

AGENDA

BOARD OF MAYOR AND ALDERMEN

January 16, 2007

**7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Guinta calls the meeting to order.
2. The Clerk calls the roll.

CONSENT AGENDA

3. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Informational – to be Received and Filed

- A. Report of the AmeriCorps VISTA Program submitted by Dennis Hebert.
- B. Manchester Health Department monthly report summary, January 2007.
- C. Minutes of a meeting of the Mayor's Utility Coordinating Committee held on December 20, 2006.
- D. Minutes of a meeting of the MTA Commission held on November 28, 2006 and the Financial and Ridership Reports for the month of November 2006.
- E. Communication from Robert MacKenzie, Interim Economic Development Director, providing additional information regarding the Northwest Business Park.
- F. Communication from Robert MacKenzie, Director of Planning, advising of a lead paint grant award in the amount of \$1.8 million.

- G. Communication from Robert MacKenzie, Director of Planning, advising of a neighborhood strategy meeting scheduled for January 17th at 6:30 PM at the Credit Union Museum regarding revitalization efforts in the Kelley Street area and the larger Rimmon Heights neighborhood.

REFERRAL TO COMMITTEES

COMMITTEE ON FINANCE

- H. Resolution:

“Authorizing the Finance Officer to effect a transfer of Fifty Six Thousand Eight Hundred Dollars (\$56,800) from Contingency to Police.”

REPORTS OF COMMITTEES

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

- I. Recommending that the Board accept the recommendation by City staff to amend Section 38.06(A) of the Code of Ordinances as follows:

Code Section	First Offense	Second Offense	Third Offense
91.64	\$200.00	\$300.00	\$500.00
91.65	\$200.00	\$300.00	\$500.00
91.66	\$200.00	\$300.00	\$500.00
91.67	\$200.00	\$300.00	\$500.00
91.69	\$200.00	\$300.00	\$500.00
91.71	\$200.00	\$300.00	\$500.00
91.73	\$200.00	\$300.00	\$500.00
91.74	\$200.00	\$300.00	\$500.00
91.75	\$200.00	\$300.00	\$500.00
150.023	\$200.00	\$300.00	\$500.00

150.060	\$200.00	\$300.00	\$500.00
150.061	\$200.00	\$300.00	\$500.00
150.062	\$200.00	\$300.00	\$500.00
150.063	\$200.00	\$300.00	\$500.00
150.064	\$200.00	\$300.00	\$500.00

If any penalty set forth in 38.06(A) is not paid within 7 days of the date the citation was issued the penalty shall be twice the amount set forth in 38.06(A) up to a maximum of \$1,000.

The Committee further recommends that it be referred to the Committee on Bills on Second Reading for technical review.

(Unanimous vote.)

- J.** Recommending that the Board approve the city-wide purchasing proposal as recommended by the Director of Public Works which includes assigning two existing staff to the purchasing operation; a procurement process for common supplies for departments that still allows for direct department purchases; expanding the procurement process of the Public Works Department to allow other departments to participate; requesting the purchasing operation to work with the Committee on Administration/Information Systems to develop standardized procurement policies and procedures; and maintenance of a city-wide bid summary. The Committee further recommends that any charges or expenditures related to the purchasing operation stay within the \$200,000 appropriated in the 2007 budget and referred the matter of future appropriations to the 2008 budget process for review.

(Unanimous vote.)

- K.** Recommending that a request by the Parks, Recreation and Cemetery Department to have the Fair License fee waived for the annual fireworks display at Arms Park on Tuesday, July 3, 2007 be approved.

(Unanimous vote.)

COMMITTEE ON JOINT SCHOOL BUILDINGS

- L.** Advising that it has accepted the monthly report for December 2006/January 2007 as submitted by DMJM, and is forwarding same to the Board for informational purposes.

(School Committee Members Beaudry and Gelinias and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)

- M.** Advising that they have approved Change Order #26, outlined herein, and is forwarding same to the Board for informational purposes.
(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)
- N.** Advising that they have authorized the expenditure of approximately \$10,800 for the bathroom in the tech room area of Bakersville School.
(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)
- O.** Advising that they have approved a request of the Building & Sites Committee to close in the press box at the Chabot/McDonough Field for MCTV.
(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)
- P.** Advising that they have approved a request of the Building & Sites Committee that the following estimates of various school projects be paid for out of the School Facilities Improvement Project contingency fund:
- a) Beech Street School lighting project (\$860.00 & \$825.00);
 - b) Relocation of Southside Jr. High hallway lockers (\$4,900.00, \$7,900.00 and \$5,400.00);
 - c) Demolition of CMV wall to provide new 6'x7' gymnasium door at Southside Jr. High; and
 - d) painting and drywall project at Wilson Street School (\$1,500.00, \$1,800.00 and \$2,700.00)

subject to the review and approval of the City Solicitor and Chief Financial Officer that contingency funds from the Design-Building Project can be used.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault, Roy and Long voted yea; School Committee Member Herbert was absent.)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

4. Nominations to be presented by Mayor Guinta, if available.
5. Mayor Guinta advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
6. Mayor Guinta calls the meeting back to order.

OTHER BUSINESS

7. Report of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
8. Legislative update to be presented by Mayor Guinta, if available.
9. Update requested by Alderman Roy:
 - a) status of vacancy savings
10. Communication from Kevin Dillon, Airport Director, requesting authorization to negotiate and execute the purchase of two parcels (Tax Map 854, Lot 1 and Tax Map 854, Lot 2) associated with the construction project to extend the safety areas of Runway 6-24.
If the Board so desires, a motion is in order to authorize the Airport Director to negotiate and execute the purchase of two parcels as requested, subject to the review and approval of the City Solicitor.
11. Report to be presented by the Human Resources and Police Departments regarding police officer testing procedures.
(Note: report to be distributed to Board members at meeting.)
Ladies and Gentlemen, what is your pleasure?
12. Warrant to be committed to the Tax Collector for collection under the Hand and Seal of the Board of Mayor and Aldermen for the collection of sewer charges.
(Note: Clerk to present amount at meeting.)
Ladies and Gentlemen, what is your pleasure?

13. Communication from Georgie Reagan, Mayor's Assistant for the Arts, requesting authority to renegotiate the lease agreement between the City and the Manchester Artists Association for space located in the Rines Center.

Ladies and Gentlemen, what is your pleasure?

14. Communication from Norwin S. and Elizabeth N. Bean Foundation advising of the award of a \$7,000 grant to the Mayor's Youth Advisory Council to help lower the rate of high school dropouts.

Ladies and Gentlemen, what is your pleasure?

15. Supplemental Appropriating Resolution:
(A motion is in order to read by title only.)

“Amending a ‘Resolution appropriating to the Manchester Airport Authority the sum of \$52,321,042 to \$57,321,042 from Special Airport Revenue Funds for Fiscal Year 2007’.”

If the Board so desires, a motion is in order that the Supplemental Appropriating Resolution pass and be Enrolled.

16. Resolution: (A motion is in order to read by title only.)

“Authorizing the Finance Officer to effect a transfer of Fifty Six Thousand Eight Hundred Dollars (\$56,800) from Contingency to Police.”

If the Board so desires, a motion is in order that the Resolution pass and be Enrolled.

TABLED ITEMS

A motion is in order to remove any of the following items from the table for discussion.

17. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

18. Report of the Committee on Bills on Second Reading recommending that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery.”

ought to pass.

(Aldermen Duval, Lopez, Garrity and Pinard recorded in favor; Alderman Gatsas opposed.)

(Tabled 09/05/2006)

19. Communication from Randy Sherman, Interim Finance Officer, requesting that approximately \$50,000.00 be set aside in Contingency due to the severance payout to the former Finance Officer.

(Tabled 11/28/06 pending filling of permanent Finance Officer position and review of other fund sources by Mayor.)

20. Draft Emergency Management Plan for the City of Manchester.

(Tabled 01/02/2007 until February 6, 2007 – Plan previously distributed to members of the Board and recent communication from the Health Department enclosed.)

21. NEW BUSINESS

- a) Communications
- b) Aldermen

22. A motion is in order to recess the regular meeting to allow a strategy session with the Chief Negotiator.

24. Mayor Guinta calls the meeting back to order.

25. If there is no further business, a motion is in order to adjourn.



AMERICORPS

Corporation for
NATIONAL &
COMMUNITY
SERVICE

To: Mayor and Board of Aldermen
From: Dennis Hebert
Re: Report - AmeriCorps VISTA Program
Date: January 10, 2007

On September 18, 2006, Manchester received approval for a grant award well in excess of \$500,000 consisting of direct and indirect federal funding from the Corporation for National & Community Service (CNCS) to administer and expand the AmeriCorps VISTA Program. Previously, the City had received limited administrative federal grants for this purpose.

The AmeriCorps VISTA Program/Manchester began in 2003 with 6 VISTA members. Today, there are 22 VISTA members serving in both City departments and non-profit settings. In the last three years of the program, there have been over 50 VISTA members who have committed at least one year to help the most needy citizens of our community. With the advent of this new grant, the AmeriCorps VISTA Program/Manchester will be able to expand to a minimum of 30 VISTA members.

VISTA members are capacity-builders, creating or expanding organizational and programmatic strength that is sustained after their year of service. The AmeriCorps VISTA Program/Manchester has become a key element in meeting the needs of low-income citizens in the community including the post-resettlement process for refugees. Our programming and project work addresses resources, services, employment prospects, education, healthcare, housing et al.

The AmeriCorps VISTA Program/Manchester has realized a number of significant accomplishments that are a source of great pride. Briefly, some of the more notable are listed below:

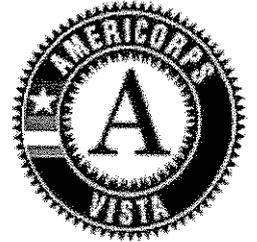
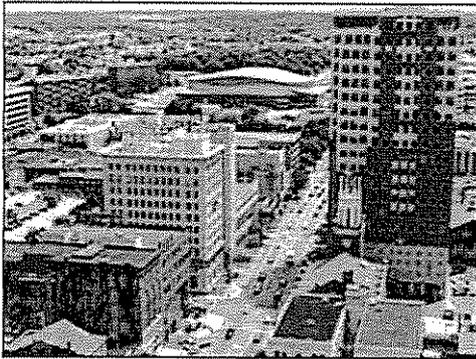
- a. The VISTA members serving in the Pocketbook Therapy Program have been responsible for assisting over 1000 low-income people in our community to save over \$1 million in costs associated with everything from pharmaceuticals to basic needs.
- b. VISTA members in the Public Health Department have established a Health Link Program designed for low-income parents and children (including refugees and immigrants) that have provided a medical home and health care options for over 2500 individuals and family members.
- c. An AmeriCorps VISTA Program/Manchester member was personally recognized and honored by President Bush, during a special visit to our city, with the President's Volunteer Service Award. This award recognized her dedication to volunteer service and signified that she has served her community and country with distinction.

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CITY OF MANCHESTER

AMERICORPS VISTA PROGRAM

(January 2007)



It is one of the most beautiful compensations of life that no man can sincerely try to help another without helping himself.

Ralph Waldo Emerson

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PURPOSE

AmeriCorps VISTA provides full-time members to nonprofit, faith-based and other community organizations/public agencies to create and expand programs that bring low-income individuals out of poverty. VISTA members leverage human, financial and material resources to increase the capacity of the low-income to solve their own problems. VISTA leaves behind lasting solutions to some of our toughest problems: improving health services, creating businesses, increasing housing opportunities, bridging the digital divide and strengthening community organizations.

ECONOMIC BENEFIT TO MANCHESTER (2003-2006)

- AmeriCorps VISTA Program total economic value to City (2003-2006): \$5,073,565
- Federal Funds (CNCS) received via placement of VISTA members at City and community program sites (2003-2006): \$876,400
- AmeriCorps VISTA Program: comparative value to City departments:

2003: \$242,800
2004: \$357,920
2005: \$437,330
2006: \$527,700

Total value for 2003-2006: \$1,565,750

- AmeriCorps VISTA Program: comparative value to community non-profits:

2003: \$291,360
2004: \$410,560
2005: \$496,710
2006: \$666,080

Total value for 2003-2005: \$1,864,710

- AmeriCorps VISTA Program: volunteer hours/dollar values:

2003 - 3650 Hours = \$61,050
2004 - 4476 Hours = \$77,210
2005 - 5022 Hours = \$87,935
2006 - 6222 Hours = \$108,850

Total Value of Volunteer Hours for 2003-2006: \$335,035

- AmeriCorps VISTA Program: grant funds received via VISTA members:

2003 - \$35,500
2004 - \$57,800
2005 - \$102,770
2006 - \$235,600

Total Value of Grant Funds Received for 2003-2006: \$431,670

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INCUBATOR

An important aspect of the AmeriCorps VISTA Program is that it often serves as a start-up or “incubator” mechanism for the community that it serves. A seemingly simple idea spawned by a VISTA member can bloom into a major program or project that continues long after that VISTA member has left the program. This is critical because the end result reflects the capacity of AmeriCorps VISTA to strengthen existing programs/projects and engage the public and private sectors to awaken new ones.

The typical AmeriCorps VISTA member serves outside the boundaries of the traditional “volunteer”. The result is statistically significant positive impacts that are defined in terms of low cost/no cost programs and projects that are cost-effective and taxpayer friendly. A good example is the Pocketbook Therapy Program, located at the MHRA, that has saved the most vulnerable citizens of our community the equivalent of over one million dollars in the most recent three-year period.

MISSION STATEMENT

The AmeriCorps VISTA Program/Manchester is committed to delivering a unified plan to meet the issues facing impoverished and other disadvantaged citizens. Specific goals and objectives include:

Goal 1: Provide a complete range of health, public safety and social welfare services and facilities that emphasize prevention that will adequately and efficiently serve the neediest residents of the City.

Goal 2: Expand economic opportunities through job creation and retention, support for small businesses, provision of jobs for low-income persons, access to credit and empowering low-income persons to achieve self-sufficiency.

Goal 3: Maintain the stability of existing residential neighborhoods and expand the range of housing opportunities for the neediest and most vulnerable groups and income levels.

Goal 4: Develop the human resources in the City to their maximum potential by improving the quality of learning and teaching in the school system for our immigrants, refugees and at-risk youth.

AMERICORPS VISTA PROGRAM SITES/MEMBERS

Hillsborough County Department of Corrections

Anne Aubertin – Inmate Parenting Program Coordinator

Families In Transition

*Becky Hadley – Youth Coordinator

Heather Weste – Grant Research/Special Projects

Gavin Smith – Youth Programs

*Stephanie Soles – Development Assistant

Child Health Services

Sing Perron – Child & Family Services Coordinator

Public Health

Bridgett Burns – Health Link Coordinator

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Youth Services

Bryan Shanafelt – Youth Programming

Housing Authority/Elderly Services

Vernette Reimel – Resource Specialist/Pocketbook Therapy

Pat Mallory – Resource Specialist/Pocketbook Therapy

Special Projects/Grant Coordination

Steve Shaw

NET Program

Monique Richards

Lynne Ducharme

Refugee & Immigrant Post-Resettlement

Anne Bandema

MaxImpact Institute

Sandra Plummer – Computers In Every Home Program

Vinod Mahindru – Computer Technology Program

Moore Center

*Meg Cavanaugh – Program/Project Development

Liberty House

Bill (Zeke) Zarakotas – Resource Coordinator/Special Projects

Task Force/Women & Recovery

Alyssa Azotea – Program Development & Coordination

The Way Home

Sandra Roseberry – Housing Advocacy

Latin American Center

Caroline Chauvette – Youth Programming

Grant Research/Resource Enhancement

*Barbara Corman

VISTA members have previously served at the Department of Planning & Community Development, Senior Services Department and the Manchester Community Resource Center

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MANCHESTER HEALTH DEPARTMENT MONTHLY REPORT SUMMARY, JANUARY 2007

WEED AND SEED STRATEGY

PROGRAM LISTING:

Arbovirus Surveillance & Control

Chronic Disease Prevention

Communicable Disease Control

Community Epidemiology

Dental Health

Environmental Planning and Pollution Control

Food Protection

HIV Prevention

Immunizations

Institutional Inspections

Lead Poisoning Prevention

Public Health Investigations

Public Health Preparedness

Refugee Health

School Health

Sexually Transmitted Disease Control

Tuberculosis Control

Water Quality

Youth Health Promotion

Summary of Program: In October 2001, Manchester, NH was designated as an official Weed & Seed Strategy site by the U.S. Department of Justice, Community Capacity Development Office (CCDO). This recognition supports a five year development period of preventing, controlling and reducing violent crime in a specific target community followed with concentrated efforts to seed in hope and neighborhood revitalization. Currently, there are 331 Weed & Seed sites across the country. The City of Manchester has the only Weed & Seed strategy in New Hampshire.

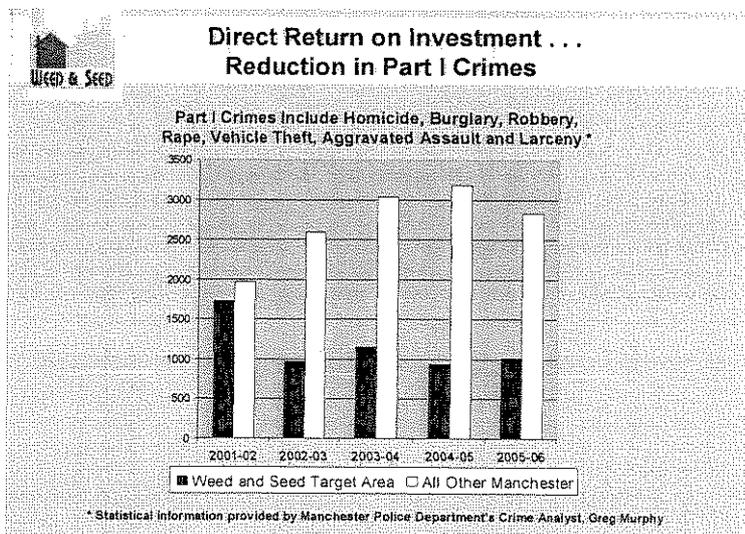
The key to the success of the Manchester's Weed & Seed strategy has been in its partnerships. To date, there are over 40 agencies represented at the Steering oversight level of the strategy, with law enforcement, City Departments and now, over 31 Neighborhood Watch Groups representing the resident input and needs in the community. This unique collaboration stems from residents having equally weighted input into the strategy and being able to leverage resources towards improved neighborhood quality of life. In addition, service providers are able to communicate across channels and provide services that are not duplicative, competitive in nature or overlapping.

