

AGENDA

BOARD OF MAYOR AND ALDERMEN

February 20, 2007

7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation by McGladrey, Pullen of the Management Letter, CAFR and Compliance Report.

CONSENT AGENDA

4. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept Minutes

- A. Minutes of meetings of the Board of Mayor and Aldermen held on October 17, 2006 (two meetings), and October 23, 2006
(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)

Approve under supervision of the Department of Highways

- B. PSNH pole petition license #4139 for two poles on South Mammoth Rd.

Informational – to be Received and Filed

- C. Manchester Transit Authority minutes of January 3, 2007 and reports for December 2006.

- D. Communications from the NH Department of Transportation presenting offers for various properties relating to the Airport Access Road and advising of intent to file a Declaration of Taking if offer is not accepted within 30 days.
(Note: Board has previously approved amounts offered and authorized disposition of same subject to Airport Director and City Solicitor approval.)

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

- E. Recommending that Ordinance:
“Amending the penalties for certain Code Sections listed in 38.06 Penalties and providing for a penalty for failure to pay within 7 days.”
ought to pass.
Unanimous vote.

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- F. Recommending that an Administrative Assistant III position (Grade 14) in the City Clerk’s office be reclassified to a License Enforcement Inspector; and further that the License Enforcement Inspector Classification formerly used by the City Clerk be updated with a reduction in Salary from Grade 17 to Grade 15; and for such purpose an ordinance has been submitted for referral to the Committee on Bills on Second Reading.
Unanimous vote.

COMMITTEE ON JOINT SCHOOL BUILDINGS

- G.** Advising that it has accepted the February 2007 monthly report on the School Facilities Improvement Program and is forwarding same to the Board for informational purposes.

Unanimous vote except for Alderman Thibault who was absent.

COMMITTEE ON PUBLIC SAFETY AND TRAFFIC

- H.** Recommending that regulations for standing, stopping, parking and operation of vehicles be adopted as noted and those inconsistent therewith be repealed.

(Unanimous vote)

- I.** Advising that it has approved use of Arms Park on the dates following:
Saturday, May 6, 2007 for MS Walk (10:30am – 4pm);
Saturday, May 26, 2007 & Sunday, May 27, 2007 For 16th Annual Rock 101 Sky Show (both days);
Friday, August 10, 2007 for Bicycle Tour (5pm on); and
Saturday, August 11, 2007 for Bicycle Tour (all day)

Unanimous vote.

- J.** Recommending that the Victory Parking Garage Management Agreement presently carried on a month to month basis be canceled and that the garage be managed by the Parking Division be approved; and that positions presently retained by the management company be transferred to the City as recommended by the Parking Manager and submitted to the Human Resources Committee.

The Committee notes that it has considered relocation and retrofitting of the garage to accommodate the parking division which the committee has not taken action upon until further information is provided relating to the fit-up.

Unanimous vote.

- K.** Recommending that the parking permits issued for the Middle Street Lot be cancelled effective April 1, 2007.

Unanimous vote.

- L. Advising that it has approved an ordinance amendment providing for evening permits in the Millyard Lots:
“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the city of Manchester by inserting a new Millyard parking lot permit option in Section 70:54(B): Permit Parking In Lieu of Coin Deposit for various parking lots within the Millyard.”
and recommends same be referred to the Committee on Bills on Second Reading for technical review.

Unanimous vote.

- M. Recommending that a request of Alderman Osborne that a non-binding referendum question be sent to the voters as follows:

“Are you in favor of requiring that all drives in the State of New Hampshire carry motor vehicle liability insurance?”

be approved.

Unanimous vote.

(Note: Unless otherwise ordered, City Clerk would place question on November Municipal General Election Ballot.)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

5. Nominations to be presented by Mayor Guinta, if available.

6. Confirmation of nominations presented February 6th:

Conservation Commission

Victor Goulet to succeed Marty Gavin (resignation), term to expire August 1, 2008;

Gregory Duval to succeed Kathleen Neville (resignation), term to expire August 1, 2008

Safety Review Board

Craig Smith to succeed Mark Laliberte (resignation), term to expire March 15, 2009.

Trustees of Trust Fund

Sylvio L. Dupuis to succeed himself, term to expire January 2010

Kevin J. Howe to succeed himself, term to expire January 2010

Ladies and Gentlemen, what is your pleasure?

OTHER BUSINESS

7. State Legislative update by Mayor Guinta, if available.

8. Communication from Carol Johnson, Deputy City Clerk advising of the vacancy of a Representative to the General Court in Ward 2, advising the Board of options available for action and requesting the Board advise the City Clerk how they may wish to proceed.

Ladies and Gentlemen, what is your pleasure?

9. Communication from Jennie Angell on behalf of the MECRS Advisory Committee advising of the sponsorship of HB629 designed to protect the pension affiliation of existing City employees who are members of the Manchester Employees' Contributory Retirement System as enclosed, and requesting the Board's support of same.

Ladies and Gentlemen, what is your pleasure?

10. Bond Resolution: **(A motion is in order to read by title only.)**

“Authorizing Bonds, Notes or Lease Purchases in the amount of Five Million Three Hundred Thousand Dollars (\$5,300,00) for the 2007 CIP 713107, Granite Street Reconstruction – Phase 3 Project.”

A motion is in order that the Bond Resolution pass and be Enrolled.

11. Ordinance: (A motion is in order to read by title only.)

“Amending the penalties for certain Code Sections listed in 38.06 Penalties and providing for a penalty for failure to pay within 7 days.”

This Ordinance having had its second reading by title only, the motion is on passing same to be Enrolled.

12. Mayor Guinta advises that a motion is in order to recess the meeting to allow the Committee on Accounts, Enrollment and Revenue Administration to meet.

13. Mayor Guinta calls the meeting back to order.

14. Report of Committee on Accounts, Enrollment and Revenue Administration, if available.

Ladies and Gentlemen, what is your pleasure?

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

15. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

16. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

17. Communication from Randy Sherman, Interim Finance Officer, requesting that approximately \$50,000.00 be set aside in Contingency due to the severance payout to the former Finance Officer.

(Tabled 11/28/06 pending filling of permanent Finance Officer position and review of other fund sources by Mayor.)

18. **NEW BUSINESS**
Communications
Aldermen

19. If there is no further business to come before the Board, a motion is in order to adjourn.



**City of Manchester
Office of the Independent City Auditor**

One City Hall Plaza
Manchester, New Hampshire 03101
Phone: (603) 624-6523
Fax: (603) 624-6528

February 5, 2007

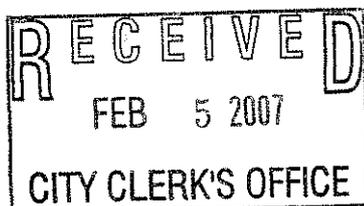
Board of Mayor and Aldermen
C/o Mr. Leo Bernier
City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Honorable Board of Mayor and Aldermen,

Attached, please find a copy the Management Letter as well as the Federal & Compliance Report from the City's auditors, McGladrey & Pullen, regarding their audit of the City's Fiscal Year ending June 30, 2006. Scott Bassett, from McGladrey & Pullen, will be in attendance at both the Committee on Accounts, Enrollment and Administration and the Board of Mayor and Alderman meetings on Tuesday, February 20th.

Respectfully submitted,


Kevin Buckley
Internal Auditor



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McGladrey & Pullen

Certified Public Accountants

Board of Mayor and Aldermen
City of Manchester, New Hampshire

During the course of our audit of the basic financial statements of the City of Manchester, New Hampshire as of and for the year ended June 30, 2006, certain observations were made, in addition to those reported in our compliance and internal control reports, by our engagement team which may be of interest to you. These observations are as follows:

1) **Departmental Cash Receipts** *

Observation:

Non-tax revenue is collected at various locations throughout the City. The information associated with these receipts is maintained in each department by means of nonintegrated, stand-alone computer applications or manual accounting records. The variety of formats for maintaining subsidiary receivables and receipts data throughout the City in combination with the relative inaccessibility of this information limits the Finance Department's ability to ensure the accuracy and completeness of its receivables and revenues information.

Recommendation:

The City should consider designing a system to account for non-tax revenue information in an integrated manner on a real-time basis. The use of cash registers integrated into the City's financial reporting system or the use of cash receipts module linked to computers in certain departments that handle a large volume of cash receipts can help this process.

2) **Observation:** *

Throughout various departments in the City, there was an inadequate segregation of duties in the purchasing function. In many instances, the same person was responsible for requisitioning goods, approving the purchase, receiving the goods, ensuring adequate funds exist in the budget and posting to the G/L.

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Recommendation:

Internal control over purchases ordinarily requires a separation of duties between the purchasing requisition function, the person approving the invoice for payment and the person posting to the general ledger. This ensures proper monitoring of expenditures. The City may also consider centralizing its purchasing function to further strengthen internal control.

3) Observation: *

The City does not have one centralized location or department responsible for grant and or program activity monitoring.

Recommendation:

The City should consider having a centralized function in which all grants flow through. This can help the City better monitor their grants and improve their organization of the grant reporting. In addition, those departments currently handling the grants could use their resources to actively seek more grant funding for their respective departments.

4.) Observation:

While performing test of controls at the waste water plant, it was noted that there were certain purchase orders that were not properly authorized in accordance with their approval process. At times, the same individual generated and approved the purchase orders. In addition, other small dollar purchase orders were not approved by the department head.

Recommendation:

All purchasing functions should follow the City policies. All purchase orders should be properly approved in accordance with the policy.

5) Observation:

Per review of City employee travel expenses, we noted that the policies and procedures were not being followed in every instance. In addition, there is no formal written policy regarding the approval of department heads and management's travel expenses.

Recommendation:

All City employees should follow the City's formal policies and procedures. The policy should be updated to include the approval of department head's and management's travel expenses. Expenses submitted that do not conform with the City's policies should not be paid until policies are complied with.

* Items are repeated comments from prior year.

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This report is intended solely for the information and use of the members of the Board of Mayor and Aldermen, the City Manager and others within the City and is not intended to be and should not be used by anyone other than these specified parties.

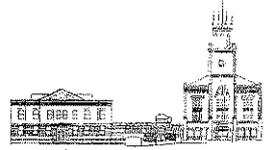
McGladrey & Pullen, LLP

New Haven, Connecticut
October 27, 2006



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

Memo To: Board of Mayor and Aldermen

From: Carol A. Johnson
Deputy City Clerk

Date: February 13, 2007

Re: Minutes of Meetings

Enclosed for your review and consideration are minutes of meetings presented on the Board's next agenda as follows:

October 17, 2006 (two meetings)

October 23, 2006 (one meeting)

Enclosures

A



**Public Service
of New Hampshire**

60 W. Pennacook Street, Manchester, NH 03101

Public Service Company of New Hampshire
P.O. Box 330
Manchester, NH 03105-0330
(603) 669-4000

February 5, 2007

Office of the City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101-2097

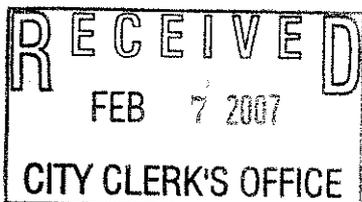
Enclosed for recording is a State license for pole(s) on 11-1139 / 5-4139. After recording, please keep the copy labeled "TOWN" for your files, and return the remaining copy to me at the address below. All billing should be sent to this same address.

Public Service of New Hampshire
PSNH Co Support / Licensing
PO Box 330
Manchester, NH 03105

Should you have any questions or concerns regarding the license petitions or billing, please contact me at (603)634-3024.

Thank you,

Dany L. Dube
PSNH CO Support / Licensing



To the Department of Transportation of the State of New Hampshire.

PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON INC, request(s) a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License two poles, 8/0109 and 0109A, located on South Mammoth Rd in the City of Manchester.

VERIZON INC

BY: [Signature]

PUBLIC SERVICE OF NEW HAMPSHIRE

BY: [Signature]
Erin Normand, Plant Records/Licensing

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

this DEC 7 2006 day of _____, 2007, that PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON INC be and hereby are granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires except such as are vertically attached to poles and structures shall be placed in accordance with the National Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked "PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON INC" No.11-1139/5-4139, dated May 8, 2006, attached to and made a part hereof.

State of New Hampshire

BY: [Signature]
For the NH Dept. of Transportation, District 5

Received and entered in the records of the Town/City of Manchester, New Hampshire, Book _____, Page _____.

Date: _____

Attest: _____
Town/City Clerk

Lic. Rec'd. 12-5-06
F & S Rec'd. 1-24-07
S-116. Rec'd. 1-29-07

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2
2

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**MANCHESTER
TRANSIT AUTHORITY**

110 ELM STREET, MANCHESTER, NH 03101-2799
TELEPHONE (603) 623-8801
FAX (603) 626-4512



JOHN H. TRISCIANI, CHAIR
PETER ESCALERA, VICE CHAIR
JOSEPH DESELLE
MAUREEN A. NAGLE
CAROL WILLIAMS

DAVID SMITH
EXECUTIVE DIRECTOR

January 31, 2007

Mr. Leo Bernier, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Dear Leo,

The MTA Commissioners held a monthly Commission Meeting on Tuesday, January 30, 2007. Enclosed are the approved Minutes of the January 3, 2007 Commission Meeting. Also enclosed are the December 2006 Financial and Ridership Reports.

The next scheduled Commission Meeting will be Tuesday, February 27, 2007 at 5:00 PM.

If you should have any questions, please feel free to contact me at extension 612.

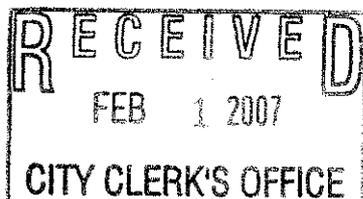
Very truly yours,

A handwritten signature in cursive script, appearing to read 'David Smith', is written over the typed name.

David Smith
Executive Director

DS:cr

Enclosures



A large, handwritten letter 'C' is written in the lower right area of the page.

**MANCHESTER
TRANSIT AUTHORITY**
110 ELM STREET, MANCHESTER, NH 03101-2799
TELEPHONE (603) 623-8801
FAX (603) 626-4512



JOHN H. TRISCIANI, CHAIR
JOSEPH J. DESELLE, VICE CHAIR
PETER ESCALERA
MAUREEN A. NAGLE
CAROL WILLIAMS

DAVID SMITH
EXECUTIVE DIRECTOR

Manchester Transit Authority

January 3, 2007 Commission Meeting

MEMBERS PRESENT: Chairman John H. Trisciani
Vice Chairman Joseph J. Deselle
Commissioner Peter Escalera
Commissioner Maureen A. Nagle
Commissioner Carol Williams

PERSONNEL PRESENT: David Smith, Executive Director
Karyn Bennett, Assistant Executive Director
William J. Cantwell, Supt. of Administration
John Huber, Operations Planning Manager
Paul Beauregard, Shop Manager

1. a. Chairman TRISCIANI called the meeting to order at 5:00 PM.
- b. Approve Minutes of November 28, 2006 Commission Meeting. WILLIAMS made a motion to approve the Minutes of the November 28, 2006 Commission Meeting. Seconded by NAGLE. All Commissioners in favor.

MANAGEMENT REPORTS

2. a. Financial Report for November 2006. DESELLE made a motion to approve the Financial Report for November 2006. Seconded by NAGLE.
Transit Operation: CANTWELL reported revenues were \$13,609 (4.81%) less than budget. Farebox, tickets, and shuttle revenues were \$1,372 (5.17%) more than budget. Farebox income averaged \$844 per service day. No significant variances this month. Expenses for the month were \$13,000 (4.11%) less than budget. There were minor variances because this budget was based on the

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projected pay increases that were paid retroactive in December. The budget should start to fall in line in December.

School Operation: CANTWELL reported revenues were \$19,045 (8.83%) less than budget. Charters were behind budget by \$3,526. Total school expenses were \$49,224 (19.01%) less than budget. The variances were related to school bus driver labor due to fewer charters and payment of retention bonuses. Fringe benefits were lower due to less payroll, and school holiday wages were designed for payment of Veterans Day, but the union contract was not ratified so that expense was not incurred this year.

ESCALERA asked how many paid holidays the school operators receive.

CANTWELL replied they have six paid holidays. TRISCIANI asked if school operators are paid overtime after forty hours. CANTWELL replied yes, but the list drivers are the only part-time employees that would work over forty hours a week.

The check register was reviewed. There were no questions from the Board.

Accounts Receivable was reviewed. TRISCIANI commented that NH Unemployment Securities only paid \$419 this month. CANTWELL replied they paid \$419 and \$768; leaving a balance of \$1,574. He explained they are still researching their outstanding invoices.

All Commissioners in favor of approving November 2006 Financial Report.

b. **Operations Reports for November 2006.**

Transit-School Report:

Transit: BENNETT reported school bus operator Micheline Langlois has been promoted to the spare dispatch position. During the month the Accident Review

Committee met and reviewed four non preventable accidents from the previous month. The Safety Committee also met during the month and discussed upcoming winter weather. Since that meeting sand barrels have been strategically placed around the property to help prevent slips and falls. The Comprehensive Operations Analysis (COA) Committee continues to meet and research the recommended route changes. Their next meeting will be with the Customer Service Committee to get input from the transit operators.

School: BENNETT reported during the month 3 trainees were licensed, 1 employee was terminated, 1 was promoted to dispatch, and 3 employees were out on medical leave, ending the month with 74 active school bus operators.

WILLIAMS asked if there were any preventable accidents. BENNETT replied there were only four non preventable accidents during the month.

Transit Statistics Ridership Report: HUBER reported transit ridership last month was 16.81% higher than the same month last year and paratransit ridership was 9.21% higher. He reported 7 complaints were called in with most being late school buses. There were 62 transit trips sampled and 62 trips ran on time.

Operator overtime hours to pay hours is 6.64%; that is average. Payroll hours versus platform hours are high because of the holiday.

Maintenance Report: BEAUREGARD reported during November there were 13 transit inspections due and completed, 3 E&H inspections were scheduled and 2 were done, and 22 school bus inspections were scheduled and 19 were done.

During the month no buses were towed but there were 2 road calls; 1 E&H and 1 school. They did 4 repair work orders on City vehicles. TRISCIANI asked if the paint-damaged bus had been repainted yet. BEAUREGARD replied it has and is

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back on the road. TRISCIANI commended the maintenance staff for their first-rate work repairing and repainting vehicles.

NEW BUSINESS

3. a. **Approve Audited Financial Statement – June 30, 2006.** CANTWELL reviewed the FY 2006 audit performed by Ron L. Beaulieu, CPA. He commended SMITH for writing an excellent management discussion analysis. The analysis explained the significant increase in net assets because FTA donated 80% for the 6 new buses which shows an increase of \$1.2M in net assets and appears radical when it is compared to the FY 2005 audit. CANTWELL said the results presented in this final audit are similar to his June 2006 Financial Report. SMITH referred the Board to the balance sheet noting that a circumstance that affects this years' statement will also affect next years' statement. He explained the circumstance is that we received the replacement buses at the end of the fiscal year and did a Federal draw down for the buses. The buses are booked in capital assets and then the funds requested from the federal government are registered in accounts receivable. Under "capital assets" the buses are significantly higher because we had the buses, but accounts payable under "liabilities" reflects we owed the manufacturer for payment because we had not received the funds from the Federal Transit Administration (FTA). Due to a timing issue, all these numbers are inflated and next year it will be the reverse. DESELLE made a motion to approve the FY 2006 Audited Financial Statement prepared by Ron L. Beaulieu. Seconded by ESCALERA. All Commissioners in favor.
- b. **Ratify Telephone Poll to Award RFP 07-01 – Drug & Alcohol Testing Services.** BENNETT said we solicited Requests for Proposals for Medical and

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Drug and Alcohol Testing Services. She explained Department of Transportation (DOT) physicals and drug testing are done on newly hired employees, employees who return to duty after a lengthy absence, and biannual physicals are done on all safety sensitive employees. We do random, post accident, reasonable suspicion, and return-to-duty drug testing. Compliance Network of NE has been our provider of these services for many years. We solicited RFP's and two vendors responded; Compliance Network of NE and Elliot Occupational Health Services. Elliot's proposal was lower on the majority of the services and their proposal was more in-depth than Compliance Networks'. She visited their facility and it is more conducive to our needs because they do specific physical testing for our type of work and she feels that Elliot would be the better option for the service provided to us. SMITH said Compliance Network is a drug and alcohol testing firm and subcontracts their physicals and some drug testing to The Doctor's Office. Compliance Network has a mobile van they dispatch to our facility for an extra cost and do on-site drug testing and post-accident or after-hours testing. Elliot has a large clinic where they also do the drug and alcohol testing. Both Compliance Network and Elliot use the same certified lab for drug testing, MEDTOX in Minneapolis. The Elliot offers a mobile van for after-hours testing but they contract this through Compliance Network. We expect to get better service at Elliots' medical facility because The Doctor's Office has only two certified technicians to do the drug and alcohol testing so employees have to wait if one technician is absent. Elliot has four certified drug & alcohol technicians on site. Compliance Network did not propose their costs for after-hours drug screening, whereas Elliot did. Since a price was not provided, SMITH went

through Compliance Network invoices and found they have been charging us \$395 for the mobile van and Elliot proposed \$250. They also did not specify a price for the breath/alcohol testing, but we currently are paying \$40 per test. SMITH said when both proposals are compared; we get a better price with Elliot. ESCALERA asked what after-hours testing entails. SMITH said clinic hours are 8:00 AM to 5:00 PM, Monday through Friday, so if we had an accident before or after their hours of operation we would call the mobile van to come to our facility and test. BENNETT said the van is not just for post accident testing, but for random testing as well. We can't just test everyone between 8:00 AM and 5:00 PM for the entire year because it shows a pattern. SMITH explained post accident testing is only required if someone is transported to a medical facility via ambulance or if a vehicle is towed. SMITH's expectation is to sign the contract with all of the rates being fixed except for the after-hours testing. TRISCIANI agrees with awarding to Elliot, but wants to protect the MTA for the after-hours costs. SMITH asked the Board if they would be willing to approve the telephone poll to award the contract to Elliot Occupational Health Services if the cost for after-hours service is equal to or less than what we are currently paying. WILLIAMS made a motion to award the contract to Elliot Occupation Health Services as described in their response to RFP 07-01 submitted on December 7, 2006. Seconded by ESCALERA. All Commissioners in favor. TRISCIANI said if they want to change the \$250 after-hours cost, they would have to renegotiate that service.

- c. **Approve FY 2008 Community Improvement Program (CIP).** SMITH submitted the FY 2008 CIP request based on the approved Transportation



Improvement Program (TIP) which is our 10 year program for federal spending. The only project listed for FY 2008 is replacement of the last 3 transit buses. This purchase will complete our fleet replacement program that began in 2004. The request to the City is \$97,500, to be equally matched by the State, and a total of \$780,000 from the FTA for those 3 buses. He anticipates purchasing the same size and model buses recently purchased. ESCALERA asked how many buses would be new by 2008. SMITH replied we would have the entire fleet (16 buses) that is within the age guidelines. NAGLE made a motion to approve the FY 2008 CIP as presented by SMITH. Seconded by DESELLE. All Commissioners in favor.

- d. **Sale of Van #2003.** SMITH reported we replaced the last year 2000 model van with a new cutaway van recently delivered. He explained when a vehicle is placed out of service; we remove the insurance and sell the vehicle at the State auction. Our new insurance carrier requires we keep vehicles insured until they are sold. The State auction is in May and if we keep this bus on property we will be paying over \$1,000 to insure it. If we brought it to auction he would expect to get at least \$3,000, and if it goes out for bid we could expect \$3,000 to \$5,000. He notified City Departments and the CIP office indicated they would like to have a van available next summer to transport kids who will be cleaning up City blocks. He notified several social service agencies and the Boys and Girls Club expressed an interest, but they want it donated. He asked the Board if they would like to donate this van to a social service agency or put it up for sale. TRISCIANI recommended putting it out for sale and if we don't receive a fair price, then donate the van. NAGLE agreed with TRISCIANI. ESCALERA recommended

donating to the Boys and Girls Club. DESELLE agreed with ESCALERA.

WILLIAMS would like the van donated to the NH Center for Independent Living.

TRISCIANI suggested selling first and if we don't get \$3,000 the Board can vote on which organization to donate the van. All Commissioners in agreement.

- e. **Discussion – Medicaid NEMT Providers.** SMITH said the Department of Health and Human Services (DHHS) administers the Medicaid program for the State of NH and will be issuing Request for Proposals (RFP) to develop a state-wide Non-Emergency Medical Transportation brokerage to transport Medicaid recipients. The broker would establish relationship with vendors; the client would call the broker and the broker would select the provider based on their agreement. There are a number of providers in the North Country that belong to the NH Transit Association (NHTA) and provide this type of service. They are concerned that an out of state company will come in and be the broker. These providers want to control it so they get the business, are forming a limited liability company, and have invited all members of the NHTA to participate so they can bid on the RFP. SMITH doesn't feel this is something we should consider doing. He is concerned about the legal implications of having a public body join into the corporation and take on unknown liabilities or costs that would be entailed in bidding. WILLIAMS asked if this is in line with paratransit service. SMITH replied it is paratransit service. He explained if someone were a registered StepSaver user and a Medicaid client, we could be a vendor for the broker. He doesn't see any reason for us to participate in a brokerage because we would be taking on more liability in joining a corporation that has unknown costs. He is concerned about how they want to structure the corporation. They are talking

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about every member (provider) having an equal vote and the consumers can also have an equal vote, but we would be providing all of our resources. SMITH doesn't think this is something that we should be getting involved with at this point; being the broker, but we can be a vendor without participating.

TRISCIANI said we currently cover paratransit service within $\frac{3}{4}$ of a mile from our fixed route service, he can see somebody wanting to go to Lebanon, NH.

WILLIAMS can understand why we wouldn't participate in this program, but glad to see this is being done in the rural areas.

- f. **Preliminary Discussion – FY 2008 Budget.** SMITH said he anticipates a request from the Mayor's Office for receipt of our FY 2008 budget and asked CANTWELL to provide a general overview. CANTWELL reported the Mayor would like a zero based budget. CANTWELL explained he does a service based budget; he looks at our hours of service for the fixed route, how much it costs to run the service, pull-in and pull-out times, layover times, sick time, holidays, etc. He looks at maintenance miles, road trip miles, fuel, tires, and oil costs. He makes assumptions on health insurance costs, vehicle insurance costs, and the cost of fuel. He received a projected 7.8% increase in health insurance, he increased vehicle insurance by 10%, and increased fuel from \$2.00 to \$2.25. He estimates the cost of natural gas and electricity and anticipates more costs for printing and advertising based on the Comprehensive Operations Analysis (COA). He established driver overtime and sick time based on the performance over the past 18 months. He revised his FTA allocation since he knows what we are going to receive for operating, capital, and preventative maintenance assistance and knows the subsidy we will received from the Town of Bedford. Based on those

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assumptions, his projected subsidy request from the City of Manchester will be \$1,149,000; \$49,000 more than we received last year which equates to a 4.47% increase. However, this preliminary estimate is based on current service level and has not anticipated what costs the COA will generate. CANTWELL said there was a significant increase in fuel costs; up 12.5%. SMITH said it will not be an easy budget year for the City, but he is encouraged with these preliminary numbers.

OLD BUSINESS

4. a. **Status – Comprehensive Operations Analysis (COA).** SMITH reported the COA Committee has been meeting on a regular basis. The weekday schedules are drafted and they are still working on the Saturday schedule. They will be meeting with the Customer Service Committee to verify running times. They need to conclude what the interlines are going to be, complete Saturday's schedules and interlines, then do a run cut or draft driver assignment to determine how many employees we will need so we can predict if there will be a budget impact. When he totals up the weekday hours, without drivers pull-in and pull-out times, we have 137 hours; presently the schedule is 135 hours with pull-in and pull-out times. He anticipates Saturday will have more impact than the consultant recommended because they are not going to eliminate service on the east side, as recommended. The Planning Commission wants to schedule a public hearing which needs to be done soon because of the budget.
- b. **Update – Bus Bid and Camera RFP.** SMITH reported he issued bid requests for the camera system and school bus purchases. As a courtesy he presented our plans to purchase cameras and school buses to the School Board's Coordination

Committee and they approved our going ahead and purchasing cameras and buses. Bids and proposals are due January 19th, to be awarded at the next Board meeting.

- c. **Bodwell Road Petition.** SMITH said he spoke to the owner of Larry's Convenience Store, Mr. Tim Frenette, about the petition that circulated at his establishment on Bodwell Road. Mr. Frenette indicated there are apartment complexes across from his store that are 70% Section 8 housing and many of the tenants don't have vehicles. There is a development in the area with 360 homes that have teenagers who want to go to the Mall of NH after school; both teenagers and parents signed the petition. Mr. Frenette said there are a number of blue collar workers who go to his store early in the morning (6:00 AM) for coffee and then walk to the bus stop about one mile away. SMITH said they have not looked into this area in the context of the COA, but it is something they should factor in and look at before saying no. TRISCIANI said this petition should also be going to the Mayor's Office. SMITH said this is informational and he will present to the City.

NON PUBLIC SESSION

5. a. **Non Public Session Per RSA 91-A:3, II. (a).** At 6:50 PM on a motion by NAGLE, seconded by DESELLE, with all Commissioners in favor, the Board went into Non Public Session Per RSA 91-A:3, II. (a). On a motion by ESCALERA, seconded by NAGLE, Non Public Session adjourned at 7:00 PM. TRISCIANI reported during this session DESELLE made a motion to accept SMITH's proposal regarding non-affiliated employee salaries. Seconded by WILLIAMS. All Commissioners in favor.

ESCALERA commended CANTWELL and BEAUREGARD for the good work they are doing. Board Members also congratulated Maureen Nagle on her appointment to serve as State Representative in the NH House of Representatives.

OTHER BUSINESS

6. a. **Transportation Center.** SMITH explained the lease agreement between the MTA and Concord Trailways expired last summer. Concord Trailways stopped paying on the lease because they believed there would be no further payments when the lease expired. Mr. Ken Hunter, Concord Trailways' operations manager, indicated they would no longer be interested in continuing service to the Manchester terminal if there were a lease charge. SMITH explained the lease was renegotiated 3 years ago and at that point they were paying \$20,000 per year for the terminal and over the course of the lease that amount was reduced to less than \$10,000 per year. The reason they want it free is that the State provides them larger and better parking facilities in Concord and Exit 4 and they only pay the operating costs. In Concord they have a 400 car parking lot with terminal provided by the State. The owner, Mr. Harry Blunt, said that when the Manchester terminal was built the City promised free parking spaces in the parking garage. The City eventually sold the garage to a private party and the free spaces were never made available. Before WMUR was built there was parking for 100+ vehicles. Mr. Hunter informed SMITH that they are losing business every year. SMITH said Concord Trailways has a new arrangement with the State for a terminal at exits 6 and 7 in Nashua and the State has purchased four buses for them. SMITH's concern is having to run the terminal. They have a terminal manager, 3 counter persons, and a cleaner, so staffing that facility would

require hiring 5 people. If they are willing to stay and pick up the operating costs, the MTA should consider it. SMITH requested the Board's approval to renegotiate a lease based on operating costs only. NAGLE made a motion based on SMITH's recommendation. Seconded by DESELLE. All Commissioners in favor.

- b. **Date for Next Meeting.** Tuesday, January 30, 2007.

With no further business to come before the Board, NAGLE made a motion to adjourn the meeting at 7:05 PM. Seconded by ESCALERA. All Commissioners in favor.



