 14-0)

HB1455 – increasing the amount of the veteran property tax credit and enabling municipalities to extend the Veteran property tax credit to include all veterans who have been honorably discharged (ITL by House Municipal and County Government Committee – 14-1; minority report filed)

10-3

HB1541 – relative to service in the Vietnam Conflict for purposes of qualification for the Veterans property tax credit (ITL by House Municipal and County Government Committee – 13-1)

SB457 – extending the veterans property tax credit to all honorably discharged Veterans (in Senate Public and Municipal Affairs Committee)

Fire Department

HB291 – relative to licensure of fireworks sellers (OTP by House; in Senate Executive Departments and Administration Committee)

HB331 – relative to time limits on design review (OTP by House; in Senate Public and Municipal Affairs Committee)

HB781 – relative to the duties of the department of safety (in House Ways and Means Committee)

SB212 – relative to the regulation of home inspectors (OTP/w Amendment by Senate – voice vote)

Manchester Economic Development Office

HB1404 – relative to liability insurance for passenger rail service (OTP by House Transportation Committee – 13-0)

Police Department

HB432 – relative to certain on-premises beverage and liquor licenses (in House Ways and Means Committee) *also tracked by Office of Youth Services*

Water Works

HB1151 – relative to reporting dates for the instream flow pilot program (OTP/w Amendment by House – voice vote)

HB1272 – relative to “meetings” under the right-to-know law (ITL by House Judiciary Committee – 18-0)

HB1329 – relative to the authority of elected municipal authorities in dealing with municipal utilities (ITL by House Municipal and City Government Committee – 15-0)

HB1353 – relative to local control of water resources (OTP/w Amendment by House Resources, Recreation and Development Committee – 13-0)

HB1408 – relative to the right-to-know law (OTP by House Judiciary Committee – 13-2)

HB1409 – creating a right of first refusal for a municipality in which certain utility property or stock is proposed to be sold by a utility (ITL by House Municipal and City Government Committee – 14-0)

HB1439 – relative to a moratorium on large groundwater withdrawals intended for commercial bottling (ITL by House Resources, Rec. and Development Committee – 14-4)

HB1568 – relative to endangering the public water supply (OTP/w Amendment by House Criminal Justice and Public Safety Committee – 15-0)

HB1579 – relative to setback requirements from wetlands (OTP/w Amendment by House Resources, Recreation and Development Committee – 14-0)

HB1581 – relative to the formation of stormwater utility districts (OTP/w Amendment by House Municipal and County Government Committee – 9-7; minority report filed) *also supported by EPD*

10-4

SB158 – relative to review of activities affecting surface waters (OTP/w Amendment by Senate – voice vote)

SB352 – relative to shoreland protection (OTP/w Amendment by Senate – voice vote)

SB358 – relative to mooring permits (in Senate Transportation and Interstate Cooperation Committee)

SB384 – relative to the repair of septic systems prior to the sale of waterfront property (in Senate Energy, Environment and Economic Development Committee)

SB417 – relative to changes to the shoreland protection act (in Senate Energy, Environment and Economic Development Committee)

Youth Services

HB432 – relative to certain on-premises beverage and liquor licenses (in House Ways and Means Committee) *also tracked by Police Department*

HB632 – relative to the penalty for death resulting from the trafficking of controlled drugs (OTP by House – voice vote)

HB1178 – relative to the definition of beverage (ITL by House Commerce Committee – 11-6; minority report filed)

HB1197 – relative to liquor advertising OTP by House Commerce Committee – 14-4)

HB1257 – relative to license suspensions for persons driving a vehicle while possessing drugs (OTP/w Amendment by House Criminal Justice and Public Safety Committee – 17-0)

HB1258 – relative to vehicle impoundment following an arrest for DWI or refusing consent to a blood alcohol test (OTP/w Amendment by House Criminal Justice and Public Safety Committee – 16-0)

HB1559 – requiring home confinement for certain drug possession crimes (ITL by House Criminal Justice and Public Safety Committee – 17-0)

HB1574 – increasing the beer tax (ITL by House Commerce Committee – 14-1)

HB1622 – allowing counties to implement a first-time offender alcohol and substance treatment program, requiring the department of justice to administer grants to counties for such program, and making an appropriation therefor (in House Ways and Means Committee)

HB1633 – relative to the regulation of licensed alcohol and drug use counselors

SB324 – consolidating all substance abuse services in the office of alcohol and drug abuse prevention within the department of health and human services (OTP by Senate – voice vote)

SB379 – relative to boating while intoxicated and transporting alcoholic beverages by a minor (in Senate Judiciary Committee)

SB405 – Establishing a committee to study driver's license revocation and continuous alcohol monitoring. (ITL by Senate Judiciary Committee)

COMMITTEE OF CONFERENCE

SB117 – relative to fireworks display permits and the position of permissible fireworks inspector (supported by Fire Department)