Summary of Activities:

- Domestic violence response allowed for the arrest of 456 offenders in the Weed & Seed community
- Prostitution details have resulted in the arrests of 78 "Johns" and 33 prostitutes since July 2004
- Special Investigations Unit and NH Drug Task Force arrested 41 individuals for drug sales
- 15 Neighborhood Watch Groups were activated in the Weed & Seed area
- Cultural diversity trainings were provided to over 100 police personnel and 14 community agencies
- Personal safety clinics were provided to 20% of residents living in senior housing
- Graffiti Task Force worked with community agencies to identify "taggers" and remove graffiti
- Saturday Teen Night provided a safe environment for over 1,200 unduplicated youth
- Neighborhood Block Party brings together over 500 residents and community providers annually
- Domestic Violence Awareness Campaign has sponsored 6 community forums
- Lighting, toters and HUD safety trainings were provided to landlords of low-income housing
- Community gardens were created in two locations through UNH Cooperative Extension
- Immigrant and refugee public safety trainings were provided to 137 refugees and new immigrants
- The Valley Cemetery and Arboretum has been cleaned up annually

Program Notes and Trends: From the start of the Manchester Weed & Seed strategy, there has been a steady decline in the target area's more violent crimes. In addition, juvenile crime decreased 39% from 2,323 cases in 2002 to 1,423 cases in 2006. In general, residents report an improved quality of life and have valued the benefit of an empowered mechanism which pulls to community together to address unmet needs. The strategy is now in its fifth year of local implementation and seeks to sustain these efforts within the City infrastructure.

The indirect return on the Weed & Seed strategy investment has been the in-kind support of community partners worth approximately \$450,000 of staff time and resources. In addition, service providers have attributed over \$2.6 million in additional financial income for local services as a result of Manchester's Weed & Seed designation.



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COMMUNITY ACTIVITIES

The Manchester School District, in collaboration with The Manchester Health Department, applied for and was selected to participate in a Robert Wood Johnson Foundation City-School Youth Obesity, School Wellness Planning Leadership Academy training. A city/school team representing Manchester will be attending a two-day conference in Nashville, Tennessee at the end of January. This conference aims to provide participants from 10-12 cities within the United States with the opportunity to learn how to implement the federally mandated school wellness policies including exploring ways to promote active living and healthy eating among our children and youth.

PASSPORT TO CARDIOVASCULAR HEALTH CHALLENGE

The Passport to Cardiovascular Health program is a three-month, team-based challenge to help participants reduce their risk factors for heart disease. A pilot of this Challenge was offered in September 2006 to City Employees. The Challenge included two heart health screenings, which provided each participant with a cholesterol, blood sugar and blood pressure screening, waist-to-hip ratio, Body Mass Index score, and a Heart Health Risk Appraisal Questionnaire. In addition to the health screenings, all participants received a pedometer and were encouraged to increase their daily physical activity level. Participants competed for points that were accrued by making healthy behavior changes, such as scheduling an annual physical with their physician or quitting smoking. The Challenge also provided free educational sessions and fitness programs that assisted participants in making heart healthy changes to achieve their personal wellness goals and improve their long-term health.

The Challenge was very well received by City Employees with a total of 106 City Employees from 16 Departments participating in this three-month program. This included over a half-dozen Department Heads for a total of 23 teams. Overall, participants in this program made remarkable changes in their health screening results, including significant decreases in their blood sugar levels and waist measurements.

A special acknowledgment to the Challenge Planning Committee comprised of various community partners who provided the support that made this Challenge a success. They include the American Heart Association, Catholic Medical Center, Dartmouth Hitchcock-Manchester, Elliot Health System, and the Foundation for Healthy Communities. The Challenge also received a tremendous amount of sponsorship from local businesses with over \$3,000 dollars in raffle donations generously provided by 22 businesses as an incentive for individuals who made healthy behavior changes. It is the goal of the Challenge Planning Committee to extend the model of this program to the business community and the Manchester community-at-large.

DISEASE NOTES

Planning is underway in collaboration with the NH Department of Health and Human Services (DHHS) to pilot a study utilizing the QuantiFERON-Gold Test, to detect latent TB infection. The QuantiFERON-Gold Test was approved in 2005 and uses whole blood to detect LTBI, rather than skin testing. The QuantiFERON-Gold (QTFG) Test is recommended by CDC in place of (not in addition to) tuberculin skin testing, except if the QTFG result is indeterminate. Currently, the study will involve QTFG testing for health care worker and refugees. The NH DHHS has requested the MHD's participation in enrolling 200 refugees. Clients will have a tuberculin skin test placed as well as drawing of blood samples for the QTFG test. The advantages include:

- One single patient visit rather than a second visit to interpret the skin test
- No booster phenomenon, thus two-step testing is not necessary
- Less reader bias than skin testing
- Improved specificity (>96%) and adequate sensitivity (>80%)

FOR MORE INFORMATION

Visit our website at <http://www.manchesternh.gov/CityGov/HLT/Home.html>, or call 624-646

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MAYOR'S UTILITY COORDINATING COMMITTEE

December 20, 2006

Chairman's Synopsis: Good weather allowed good progress to be made on the west side CSO projects as well as the Granite St. work. Demolition of the northbound abutments on the FE Everett Turnpike will continue through the winter so that come spring, concrete work can begin right away on the replacement bridge. The MHRA Brown School project continues. A "Lowe's" has been proposed in the present Harvey Industries location on Huse Road. Bank of America is proposing a branch bank at the site of "Bickford's" restaurant on South Willow Street. A four story, 20 unit apt. building has been proposed at #3 South Maple St. (corner of Cilley Road) with first floor office space and parking garage under. The Cohas Brook Interceptor will extend down East. Industrial Drive to take the existing pumping station off-line.

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The meeting was called to order by Peter Capano at 10:05 AM.

MANCHESTER HOUSING & REDEVELOPMENT

Ward

- #3 157 Chestnut St. – MHRA intends to relocate the offices of the Construction Division from 89 Pine St. to this property. Building permit issued to Ferd Construction and new work began.
- #12 French Hall – J.P. Sercel Assoc. (Lazer design/production firm) currently renovating the property. Occupancy is scheduled for January.
- #12 Northwest Business Park – Planning Board held subdivision hearing in December for creation of 13 commercial lots. Hearing raised questions regarding traffic impact, wetlands impact and buffers. Oest Engineering is gathering information to be presented at January planning board meeting.
- #11 Brown School – An addition will be made to the former school building so as to accommodate 34 units of Elderly Housing. North Branch Construction continues on construction. Demolition work is nearly complete and the foundation for the new addition is in place.
- #3 Jac-Pac – Continuing to look for interim use proposals. CMC continues to use the site for parking during construction of the parking garage on McGregor Street. Early in December, a developer's conference was held at the site. Development proposals are due in late January.

STATE PROJECTS

- #6 Candia Road [Bypass 28-I-93] – R.S. Audley is under contract with the N.H.-D.O.T. for this road reconstruction project. The east end of the job is paved. Is shut down for winter. Completion expected next year.

Ward#

- #11 Granite St./F.E.**
Everett Trnprk Imprv. - The NHDOT "C" contract was awarded to Middlesex Corp. of Mass. at \$28,687,750 which includes the City's work on Granite Street between Main St. and the river plus turnpike work. The new southbound lane bridge on the Everett Turnpike is in service. Northbound traffic has been put on the new bridge and the old one is being demolished.

The City's Granite St. Bridge Contract was awarded to E.D. Swett, the low bidder at \$11.7 million. Steel is being placed for a couple of sections now. The remainder of the City's (Contract "E") Granite Street work (Commercial St. to Elm St.) will be bid in 2007.

- #8 Airport Access Road** - The NH Department of Transportation's design is progressing. Building demolition is complete in Manchester. Construction is expected to begin in 2007. The project will be split into multiple contracts. HTA is designing relocation of Trolley Crossing Pump Station force main for EPD.

PLANNING/BUILDING

SUBDIVISIONS

- #12 Woodland Pond** - 77 lot subdivision for single-family homes approved with roads off Countryside Blvd. Work has begun on last phase.
- #1 McLane Way** - Seven unit planned development is under construction.
- #6 Grand View Estates** - 15 homes proposed on an extension of Lindstrom Lane is under construction.
- #2 Sky Meadow Way** - 4 unit planned development approved off Currier Drive, work has begun.
- #3 167/168 Silver St.** - Two six-unit condos approved by Planning Board.
- #8 270 Stanton St.** - 4 new lots approved by Planning Board. Utility work underway on one lot.

SITE PLANS

- #3 Chinburg** - Multiple residential townhouses are under construction with two high-rise towers to follow just south of Fisher Cats Stadium. Some occupancy permits have been issued.

Ward#

- #5 310 Wilson St. - Shopping center rehab. – 73,000 SF, new overall 171,000 S.F. Retail building “B” occupied. “Stop n’ Shop” open. Gas pumps are open. Retail building “A” nearing completion.
- #2 166 LaGrange Ave. - Islamic Society Mosque foundation permit issued from Building Department.
- #12 25 Hackett Hill Road - The Gables project, 52 units. Two buildings are done, the next one is underway.
- #6 25 Lakeside Dr. - Dunkin’ Donuts building nearing completion.
- #2 845 Mammoth Rd. - One three story, 10 unit building approved by Planning Board.
- #10 800 Second St. - The Planning Board has approved a proposal for a two story 4,748 S.F. auto sales and service facility with parking.
- #6 Hobbs Way - Five houses to be built off Bridge Street Extension.
- #5 661 Bell St. “Vista View” - Combination of 12 handicap access apartments & 26 townhouses. Construction has begun on townhouses, a building permit has been issued for the third building.
- #9 915 S.Mammoth Rd. - Three self-storage units has Planning Board approval.
- #7 Maple/Silver Sts. - Mill proposal to be converted to 57 units of housing. (Manchester Neighbor Works) Building permits have been issued. Demolition to begin soon.
- #2 978 Mammoth Rd. - “Mammoth Oaks” 8-unit planned development approved, construction has begun.
- #11 CMC - Project consists of a new medical office building and a parking garage. Foundation for garage is complete. Walkway over McGregor St. to be built. Harvey Construction managing this project.
- #6 1070 Holt Ave. - Industrial building is almost complete.
- #12 The Neighborhood @ Woodland Pond - 487 Units on 110 acres bordering Goffstown and Hooksett at Hackett Hill approved by Planning Board. Work is underway on extension of Countryside Blvd.
- #2 Currier Museum of Art - Expansion of building towards Orange St. and parking lot on the Prospect Street is well underway. Foundation work is complete, steel erection is complete.

Ward#

- #6 Karatzas/Renfrew Avenue - Three building lots with 200 housing units proposed. Under review by Planning Board.
- #8 293 Abby Rd. - 32,000 S.F. office/warehouse building for Redlon & Johnson.
- #6 1207 Hanover St. - Rehabilitation of existing warehouse/retail to 19,500 S.F. with loading and parking. Approved by Planning Board.
- #9 161 So.Beech St. - Four story, 29 unit apartment proposed along with conversion of church to retail space. Approved by Planning Board.
- #3 55 W.Brook St. - A 15,530 S.F. building for PSNH Call Center with parking. Work is well underway.
- #3 386 Union St. - A 4,000 S.F. one story Laundromat at Lake Avenue has been approved.
- #8 70 Keller St. - A 31,000 S.F. Team Nissan dealership. Work is underway.
- #9 3 S. Maple St. - *A four story, 4,000 s.f., 20 unit apartment building with first floor office space and parking garage proposed.*
- #8 1000 S.Willow St. - *The replacement of "Bickford's" with a 4,000 s.f. Bank of America has been proposed.*
- #8 725 Huse Rd. - *The replacement of Harvey Industries with a 157,000 s.f. "Lowe's" has been proposed.*
- #9 775 S.Willow St. - *The replacement of a drive-through bank with a fueling facility for Stop n' Shop proposed.*

Water Works Projects

Water Main Relays

- A) Farmer Ln. – Candia Rd. northerly 150 L.F. of 6" next year
- B) Brown Ave. – Relay for Airport Access Rd. 1,500 L.F. of 12" next year

PARKS & RECREATION PROJECTS

P&R PROJECTS - FY'07



Ward#

- #10** Piscataquog
Trailway,
Phase III - This will involve continuation of the trail from S. Main St. to the West Side Ice Arena, continuing from where Phase II ends continuing west. This phase will be designed by VHB and awaits execution of the municipal agreement in October. We are working with the landowner and currently negotiating for an easement through the property. We have come to a verbal, non-formal agreement with Tires Inc. for an easement through their property. We hope to have the agreement drafted and made legal shortly. Final design underway – bids due March '07.
- #10** Piscataquog
River, East - A new multi-purpose athletic field is to be constructed at the end of Douglas Street. The multi-use field will be a combination of football and lacrosse athletic fields. There is a need for this athletic complex to provide a new home for the Pop Warner team on the west side and additional space for PAL lacrosse.
- #10** Piscataquog
River Park - Quirk Construction was low bidder for the repair of the Piscataquog River Park. This will restore the fields and trail to their pre-flooding condition. Work will begin soon.
- #11** Gossler/
Parkside - Currently seeking professional design services to update and improve the site containing these two school facilities for possible construction in FY '08.
- #9** Calef Road - Located off of Garfield Street behind the Fire Station on Calef Road. Create a passive park area in place of the tennis courts that will be removed and a playground adjacent to Garfield St. with some parking to better suit the needs of the neighborhood and deter illegal activities. Kaestle Boos Associates is in the design phase and construction is anticipated for early spring.
- #2** Weston
Observatory - Weston Tower Observatory restoration needed to save the tower from further deterioration that will inevitably end up destroying the landmark if not corrected. Major improvements will include restoration of the roof, repointing of the stone, restoration of the stairs and other improvements to include some brush clearing around the Tower. Architectural Services Contract to be signed with Kurt Lauer.
- #11** West Jr.
Deb Field - Currently, no nighttime field lighting exists; it has been requested to provide these utilities to allow for night games. \$75,000 has been donated to the league for the field lighting and a steel archway over the entrance to the fields.

Ward #

#8 Crystal Lake - The Crystal Lake Master Plan will assist the City to preserve Crystal Lake Park and the surrounding area in a manner consistent with the City's Master Plan and desired outcome of the people in the surrounding communities. We had our first Community meeting where the public had the opportunity to submit their comments. We will be having another Community meeting for additional comments and suggestions.

Implementation of phase one (funded in FY '07) to be implemented subsequent to completion of master plan. The draft plan has been submitted.

#3 Bakersville School

- Moriece & Gary updated their original plan. Bidding process was completed with Perma-Drive as the lowest bidder. Work is nearing completion.

#2 Hillside School

- DuBois & King to update their original design for improvements/expansion to existing athletic fields located to the west of the school. A presentation will be given on Oct. 23rd 2006 at the next Building and Sites Committee meeting.

Valley Cemetery Rehabilitation

- Continued work on the restoration of Valley Cemetery including the Pine Street Gate, Chapel, fence and update/replace miscellaneous utilities as the "Friends of Valley Cemetery" allow.

#12 Black Brook Dam

- The Department is seeking funds in the amount of \$40,000 to begin the process of removal as voted on by the Board of Mayor and Aldermen. Dubois & King to assist us in the engineering, permitting and monitoring of the process. Forty percent (40%) of the anticipated costs will be in-kind services and the balance will come from a State Section 319 Grant from the N.H. Department of Environmental Services. They are working very closely and assisting us with this process. The Watershed Restoration Grant has been completed and has been submitted to the N.H. D.E.S.

HIGHWAY DEPARTMENT PROJECTS

Construction Projects

**# 6 Candia Rd.
Dry Sewer**

- Sewer construction "on hold" for the winter.

#5 Spruce St.

- Lincoln to Wilson – Base pavement is down, foundations for lights are in, retaining walls complete by subcontractor.

a 

Ward#

#3 Chestnut /Hanover Streets - Sidewalks from Hanover St. to Manchester St. and Chestnut to Pine.

Reconstruction Projects

#3/4 Union St.	- Hanover to Bridge Street	2007
#5 Spruce St.	- Wilson to Massabesic Street	2007
#5 Central St.	- Lincoln to Wilson Street	2007
#4/5 Laurel St.	- Lincoln to Wilson Street	2007
#5 Cedar St.	- Wilson to Belmont Street	2007
#5 Belmont St.	- Massabesic to Belmont Street	2007
#9 Murphys St.	- Columbia Dr. to Devco Drive	Underway
#5/7 Jewett St.	- Young to Massabesic – Sewer replacement,	Spring 2007.