Transit

December 2006

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**Manchester Transit Authority
Income Statement Transit
For the Six Months Ending December 31, 2006**

	Current	Budget	YTD	YTD Budget	YTD Net Change
Farebox Revenue					
Farebox Revenue	\$19,752.17	\$20,710.00	\$119,055.49	\$107,692.00	\$11,363.49
Adult Fares	1,557.00	2,300.00	11,764.00	13,800.00	(2,036.00)
Adult Monthly Fares	2,438.00	2,300.00	14,629.00	13,800.00	829.00
Senior Citizens Fares	590.00	1,000.00	4,975.00	6,000.00	(1,025.00)
Senior Citizen Monthly Fare	200.50	1,250.00	6,008.50	7,500.00	(1,491.50)
Disabled Rider Fare	1,764.24	1,750.00	10,280.99	10,500.00	(219.01)
Student Fares	375.00	100.00	4,262.50	600.00	3,662.50
Total Farebox and Tickets	26,676.91	29,410.00	170,975.48	159,892.00	11,083.48
Shuttle and Excursions					
Shopping Shuttle	1,200.00	1,260.00	7,680.00	7,560.00	120.00
Excursion Revenue			3,120.00	2,880.00	240.00
Total Shuttle and Excursions	1,200.00	1,260.00	10,800.00	10,440.00	360.00
Other Revenue					
Sale of Fuel to City Departments	30,034.14	25,625.00	193,021.96	153,750.00	39,271.96
Sale of Maintenance Service to City	48.12	2,000.00	10,289.80	12,000.00	(1,710.20)
Advertising Revenue-Bus	1,387.75	5,500.00	37,475.15	33,000.00	4,475.15
Rental of Inncity Terminal		800.00		4,800.00	(4,800.00)
Sale of Vehicles and Equipment			6,364.00		6,364.00
Sale of Scrap Materials	151.67		813.82		813.82
Insurance Repair Reimbursement			12,141.47		12,141.47
Interest Income	346.13	750.00	3,410.17	4,500.00	(1,089.83)
Photo Picture ID Revenue	14.00	25.00	124.00	150.00	(26.00)
Other Non-Tranp. Revenue	0.01	25.00	0.01	166.00	(165.99)
Total Other Revenue	31,981.82	34,725.00	263,640.38	208,366.00	55,274.38
Total Operational Income	59,858.73	65,395.00	445,415.86	378,698.00	66,717.86
Operating Assistance					
City of Manchester	91,666.67	93,263.17	550,000.02	559,579.02	(9,579.00)
Town of Bedford	3,400.00	3,400.00	20,400.00	20,400.00	
State of New Hampshire			29,260.00	29,260.00	
Federal Operating Subsidy	154,091.00	124,916.67	748,981.00	749,500.02	(519.02)
Total Operating Assistance	249,157.67	221,579.84	1,348,641.02	1,358,739.04	(10,098.02)
Total Revenue	309,016.40	286,974.84	1,794,056.88	1,737,437.04	56,619.84
Expenses					
Labor					
Transit Operator Wages	74,442.22	57,533.00	360,867.98	340,747.00	20,120.98
Transit Operator Overtime Wages	9,807.54	8,450.00	41,637.05	50,107.00	(8,469.95)
StepSaver Operator Wages	12,594.29	11,550.00	66,709.57	68,910.00	(2,200.43)
StepSaver Operator Overtime Wages	2,897.06	2,112.00	9,495.30	12,527.00	(3,031.70)
Mechanic Wages	15,590.56	12,453.00	75,451.35	74,718.00	733.35
Mechanic Overtime Wages	745.03		3,019.73		3,019.73
Transp. Admin Wages	8,703.92	9,284.00	57,081.74	55,704.00	1,377.74
Transp. Admin Overtime Wages	305.60	175.00	5,579.39	1,050.00	4,529.39
Maint. Admin Wages	3,486.52	3,590.00	20,678.56	21,537.00	(858.44)
General Admin Wages	6,628.47	6,084.00	38,114.71	36,503.00	1,611.71
Gen. Admin Overtime Wages	26.77	83.00	567.41	498.00	69.41

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**Manchester Transit Authority
Income Statement Transit
For the Six Months Ending December 31, 2006**

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>YTD</u> <u>Net Change</u>
Total Labor	\$135,227.98	\$111,314.00	\$679,202.79	\$662,301.00	\$16,901.79
Fringe Benefits					
Health Insurance Expense	50,356.24	52,626.00	293,783.82	319,656.00	(25,872.18)
Dental Insurance Expense	1,457.92	1,247.00	8,154.43	7,482.00	672.43
Life Insurance Expense	659.14	672.00	3,910.26	4,032.00	(121.74)
Pension Expense	6,900.00	6,370.00	35,610.00	38,220.00	(2,610.00)
FICA Expense	11,322.32	10,545.00	62,888.79	63,495.00	(606.21)
Worker's Compensation	4,914.00	4,613.00	29,482.56	27,762.00	1,720.56
Transit Operator Vacation Wages	8,845.73	3,180.00	30,334.16	33,520.00	(3,185.84)
Transit Operator Holiday Wages	4,830.55	3,770.00	24,017.96	24,505.00	(487.04)
Transit Operator Sick Wages	4,196.65	2,828.00	13,629.62	16,968.00	(3,338.38)
Mechanic Vacation Wages	1,772.24	1,341.00	10,339.82	8,046.00	2,293.82
Mechanic Holiday Wages	1,464.41	1,176.00	7,411.33	7,056.00	355.33
Mechanic Sick Wages	958.10	90.00	3,753.45	540.00	3,213.45
Transp. Admin Vacation Wages	2,299.31	1,188.00	7,684.56	7,128.00	556.56
Transp. Admin Holiday Wages	2,319.57	835.00	6,664.12	5,010.00	1,654.12
Transp. Admin Sick Wages		251.00	2,858.45	1,506.00	1,352.45
Maint. Admin Vacation Wages	507.51	756.00	3,827.63	4,536.00	(708.37)
Maint. Admin Holiday Wages	1,480.16	302.00	3,567.32	1,812.00	1,755.32
Maint. Admin Sick Wages		91.00	623.36	546.00	77.36
Gen Admin. Vacation Wages	1,904.81	708.00	5,584.34	4,248.00	1,336.34
Gen. Admin Holiday Wages	1,429.02	466.00	4,622.94	2,796.00	1,826.94
Gen. Admin Sick Wages		140.00	332.08	840.00	(507.92)
Transit Uniform Allowance	587.23	779.00	3,597.48	4,674.00	(1,076.52)
Maintenance Uniform Allowance	475.09	630.00	2,733.39	4,476.00	(1,742.61)
Tool Allowance		117.00	917.48	702.00	215.48
License Reimbursement	160.00	42.00	505.00	322.00	183.00
Burden Adjustment	(12,505.89)	(15,347.00)	(71,628.81)	(91,002.00)	19,373.19
Total Fringe Benefits	96,334.11	79,416.00	495,205.54	498,876.00	(3,670.46)
Services					
Management Consultant	11,284.90	12,375.00	70,822.96	74,250.00	(3,427.04)
Commissioner Expense	14.88	83.00	428.99	498.00	(69.01)
Auditing Expense			4,340.00	5,400.00	(1,060.00)
Legal Expense	2,690.00	667.00	4,050.95	4,002.00	48.95
Service Bureau	102.54	450.00	1,534.54	2,700.00	(1,165.46)
Security Service	37.69	83.00	740.14	498.00	242.14
Outside Advertising	188.14	417.00	6,855.53	2,502.00	4,353.53
Driver and Criminal Record			430.00		430.00
Drug & Alcohol Testing	240.00	333.00	2,620.00	1,998.00	622.00
Pre-Employment Medical	260.00	83.00	740.00	498.00	242.00
Janitorial Service and Supplies	524.54	658.00	3,300.67	3,948.00	(647.33)
Bank Service Charges	658.49	625.00	3,945.44	3,750.00	195.44
Total Services	16,001.18	15,774.00	99,809.22	100,044.00	(234.78)
Materials and Supplies					
Fuel Operations	19,834.24	19,106.00	123,842.69	113,109.00	10,733.69
Sale of Fuel to City Departments	29,488.47	25,000.00	190,815.72	150,000.00	40,815.72
Maintenance Parts	4,158.63	10,169.00	57,292.59	60,359.00	(3,066.41)
Purchase Discounts	(61.73)	(250.00)	(1,217.06)	(1,500.00)	282.94
Tires Expense	840.93	1,331.00	3,141.23	7,880.00	(4,738.77)
Oil and Grease	562.16	312.00	1,853.36	1,847.00	6.36
Maintenance Supplies	624.02	786.00	4,101.40	4,716.00	(614.60)
Body Shop Supplies	609.71	443.00	(720.68)	2,658.00	(3,378.68)

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**Manchester Transit Authority
Income Statement Transit
For the Six Months Ending December 31, 2006**

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Hazardous Materials		\$123.00	\$171.06	\$738.00	(\$566.94)
Outside Parts and Labor	50.00	42.00	300.00	252.00	48.00
Repairs-Inner City Terminal	110.00	250.00	110.00	1,500.00	(1,390.00)
Repairs-Building and Grounds	1,918.66	1,093.00	8,178.34	6,558.00	1,620.34
Repairs-Shop Equipment	282.34	197.00	859.83	1,182.00	(322.17)
Repairs-Radio Equipment		42.00		252.00	(252.00)
Repairs-Office Equipment	361.08	275.00	1,990.96	1,650.00	340.96
Office Supplies	1,384.31	917.00	5,326.30	5,502.00	(175.70)
Transit Schedules and Tickets		1,000.00	150.00	6,000.00	(5,850.00)
Total Materials and Supplies	60,162.82	60,836.00	396,195.74	362,703.00	33,492.74
Utilities					
Electricity	1,721.78	2,495.00	9,706.05	11,480.00	(1,773.95)
Natural Gas	1,620.95	3,165.00	2,204.37	4,745.00	(2,540.63)
Telephone	793.96	665.00	4,232.08	3,990.00	242.08
Water	155.43	152.00	951.82	912.00	39.82
Total Utilities	4,292.12	6,477.00	17,094.32	21,127.00	(4,032.68)
Insurance					
Public Liability Insurance	10,881.00	10,881.00	65,287.00	65,286.00	1.00
Other Liability	1,095.00	1,095.00	6,566.74	6,565.00	1.74
Total Insurance	11,976.00	11,976.00	71,853.74	71,851.00	2.74
Other Expenses					
Dues and Memberships	94.50	83.00	349.45	498.00	(148.55)
Tolls and Parking			125.00		125.00
Training and Meetings	60.00	292.00	2,061.40	1,752.00	309.40
Grievance Expense		38.00		228.00	(228.00)
Depreciation	36,000.00	36,000.00	216,000.00	216,000.00	
Total Other Expenses	36,154.50	36,413.00	218,535.85	218,478.00	57.85
Total Expenses	360,148.71	322,206.00	1,977,897.20	1,935,380.00	42,517.20
Net Income (Loss)	(51,132.31)	(35,231.16)	(183,840.32)	(197,942.96)	14,102.64

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School

December 2006

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**Manchester Transit Authority
Income Statement School
For the Six Months Ending December 31, 2006**

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Student Transportation					
Pupil Contract	\$158,328.72	\$163,096.00	\$917,097.57	\$978,576.00	(\$61,478.43)
Manchester Skill Center	11,251.95	14,297.00	66,823.80	51,628.00	15,195.80
Special Needs	10,587.00	12,704.00	63,522.00	71,990.00	(8,468.00)
Student Tickets		3,600.00	(131.25)	14,400.00	(14,531.25)
Total Student Transportation	180,167.67	193,697.00	1,047,312.12	1,116,594.00	(69,281.88)
School Charter					
Student Athletics	6,764.30	10,000.00	51,024.36	59,000.00	(7,975.64)
Student Fieldtrips	8,201.80	9,000.00	43,596.00	46,000.00	(2,404.00)
Total School Charters	14,966.10	19,000.00	94,620.36	105,000.00	(10,379.64)
Other Revenue					
Sale of Vehicles and Equipment			1,250.00		1,250.00
Interest Income	231.95	100.00	1,511.15	600.00	911.15
Other Non-Transp. Revenue	1,102.50		3,144.50		3,144.50
Total Other Revenue	1,334.45	100.00	5,905.65	600.00	5,305.65
Total Operational Income	196,468.22	212,797.00	1,147,838.13	1,222,194.00	(74,355.87)
Expenses					
Labor					
School Operator Wages	84,156.85	79,060.00	364,000.22	410,774.00	(46,773.78)
School Operator Overtime Wages	5,237.56	2,457.00	20,722.41	12,350.00	8,372.41
Transit Operator Wages	431.28	617.00	528.44	2,850.00	(2,321.56)
Transit Operator Overtime Wages	240.93		331.42		331.42
Mechanic Wages	7,700.77	8,654.00	45,616.57	51,924.00	(6,307.43)
Transp. Admin Wages	9,343.46	8,942.00	43,125.12	53,654.00	(10,528.88)
Transp. Admin Overtime Wages	654.54	407.00	2,191.44	2,442.00	(250.56)
Maint. Admin Wages	2,732.35	3,071.00	16,812.86	18,426.00	(1,613.14)
General Admin Wages	4,089.82	4,634.00	22,489.81	27,803.00	(5,313.19)
Gen. Admin Overtime Wages		53.00	105.30	318.00	(212.70)
Payroll Transaction	82.65		245.55		245.55
Total Labor	114,670.21	107,895.00	516,169.14	580,541.00	(64,371.86)
Fringe Benefits					
Health Insurance Expense	(316.17)		814.94		814.94
Dental Insurance Expense	(109.17)		472.28		472.28
FICA Expense	9,258.22	8,426.00	35,849.80	42,101.00	(6,251.20)
Worker's Compensation	3,558.00	3,623.00	21,349.44	17,437.00	3,912.44
School Operator Vacation Wages	7,047.00	6,002.00	7,047.00	6,002.00	1,045.00
School Operator Holiday Wages	1,401.94	4,280.00	7,652.36	17,121.00	(9,468.64)
School Uniform Allowance	(72.75)	342.00	(77.75)	2,052.00	(2,129.75)
Maintenance Uniform Allowance	50.00		50.00		50.00
Tool Allowance			381.50		381.50
License Reimbursement	160.00	167.00	675.00	1,002.00	(327.00)
Burden Adjustment	12,505.89	15,348.00	71,628.81	91,008.00	(19,379.19)
Total Fringe Benefits	33,482.96	38,188.00	145,843.38	176,723.00	(30,879.62)
Services					
Management Consultant	11,284.90	12,375.00	70,842.97	74,250.00	(3,407.03)

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**Manchester Transit Authority
Income Statement School
For the Six Months Ending December 31, 2006**

	Current	Budget	YTD	YTD Budget	YTD Net Change
Commissioner Expense	\$14.88	\$83.00	\$429.00	\$498.00	(\$69.00)
Auditing Expense			2,960.00	8,100.00	(5,140.00)
Legal Expense	4,035.00	667.00	4,679.09	4,002.00	677.09
Service Bureau	112.53	675.00	5,345.47	4,050.00	1,295.47
Security Service	56.55	125.00	900.85	750.00	150.85
Outside Advertising	28.91	1,250.00	6,009.39	7,500.00	(1,490.61)
Driver and Criminal Record	156.00		1,654.00		1,654.00
Drug & Alcohol Testing	430.00	917.00	4,930.00	5,502.00	(572.00)
Pre-Employment Medical		583.00	1,960.00	3,498.00	(1,538.00)
Janitorial Service and Supplies	524.54	658.00	3,320.68	3,948.00	(627.32)
Bank Service Charges	120.00	42.00	572.50	252.00	320.50
Total Services	16,763.31	17,375.00	103,603.95	112,350.00	(8,746.05)
Materials and Supplies					
Fuel Operations	18,796.53	17,473.00	80,975.91	82,838.00	(1,862.09)
Maintenance Parts	5,109.69	5,436.00	21,536.19	25,772.00	(4,235.81)
Tires Expense	2,326.85	1,528.00	7,147.73	7,243.00	(95.27)
Oil and Grease	862.70	304.00	2,112.09	1,443.00	669.09
Maintenance Supplies	760.72	547.00	3,870.91	3,282.00	588.91
Body Shop Supplies	198.73	308.00	1,996.24	1,848.00	148.24
Hazardous Materials		85.00		510.00	(510.00)
Outside Parts and Labor		42.00		252.00	(252.00)
Repairs-Building and Grounds	48.15	824.00	3,366.77	4,944.00	(1,577.23)
Repairs-Shop Equipment	231.01	137.00	672.39	822.00	(149.61)
Repairs-Radio Equipment		42.00		252.00	(252.00)
Repairs-Office Equipment	295.42	225.00	1,661.04	1,350.00	311.04
Office Supplies	236.67	750.00	3,076.96	4,500.00	(1,423.04)
School Schedules and Tickets		333.00		1,998.00	(1,998.00)
Total Materials and Supplies	28,866.47	28,034.00	126,416.23	137,054.00	(10,637.77)
Utilities					
Electricity	1,408.72	2,005.00	7,942.38	9,330.00	(1,387.62)
Natural Gas	1,326.23	2,225.00	1,752.77	3,450.00	(1,697.23)
Telephone	649.60	502.00	2,076.60	3,012.00	(935.40)
Water	127.17	115.00	778.78	690.00	88.78
Total Utilities	3,511.72	4,847.00	12,550.53	16,482.00	(3,931.47)
Insurance					
Public Liability Insurance	14,500.00	14,499.00	86,987.00	86,994.00	(7.00)
Other Liability	918.00	917.00	6,101.42	5,502.00	599.42
Total Insurance	15,418.00	15,416.00	93,088.42	92,496.00	592.42
Other Expenses					
Dues and Memberships	141.75	167.00	231.75	1,002.00	(770.25)
Tolls and Parking			32.50		32.50
Training and Meetings	187.30	375.00	1,565.58	2,250.00	(684.42)
Grievance Expense		38.00		228.00	(228.00)
Depreciation	21,000.00	21,000.00	126,000.00	126,000.00	
Total Other Expenses	21,329.05	21,580.00	127,829.83	129,480.00	(1,650.17)
Total Expenses	234,041.72	233,335.00	1,125,501.48	1,245,126.00	(119,624.52)
Net Income (Loss)	(37,573.50)	(20,538.00)	22,336.65	(22,932.00)	45,268.65

- 21

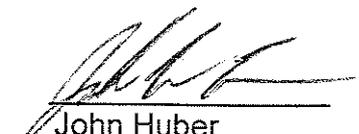
Commissioners Memorandum

To: Commissioners
 From: John Huber, Operations Planning Manager
 Date: January 23, 2007
 Re: Transit Ridership Report – December 2006



Routes	December			FYTD		
	Weekdays	2005	2006	FY 2006	FY 2007	% Change
	Saturdays	21	20			
		5	5			% Change
Airport- Route #1		811	787	4,818	5,755	19.45%
Lake-Hanover St. Route #2		2734	3,211	16,271	19,738	21.31%
Goffsfalls Route #3		1491	1,318	8,903	8,309	-6.67%
Page-Elliott Route #4		1821	1,855	11,108	12,007	8.09%
Pinard-Bremer Route #5		1010	1,095	6,415	7,597	18.43%
Gossler-St. Anselm Route #6		2447	2,575	14,059	16,116	14.63%
VA Hospital Route #7		2072	2,141	14,607	14,278	-2.25%
So. Willow Route #8		3506	4,040	22,525	23,734	5.37%
DW Highway-River Rd. Route #9		1953	1,832	14,092	13,268	-5.85%
Valley-Weston Rd. Route #10		3237	3,657	21,807	21,776	-0.14%
Front St. Route #11		1735	1,664	11,562	11,689	1.10%
So. Beech Route #12		2987	3,083	18,974	21,116	11.29%
Bedford Mall Route #13		3643	5,448	25,732	28,704	11.55%
UPass Riders - NHCTC			396	0	2,200	
Vista Shuttle		440	263	2,850	1,633	-42.70%
Hannaford Shuttle		560	467	3,961	3,106	-21.59%
Stop & Shop Shuttle			126		944	
Weekday Fixed Route Totals		30,968	33,958	198,898	211,970	6.57%
Saturday Fixed Route Totals		4,070	4,167	21,467	23,272	8.41%
MTA Specials & Excursions		0	0	199	77	
Fixed Route Weekday Average		1,475	1,698	1,566	1,779	13.56%
Total Transit Passengers Served		35,038	38,125	220,564	235,242	6.65%
Total StepSaver Passengers Served		903	864	5000	5,202	4.04%

The attached graph shows system-wide ridership trends.


 John Huber
 Operations Planning Manager

C-22

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CAROL A. MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite, 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

**Bedford-Manchester-Londonderry-Merrimack, DPR-F-047(001), 11512
Parcels 2110 & 2110A**

Dear Owners:

The purpose of this notice is to reaffirm that all of your property located on the Westerly side of Hazelon Avenue, as now travelled, in the City of Manchester will be required for the construction, reconstruction, maintenance and operation of the Manchester Airport Access Road. To accomplish this work, the State of New Hampshire needs to acquire the entire parcel of forty-two hundredths (0.42) of an acre, more or less, in fee simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above, as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of July 19, 2005, the New Hampshire Department of Transportation offers to pay the total sum of ninety-five thousand dollars (\$95,000.00) as the appraised fair market value of the property interest described above.

Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgages, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

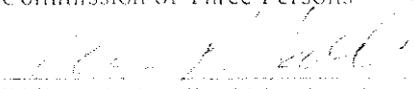
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Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons


William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPJ/jl
Attachments

cc: City of Manchester, Joan Porter, Tax Collector, One City Hall, Manchester NH 03101
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail-Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D-3

"EXHIBIT B"

Fee Taking:

Parcels 2110 & 2110A

Taking in fee simple all that property located in the City of Manchester, County of Hillsborough, State of New Hampshire and further described as follows:

Certain tracts of land with the buildings thereon, situated in Manchester, County of Hillsborough, State of New Hampshire, and being Lots Nos. 104, 105 and 106 on Plan of Devonshire Park made by E.N. Sheffield, C.E., dated May 1920 and on file in the Hillsborough County Registry of Deeds as plan number 353A.

Said property being bounded and described as follows based upon the above-referenced plan: beginning at a point in the Southwesterly side line of Hazelton Avenue, as now travelled, said point also being in the division line between land of the City of Manchester and Lot 107 as shown on said plan, thence Westerly with said division line one hundred forty-four (144) feet to a point in the division line between land of the City of Manchester and Lot 112A, thence Northeasterly and Northerly one hundred fifty-two (152) feet with said division line to a point in the division line between land of the City of Manchester and Lot 103, thence Easterly with said division line one hundred ten (110) feet to a point in the Westerly side line of Hazelton Avenue, as now travelled, thence Southerly with said side line one hundred fifty (150) feet to the point of beginning.

Said premises are subject to all rights of flowage of said land by Moore's Falls Corporation.

Said premises being acquired for the Bedford-Manchester-Londonderry-Merrimack (DPR-F-0047(001), 11512 project, on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registry of Deeds with the future intent to encumber all of said premises with a Conservation Easement in accordance with RSA 477:45-47.

D 4

Meaning and intended to describe that property as shown as Parcels 2110 and 2110A on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at Hillsborough County Registry of Deeds.

Excepting and reserving all easements of record.

Containing in all forty-two hundredths (0.42) of an acre, more or less.

Meaning and intending to describe all of that property described in a document recorded January 8, 1999, at the Hills County Registry of Deeds, Book 6049, Page 1498.

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**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



CAROL A. MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

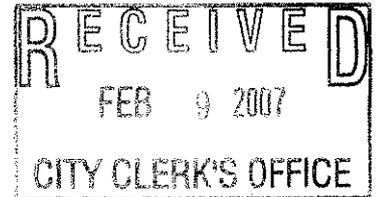
NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

**Bedford-Manchester-Londonderry-Merrimack,
DPR-F-0047(001), 11512
Parcel No. 815**



Dear Owners:

The purpose of this notice is to reaffirm that all of your property located on the Westerly side of NH Route 3A, as now travelled, in the City of Manchester will be required for the construction, reconstruction, maintenance, and operation of the Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire forty-one thousand eight hundred (41,800) square feet, more or less, in fee simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of March 25, 2005, the New Hampshire

**JOHN O. MORTON BUILDING - 7 HAZEN DRIVE - P.O. BOX 483 - CONCORD, N.H. 03302-0483
TELEPHONE: 603-271-3734 - FAX: 603-271-3914 - TDD ACCESS: RELAY NH 1-800-735-2964 - WWW.NHDOT.COM**

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Letter to the City of Manchester
February 8, 2007
Page 2

Department of Transportation offers to pay the total sum of twenty-seven thousand (\$27,000.00) dollars as the appraised fair market value of the property interest described above.

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is also being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should

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Letter to the City of Manchester
February 8, 2007
Page 3

be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

WPJ/dmp
Attachments

cc: City of Manchester, Joan Porter, Tax Collector, One City Hall Plaza, Manchester, NH 03101
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
Tel: (603) 271-3222
Fax: (603) 271-6915

D 8

“EXHIBIT B”

Fee Taking:

Taking in fee simple all that property belonging to the City of Manchester; being Lots 1 to 6 Brown Avenue, Lots 7 to 12 Brown Avenue; Lots 13 to 18 Brown Avenue and Lots 19 to 23 Brown Avenue as bought by the City Solicitor of Manchester, New Hampshire in favor of the said City of Manchester, New Hampshire. Said lots being shown on a plan of Shoreland Acres Manchester, NH, Fisher, Walsh and Rausch Corporation, Architects and Engineers, Boston, Massachusetts, filed March 15, 1923 and being recorded at the Hillsborough County Registry of Deeds as Plan 515.

Containing forty-one thousand eight hundred (41,800) square feet, more or less.

Meaning and intending to describe all of that property described in a document recorded September 16, 1940, at the Hillsborough County Registry of Deeds in Book 1007, Page 266.

Excepting and reserving all easements of record.

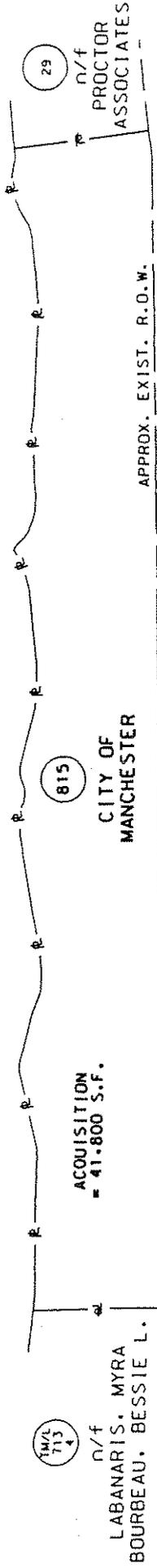
Said premises being acquired for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 Project, on file in the records of the New Hampshire Department of Transportation and to be recorded at the Hillsborough and Rockingham County Registry of Deeds with the future intent to encumber all of said premises with a conservation easement in accordance with RSA 477:45-47.

D 9

Land Acquired by State of New Hampshire
from City of Manchester,
in Manchester, NH Hillsborough County



MERRIMACK RIVER



NH ROUTE 3A

Sheet 1 of 1
BEDFORD-MANCHESTER-
LONDONDERRY-MERRIMACK, 11512
EXHIBIT "A"
NTS



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CAROL AMURRAY, P.E.
Commissioner

February 8, 2007

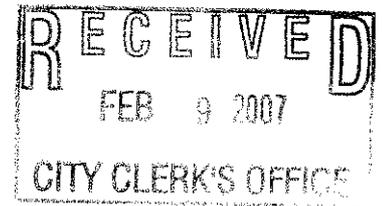
JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101



Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512
Parcel No. 2112

Dear Owners:

The purpose of this notice is to reaffirm that all of your property located on the Southerly side of Olmstead Avenue, as now travelled, in the City of Manchester will be required for the construction, reconstruction, maintenance, and operation of the Manchester Airport Access Road. To accomplish this work, the State of New Hampshire needs to acquire twenty-two thousand (22,000) square feet, more or less, in fee simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of July 19, 2005, the New Hampshire Department of Transportation offers to pay the total sum of ninety-five thousand (\$95,000.00) dollars as the appraised fair market value of the property interest described above.

JOHN O. MORTON BUILDING - 7 HAZEN DRIVE - P.O. BOX 483 - CONCORD, N.H. 03302-0483
TELEPHONE: 603-271-3734 - FAX: 603-271-3914 - TDD ACCESS: RELAY NH 1-800-735-2964 - WWW.NHDOT.COM

Handwritten initials "DH"

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is also being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

WPJ/dmp
Attachments

cc: City of Manchester, Joan Porter, Tax Collector, One City Hall Plaza, Manchester,
NH 03101
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
Tel: (603) 271-3222
Fax: (603) 271-6915

D₁₃

“EXHIBIT B”

Fee Taking:

Taking in fee simple all that property located in the City of Manchester, County of Hillsborough, State of New Hampshire and being the land at 205 Olmstead Avenue, Manchester, Hillsborough County, New Hampshire, being shown as Lot 1 on a plan entitled “Resubdivision Plan of Land Oren H. & Beverley M. Stevens, Manchester, N.H.”, dated March 6, 1979, by Thomas F. Moran, Inc., Surveyors, Civil Engineers and Land Planners, recorded with Hillsborough County Registry of Deeds as Plan No. 12219, said property being bounded and described as follows based upon the above-referenced plan: Beginning at a point in the Southeasterly corner of Olmstead Avenue, as now travelled, said point also being in the division line between land of the City of Manchester and land now or formerly of Ernest Hallquist and Emmerine Hallquist, thence S 10° 09' 17" W a distance of one hundred (100.00) feet to a point, thence S 37° 04' 29" W a distance of twenty-five (25.00) feet to a point in the division line between land of the City of Manchester and land now or formerly of Beverly M. Stevens Revocable Trust and Oren H. Stevens Revocable Trust, thence N 67° 09' 00" W a distance of two hundred twenty-three (223.00) feet, more or less, to a point, said point being “along high water mark” on the Easterly bank of the Merrimack River, thence Northerly along said Easterly Merrimack River bank a distance of seventy-six (76.00) feet, more or less, to a point in the division line between land of the City of Manchester and other land now or formerly of Ernest Hallquist and Emmerine Hallquist, thence S 79° 50' 43" E with said division line and the Southerly side line of Olmstead Avenue, as now travelled, to the point of beginning.

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Said premises are subject to the following encumbrances:

1. Title to and rights of the public and others in so much of the premises as lies within the bounds of Merrimack River shown on the above-mentioned plan.
2. Title to and rights of the public and others in so much of the premises as lies within the bounds of Olmstead Avenue shown on said plan.
3. Rights of others in the access easement shown on said plan.
4. Easement to the City of Manchester dated July 29, 1985, recorded with said Deeds, Book 3354, Page 770.
5. Agreement with Manchester Water Works, dated July 22, 1976, recorded with said Deeds, Book 2469, Page 376.

Containing twenty-two thousand (22,000) square feet, more or less.

Said premises being acquired for the Bedford-Manchester-Londonderry-Merrimack DPR-F-0047(001), 11512 project, on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registry of Deeds. The future intent is to encumber all of said premises with a Conservation Easement in accordance with RSA 477:45-47.

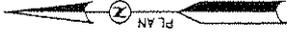
Meaning and intending to describe that property as shown as Parcel 2112 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registry of Deeds.

Excepting and reserving all easements of record.