INTERIM STUDY

HB842 – establishing safety requirements and procedures for firefighters (opposed by Fire Department)

10-5

KILLED BY LEGISLATURE

HB329 – relative to fire equipment servicing certification program (**tracked by Fire Department**)

HB374 – increasing the appropriation to the firemen's relief fund (**opposed by Fire Department**)

HB460 – relative to conservation restrictions to protect public water supplies (**tracked by Water Works**)

HB630 – relative to an electronic controlled drug prescription monitoring program (**tracked by Office of Youth Services**)

HB779 – relative to funding of retirement system benefits and supplemental allowances (**tracked by Fire Department**)

HB1199 – relative to the residency requirements for the elderly property tax exemption (**tracked by Assessor's Office**)

HB1269 – authorizing local governing bodies to place certain properties on a conservation priority list and requiring owners of land designated as conservation priority land to notify the municipality before offering the land for sale (**tracked by Water Works**)

***HB1310** – relative to information for property tax assessments of commercial and industrial properties (**supported by Assessor's Office**)

HB1621 – relative to requiring a refundable deposit on beverage containers “bottle bill” (**opposed by Public Works**)

HB1629 – relative to the evaluation of recycling and energy conversion options for grease trap wastes at the Winnepesaukee river basin program's Franklin wastewater treatment facility and making an appropriation therefore (**supported by Environmental Protection Division**)

SB62 – relative to penalties for violations of the state building code (**supported by Fire Department**)

SB179 – establishing an automated external defibrillator advisory commission (**supported by Fire Department**)

SB257 – relative to penalties for life safety code violations under municipal housing standards (**tracked by Fire Department**)

SPECIAL ORDER

HB1254 – relative to the ability of towns to regulate the storage and use of deicing chemicals (**tracked by Water Works**)

HB1264 – relative to prohibiting ATV and trail bike use on state-owned rail trails acquired using federal funds (**tracked by Water Works**)

TABLED

HB76 – creating an environmental policy for New Hampshire (**tracked by Water Works**)

10-6

City of Manchester New Hampshire

In the year Two Thousand and Eight

A RESOLUTION

“Amending the FY2008 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighteen Thousand Dollars (\$18,000) for the FY2008 CIP 612308 New Horizons Capital Improvement Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2008 CIP as contained in the 2008 CIP budgets; and

WHEREAS, Table 2 contains all sources of Community Development Block Grant, Emergency Shelter Grant and Home funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to allocate funds in the amount of \$18,000 to assist New Horizons with the addition of a new bathroom and shower facility in their shelter; and

WHEREAS, funds in at least that amount are available from Unprogrammed CDBG Program Income;

NOW, THEREFORE, be it resolved that the 2008 CIP be amended as follows:

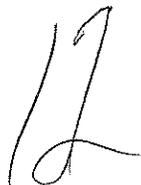
By adding:

CIP 612308 – New Horizon’s Capital Improvement Project - \$18,000 CDBG Program Income

By decreasing:

\$18,000 CDBG Program Income

Resolved, that this Resolution shall take effect upon its passage.

A handwritten signature in black ink, appearing to be a stylized 'L' or similar character, located at the bottom center of the page.

City of Manchester New Hampshire

In the year Two Thousand and Eight

A RESOLUTION

“Amending the FY2007 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Dollars (\$5,000) for the 2007 CIP 510907 Park Improvement Project.”

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2007 CIP as contained in the 2007 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen wishes to accept a donation from the Triangle Credit Union in the amount of \$5,000 to be used for the Rockingham Rail Trail;

NOW, THEREFORE, be it resolved that the 2007 CIP be amended as follows:

By increasing:

FY2007 CIP 510907 – Park Improvement Project - \$5,000 Other
From \$2,675,594 (\$1,975,000 Bond; \$677,840 US DOT; \$10,000 NH DOT; and \$12,754 Other) to
\$2,680,594 (1,975,000 Bond; \$677,840 US DOT; \$10,000 NH DOT; and \$17,754 Other)

Resolved, that this Resolution shall take effect upon its passage.

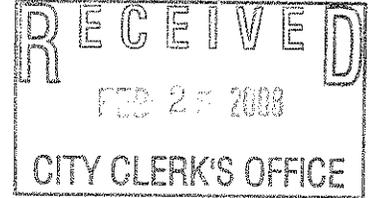




CITY OF MANCHESTER
Chief Negotiator / Labor Contract Administrator



One City Hall Plaza
Manchester, New Hampshire 03101-4000
Tel: (603) 624-6532 • Fax: (603) 624-6528



Memorandum

To: Carol Johnson, City Clerk
From: David Hodgen *DAH*
Date: February 25, 2008
Re: Session with Board of Mayor and Aldermen, March 4, 2008

Please schedule a strategy session with the Board of Mayor and Aldermen after the regular session on March 4, 2008, to discuss Union negotiations.

Information regarding this matter will be transmitted to the Board under separate cover.

DAH:jac
Cc: Mayor Gunita

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