Environmental Protection Division

I. COHAS BROOK INTERCEPTOR PROJECT – PHASE II

- A. *Contract 1:* Sewer installation was finished on Holt Ave. and East Industrial Drive completing this project. Residents are connecting to the lower portions of the recently installed sewers.
- B. *Contract 2:* RD Edmunds was low bidder with a bid of \$2.88 million. Work is expected to be in early 2007. Proctor Road will be the only major road impacted.
- C. *Contract 3:* Design of the new Candia Road Pump Station and extension of sewer service through Massabesic Traffic Circle has started. Construction is expected to begin in mid-2007.
- D. Preparation of sewer master plan for the Cohas Brook laterals is ongoing. First contract will be the Lakeshore Drive/Minot Street/Hart Ave. area in 2008.

II. COMBINED SEWER OVERFLOW PROJECTS

- A) W. Bridge/Bremer/Lorraine Sts. Separation – Project is shut down for the winter. This project is about 75% complete. Springtime work will focus on the Kelly St. area.
- B) Poor/Schiller St. Separation – Project is shut down for the winter. This project is about 45% complete. Springtime work will focus on the Boynton St. area.
- C) Crescent Road Separation – This design has been completed. A utility coordination meeting was held in December. The bidding for this contract is scheduled for February 2007.
- D) Nutts Pond SEPP Project – Project is shut down for the winter. This site clearing, slope stabilization, and drainage project in the wetlands off of March Ave. and John Devine Drive is about 50% complete and will resume in the Spring.

Ward#

MANCHESTER AIRPORT

- #8 Runway 6 - Runway 6 reconstruction complete. Runway has reopened.
- #8 Aerohex Hangars - New hangars in the northeast area of the airport. Site work has begun by North Branch Construction, Inc. Project completion anticipated for Feb. '07.
- #8 Runway 24 Safety Area Extn. across S. Willow St. - Design work has begun for multiple project associated with the extension of the Runway 24 Safety Area. Construction is slated for 2007.
- #8 De-Icer Fluid Management - Project is complete.
- #8 Sand/Salt Storage Facility - Kinsman Corp., Inc. of Hooksett, NH has completed project.
- #8 Sand Equipment Bid - Project shut down for winter. Majority of work complete.
- #8 Summit Packaging #16 Ammon Rd. - Work has been awarded to All-Ways Wrecking. Work is on-going.
- #8 Meggit Avionics #10 Ammon Rd. - Work has been awarded to All-Ways Wrecking. Work is on-going.
- #8 FAA Existing ATCT #8 Ammon Rd. - The tower is removed down to the main buildings' roof line. Work is on-going.

Ward #

KEYSPAN ENERGY DELIVERY

State of NH-D.O.T.

a) Candia Rd. – I93 to Proctor Road 2,050 L.F. of 8"

PSNH

- #11 CMC - Line crews in McGregor, Putnam, Foundry streets for another three weeks, mostly on Foundry Street.
- #12 Countryside Blvd. - The Neighborhood @ Woodland Pond, underground power soon.
- #5/7/8 Elliot Hospital Fiber - Communications upgrade requiring approximately 200 new poles on Huse Rd., Mammoth Rd. and So. Willow.

MANCHESTER TRAFFIC DEPARTMENT

- #8 Goffs Falls Rd./ Beatrice St. - Waiting for material to be delivered.
- #7/8 S. Jewett St. - Replace school zone flashers w/poles and mast arms.
- #5 Spruce/Lincoln St. - *Flasher base installed.*

VERIZON

NEXT MEETING: The next MUCC meeting has been scheduled for Wednesday, January 17th 2007 at 10: 00 AM in the **Conference Room, second floor, at the Manchester Water Works.**

Attended Contact List

	Ms. Janet Kelliher	PSNH	882-5894 X5230
x	Mr. Karl Franck	Building Dept.	624-6475
x	Mr. Jay Davini	Manchester Highway Dept.	624-6444
x	Mr. Guy Chabot	Manchester Water Works	624-6494
	Mr. Chris Blue	Fire Department	669-2256
x	Mr. Mike Venti	Airport Authority	624-6539 X318
	Mr. Jody Rivard	Manchester Fire Dept.	669-2256
	Mr. Chuck Deprima	Parks & Recreation Dept.	624-6565 X315
x	Mr. Terry Harlacher	Planning Department	624-6450
x	Ms. Betty Hackett	Verizon	645-2713
x	Mr. Paul Shea	Keyspan	231-4970
x	Mr. Mike Jolin	MHRA	624-2111
	Mr. Tim Dent	Comcast	679-5695 X1013
x	Mr. Jim Mason	Traffic Department	624-6580
	Mr. Alan Poulos	Keyspan	231-6415
	Mr. Wayne Wallace	Verizon	645-2701
	Mr. John Williams	Fire Department	669-2256
x	Mr. John O'Rourke	Parks/Recreation/Cemetery	624-6565
x	Mr. Fred McNeill	EPD	624-6341
	Mr. Dennis Ancil	Manchester Highway Dept.	624-6444

NOTE: NEW projects for the month will be *italicized/bold* printed.

**MANCHESTER
TRANSIT AUTHORITY**

110 ELM STREET, MANCHESTER, NH 03101-2799
TELEPHONE (603) 623-8801
FAX (603) 626-4512



JOHN H. TRISCIANI, CHAIR
JOSEPH J. DESELLE, VICE CHAIR
PETER ESCALERA
MAUREEN A. NAGLE
CAROL WILLIAMS

DAVID SMITH
EXECUTIVE DIRECTOR

January 4, 2007

Mr. Leo Bernier, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Dear Leo,

The MTA Commissioners held a monthly Commission Meeting on Wednesday, January 3, 2007. Enclosed are the approved Minutes of the November 28, 2006 Commission Meeting. Also enclosed are the November 2006 Financial and Ridership Reports.

The next scheduled Commission Meeting will be Tuesday, January 30, 2007 at 5:00 PM.

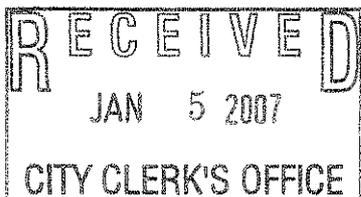
If you should have any questions, please feel free to contact me at extension 612.

Very truly yours,

David Smith
Executive Director

DS:cr

Enclosures



D

**MANCHESTER
TRANSIT AUTHORITY**

110 ELM STREET, MANCHESTER, NH 03101-2799
TELEPHONE (603) 623-8801
FAX (603) 626-4512



JOHN H. TRISCIANI, CHAIR
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PETER ESCALERA
MAUREEN A. NAGLE
CAROL WILLIAMS

DAVID SMITH
EXECUTIVE DIRECTOR

Manchester Transit Authority

November 28, 2006 Commission Meeting

MEMBERS PRESENT:

Chairman John H. Trisciani
Commissioner Peter Escalera
Commissioner Maureen A. Nagle
Commissioner Carol Williams

MEMBER ABSENT:

Vice Chairman Joseph J. Deselle

PERSONNEL PRESENT:

David Smith, Executive Director
William J. Cantwell, Supt. of Administration
John Huber, Operations Planning Manager
Paul Beauregard, Shop Manager

1. a. Chairman TRISCIANI called the meeting to order at 5:00 PM.
- b. Approve Minutes of October 31, 2006 Commission Meeting. NAGLE made a motion to approve the Minutes of the October 31, 2006 Commission Meeting.
Seconded by ESCALERA. All Commissioners present in favor.

MANAGEMENT REPORTS

2. a. Financial Report for October 2006. ESCALERA made a motion to approve the Financial Report for October 2006. Seconded by NAGLE.
Transit Operation: SMITH reported revenue was \$9,000 over budget and included farebox, ticket, and shuttle income which was \$7,400 over budget. Significant variances in revenues were sale of fuel to the City. We also received an \$11,000 insurance repair reimbursement which affected operating revenues. Expenses were \$13,500 under budget. Labor variance was \$4,000 over budget

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but the fringe benefits were under budget \$4,000. Materials and supplies were \$8,000 less than budget.

School Operation: SMITH reported revenues were \$15,713 less than budget with school charters being under budget \$4,670. Expenses were \$36,000 less than budget with a labor variance of \$22,000 due to less charter work. Materials and supplies were \$7,900 less than budget as general maintenance expenditures were lower.

SMITH reported both transit and school operations are in line with the budget. TRISCIANI asked if bus 98-01 had been repainted after reimbursement from Alternate Transit Advertising for paint damage. BEAUREGARD explained we received a \$4,800 reimbursement to repaint this bus. TRISCIANI noted the \$11,000 receivable from the insurance carrier. BEAUREGARD explained a StepSaver van was heavily damaged by an uninsured motorist. The insurance estimated \$16,000 in damages and we have a \$5,000 deductible. This bus was a major repair job and maintenance personnel repaired it quickly. SMITH explained since the other motorist was uninsured, we collected from our insurance carrier and did the repair work in-house.

SMITH said overtime hours on transit were about 8% of total driver hours and on the school side they were 5.7%, both in-line with budget.

The check register was reviewed. SMITH commented the checks issued to employees were for shoe allowance and license reimbursements. SMITH explained the \$3,600 payment for VersaTrans Solutions is for the annual license fee for the school transportation software.

The accounts receivable was reviewed. SMITH reported NH Employment Security is still outstanding. The \$84,000 outstanding Highway Department (MER) receivable for the three buses has since been paid.

All Commissioners present in favor of approving October 2006 Financial Report.

b. **Operations Reports for October 2006.**

Transit-School Report:

Transit: BENNETT reported the Safety Committee met on October 12th.

Members are BENNETT and William Rogers representing management, and Louise Gazda and Sherry Winslow representing union. They also have a representative from Primex to guide them. They started a newsletter to get detailed information out to the employees. The newsletter is a joint effort with the Accident Review Committee. They discussed workers compensation incidents that occur during winter months, and barrels of sand have been placed around the property for employees to use. Accident Review Committee held its first meeting on October 11th. Members of that Committee include HUBER and Louise Gaudreau representing management, and Joanne Beauregard and Karen Holden representing the union. They meet monthly to review accidents that have occurred over the past month and to hear any appeals from operators who believe that managements' determination of an accident is inappropriate.

School: BENNETT reported the operators had a second general pick for the school year. She explained they pick their runs in August and because there are many run changes the first month of school, we hold a second and final pick in October. BENNETT reported SMITH and HUBER presented information about the on-board camera use to the School District's Coordination Committee and the

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Coordination Committee was developing a transportation policy to help guide the schools with discipline. BENNETT said we started the month with 72 active school bus drivers, 3 resigned, and 1 trainee was licensed during October.

Transit Statistics Ridership Report: HUBER reported an increase in ridership from 37,278 to 41,614 (11.63% increase); year-to-date increase is 3.86%.

HUBER reported total transit revenue miles were 41,068 and paratransit miles were 4,805. Out of 42 trips sampled, all trips ran on time. We received 22 complaints between the school and transit operations which varied from late buses to unsafe drivers. HUBER reported during the month we transported 143,249 school students. ESCALERA asked if the spare dispatch position was filled. BENNETT replied that position has been filled in-house.

Maintenance Report: BEAUREGARD reported during October there were 14 transit inspections scheduled and completed, 2 handicap vans scheduled and 3 were inspected, and 28 school bus inspections were done. There were 2 buses towed; 1 was an accident and 1 was towed to the State auction. There were 2 transit road calls during the month. They did 20 repair orders on City vehicles for general maintenance.

NEW BUSINESS

3. a. **2007 Bedford Subsidy – Target/Lowe’s.** SMITH reported the contract period between the Town of Bedford and MTA begins April 1st and ends March 31st. He explained before their town meeting we communicate early with the Town Manager on what the subsidy will be requested to travel along the Route 3 corridor. For the last two years the subsidy has been \$40,800 per year and is based on mileage operated in Bedford. Bedford miles are currently 3% of the

total miles operated. In September we eliminated two trips to Car Component Technologies, but added a 6:00 AM trip to serve employees going to Wal-Mart and Hannaford's. He anticipates going into the Target/Lowe's plaza on certain trips next year. SMITH said assuming the overall mileage doesn't go up in Bedford because of the extended trips to Target/Lowes', Bedford's share could go up to 4.5% on mileage indicating we should increase the rate in anticipation of that extension. SMITH and CANTWELL recommend a \$200 monthly increase in subsidy for an annual contribution of \$43,200. TRISCIANI said if we start running into Hooksett and Goffstown we should seek subsidy. NAGLE made a motion to increase Bedford subsidy from \$40,800 per year to \$43,200 effective April 1, 2007. Seconded by WILLIAMS. All Commissioners present in favor.

- b. **2007 Holiday Schedule.** SMITH presented a recommendation for the holiday schedule. He explained the MTA is closed on major holidays, but is open on Martin Luther King Day, Presidents Day, and Columbus Day. SMITH noted Veterans Day this year is Sunday, November 11th, which is a non operating day. The MTA celebrates Veterans Day on the actual day it is celebrated rather than on the government calendar, so he recommended being opened on Monday, November 12th. NAGLE made a motion to approve the 2007 holiday schedule as follows. Seconded by ESCALERA.

New Year's Day	Monday, January 1 st	Closed
Martin Luther King, Jr. Day	Monday, January 15 th	Open
Presidents Day	Monday, February 19 th	Open
Memorial Day	Monday, May 28 th	Closed
Independence Day	Wednesday, July 4 th	Closed
Labor Day	Monday, September 3 rd	Closed
Columbus Day	Monday, October 8 th	Open
Veterans Day	Sunday, November 11 th	Closed
Thanksgiving Day	Thursday, November 22 nd	Closed
Christmas Day	Tuesday, December 25 th	Closed

All Commissioners present in favor.

- c. **Bodwell Road – Petition for Service.** SMITH discussed a petition he received from residents on Bodwell Road. The petition was given to a bus driver who lives in that area and she feels a number of residents are elderly. There is a desire for service to the Mall of NH and other areas. This petition was circulated at Larry's Convenience Store on Bodwell Road. SMITH plans to meet with the owner of the store to get more background information. It is SMITH's recommendation, pending the results of his research, to submit this petition to the Board of Mayor and Aldermen when we submit our budget as a betterment and service increase. He said it could be operated with service just from that area to the Mall of NH rather than extending all the way downtown, but we do not have budget or operating resources. TRISCIANI was surprised the petition didn't go directly to the Mayor's Office. TRISCIANI recommended SMITH submit the petition now to City Hall.
- d. **Mayor's Senior Citizens Holiday Luncheon.** NAGLE made a motion to allow senior citizens going to and from the Mayor's Holiday Luncheon free transportation on our fixed route system December 8th. Seconded by ESCALERA. All Commissioners present in favor.

OLD BUSINESS

4. a. **Status – Comprehensive Operations Analysis (COA).** HUBER is part of the Committee working on the COA with SMITH, William Rogers, Louise Gaudreau, and SNHPC intern Rachel Kelly. They have good information on estimated running times, but they do have some route changes as well. The Committee discovered there are a few problems with some of the streets the consultant

recommended we operate on because of unsafe turns and the Committee is also concerned about the passengers who would be left unserved. HUBER briefly explained a handout he passed out to the Board.

#2 Lake Hanover: HUBER said after reviewing the consultants' recommendations, they decided to maintain the run to its current status, except E. Industrial Park Drive on five trips; those will be covered by the Page Elliot.

#3 Goffs Falls/Airport: They are trying to combine the Goffs Falls and Airport routes. This bus will do the Airport route twice in the morning and twice in the afternoon. There are 15 passengers on the first trip coming from So. Perimeter Road in the morning. They are considering routing along Goffs Falls Road to So. Willow, to Abbey Road, then to Airport terminal and outbound on No. Perimeter. SMITH explained the consultant is recommending elimination of the #1 Airport route. The running times on the Goffs Falls are adequate to let us go around the outside of the Airport on the morning and mid afternoon trips. SMITH said we would like to preserve service for the people who would be abandoned along Route 1 by modifying the Goffs Falls to service that area at those times.

WILLIAMS had questioned why the Airport is providing transportation to Massachusetts and back but doesn't pay for transportation for Manchester citizens to use the airport bus and was curious if that topic ever came up. SMITH said the Airport was aware that we extended the Goffs Falls route into the Airport in 2003.

#4 Page/Elliot Hospital: This run from 7:00 AM to 9:00 AM will go into E. Industrial Park Drive, from 9:00 AM until 3:00 PM will go into East Side Plaza, and from 3:00 PM to 7:00 PM will go back into E. Industrial Park Drive. SMITH said consultant recommended eliminating service on Candia Road, but there are

people in that area that go shopping at East Side Plaza. The Committee wants to retain service on Candia Road and also have concerns about Tarrytown Apartments. SMITH said it would be beneficial to split the route so during work travel hours we go out to E. Industrial Park Drive and midday go into East Side Plaza.

#6 Gossler/St. Anselm: HUBER explained they want to split doing St. Anselm College from 6:00 AM to 9:00 AM and from 9:00 AM to 3:00 PM travel to Shaw's and Hannafords' in Goffstown and return back to the college from 3:00 PM until 7:00 PM. It was determined there is more ridership on Amory Street so they are leaving that area alone. TRISCIANI said seek subsidy from Goffstown.

#7 Veterans Hospital: HUBER said they are leaving this route alone; the only change is the library loop will be eliminated. Since there is no service inbound along Bridge Street, they tried rerouting that bus to Bridge Street inbound, but the route was too long. SMITH said the consultants' recommendation was the inbound bus travel on Belmont to Bridge Street, but that turn onto Bridge Street cannot be negotiated safely. SMITH said they reworked this route many different ways to keep service direct and couldn't come up with anything better than the current route.

#8 So. Willow: HUBER reported will keep this route as recommended with the exception of reversing Mall of NH and Wal-Mart stops. This will put the bus door on the Wal-Mart side. It will also route up to Lake Avenue to service the elderly high-rises.