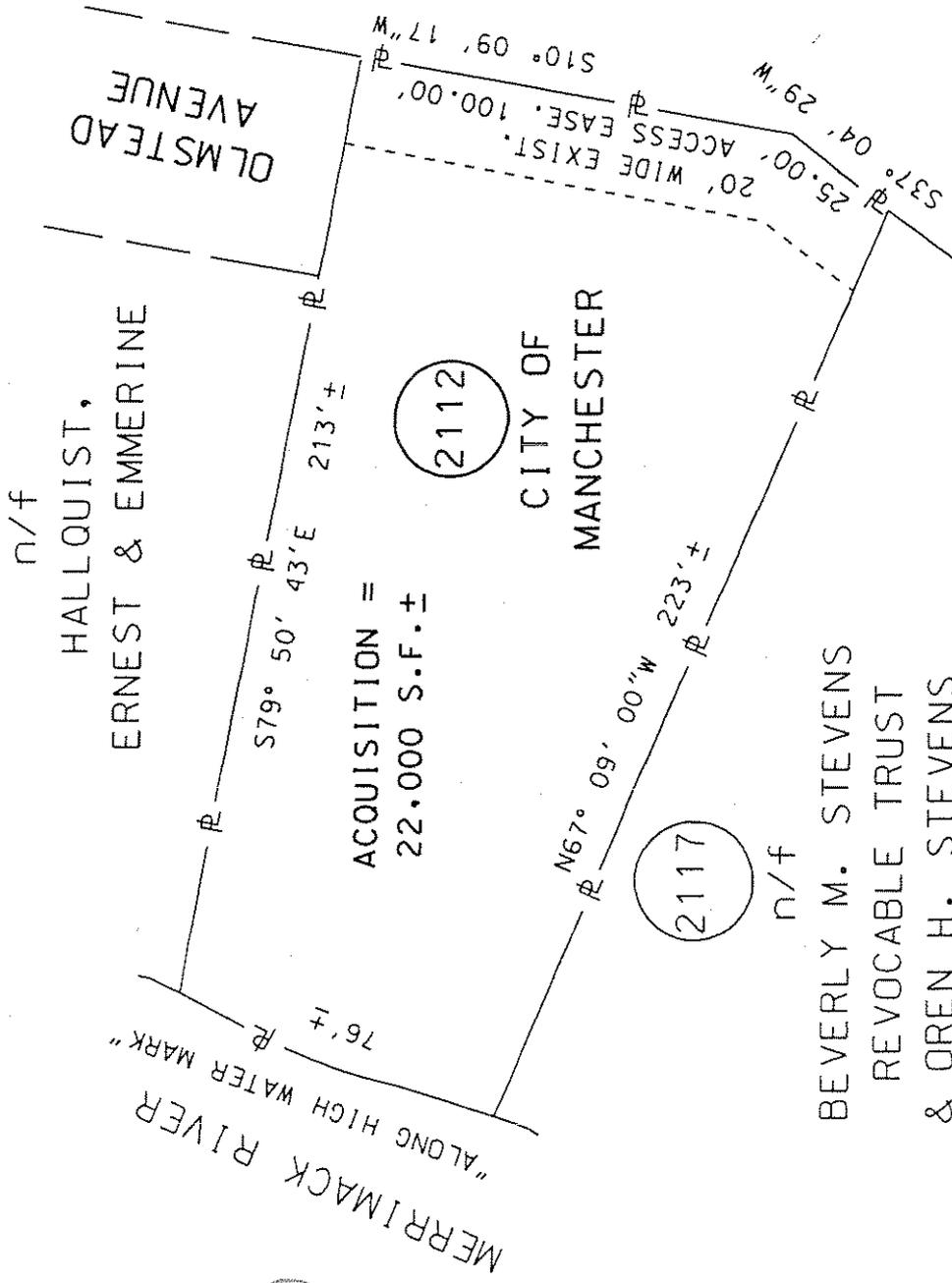
Meaning and intending to describe all of that property described in a document recorded December 13, 1999, at the Hillsborough County Registry of Deeds in Book 6190, Page 369.

D15

Land Acquired by State of New Hampshire
 from City of Manchester,
 in Manchester, NH Hillsborough County



n/f
 HALLQUIST,
 ERNEST & EMMERINE



n/f
 BEVERLY M. STEVENS
 REVOCABLE TRUST
 & OREN H. STEVENS

Sheet 1 of 1
 BEDFORD-MANCHESTER-LONDONDERRY-MERRIMACK, 11512
 EXHIBIT "A"

NTS

D 116



**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



CAROLA MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite, 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

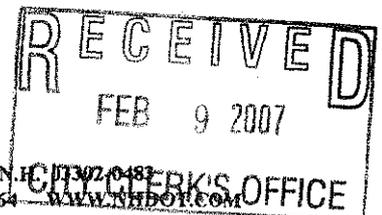
**Bedford-Manchester-Londonderry-Merrimack, DPR-F-047(001), 11512
Parcel 5015**

Dear Owners:

The purpose of this notice is to reaffirm that all of your property located on the Easterly side of NH Route 3A, as now travelled, in the City of Manchester will be required for the construction, reconstruction, maintenance and operation of Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire the entire parcel of six hundred ninety-two thousandths (0.692) of an acre, more or less, in fee simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above, as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of August 2, 2005, the New Hampshire Department of Transportation offers to pay the total sum of one hundred fifty thousand dollars (\$150,000.00) as the appraised fair market value of the property interest described above.

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Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

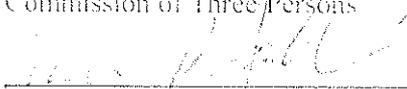
D18

Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPJ:jl
Attachments

cc: City of Manchester, Joan Porter, Tax Collector, One City Hall Plaza,
Manchester NH 03101
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D19

"EXHIBIT B"

Fee Taking:

Taking in fee simple all that property belonging to the City of Manchester and being two (2) certain tracts of land with the buildings thereon, situated in Goff's Fall, Manchester, County of Hillsborough and State of New Hampshire, bounded and described as follows:

(1) Beginning at a point marked by an iron pipe on the easterly side of Route 3A, said point being four hundred thirty (430) feet northerly from the center line of a one hundred foot (100) Public Service Company right of way; thence in the same northerly direction along said side of Route 3A a distance of fifty (50) feet to a point marked by an iron pipe; thence with an internal angle of $82^{\circ} 41' 45''$ and along land now or formerly of S. Brunelle a distance of one hundred ninety-five and seventy-three one-hundredths (195.73) feet to a point marked by an iron pipe on the westerly side of old Brown Avenue; thence with an interior angle of $81^{\circ} 46' 45''$ and along the westerly side of old Brown Avenue a distance of fifty (50) feet to a point marked by an iron pipe; thence with an internal angle of $98^{\circ} 15' 15''$ and along land now or formerly of J. Mills a distance of one hundred eighty-two and twenty-two one-hundredths (182.22) feet to the point of beginning, believed but not warranted to contain about nine thousand three hundred sixty-three (9,363) square feet. Being shown on a map entitled "Map of Property of Arthur Lavertue", dated June 2, 1956, and made by Hills & Heaslein, land surveyors.

(2) Beginning on the east side of the highway leading from Manchester to Nashua at land now or formerly of Moore; thence $S 62^{\circ} 15' E$ by said Moore land to Brown Avenue; thence $S 20^{\circ} 45' W$ by Brown Avenue 75 feet; thence northwesterly by other land of Lavertue to a point on the highway from Manchester to Nashua 100 feet south of the point of beginning; thence northerly by said highway 100 feet to the point of beginning.

Containing sixty hundred ninety-two thousandths (0.692) of an acre, more or less.

D20

Meaning and intending to describe a portion of that property as shown as Parcel 5015 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at Hillsborough County Registry of Deeds.

Said premise is being acquired as mitigation for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512, project on file in the records of the New Hampshire Department of Transportation and to be recorded in the Hillsborough and Rockingham County Registry of Deeds with the future intent to encumber all or portions of said premises with a conservation easement in accordance with RSA 477:45-47.

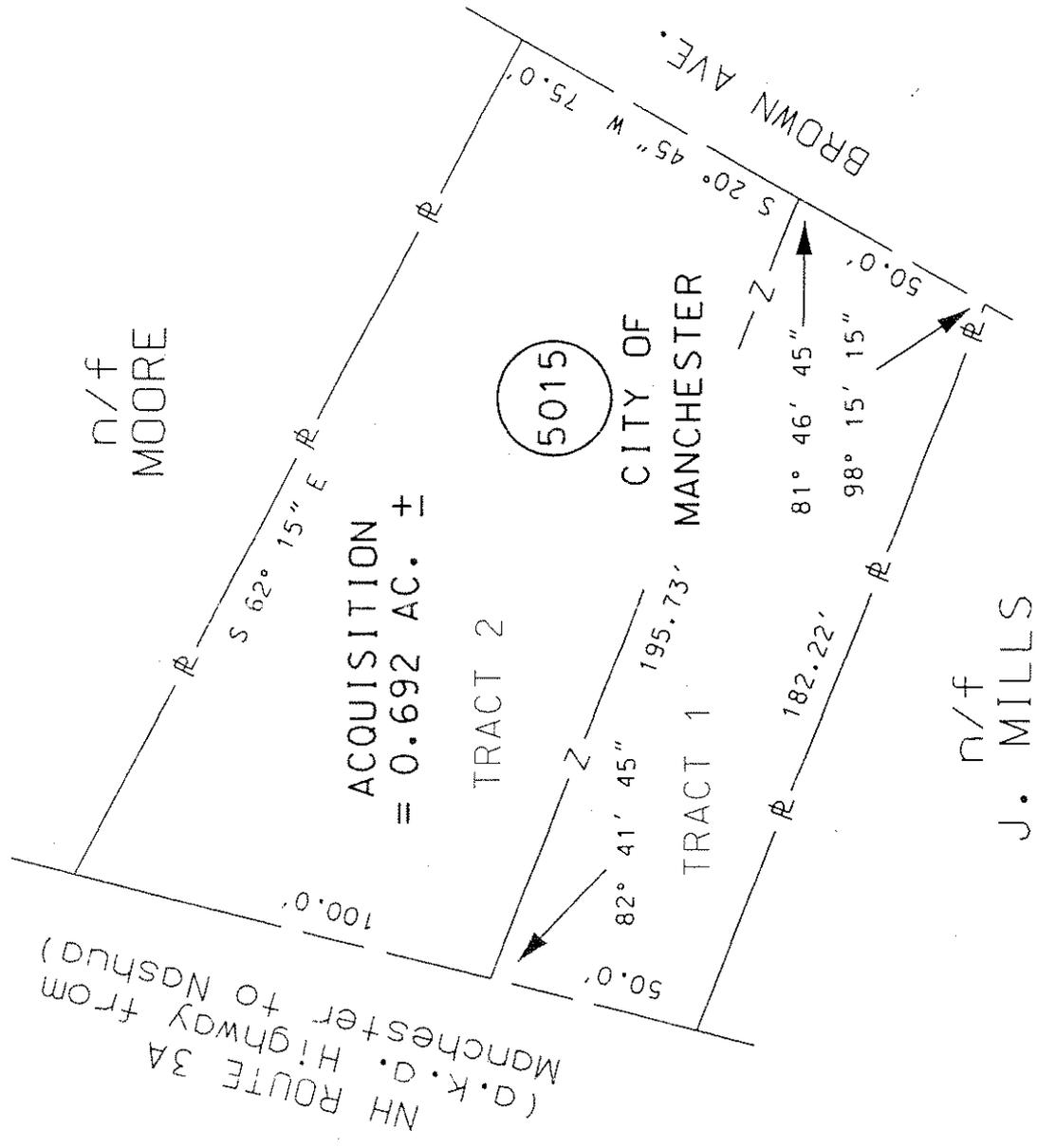
Containing in all six hundred ninety-two thousandths (0.692) of an acre, more or less.

Meaning and intending to describe a portion of that property described in a document recorded November 18, 1999, at the Hillsborough County Registry of Deeds, Book 6181, Page 1925.

Excepting and reserving all easements of record.

D21

Land Acquired by State of New Hampshire
 from City of Manchester,
 in Manchester, NH Hillsborough County



Dee

Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interests described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interests being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

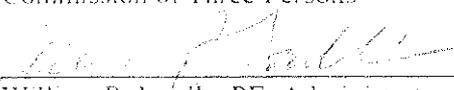
D24

Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPJ/jl
Attachments

cc: City of Manchester, Joan Porter, Tax Collector, One City Hall Plaza, Manchester NH 03101
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D 25

"EXHIBIT B"

Fee Taking

Taking in fee simple portions of that property belonging to the City of Manchester and being two certain tracts of land with the buildings thereon, situated in Goffs Fall, Manchester, County of Hillsborough and State of New Hampshire.

Parcel 1:

A certain tract or parcel of land situated in Manchester aforesaid, and described by the Assessors as follows, to wit:

Lot 141 Broadhead Avenue

Formerly taxed under the name of Otis H. Perry Tee.

The whole of the above real estate was bought by City Solicitor of Manchester, N.H. at a Tax Collector land sale held at the City Hall in said City of Manchester, N.H. on the eighth day of September, one thousand nine hundred and thirty-nine.

Parcel 2:

A certain tract or parcel of land situated in Manchester aforesaid, and described by the Assessors as follows, to wit:

Lots 142 to 145 D. Pk. Broadhead, property of Otis H. Perry, Trust.

The whole of the above real estate was bought by the City Solicitor of Manchester, N.H., in favor of the said CITY of Manchester, New Hampshire at a Tax Collector land sale held at the City Hall in said CITY of MANCHESTER, N.H. on the twenty-fifth day of September, nineteen hundred and thirty-four.

Said parcels being shown on lot numbers 141 through 145 on Plan of Devonshire Park made by E.N. Sheffield, C.E., dated May, 1920, and on file in the Hillsborough County Registry of Deeds as plan number 353A.

Said property being bounded and described as follows based upon the above-referenced plan: beginning at a point in the Southeasterly side line of Hazelton Avenue, as now travelled.

D56

said point also being in the division line between land of the City of Manchester and Lot 140 as shown on said plan, thence Easterly with said division line one hundred ten (110) feet to a point in the Westerly side line of Broadhead Avenue, as now travelled, thence Southerly with said side line fifty (50) feet to a point in the southerly side line of Broadhead Avenue, thence Easterly with said side line fifty (50) feet to a point of land of the City of Manchester and Lot 190, as shown on the above-referenced plan, thence Southerly one hundred fifty-two (152) feet with said division line and the division line of land of the City of Manchester and Lots 191 and 192 to a point in the division line of land of the City of Manchester and other land now or formerly of the City of Manchester, thence Northwesterly with said division line to a point in the Westerly side line of Hazelton Avenue, as now travelled, thence Northerly with said side line one hundred fifty-five (155) feet to the point of beginning.

Containing five hundred ninety-eight thousandths (0.598) of an acre, more or less.

Meaning and intending to describe portions of that property as shown as Parcel 5016 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at the Hillsborough County Registry of Deeds.

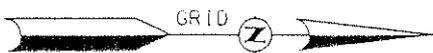
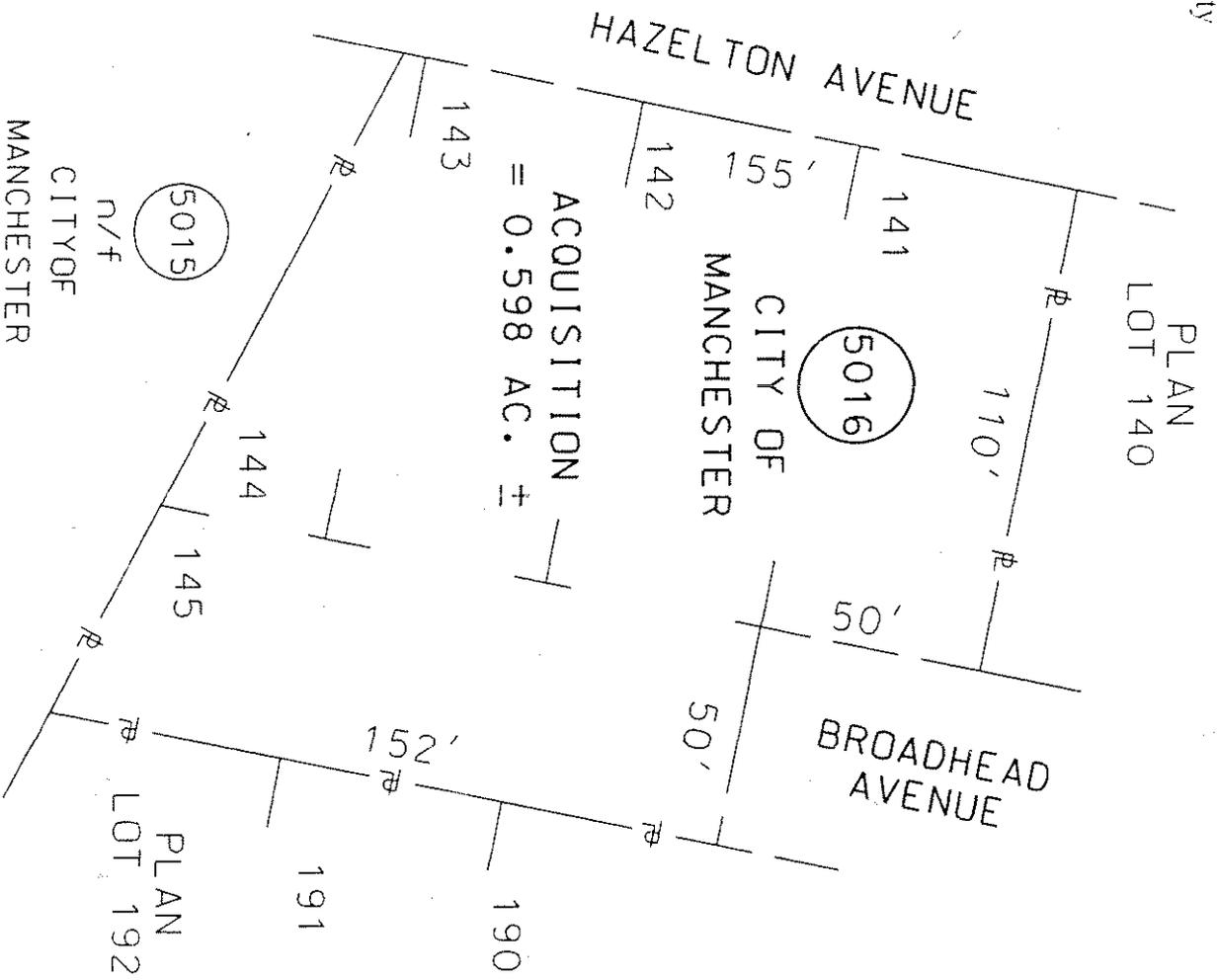
Said premises are being acquired as mitigation for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 on file in the records of the New Hampshire Department of Transportation, and to be recorded at the Hillsborough and Rockingham County Registry of Deeds, with the future intent to encumber all or portions of said premises with a conservation easement in accordance with RSA 477:45-47.

Excepting and reserving all easements of record.

Meaning and intending to describe a portion of that property described in a document recorded September 15, 1941, at the Hillsborough County Registry of Deeds, Book 1023, Page 359 and October 1, 1936, in said registry in Book 956, Page 255.

D 07

Land Acquired by State of New Hampshire
from City of Manchester.
in Manchester, NH Hillsborough County

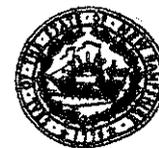


D 28

Sheet 1 of 1
BELFORD • MANCHESTER • LONDONDERRY • MERRIMACK, 11512
EXHIBIT "A"
NHS



**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



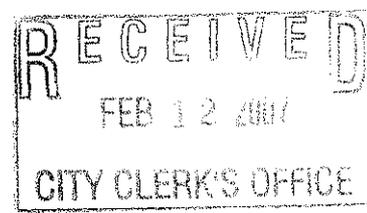
CAROL A. MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite 300
Manchester, NH 03105



City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

**Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512
Parcel 70-2**

Dear Owners:

The purpose of this notice is to reaffirm that a portion of your property located on the Southerly side of Perimeter Road, as now travelled, in the Town of Londonderry will be required for the construction, reconstruction, maintenance and operation of Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire three and sixty-one hundredths (3.61) acres, more or less. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above, as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of September 12, 2006, the New Hampshire Department of Transportation offers to pay the total sum of sixteen thousand dollars (\$16,000.00) as the appraised fair market value of the property interest described above.

D 29

Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest[s] being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

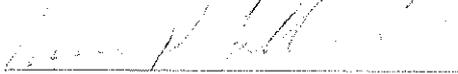
D 38

Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons


William P. Janelli, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPI:jl
Attachments

cc: Town of Londonderry, Marguerite Seymour, Town Clerk/Tax Collector,
268-B Mammoth Road, Londonderry, NH 03053
United States of America, c/o Federal Aviation Administration, Donna Witte,
Airport Program Specialist, 12 New England Executive Park, Burlington MA
01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D31

"EXHIBIT B"

Fee Taking:

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, said point also being two hundred ninety-five (295.00) feet Westerly of the Manchester Airport Access Road construction center line as shown on a plan of Bedford-Manchester-1 ondonderry-Merrimack, DPR-F-0047(001), 11512 on file in the records of the New Hampshire Department of Transportation and to be recorded in the Rockingham and Hillsborough County Registry of Deeds, thence Northerly and parallel with said construction center line to a point directly opposite Station 970+00.00, thence Easterly to a point two hundred ten (210.00) feet Easterly of the last named station, thence Southerly and parallel with said construction center line to a point directly opposite station 969+50.00, thence Easterly to a point two hundred ninety-five (295.00) feet Easterly of the last named station, thence Southerly and parallel with said construction center line to a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, thence Westerly with said division line to the point of beginning.

Granting with the above-described land all rights of access, light, air and view over, from and to the same from the remainder of abutting lands to the new highway.

Excepting and reserving all easements of record.

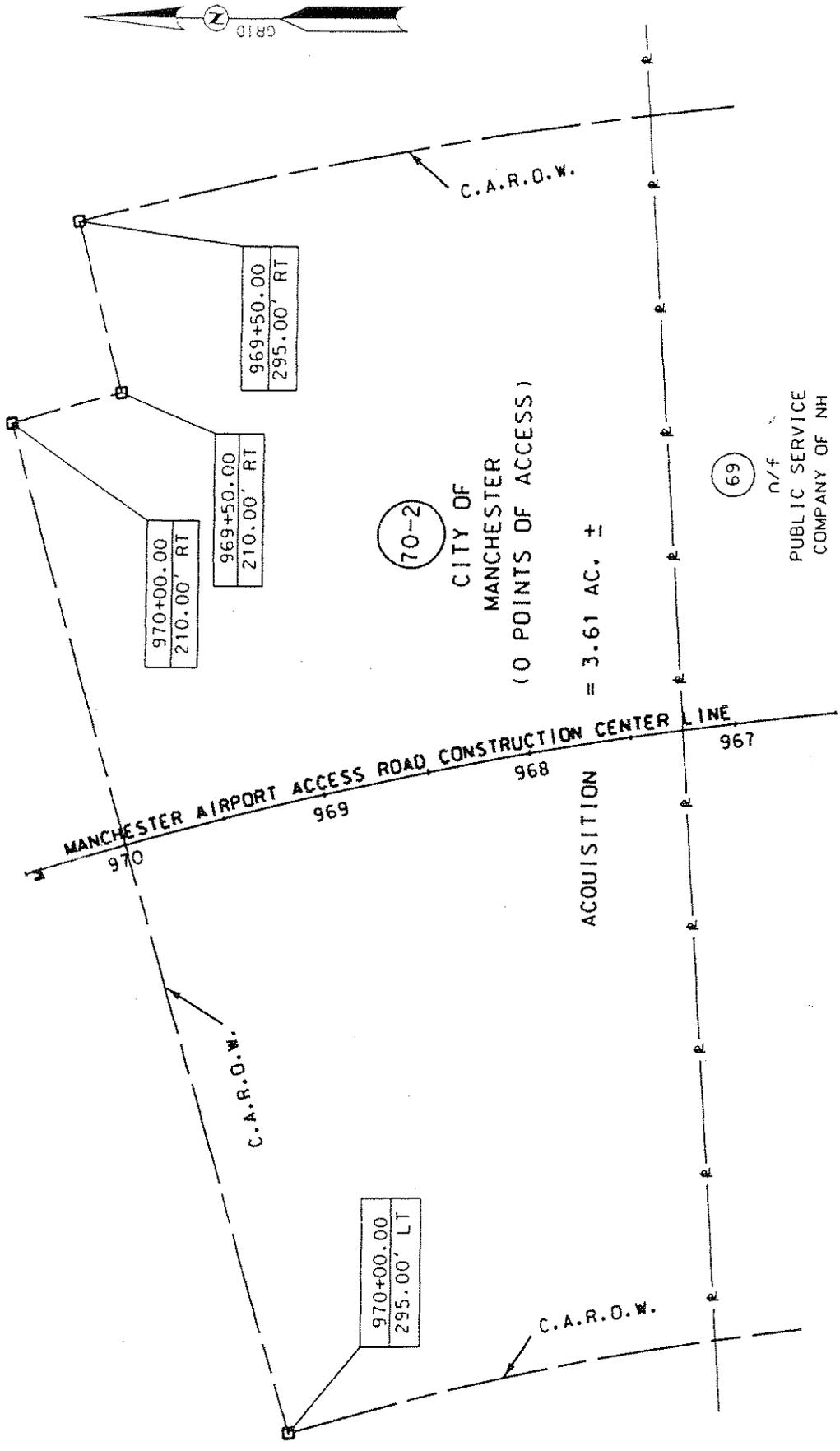
Containing in all three and sixty-one hundredths (3.61) acres, more or less.

Meaning and intending to describe a portion of that property described in a document recorded September 10, 1986, at the Rockingham County Registry of Deeds, Book 2629, Page 2640.

For calculation of land value, this parcel was broken into three tracts. For accurate title project history the parcel is 70.

D-32

Land Acquired by State of New Hampshire
 from City of Manchester,
 in Manchester, NH Hillsborough County



D 23

Sheet 1 of 1
 BEDFORD-MANCHESTER-LONDONDERRY-MERRIMACK, 11512
 EXHIBIT "A"
 NTS



**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



February 8, 2007

CAROL A. MURRAY, P.E.
Commissioner

JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

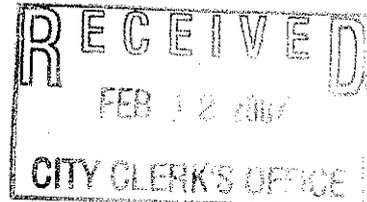
Town of Londonderry
Londonderry Town Council
Brian Farmer, Chairman
268-B Mammoth Road
Londonderry, NH 03053

Town of Londonderry
Marguerite Seymour, Town Clerk/Tax Collector
268-B Mammoth Road
Londonderry, NH 03053

**Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512
Parcels No. 70A, 70A-1 and 70A-2**

Dear Owners:

The purpose of this notice is to reaffirm that portions of your property located on the Northerly side of Pettengill Road, as now travelled, in the Town of Londonderry will be required for the construction, reconstruction, maintenance, and operation of the Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire seventeen and sixty-six thousandths (17.066) acres, more or less, in fee



Letter to the City of Manchester
February 8, 2007
Page 2

simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of May 29, 2006, the New Hampshire Department of Transportation offers to pay the total sum of sixty-nine thousand (\$69,000.00) dollars as the appraised fair market value of the property interest described above.

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is also being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

D35

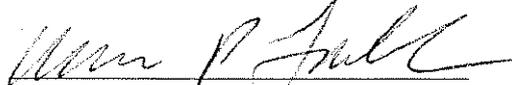
Letter to the City of Manchester
February 8, 2007
Page 3

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

WPJ/dmp
Attachments

cc: United States of America, c/o Federal Aviation Administration, Donna Witte, Airport Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
Tel: (603) 271-3222
Fax: (603) 271-6915

D36

(55158-70A, 70A-1 and 70A-2)

“EXHIBIT B”

Parcel 70A-2 - Fee Taking:

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the Northerly side line of Pettengill Road, as now travelled, (Town of Londonderry), said point also being in the division line between land of the City of Manchester and land now or formerly of Brady-Sullivan Corporation, thence Northwesterly with said division line to a point one hundred forty-five (145.00) feet Westerly of the Manchester Airport Access Road construction center line as shown on a Plan of Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 Project, on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registries of Deeds, thence Northerly and parallel with said construction center line to a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, thence Easterly with said division line to a point one hundred forty-five (145.00) feet Easterly of said construction center line, thence Southerly and parallel with said construction center line to a point in the Northerly side line of Pettengill Road, as now travelled, (Town of Londonderry), thence Southwesterly with said side line to the point of beginning.

Taking with the above-described land all rights of access, light, air and view over, from and to the same from the remainder of abutting lands at the line of taking.

Containing five and eight tenths (5.8) acres, more or less.

D₃₇

And also taking the below two parcels as mitigation for the above-referenced project with the future intent to encumber all of said premises with a conservation easement in accordance with RSA 477:45-47.

Parcel 70A:

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, said point also being one hundred forty-five (145.00) feet Easterly of the Manchester Airport Access Road construction center line as shown on the above-referenced land, thence N 87° 06' 07" E a distance of nine hundred sixty-eight and seventy-five hundredths (968.75) feet to a point in the division line between land of the City of Manchester and land now or formerly of Ballinger Properties, LLC and Five-N-Associates, GP, thence S 10° 26' 04" E a distance of three hundred twenty-six and fifty-one hundredths (326.51) feet to a point, thence S 87° 06' 20" W a distance of four hundred thirty-three and four hundredths (433.04) feet to a point, thence S 42° 06' 20" W a distance of two hundred eighty-two and eighty-four hundredths (282.84) feet to a point, thence N 53° 05' 20" W a distance of three hundred ninety and fifty-one hundredths (390.51) feet to a point, thence S 87° 06' 20" W a distance of ninety-one and four hundredths (91.04) feet to a point in the easterly Controlled Access Right-of-Way for the Manchester Airport Access Road, as proposed, thence Northerly on an arc of a circle curving to the left with a radius of one thousand nine hundred forty-five (1,945.00) feet a distance of two hundred seventy four and three hundredths (274.03) feet to the point of beginning.

Containing eight and two hundred fifty-nine thousandths (8.259) acres, more or

less.

Parcel 70A-1:

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the division line between land of the City of Manchester and land now or formerly of the Public Service Company of New Hampshire, said point also being in the above-described Controlled Access Right-of-Way of the Manchester Airport Access Road, as proposed, and as shown on the above-referenced plan, thence Southwesterly on an arc of a circle curving to the right with a radius of one thousand six hundred fifty-five (1,655.00) feet a distance of seven hundred thirty-eight and sixty-eight hundredths (738.68) feet to a point in the division line between land of the City of Manchester and land now or formerly of Brady-Sullivan Corporation, thence N 16° 07' 31" W a distance of seven hundred thirty-eight and eighty hundredths (738.80) feet to a point in the division line between land of the City of Manchester and land now or formerly of the Public Service Company of New Hampshire, thence N 87° 06' 07" E a distance of three hundred eight and thirty-six hundredths (308.36) feet to the point of beginning. Said parcel being triangular in shape.

Containing three and seven thousandths (3.007) acres, more or less.

Meaning and intending to describe portions of that property as shown as Parcels 70A and 70A-1 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registry of Deeds.

Said premise being acquired for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 project on file in the records of the New

Hampshire Department of Transportation and to be recorded at the Hillsborough and Rockingham County Registry of Deeds.

Excepting and reserving all easements of record.

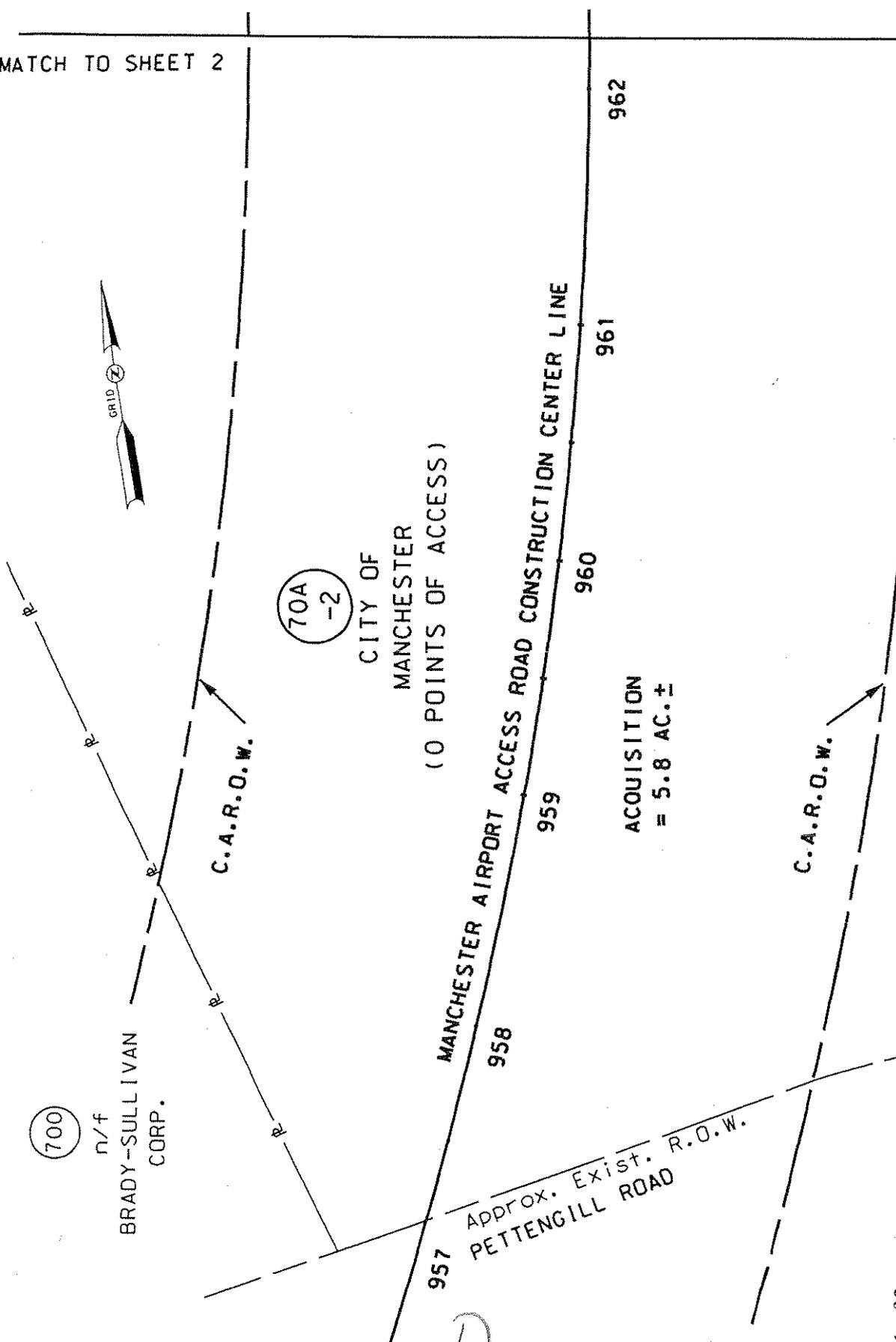
Containing in all seventeen and sixty-six thousandths (17.066) acres, more or less.