#9 Daniel Webster Highway. HUBER reported this bus will leave downtown, to Webster Street, to River Road, directly to Southern NH University. It will travel

directly back down River Road heading for Veterans Park and from there do the Hannaford/D.W. Highway routing. BENNETT said each part of that route is only a half hour.

#10 Valley-Weston: HUBER reported changes will be per consultants' recommendation with the exception of the section around the bottom of the loop. TRISCIANI asked about the Stop & Shop shelter on Valley Street. SMITH said they would be putting that shelter into the parking lot when they are done with the paving.

#11 Front Street: HUBER reported it is very dangerous for the bus to go into Country Club Drive on the outbound trips, they will change this route for the bus to go into this area on the inbound trips only, but continue into English Village on both inbound and outbound trips. ESCALERA asked if this bus would be going to the Target Mall in Hooksett. HUBER said that complex is too far and not enough time in the schedule right now.

#12 So. Beech: HUBER said the bus would leave Center of NH and go up Canal Street to Kidder to cover No. Elm and will also be reversed at the Mall of NH like the So. Willow Street bus.

#13 Bedford Mall: HUBER explained without traffic, midday, this route takes 1 hour and 3 minutes to complete. It is going to Target/Lowe's and is servicing Wal-Mart, Hannafords' and the Bedford Mall twice. They have two suggestions; interline with a short route which would not get them to match with the other routes, or do Hannafords' and Wal-Mart on the outbound and the Bedford Mall on the inbound trips only. SMITH said we save six minutes not going into Wal-Mart on the inbound trips. SMITH said there is still more work to do on the scheduling

but most of the running times have been done, it's just a matter of getting the schedules written and then determining what the interlines are going to be. Head signs will be a problem on some routes and we will have to do route name changes. ESCALERA asked the target date. SMITH is hoping April/May of 2007. ESCALERA asked about marketing. SMITH replied we don't have a budget for marketing.

TABLED ITEMS

5. a. **ParaTransit Night Service for City Meetings.** ESCALERA made a motion to remove this item from the table. Seconded by NAGLE. WILLIAMS stated although she was not present for this discussion last month, she is familiar with Mr. Eric Sawyer and Access Manchester and his request at the Aldermanic Meeting for paratransit night service for City meetings. Her feelings are there should not be a bus ready to go to all Board of Mayor and Aldermen (BMA) meetings because some meetings can last until 11:00 PM. WILLIAMS said most of the disabled population doesn't want to be treated special, they really want the same as everyone else, and to her that type of service would be special. WILLIAMS said a group of service providers needs to get together and talk about who has vans, who has drivers, etc. It doesn't have to necessarily be only for Aldermanic meetings, there are many public meetings that people with disabilities, seniors, and others who cannot drive would like to attend. She also doesn't want this subject to be tabled and brought up each month. SMITH explained he attended the City's Master Plan meeting and GSIL brought a number of people in wheelchairs. He spoke to GSIL and STS about what kind of demand there would be for this type of service. WILLIAMS said GSIL has a different

kind of issue with their grant funding, yet they are qualifying clients similar to StepSaver. If people don't meet their qualifications, they are not going to get a ride from them, but could from a private carrier. WILLIAMS feels it too big a problem for MTA to fund transportation at night. TRISCIANI said the best starting point is where the money is going to come from. WILLIAMS feels a Committee should be set up, but it should not be only MTA. TRISCIANI recommended removing from the agenda until further information comes along. All Commissioners agreed.

NON PUBLIC SESSION

6. a. **Non Public Session Per RSA 91-A:3, II. (e).** At 7:00 PM NAGLE made a motion to go into non public session per RSA 91-A:3, II. (e). Seconded by WILLIAMS. All Commissioners present in favor. At 7:15 PM, on a motion by NAGLE, seconded by ESCALERA, with all Commissioners present in favor, non public session adjourned. TRISCIANI announced a motion was made by ESCALERA to accept consideration of Plan #1 presented by SMITH as an offer to the Union to settle the labor agreement. Seconded by NAGLE. All Commissioners present in favor.

OTHER BUSINESS

7. a. **Date for Next Meeting.** Wednesday, January 3, 2006.

With no further business to come before the Board, NAGLE made a motion to adjourn the meeting at 7:20 PM. Seconded by ESCALERA. All Commissioners present in favor.



Transit

November 2006

D

Manchester Transit Authority
Income Statement Transit
For the Five Months Ending November 30, 2006

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Farebox Revenue					
Farebox Revenue	\$19,002.78	\$16,568.00	\$99,303.32	\$86,982.00	\$12,321.32
Adult Fares	1,408.00	2,300.00	10,207.00	11,500.00	(1,293.00)
Adult Monthly Fares	2,046.00	2,300.00	12,191.00	11,500.00	691.00
Senior Citizens Fares	665.00	1,000.00	4,385.00	5,000.00	(615.00)
Senior Citizen Monthly Fare	1,242.50	1,250.00	5,808.00	6,250.00	(442.00)
Disabled Rider Fare	1,833.52	1,750.00	8,516.75	8,750.00	(233.25)
Student Fares	442.50	100.00	3,887.50	500.00	3,387.50
Total Farebox and Tickets	26,640.30	25,268.00	144,298.57	130,482.00	13,816.57
Shuttle and Excursions					
Shopping Shuttle	1,260.00	1,260.00	6,480.00	6,300.00	180.00
Excursion Revenue			3,120.00	2,880.00	240.00
Total Shuttle and Excursions	1,260.00	1,260.00	9,600.00	9,180.00	420.00
Other Revenue					
Sale of Fuel to City Departments	27,399.64	25,625.00	162,987.82	128,125.00	34,862.82
Sale of Maintenance Service to City	754.05	2,000.00	10,241.68	10,000.00	241.68
Advertising Revenue-Bus	8,814.00	5,500.00	36,087.40	27,500.00	8,587.40
Rental of Inncity Terminal		800.00		4,000.00	(4,000.00)
Sale of Vehicles and Equipment			6,364.00		6,364.00
Sale of Scrap Materials	116.77		662.15		662.15
Insurance Repair Reimbursement	600.00		12,141.47		12,141.47
Interest Income	684.17	750.00	3,064.04	3,750.00	(685.96)
Photo Picture ID Revenue	10.00	25.00	110.00	125.00	(15.00)
Other Non-Transp. Revenue		25.00		141.00	(141.00)
Total Other Revenue	38,378.63	34,725.00	231,658.56	173,641.00	58,017.56
Total Operational Income	66,278.93	61,253.00	385,557.13	313,303.00	72,254.13
Operating Assistance					
City of Manchester	91,666.67	93,263.17	458,333.35	466,315.85	(7,982.50)
Town of Bedford	3,400.00	3,400.00	17,000.00	17,000.00	
State of New Hampshire			29,260.00	29,260.00	
Federal Operating Subsidy	107,878.00	124,916.67	594,890.00	624,583.35	(29,693.35)
Total Operating Assistance	202,944.67	221,579.84	1,099,483.35	1,137,159.20	(37,675.85)
Total Revenue	269,223.60	282,832.84	1,485,040.48	1,450,462.20	34,578.28
Expenses					
Labor					
Transit Operator Wages	48,035.88	54,637.00	286,425.76	283,214.00	3,211.76
Transit Operator Overtime Wages	5,968.90	8,016.00	31,829.51	41,657.00	(9,827.49)
StepSaver Operator Wages	13,634.33	10,901.00	54,115.28	57,360.00	(3,244.72)
StepSaver Operator Overtime Wages	1,395.08	2,004.00	6,598.24	10,415.00	(3,816.76)
Mechanic Wages	9,894.85	11,860.00	59,860.79	62,265.00	(2,404.21)
Mechanic Overtime Wages	70.94		2,274.70		2,274.70
Transp. Admin Wages	9,894.36	8,842.00	48,377.82	46,420.00	1,957.82
Transp. Admin Overtime Wages	747.51	175.00	5,273.79	875.00	4,398.79
Maint. Admin Wages	3,150.79	3,418.00	17,192.04	17,947.00	(754.96)
General Admin Wages	6,321.96	5,794.00	31,486.24	30,419.00	1,067.24
Gen. Admin Overtime Wages	66.92	83.00	540.64	415.00	125.64

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Manchester Transit Authority
Income Statement Transit
For the Five Months Ending November 30, 2006

	Current	Budget	YTD	YTD Budget	YTD Net Change
Total Labor	\$99,181.52	\$105,730.00	\$543,974.81	\$550,987.00	(\$7,012.19)
Fringe Benefits					
Health Insurance Expense	49,347.31	52,626.00	243,427.58	267,030.00	(23,602.42)
Dental Insurance Expense	1,262.40	1,247.00	6,696.51	6,235.00	461.51
Life Insurance Expense	659.14	672.00	3,251.12	3,360.00	(108.88)
Pension Expense	5,310.00	6,370.00	28,710.00	31,850.00	(3,140.00)
FICA Expense	9,099.61	10,369.00	51,566.47	52,950.00	(1,383.53)
Worker's Compensation	4,914.00	4,563.00	24,568.56	23,149.00	1,419.56
Transit Operator Vacation Wages	4,473.54	3,180.00	21,488.43	30,340.00	(8,851.57)
Transit Operator Holiday Wages	6,864.26	7,540.00	19,187.41	20,735.00	(1,547.59)
Transit Operator Sick Wages	3,324.93	2,828.00	9,432.97	14,140.00	(4,707.03)
Mechanic Vacation Wages	1,668.00	1,341.00	8,567.58	6,705.00	1,862.58
Mechanic Holiday Wages	2,201.92	1,176.00	5,946.92	5,880.00	66.92
Mechanic Sick Wages	516.30	90.00	2,795.35	450.00	2,345.35
Transp. Admin Vacation Wages	902.78	1,188.00	5,385.25	5,940.00	(554.75)
Transp. Admin Holiday Wages	1,339.79	835.00	4,344.55	4,175.00	169.55
Transp. Admin Sick Wages	481.38	251.00	2,858.45	1,255.00	1,603.45
Maint. Admin Vacation Wages	579.55	756.00	3,320.12	3,780.00	(459.88)
Maint. Admin Holiday Wages	371.40	302.00	2,087.16	1,510.00	577.16
Maint. Admin Sick Wages	91.00	91.00	623.36	455.00	168.36
Gen Admin. Vacation Wages	532.43	708.00	3,679.53	3,540.00	139.53
Gen. Admin Holiday Wages	934.90	466.00	3,193.92	2,330.00	863.92
Gen. Admin Sick Wages	166.56	140.00	332.08	700.00	(367.92)
Transit Uniform Allowance	199.27	779.00	3,010.25	3,895.00	(884.75)
Maintenance Uniform Allowance	435.55	504.00	2,258.30	3,846.00	(1,587.70)
Tool Allowance	100.00	117.00	917.48	585.00	332.48
License Reimbursement	35.00	42.00	345.00	280.00	65.00
Burden Adjustment	(13,265.22)	(15,347.00)	(59,122.92)	(75,655.00)	16,532.08
Total Fringe Benefits	82,454.80	82,834.00	398,871.43	419,460.00	(20,588.57)
Services					
Management Consultant	11,284.90	12,375.00	59,538.06	61,875.00	(2,336.94)
Commissioner Expense		83.00	414.11	415.00	(0.89)
Auditing Expense	200.00		4,340.00	5,400.00	(1,060.00)
Legal Expense	164.28	667.00	1,360.95	3,335.00	(1,974.05)
Service Bureau	139.91	450.00	1,432.00	2,250.00	(818.00)
Security Service		83.00	702.45	415.00	287.45
Outside Advertising	432.15	417.00	6,667.39	2,085.00	4,582.39
Driver and Criminal Record			430.00		430.00
Drug & Alcohol Testing		333.00	2,380.00	1,665.00	715.00
Pre-Employment Medical	270.00	83.00	480.00	415.00	65.00
Janitorial Service and Supplies	80.04	658.00	2,776.13	3,290.00	(513.87)
Bank Service Charges	688.97	625.00	3,286.95	3,125.00	161.95
Total Services	13,260.25	15,774.00	83,808.04	84,270.00	(461.96)
Materials and Supplies					
Fuel Operations	16,593.56	17,932.00	104,008.45	94,003.00	10,005.45
Sale of Fuel to City Departments	25,797.81	25,000.00	161,327.25	125,000.00	36,327.25
Maintenance Parts	9,832.02	9,667.00	53,133.96	50,190.00	2,943.96
Purchase Discounts	(308.99)	(250.00)	(1,155.33)	(1,250.00)	94.67
Tires Expense	788.52	1,249.00	2,300.30	6,549.00	(4,248.70)
Oil and Grease	226.93	295.00	1,291.20	1,535.00	(243.80)
Maintenance Supplies	469.60	786.00	3,477.38	3,930.00	(452.62)
Body Shop Supplies	327.96	443.00	(1,330.39)	2,215.00	(3,545.39)

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Manchester Transit Authority
Income Statement Transit
For the Five Months Ending November 30, 2006

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Hazardous Materials		\$123.00	\$171.06	\$615.00	(\$443.94)
Outside Parts and Labor	50.00	42.00	250.00	210.00	40.00
Repairs-Inner City Terminal		250.00		1,250.00	(1,250.00)
Repairs-Building and Grounds	2,514.53	1,093.00	6,259.68	5,465.00	794.68
Repairs-Shop Equipment	258.03	197.00	577.49	985.00	(407.51)
Repairs-Radio Equipment		42.00		210.00	(210.00)
Repairs-Office Equipment	(191.78)	275.00	1,629.88	1,375.00	254.88
Office Supplies	971.54	917.00	3,941.99	4,585.00	(643.01)
Transit Schedules and Tickets		1,000.00	150.00	5,000.00	(4,850.00)
Total Materials and Supplies	57,329.73	59,061.00	336,032.92	301,867.00	34,165.92
Utilities					
Electricity	1,653.23	1,995.00	7,984.27	8,985.00	(1,000.73)
Natural Gas	364.45	1,330.00	583.42	1,580.00	(996.58)
Telephone	547.78	665.00	3,438.12	3,325.00	113.12
Water	162.60	152.00	796.39	760.00	36.39
Total Utilities	2,728.06	4,142.00	12,802.20	14,650.00	(1,847.80)
Insurance					
Public Liability Insurance	10,881.00	10,881.00	54,406.00	54,405.00	1.00
Other Liability	1,095.00	1,095.00	5,471.74	5,470.00	1.74
Total Insurance	11,976.00	11,976.00	59,877.74	59,875.00	2.74
Other Expenses					
Dues and Memberships		83.00	254.95	415.00	(160.05)
Tolls and Parking			125.00		125.00
Training and Meetings		292.00	2,001.40	1,460.00	541.40
Grievance Expense		38.00		190.00	(190.00)
Depreciation	36,000.00	36,000.00	180,000.00	180,000.00	
Total Other Expenses	36,000.00	36,413.00	182,381.35	182,065.00	316.35
Total Expenses	302,930.36	315,930.00	1,617,748.49	1,613,174.00	4,574.49
Net Income (Loss)	(33,706.76)	(33,097.16)	(132,708.01)	(162,711.80)	30,003.79

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School

November 2006

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**Manchester Transit Authority
Income Statement School
For the Five Months Ending November 30, 2006**

	<u>Current</u>	<u>Budget</u>	<u>YTD</u>	<u>YTD Budget</u>	<u>YTD Net Change</u>
Student Transportation					
Pupil Contract	\$156,117.03	\$163,096.00	\$758,768.85	\$815,480.00	(\$56,711.15)
Manchester Skill Center	11,251.95	14,297.00	55,571.85	37,331.00	18,240.85
Special Needs	10,587.00	12,704.00	52,935.00	59,286.00	(6,351.00)
Student Tickets		3,600.00	(131.25)	10,800.00	(10,931.25)
Total Student Transportation	177,955.98	193,697.00	867,144.45	922,897.00	(55,752.55)
School Charter					
Student Athletics	6,324.45	10,000.00	44,260.06	49,000.00	(4,739.94)
Student Fieldtrips	12,149.35	12,000.00	35,394.20	37,000.00	(1,605.80)
Total School Charters	18,473.80	22,000.00	79,654.26	86,000.00	(6,345.74)
Other Revenue					
Sale of Vehicles and Equipment			1,250.00		1,250.00
Interest Income	297.08	100.00	1,279.20	500.00	779.20
Other Non-Transp. Revenue	25.00		2,042.00		2,042.00
Total Other Revenue	322.08	100.00	4,571.20	500.00	4,071.20
Total Operational Income	196,751.86	215,797.00	951,369.91	1,009,397.00	(58,027.09)
Expenses					
Labor					
School Operator Wages	73,469.25	97,592.00	279,843.37	331,714.00	(51,870.63)
School Operator Overtime Wages	1,922.06	2,752.00	15,484.85	9,893.00	5,591.85
Transit Operator Wages	82.71	691.00	97.16	2,233.00	(2,135.84)
Transit Operator Overtime Wages			90.49		90.49
Mechanic Wages	8,832.39	8,242.00	37,915.80	43,270.00	(5,354.20)
Transp. Admin Wages	6,522.54	8,517.00	33,781.66	44,712.00	(10,930.34)
Transp. Admin Overtime Wages	93.70	407.00	1,536.90	2,035.00	(498.10)
Maint. Admin Wages	2,283.49	2,925.00	14,080.51	15,355.00	(1,274.49)
General Admin Wages	3,579.08	4,413.00	18,399.99	23,169.00	(4,769.01)
Gen. Admin Overtime Wages		53.00	105.30	265.00	(159.70)
Payroll Transaction	523.27		162.90		162.90
Total Labor	97,308.49	125,592.00	401,498.93	472,646.00	(71,147.07)
Fringe Benefits					
Health Insurance Expense	473.06		1,131.11		1,131.11
Dental Insurance Expense	(109.17)		581.45		581.45
FICA Expense	6,537.15	9,686.00	26,591.58	33,675.00	(7,083.42)
Worker's Compensation	3,558.00	4,296.00	17,791.44	13,814.00	3,977.44
School Operator Holiday Wages	6,175.12	12,841.00	6,250.42	12,841.00	(6,590.58)
School Uniform Allowance		342.00	(5.00)	1,710.00	(1,715.00)
Tool Allowance			381.50		381.50
License Reimbursement	115.00	167.00	515.00	835.00	(320.00)
Burden Adjustment	13,265.22	15,348.00	59,122.92	75,660.00	(16,537.08)
Total Fringe Benefits	30,014.38	42,680.00	112,360.42	138,535.00	(26,174.58)
Services					
Management Consultant	11,284.90	12,375.00	59,558.07	61,875.00	(2,316.93)
Commissioner Expense		83.00	414.12	415.00	(0.88)
Auditing Expense	200.00	2,700.00	2,960.00	8,100.00	(5,140.00)

Manchester Transit Authority
Income Statement School
For the Five Months Ending November 30, 2006

	Current	Budget	YTD	YTD Budget	YTD Net Change
Legal Expense	\$164.27	\$667.00	\$644.09	\$3,335.00	(\$2,690.91)
Service Bureau	189.13	675.00	5,232.94	3,375.00	1,857.94
Security Service		125.00	844.30	625.00	219.30
Outside Advertising	2,828.95	1,250.00	5,980.48	6,250.00	(269.52)
Driver and Criminal Record	156.00		1,498.00		1,498.00
Drug & Alcohol Testing	325.00	917.00	4,500.00	4,585.00	(85.00)
Pre-Employment Medical	520.00	583.00	1,960.00	2,915.00	(955.00)
Janitorial Service and Supplies	1,009.06	658.00	2,796.14	3,290.00	(493.86)
Bank Service Charges	90.50	42.00	452.50	210.00	242.50
Total Services	16,767.81	20,075.00	86,840.64	94,975.00	(8,134.36)
Materials and Supplies					
Fuel Operations	17,138.45	19,296.00	62,179.38	65,365.00	(3,185.62)
Maintenance Parts	4,020.93	6,003.00	16,426.50	20,336.00	(3,909.50)
Tires Expense	983.52	1,687.00	4,820.88	5,715.00	(894.12)
Oil and Grease	256.56	336.00	1,249.39	1,139.00	110.39
Maintenance Supplies	448.16	547.00	3,110.19	2,735.00	375.19
Body Shop Supplies	181.05	308.00	1,797.51	1,540.00	257.51
Hazardous Materials		85.00		425.00	(425.00)
Outside Parts and Labor		42.00		210.00	(210.00)
Repairs-Building and Grounds	2,221.94	824.00	3,318.62	4,120.00	(801.38)
Repairs-Shop Equipment	219.82	137.00	441.38	685.00	(243.62)
Repairs-Radio Equipment		42.00		210.00	(210.00)
Repairs-Office Equipment	780.49	225.00	1,365.62	1,125.00	240.62
Office Supplies	664.50	750.00	2,840.29	3,750.00	(909.71)
School Schedules and Tickets		333.00		1,665.00	(1,665.00)
Total Materials and Supplies	26,915.42	30,615.00	97,549.76	109,020.00	(11,470.24)
Utilities					
Electricity	1,352.64	1,505.00	6,533.66	7,325.00	(791.34)
Natural Gas	323.20	825.00	426.54	1,225.00	(798.46)
Telephone	448.19	502.00	1,427.00	2,510.00	(1,083.00)
Water	133.05	115.00	651.61	575.00	76.61
Total Utilities	2,257.08	2,947.00	9,038.81	11,635.00	(2,596.19)
Insurance					
Public Liability Insurance	14,500.00	14,499.00	72,487.00	72,495.00	(8.00)
Other Liability	918.00	917.00	5,183.42	4,585.00	598.42
Total Insurance	15,418.00	15,416.00	77,670.42	77,080.00	590.42
Other Expenses					
Dues and Memberships		167.00	90.00	835.00	(745.00)
Tolls and Parking			32.50		32.50
Training and Meetings		375.00	1,378.28	1,875.00	(496.72)
Grievance Expense		38.00		190.00	(190.00)
Depreciation	21,000.00	21,000.00	105,000.00	105,000.00	
Total Other Expenses	21,000.00	21,580.00	106,500.78	107,900.00	(1,399.22)
Total Expenses	209,681.18	258,905.00	891,459.76	1,011,791.00	(120,331.24)
Net Income (Loss)	(12,929.32)	(43,108.00)	59,910.15	(2,394.00)	62,304.15

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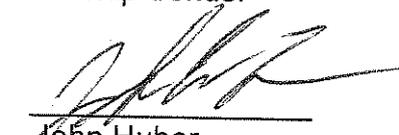
Commissioners Memorandum

To: Commissioners
 From: John Huber, Operations Planning Manager
 Date: December 22, 2006
 Re: Transit Ridership Report -- November 2006



Routes	November		% Change	FYTD		% Change	
	Weekdays	2005		2006	FY 2006		FY 2007
	Saturdays	4	3				
Airport- Route #1		777	928	19.43%	4,007	4,968	23.98%
Lake-Hanover St. Route #2		2949	3,299	11.87%	13,537	16,527	22.09%
Goffsfalls Route #3		1332	1,409	5.78%	7,412	6,991	-5.68%
Page-Elliott Route #4		1675	1,928	15.10%	9,287	10,152	9.31%
Pinard-Bremer Route #5		958	1,396	45.72%	5,405	6,502	20.30%
Gossier-St. Anselm Route #6		2184	2,923	33.84%	11,612	13,541	16.61%
VA Hospital Route #7		2184	2,260	3.48%	12,535	12,137	-3.18%
So. Willow Route #8		3271	4,169	27.45%	19,019	19,694	3.55%
DW Highway-River Rd. Route #9		2086	1,940	-7.00%	12,139	11,436	-5.79%
Valley-Weston Rd. Route #10		3183	3,853	21.05%	18,570	18,119	-2.43%
Front St. Route #11		2016	2,204	9.33%	9,827	10,025	2.01%
So. Beech Route #12		3084	3,373	9.37%	15,987	18,033	12.80%
Bedford Mall Route #13		3669	5,943	61.98%	22,089	23,256	5.28%
UPass Riders - NHCTC			541		0	1,804	
Vista Shuttle		473	278	-41.23%	2,410	1,370	-43.15%
Hannaford Shuttle		566	509	-10.07%	3,401	2,639	-22.41%
Stop & Shop Shuttle			140			818	
Weekday Fixed Route Totals		30,634	37,093	21.08%	167,930	178,012	6.00%
Saturday Fixed Route Totals		3,410	2,700	-20.82%	17,397	19,105	9.82%
MTA Specials & Excursions		0	0		199	77	
Fixed Route Weekday Average		1,459	1,766	21.08%	1,584	1,779	12.26%
Total Transit Passengers Served		34,044	39,793	16.89%	185,526	197,117	6.25%
Total StepSaver Passengers Served		836	913	9.21%	4097	4,338	5.88%

The attached graph shows system-wide ridership trends.


 John Huber
 Operations Planning Manager

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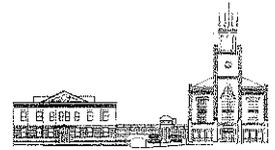


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

December 28, 2006

Honorable Members of the Board of Mayor and Aldermen
City Hall
One City Hall Plaza
Manchester, New Hampshire 03101

re: Northwest Business Park

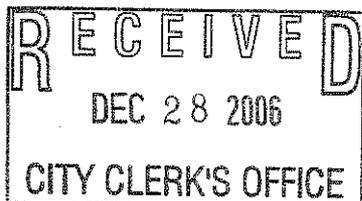
Honorable Board Members:

It was requested at the last BMA meeting that additional information be provided on the issues raised at the Planning Board meeting on the subdivision for the Northwest Business Park. I have attached a copy of the main issues raised by the Planning Board and the public. Our staff will be working with the MHRA and the Planning Board over the next few weeks to resolve these issues to the extent practical.

If you have any questions, I will be available at your next meeting

Sincerely,

Robert S. MacKenzie, AICP
Interim Economic Development Director



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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

Northwest Business Park

Issues punchlist.

Raised by Planning Board

- 1) Identification of Cedar Swamp on the plan with distance to the proposed subdivision.
- 2) Identification on the plan of the "Sensitive Areas" as identified through the SEPP agreement.
- 3) Traffic Report with updated projects (eg, Woodland Pond and Walmart in Hooksett).

Possible Issues raised by the Public

- 4) Various concerns related to the development of Lot 10 by the Glenhaven Association. (eg additional setbacks and drainage plans)
- 5) Show the "Sensitive Development Areas" on the plan, concern with Lot 8 & 9 (The Nature Conservancy)
- 6) How will the area fit into the next Master Plan for the City.
- 7) Various concerns by Alderman Forest:
 - a. Concern with moving access road if it impacts wetlands behind French Hall
 - b. Traffic issues at the intersection of Hackett Hill Road and Front Street
 - c. Drainage issues should be addressed
 - d. Will MEDO be involved in marketing and development
- 8) Concern with traffic on Hackett Hill Road and need for development of certain lots to be reviewed by Hooksett Planning Board where Hackett Hill Road is owned by Hooksett (town of Hooksett).

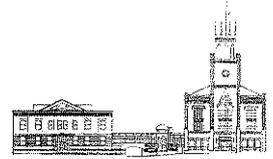


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

January 8, 2007

Honorable Members of the Board of Mayor and Aldermen
City Hall
One City Hall Plaza
Manchester, New Hampshire 03101

re: Lead Paint Grant

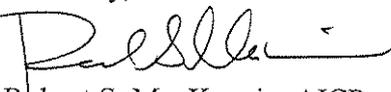
Honorable Board Members:

You may have recently seen that Senator Sununu announced the award of a Lead Paint Mitigation Grant to Manchester from the Department of Housing and Urban Development. This \$1,800,000 grant will be used by the City and the Way Home to address key housing units that contain lead paint. This is a significant health issue for the City and particularly for the children of Manchester.

The City has not been successful the last couple of years in applying for these funds as we have been competing against the largest cities in the country for limited dollars. As such, I wanted to thank our Congressional Delegation and HUD for recognizing the need in Manchester. I also want to particularly thank Mary Sliney and Fern Gookin at the Way Home, the Health Department, as well as Sam Maranto and Todd Fleming of our CIP staff for their hard work and perseverance in preparing the application and designing the program.

If you have any questions, I will be available at your next meeting

Sincerely,



Robert S. MacKenzie, AICP
Director of Planning

MANCHESTER RECEIVED
07 JAN -8 AM 11:54

F

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

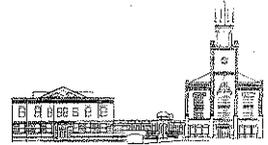


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

January 8, 2007

Honorable Members of the Board of Mayor and Aldermen
City Hall
One City Hall Plaza
Manchester, New Hampshire 03101

re: Neighborhood Planning Meeting

Honorable Board Members:

Working with Alderman Thibault, we have scheduled a neighborhood strategy meeting for January 17 at 6:30PM at the Credit Union Museum. At this meeting we will be providing draft recommendations for revitalization efforts in the Kelley Street area and the larger Rimmon Heights neighborhood.

We are also hoping at the meeting to have a new partner announce additional efforts in the Rimmon Heights neighborhood as well as the West Side in general.

We are expecting that the Mayor, Alderman Thibault and Alderman Forest will be attending, but welcome other members of the Board. If you have any questions, I will be available at your next meeting

Sincerely,

Robert S. MacKenzie, AICP
Director of Planning

RECEIVED
MANCHESTER, NH
JAN - 8 AM 54

G

One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Fifty Six Thousand Eight Hundred Dollars (\$56,800) from Contingency to Police"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency Adjustment as follows:

K-9/Impound Dogs	Account 3309C10891.....	\$10,000
Overtime Salary	Account 3309C10130.....	\$46,800

Resolved, that this resolution shall take effect upon its passage.

For "Canine Academy attendance for 3 officers and 2 police dogs"

H

To the Board of Mayor and Aldermen of the City of Manchester:

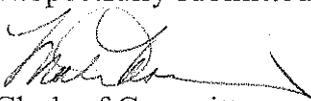
The Committee on Administration/Information Systems respectfully recommends, after due and careful consideration, that the Board accept the recommendation by City staff to amend Section 38.06(A) of the Code of Ordinances as follows:

Code Section	First Offense	Second Offense	Third Offense
91.64	\$200.00	\$300.00	\$500.00
91.65	\$200.00	\$300.00	\$500.00
91.66	\$200.00	\$300.00	\$500.00
91.67	\$200.00	\$300.00	\$500.00
91.69	\$200.00	\$300.00	\$500.00
91.71	\$200.00	\$300.00	\$500.00
91.73	\$200.00	\$300.00	\$500.00
91.74	\$200.00	\$300.00	\$500.00
91.75	\$200.00	\$300.00	\$500.00
150.023	\$200.00	\$300.00	\$500.00
150.060	\$200.00	\$300.00	\$500.00
150.061	\$200.00	\$300.00	\$500.00
150.062	\$200.00	\$300.00	\$500.00
150.063	\$200.00	\$300.00	\$500.00
150.064	\$200.00	\$300.00	\$500.00

If any penalty set forth in 38.06(A) is not paid within 7 days of the date the citation was issued the penalty shall be twice the amount set forth in 38.06(A) up to a maximum of \$1,000.

The Committee further recommends that it be referred to the Committee on Bills on Second Reading for technical review.
(Unanimous vote.)

Respectfully submitted,


Clerk of Committee

I

City of Manchester New Hampshire

In the year Two Thousand and

AN ORDINANCE

Amending the penalties for certain Code Sections listed in 38.06 Penalties and providing for a penalty for failure to pay within 7 days.

BE IT ORDAINED, By the Board of Mayor and Alderman of the City of Manchester,
as follows:

Amending 38.06(A) Citation Penalties by imposing the listed penalties for
following Code Sections:

Code Section	First Offense	Second Offense	Third Offense
91.64	\$200.00	\$300.00	\$500.00
91.65	\$200.00	\$300.00	\$500.00
91.66	\$200.00	\$300.00	\$500.00
91.67	\$200.00	\$300.00	\$500.00
91.69	\$200.00	\$300.00	\$500.00
91.71	\$200.00	\$300.00	\$500.00
91.73	\$200.00	\$300.00	\$500.00
91.74	\$200.00	\$300.00	\$500.00
91.75	\$200.00	\$300.00	\$500.00
150.023	\$200.00	\$300.00	\$500.00
150.060	\$200.00	\$300.00	\$500.00
150.061	\$200.00	\$300.00	\$500.00
150.062	\$200.00	\$300.00	\$500.00
150.063	\$200.00	\$300.00	\$500.00
150.064	\$200.00	\$300.00	\$500.00

Amending 38.06(A) Citation Penalties by adding the following language:

If any penalty set forth in 38.06(A) is not paid within 7 days of the date of the citation was issued the penalty shall be twice the amount set forth in 38.06(A) up to a maximum of \$1,000.

I

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Administration/Information Systems respectfully recommends, after due and careful consideration, that the Board approve the city-wide purchasing proposal as recommended by the Director of Public Works which includes assigning two existing staff to the purchasing operation; a procurement process for common supplies for departments that still allows for direct department purchases; expanding the procurement process of the Public Works Department to allow other departments to participate; requesting the purchasing operation to work with the Committee on Administration/Information Systems to develop standardized procurement policies and procedures; and maintenance of a city-wide bid summary. The Committee further recommends that any charges or expenditures related to the purchasing operation stay within the \$200,000 appropriated in the 2007 budget and referred the matter of future appropriations to the 2008 budget process for review.

(Unanimous vote.)

Respectfully submitted,



Clerk of Committee





**City of Manchester
Department of Highways**

227 Maple Street
Manchester, New Hampshire 03103-5596
(603) 624-6444 Fax # (603) 624-6487

Commission

Edward J. Beleski
- Chairman
Joan Flurey
William F. Houghton Jr.
Robert R. Rivard
William A. Varkas

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

October 4, 2006
#06-075

Administration/Information Systems Committee
of the Honorable Board of Mayor and Aldermen
CITY OF MANCHESTER
One City Hall Plaza,
Manchester, New Hampshire 03101

Attn: Leo R. Bernier, City Clerk

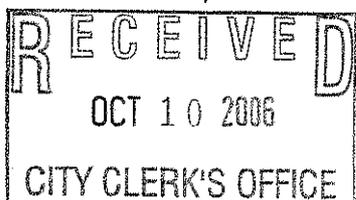
Re: *Central Purchasing and Central Fleet Management*

Dear Committee Members:

As requested by Chairman O'Neil, we are submitting our comments and suggestions for Central Purchasing and Central Fleet Management.

It is clear that the City has committed itself to utilize "Purchase Cards" (P-Cards) and as a result of this commitment, all departments should make a serious effort to make them work in order to generate the proposed revenues. As noted at the recent Committee Meeting, we do have the following operational concerns, which will have to be considered:

- 1) With the existing Purchase Order System, purchases are immediately encumbered in our operating budget, which allows us to track expenses daily. With the P-Card system, purchases will take anywhere from a couple of days to a couple of weeks before the transaction comes back to us for our final approval. (Vendors may hold transaction, time for the bank to make the transaction, time from the bank back to City and into the City's system, and then time for review of the transaction with detail back-up at the department level.)



Handwritten signature or initials.