Meaning and intending to describe portions of that property described in a document recorded December 12, 1988, at the Rockingham County Registry of Deeds in Book 2379, Page 857. For calculation of land value this parcel was broken into three tracts. For accurate title and project history the Parcel is 70A.

D 40

Land and Rights Acquired by State of New Hampshire
from City of Manchester,
in Londonderry, NH Rockingham County

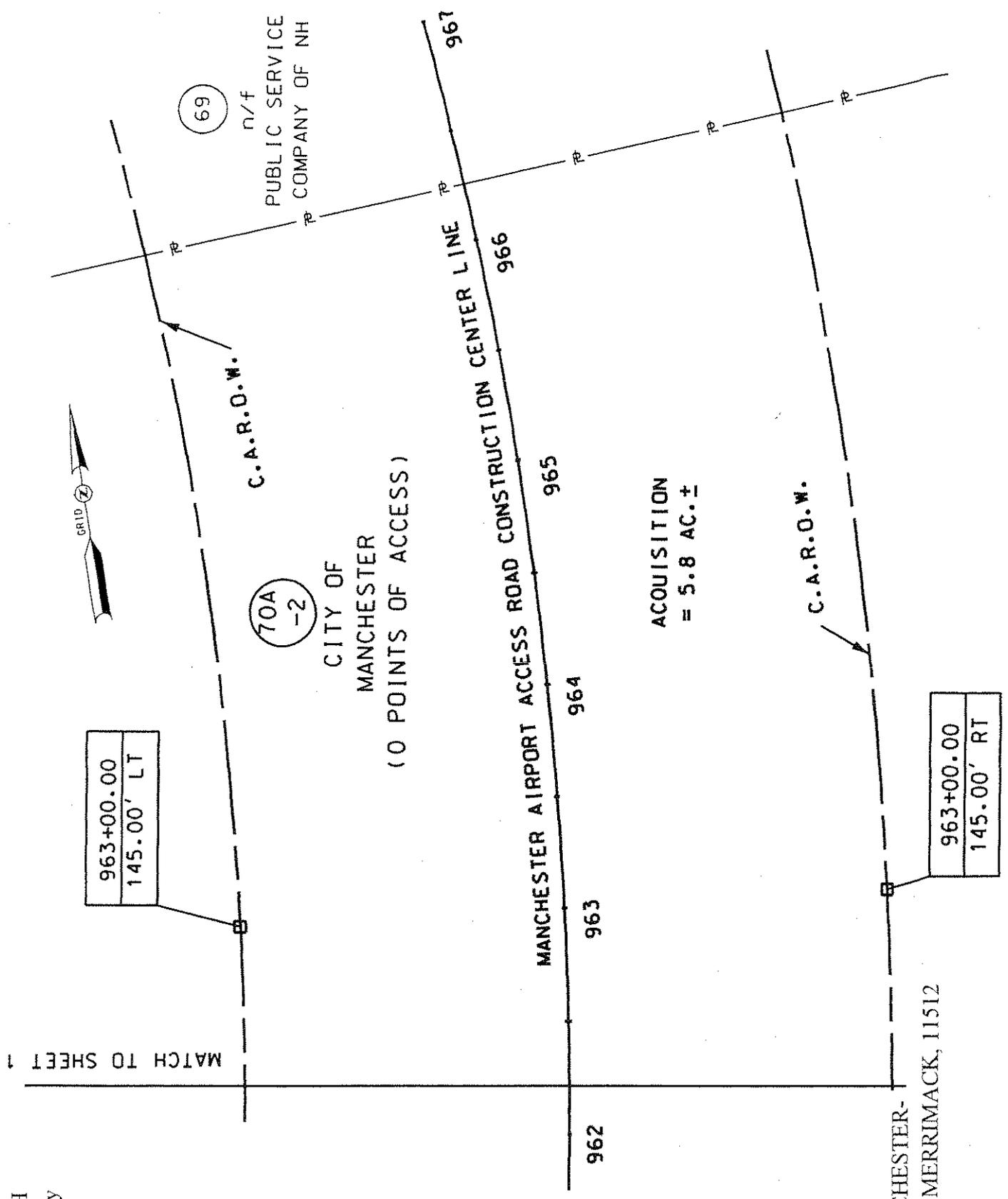
MATCH TO SHEET 2



Sheet 1 of 2
BEDFORD-MANCHESTER-LONDONDERRY-MERRIMACK, 11512
EXHIBIT "A"
NTS

Land and Rights Acquired by State of New Hampshire
 from City of Manchester,
 in Londonderry, NH
 Rockingham County

D43



Sheet 2 of 2
 BEDFORD-MANCHESTER-
 LONDONDERRY-MERRIMACK, 11512
 EXHIBIT "A"
 NTS



**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



CAROL A. MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite, 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

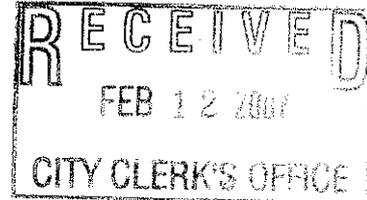
City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

**Bedford-Manchester-Londonderry-Merrimack, DPR-F-047(001), 11512
Parcels 70, 70-1, 5032**

Dear Owner:

The purpose of this notice is to reaffirm that portions of your property located Southerly of Perimeter Road, as now travelled, in the Town of Londonderry will be required for the construction, reconstruction, maintenance and operation of the Manchester Airport Access Road. To accomplish this work, the State of New Hampshire needs to acquire nineteen and thirty-nine hundredths (19.39) acres, more or less. The locations of these property interests are shown on the enclosed plan marked "EXHIBIT A" and are further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of May 16, 2006, the New Hampshire Department of Transportation offers to pay the total sum of eighty-seven thousand dollars (\$87,000.00) as the appraised fair market value of the property interest described above.



JOHN O. MORTON BUILDING - 7 HAZEN DRIVE - P.O. BOX 483 - CONCORD, N.H. 03302-0483
TELEPHONE: 603-271-3734 - FAX: 603-271-3914 - TDD ACCESS: RELAY NH 1-800-735-2964 - WWW.NHDOT.COM

Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

D 45

Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPJ/jl
Attachments

cc: Town of Londonderry, Marguerite Seymour, Tax Collector, 268-B Mammoth Road
Londonderry NH 03053
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D416

"EXHIBIT B"

Fee Taking:

Parcel 70:

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, said point also being in the Controlled Access Right-of-Way for the proposed Manchester Airport Access Road DPR-F-0047(001), 11512, Project on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registry of Deeds, thence S 87° 06' 07" W with said division line a distance of one thousand one hundred forty-eight and twenty-one hundredths (1,148.21) feet to a point, thence N 09° 31' 05" W a distance of six hundred nineteen and ninety-five hundredths (619.95) feet to a point in the division line between land of the City of Manchester and land now or formerly of 3 F, LLC, thence N 80° 44' 50" E a distance of one hundred seventy-nine and six hundred fifty-one thousandths (179.651) feet to a point, thence S 02° 09' 18" E a distance of three hundred nine and thirty-nine hundredths (309.39) feet to a point, thence S 56° 01' 28" E a distance of one hundred twenty-five (125.00) feet to a point, thence N 87° 06' 20" E a distance of six hundred fifty (650.00) feet to a point, thence N 80° 08' 22" E a distance of two hundred fifty and fifty-six hundredths (250.56) feet to a point in the Westerly Controlled Access Right-of-Way for the proposed Manchester Airport Access Road, thence Southerly on an arc of a circle curving to the right with a radius of one thousand five hundred five (1,505.00) feet a distance of two hundred eighty-five and eighty-nine hundredths (285.89) feet to the point of beginning.

Containing eight and one hundred thirty thousandths (8.130) acres.

D47

Fee Taking:

Parcel 70-1

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire said point also being in the Controlled Access Right-of-Way for the proposed Manchester Airport Access Road as shown on the above referenced plan, thence Northerly on an arc of a circle curving to the left with a radius of two thousand ninety-five (2,095.00) feet a distance of two hundred twenty-eight and seventy hundredths (228.70) feet to a point, thence S 76° 01' 08" E a distance of two hundred twenty-nine and forty-two hundredths (229.42) feet to a point, thence S 38° 35' 42" W a distance of two hundred fourteen and sixty hundredths (214.60) feet to a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, thence S 87° 06' 07" W with said division line a distance of fifty-three and seventy hundredths (53.70) feet to the point of beginning.

Containing six hundred forty-three thousandths (0.643) of an acre.

Meaning and intended to describe interests in that property as shown as Parcels 70 and 70-1 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at Rockingham and Hillsborough County Registry of Deeds.

Said premises are being acquired as mitigation for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 project in the records of the New Hampshire Department of Transportation, and to be recorded at the Rockingham and Hillsborough County Registry of Deeds with the future intent to encumber all of said premises with a conservation easement in accordance with RSA 477:45-47.

For calculation of land value this parcel was broken into three (3) tracts. For accurate title and project history the parcel is Parcel 70.

D48

Fee Taking

Parcel 5032

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, said point also being in the division line between land of the City of Manchester and other land of the City of Manchester, thence N 38° 35' 42" E with said division line a distance of two hundred fourteen and sixty hundredths (214.60) feet to a point, thence S 76° 01' 08" E a distance of one hundred eighteen and ninety-two hundredths (118.92) feet to a point, thence N 20° 29' 06" E a distance of three hundred forty-seven and eighty-one hundredths (347.81) feet to a point, said point being in the Easterly side line of Perimeter Road, as now travelled, thence Northeasterly with said side line on an arc of a circle curving to the left with a radius of two hundred sixteen (216.00) feet a distance of one hundred seventy-one and forty-nine hundredths (171.49) feet to a point, thence N 33° 05' 29" E with said side line a distance of fifty-four and eighteen hundredths (54.18) feet to a point, thence N 67° 59' 55" E a distance of one hundred seven and forty-eight hundredths (107.48) feet to a point, thence Northeasterly on an arc of a circle curving to the right having a radius of sixty-five and thirty-seven hundredths (65.37) feet a distance of thirty-six and two hundredths (36.02) feet to a point, thence S 80° 25' 50" E a distance of one hundred five and twenty-three hundredths (105.23) feet to a point, thence Southeasterly on an arc of a circle curving to the right having a radius of one hundred eighty and eighty-nine hundredths (180.89) feet a distance of one hundred fifty-six and ninety-eight hundredths (156.98) feet to a point, thence S 14° 24' 24" E a distance of thirty and ninety-eight hundredths (30.98) feet to a point, thence Southeasterly on an arc of a circle curving to the left with a radius of one thousand sixty and sixty-five hundredths (1,060.65) feet a distance of three hundred seven and eighty-four hundredths (307.84) feet to a point, thence Southeasterly on an arc of a circle curving to the left with a radius of one hundred forty-six and fifteen hundredths (146.15) feet a distance of two hundred twenty-nine and forty-two hundredths (229.42) feet to a point, thence N 59° 01' 21" E a distance of sixty-nine and ninety-nine

1749

hundredths (69.99) feet to a point. thence Northeasterly on an arc of a circle curving to the right having a radius of one hundred seventy-nine and ninety-five hundredths (179.95) feet a distance of eighty-nine and ninety-eight hundredths (89.98) feet to a point. thence S 51° 58' 39" E a distance of eighty-nine and ninety-eight hundredths (89.98) feet to a point, thence Southeasterly on an arc of a circle curving to the left with a radius of one hundred forty-nine and ninety-eight hundredths (149.98) feet a distance of ninety-three and twenty hundredths (93.20) feet to a point. thence S 11° 50' 56" W a distance of ninety-nine and sixty-five hundredths (99.65) feet to a point in the division line between land of the City of Manchester and land now or formerly of Public Service Company of New Hampshire, thence Northwesterly with said division line on an arc of a circle curving to the left with a radius of six hundred fifty-seven and fifty-three hundredths (657.53) feet a distance of three hundred fifty-one and eighteen hundredths (351.18) feet to a point, thence S 87° 06' 07" W a distance of one thousand two hundred ninety-two and fifty hundredths (1,292.50) feet to the point of beginning.

Containing ten and six hundred seventeen thousandths (10.617) acres, more or less.

Meaning and intended to describe an interest in that property as shown as Parcel 5032 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at Rockingham and Hillsborough County Registry of Deeds.

Said premise is being acquired as mitigation for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 project on file in the records of the New Hampshire Department of Transportation and to be recorded in the Hillsborough and Rockingham County Registry of Deeds with the future intent to encumber all of said premises with a conservation easement in accordance with RSA 477:45-47.

Containing in all nineteen and thirty-nine hundredths (19.39) acres more or less.

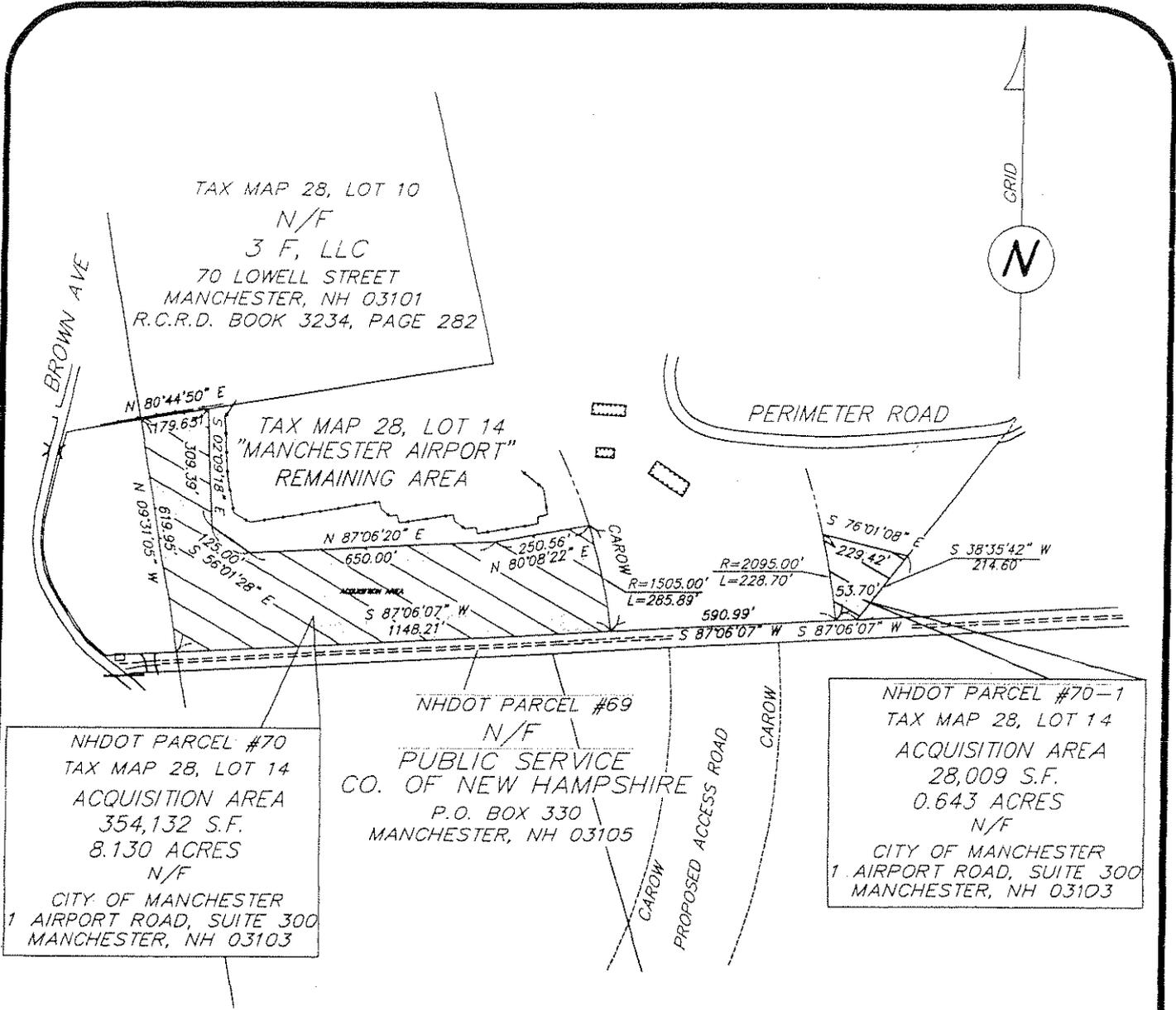
Excepting and reserving all easements of record.

D 50

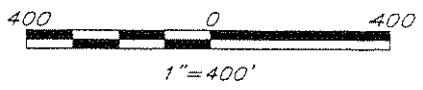
Meaning and intending to describe portions of that property described in documents recorded September 10, 1986, at the Rockingham County Registry of Deeds, Book 2629, Page 2640 and recorded May 22, 1978, at said registry in Book 2311, Page 993.

D51

HGS



NOTE: FOR ADDITIONAL INFORMATION, SEE PLAN ENTITLED "STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION, BEDFORD-MANCHESTER-LONDONDERRY-LITCHFIELD-MERRIMACK PROJECT #11512, NHDOT PARCEL 70 & 70-1, TAX MAP 28, LOT 14, PLAN OF WETLAND IMPACT MITIGATION SITES, FOR STATE OF NEW HAMPSHIRE, PERIMETER ROAD, ROCKINGHAM CO., LONDONDERRY, N.H., SCALE: 1"=100', FEBRUARY 9, 2006", BY PAUL M. DARBYSHIRE ASSOCIATES, TO BE RECORDED AT ROCKINGHAM CO. REGISTRY OF DEEDS. THIS PARCEL IS SHOWN AS PARCEL #70 ON A MASTER PLAN ENTITLED "MANCHESTER AIRPORT ACCESS MITIGATION PLAN" PREPARED BY VANASSE HANGEN BRUSTLIN, INC. AND TO BE RECORDED AT THE REGISTRY OF DEEDS.



ACQUISITION AREA #70 354,132 S.F. (8.130 A.C.)
ACQUISITION AREA #70-1 28,009 S.F. (0.643 A.C.)

PARCEL WORKSHEET
DRAWN BY: PMD
TAX MAP 28, LOT 14
NHDOT PARCEL #70 & 70-1
FEBRUARY 9, 2006, REVISED 6-05-2006
PROJECT #DPR-F-0047(001), 11512
ROCKINGHAM CO., LONDONDERRY, N.H.
SCALE: 1"=400'

D52

STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION
BEDFORD-MANCHESTER-LONDONDERRY
LITCHFIELD-MERRIMACK PROJECT #11512
EXHIBIT A

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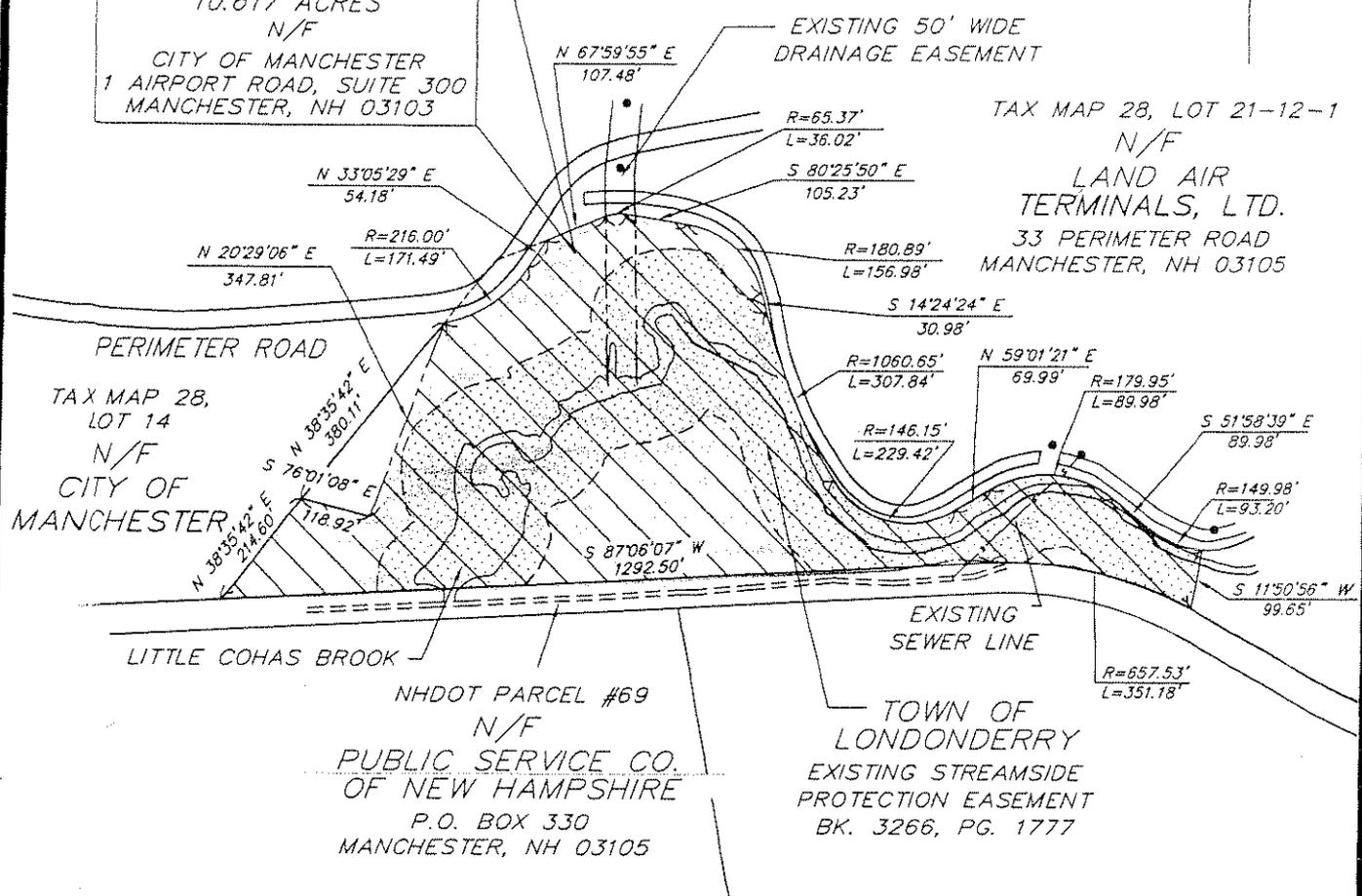
NHDOT PARCEL #5032
 TAX MAP 28, LOT 21-11
 ACQUISITION AREA
 462,467 S.F.
 10.617 ACRES
 N/F
 CITY OF MANCHESTER
 1 AIRPORT ROAD, SUITE 300
 MANCHESTER, NH 03103

TAX MAP 28, LOT 21-12-1
 N/F
 LAND AIR
 TERMINALS, LTD.
 33 PERIMETER ROAD
 MANCHESTER, NH 03105

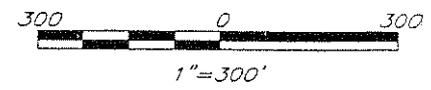
PERIMETER ROAD
 TAX MAP 28,
 LOT 14
 N/F
 CITY OF
 MANCHESTER

NHDOT PARCEL #69
 N/F
 PUBLIC SERVICE CO.
 OF NEW HAMPSHIRE
 P.O. BOX 330
 MANCHESTER, NH 03105

TOWN OF
 LONDONDERRY
 EXISTING STREAMSIDE
 PROTECTION EASEMENT
 BK. 3266, PG. 1777



NOTE: FOR ADDITIONAL INFORMATION, SEE PLAN ENTITLED "STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION, BEDFORD-MANCHESTER-LONDONDERRY-LITCHFIELD-MERRIMACK PROJECT #11512, NHDOT PARCEL 5032, TAX MAP 28, LOT 21-11, PLAN OF WETLAND IMPACT MITIGATION SITES, FOR STATE OF NEW HAMPSHIRE, PERIMETER ROAD, ROCKINGHAM CO., LONDONDERRY, N.H., SCALE: 1"=100', FEBRUARY 9, 2006", BY PAUL M. DARBYSHIRE ASSOCIATES, TO BE RECORDED AT ROCKINGHAM CO. REGISTRY OF DEEDS. THIS PARCEL IS SHOWN AS PARCEL #5032 ON A MASTER PLAN ENTITLED "MANCHESTER AIRPORT ACCESS MITIGATION PLAN" PREPARED BY VANASSE HANGEN BRUSTLIN, INC. AND TO BE RECORDED AT THE REGISTRY OF DEEDS.



TOTAL AREA	483,015 S.F.	(11.088 AC.)
ACQUISITION AREA	462,467 S.F.	(10.617 AC.)
REMAINING AREA	20,548 S.F.	(0.472 AC.)

PARCEL WORKSHEET
 DRAWN BY: PMD
 TAX MAP 28, LOT 21-11
 NHDOT PARCEL #5032
 FEBRUARY 9, 2006, REV. 3-14-06
 PROJECT #DPR-F-0047(001), 11512
 ROCKINGHAM CO., LONDONDERRY, N.H.
 SCALE: 1"=300'

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF TRANSPORTATION
 BEDFORD-MANCHESTER-LONDONDERRY
 LITCHFIELD-MERRIMACK PROJECT #11512
 EXHIBIT A

D53

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CAROLA A. MURRAY, P.E.
Commissioner

February 8, 2007

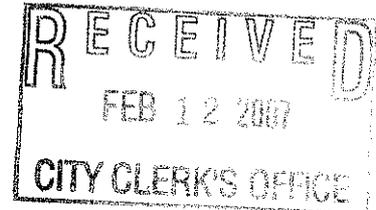
JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite, 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101



Bedford-Manchester-Londonderry-Merrimack, DPR-F-047(001), 11512
Parcel 5018

Dear Owners:

The purpose of this notice is to reaffirm that all your property located on the Easterly side of located Hazelton Avenue, as now travelled, in the City of Manchester will be required for the construction, reconstruction, maintenance and operation of the Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire the entire parcel of sixteen thousand five hundred (16,500) square feet, more or less. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above, as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of July 19, 2005, the New Hampshire Department of Transportation offers to pay the total sum of ninety-five thousand dollars (\$95,000.00) as the appraised fair market value of the property interest described above.

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Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

DSS

Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons


William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPJ/jl
Attachments

cc: City of Manchester, Joan Porter, Tax Collector, One City Hall Plaza, Manchester NH 03101
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D56

"EXHIBIT B"

Fee Taking

Taking in fee simple all that property belonging to the City of Manchester, bounded and described as follows:

Beginning on the easterly line of Hazelton Avenue at the southwest corner of Lot No. 137; thence Easterly 110 feet to Broadhead Avenue; thence Southerly along Broadhead Avenue, 150 feet to the northeast corner of Lot No. 141; thence westerly 110 feet to the easterly line of Hazelton Avenue; thence Northerly by and along Hazelton Avenue, 150.0 feet to the point of beginning.

Said premises are known as Lot Nos. 138, 139 and 140, as shown on a Plan of Devonshire Plan made by E.N. Sheffield, C.E. dated May, 1920, and filed in the Hillsborough County Registry of Deeds as Plan No. 353.

Said parcel contains sixteen thousand five hundred (16,500) square feet, more or less.

Excepting and reserving all easements of record.

Meaning and intending to describe a portion of in that property as shown as Parcel 5018 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registry of Deeds.

Said premise is being acquired as mitigation for the Bedford-Manchester-Londonderry-Merrimaack, DPR-F-0047(001), 11512 project on file in the records of the New Hampshire Department of Transportation and to be recorded at the Hillsborough and Rockingham County Registry of Deeds with the future intent to encumber all or portions of said premises with a conservation easement in accordance with RSA 477:45-47.

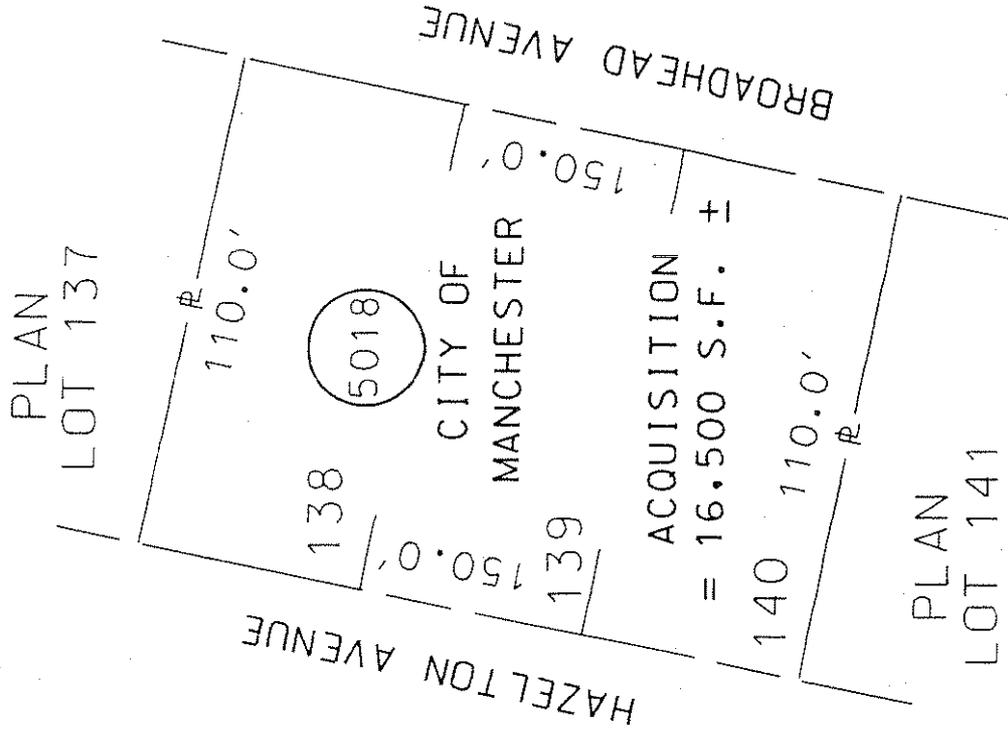
Containing in all sixteen thousand five hundred (16,500) square feet, more or less.

Meaning and intending to describe a portion of that property described in a document recorded October 14, 1999, at the Hillsborough County Registry of Deeds, Book 6169, Page 172.

D57

Land Acquired by State of New Hampshire
from City of Manchester,
in Manchester, NH Hillsborough County

D58





THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CAROLA MURRAY, P.E.
Commissioner

February 8, 2007

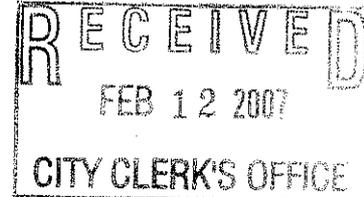
JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite, 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101



Bedford-Manchester-Londonderry-Merrimack, DPR-F-047(001), 11512
Parcel 2114

Dear Owners:

The purpose of this notice is to reaffirm that all of your property located on the Easterly side of Hazelton Avenue, as now travelled, in the City of Manchester will be required for the construction, reconstruction, maintenance and operation of the Manchester Airport Access Road. To accomplish this work, the State of New Hampshire needs to acquire the entire parcel of eleven thousand (11,000.00) square feet or two hundred fifty-three thousandths (0.253) of an acre, more or less, in fee simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of July 19, 2005, the New Hampshire Department of Transportation offers to pay the total sum of ninety-five thousand dollars (\$95,000.00) as the appraised fair market value of the property interest described above.