- 2) It has been stated that P-Cards will save processing time at the department level. This is not correct if a department has a detailed work order/costing system, which includes an inventory/fleet system similar to what we have in place. A detailed accurate costing system is the essential base for any activity-based budget or zero-based budget or performance-based budget. In order to accomplish the same level of detail with the P-Card System, purchases must be manually allocated by type and quantity to different job numbers when the purchase comes back to the Department for final approval. There is also still a question on exactly how purchases will be made to inventory. P-Card purchases for a specific vehicle must be manually entered into the fleet costing system where the present work order system allows for a direct connection.
- 3) If a purchase is made by telephone, the vendor immediately has the P-Card number and can make the transaction with the bank. The order placed may not get delivered to a department for days. If the delivery is wrong, the vendor has already been paid and our only recourse is to challenge the charge when the transaction comes back to the department for final approval. This is typically the reason why we in the past tried to avoid the use of credit cards in making purchases. Presently, a purchase order is placed, the delivery slip for the purchase is verified to insure the delivery is correct and then the purchase is processed for payment.
- 4) In order to maximize the use of P-Cards, a major labor effort must be made to convince vendors of the benefits of the card while still maintaining our existing discounts.

I am confident that the City departments will be able to address these noted issues in order to maintain a high level of cost control and at the same time promote the use of P-Cards, which will generate the desired revenues.

In addition, I have to agree with Mr. Kevin Clougherty when he states that P-Cards will greatly reduce the number of checks that his Department must process and that it will free up his staff's time. As a result, the Committee may want to consider leaving the administration of the P-Card Program under the Finance Department and allow their freed-up time to administer and to promote the cards use with vendors. As stated by Mr. Clougherty, the use of P-Cards is a Finance Director decision and they are no different than the use of credit cards, which was administered by the Finance Department in the past.



At your recent Committee Meeting, Mr. Kevin Dillon stated that it might make sense to use a Central Purchasing Operation to procure items common to most departments, but to allow each individual department the right to procure the goods and services specific to their department/operation. I certainly share his view and I believe other departments also share this position. Building on this view of what a Central Purchasing Operation should provide as a service to other departments, I offer the following for consideration:

1. Assuming the administration and promotion of P-Cards remain in the Finance Department with their existing staff, the presently identified two City employees (Mindy and Lisa) could be assigned to a Central Purchasing Operation.
2. They could procure common supplies for departments. Example: Office supplies could be bid requiring vendors to bid their catalog minus a deductible percentage off their retail price. You could also require that the vendor accept P-Cards, that they must deliver free within X hours and with no minimum or a set minimum. Once a vendor and catalog has been awarded the contract, each department could then order their own materials and supplies directly.
3. Where Mindy was our Purchasing Agent, I would hope that in her capacity in Central Purchasing that she could continue to procure our parts, materials and supplies. However, she could expand this procurement to a citywide basis by having other departments include their items on our bidding documents. Example: Our vehicle parts bids could be circulated to other departments in order to have them add their specific needs for tires, batteries, parts, etc. to our bid. This procedure could potentially result in better prices for us all or as a minimum, for the smaller department.
4. Central Purchasing working with a Committee of the Board could develop procurement policies and procedures in order to standardize purchases. Procurement documents could also be standardized where appropriated. Departments such as Public Works, the Manchester Water Works and the Airport Authority have developed procurement documents that have been constantly reviewed, updated and contractor/vendor tested. Other departments could utilize these proven documents.
5. Central Purchasing could oversee the maintenance of a citywide bid summary (presently exists), which will allow all departments to take advantage of procurements made by Central Purchasing or by other departments.



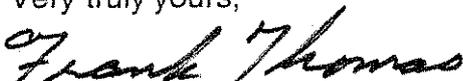
October 4, 2006
Pg. (4)

I believe a Central Purchasing Operation in the City along the above noted suggested parameters makes sense and should be pursued. I would further suggest that once Central Purchasing has been established and is providing basic services to the City's departments that continued dialog takes place with the Mayor and Aldermen in order to potentially expand its role.

I further believe that the City should focus more on the management of its fleet of vehicles. The City should have an MER Program, which is logical and adequately funded. Departments in addition to budgeting for the maintenance and repair of their vehicles and equipment should also budget for their replacement. Monies budgeted in a department for equipment replacement should be paid yearly into an equipment replacement reserve account. By making departments responsible for budgeting for equipment replacement, a true cost of the departments operations will be realized and a cash replacement fund will be established.

I will be available if you should have any questions pertaining to these comments.

Very truly yours,



Frank C. Thomas, P.E.
Public Works Director

/c



To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Administration/Information Systems respectfully recommends, after due and careful consideration, that a request by the Parks, Recreation and Cemetery Department to have the Fair License fee waived for the annual fireworks display at Arms Park on Tuesday, July 3, 2007 be approved.

(Unanimous vote.)

Respectfully submitted,



Clerk of Committee

K



CITY OF MANCHESTER
Parks, Recreation & Cemetery Department

625 Mammoth Road
Manchester, NH 03104-5491
(603) 624-6565 Administrative Office
(603) 624-6514 Cemetery Division
(603) 624-6569 Fax

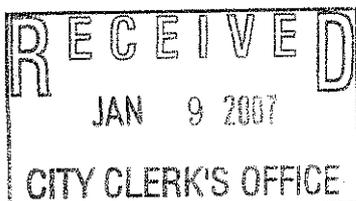
COMMISSION

Stephen Johnson, Chairman
Sandra Lambert, Clerk
George "Butch" Joseph
Michael Worsley
Dennis Smith
Ronald Ludwig, Director

To: Committee on Administration
From: Ronald E. Ludwig, Director
Re: Independence Day Celebration
Date: January 8, 2007

The Parks, Recreation and Cemetery Department will be holding a fireworks display with vendors for the City's Independence Day Celebration at Arms Park on Tuesday, July 3, 2007 with a rain date of Thursday, July 5, 2007.

I respectfully request that the fee be waived for the fair license for this event.



K

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully advises, after due and careful consideration, that it has accepted the monthly report for December 2006/January 2007 as submitted by DMJM, and is forwarding same to the Board for informational purposes.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault Roy and Long voted yea; School Committee Member Herbert was absent.)

Respectfully submitted,



Clerk of Committee

L



Monthly Report – December 2006 / January 2007

City of Manchester
Joint School Building Committee Meeting: January 2, 2007
School Facilities Improvement Project

1.0 Budget:

- Budget overview summary attached

2.0 Schedule:

- Project schedule overview attached.

Activity Summary:

Construction activity has been primarily on night-shift hours. Central High School, Memorial High School classroom addition, Southside Middle School and Hillside Middle School classroom additions are all in full use by students and faculty and continue to have ongoing punchlist activities. Most schools have undergone a majority of the punchlist process with miscellaneous isolated interior spaces and exterior (roof, exterior, etc.) remaining. Contractors continue to work on addressing and closing out miscellaneous punchlist items. The Design-Builder and associated contractors also continue to work on more global Program-Wide items such as HVAC system noise mitigation issues (including sound attenuation installation and duct reconfiguration) and door hardware issues.

3.0 Previous Months' Progress (23 November 06 – 20 December 06):

High Schools

- West High School
 - MEP Work Nearly Complete
 - Sound Attenuation Nearly Complete
 - Punchlist
- Memorial High School
 - Interior Renovation MEP Nearly Complete
 - Sound Attenuation Installation Ongoing
 - Ceiling Tile Installation Ongoing
 - Punchlist
- Central High School
 - Sound Attenuation Installation Ongoing
 - Punchlist

Middle Schools

- Hillside Middle School
 - Final MEP Nearly Complete
 - Sound Attenuation Installation Ongoing
 - Roof Duct Tie-down Complete
 - Punchlist
- Southside Middle School
 - Final MEP Nearly Complete
 - Ceiling Tile Installation Ongoing
 - Sound Attenuation Installation Ongoing
 - Punchlist
- Parkside Middle School
 - Punchlist



Elementary Schools

- Wilson Elementary School
 - Exterior Door Installation Nearly Complete
 - Punchlist
- Beech Street Elementary School
 - MEP Installation Nearly Complete
 - Punchlist
- Hallsville
 - Door Installation Nearly Complete
 - Punchlist
- Bakersville Elementary School
 - Door Replacement Nearly Complete
 - Punchlist
- Gossler Park Elementary School, Jewett Street Elementary School, Smyth Road Elementary School, Webster Elementary School, McDonough Elementary School, Parker Varney Elementary School, Weston Elementary School, Highland Goffs Falls Elementary School and Green Acres Elementary School
 - Punchlist
- Safety Meetings Ongoing
- Ongoing Weekly Project Status Meetings
- OCIP Ongoing
- Manchester Resident Employment Report (attached)

4.0 Upcoming Activities (21 December 06 – 17 January 07):

High Schools

- West High School
 - Sound Attenuation Completion
 - Punchlist
- Memorial High School
 - MEP Interior Renovations Continues
 - Sound Attenuation Installation Continues
 - Punchlist
- Central High School
 - Punchlist

Middle Schools

- Hillside Middle School
 - Final MEP Nearing Completion
 - Sound Attenuation Installation Nearing Completion
 - Punchlist
- Southside Middle School
 - Final MEP Nearing Completion
 - Sound Attenuation Installation Continues
 - Roof Duct Tie-down Work Continues
 - Punchlist
- Parkside Middle School
 - Punchlist

Elementary Schools



Manchester Public
School Facilities
Improvement Project

DMJM

AN ASCONA COMPANY

Project Office

222 South Jewett Street · Manchester, NH 03103

T 603.644.0410 · F 603.644.0411

- Wilson Elementary School
 - Exterior Door Installation Completion
 - Punchlist
- Beech Street Elementary School
 - Punchlist
- Hallsville
 - Door Installation Nearing Completion
 - Punchlist
- Bakersville Elementary School,
 - Door Installation Completion
 - Punchlist
- Gossler Park Elementary School, Jewett Street Elementary School, Smyth Road Elementary School, Webster Elementary School, McDonough Elementary School, Parker Varney Elementary School, Weston Elementary School, Highland Goffs Falls Elementary School and Green Acres Elementary School
 - Punchlist
- OCIP Continues

5.0 Critical Issues:

- Punchlisting
- Sound Attenuation Work

6.0 New Issues:

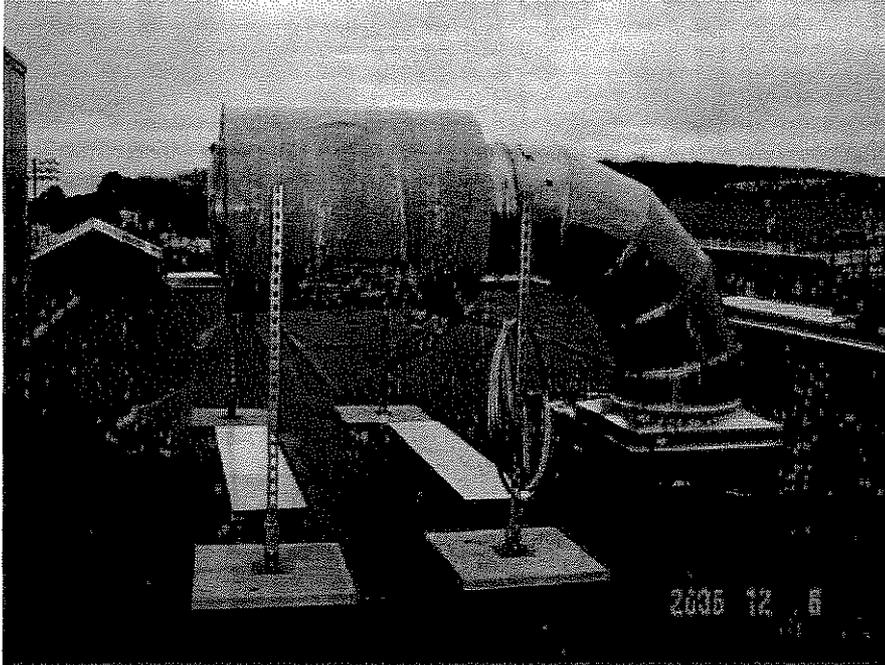
- Change Order #26 (with cover letter and matrix)



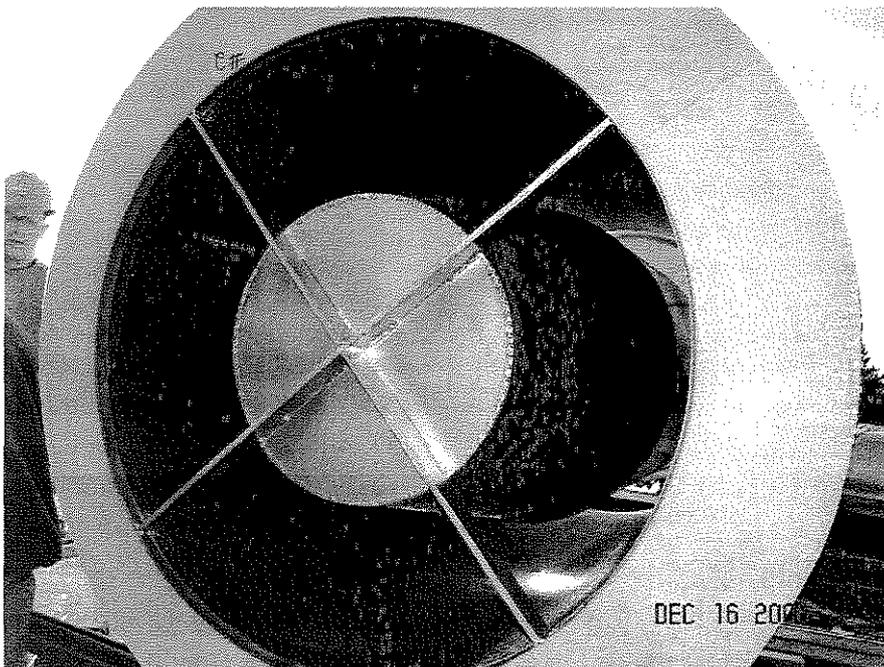
7.0 Progress Photos

Late November to Mid December

Memorial High School Mini-Gym Sound Attenuation Work (Exterior)



Hillside Middle School Sound Attenuation Work (Exterior)





Activity ID	Activity Description	Orig	Early Start	Early Finish	SUP	2003	2004	2005
CLHM110	CENTRAL HS CONST - J LANZA	738	15JUL03	30MAY06	1			
WHM1170	WEST HS DESIGN	129	15MAY03	14NOV03	1			
WHM1130	WEST HS CONST - PAUL VANASSE	651	21NOV03	07JUN06	2			
MEMH140	MEMORIAL HS DESIGN	124	09OCT03	02APR04	1			
MEMH150	MEMORIAL HS CONST - JIM LANZA / RICK COX	811	14APR04	10SEP05	3			
SSHM160	SOUTH SIDE MS DESIGN & BUYOUT	172	14OCT03	14JUN04	1			
SSHM170	SOUTH SIDE MS CONST - JOHN HAYES	583	25APR04	09AUG06	4			
HSHM180	HILLSIDE PARKSIDE MS MARCH SCL OF TECH DESIGN	648	14OCT03	26APR04	1			
HSHM190	HILLSIDE MS CONST - JOHN HAYES	594	25APR04	21AUG06	5			
MTHM200	MANCHESTER SCHOOL OF TECH CONSTRUCTION	234	16APR04	17MAR06	3			
FSHM210	PARKSIDE MS CONST - RICK COX	592	26JUN04	10SEP06	5			
JSHM220	JEWETT STREET ES CONSTRUCTION	307	25JUN04	03SEP04	6			
JSHM221	JEWETT STREET IN CLOSEOUT	35	15APR06	06JUN06	6			
SRHM230	SMYTH ROAD ES CONST - STEVE LANDRY	296	08JUL04	31AUG04	7			
SRHM241	SMYTH ROAD ES CONST - IN CLOSEOUT	25	15APR06	23MAY06	6			
WBHM250	WEBSTER ES CONST - STEVE LANDRY	84	21JUN04	15OCT04	7			
WBHM252	WEBSTER ELEMENTARY CLOSEOUT	433	21OCT04	30JUN06	7			
GPHM260	GOSSLER PARK ES CONST - RICK COX	677	23FEB04	13OCT06	6			
GPHM261	GOSSLER PARK IN CLOSEOUT	20	02OCT06	27OCT06	6			
GAHM270	GREEN ACRES ELECTRICAL WORK - PETER GAGNON	136	14FEB04	23AUG06	1			
GAHM250	GREEN ACRES ES CONST - jim	35	22JUN06	10AUG06	6			
HGHM280	HIGHLAND GOFFE'S FALLS ES CONST - PAUL VANASSE	545	24JUN04	11AUG06	9			
HGHM250	HALLSVILLE ES CONST	480	26JUN04	26MAY06	5			



GILBANE BUILDING COMPANY
MANCHESTER SCHOOLS MASTER SCHEDULE
CONSTRUCTION OPERATIONS SCHEDULE

Start Date: 24FEB03
Finish Date: 22MAY06
Data Date: 15APR06
Print Date: 2MAR06 13:06

Early Bar
Progress Bar

© Primavera Systems, Inc.