D59
JOHN O. MORTON BUILDING - 7 HAZEN DRIVE - P.O. BOX 483 - CONCORD, N.H. 03302-0483
TELEPHONE: 603-271-3734 - FAX: 603-271-3914 - TDD ACCESS: RELAY NH 1-800-735-2964 - WWW.NHDOT.COM

Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest[s] being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest[s] under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

D60

"EXHIBIT B"

Fee Taking

Taking in fee simple all that property belonging to the City of Manchester,

Beginning on the easterly line of Hazelton Avenue, formerly the Right-of-Way of the Manchester-Nashua Electric Railway, at the northwest corner of Lot No. 138; thence northerly by said Avenue 100 feet; thence easterly by Lot No. 135, 110 feet; thence southerly by Broadhead Avenue 100 feet; thence westerly by Lot No. 138, 110 feet to the point of beginning.

Said premises are known as lots number 136 and 137, as shown on a Plan of Devonshire Park, made by E.N. Sheffield, C.E., dated May 1920, and filed in the Hillsborough County Registry of Deeds as Plan # 353.

Containing eleven thousand (11,000) square feet or two hundred fifty-three thousandths (0.253) of an acre, more or less.

Excepting and reserving all easements of record.

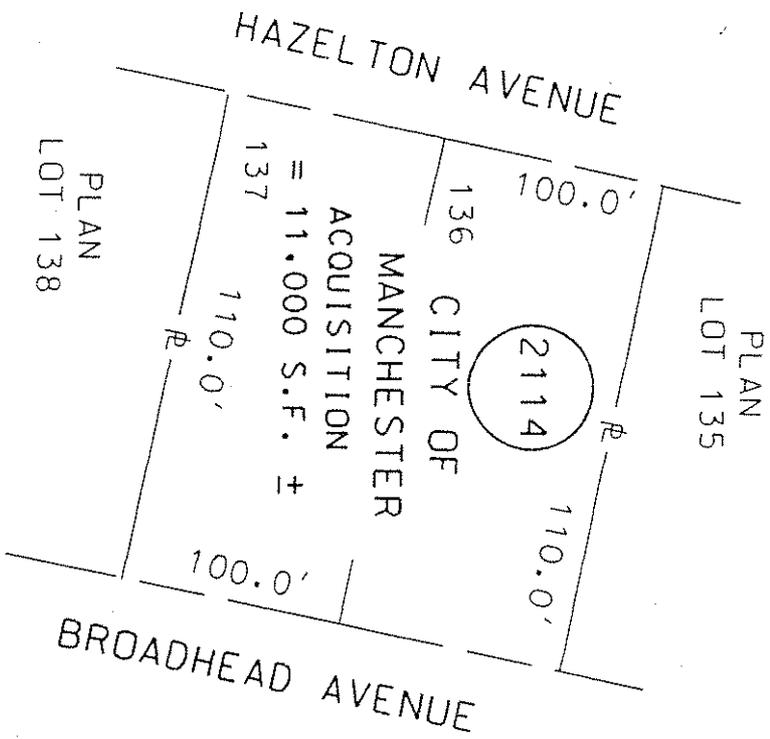
Meaning and intended to describe in all of that property as shown as Parcel 2114 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc., on file in the records of the New Hampshire Department of Transportation and to be recorded at Hillsborough County Registry of Deeds.

Said premise is being acquired as mitigation for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 project in the records of the New Hampshire Department of Transportation and to be recorded at the Hillsborough and Rockingham County Registry of Deeds with the future intent to encumber all or portions of said premises with a conservation easement in accordance with RSA 477:45-47.

Containing in all eleven thousand (11,000.00) square feet or two hundred fifty-three thousandths (0.253) of an acre, more or less.

Meaning and intending to describe all of that property described in a document recorded June 22, 2000, at the Hillsborough County Registry of Deeds, Book 6255, Page 234.

Land Acquired by State of New Hampshire
from City of Manchester,
in Manchester, NH Hillsborough County



D63



**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



CAROL A. MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

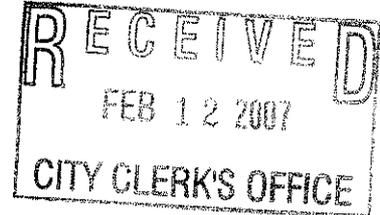
NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite 300
Manchester, NH 03105

City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

**Bedford-Manchester-Londonderry-Merrimack,
DPR-F-0047(001), 11512
Parcel No. 5009B**



Dear Owners:

The purpose of this notice is to reaffirm that all of your property located on the Easterly side of Brown Avenue, as now travelled, in the City of Manchester will be required for the construction, reconstruction, maintenance, and operation of the Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire three and seven hundred ten thousandths (3.710) acres, more or less, in fee simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of April 10, 2006, the New Hampshire Department of Transportation offers to pay the total sum of sixteen thousand seven hundred

**JOHN O. MORTON BUILDING - 7 HAZEN DRIVE - P.O. BOX 483 - CONCORD, N.H. 03302-0483
TELEPHONE: 603-271-3734 - FAX: 603-271-3914 - TDD ACCESS: RELAY NH 1-800-735-2964 - WWW.NHDOT.COM**

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Letter to the City of Manchester
February 8, 2007
Page 2

(\$16,700.00) dollars as the appraised fair market value of the property interest described above.

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is also being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to

DGS

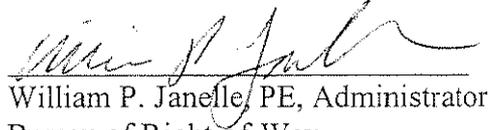
Letter to the City of Manchester
February 8, 2007
Page 3

withdraw the damages awarded and offered, please contact the Clerk of the Board for the
New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

Please give the State's compensation offer your immediate and careful
consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

WPJ/dmp
Attachments

cc: City of Manchester, Joan Porter, Tax Collector, One City Hall Plaza, Manchester,
NH 03101
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
Tel: (603) 271-3222
Fax: (603) 271-6915

D66

“EXHIBIT B”

Fee Taking:

Taking in fee simple all that property belonging to the City of Manchester hereinafter described and further shown as Parcel 5009B on a master plan entitled “Manchester Airport Access Mitigation Plan” prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at the Hillsborough County Registry of Deeds. Beginning at a point being the Northwesterly corner of the property herein described said point also being on the Easterly side line of Brown Avenue, as now travelled, thence N 80° 44' 50" E for a distance of two hundred one and fifty-three hundredths (201.53) feet to a point, thence S 09° 31' 05" E for a distance of six hundred nineteen and ninety-five hundredths (619.95) feet to a point, thence N 87° 06' 07" E for a distance of one hundred eighty-three and ninety-five hundredths (183.95) feet to a point, thence N 49° 07' 47" W for a distance of seventy-eight and two hundredths (78.02) feet to a point, thence N 37° 08' 03" W for a distance of ninety-five and fifty-three hundredths (95.53) feet to a point, thence curving to the left with an arc of a circle having a radius of three hundred (300.00) feet for a distance of two hundred sixty-six and sixty-one hundredths (266.61) feet to a point, thence N 13° 47' 01" E for a distance of two hundred fourteen and seventy hundredths (214.70) feet to the point of beginning.

Containing three and seven hundred ten thousandths (3.710) acres, more or less.

Meaning and intending to describe a portion of that property described in a document recorded July 1, 1975, at the Hillsborough County Registry of Deeds in Book 2405, Page 271.

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Excepting and reserving all easements of record.

Meaning and intending to describe a portion of that property as shown as Parcel 5009B on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded in the Rockingham and Hillsborough County Registry of Deeds.

Said premises being acquired for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 Project, on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registry of Deeds with the future intent to encumber all of said premises with a conservation easement in accordance with RSA 477:45-47.

NHDOT PARCEL #5009A
 MANCHESTER
 TAX MAP 710, LOT 1A
 N/F
 MANCHESTER AIRPORT AUTHORITY
 (PER CITY RECORDS)

NHDOT PARCEL #5009B
 MANCHESTER
 TAX MAP 711, LOT 55
 ACQUISITION AREA
 161,625 S.F.
 3.710 ACRES
 N/F
 CITY OF MANCHESTER
 1 AIRPORT ROAD, SUITE 300
 MANCHESTER, NH 03103

LONDONDERRY
 TAX MAP 28, LOT 14
 N/F
 CITY OF MANCHESTER
 1 AIRPORT ROAD, SUITE 300
 MANCHESTER, NH 03103

NHDOT PARCEL #69
 N/F
 PUBLIC SERVICE CO.
 OF NEW HAMPSHIRE
 P.O. BOX 330
 MANCHESTER, NH 03105

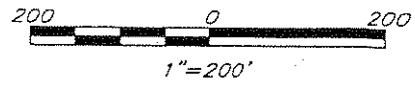
CHAIN LINK ENCLOSURE
 AROUND SEWAGE
 PUMP STATION

N 37°08'03" W
 95.53'
 N 49°07'47" W
 78.02'

N 87°06'07" E
 183.95'

BROWN AVE.

LONDONDERRY
 MANCHESTER



NOTE: FOR ADDITIONAL INFORMATION, SEE PLAN ENTITLED "STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION, BEDFORD-MANCHESTER-LONDONDERRY-LITCHFIELD-MERRIMACK PROJECT #11512, NHDOT PARCEL 5009B, TAX MAP 711, LOT 55, PLAN OF WETLAND IMPACT MITIGATION SITES, FOR STATE OF NEW HAMPSHIRE, BROWN AVENUE HILLSBOROUGH CO., MANCHESTER, N.H., SCALE: 1"=100', FEBRUARY 13, 2006", BY PAUL M. DARBYSHIRE ASSOCIATES, TO BE RECORDED AT ROCKINGHAM CO. REGISTRY OF DEEDS. THIS PARCEL IS SHOWN AS PARCEL #5009 ON A MASTER PLAN ENTITLED "MANCHESTER AIRPORT ACCESS MITIGATION PLAN" PREPARED BY VANASSE HANGEN BRUSTLIN, INC. AND TO BE RECORDED AT THE REGISTRY OF DEEDS.

TOTAL AREA 161,625 S.F. (3.710 AC.)
 ACQUISITION AREA 161,625 S.F. (3.710 AC.)

PARCEL WORKSHEET
 DRAWN BY: PMD
 TAX MAP 711, LOT 55
 NHDOT PARCEL #5009B
 FEBRUARY 13, 2006, REVISED 3-30-06
 PROJECT #DPR-F-0047(001), 11512
 HILLSBOROUGH CO., MANCHESTER, N.H.
 SCALE: 1"=200'

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF TRANSPORTATION
 BEDFORD-MANCHESTER-LONDONDERRY
 LITCHFIELD-MERRIMACK PROJECT #11512
 EXHIBIT A

D69

\\G:\3150\proj\2004\NHDOT\MANCH-LONDONDERRY\100\phase 4\lans.dwg 3/2/2006 4:57:44 PM EST



**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**



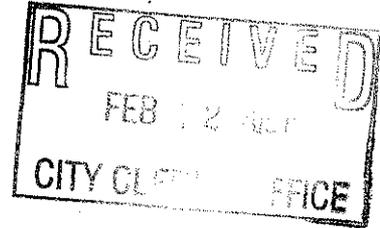
CAROLA A. MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite, 300
Manchester, NH 03105



City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

**Bedford-Manchester-Londonderry-Merrimack, DPR-F-047(001), 11512
Parcel 1070**

Dear Owners:

The purpose of this notice is to reaffirm that a portion of in your property located Westerly of Harvey Road, as now travelled, in the Town of Londonderry will be required for the construction, reconstruction, maintenance and operation of Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire eight and seventy-eight thousandths (8.078) acres, more or less. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above, as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of May 1, 2006, the New Hampshire Department of Transportation offers to pay the total sum of seven hundred fifty thousand (\$750,000.00) dollars as the appraised fair market value of the property interest described above.

**JOHN O. MORTON BUILDING - 7 HAZEN DRIVE - P.O. BOX 483 - CONCORD, N.H. 03302-0483
TELEPHONE: 603-271-3734 - FAX: 603-271-3914 - TDD ACCESS: RELAY NH 1-800-735-2964 - WWW.NHDOT.COM**

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Letter to the City of Manchester
February 8, 2007
Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

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Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPJ/jl
Attachments

cc: Town of Londonderry, Marguerite Seymour, Tax Collector, 268-B Mammoth Road
Londonderry NH 03053
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D72

"EXHIBIT B"

Fee Taking:

Taking in fee simple all that property beginning at a point in the division line between land of the City of Manchester and land now or formerly of Karl R. Ritzinger Irrevocable Trust, said point also being in the division line between land of the City of Manchester and land now or formerly of J & L Realty Corporation, thence N 77° 01' 38" W a distance of two hundred seventy-eight and seventy-three hundredths (278.73) feet to a point, thence N 77° 00' 57" W a distance of one hundred forty-five and fifty-one hundredths (145.51) feet to a point, thence N 75° 59' 20" W a distance of one hundred ninety-four and thirty-nine hundredths (194.39) feet to a drill hole in a stone wall, thence N 76° 36' 14" W a distance of one hundred eighty-six and eighty-nine hundredths (186.89) feet to a drill hole in a stone wall, thence N 76° 38' 17" W a distance of three hundred fifty-seven and fifty-seven hundredths (357.57) feet to a steel re-bar, thence S 10° 13' 52" E a distance of three hundred fifty-eight and thirty-four hundredths (358.34) feet to a drill hole at a corner of a stone wall, said point also being in the division line between land of the City of Manchester and land now or formerly of the Leavitt Realty Trust, thence S 81° 37' 57" W with said division line a distance of one hundred eighty-two and forty-eight hundredths (182.48) feet to a point in the division line between land of the City of Manchester and land now or formerly of Ballinger Properties and Five-N-Associates, GP. thence N 14° 56' 58" W a distance of six hundred seventy-six and seventy-four hundredths (676.74) feet to a point, thence S 76° 39' 53" E a distance of one thousand three hundred thirty-five and sixty-five hundredths (1,335.65) feet to a point, thence S 22° 39' 05" E a distance of two hundred forty-seven and thirty-four hundredths (247.34) feet to the point of beginning.

Containing eight and seventy-eight thousandths (8.078) acres, more or less.

Excepting and reserving the following easement subject to use and occupancy by the Manchester-Boston Regional Airport for a parking area until May 1, 2010. bounded and described as follows:

D-73

Beginning at a point in the division line between land of the City of Manchester and land now or formerly of Ballinger Properties and Five-N-Associates, GP, thence S 76° 39' 53" E a distance of one thousand sixty and sixty-five hundredths (1,060.65) feet to a point, thence S 13° 20' 07" W a distance of one hundred twenty-five (125.00) feet to a point, thence N 76° 39' 53" W a distance of nine hundred ninety-three and thirty-eight hundredths (993.38) feet to a point in the division line between land of the City of Manchester and land now or formerly of Ballinger Properties and Five-N-Associates, GP, thence N 14° 56' 58" W with said division line a distance of one hundred forty-one and ninety-five hundredths (141.95) feet to the point of beginning. Containing two and nine hundred forty-seven thousandths (2.947) acres more or less.

Meaning and intending to describe a portion off in that property as shown as Parcel 1070 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at Rockingham and Hillsborough County Registry of Deeds.

Said premise is being acquired as mitigation for the Bedford-Manchester-Londonderry-Merrimack, DPR-F-0047(001), 11512 project in the records of the New Hampshire Department of Transportation and to be recorded in the Hillsborough and Rockingham County Registry of Deeds with the future intent to encumber all of said premises with a conservation easement in accordance with RSA 477:45-47.

Containing in all eight and seventy-eight thousandths (8.078) acres, more or less.

Meaning and intending to describe a portion of that property described in a document recorded December 12, 1980, at the Rockingham County Registry of Deeds, Book 2379, Page 869.

Excepting and reserving all easements of record.

D74



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



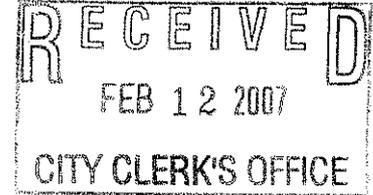
CAROLA MURRAY, P.E.
Commissioner

February 8, 2007

JEFF BRILLHART, P.E.
Assistant Commissioner

NOTICE OF OFFER TO PURCHASE

City of Manchester
Kevin Dillon, Airport Director
One Airport Road, Suite, 300
Manchester, NH 03105



City of Manchester
Frank C. Guinta, Mayor
One City Hall Plaza
Manchester, NH 03101

City of Manchester
Leo R. Bernier, City Clerk
One City Hall Plaza
Manchester, NH 03101

Bedford-Manchester-Londonderry-Merrimack, DPR-F-047(001), 11512
Parcel 2083

Dear Owners:

The purpose of this notice is to reaffirm that a portion of your property located on the Easterly side of Kenniston Way, as now travelled, in the Town of Londonderry will be required for the construction, reconstruction, maintenance and operation of Manchester Airport Access Road. To accomplish this work the State of New Hampshire needs to acquire two and thirty-nine hundredths (2.39) acres, more or less, in fee simple. The location of this property interest is shown on the enclosed plan marked "EXHIBIT A" and is further described in "EXHIBIT B".

A qualified and impartial real estate appraiser has completed an appraisal of the property interest described above, as required by RSA 498-A:4 II (a). Based on this appraisal, which has an effective date of July 15, 2005, the New Hampshire Department of Transportation offers to pay the total sum of six thousand (\$6,000.00) dollars as the appraised fair market value of the property interest described above.

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Letter to the City of Manchester

February 8, 2007

Page 2

By now the Commission members have presented the offer for the purchase of the property interest described above.

Since you have not accepted this offer to date, under State law you have thirty (30) days from the date of this notice to again consider this offer. If during this time you wish to accept this offer, please so indicate in writing to me at the address listed below within the next thirty (30) days. This notice is being sent to all potentially impacted or affected Condemnees. As such, they may be entitled to a portion of the compensation for the property interest being acquired.

If you choose not to accept this offer within the thirty (30) day period, the State, through the Department of Justice, will file a Declaration of Taking with the New Hampshire Board of Tax and Land Appeals (BTLA) to acquire the above-described property interest under the provisions of RSA Chapter 498-A, the Eminent Domain Procedure Act.

When a Declaration of Taking is filed with the BTLA, the full amount of the State's offer is also deposited with the BTLA. Any owner of record, including yourself, and any mortgagees, can withdraw this money without prejudice toward the outcome of any future hearings regarding just compensation for a taking.

Should you choose not to accept this offer of compensation and a Declaration of Taking is filed, any questions you may have regarding the Declaration of Taking should be directed to the Transportation and Construction Bureau of the Department of Justice at (603) 271-3675. If at any time after receiving the Declaration of Taking you wish to withdraw the damages awarded and offered, please contact the Clerk of the Board for the New Hampshire Board of Tax and Land Appeals at (603) 271-2578.

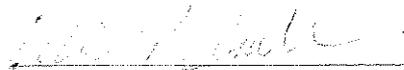
D77

Letter to the City of Manchester
February 8, 2007
Page 3

Please give the State's compensation offer your immediate and careful consideration. If you have any questions, please do not hesitate to contact me.

THE STATE OF NEW HAMPSHIRE

Commission of Three Persons



William P. Janelle, PE, Administrator
Bureau of Right-of-Way
Department of Transportation
John O. Morton Building
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Telephone: (603) 271-3222

WPJ:jl
Attachments

cc: Town of Londonderry, Marguerite Seymour, Tax Collector, 268-B Mammoth Road
Londonderry NH 03053
United States of America, c/o Federal Aviation Administration, Donna Witte, Airport
Program Specialist, 12 New England Executive Park, Burlington, MA 01803

Certified Mail - Return Receipt
Bureau of Right-of-Way
John O. Morton Building - Room 100
7 Hazen Drive, PO Box 483
Concord, NH 03302-0483
Tel: (603) 271-3222

D-78

"EXHIBIT B"

Fee Taking:

Taking in fee simple all that property belonging to the City of Manchester beginning at a point in the division line between land of the City of Manchester and land now or formerly of BMO Leasing (US), Inc. and land now or formerly of Ecco Real Estate, LLC, thence N 88° 27' 26" W with said division line of BMO Leasing (US), Inc. a distance of eighteen (18.00) feet. thence N 32° 52' 24" W a distance of one hundred sixty-seven and sixty-eight hundredths (167.68) feet to a point, thence N 38° 11' 29" W a distance of three hundred seventeen and six hundredths (317.06) feet to a point, thence N 15° 36' 02" W a distance of twenty-three and ninety hundredths (23.90) feet to a point in the division line between land of the City of Manchester and land now or formerly of Chester R. Hamm Revocable Trust of 1994, thence N 89° 45' 26" E a distance of twenty-four and seventy-one hundredths (24.71) feet to a point. thence S 85° 00' 21" E a distance of three hundred thirteen and sixty-nine hundredths (313.69) feet to a point, thence S 83° 13' 19" E a distance of one hundred ninety-six and fifteen hundredths (196.15) feet to a point in the Westerly bank of the Little Cohas Brook, thence four hundred sixty-seven (467) feet with said bank with a tie line of S 33° 48' 34" E a distance of four hundred fifty and thirty-eight hundredths (450.38) feet to a point in the division line between land of the City of Manchester and land now or formerly of Ecco Real Estate, LLC, thence N 88° 36' 22" W a distance of two hundred ninety-two (292.00) feet to a point, thence N 89° 01' 54" W a distance of one hundred sixty-seven and fifty-six hundredths (167.56) feet to a point, thence N 84° 35' 42" W a distance of eleven and seventy-three hundredths (11.73) feet to the point of beginning.

Said premises being acquired for the Bedford-Manchester-Londonderry-Merrimack DPR-F-0047(001), 11512 project, on file in the records of the New Hampshire Department of Transportation and to be recorded at the Rockingham and Hillsborough County Registries of

D-79

Deeds with the future intent is to encumber all of said premises with a Conservation Easement in accordance with RSA 477:45-47.

Meaning and intending to describe a portion of that property as shown as Parcel 2083 on a master plan entitled "Manchester Airport Access Mitigation Plan" prepared by Vanasse Hangen Brustlin, Inc. on file in the records of the New Hampshire Department of Transportation and to be recorded at Rockingham and Hillsborough Counties Registries of Deeds.

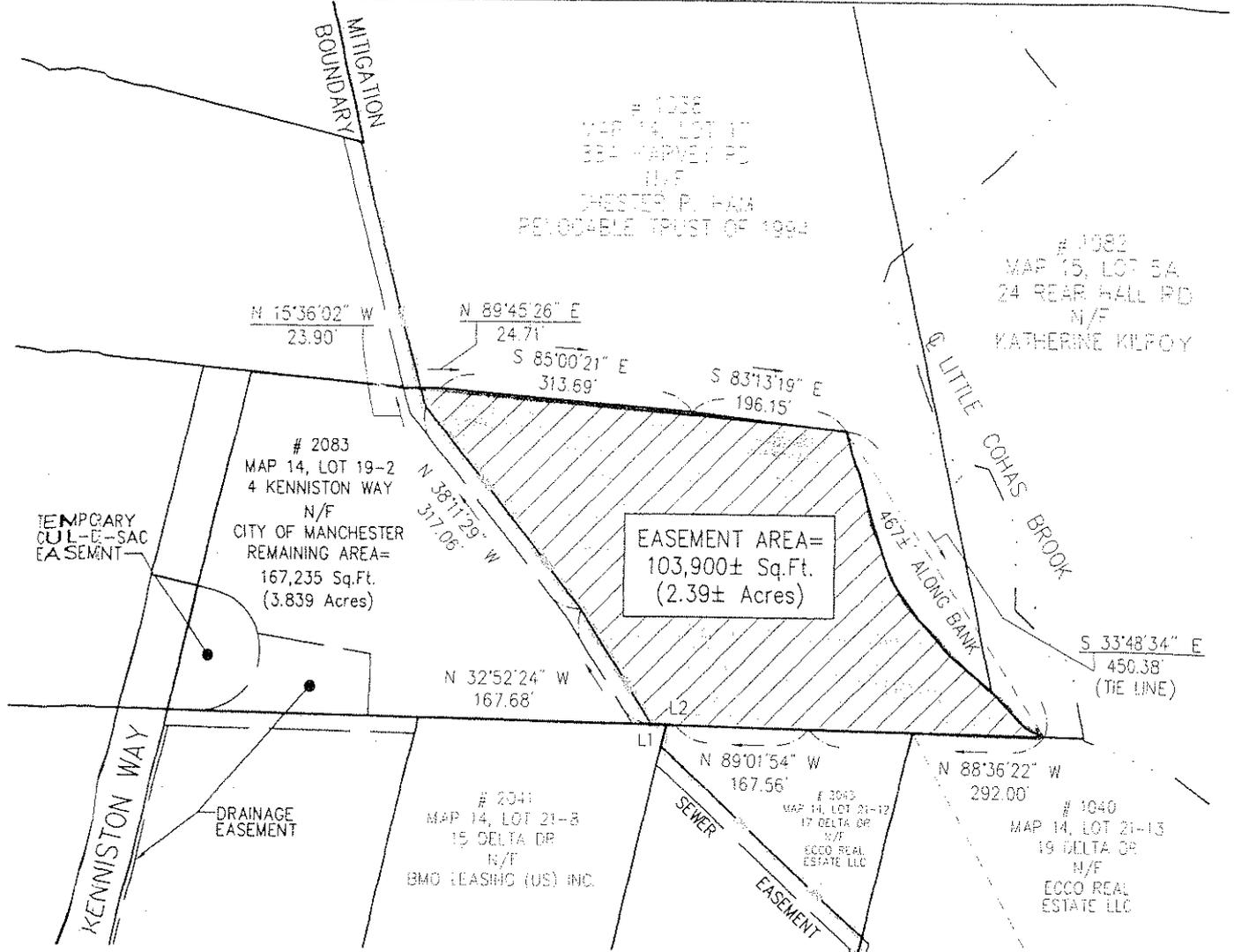
Containing two and thirty-nine hundredths (2.39) acres, more or less.

Meaning and intending to describe a portion of that property described in a document recorded October 20, 1969, in the Rockingham County Registry of Deeds.

Book 1990, Page 132.

Excepting and reserving all easements of record.

D 80



Legend

-  MITIGATION BOUNDARY
-  ACQUISITION AREA
-  EXISTING PROPERTY BOUNDARY

LINE #	BEARING	DISTANCE
L1	N 88°27'26" W	18.00
L2	N 84°35'42" W	11.73'

Notes

- 1) THIS PARCEL IS SHOWN AS PARCEL 2083 ON A MASTER PLAN ENTITLED "MANCHESTER AIRPORT ACCESS MITIGATION PLAN" PREPARED BY VANASSE HANGEN BRUSTLIN INC. AND TO BE RECORDED AT THE REGISTRY OF DEEDS.
- 2) THE EXISTING BOUNDARY SHOWN ON THIS EXHIBIT IS A REPRESENTATION OF THE PARCEL SHOWN AS MAP 14, LOT 19-2 ON PLAN D-30302.

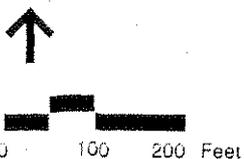
TOTAL AREA = 271,135± Sq.Ft. (6.2± Acres)
 EASEMENT AREA = 103,900± Sq.Ft. (2.39± Acres)
 REMAINING AREA = 167,235 Sq.Ft. (3.839 Acres)

Vanasse Hangen Brustlin, Inc.

Parcel Worksheet
 City of Manchester

Map 14 Lot 19-2
 Parcel #2083

December 15, 2004
 Revised: October 25, 2005
 Bedford - Manchester - Litchfield
 Londonderry - Merrimack
 Project #DPR-F-0047(001).11512
 Londonderry, New Hampshire
 County of Rockingham
 Exhibit "A"



D 81

To the Board of Mayor and Aldermen of the City of Manchester:

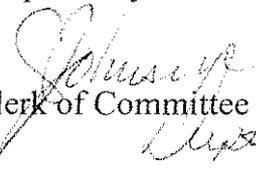
The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance:

“Amending the penalties for certain Code Sections listed in 38.06 Penalties and providing for a penalty for failure to pay within 7 days.”

ought to pass.

Unanimous vote.

Respectfully submitted,


Clerk of Committee

E

City of Manchester New Hampshire

In the year Two Thousand and

AN ORDINANCE

Amending the penalties for certain Code Sections listed in 38.06 Penalties and providing for a penalty for failure to pay within 7 days.

BE IT ORDAINED, By the Board of Mayor and Alderman of the City of Manchester, as follows:

Amending 38.06(A) Citation Penalties by imposing the listed penalties for following Code Sections:

Code Section	First Offense	Second Offense	Third Offense
91.64	\$200.00	\$300.00	\$500.00
91.65	\$200.00	\$300.00	\$500.00
91.66	\$200.00	\$300.00	\$500.00
91.67	\$200.00	\$300.00	\$500.00
91.69	\$200.00	\$300.00	\$500.00
91.71	\$200.00	\$300.00	\$500.00
91.73	\$200.00	\$300.00	\$500.00
91.74	\$200.00	\$300.00	\$500.00
91.75	\$200.00	\$300.00	\$500.00
150.023	\$200.00	\$300.00	\$500.00
150.060	\$200.00	\$300.00	\$500.00
150.061	\$200.00	\$300.00	\$500.00
150.062	\$200.00	\$300.00	\$500.00
150.063	\$200.00	\$300.00	\$500.00
150.064	\$200.00	\$300.00	\$500.00

Amending 38.06(A) Citation Penalties by adding the following language:

If any penalty set forth in 38.06(A) is not paid within 7 days of the date of the citation was issued the penalty shall be twice the amount set forth in 38.06(A) up to a maximum of \$1,000.

La



CITY OF MANCHESTER

Department of Health

1528 Elm Street
Manchester, NH 03101 -2106
Telephone: (603) 624-6466
Administrative & Environmental Health FAX (603) 628-6004
Community Health FAX: (603) 665-6894
School Health FAX: (603) 624-6584 -
Website: www.ManchesterNH.gov/Health

BOARD OF HEALTH

Carol Bednarowski
Laura Smith Emmick, M.D.
William A. Mehan, DMD, MS
Mary Mongan, R.N.
Kristin H. Schmidt, PA-C

Timothy M. Soucy, REHS, MPH
Public Health Director

January 22, 2007

Alderman Jerome Duval, Chair
and Members of the Committee on Bills on Second Reading
Board of Mayor & Aldermen
One City Hall Plaza
Manchester NH 03101

Dear Chairman Duval and Members of the Committee:

At the January 16, 2007 meeting of the Mayor and Board of Aldermen, the Committee on Administration's recommendations for fine increases associated with violations of City Ordinance pertaining to trash and litter was passed and sent to your committee.

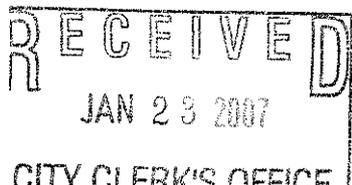
While I recognize that the purpose of Bills on Second Reading is for a technical review of the proposed Ordinance, I wanted to provide some additional information as to the importance of amending this ordinance.

In FY 06, the Health Department investigated 324 litter and trash complaints. In addition to these initial inspections, 476 re-inspections were required. Assuming every initial inspection requires a re-inspection to determine compliance, the following information can be gleaned.

Approximately 70% (221 of 324) of the complaints were cleaned up with the issuance of a first notice. First notices provide an overview of the violation, corrective actions to be taken, timeframe for correction, and a description of all pertinent City Ordinances relative to trash and litter. First notices are sent via regular USPS mail.

Approximately 30% (103 of 324) of the complaints were not complied with after the first notice and required additional follow up. Second notices of violations are either hand delivered or sent registered mail to assure the recipient receives the notice. This is a due process requirement in the event the case proceeds to court.

Only 3% (11 of 324) of the complaints were not complied with after a second notice and required the issuance of a citation. In other words, property owners were only fined after receiving two notices to correct a violation. As a final piece of information, 11 first



ES

Letter to: Committee on Bills on Second Reading
Date: January 22, 2007
Page: 2

offense citations were issued, and 2 second offense citations were issued, 8 of the 11 property owners who received a citation live outside of Manchester.