JOINT SCHOOL BUILDING COMMITTEE					
HIGHWAY DEPARTMENT / PROJECT FINANCIAL REPORT					
19-Dec-06					
DESIGN/BUILD/FINANCE SCHOOL IMPROVEMENT PROGRAM - Project #310303					
		FUNDING	SOURCE:	Bond	
BUDGET		FY03 CIP	School Revenue Bond	\$101,410,000	
		FY03 CIP	Gen.Obligation Bond	\$3,590,000	
		FY03 CIP	Earned Interest	\$3,995,000	
109,247,719		FY05	School Admin.Funding	\$252,719	
AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
INSURANCE & LEGAL					
Arthur J. Gallagher & Co.					
Insurance Administrative & Broker Services	\$250,000.00	\$0.00	100%	\$250,000.00	
Primary Insurance of \$25,000,000	\$265,000.00	\$0.00	100%	\$265,000.00	
Excess Insurance of \$25,000,000	\$130,000.00	\$0.00	100%	\$130,000.00	
Liberty Mutual Insurance Company					
OCIP Premiums	\$1,479,523.00	\$0.00	100%	\$1,479,523.00	
Workmen's Compensation Premium	\$25,000.00	\$0.00	100%	\$25,000.00	
OCIP Loss Fund	\$350,000.00	\$6,603.27	98%	\$343,396.73	
Insurance Reserve - Future Wk.Comp & Gen.Liabil.Claims	\$125,604.00	Contingency??	0%		
Fernando Insurance - CHS Statue Insure	\$7,500.00	\$0.00	100%	\$7,500.00	
Fernando Insurance - Builders Risk Insurance	\$26,080.00	\$0.00	100%	\$26,080.00	
Ropes & Gray - Consultant Services	\$138,321.64	\$0.00	100%	\$138,321.64	
Albert Risk Management Consultants - OCIP	\$2,217.75	\$0.00	100%	\$2,217.75	
Insurance & Legal To Date	\$2,799,246.39				
PROGRAM MANAGEMENT					
Program Management Services					
DMJM H&N (See contingency for contract amendment)	\$3,141,000.00	\$0.00	100%	\$3,141,000.00	
OTHER EXPENSES					
Information Systems - Computer equipment & Remote Ser	\$1,009.95	\$0.00	100%	\$1,009.95	
PSNH - West HS 3Phase High Voltage Install	\$5,000.00	\$0.00	100%	\$5,000.00	
PSNH - Central HS 3Phase Primary & Transformer	\$15,205.99	\$0.00	100%	\$15,205.99	
Seacoast Diversified - West HS Strip lead paint	\$4,920.00	\$0.00	100%	\$4,920.00	
CED TwinState - Smyth,Jewet,Gossler Light Fixtures	\$2,815.57	\$0.00	100%	\$2,815.57	
Building Permits	\$753,187.65	\$0.00	100%	\$753,187.65	
United Oil Recovery -Remove oil from CHS tank	\$2,761.25	\$0.00	100%	\$2,761.25	
RPF Associates, Inc. - Dust Settling Testing	\$1,772.50	\$0.00	100%	\$1,772.50	
RPF Associates, Inc. - Lead Paint Testing	\$1,156.24	\$0.00	100%	\$1,156.24	
Alpha Asbestos - Lead Paint Removal West HS Railings	\$2,450.00	\$0.00	100%	\$2,450.00	
Alarmax - Smoke Detectors for Webster	\$669.29	\$0.00	100%	\$669.29	
Highway Dept. - Pavement Patching @ Webster	\$1,975.46	\$0.00	100%	\$1,975.46	
WW Grainger - Portable Blowers for Hillside/Southside She	\$809.56	\$0.00	100%	\$809.56	
Century Mechanical - Southside Shelter Exhaust Fans	\$894.31	\$0.00	100%	\$894.31	
Foley & Buhl Engineering - Hallsville Assessment	\$3,800.00	\$0.00	100%	\$3,800.00	
Damon Insulation Co. - Insulate Rain Leader Southside	\$1,950.00	\$0.00	100%	\$1,950.00	
Alpha Asbestos - Hang Plastic Southside Shelter	\$1,475.00	\$0.00	100%	\$1,475.00	
RPF Associates - Memorial Asbestos Sampling	\$496.00	\$0.00	100%	\$496.00	
RPF Associates - Beech Dust Settling testing	\$3,349.00	\$0.00	100%	\$3,349.00	
Scott Lawson - Beech St. Abatement Consultant	\$1,660.25	\$0.00	100%	\$1,660.25	
Alpha Asbestos - Classical ACM Floor Core samples	\$2,175.00	\$0.00	100%	\$2,175.00	
Wood Science Specialists - CHS-C Flooring	\$1,917.30	\$0.00	100%	\$1,917.30	
Pelmac Industries - Southside move intercom @ front door	\$560.00	\$560.00	0%		
Other Expenses To Date	\$812,010.32				



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DESIGN BUILD PROJECT - PAGE 2 OF 5					
AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
Design & Construction Services					
Gilbane Building Company - Base Contract	\$94,900,200.00	\$2,823,369.07	97%	\$92,076,830.93	\$3,975,682.89
Change Orders			Status		
CO#1: Wall System Rev	\$0.00	No change in Contract			
CO#2: Cable Reroute	\$0.00	No change in Contract			
CO#3: Gym Floor Lines	\$0.00	No change in Contract			
CO#4: Jewett Repainting	\$0.00	No change in Contract			
CO#5: Middle School Structure	\$0.00	No change in Contract			
CO#6: Rebuild Chimneys	\$0.00	No change in Contract			
CO#7: Architectural, Painting & Carpentry Changes	\$0.00	No change in Contract			
CO#8: CHS-PA Refinish Auditorium Flooring	\$27,648.00	Funding from School		\$27,648.00	
CO#9: MHS Stage Rigging and WHS Furniture Move	\$0.00	No change in Contract			
CO#10: Furniture Move at Central	\$12,550.00	Funding from FF&E			
CO#11: HSMS Unsuitable Soils & EBU Rewiring	\$32,724.20	Funding from Contingency			
CO#12 Hillside/Southside MS Stairs & Addition Bathroom	\$325,453.00	Funding from Contingency			
CO#13 Central Intercom/Webster Ceilings	\$16,352.00	Funding from Contingency			
CO#14 Hazmat Removal	\$848,864.12	Funding from Contingency			
CO#15 CHS Bleachers & New Divider	\$187,543.58	Funding from Contingency			
CO#15 WHS Lockers	\$102,600.00	Funding from Contingency			
CO#15 WHS Consumer Science Room	\$52,488.24	Funding from School		\$52,488.24	
CO#15 Southside Restore Bleacher Integrity	\$3,888.00	Funding from Contingency			
CO#16 CHS Consumer Science Upgrade	\$81,861.20	Funding from School		\$81,861.20	
CO#16 CHS, Parkside Changes	\$7,336.00	Funding from Contingency			
CO#16 Weston Additional Painting	\$37,130.00	Funding from Contingency			
CO#17 CHS, WHS, McDonough, Bakerville, HGF, Pk-V	\$102,150.00	Funding from Contingency			
CO#18 MHS, Beech and West Various Changes	\$7,865.00	Funding from Contingency			
CO#19 MHS, WHS, Hillside, Southside, Hallsville, NW, MST	\$97,236.48	Funding from Contingency			
CO#20 MHS, CHS, Hillside, Southside, Beech	\$93,005.00	Funding from Contingency			
CO#21 MHS, CHS, WHS, Hillside, McDonough, Hallsville, MST	\$78,581.94	Funding from Contingency			
CO#22 CHS, WHS, Hillside, Southside, Parkside, Beech, Weston	\$5,745.00	Funding from Contingency			
CO#23 Beech Bleachers & Stair Treads, Bakesville Chimney Reductio	\$14,297.00	Funding from Contingency			
CO#24 Central, Hallsville, CR on Parkside	\$16,113.00	Funding from Contingency			
CO#25 Memorial, Central, Southside, Highland and Cr for Hillside	\$128,992.77	Funding from Contingency			
CO#26 CHS, MHS, WHS, Southside, McDonough, and Beech	\$312,367.16	Funding from Contingency			
CO#26 Memorial Consumer Science Upgrade	\$91,126.00	Funding from School & FF&E		\$39,754.00	
New Guaranteed Maximum Price (GMP)	\$97,584,117.69				
Program FF&E	\$2,000,000.00				
MHS - Consumer Science Upgrade (Partial CO#26)	\$51,372.00	\$0.00	100%	\$51,372.00	
WB Mason - Hillside - Administration	\$44,242.23	\$0.00	100%	\$44,242.23	
WB Mason - Hillside - Classrooms	\$70,195.67	\$0.00	100%	\$70,195.67	
WB Mason - Southside - Administration	\$41,001.89	\$0.00	100%	\$41,001.89	
WB Mason - Southside - Classroom	\$69,325.14	\$0.00	100%	\$69,325.14	
WB Mason - West HS - Administration	\$60,284.88	\$0.00	100%	\$60,284.88	
WB Mason - West HS - Classrooms	\$39,720.54	\$0.00	100%	\$39,720.54	
WB Mason - Central HS - Administration	\$141,151.24	\$0.00	100%	\$141,151.24	
WB Mason - Central HS - Classroom	\$68,362.75	\$0.00	100%	\$68,362.75	
WB Mason - Memorial HS - Classroom	\$98,365.68	\$0.00	100%	\$98,365.68	
WB Mason - Memorial HS - Administration	\$24,948.66	\$0.00	100%	\$24,948.66	
School Furnishings - Cafeteria Tables	\$210,231.10	\$0.00	100%	\$210,231.10	
Central HS - Furniture Move CO#10	\$12,550.00	\$0.00	100%	\$12,550.00	
Union Leader - Central HS - Ad Sidewalk Plow Inv.To Bid	\$65.61	\$0.00	100%	\$65.61	
Howard P. Fairfield - Central HS - Sidewalk Plow	\$71,660.00	\$0.00	100%	\$71,660.00	
Aramark-CHS, MHS, Southside, Hillside - Entrance Mats	\$10,576.23	\$0.00	100%	\$10,576.23	
School District- Reimburse for CHS Portable Bleachers	\$11,700.00	\$0.00	100%	\$11,700.00	
Convergent Media Systems - High School Class TV's	\$46,510.00	\$0.00	100%	\$46,510.00	
Aramark - Floor Machines/Carpet Extractor for additions	\$78,832.00	\$0.00	100%	\$78,832.00	
Ice House Refrigeration - Central Ice Maker	\$2,305.00	\$0.00	100%	\$2,305.00	
Telephone Technologies- MHS & Southside Portables	\$10,166.00	\$0.00	100%	\$10,166.00	



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DESIGN BUILD PROJECT - PAGE 3 OF 5					
AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
(Program FF&E-continued)					
Telephone Technologies- CHS/Hillside/Gr.Acres Portable C	\$3,020.00	\$0.00	100%	\$3,020.00	
Interstate Electric - CHS Portable Disconnect FA	\$518.00	\$0.00	100%	\$518.00	
BK Systems - Gr.Acres/Hillside Disconnect FA	\$1,859.00	\$0.00	100%	\$1,859.00	
GA Lafamme -Gr.Acres Power Portable/Wire FA System	\$11,212.89	\$0.00	100%	\$11,212.89	
Mr. Fix-It - Gr.Acres & Hillside Portable Ramps	\$4,990.00	\$0.00	100%	\$4,990.00	
Paul Cloutier - Gr. Acres Portable Sewer,Water,Paving	\$11,000.00	\$0.00	100%	\$11,000.00	
Century Mechanical - Gr.Acres Portable Plumbing Install	\$7,225.00	\$0.00	100%	\$7,225.00	
Information Systems - Printer ,Server & Software	\$20,290.74	\$0.00	100%	\$20,290.74	
Hillyard - Central Safety Cabinets	\$5,025.00	\$0.00	100%	\$5,025.00	
School District - Reimburse Central HS Appliances	\$3,873.91	\$0.00	100%	\$3,873.91	
Pelmac-Gossler Intercom/MHS & Southside Port. Disconnect	\$462.50	\$0.00	100%	\$462.50	
Perkins - Central HS Sterilizer	\$7,609.00	\$0.00	100%	\$7,609.00	
Wards Natural Science -CHS,Southside,Hillside Science E	\$68,017.05	\$0.00	100%	\$68,017.05	
Conway Office - Six Copiers	\$83,995.00	\$0.00	100%	\$83,995.00	
Barnstead International - Central HS Distillers	\$9,965.84	\$0.00	100%	\$9,965.84	
Alert Scientific Inc - Central Distiller Installation	\$1,325.00	\$0.00	100%	\$1,325.00	
Decker Inc. - School Floor Savers	\$39,705.02	\$0.00	100%	\$39,705.02	
Delta Education - Central Science Equipment	\$320.38	\$0.00	100%	\$320.38	
Educational innovations - Central Science Equipment	\$119.19	\$0.00	100%	\$119.19	
Frey Scientific - Hillside & Southside Science Equipment	\$3,490.56	\$0.00	100%	\$3,490.56	
J.Sallese & Sons - Memorial Locker Repairs	\$13,420.00	\$0.00	100%	\$13,420.00	
Nasco - Memorial Art Tables	\$4,744.00	\$0.00	100%	\$4,744.00	
Pasco - Central Science Equipment	\$6,594.27	\$0.00	100%	\$6,594.27	
Sargent-Welch - CHS, MHS & Southside Science Equip.	\$36,881.26	\$0.00	100%	\$36,881.26	
Sargent-Welch - CHS & MHS Credit for returned goods	(\$5,429.66)	\$0.00	100%	(\$5,429.66)	
Schiavi-Portable Move Hillside,Gr.Acres,Southside&MHS	\$39,354.97	\$0.00	100%	\$39,354.97	
SK Boreal Lab - Central & Southside Science Equipment	\$4,306.59	\$0.00	100%	\$4,306.59	
OfficeMax - Hillside & Southside Projectors	\$1,598.00	\$0.00	100%	\$1,598.00	
Tice Associates - Southside Microscopes	\$9,900.00	\$0.00	100%	\$9,900.00	
Vernier Software & Tech. - Central Science Equipment	\$11,598.23	\$0.00	100%	\$11,598.23	
School Furnishings - McDonough Cafeteria Tables	\$29,100.60	\$0.00	100%	\$29,100.60	
JR Pepper Electric - Reinstall Light Poles MHS Rear	\$7,472.00	\$0.00	100%	\$7,472.00	
Highway-Southside Extend Pkg.Lot&Curb&Remove Decks	\$6,793.67	\$0.00	100%	\$6,793.67	
Home Depot - 4" Lever caps for Portable capoffs	\$15.92	\$0.00	100%	\$15.92	
Evans Line Constructio - Southside Remove transformers	\$2,000.00	\$0.00	100%	\$2,000.00	
Bio-Rad Laboratories - MHS Electrophoresis Station	\$2,371.27	\$0.00	100%	\$2,371.27	
Carolina Biology - MHS Science Equipment	\$5,631.68	\$0.00	100%	\$5,631.68	
Nasco - CHS Art Tables	\$7,945.99	\$0.00	100%	\$7,945.99	
Flinn Scientific - MHS Science Equipment	\$44,091.93	\$0.00	100%	\$44,091.93	
Southern NH Univ. - CHS Basketball Facility Rental 5x	\$4,050.00	\$0.00	100%	\$4,050.00	
Williams Communications - Beech Intercom System	\$37,839.00	\$0.00	100%	\$37,839.00	
Williams Communications - Parkside Ceiling Speakers	\$3,235.00	\$3,235.00	0%		
WB Mason - Memorial	\$4,015.10	\$0.00	100%	\$4,015.10	
WB Mason - Central	\$7,543.79	\$0.00	100%	\$7,543.79	
WB Mason - Bakersville	\$14,698.19	\$0.00	100%	\$14,698.19	
WB Mason - Beech	\$11,873.47	\$0.00	100%	\$11,873.47	
WB Mason - Green Acres	\$14,306.41	\$0.00	100%	\$14,306.41	
WB Mason - Gossler	\$3,816.40	\$0.00	100%	\$3,816.40	
WB Mason - Hallsville	\$11,208.76	\$0.00	100%	\$11,208.76	
WB Mason - Highland Goffes Falls	\$15,857.85	\$0.00	100%	\$15,857.85	
WB Mason - Jewett	\$3,104.02	\$0.00	100%	\$3,104.02	
WB Mason - McDonough	\$6,143.76	\$0.00	100%	\$6,143.76	
WB Mason - Northwest	\$2,707.09	\$0.00	100%	\$2,707.09	
WB Mason - Parker-Varney	\$17,030.40	\$0.00	100%	\$17,030.40	
WB Mason - Smyth	\$12,001.60	\$0.00	100%	\$12,001.60	
WB Mason - Webster	\$15,776.14	\$0.00	100%	\$15,776.14	
WB Mason - Weston	\$17,626.68	\$0.00	100%	\$17,626.68	
WB Mason - Wilson	\$6,617.93	\$0.00	100%	\$6,617.93	
Apple Computer - Central 6 eMacs/6 HP All-in-One	\$5,695.10	\$0.00	100%	\$5,695.10	
Stateilne Sports - Southside & Parkside Volleyball Stands	\$6,100.00	\$0.00	100%	\$6,100.00	
Doty & Sons - Concrete Receptacles	\$29,499.60	\$0.00	100%	\$29,499.60	
WB Mason - Hillside Storage cabinets/Coat trees	\$3,585.06	\$0.00	100%	\$3,585.06	