I believe our approach is very successful in gaining compliance quickly (70%) and we always make every effort to work with property owners to correct violations. However, I fully support raising the fines for those who blatantly disregard City Ordinances have little concern for improving the quality of our neighborhoods. These property owners are clearly the minority in our community and should be held accountable.

I would be glad to answer any questions the Committee may have.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. M. Soucy', with a stylized flourish at the end.

Timothy M. Soucy, REHS, MPH
Public Health Director

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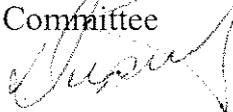
To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Human Resources/Insurance respectfully recommends, after due and careful consideration, that:

an Administrative Assistant III position (Grade 14) in the City Clerk's office be reclassified to a License Enforcement Inspector; and further that the License Enforcement Inspector Classification formerly used by the City Clerk be updated with a reduction in Salary from Grade 17 to Grade 15; and for such purpose an ordinance has been submitted for referral to the Committee on Bills on Second Reading.

Unanimous vote.

Respectfully submitted,


Clerk of Committee


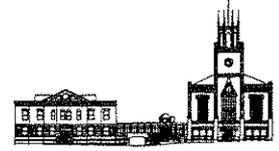
F



CITY OF MANCHESTER

Human Resources Department

One City Hall Plaza
Manchester, New Hampshire 03101
Tel: (603) 624-6543 (V/TTY) • Fax: (603) 628-6065
www.ManchesterNH.gov



January 26, 2007

Alderman Ted Gatsas, Chairperson
Human Resource and Insurance Committee
City of Manchester
One City Hall Plaza
Manchester, New Hampshire 03101

Re: Request for Reclassification

Dear Alderman Gatsas and Members of the Committee:

On behalf of the City Clerk's Office, I am requesting the reclassification of an Administrative Assistant III position, salary grade 14, to License Enforcement Inspector, salary grade 15. The cost for this reclassification is \$569.10 for the balance of the fiscal year assuming the position is filled on March 19, 2007.

This position reports to the Deputy Clerk Licensing and Facilities. For the past several months, we have been recruiting to fill the Administrative Assistant position. When candidates come for the interview and the actual duties of the position are described to them, they are no longer interested in accepting the position. Therefore, it became evident that the title and description of the position were inconsistent with reality and we determined that it would be appropriate to review the position for the purposes of reclassifying it to reflect the actual duties.

Currently there is a class specification for License Enforcement Inspector. It is set at a salary grade 17. That class specification has not been utilized in several years. Some of the duties that were assigned to that class specification have been assigned to the Deputy Clerk Licensing and Facilities. If you will refer to the attached class specification, you will note that we have underlined the duties that are no long required for a License Enforcement Inspector. We have put new duties in the class specification in bold that reflect what the duties are for this position.

Since higher level duties have been removed from the class specification, the position can no longer support a salary grade 17. Therefore, I am requesting that the proposed class specification for License Enforcement Inspector be approved at a salary grade fifteen (15). I am also requesting that the Administrative Assistant III position be reclassified to the proposed License Enforcement Inspector at salary grade 15.

Fa

Alderman Ted Gatsas

- 2 -

January 26, 2007

The proposed class specification for the License Enforcement Inspector is attached to this letter for your review and consideration.

Your favorable approval of these requests would be greatly appreciated.

Respectfully submitted,

Virginia A. Lamberton
Human Resources Director

Attachment

Cc: City Clerk

F-3

City of Manchester
New Hampshire

In the year Two Thousand and

Seven

AN ORDINANCE

"Amending Sections 33.025 and 33.026 (License Enforcement Inspector) of the Code of Ordinances of the City of Manchester."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 33.025 COMPENSATION OF POSITIONS be amended as follows:

Reclassify License Enforcement Inspector, Class Code 1180, from Grade 17 to Grade 15 **non-exempt**

SECTION 33.026 CLASS SPECIFICATIONS be amended as follows:

Reclassify class specification, License Enforcement Inspector, Class Code 1180 (see attached)

This Ordinance shall take effect upon its passage and all Ordinances or parts of Ordinances inconsistent therewith are hereby repealed.

F4

Draft



City of Manchester, New Hampshire

Class Specification

This is a class specification and not an individualized job description. A class specification defines the general character and scope of responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list every duty for a given position in a classification.

Class Title	License Enforcement Inspector
Class Code Number	1180-15

General Statement of Duties

Performs inspection, enforcement and administrative support functions in the area of business licensing within the City Clerk's office; performs directly related work as required.

Distinguishing Features of the Class

The principal function of an employee in this class is to ensure all business licensing standards are adhered to. The work is performed under the supervision and direction of the License Enforcement and Elections Manager Deputy Clerk of Licensing and Enforcement but considerable leeway is granted for the exercise of independent judgement and initiative. Supervision is exercised over the work of administrative support staff. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with other City employees, business owners and proprietors and the public. The principal duties of this class are performed in both a general office environment and at various inspection sites throughout the City.

Examples of Essential Work (illustrative only)

- Coordinates the application, issuance and enforcement of licensing activities;
- Investigates complaints relative to business licensing regulations, documents evidence found and takes actions under applicable guidelines to resolve the situation as warranted;
- Advises business owners and the public on the operations and interpretation of licensing activities;

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- Prepares information for and gives testimony in court;
- Places appropriate seals on devices and/or licenses as required;
- Reviews and approves or denies all taxicab license applications;
- Coordinates the set-up of election sites City-wide through ensuring all equipment is in place, securing voting machines and ballots after the election and registering voters as assigned;
- **Performs clerical duties for Enforcement Bureau and other superiors as assigned;**
- **Prepares correspondences, reports, lists and other documents as instructed and requested by designated personnel;**
- **Interprets and applies Departmental or office rules, policies and regulations in accordance with procedures and guidelines;**
- **May be required to transcribe or prepare letters, minutes, reports, statements, memoranda, resolutions, budgets financial and statistical tables;**
- **Prepares special reports as required;**
- **Answers department telephone calls, receives and greets visitors to the Department and provides accurate information to or refers callers and visitors to other appropriate Departments or City personnel;**
- **Listens to and directs comments and complaints from the public relating to enforcement/licensing operations and takes appropriate action to resolve and refer such complaints;**
- Maintains thorough and accurate documentation of inspection activities;
- Provides needed information and demonstrations concerning how to perform certain work tasks to new employees in the same or similar class of positions;
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Attends meetings, conferences, workshops and training sessions and reviews publications and audio-visual materials to become and remain current on the principles, practices and new developments in assigned work areas;
- Responds to citizens' questions and comments in a courteous and timely manner;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities;
- Performs other directly related duties consistent with the role and function of the classification.

Required Knowledge, Skills and Abilities
(at time of appointment)

- Thorough knowledge of current principles and practices associated with business licensing procedures within a municipality;
- Thorough knowledge of modern office procedures;
- Substantial knowledge of elections procedures;
- Ability to perform inspection based on established City criteria for licensing requirements;

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- Ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language;
- **Thorough knowledge of modern office procedures, practices and equipment;**
- **Thorough knowledge of modern office filing systems and procedures;**
- **Ability to work in a confidential work environment;**
- **Ability to learn City policies and Departmental rules, procedures, practices and objectives;**
- **Ability to prepare and present accurate and reliable reports containing findings and recommendations;**
- **Ability to deal with a wide range of persons, including situations in which individuals may be upset over some issue involving City activities or policies;**
- Ability to understand and follow oral and/or written policies, procedures and instructions;
- Ability to prepare and present accurate and reliable reports containing findings and recommendations;
- Ability to operate or quickly learn to operate a personal computer using standard or customized software applications appropriate to assigned tasks;
- Ability to use logical and creative thought processes to develop solutions according to written specifications and/or oral instructions;
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Ability and willingness to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
- Integrity, ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

- Graduation from an accredited college or university with an Associate's Degree in Public Administration, Business Administration or a closely related field; and
- Some experience in related operations **Three years experience in sales, cold calling, inspecting or related type of work experience;** or
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Required Special Qualifications

- Maintenance of **Must pass exam to attain certification in drug and alcohol testing during probationary period. Must maintain certification for duration of employment as a License Enforcement Inspector.**
- **May be required to work nights and weekends.**

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Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to monitor conditions during on-site inspections;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate a personal computer and related equipment;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to have access to all areas of the City.

Approved by: _____ Date: _____

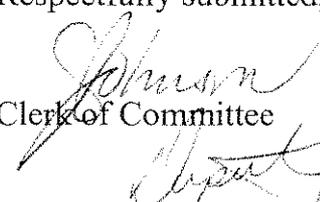
F8

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully advises, after due and careful consideration, that it has accepted the February 2007 monthly report on the School Facilities Improvement Program and is forwarding same to the Board for informational purposes.

Unanimous vote except for Alderman Thibault who was absent.

Respectfully submitted,


Clerk of Committee

G



Monthly Report – February 2007

City of Manchester
Joint School Building Committee Meeting: February 6, 2007
School Facilities Improvement Project

1.0 Budget:

- Budget overview summary attached

2.0 Schedule:

- Project schedule overview attached.

Activity Summary:

Construction activity continues to be executed primarily on night-shift hours, with the exception of December school vacation week (day shift). Central High School, Memorial High School classroom addition, Southside Middle School and Hillside Middle School classroom additions are all in full use by students and faculty and continue to have ongoing punchlist activities. Most schools have undergone a majority of the punchlist process with miscellaneous isolated interior spaces and exterior (roof, exterior, etc.) remaining. Contractors continue to work on addressing and closing out miscellaneous punchlist items. The Design-Builder and associated contractors also continue to work on more global Program-Wide items such as HVAC system noise mitigation issues (including sound attenuation installation and duct reconfiguration) and door hardware issues.

3.0 Previous Months' Progress (21 December 06 – 01 February 07):

High Schools

- West High School
 - MEP Work Nearly Complete
 - Sound Attenuation Complete (Testing Pending)
 - Punchlist
- Memorial High School
 - Interior Renovation MEP Nearly Complete
 - Sound Attenuation Installation Ongoing
 - Ceiling Tile Replacement Ongoing
 - Punchlist
- Central High School
 - Sound Attenuation Installation Ongoing
 - Punchlist

Middle Schools

- Hillside Middle School
 - Final MEP Nearly Complete
 - Sound Attenuation Nearly Complete
 - Ceiling Tile Replacement Ongoing
 - Punchlist
- Southside Middle School
 - Final MEP Nearly Complete
 - Ceiling Tile Replacement Ongoing
 - Sound Attenuation Installation Ongoing
 - Punchlist
- Parkside Middle School

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- Punchlist

Elementary Schools

- Wilson Elementary School
 - Exterior Door Installation Complete
 - Punchlist
- Beech Street Elementary School
 - MEP Installation Nearly Complete
 - Punchlist
- Hallsville
 - Door Installation Nearly Complete
 - Punchlist
- Bakersville Elementary School
 - Sound Attenuation Complete (Testing Pending)
 - Door Replacement Complete
 - Punchlist
- McDonough Elementary School
 - Sound Attenuation Installation
 - Punchlist
- Gossler Park Elementary School, Jewett Street Elementary School, Smyth Road Elementary School, Webster Elementary School, Parker Varney Elementary School, Weston Elementary School, Highland Goffs Falls Elementary School and Green Acres Elementary School
 - Punchlist
- Ongoing Weekly Project Status Meetings

4.0 Upcoming Activities (02 February 07 – 28 February 07):

High Schools

- West High School
 - MEP Work Completion
 - Punchlist
- Memorial High School
 - MEP Interior Renovations Continues
 - Sound Attenuation Installation Continues
 - Punchlist
- Central High School
 - Punchlist

Middle Schools

- Hillside Middle School
 - Final MEP Nearing Completion
 - Sound Attenuation Installation Nearing Completion
 - Punchlist
- Southside Middle School
 - Final MEP Nearing Completion
 - Sound Attenuation Installation Continues
 - Roof Duct Tie-down Work Continues
 - Punchlist
- Parkside Middle School
 - Punchlist

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Elementary Schools

- Wilson Elementary School
 - Exterior Door Installation Completion
 - Punchlist
- Beech Street Elementary School
 - Punchlist
- Hallsville
 - Door Installation Nearing Completion
 - Punchlist
- Bakersville Elementary School, Gossler Park Elementary School, Jewett Street Elementary School, Smyth Road Elementary School, Webster Elementary School, McDonough Elementary School, Parker Varney Elementary School, Weston Elementary School, Highland Goffs Falls Elementary School and Green Acres Elementary School
 - Punchlist

5.0 Critical Issues:

- Punchlisting
- Sound Attenuation Work
- Door Hardware Work

6.0 New Issues:

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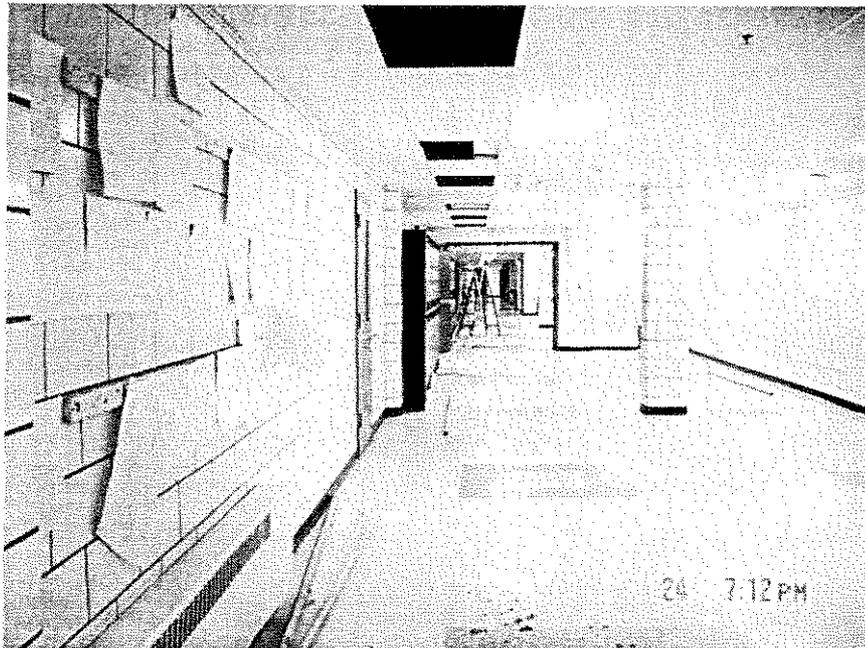
7.0 Progress Photos

Late December to Early February

McDonough Sound Attenuation Work – Additional Diffuser



Southside Middle School Abandoned FA System Removal



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JOINT SCHOOL BUILDING COMMITTEE

HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT

1-Feb-07

DESIGN/BUILD/FINANCE SCHOOL IMPROVEMENT PROGRAM - Project #310303

BUDGET	FUNDING	SOURCE:	Bond
	FY03 CIP	School Revenue Bond	\$101,410,000
	FY03 CIP	Gen.Obligation Bond	\$3,590,000
	FY03 CIP	Earned Interest	\$3,995,000
109,247,719	FY05	School Admin.Funding	\$252,719

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
INSURANCE & LEGAL					
Arthur J. Gallagher & Co.					
Insurance Administrative & Broker Services	\$250,000.00	\$0.00	100%	\$250,000.00	
Primary Insurance of \$25,000,000	\$265,000.00	\$0.00	100%	\$265,000.00	
Excess Insurance of \$25,000,000	\$130,000.00	\$0.00	100%	\$130,000.00	
Liberty Mutual Insurance Company					
OCIP Premiums	\$1,479,523.00	\$0.00	100%	\$1,479,523.00	
Workmen's Compensation Premium	\$25,000.00	\$0.00	100%	\$25,000.00	
OCIP Loss Fund	\$447,981.61		100%	\$447,981.61	
Insurance Reserve - Future Wk.Comp & Gen.Liabil.Claims	\$223,824.47	Contingency??	0%		
Fernando Insurance - CHS Statue insure	\$7,500.00	\$0.00	100%	\$7,500.00	
Fernando Insurance - Builders Risk Insurance	\$26,080.00	\$0.00	100%	\$26,080.00	
Ropes & Gray - Consultant Services	\$138,321.64	\$0.00	100%	\$138,321.64	
Albert Risk Management Consultants - OCIP	\$2,217.75	\$0.00	100%	\$2,217.75	
Insurance & Legal To Date	\$2,995,448.47				
PROGRAM MANAGEMENT					
Program Management Services					
DMJM H&N (See contingency for contract amendment)	\$3,141,000.00	\$0.00	100%	\$3,141,000.00	
OTHER EXPENSES					
Information Systems - Computer equipment & Remote Ser	\$1,009.95	\$0.00	100%	\$1,009.95	
PSNH - West HS 3Phase High Voltage Install	\$5,000.00	\$0.00	100%	\$5,000.00	
PSNH - Central HS 3Phase Primary & Transformer	\$15,205.99	\$0.00	100%	\$15,205.99	
Seacoast Diversified - West HS Strip lead paint	\$4,920.00	\$0.00	100%	\$4,920.00	
CED TwinState - Smyth,Jewett,Gossier Light Fixtures	\$2,815.57	\$0.00	100%	\$2,815.57	
Building Permits	\$753,187.65	\$0.00	100%	\$753,187.65	
United Oil Recovery -Remove oil from CHS tank	\$2,761.25	\$0.00	100%	\$2,761.25	
RPF Associates, Inc. - Dust Settling Testing	\$1,772.50	\$0.00	100%	\$1,772.50	
RPF Associates, Inc. - Lead Paint Testing	\$1,156.24	\$0.00	100%	\$1,156.24	
Alpha Asbestos - Lead Paint Removal West HS Railings	\$2,450.00	\$0.00	100%	\$2,450.00	
Alarmax - Smoke Detectors for Webster	\$669.29	\$0.00	100%	\$669.29	
Highway Dept. - Pavement Patching @ Webster	\$1,975.46	\$0.00	100%	\$1,975.46	
WW Grainger - Portable Blowers for Hillside/Southside Sh	\$809.56	\$0.00	100%	\$809.56	
Century Mechanical - Southside Shelter Exhaust Fans	\$894.31	\$0.00	100%	\$894.31	
Foley & Buhl Engineering - Hallsville Assessment	\$3,800.00	\$0.00	100%	\$3,800.00	
Damon Insulation Co. - insulate Rain Leader Southside	\$1,950.00	\$0.00	100%	\$1,950.00	
Alpha Asbestos - Hang Plastic Southside Shelter	\$1,475.00	\$0.00	100%	\$1,475.00	
RPF Associates - Memorial Asbestos Sampling	\$496.00	\$0.00	100%	\$496.00	
RPF Associates - Beech Dust Settling testing	\$3,349.00	\$0.00	100%	\$3,349.00	
Scott Lawson - Beech St. Abatement Consultant	\$1,660.25	\$0.00	100%	\$1,660.25	
Alpha Asbestos - Classical ACM Floor Core samples	\$2,175.00	\$0.00	100%	\$2,175.00	
Wood Science Specialists - CHS-C Flooring	\$1,917.30	\$0.00	100%	\$1,917.30	
Pelmac Industries - Southside move intercom @ front door	\$560.00	\$560.00	0%		
Other Expenses To Date	\$812,010.32				

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DESIGN BUILD PROJECT - PAGE 2 OF 5

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
Design & Construction Services					
Gilbane Building Company - Base Contract	\$94,900,200.00	\$2,823,369.07	97%	\$92,076,830.93	\$3,975,682.89
Change Orders			Status		
CO#1: Wall System Rev	\$0.00	No change in Contract			
CO#2: Cable Reroute	\$0.00	No change in Contract			
CO#3: Gym Floor Lines	\$0.00	No change in Contract			
CO#4: Jewett Repainting	\$0.00	No change in Contract			
CO#5: Middle School Structure	\$0.00	No change in Contract			
CO#6: Rebuild Chimneys	\$0.00	No change in Contract			
CO#7: Architectural, Painting & Carpentry Changes	\$0.00	No change in Contract			
CO#8: CHS-PA Refinish Auditorium Flooring	\$27,648.00	Funding from School		\$27,648.00	
CO#9: MHS Stage Rigging and WHS Furniture Move	\$0.00	No change in Contract			
CO#10: Furniture Move at Central	\$12,550.00	Funding from FF&E			
CO#11: HSMS Unsuitable Soils & EBU Rewiring	\$32,724.20	Funding from Contingency			
CO#12 Hillside/Southside MS Stairs & Addition Bathroom	\$325,453.00	Funding from Contingency			
CO#13 Central Intercom/Webster Ceilings	\$16,352.00	Funding from Contingency			
CO#14 Hazmat Removal	\$848,864.12	Funding from Contingency			
CO#15 CHS Bleachers & New Divider	\$187,543.58	Funding from Contingency			
CO#15 WHS Lockers	\$102,600.00	Funding from Contingency			
CO#15 WHS Consumer Science Room	\$52,488.24	Funding from School		\$52,488.24	
CO#15 Southside Restore Bleacher Integrity	\$3,888.00	Funding from Contingency			
CO#16 CHS Consumer Science Upgrade	\$81,861.20	Funding from School		\$81,861.20	
CO#16 CHS, Parkside Changes	\$7,336.00	Funding from Contingency			
CO#16 Weston Additional Painting	\$37,130.00	Funding from Contingency			
CO#17 CHS, WHS, McDonough, Bakerville, HGF, Pk-V	\$102,150.00	Funding from Contingency			
CO#18 MHS, Beech and West Various Changes	\$7,865.00	Funding from Contingency			
CO#19 MHS, WHS, Hillside, Southside, Hallsville, NW, MST	\$97,236.48	Funding from Contingency			
CO#20 MHS, CHS, Hillside, Southside, Beech	\$93,005.00	Funding from Contingency			
CO#21 MHS, CHS, WHS, Hillside, McDonough, Hallsville, MST	\$78,581.94	Funding from Contingency			
CO#22 CHS, WHS, Hillside, Southside, Parkside, Beech, Weston	\$5,745.00	Funding from Contingency			
CO#23 Beech Bleachers & Stair Treads, Bakesville Chimney Reductio	\$14,297.00	Funding from Contingency			
CO#24 Central, Hallsville, CR on Parkside	\$16,113.00	Funding from Contingency			
CO#25 Memorial, Central, Southside, Highland and Cr for Hillside	\$128,992.77	Funding from Contingency			
CO#26 CHS, MHS, WHS, Southside, McDonough, and Beech	\$312,367.16	Funding from Contingency			
CO#26 Memorial Consumer Science Upgrade	\$91,126.00	Funding from School & FF&E		\$39,754.00	
New Guaranteed Maximum Price (GMP)	\$97,584,117.69				
Program FF&E	\$2,000,000.00				
MHS - Consumer Science Upgrade (Partial CO#26)	\$51,372.00	\$0.00	100%	\$51,372.00	
WB Mason - Hillside - Administration	\$44,242.23	\$0.00	100%	\$44,242.23	
WB Mason - Hillside - Classrooms	\$70,195.67	\$0.00	100%	\$70,195.67	
WB Mason - Southside - Administration	\$41,001.89	\$0.00	100%	\$41,001.89	
WB Mason - Southside - Classroom	\$69,325.14	\$0.00	100%	\$69,325.14	
WB Mason - West HS - Administration	\$60,284.88	\$0.00	100%	\$60,284.88	
WB Mason - West HS - Classrooms	\$39,720.54	\$0.00	100%	\$39,720.54	
WB Mason - Central HS - Administration	\$141,151.24	\$0.00	100%	\$141,151.24	
WB Mason - Central HS - Classroom	\$68,362.75	\$0.00	100%	\$68,362.75	
WB Mason - Memorial HS - Classroom	\$98,365.68	\$0.00	100%	\$98,365.68	
WB Mason - Memorial HS - Administration	\$24,948.66	\$0.00	100%	\$24,948.66	
School Furnishings - Cafeteria Tables	\$210,231.10	\$0.00	100%	\$210,231.10	
Central HS - Furniture Move CO#10	\$12,550.00	\$0.00	100%	\$12,550.00	
Union Leader - Central HS - Ad Sidewalk Plow Inv.To Bid	\$65.61	\$0.00	100%	\$65.61	
Howard P. Fairfield - Central HS - Sidewalk Plow	\$71,660.00	\$0.00	100%	\$71,660.00	
Aramark-CHS, MHS, Southside, Hillside - Entrance Mats	\$10,576.23	\$0.00	100%	\$10,576.23	
School District- Reimburse for CHS Portable Bleachers	\$11,700.00	\$0.00	100%	\$11,700.00	
Convergent Media Systems - High School Class TV's	\$46,510.00	\$0.00	100%	\$46,510.00	
Aramark - Floor Machines/Carpet Extractor for additions	\$78,832.00	\$0.00	100%	\$78,832.00	
Ice House Refrigeration - Central Ice Maker	\$2,305.00	\$0.00	100%	\$2,305.00	
Telephone Technologies- MHS & Southside Portables	\$10,166.00	\$0.00	100%	\$10,166.00	

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DESIGN BUILD PROJECT - PAGE 3 OF 5

AUTHORIZED Vendor DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
(Program FF&E-continued)					
Telephone Technologies - CHS/Hillside/Gr.Acres Portable C	\$3,020.00	\$0.00	100%	\$3,020.00	
Interstate Electric - CHS Portable Disconnect FA	\$518.00	\$0.00	100%	\$518.00	
BK Systems - Gr.Acres/Hillside Disconnect FA	\$1,859.00	\$0.00	100%	\$1,859.00	
GA Lafamme -Gr.Acres Power Portable/Wire FA System	\$11,212.89	\$0.00	100%	\$11,212.89	
Mr. Fix-It - Gr.Acres & Hillside Portable Ramps	\$4,990.00	\$0.00	100%	\$4,990.00	
Paul Cloutier - Gr.Acres/Hillside Portable Sitework	\$12,730.00	\$0.00	100%	\$12,730.00	
Century Mechanical - Gr.Acres Portable Plumbing Install	\$7,225.00	\$0.00	100%	\$7,225.00	
Information Systems - Printer ,Server & Software	\$20,290.74	\$0.00	100%	\$20,290.74	
Hillyard - Central Safety Cabinets	\$5,025.00	\$0.00	100%	\$5,025.00	
School District - Reimburse Central HS Appliances	\$3,873.91	\$0.00	100%	\$3,873.91	
Pelmac-Gossler Intercom/MHS & Southside Port. Disconnect	\$462.50	\$0.00	100%	\$462.50	
Perkins - Central HS Sterilizer	\$7,609.00	\$0.00	100%	\$7,609.00	
Wards Natural Science -CHS,Southside,Hillside Science E	\$68,017.05	\$0.00	100%	\$68,017.05	
Conway Office - Six Copiers	\$83,995.00	\$0.00	100%	\$83,995.00	
Barnstead International - Central HS Distillers	\$9,965.84	\$0.00	100%	\$9,965.84	
Alert Scientific Inc - Central Distiller Installation	\$1,325.00	\$0.00	100%	\$1,325.00	
Decker Inc. - School Floor Savers	\$39,705.02	\$0.00	100%	\$39,705.02	
Delta Education - Central Science Equipment	\$320.38	\$0.00	100%	\$320.38	
Educational Innovations - Central Science Equipment	\$119.19	\$0.00	100%	\$119.19	
Frey Scientific - Hillside & Southside Science Equipment	\$3,490.56	\$0.00	100%	\$3,490.56	
J.Sallese & Sons - Memorial Locker Repairs	\$13,420.00	\$0.00	100%	\$13,420.00	
Nasco - Memorial Art Tables	\$4,744.00	\$0.00	100%	\$4,744.00	
Pasco - Central Science Equipment	\$6,594.27	\$0.00	100%	\$6,594.27	
Sargent-Welch - CHS, MHS & Southside Science Equip.	\$36,881.26	\$0.00	100%	\$36,881.26	
Sargent-Welch - CHS & MHS Credit for returned goods	(\$5,429.66)	\$0.00	100%	(\$5,429.66)	
Schiavi-Portable Move Hillside,Gr.Acres,Southside&MHS	\$39,354.97	\$0.00	100%	\$39,354.97	
SK Boreal Lab - Central & Southside Science Equipment	\$4,306.59	\$0.00	100%	\$4,306.59	
OfficeMax - Hillside & Southside Projectors	\$1,598.00	\$0.00	100%	\$1,598.00	
Tice Associates - Southside Microscopes	\$9,900.00	\$0.00	100%	\$9,900.00	
Vernier Software & Tech. - Central Science Equipment	\$11,598.23	\$0.00	100%	\$11,598.23	
School Furnishings - McDonough Cafeteria Tables	\$29,100.60	\$0.00	100%	\$29,100.60	
JR Pepper Electric - Reinstall Light Poles MHS Rear	\$7,472.00	\$0.00	100%	\$7,472.00	
Highway-Southside Extend Pkg.Lot&Curb&Remove Decks	\$6,793.67	\$0.00	100%	\$6,793.67	
Home Depot - 4" Lever caps for Portable capoffs	\$15.92	\$0.00	100%	\$15.92	
Evans Line Constructio - Southside Remove transformers	\$2,000.00	\$0.00	100%	\$2,000.00	
Bio-Rad Laboratories - MHS Electrophoresis Station	\$2,371.27	\$0.00	100%	\$2,371.27	
Carolina Biology - MHS Science Equipment	\$5,631.68	\$0.00	100%	\$5,631.68	
Nasco - CHS Art Tables	\$7,945.99	\$0.00	100%	\$7,945.99	
Flinn Scientific - MHS Science Equipment	\$44,091.93	\$0.00	100%	\$44,091.93	
Southern NH Univ. - CHS Basketball Facility Rental 5x	\$4,050.00	\$0.00	100%	\$4,050.00	
Williams Communications - Beech Intercom System	\$37,839.00	\$0.00	100%	\$37,839.00	
Williams Communications - Parkside Ceiling Speakers	\$3,235.00	\$3,235.00	0%		
WB Mason - Memorial	\$4,015.10	\$0.00	100%	\$4,015.10	
WB Mason - Central	\$7,543.79	\$0.00	100%	\$7,543.79	
WB Mason - Bakersville	\$14,698.19	\$0.00	100%	\$14,698.19	
WB Mason - Beech	\$11,873.47	\$0.00	100%	\$11,873.47	
WB Mason - Green Acres	\$14,306.41	\$0.00	100%	\$14,306.41	
WB Mason - Gossler	\$3,816.40	\$0.00	100%	\$3,816.40	
WB Mason - Hallsville	\$11,208.76	\$0.00	100%	\$11,208.76	
WB Mason - Highland Goffes Falls	\$15,857.85	\$0.00	100%	\$15,857.85	
WB Mason - Jewett	\$3,104.02	\$0.00	100%	\$3,104.02	
WB Mason - McDonough	\$6,143.76	\$0.00	100%	\$6,143.76	
WB Mason - Northwest	\$2,707.09	\$0.00	100%	\$2,707.09	
WB Mason - Parker-Varney	\$17,030.40	\$0.00	100%	\$17,030.40	
WB Mason - Smyth	\$12,001.60	\$0.00	100%	\$12,001.60	
WB Mason - Webster	\$15,776.14	\$0.00	100%	\$15,776.14	
WB Mason - Weston	\$17,626.68	\$0.00	100%	\$17,626.68	
WB Mason - Wilson	\$6,617.93	\$0.00	100%	\$6,617.93	
Apple Computer - Central 6 eMacs/6 HP All-in-One	\$5,695.10	\$0.00	100%	\$5,695.10	
Stateline Sports - Southside & Parkside Volleyball Stands	\$6,100.00	\$0.00	100%	\$6,100.00	
Doty & Sons - Concrete Receptacles	\$29,499.60	\$0.00	100%	\$29,499.60	
WB Mason - Hillside Storage cabinets/Coat trees	\$3,585.06	\$0.00	100%	\$3,585.06	

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DESIGN BUILD PROJECT - PAGE 4 OF 5

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
(Program FF&E-continued)					
WB Mason - Southside Storage cabinets/Coat rack	\$2,767.85	\$0.00	100%	\$2,767.85	
Famous Lockers - Memorial Football Lockers	\$20,800.00	\$0.00	100%	\$20,800.00	
Highway Dept. - Southside Repave Parking Lot	\$13,521.15	\$0.00	100%	\$13,521.15	
Traffic Dept. - Post Signs & Stripe Parking Lot	\$1,294.41	\$0.00	100%	\$1,294.41	
Highway Dept. - Hillside Excavate Waterline & Pave Portals	\$2,848.32	\$0.00	100%	\$2,848.32	
Penney Fence - Southside Guardrail Relocation	\$1,300.00	\$0.00	100%	\$1,300.00	
DRG Construction - Install white boards in grade schools	\$4,095.00	\$0.00	100%	\$4,095.00	
WB Mason - Memorial 5 Shelves	\$1,225.00	\$0.00	100%	\$1,225.00	
WB Mason-Nurse panels CHS, WHS, MHS, Southside, Hillside	\$375.00	\$0.00	100%	\$375.00	
Home Depot - Southside Portable Restore Site	\$967.17	\$0.00	100%	\$967.17	
Olis Elevator - Decommission CHS-Prac.Arts Elevator	\$2,161.00	\$0.00	100%	\$2,161.00	
BK Systems - Restore Fire Alarm Panel after Portable move	\$699.00	\$0.00	100%	\$699.00	
Schiavi - Move Portable to Gossler Park	\$7,630.00	\$0.00	100%	\$7,630.00	
Balance of FF&E		\$8,273.33			
<i>Total FF&E</i>	<i>\$2,000,000.00</i>	<i>\$11,508.33</i>		<i>\$1,988,491.67</i>	
CONTINGENCY					
Contingency/JSBC Approved Expenses					
Parker-Varney & Highland Open Concept Wall Designs \$155,000	\$5,650,000.00	\$0.00			
Mountainside Insulation - McDonough Insulate 27 Cls Rms	\$4,860.00	\$0.00	100%	\$4,860.00	
Memorial - Guardrail Relocation(PennyFence) Pave (Hwy)	\$6,518.47	\$0.00	100%	\$6,518.47	
Memorial - Replace & Install Two New Boilers in CO#26	\$0.00	\$0.00			
Central HS Gymnasium - Painting in CO#21	\$0.00	\$0.00			
Central HS Granite War Memorial	\$27,331.35	\$27,331.35	0%		
Beech Fire Alarm Expansion JSBC 2-21-06					
C&M Engineering - Beech Fire Alarm Expansion	\$12,215.00	\$0.00	100%	\$12,215.00	
Union Leader - Beech FA Bid Invitation (2x)	\$359.24	\$0.00	100%	\$359.24	
Spillers Graphics - Beech FA Plans	\$90.36	\$0.00	100%	\$90.36	
G.A. Laflamme - Beech - Fire Alarm Upgrade	\$99,250.00	\$0.00	100%	\$99,250.00	
WW Grainger - Beech FA Upgrade New Fire Door Basement	\$117.00	\$117.00	0%		
Concrete Masonry - Open Concrete for New Fire Door	\$500.00	\$500.00	0%		
Balance of Beech Fire Alarm Expansion Authorization		\$2,468.40			
Foley Buhl Roberts - Hallsville Roof Structure Evaluation	\$29,800.00	\$5,666.58	81%	\$24,133.42	
Peimac - Central Security System Problems	\$14,124.00	\$0.00	100%	\$14,124.00	
Spillers Graphics - Hallsville Clock Tower Roof Plans	\$6.00	\$0.00	100%	\$6.00	
Chris Tartas - Hallsville Clock Tower Repairs	\$3,900.00	\$0.00	100%	\$3,900.00	
Gerard A. Laflamme - Hallsville Tower/Move Conduits	\$350.00	\$0.00	100%	\$350.00	
Union Leader - Hallsville Roof Structure Prequal Contractors	\$393.21	\$0.00	100%	\$393.21	
Beech - New metal sign & storefront entrance in CO#26	\$0.00	\$0.00			
Memorial - New Storage Lockers for Band Instruments	\$26,578.00	\$0.00	100%	\$26,578.00	
The Grout Guy - Bakersville - Regrout Hallway Tile	\$8,400.00	\$0.00	100%	\$8,400.00	
Hallsville - UPS Store Mail Bid Packets	\$14.00	\$0.00	100%	\$14.00	
Hallsville - Contractor Repairs - Approved JSBC6/6/06	\$0.00	\$0.00			
Hallsville - Structural/Roof Repairs - Inv. To Bid	\$196.61	\$0.00	100%	\$196.61	
DMJM Program Management - Contract Amendment	\$683,822.00	\$278,138.46	59%	\$405,683.54	
Wiggin & Nourie, P.A. - Manchester PS GP, LLC vs City	\$79,552.14	\$0.00	100%	\$79,552.14	
Memorial - Scraping, Priming, Painting Dust Collection Cyclone	\$940.00	\$940.00	0%		
Central Garage - Payment for Pumps	\$2,500.00	\$2,500.00	0%		
Contingency/ Change Order Number & Amounts					
CO#11: HSMS Unsuitable Soils & EBU Rewiring JSBC	\$32,724.20	\$32,724.20			
CO #12 Hillside/Southside MS Stairs JSBC 11/25/04	\$325,453.00	\$325,453.00			
CO#13: Central Intercom/Webster Acoustical Ceiling	\$16,352.00	\$16,352.00			
CO#14: Hazmat Removal JSBC 3/22/05	\$848,864.12	\$848,864.12			
CO#15 CHS Bleacher/WHS Locker/Southside Bleacher	\$346,519.82	\$346,519.82			
CO#16 CHS & Parkside Changes & Weston Painting	\$44,466.00	\$44,466.00			
CO#17 CHS, WHS, McDonough, Bakerville, HGF, Pk-Varn	\$102,150.00	\$102,150.00			
CO#18 MHS, Beech and West Various Changes	\$7,865.00	\$7,865.00			
CO#19 MHS, WHS, Hillside, Southside, Hallsville, NW, MST	\$97,236.48	\$97,236.48			
CO#20 MHS, CHS, Hillside, Southside, Beech	\$93,005.00	\$93,005.00			

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DESIGN BUILD PROJECT - PAGE 5 OF 5

AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
Contingency/ Change Order Number & Amounts-Continued					
CO#21 MHS, CHS, WHS, Hillside, McDonough, Hallsville, MST	\$78,581.94	\$78,581.94			
CO#22 CHS, WHS, Hillside, Southside, Parkside, Beech, Weston	\$5,745.00	\$5,745.00			
CO#23 Beech Bleachers & Stair Treads, Bakesville Chimney Reduction	\$14,297.00	\$14,297.00			
CO#24 Central, Hallsville and CR for Parkside	\$16,113.00	\$16,113.00			
CO#25 Memorial, Central, Southside, Highland and Cr for Hillside	\$128,992.77	\$128,992.77			
CO#26 CHS, MHS, WHS, Southside, McDonough, and Beech	\$403,493.16	\$403,493.16			
Balance for Future Contingency Allocations		\$2,083,855.73			
<i>Contingency Authorized to Date</i>	\$3,566,144.27	\$4,963,376.01		\$686,623.99	
JSBC APPROVED CONTINGENCY BALANCE	\$2,083,855.73				
UNENCUMBERED PROJECT FUNDS	(\$85,252.52)				
ENCUMBERED/EXPENDED TOTAL	\$109,332,971.52	\$7,798,813.41		\$101,534,158.11	
TOTAL	\$109,247,719.00				

G 11

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Traffic/Public Safety respectfully recommends, after due and careful consideration, that the following regulations governing standing, stopping, and parking and operation of vehicles, be adopted pursuant to Chapter 70 of the Code of Ordinances of the City of Manchester and put into effect when duly advertised and the districts affected thereby duly posted as required by the provisions of that Chapter and Chapter 335 of the Sessions Laws of 1951.

CROSSWALKS:

On Elm Street, north and south of Carpenter Street
On Carpenter Street, east of Elm Street
On Readey Street, west of Elm Street

ONE-WAY STREET:

River Front Drive, circular portion only, commencing at the southern extension, northerly, thence westerly, thence southerly, thence easterly, ending at the southern extension

STOP SIGNS (EMERGENCY ORDINANCE):

On River Front Drive at River Front Drive Extension, northwest corner

STOP SIGN:

On Sylvan Lane at Pondview Lane, southwest corner

RESCIND STOP SIGN:

On Sylvan Lane at Pondview Lane, southeast corner

ONE-HOUR PARKING:

On Main Street, west side, from Sullivan Street to Hecker Street

H

RESCIND ONE-HOUR PARKING:

On Main Street, west side from a point 150 feet south of Sullivan Street to Hecker Street (ordinance number not yet assigned)

RESCIND NO PARKING ANYTIME:

On Main Street, west side, from Sullivan Street to a point 150 feet south (ordinance number not yet assigned)

PARK 30-MINUTES - BUS TERMINAL BUSINESS ONLY:

Manchester Transportation Center (Canal & Granite Streets) – north end of lot (4 spaces)

PARK 30-MINUTES - VAN ACCESSIBLE PARKING SPACE – BUS TERMINAL BUSINESS ONLY:

Manchester Transportation Center (Canal & Granite Streets) – south end of lot (1 space)

NO STOPPING, STANDING OR PARKING:

On Beech Street, east side, from Lowell Street to Amherst Street

NO PARKING ANYTIME:

On Walnut Hill Avenue, north side, from a point 215 feet east of North Russell Street to a point 60 feet east

On Beech Street, east side, from Webster Street to Lowell Street

On Massabesic Street, west side, from Summer Street to a point 36 feet south

NO PARKING ANYTIME (EMERGENCY ORDINANCE):

On Old Falls Road, west side, from Massabesic Street to a point 128 feet northeast

On Lakeside Drive, both sides, from Londonderry Turnpike to a point 215 feet west

NO PARKING (8AM-5PM/MONDAY-FRIDAY/EMERGENCY ORDINANCE):

On Old Falls Road, east side, from a point 90 feet northeast of Massabesic Street to a point 22 feet north

H-2

**NO PARKING (THURSDAY 3PM-5PM/SATURDAY 9AM-5PM/
EMERGENCY ORDINANCE):**

On Lakeside Drive, both sides, from a point 215 feet west of the Londonderry Turnpike to a point 390 feet west

RESCIND NO PARKING ANYTIME:

On Beech Street, east side, from Webster Street to Amherst Street (ORD. 2622)

**RESCIND NO PARKING (THURSDAY 3PM-5PM/SATURDAY 9AM/5PM/
EMERGENCY ORDINANCE):**

On Lakeside Drive, both sides, from 28 By-Pass to a point 605 feet west (ORD. 9066)

**RESCIND NO PARKING – LOADING ZONE (MONDAY-FRIDAY,
8AM-5PM)**

On Merrimack Street, north side, from a point 100 feet east of Elm Street to a point 45 feet east (ORD. 6499)

**NO PARKING ANYTIME (7AM-10AM) – NO PARKING LOADING ZONE
(MONDAY-FRIDAY, 10AM-5PM)**

On Merrimack Street, north side, from a point 100 feet east of Elm Street to a point 45 feet east

SCHOOL ZONE ESTABLISHED

Mount Saint Mary's Academy

On Elm Street, north and south of Carpenter Street

On Carpenter Street, east of Elm Street

On Readey Street, west of Elm Street

REPEALING PROVISIONS

That all rules and regulations now in effect in accordance with the provisions of an Ordinance "Chapter 70 Motor Vehicles and Traffic" as adopted August 6, 2002, with subsequent amendments thereto and inconsistent with the traffic rules and regulations herein adopted be repealed.

(Unanimous vote)

Respectfully submitted,


Clerk of Committee

H3

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety/Traffic respectfully advises, after due and careful consideration, that it has approved use of Arms Park on the dates following:

Saturday, May 6, 2007
MS Walk (10:30am – 4pm)

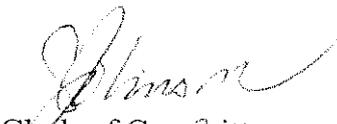
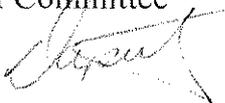
Saturday, May 26, 2007 & Sunday, May 27, 2007
16th Annual Rock 101 Sky Show (both days)

Friday, August 10, 2007
Bicycle Tour (5pm on)

Saturday, August 11, 2007
Bicycle Tour (all day)

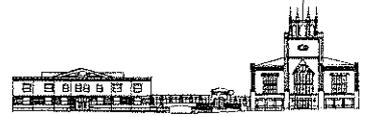
Unanimous vote.

Respectfully submitted,


Clerk of Committee


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CITY OF MANCHESTER PARKING DIVISION



Brandy Stanley
Parking Manager

brandy.stanley@manchesternh.gov

January 29, 2007

Traffic & Public Safety Committee
Attn: Mr. Ed Osborne, Chairman
One City Hall Plaza
Manchester, NH 03103

Re: Arms Parking Lot

Dear Committee Members:

I have received requests for the use of the Arms Parking Lot for special events on the following days. I have spoken to the event coordinator for all events, Ms. Heidi Roy, and she has assured me that none of the events will require the use of the parking lot during business hours or days.

<u>Day</u>	<u>Date</u>	<u>Hours</u>	<u>Event</u>
Saturday	5-6-07	10:30am-4pm	MS Walk
Friday	8-10-07	5pm on	Bicycle Tour
Saturday	8-11-07	all day	Bicycle Tour

Should the Committee approve of these dates, I will inform and continue to work with Ms. Roy.

Thank you,

Brandy Stanley
Parking Manager

I-2

January 23, 2007

Mr. Matt Normand
Office of the City Clerk
One City Hall Plaza
Manchester, NH 03101

Dear Matt:

Please consider this letter as our official request for the use of Arms Park for the 16th Annual Rock 101 Sky Show, held Sunday, May 27th - Memorial Day weekend!

Rock 101 WGIR FM formally requests the Mayor and the City Aldermen permission to set up Saturday, May 26th, the use of Arms Park and the Notre Dame Bridge on Sunday, May 27th 2007 for the day of the event - with a rain date of Memorial Day itself, Monday, May 28th 2007 if necessary.

Sky show has been a staple event in WGIR's history and will follow the tradition as a free event for the people of Manchester and surrounding area's. The park would be open to the public at 1p with Musical entertainment beginning at 3p concluding with the traditional fireworks display around 9:20. The fireworks is approximately 25 to 30 minutes long ending our event/ day before 10p.

We fully understand that all costs for the Rock 101 Sky Show is the sole responsibility of Rock 101 /Clear Channel Manchester and their underwriting sponsors. We understand fully the permit requirements, the city department heads we must work with as well as the neighbors in the Arms Park Area.

Thank you in advance for the support of your office and that of the Mayor and the Board of Aldermen of the City of Manchester.

Sincerely,


Sara Anderson
Director of NTR - Clear Channel Manchester
195 McGregor St Suite 810
Manchester, NH 03102
saraanderson@clearchannel.com
603-518-1945

I-3

To the Board of Mayor and Aldermen of the City of Manchester:

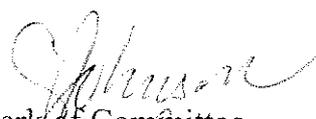
The Committee on Public Safety/Traffic respectfully recommends after due and careful consideration, that the recommendation of the Parking Manager to cancel the Victory Parking Garage Management Agreement presently carried on a month to month basis and that the garage be managed by the Parking Division be approved.

The Committee recommends that positions presently retained by the management company be transferred to the City as recommended by the Parking Manager and submitted to the Human Resources Committee.

The Committee notes that it has considered relocation and retrofitting of the garage to accommodate the parking division which the committee has not taken action upon until further information is provided relating to the fit-up.

Unanimous vote.

Respectfully submitted,


Clerk of Committee

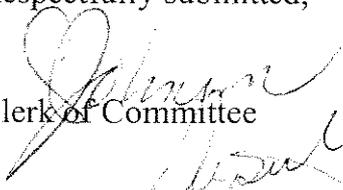

J

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety/Traffic respectfully recommends, after due and careful consideration, that the parking permits issued for the Middle Street Lot be cancelled effective April 1, 2007.

Unanimous vote.

Respectfully submitted,


Clerk of Committee

K

Middle Street Parking Permits - Cancellation Survey

Customer	Phone Number	Permits	Type	Comments
TAY/LITTLE SAIGON SHAHEEN GORDON	682-6406 663-1007	3 2	Small Business Law Firm	Sold business, cancelled permits. Did not renew for new owners. See below, same account
STEPHAN LAW GROUP CHAIR GALLERY OLDIES AT WKBR	663-1007 622-1588 647-1250	1 4 2	Law Firm Small Business Radio Station	No other option is satisfactory. Victory Garage is too far away, problems are because of "illegal" installation of meth clinic and they should not have to be penalized To call 1-8-07 LM 1-3-07, 1-9-07, 1-18-07, 1-25-07
PINK SAPPHIRE	647-7465	3	Small Business	Can't afford paying increased rate, security issue for women who walk at night - close at 9pm, have lost clients due to shortage of parking
DAWNA ROOKS	624-6543	1	HR Employee	In and out a lot, Wall Street is too far, TD BankNorth has 1 yr waiting list
20 MARKET ST. LLC COSSEY, MARTHA NORTON, PATRICIA MERRILL LYNCH	623-4956 621-1586 621-1586 never picked up permits never billed for them	18 1 1 3	Ben Gamache Individual Individual 900 N. Elm Tenant	Only using 4 permits currently, feels that spaces are available OK with cancellation OK with cancellation Did not contact - not using permits
Total		39		

K2

Middle Street Parking Permits - Cancellation Survey

Customer	Phone Number	Permits	Type	Comments
TAY/LITTLE SAIGON SHAHEEN GORDON	682-6406 663-1007	3 2	Small Business Law Firm	Sold business, cancelled permits. Did not renew for new owners. See below, same account
STEPHAN LAW GROUP CHAIR GALLERY OLDIES AT WKBR	663-1007 622-1588 647-1250	1 4 2	Law Firm Small Business Radio Station	No other option is satisfactory. Victory Garage is too far away, problems are because of "illegal" installation of meth clinic and they should not have to be penalized To call 1-8-07 LM 1-3-07, 1-9-07, 1-18-07, 1-25-07
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Total		39		

KW

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety/Traffic respectfully advises, after due and careful consideration, that it has approved an ordinance amendment providing for evening permits in the Millyard Lots:

“Amending Chapter 70: Motor Vehicles and Traffic of the Code of Ordinances of the city of Manchester by inserting a new Millyard parking lot permit option in Section 70:54(B): Permit Parking In Lieu of Coin Deposit for various parking lots within the Millyard.”

and recommends same be referred to the Committee on Bills on Second Reading for technical review.

Unanimous vote.

Respectfully submitted,


Clerk of Committee

L

City of Manchester New Hampshire

In the year Two Thousand and Seven

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles And Traffic of the Code of Ordinances of the City of Manchester by inserting a new Millyard parking lot permit option in Section 70.54 (B): Permit Parking In Lieu Of Coin Deposit for various parking lots within the Millyard.”

Page 1 of 2

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- I. Amend the Code of Ordinances by deleting language as stricken (-----) and inserting new as bolded (**bold**). Sections of the following chapters that remain unchanged appear in regular type.

§ 70.54 PERMIT PARKING IN LIEU OF COIN DEPOSIT.

(B) In accordance with policies and procedures as are approved by the Committee on Traffic and Public Safety, the Traffic Director or his designee is hereby authorized to issue parking permits at monthly fees, or school semester fees under contractual arrangement, as prescribed herein. Such permits shall allow parking in lieu of the deposit of the required coin in any metered parking space or in any parking space designated by posting "parking by permit only" located in any of the following districts during the times prescribed:

Parking District	Permit Rate Established
<u>8:00 a.m. to 8:30 p.m. Monday through Friday</u>	
On Street Millyard -	\$40.00
On Street Millyard - Student Rate by semester	\$20.00
area bounded on north by West Pennacook Street, on the south by Granite Street, on the east by West Canal Street and on the west by the Merrimack River.	
<u>8:00 a.m. to 5:30 p.m. Monday through Friday</u>	
Downtown On-Street - area to include 10 hour metered spaces east of Canal Street, excluding Elm Street	\$40.00

L2

City of Manchester New Hampshire

In the year Two Thousand and Seven

AN ORDINANCE

“Amending Chapter 70: Motor Vehicles And Traffic of the Code of Ordinances of the City of Manchester by inserting a new Millyard parking lot permit option in Section 70.54 (B): Permit Parking In Lieu Of Coin Deposit for various parking lots within the Millyard.”

Page 2 of 2

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

5:30 p.m. to 10:00 p.m. Monday through Friday, and Saturday 8:00 a.m. to 10:00 p.m.

Civic Center Event decal - \$30.00
any 10-hour meter in all districts not otherwise posted

8:00 a.m. to 5:30 p.m. Monday through Friday

Millyard Lots – Monday through Friday

Full day permit (8:00 a.m. to 5:30 p.m.) \$40.00
Partial day permit (3:00 p.m. to 5:30 p.m.) \$10.00

Millyard Lots -
Arms Extension Lot
Arms Lot
Arms Outer Lot
Bedford Lot
Granite Lot
Myrna Lot
Rubenstein Lot
Seal Lot

8:00 a.m. to 5:30 p.m. Monday through Friday

Other Parking Lots - \$45.00
Hartnett Lot
Pearl Street Lot
Pine Street Lot

No permit issued under the authority of this section shall be valid in any other metered space or in any other area. No permit shall be issued for a period in excess of one year. The permits authorized by this section shall not entitle the holders thereof to either priority or guaranteed parking.

II. This Ordinance shall take effect upon its passage.

L3

To the Board of Mayor and Aldermen of the City of Manchester:

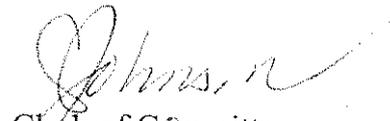
The Committee on Public Safety and Traffic respectfully recommends, after due and careful consideration, that a request of Alderman Osborne that a non-binding referendum question be sent to the voters as follows:

“Are you in favor of requiring that all drives in the State of New Hampshire carry motor vehicle liability insurance?”

be approved.

Unanimous vote.

Respectfully submitted,


Clerk of Committee


M



City of Manchester

Nominated 02/06/2007

Office of the Mayor
Hon. Frank C. Guinta

February 6, 2007

The Honorable Board of Aldermen
One City Hall Plaza
Manchester, NH 03101

Dear Members of the Board:

Pursuant to Section 3.14 (b) of the City Charter, please find below the following nominations:

- (1) Victor Goulet to succeed Marty Gavin (resignation) as a member of the Conservation Commission, term to expire August 1, 2008;
- (2) Gregory Duval to succeed Kathleen Neville (resignation) as a member of the Conservation Commission, term to expire August 1, 2008;
- (3) Craig Smith to succeed Mark Laliberte (resignation) as a member of the Safety Review Board, term to expire March 15, 2009;
- (4) Sylvio L. Dupuis to succeed himself as a member of the Board of Trustees of Trust Fund, term to expire January 2010;
- (5) Kevin J. Howe to succeed himself as a member of the Board of Trustees of Trust Fund, term to expire January 2010.

These nominations will layover to the next meeting of the Board pursuant to Rule 20 of the Board of Mayor & Aldermen. Your consideration of these nominees is appreciated in advance.

Sincerely,

Frank C. Guinta
Mayor

6

GREGORY A. DUVAL

66 C Street • Manchester, NH • (H) 603-625-6254 (C) 603-591-3713 • gregorviosl@comcast.net

WORK HISTORY

2003 – Present

Millyard Communications Inc., Manchester, NH – Creative Director

- Provide input and creative talent for Millyard Communications Inc. publications, [*Business NH Magazine, Interface Tech News, and NH Hospitality News*], advertising campaigns, event signage, and contract publishing jobs
- Manage a 175K dollar annual budget for the Production Department (included full time hires, contractors, interns and vendors)
- Lead team of designers, interns and ad traffic coordinators to produce monthly publications on-time and on-budget
- Direct and develop in-house marketing campaigns and events division
- Develop strategic marketing solutions for potential contract publishing clients

Accomplishments Include:

- Promotion from Production Manager to Creative Director
- Redesign of Business NH Magazine layout

2000 – 2003

Suburban Real Estate News, Londonderry, NH – Art Director

Responsible for the production of Suburban Real Estate News NH and maintenance of www.nhsuburban.com

- Layout and production of Suburban Real Estate News NH
- Designed and produced all inhouse promotional materials
- Partial distribution of final product on a bi-weekly basis

Accomplishments include:

- Saved time and money by streamlining hard copy mechanical workflow to digital workflow
- Increased publication exposure by designing and developing www.nhsuburban.com

1999 – 2000

Independent Artist/Freelance Designer

Work as an independent artist and designer on a wide range of products including: Web site development, Corporate identity, Woodblock and pen-and-ink illustrations, Business cards, greeting cards and brochures

1998 – 1999

Valley Graphics, Plymouth, NH – Graphic Designer

Worked as a graphic designer in a deadline-driven environment

- Creation of yellow page ads for national phone books
- Design of postcards for publishing house to promote new text books
- Development of brochures and business cards for walk-in clients

EDUCATION

Awarded May 1998

Plymouth State College, Plymouth NH

Bachelor of Arts – Major in Graphic Design, Minor in Art History

INTERESTS AND ORGANIZATIONS

- Member of the MYPN marketing committee
- Member of the New Hampshire Creative Club
- Interests include drawing, photography, design, typography, skiing, kayaking, fly fishing, mountain biking, camping, snow shoeing.

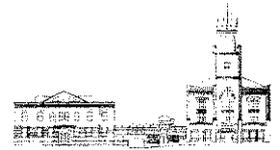
Portfolio and references furnished upon request

62



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

Memo To: Board of Mayor and Aldermen

From: Carol A. Johnson
Deputy City Clerk

Date: February 13, 2007

Re: Vacancy of Ward 2 Representative to General Court
(Options – see table)

This office has been advised that a vacancy exists in the Ward 2 seat of Representative to the General Court of the State of New Hampshire. If the Board desires, it can request the Governor and Council to schedule a special election for the purpose of filling this vacancy pursuant to the provisions of RSA 655:81.

Provisions of State law relating to the number of days when an election is ordered and when the elections are held are such that the special primary and general elections cannot coincide completely with the City's election schedules provided by our Charter. It is possible that the City could hold a primary for the State Special Election in August, and a Special State Election (general) on the same date as the September Municipal Primary Election.

In order to accomplish a coinciding election the Board would have to order the City Clerk to delay submission of the request to the Governor and Council to meet the April 4, 2007 agenda of the Council. For your information, each individual special election would cost the City approximately \$7,500. A special election held to coincide with a municipal election would add between \$2,500 and \$3,000 to the normal costs to carry out an election.

The following table outlines options the Board of Mayor and Aldermen could choose based on law, if it desires to request an election for representation of Ward 2. The Board can also choose not to request an election leaving the seat vacant.

Governor & Council Dates	Filing Period	Primary Date ***	Special Election	Explanation
No request				No Elections No Ward 2 Representative
March 8, 2007	March 12-19 (filing with City Clerk 12 th & 13 th only, SOS 12 th to 19 th)	April 24, 2007	May 29, 2007	Election held between 80-87 days of Gov. & Council action
March 21, 2007	March 26 – April 2 (filing with City Clerk 26 th only, SOS 26 th to 2 nd)	May 8, 2007	June 12, 2007	Election held between 80-87 days of Gov. & Council action
April 4, 2007	July 2-9 (4 th holiday closed offices – filing with City Clerk 2 nd and 3 rd only, SOS 2 nd to 9 th)	August 14, 2007	September 18, 2007	Election held to coincide with municipal election and G&C Action.

*** If only one person from each Party files, the primary election would become the general election.

Costs for submitting for the March 8th or 21st date would be approximately \$15,000. The last date listed, coinciding with the municipal election would cost an approximate \$10,000 to \$10,500 none of which are presently budgeted for, or proposed in the FY2008 budget submission to date.

In my review of potential dates I considered the Municipal General Election time frames. Because of statutory requirements it would result in a filing period in August, and a primary in October which would be confusing to the voters and create chaos for administration by the Clerk's office. For this reason I did not include that as an option.

In Mr. Bernier's absence, I am submitting this information and asking direction from the Board if they desire to request an election, and if so, which option. I anticipate Mr. Bernier will be in attendance at the meeting to answer any questions you may have of the City Clerk.

8-2



2007-2008 Session

February 1, 2007

**NEW HAMPSHIRE UPDATE
Office of the House Clerk
RESIGNATIONS, DEATHS, SPECIAL ELECTIONS**

RESIGNED:

01/04/2007 Hills.09 Hackett, Catherine, d

DECEASED:

SPECIAL ELECTIONS:

ADDRESSES:

CHANGE IN PARTY AFFILIATION:

01/24/2007 Sull.05 Ferland, Brenda, i

TOTAL d: 215 d&r: 22 = 237 TOTAL r: 147 r&d: 14 = 161 TOTAL i: 1 = 1
Currently Qualified: 399 Vacancies: 1
257 Men, 142 Women, 1 Vacancy

8-3

MECRS Advisory Committee
% MECRS Office
1045 Elm Street
Manchester, NH

February 9, 2007

Honorable Board of Mayor & Aldermen
C/O Office of the City Clerk
One City Hall Plaza
Manchester, NH 03101

Honorable Members:

I am writing to inform you that the Advisory Committee to the Manchester Employees' Contributory Retirement System has obtained sponsorship in the New Hampshire House for a single piece of legislation in the 2007 session of the legislature and request your support for this initiative. This piece of legislation, sponsored by Representative Benjamin Baroody with Representative Jane Beaulieu signed on in support, has been designated HB629 and is designed to protect the pension affiliation of existing City employees who are members of the Manchester Employees' Contributory Retirement System.

Our group sought sponsorship for this legislation because during 2006, the Manchester Health Department and the Manchester School District explored the possibility of transferring Health Department Nurses, who are routinely assigned to Manchester Schools, from the City Budget to the School District Budget. There were good business reasons for exploring those possibilities but it was discovered that without prior protective legislation to preserve the existing pension affiliation of affected individuals, long term members of the Manchester Employees' Contributory Retirement System would be forced to vest their positions in that Plan and begin anew in the New Hampshire Retirement System. That situation understandably caused concerns among employees and created opposition to the reorganization plans.

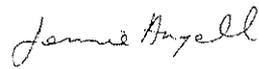
We view our proposed bill as a win/win situation for the City and for employees. It would provide a legal avenue for existing members affected by reorganization across traditional pension fund lines to either retain their present retirement affiliation or to elect participation in the State Plan. For the City, it would allow reorganization based on improved business practices to proceed without adversely affecting the accrued pension plans of existing employees. This type of protecting legislation was done once in the past when certain City positions were absorbed by the State of NH but it was limited to those affected at that time. Our bill, while motivated by the Health Department example, is modeled after the legislation passed years ago but is sufficiently generic to protect the rights of any other retirement plan participants who might qualify if the City were to consider reorganization which would similarly affect retirement plan affiliation in the future.

This legislation will not increase the cost of operating the plan or affect the City's funding obligation. For that reason, and because this bill simply protects the right of an

9

existing employee to continue participation in their existing retirement plan, this measure will not require a referendum vote on a City ballot. In order to pass the New Hampshire Legislature, however, we are seeking the concurrence of the Board of Mayor and Aldermen on this bill so that the legislature will know that local authority has not been circumvented.

Sincerely,

A handwritten signature in cursive script that reads "Jennie Angell". To the right of the signature is a vertical line.

Jennie Angell
Interim Chairperson
MECRS Advisory Committee

9-2

HB 629-FN – AS INTRODUCED

2007 SESSION

07-0627

10/03

HOUSE BILL **629-FN**

AN ACT relative to authorizing continued membership in the Manchester employees' contributory retirement system.

SPONSORS: Rep. Baroody, Hills 13; Rep. Beaulieu, Hills 17

COMMITTEE: Executive Departments and Administration

ANALYSIS

This bill allows certain members of the Manchester employees' contributory retirement system whose positions are reclassified to continue membership with the Manchester employees' contributory retirement system.

Explanation: Matter added to current law appears in *bold italics*.

Matter removed from current law appears [~~in brackets and struck through~~].

Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

07-0627.0

10/03

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Seven

AN ACT relative to authorizing continued membership in the Manchester employees' contributory retirement system.

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 New Section; Manchester Employees' Contributory Retirement System; Continued Membership. Amend 1973, 218, as amended by 2002, 194, 2006, 115, and 2006, 224, by

9-3

inserting after section 31 the following new section:

218:32 Continued Membership for Employees Affected by Reorganization.

I. Notwithstanding any provision of law to the contrary, any person who is a member of the Manchester employees' contributory retirement system whose position is reclassified as a result of reorganization by the city of Manchester, and who continues employment in the position for which the reclassification would otherwise require membership in the New Hampshire retirement system under RSA 100-A, shall be granted the option upon such reclassification to either remain affiliated with the retirement system, or to accept membership in New Hampshire retirement system under RSA 100-A. Any employee subsequently hired into the reclassified position shall be required to be a member in the New Hampshire retirement system under RSA 100-A.

II. Members affected by paragraph I may elect in writing, on forms developed by the retirement system, to remain a member of the retirement system. The member shall complete and submit the election form not later than the effective date of the transfer or reclassification of the position, and shall submit them to both the retirement system and the employer. Employees so electing shall be members of the retirement system exclusively. The election of such a member shall be deemed permanent and cannot be revoked once accepted by the board.

III. Any retirement system members who, in the event of a reorganization by the city of Manchester, elect to become members of the New Hampshire retirement system under RSA 100-A may elect to file as vested deferred members of the retirement system if their accumulated service credit at the time of transfer or reclassification exceeds the 5-year requirement for vesting. Members with less than 5 years of accumulated service credit shall be entitled to a refund of contributions.

2 Effective Date. This act shall take effect upon its passage.

LBAO

07-0627

01/29/07

HB 629-FN - FISCAL NOTE

AN ACT relative to authorizing continued membership in the Manchester employees' contributory retirement system.

FISCAL IMPACT:

The Office of Legislative Budget Assistant is unable to complete a fiscal note for this bill as it is awaiting information from the N.H. Retirement System. When completed, the fiscal note will be forwarded to the House Clerk's Office.

9-4

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Million Three Hundred Thousand Dollars (\$5,300,000) for the 2007 CIP 713107, Granite Street Reconstruction – Phase 3 Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 1. That there be and hereby is authorized under and pursuant to the Municipal Finance Act, and any other enabling authority, the issuance and sale of general obligation serial bonds, notes or lease purchases of the City in the aggregate principal amount of Five Million Three Hundred Thousand Dollars (\$5,300,000) at one time or from time to time as one or more separate bond, note or lease purchase issues for purposes stated in Section 3 of said Act, as more specifically hereinafter indicated. The bonds, notes or lease purchases of each issue shall bear the City Seal, shall be signed by the manual or facsimile signature of the Mayor, countersigned by the manual or facsimile signature of the Finance Officer and shall be payable in such annual installments as shall be determined by the Finance Officer with the approval of the Mayor. Except as otherwise provided by law and this Resolution, discretion to fix the date, maturities, denomination, place of payment, form and other details of each issue of said bonds, notes or lease purchases and of providing for the sale thereof is hereby delegated to the Finance Officer.

SECTION 2. That the proceeds of said bonds, notes or lease purchases be and they are hereby appropriated for the purpose of financing costs of the following public works and improvements of a permanent nature, hereby authorized namely,

<u>Purpose</u>	<u>Amount</u>
2007 CIP 713107, Granite Street Reconstruction – Phase 3 Project	\$5,300,000

It is hereby declared that the public works and improvements to be financed by said bonds, notes or lease purchases have a useful life in excess of 20 years.

SECTION 3. That the Finance Officer, with the approval of the Mayor, is hereby authorized to issue at one time or from time to time notes in anticipation of said bonds, notes or lease purchases and to renew or refund the same under and pursuant to and to the extent authorized by RSA 33:7a.

SECTION 4. That an amount sufficient to pay the principal of and interest on said bonds, notes or lease purchases payable in each year during which they are outstanding be and hereby is appropriated and, to the extent other funds are not available for such purpose, said amount shall be included in the tax levy for each year until the debt represented by said bonds, notes or lease purchases is extinguished.

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Authorizing Bonds, Notes or Lease Purchases in the amount of Five Million Three Hundred Thousand Dollars (\$5,300,000) for the 2007 CIP 713107, Granite Street Reconstruction – Phase 3 Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

SECTION 5. That the bonds, notes or lease purchases herein authorized may be consolidated with any other issue of bonds, notes or lease purchases heretofore or hereafter authorized, provided that the last annual installment of any such consolidated issue shall be payable not later than the date on which the last annual installment of the bonds, notes or lease purchases herein authorized must be payable pursuant to this Resolution.

SECTION 6. This Resolution shall take effect upon its passage.

10-2

City of Manchester New Hampshire

In the year Two Thousand and

AN ORDINANCE

Amending the penalties for certain Code Sections listed in 38.06 Penalties and providing for a penalty for failure to pay within 7 days.

BE IT ORDAINED, By the Board of Mayor and Alderman of the City of Manchester, as follows:

Amending 38.06(A) Citation Penalties by imposing the listed penalties for following Code Sections:

Code Section	First Offense	Second Offense	Third Offense
91.64	\$200.00	\$300.00	\$500.00
91.65	\$200.00	\$300.00	\$500.00
91.66	\$200.00	\$300.00	\$500.00
91.67	\$200.00	\$300.00	\$500.00
91.69	\$200.00	\$300.00	\$500.00
91.71	\$200.00	\$300.00	\$500.00
91.73	\$200.00	\$300.00	\$500.00
91.74	\$200.00	\$300.00	\$500.00
91.75	\$200.00	\$300.00	\$500.00
150.023	\$200.00	\$300.00	\$500.00
150.060	\$200.00	\$300.00	\$500.00
150.061	\$200.00	\$300.00	\$500.00
150.062	\$200.00	\$300.00	\$500.00
150.063	\$200.00	\$300.00	\$500.00
150.064	\$200.00	\$300.00	\$500.00

Amending 38.06(A) Citation Penalties by adding the following language:

If any penalty set forth in 38.06(A) is not paid within 7 days of the date of the citation was issued the penalty shall be twice the amount set forth in 38.06(A) up to a maximum of \$1,000.

11

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.

ought to pass.

(Aldermen Duval, Lopez, Garrity, and Pinard recorded in favor; Alderman Gatsas opposed)

IN BOARD OF MAYOR & ALDERMEN

DATE: September 5, 2006

ON MOTION OF ALD. Garrity

SECONDED BY ALD. Smith

VOTED TO table.


CITY CLERK

Respectfully submitted,



Clerk of Committee

15

City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, and 875-16.”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 1. “Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (General Industrial/Industrial Park) located on Gold Street including Tax Map 875, Lots 14, 15, and 16, and being more particularly bounded and described as follows:

Beginning at a point on the centerline of the intersection of Gold Street and John E. Devine Drive extended, said point being on the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment;

Thence, easterly along the centerline of Gold Street, also being the zone boundary line between the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, approximately 965 ft. to a point;

Thence, southerly along the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, a distance of approximately 570 ft. to a point;

Thence, southwesterly along the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, a distance of approximately 1,075 ft. to a point;

Thence, northwesterly generally along the centerline of the former Lawrence Branch of the Boston and Maine Railroad, a distance of approximately 1,090 ft. to a point, said point being the zone boundary line of the R-1B (Residential One-Family) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment;

Thence, easterly along the centerline of Gold Street, also being the new zone boundary line between the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, after this amendment, a distance of approximately 515 ft. to a point, said point also being the point of beginning.

Said description to include TM 875, Lot 14, Lot 15, and Lot 16 consisting of approximately 19.43 acres of private land, to be rezoned from IND (General Industrial/Industrial Park) to B-2 (General Business) zone district, after this amendment.

SECTION II. Resolve this ordinance shall take effect upon passage.

152

DEVINE
MILLIMET

ATTORNEYS AT LAW

By Hand Delivery

SUSAN V. DUPREY
603.695.8505
SDUPREY@DEVINEMILLIMET.COM

June 19, 2006

Office of the City Clerk
One City Hall
Manchester, NH 03101-2097

RE: GFI Gold Street, LLC - Petition for Rezoning

Dear Sir or Madam:

Enclosed please find a Petition for rezoning parcels Map 875, Lot 15 and Map 875, Lot 16. Also enclosed is our check in the amount \$300.00. Our office represents GFI, which requests this rezoning.

Please feel free to contact me should you have any questions regarding this matter or if additional information is required. Thank you.

Very truly yours,



Susan V. Duprey

SVD:ml

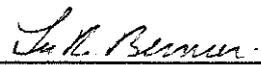
Enclosures

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July 11, 2006.

In Board of Mayor and Aldermen.

On motion of Alderman Garrity, duly seconded by Alderman Forest, it was voted to refer the petition for rezoning to a Public Hearing on Monday, August 7, 2006 at 6 PM in the Aldermanic Chambers of City Hall and further to authorize execution of agreements enclosed subject to the review and approval of the City Solicitor.



City Clerk

DEVINE, MILLIMET
& BRANCH
PROFESSIONAL
ASSOCIATION

111 AMHERST STREET
MANCHESTER
NEW HAMPSHIRE
03101

T 603.669.1000
F 603.669.8547
DEVINEMILLIMET.COM

MANCHESTER, NH
ANDOVER, MA
CONCORD, NH
NORTH HAMPTON, NH

15-3

STATE OF NEW HAMPSHIRE
CITY OF MANCHESTER

GFI GOLD STREET, LLC

PETITION FOR REZONING

NOW COMES the Petitioner, GFI Gold Street, LLC, by and through its attorneys, Devine, Millimet & Branch, Professional Association, and petitions the Board of Mayor and Aldermen of the City of Manchester, in accordance with Article 16 of the City of Manchester Zoning Ordinance, to change the zone of and amend the Zoning Map regarding 2 parcels of land, one of which is located at 725 Gold Street and the other of which is near Gold Street, County of Hillsborough, City of Manchester and identified as Map 875 Lot 15 and Map 875 Lot 16 in the tax records for the City of Manchester. In support thereof, Petitioner states as follows:

1. GFI Gold Street, LLC is the owner of record of that parcel of land located at 725 Street and identified as Map 875 Lot 15 in the tax records of the City of Manchester (Property 1). Property 1 is approximately 15.178 acres in size and was formerly the site of Associated Grocers which has since relocated. Property 1 is currently zoned Industrial.

2. Ashkars Children's Limited Liability Company and John N. Ashkars own a parcel near Gold Street which has no building situate on it and abuts Property 1 which land is identified as Map 875 Lot 16 in the tax records of the City of Manchester ("Property 2"). Property 2 is approximately 36,864 square feet in size and is also zoned Industrial. Property 2 is subject to a purchase agreement in favor of GFI Gold Street, LLC.

3. The Petitioner, GFI Gold Street, LLC, for itself as owner of Property 1 and as agent for the owners of Property 2, seeks to change the zoning classification of Property 1 and Property 2 from Industrial to B-2 in order to locate a retailer on Property 1 and Property 2.

4. A copy of the tax map showing Property 1 and Property 2 as situated in the Industrial Zone and the zoning designations for the surrounding properties is attached is Exhibit A.

5. It is believed that the change of zone will have little impact on the surrounding area in that much of the surrounding area was either zoned B-2, has been rezoned from

15-4

Industrial to B-2 or variances have been granted to allow uses permitted in the B-2 zone. Changing the zone to B-2 will reduce heavy truck traffic in the area as Property 1 is now used as a 24 hour per day trucking terminal. Plans are being prepared to help address and to generally improve conditions on Gold Street.

6. This proposed change will have a substantial positive tax revenue impact for the City of Manchester and will have no effect on the environment as Property 1 is already developed for an industrial use. There will be no impact on municipal services or facilities.

7. The names, addresses, tax map numbers and lot numbers of all abutting property owners and all properties on the opposite side of the street from Property 1 and Property 2 are attached as Exhibit B.

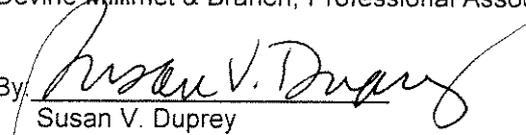
8. A metes and bounds description of Property 1 and Property 2 is attached as Exhibit C.

9. The Petitioner respectfully requests that the Honorable Board of Mayor and Aldermen approve this request to change the zone for Property 1 and Property 2 from Industrial to B-2 and to amend the Zoning Map to reflect this change.

Respectfully submitted,

GFI Gold Street, LLC
By its Attorneys,
Devine Millimet & Branch, Professional Association

By


Susan V. Duprey
111 Amherst Street
Manchester, NH 03101
(603) 695-8505

Dated: June 19, 2006

15-5

Exhibit C

Legal Description for Lot 875-15, located at 725 Gold Street, Manchester:

A certain tract or parcel of land with the buildings thereon, situate in Manchester, Hillsborough County, State of New Hampshire, being Lot 875-15 on Plan # _____, entitled "ALTA/ACSM Land Title Survey, 725 Gold Street in Manchester, New Hampshire (Hillsborough County), dated December 22, 2005, prepared by BSC Group, more particularly bounded and described as follows:

Beginning at a point on the northeasterly corner of the Lot on the southerly line of Gold Street; thence

1. South $9^{\circ} 17' 43''$ East, a distance of 80.15 feet to a concrete bound found; thence
2. South $09^{\circ} 76' 53''$ East, a distance of 488.15 feet by the westerly side of Lot 875-14; to an iron pipe at the southeasterly corner of the lot; thence
3. South $64^{\circ} 53' 52''$ West, a distance of 310.73 feet by the northerly line of the Interstate Highway 293 to an iron pipe; thence
4. South $82^{\circ} 28' 33''$ West, a distance of 517.33 feet by the northerly line of Lot 875-16 to an iron pipe at the southeasterly corner of the premises; thence
5. North $32^{\circ} 51' 25''$ West, a distance of 21.90 feet to an iron pipe; thence
6. North $08^{\circ} 01' 16''$ West, a distance of 19.62 feet to an iron pipe; thence
7. North $32^{\circ} 51' 25''$ West, a distance of 714.62 feet by the easterly side of the rail road tracks to an iron pipe at the northwest corner of the premises on the southerly line of Gold Street; thence
8. North $80^{\circ} 33' 28''$ East, a distance of 305.63 feet by the southerly line of Gold Street to an iron pipe; thence
9. North $80^{\circ} 16' 28''$ East, a distance of 586.18 feet by the southerly line of Gold Street to an iron pipe; thence
10. Curving in a southeasterly direction with a radius of 399.80 feet, along the southerly line of Gold Street, a distance of 230.44 feet to the point of beginning.

Containing 15.178 Acres, more or less.

15-7

Legal Description for Lot 875-16, located on Gold Street, Manchester:

A certain Tract or parcel of land, situated in Manchester, bounded and described as follows:

Beginning at a point on the southwest corner of the premises north of the Interstate Highway 293, thence

1. North $32^{\circ} 51' 25''$ West along said Manchester-Lawrence Railroad for a distance of 157.68 feet, more or less to an iron post set at land of Associated Grocers; thence
2. South $82^{\circ} 28'$ East for a distance of 517.33 feet, more or less to the interstate Highway 293; thence
3. South $64^{\circ} 53' 52''$ West for a distance of 471.90, along said Interstate Highway 293 to the point of beginning.

J:\wdox\docs\clients\16717\76570\M0869436.DOC

15-8

RECEIVED
MANCHESTER CITY CLERK

Ashkar Children's Trust Limited Liability Company
Mrs. Georgette Ashkar, Managing Member
8160 East Quincy Avenue
Cherry Hills Village, CO 80111
(303) 796-8128

Mr. John Ashkar
29 Fairmount Drive
Danbury, CT 06811
(203) 792-4963
JUN 20 12:21

June 19, 2006

The Board of Mayor and Aldermen
of the City of Manchester
One City Hall
Manchester, NH 03101-2097

Re: Authorization to Pursue Rezoning

To Whom It May Concern:

We, the undersigned, being the owners of the real property sometimes referred to as Map 875, Lot 16, located near Gold Street in Manchester, New Hampshire, hereby grant our authority to GFI Gold Street, LLC, to take any and all actions required or deemed necessary to re-zone the property from "Industrial" to "B 2".

Thank you for your attention to this matter, and if you have any questions please contact our counsel, Susan Perkins of Perkins Ruschena, LLC, at (303) 779-8100.

Sincerely,

Ashkar Children's Trust Limited Liability
Company

Georgette Ashkar, manager
By: Georgette Ashkar, Managing Member

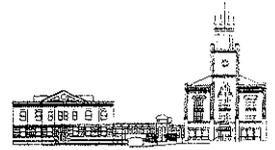
John Ashkar
By: John Ashkar

15-9



CITY OF MANCHESTER

Planning and Community Development



Robert S. MacKenzie, AICP
Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

June 28, 2006

Mr. Leo Bernier, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: *Technical Review, Rezoning Petition – Gold Street*

Dear Mr. Bernier:

In accordance with the procedures on rezoning requests, the following information is being provided to your office in consideration of a rezoning request filed by the owner of one property and agent for a second property on Gold Street (including two lots: Lot 875-15 and 875-16). The subject parcels are located on the south side of Gold Street east of the former Lawrence Rail Branch. The first property is 15.2 acres currently containing the Associated Grocers Building and the second is .85 acres in size that is vacant. The subject properties are currently zoned *Industrial (IND)*. The applicant is requesting that the zoning district be changed to General Business (*B-2*).

Presently, while the parcels are adjacent to a B-2 on one side, the rezoning action would create one parcel that would be zoned IND and surrounded by B-2. As this could be considered spot zoning, we would recommend that the parcel at 835 Gold Street (Lot 875-14; 3.42 acres) also be considered by the Board for rezoning from IND to B-2. In the 1993 Master Plan for the City of Manchester, this area was identified as Industrial land use although the plan also recognized that extension of the business zone into areas of industrial zone was likely and that certain precautions should be taken. The key precaution from the Master Plan as it relates to this rezoning request states "...the proposed district should be evaluated to insure that possible projects will not encourage additional traffic impacts upon residential areas..." The applicants, working with the City, have devised a traffic calming plan to mitigate impacts on Gold Street and Sewall Street which may be considered by the Board of Mayor and Aldermen.

From a technical perspective, the petition may be forwarded to the Board of Mayor and Aldermen for consideration. Consistent with the policy for rezoning petitions, the planning staff is providing a copy of the petition to the Planning Board, the Building Department and the Office of the City Solicitor for comment.

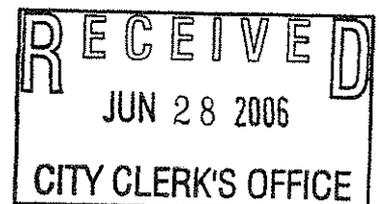
I will be available for any questions that the Board may have.

Sincerely,


Robert S. MacKenzie, AICP
Planning Director

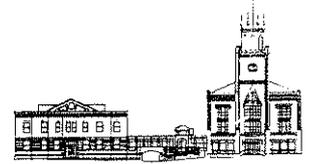
C: Planning Board
Office of the City Solicitor
Building Department
Economic Development Office
One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

15-10





CITY OF MANCHESTER
Manchester Economic Development Office



August 3, 2006

Honorable Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Proposed Amendment to Zoning Map – Gold Street

Honorable Board Members:

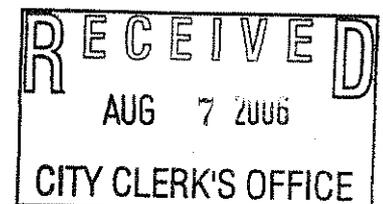
This to recommend the extension of the B-2 Zoning District to encompass the former Associated Grocer's Site, 725 Gold Street and an adjacent parcel. The proposed redevelopment of the Associated Grocers site into a new Home Depot store is projected to cost over \$21,000,000 and generate \$193,000 in new property tax revenue to the City annually. In addition the project will allow Home Depot to expand in the City of Manchester, rather than relocating out-of-town. The existing space leased by Home Depot is in great demand by quality national retailers and will be redeveloped in short order.

In addition GFI/Home Depot development venture is contributing \$4,000,000 to the Gold Street Improvement Project. This project will widen and/or bypass narrow portions of Gold Street and improve and signalize neighborhood street intersections resulting in improved traffic flow, increased safety, curbside visitor parking, sidewalks and landscaping. This improvement to Gold Street will enable the City to entertain additional retail zoning requests near the Associated Grocer/Home Depot site which could generate significant additional investment and new property tax revenue while reducing industrial traffic truck traffic in the area. Based on acreage and lot coverage projections, the City could realize as much as \$184,000 in additional new property tax revenue from future adjacent retail development. In addition, the City could negotiate to recover a portion of the City's Gold Street improvement costs from future developers.

The Gold Street site is adjacent to the growing and successful South Willow Street retail district in close proximity to residential neighborhoods. Industrial truck traffic is incompatible with consumer and neighborhood traffic automobile. In my recommendation that the highest and best use of this site is retail, not industrial.

Sincerely,


Paul J. Borek
Economic Development Director



To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery

ought to pass.

(Aldermen Duval, Lopez, Garrity, and Pinard recorded in favor; Alderman Gatsas opposed)

IN BOARD OF MAYOR & ALDERMEN

DATE: September 5, 2006

ON MOTION OF ALD. Garrity

SECONDED BY ALD. Smith

VOTED TO table.

Respectfully submitted,



Clerk of Committee


CITY CLERK

City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

"Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin's Cemetery"

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 1. Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin's Cemetery and being more particularly bounded and described as follows:

Beginning at a point at the centerline of Bradley Street at a point opposite the property lines of New Beech Hill Development Company, LP (TM 691-15A) and the Diocese of Manchester (shown on a subdivision plan approved by the Planning Board on February 23, 2006 as TM 691-143-1), said point being on the zone boundary line of the R-3 (Urban Multi-family) district and the R-1B (Single-family), prior to this amendment;

Thence, westerly across the Right of Way of Bradley Street and continuing along the northerly boundary of said property of the Diocese of Manchester TM 691-143-1, said line also being the zone boundary line between the R-3 (Urban Multi-family) district and the R-1B (Single-family), prior to this amendment, approximately 1206 ft. to a point;

Said point being the end of the northerly boundary of the Diocese of Manchester TM 691-143-1, and at the intersection with the following properties: TM 691-143, TM 691-135, TM 691-136 and TM 691-15A;

Thence, southerly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of 285.94 ft. to a point;

Thence, easterly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of 295.71 ft. to a point;

Thence, southerly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of approximately 130 ft. to a point, said point being on the edge of the proposed Right of Way of the Gold Street Bypass;

Thence, easterly across the Right of Way of the Gold Street Bypass to the centerline of said Bypass a distance of approximately 30 feet to a point;

16-2

City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin’s Cemetery”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

Thence, northeasterly and easterly along the centerline of the Right of Way of the Gold Street Bypass as extended to the centerline of Bradley Street a distance of approximately 1,017 feet to a point;

Thence northerly along the centerline of Bradley Street to a point opposite the property lines of New Beech Hill Development Company, LP (TM 691-15A) and the Diocese of Manchester (TM 691-143-1) a distance of approximately 324 feet to a point, said point also being the point of beginning.

Said description meaning to include a portion of property of the Diocese of Manchester (shown on a subdivision plan approved by the Planning Board on February 23, 2006 as TM 691-143-1) consisting of approximately 8.1 acres of private land, to be rezoned from the R-1B (Single-family) zoning district to the R-3 (Urban Multi-family) zoning district, after this amendment.

SECTION II. Resolve this ordinance shall take effect upon passage.

163



CITY OF MANCHESTER

Planning and Community Development



Robert S. MacKenzie, AICP
Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

July 20, 2006

Honorable Board of Mayor and Aldermen
City Hall
One City Hall Plaza
Manchester, New Hampshire 03101

re: Rezoning of Diocese Property behind Gold Street

Honorable Board Members:

This is to submit a request for rezoning for a portion of the Diocese Property adjacent to the proposed Gold Street Bypass from a single-family district (R-1B) to a multi-family district (R-3). The agreement that the Board recently acted upon called upon the City to initiate this rezoning. The Diocese has offered to donate the land necessary to create the new Gold Street Bypass as part of an overall plan to mitigate traffic in the area.

As this rezoning and the subsequent dedication of street area is necessary to complete the traffic improvements, it may be appropriate for the Board to time the final action on the rezoning of the Associated Grocers site with the rezoning of the Diocese property to insure that the creation of the Bypass is feasible.

From a technical standpoint, the Diocese rezoning is an extension of an existing multi-family zoning district and there are no other specific issues to preclude the rezoning to proceed to public hearing.

If you have any questions, I will be available at your next meeting.

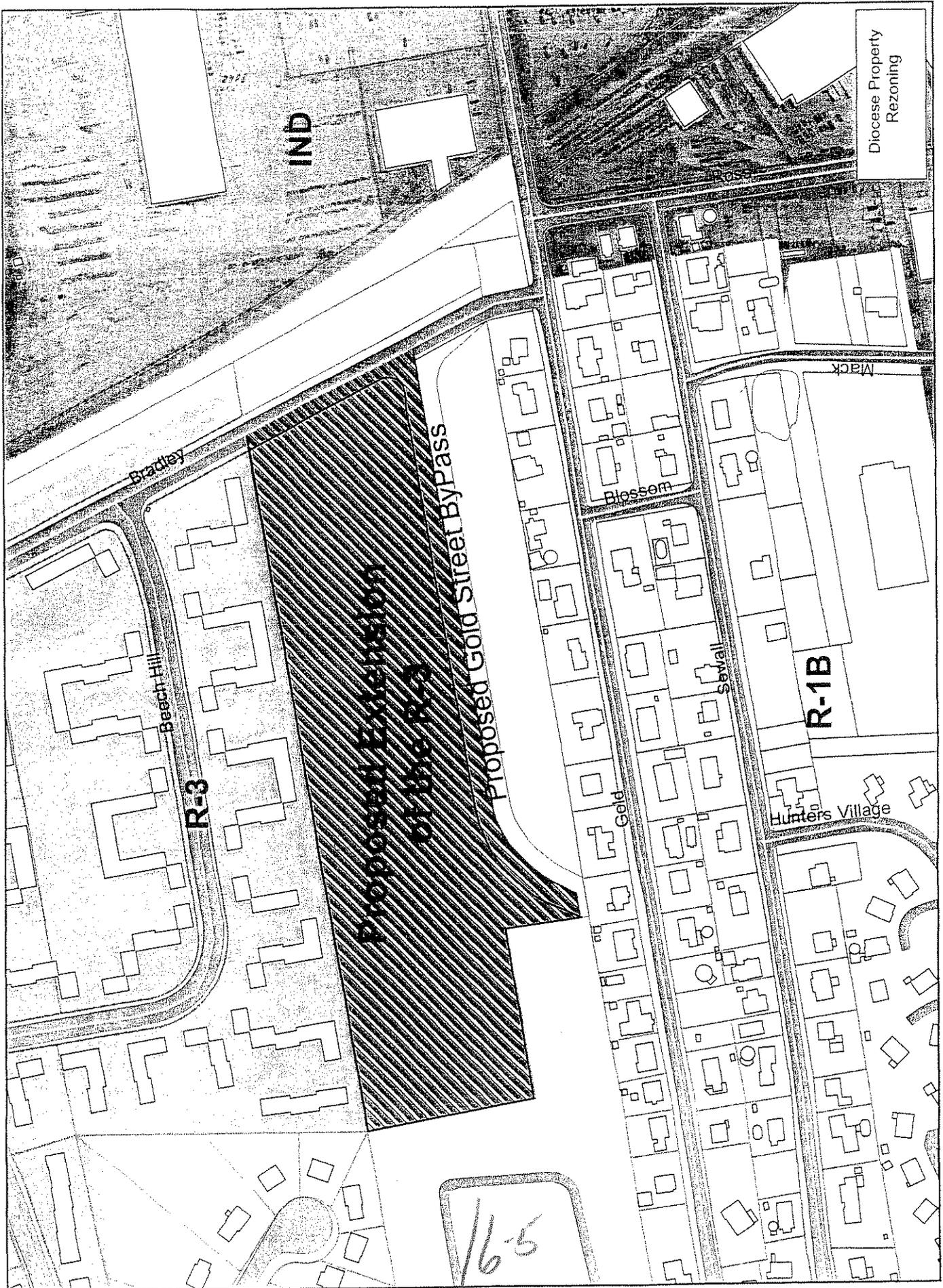
Sincerely,

Robert S. MacKenzie, AICP
Director of Planning & Community Development

C: Planning Board
Building Department
Brad Cook
Tom Arnold
Paul Borek

16-4

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov



IND

Diocese Property
Rezoning

Bradley

Beech Hill

R-3

Proposed Zoning Change

Proposed Gold Street Bypass

Blossom

Gold

Savral

R-1B

Hunters Village

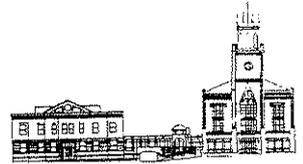
Mack

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CITY OF MANCHESTER

Manchester Economic Development Office



August 3, 2006

Honorable Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Proposed Amendment to Zoning Map – Diocese Property Behind Gold Street

Honorable Board Members:

This is to recommend that the R-3 Zoning be extended south to encompass a 9-acre parcel created by the Manchester Diocese donation of right-of-way for the proposed Gold Street Bypass. The remaining Diocese property, between the new Gold Street Bypass and existing single family homes will retain single family zoning allowing for a compatible buffer between existing homes and the proposed Bypass.

By donating the requested right-of-way, the Manchester Diocese enabled the City of Manchester, with the generous assistance of Home Depot, to solve a decades old traffic problem in the Gold Street neighborhood. Without the Diocese donation of right-of-way, further redevelopment of the Gold Street would be prohibited. Doing so allows Home Depot to expand, create new property tax revenue and allows other retailers to expand in or relocate to adjacent parcels the City of Manchester.

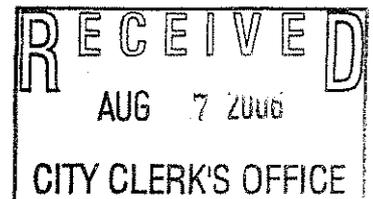
The Global Economic Development Strategy prepared by AngelouEconomics recommends that the City of Manchester “promote diverse housing that is affordable for local workers”, noting the following excerpt from the National League of Cities (<http://www.nlc.org>):

Local governments are responsible to their residents for maintaining communities where their people can live, work, enjoy recreational activities, and access services. Affordable housing, comprehensive community development, and well-planned and coordinated land use foster communities that are vibrant, diverse and sustainable. Further, these are critical components to the economic vitality of communities and local economic regions for creating jobs and increasing municipal tax base.

While this parcel is being considered for market rate development, Manchester’s growing employee base in The Millyard, Downtown and throughout the City includes skilled technology and financial service professionals who need housing appropriate to their desires, lifestyle and budgets. New Hampshire business leaders and demographic experts have articulated concerns about maintaining sufficient housing availability for the demand of a growing business economy. The requested rezoning helps to address the need for housing to accommodate the growing Manchester employment base. For these reasons, your approval of this request is recommended.

Sincerely,

Paul J. Borek
Economic Development Director



One City Hall Plaza, Manchester, NH 03101 Phone (603) 624-6505 Fax (603) 624-6308
E-mail: econdev@ci.manchester.nh.us www.ci.manchester.nh.us

16-6



**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
Phone: (603) 624-6460
Fax: (603) 624-6549

RECEIVED

NOV 28 2006

MAYOR'S OFFICE

November 20, 2006

Mayor Frank C. Guinta
One City Hall Plaza
Manchester, NH 03101

Dear Mayor Guinta,

Per our conversation, please be advised that Kevin Clougherty's final payout was approximately \$66,000.00. The Finance Department does not have sufficient funds budgeted to fully cover these costs. In order to provide funding for a full complement, I am requesting \$50,000.00 be held in Contingency in the event that we are unable to absorb this amount by year-end.

Sincerely,


Randy M. Sherman
Finance Officer

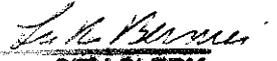
IN BOARD OF MAYOR & ALDERMEN

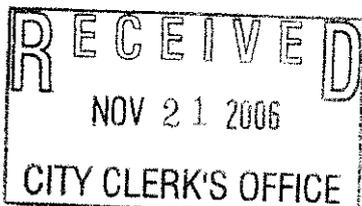
DATE: **November 28, 2006**

BY MOTION OF ALD. **Lopez**

SECONDED BY ALD. **Duval**

VOTED TO **table.**


CITY CLERK



17