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Improvement Project



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DESIGN BUILD PROJECT - PAGE 4 OF 5					
AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
(Program FF&E-continued)					
WB Mason - Southside Storage cabinets/Coat rack	\$2,767.85	\$0.00	100%	\$2,767.85	
Famous Lockers - Memorial Football Lockers	\$20,800.00	\$0.00	100%	\$20,800.00	
Highway Dept. - Southside Repave Parking Lot	\$13,521.15	\$0.00	100%	\$13,521.15	
Traffic Dept. - Post Signs & Stripe Parking Lot	\$1,294.41	\$0.00	100%	\$1,294.41	
Highway Dept. - Hillside Excavate Waterline & Pave Portat	\$2,848.32	\$0.00	100%	\$2,848.32	
Penney Fence - Southside Guardrail Relocation	\$1,300.00	\$0.00	100%	\$1,300.00	
DRG Construction - install white boards in grade schools	\$4,095.00	\$0.00	100%	\$4,095.00	
WB Mason - Memorial 5 Shelves	\$1,225.00	\$0.00	100%	\$1,225.00	
WB Mason-Nurse panels CHS,WHS,MHS,Southside,Hillside	\$375.00	\$0.00	100%	\$375.00	
Home Depot - Southside Portable Restore Site	\$967.17	\$0.00	100%	\$967.17	
Otis Elevator - Decommission CHS-Prac.Arts Elevator	\$2,161.00	\$0.00	100%	\$2,161.00	
BK Systems - Restore Fire Alarm Panel after Portable move	\$699.00	\$0.00	100%	\$699.00	
Schiavi - Move Portable to Gosler Park	\$7,630.00	\$7,630.00	0%		
Balance of FF&E		\$10,003.33			
Total FF&E	\$2,000,000.00	\$20,868.33		\$1,979,131.67	
CONTINGENCY					
Contingency/JSBC Approved Expenses	\$5,650,000.00				
Parker-Varney & Highland Open Concept Wall Designs \$155,000	\$0.00				
Mountainside Insulation - McDonough Insulate 27 ClsRms	\$4,860.00	\$0.00	100%	\$4,860.00	
Memorial - Guardrail Relocation(PennyFence) Pave (Hwy)	\$6,518.47	\$0.00	100%	\$6,518.47	
Memorial - Replace & install Two New Boilers in CO#26	\$0.00	\$0.00			
Central HS Gymnasium - Painting in CO#21	\$0.00	\$0.00			
Central HS Granite War Memorial	\$27,331.35	\$27,331.35	0%		
Beech Fire Alarm Expansion JSBC 2-21-06	\$115,000.00				
C&M Engineering - Beech Fire Alarm Expansion	\$12,215.00	\$0.00	100%	\$12,215.00	
Union Leader - Beech FA Bid Invitation (2x)	\$359.24	\$0.00	100%	\$359.24	
Spillers Graphics - Beech FA Plans	\$90.36	\$0.00	100%	\$90.36	
G.A Laflamme - Beech - Fire Alarm Upgrade	\$99,250.00	\$0.00	100%	\$99,250.00	
VW Grainger - Beech FA Upgrade New Fire Door Basement	\$117.00	\$117.00	0%		
Concrete Masonry - Open Concrete for New Fire Door	\$500.00	\$500.00	0%		
Balance of Beech Fire Alarm Expansion Authorization		\$2,468.40			
FoleyBuhl Roberts - Hallsville Roof Structure Evaluation	\$29,800.00	\$5,666.58	81%	\$24,133.42	
Peimac - Central Security System Problems	\$14,124.00	\$0.00	100%	\$14,124.00	
Spillers Graphics - Hallsville Clock Tower Roof Plans	\$6.00	\$0.00	100%	\$6.00	
Chris Tartsa - Hallsville Clock Tower Repairs	\$3,900.00	\$0.00	100%	\$3,900.00	
Gerard A. Laflamme - Hallsville Tower/Move Conduits	\$350.00	\$0.00	100%	\$350.00	
Union Leader - Hallsville Roof Structure Prequal Contractors	\$393.21	\$0.00	100%	\$393.21	
Beech - New metal sign & storefront entrance in CO#26	\$0.00	\$0.00			
Memorial - New Storage Lockers for Band Instruments	\$26,578.00	\$0.00	100%	\$26,578.00	
The Grout Guy - Bakersville - Regrout Hallway Tile	\$8,400.00	\$0.00	100%	\$8,400.00	
Hallsville - UPS Store Mail Bid Packets	\$14.00	\$0.00	100%	\$14.00	
Hallsville - Contractor Repairs - Approved JSBC6/6/06	\$0.00				
Hallsville - Structural/Roof Repairs - Inv. To Bid	\$196.61	\$0.00	100%	\$196.61	
DMJM Program Management - Contract Amendment	\$683,822.00	\$358,013.81	48%	\$325,808.19	
Wiggin & Nourie, P.A. - Manchester PS GP, LLC vs City	\$62,874.95	\$0.00	100%	\$62,874.95	
Memorial - Scraping,Priming,Painting Dust Collection Cyclone	\$940.00	\$940.00	0%		
Central Garage - Payment for Pumps	\$2,500.00	\$2,500.00	0%		
Contingency/ Change Order Number & Amounts					
CO#11: HSMS Unsuitable Soils & EBU Rewiring JSBC	\$32,724.20	\$32,724.20			
CO #12 Hillside/Southside MS Stairs JSBC 11/25/04	\$325,453.00	\$325,453.00			
CO#13: Central Intercom/Webster Acoustical Ceiling	\$16,352.00	\$16,352.00			
CO#14: Hazmat Removal JSBC 3/22/05	\$848,864.12	\$848,864.12			
CO#15 CHS Bleacher/WHS Locker/Southside Bleacher	\$346,519.82	\$346,519.82			
CO#16 CHS & Parkside Changes & Weston Painting	\$44,466.00	\$44,466.00			
CO#17 CHS, WHS, McDonough,BakerVile,HGF,Pk-Varn	\$102,150.00	\$102,150.00			
CO#18 MHS, Beech and West Various Changes	\$7,865.00	\$7,865.00			
CO#19 MHS, WHS, Hillside, Southside, Hallsville, NW, MST	\$97,236.48	\$97,236.48			
CO#20 MHS, CHS, Hillside, Southside, Beech	\$93,005.00	\$93,005.00			



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DESIGN BUILD PROJECT - PAGE 5 OF 5					
AUTHORIZED VENDOR DESCRIPTION AND APPROVAL DATE	BUDGET	AMOUNT ENCUMBERED	PERCENT COMPLETE	AMOUNT EXPENDED	RETAINAGE HELD
Contingency/ Change Order Number & Amounts-Continued					
CO#21 MHS,CHS,WHS,Hillside,McDonough,Hallsville,MST	\$78,581.94	\$78,581.94			
CO#22 CHS, WHS, Hillside, Southside, Parkside, Beech, Weston	\$5,745.00	\$5,745.00			
CO#23 Beech Bleachers & Stair Treads,Bakesville Chimney Reduction	\$14,297.00	\$14,297.00			
CO#24 Central, Hallsville and CR for Parkside	\$16,113.00	\$16,113.00			
CO#25 Memorial,Central,Southside,Highland and Cr for Hillside	\$128,992.77	\$128,992.77			
CO#26 CHS, MHS, WHS,Southside,McDonough,and Beech	\$403,493.16	\$403,493.16			
Balance for Future Contingency Allocations		\$2,100,532.92			
<i>Contingency Authorized to Date</i>	<i>\$3,549,467.08</i>	<i>\$5,059,928.55</i>		<i>\$590,071.45</i>	
JSBC APPROVED CONTINGENCY BALANCE	\$2,100,532.92				
UNENCUMBERED PROJECT FUNDS	\$12,729.09				
ENCUMBERED/EXPENDED TOTAL	\$109,234,989.91	\$7,911,329.22		\$101,323,660.69	
TOTAL	\$109,247,719.00				



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Gilbane

Gilbane
220 S. Jewett Street
Manchester, NH. 03301
Telephone 603-644-3313 Ext. 212
Facsimile 603-644-3315

December 19, 2006

Manchester Schools' Design Build Employment Committee
c/o Gilbane Building Company
220 South Jewett Street
Manchester, NH 03103

Reference: Manchester City-Wide Schools Project
Manchester, NH
Gilbane Project No. 11-3387-000
Manchester Resident Report – December 19, 2006

Dear Sirs/Madam:

Attached is our resident requirement report for the Manchester City-Wide Schools Project which includes reported data through 12/19/06

Page 1 includes monthly detail of subcontractors reported data. Please note that if any field is "blank", either the data is as yet unreported or the subcontractor has not yet begun work. If the subcontractor is "highlighted", they have completed their work and we have closed their contract. Page 2 is a summary by subcontractor of their goals vs. actual performance with the overall job percentage totals reported at the bottom.

Should you have any questions regarding this submittal, please do not hesitate to contact me at 603-644-3313 ext. 212.

Regards,

Alan Burns
Project Accountant

Enclosures



Manchester City-Wide Schools Project - Gilbane Job #11-3387-000				
Goals Vs. Actual Percentage Schedule Of Reported Hours				
As of December 19, 2006				
	CUMULATIVE MANCHESTER HRS	CUMULATIVE TOTAL HOURS	GOAL PERCENTAGE MANCHESTER HOURS	ACTUAL PERCENTAGE MANCHESTER HOURS
Hayward Baker	69.50	1,514.00	5.00%	4.59%
Francis Harvey & Sons	10,967.00	42,565.00	15.00%	25.77%
Allan Industries	84,295.50	127,701.00	0.00%	66.01%
HCI Craftsmen	20.50	27.50	50.00%	74.55%
Hampshire Fire Protection	7,964.00	27,789.95	10.00%	28.66%
Interstate Electric	25,094.50	85,671.00	5.00%	29.29%
ACT Abatement	4.00	3,413.00	0.00%	0.12%
A & E Flooring	1,781.50	6,369.75	2.00%	27.97%
Essex Newbury	0.00	10,117.50	0.00%	0.00%
George R. Cairns	3,408.00	21,894.50	5.00%	15.57%
C.P. Blouin	17,768.15	82,548.25	20.00%	21.52%
Consolidated Electric	598.00	26,328.00	5.00%	2.27%
American Steele	0.00	4,955.50	0.00%	0.00%
Iaccarino & Sons	32.00	103.00	0.00%	31.07%
Northern Plaster Works	0.00	2,292.00	0.00%	0.00%
Francis H. Maroney	7,916.00	65,229.00	15.00%	12.14%
Johnson Controls, Inc.	726.00	6,676.00	50.00%	10.87%
Youngblood Co., Inc.	7,023.50	20,900.00	15.00%	33.61%
Novel Iron Works, Inc.	0.00	14,951.50	0.00%	0.00%
Northeast Masonry	350.50	8,178.50	5.00%	4.29%
King Painting	1,620.00	72,692.00	10.00%	2.23%
Premier Caulking	180.50	521.00	0.00%	34.64%
Kel-Rick Construction	5,180.50	68,654.55	5.00%	7.52%
Skyline Roofing	20,958.65	34,705.25	10.00%	60.39%
New Hampshire Glass	2,012.50	17,637.50	15.00%	11.28%
Staterline Acoustical Ceilings	1,831.00	5,491.50	0.00%	33.34%
Chamberlain Companies	188.00	353.00	5.00%	53.26%
Pine State Elevator	0.00	1,936.50	0.00%	0.00%
Hate to Paint/Stain?	2,434.00	2,901.00	80.00%	83.90%
Dec-Tam Corporation	70.00	7,892.50	0.00%	0.89%
Twin Brooks Environmental	0.00	0.00	0.00%	
Major Theatre Equipment, Inc.	0.00	1,135.00	0.00%	0.00%
Air Quality Experts, Inc.	0.00	3,088.75	0.00%	0.00%
ABC Flooring Specialists	0.00	386.25	10.00%	0.00%
Tucker Library Interiors	0.00	323.85	0.00%	0.00%
American Sport Floors	0.00	3,229.50	0.00%	0.00%
Northeast Interior Systems	935.00	2,315.00	0.00%	40.39%
Pitcher Associates	1,162.50	2,499.50	20.00%	46.51%
Ahern Painting Co., Inc.	617.00	3,291.50	0.00%	18.75%
Allegheny Contract Flooring	4,565.00	5,461.00	0.00%	83.59%
Eckhardt & Johnson	4,344.50	11,792.00	0.00%	36.84%
F.A. Gray, Inc.	665.50	6,167.25	0.00%	10.79%
Robert H. Lord	108.00	108.00	0.00%	100.00%
Granite State Acoustics	4,711.00	7,383.50	0.00%	63.80%
Material Handling Sales	0.00	677.00	0.00%	0.00%
E.S. Boutos	768.50	1,839.50	0.00%	41.78%
Merrimac Tile Company	96.00	633.00	0.00%	15.17%
Raynor Door Authority	68.75	340.25	0.00%	20.21%
Gorman-Thomas, Inc.	202.50	1,560.50	0.00%	12.98%
TOTALS	220,738.05	824,621.10		
OVERALL PERCENTAGE	26.77%			

*Reported Residency Data
As of December 15, 2006

Total Hours vs. Manchester Resident Hours

Job Title	Jan 06	Feb 06	Mar 06	Apr 06	May 06	Jun 06	Jul 06	Aug 06	Sep 06	Oct 06	Nov 06	Dec 06	Total Hours
Playground Baker	69.50	1,914.00											1,983.50
Playground Maintenance	10,960.00	42,864.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53,824.00
Admin Industries	70,850.00	127,733.00	1,754.00	1,468.00	2,003.00	1,707.00	2,314.00	1,822.00	1,704.00	1,046.00	1,307.00	1,909.00	259,045.00
HO Contractor	26.00	27.50											53.50
Remediation Pile Protection	3,991.00	27,789.50											31,780.50
Remediation Electric	26,658.00	65,433.00	36.50	77.00									92,174.50
JCT Abatement	4.00	3,413.00											3,417.00
A.S.E. Paving	1,701.00	8,387.50											10,088.50
Steam Primary & Sub	0.00	10,117.50											10,117.50
George R. Collins & Sons	3,384.50	21,771.50	0.00										25,156.00
C.P. Blouin	16,497.65	76,672.25	257.00	1,093.00	279.00	743.00	40.00	683.00	42.00	274.50	189.50	1,007.00	103,841.00
Consulting Electric	99.00	26,095.00	0.00	0.00	3.00	0.00	51.00	0.00	6.00	0.00	0.00	0.00	26,255.00
American Steel	0.00	4,841.50	0.00										4,841.50
Interme & Sons	32.00	103.00											135.00
Northern Filter Works	0.00	2,202.00											2,202.00
Frederic H. Murphy	7,916.00	64,744.00	0.00	277.00	0.00	84.50	0.00	43.50	0.00	0.00	54.50	0.00	73,175.00
Johnson Controls, Inc.	726.00	57,725.00	0.00	5.00	0.00	337.50	0.00	76.00	0.00	76.00	0.00	0.00	58,510.50
Youngblood Co., Inc.	4,702.20	20,177.00	224.00	344.00	17.00	17.00	0.00	333.00	0.00	0.00	0.00	0.00	25,593.20
Alfred East (H&C), Inc.	0.00	14,901.00											14,901.00
Northeast Memory, Inc.	300.00	6,779.50											7,079.50
Atop Painting	1,670.00	71,652.00											73,322.00
Primer Coating	180.50	571.00											751.50
Mid Rise Construction	5,163.50	67,744.00	0.00	184.00	0.00	80.00	0.00	161.00	0.00	126.00	0.00	0.00	73,374.50
Shyne Flooring	18,849.00	31,246.00	143.00	132.50	74.00	99.00	4.00	89.60	124.50	779.50	1,073.25	1,103.25	53,811.25
New Horizons Goals	2,012.50	17,416.00	0.00	0.00	0.00	0.00	0.00	369.00	0.00	0.00	0.00	0.00	19,796.50
Graphic Associates/Celings	1,281.00	5,429.50	50.00	62.00									6,772.50
Chamberlain Companies, Inc.	149.00	353.00											502.00
Phis Sign Erector	0.00	1,936.00											1,936.00
John vs Paul/Star?	2,424.00	2,461.00											4,885.00
Shen Fen Corporation	70.00	1,662.50											1,732.50
Yen Brook Environmental	0.00	0.00											0.00
Major Theme Equipment	0.00	1,178.00											1,178.00
Air Quality Experts, Inc.	0.00	3,068.75											3,068.75
ABC Flooring Specialists	0.00	364.25											364.25
Taylor Library Architects	0.00	303.00											303.00
American Sign Flag	0.00	3,229.50											3,229.50
Northeast Electric Systems	928.00	3,203.00	0.00	22.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,453.00
Phicker Associates	1,162.50	2,499.00											3,661.50
Alton Printing Co., Inc.	617.00	3,271.50											3,888.50
Alphacolor Printed Priority	4,865.00	6,461.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,326.00
Edward F. Johnson	4,247.00	11,321.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,568.00
F.A. Gray, Inc.	662.50	61,537.25	0.00	13.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,213.25
Robert H. Cor	108.00	108.00											216.00
Graphic Star Associates	4,418.00	6,781.00	164.50	302.50	128.00	200.50							11,834.50
Medford Printing Sales	0.00	677.00											677.00
E.S. Baker	763.50	1,839.00											2,602.50
Alumacore The Company	94.00	633.00											727.00
Raynor Clear Authority	68.70	340.25											408.95
Garman/Thomas, Inc.	332.50	1,650.50											1,983.00
Monthly Totals	205,452.80	734,095.35	2,835.00	1,964.00	3,724.00	1,776.00	4,338.00	1,391.00	1,952.00	1,046.00	1,307.00	1,909.00	2,835,000.00
Total Manchester Hrs.	220,516.25												
Total Labor Hours	823,968.00												
% of Manchester Hours	26.76%												

* Blank Field Equals No Data Reported For Month

Highlighted Subcontractors are Overtime Contractors

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully advises, after due and careful consideration, that they have approved Change Order #26, outlined herein, and is forwarding same to the Board for informational purposes.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault Roy and Long voted yea; School Committee Member Herbert was absent.)

Respectfully submitted,



Clerk of Committee

Change Order #26 CCA Authorization Summary

School	DMJM Bulletin #	Change Description	CCA/COR #	Proposal Date	Initial Estimate	Initial City Authorize
Program-wide		Credit for Venmar attic stock	990068	13-Oct-06	(\$9,315.00)	17-Nov-06
Program-wide		Cost for precon video reproduction	990071	22-Aug-06	\$1,399.68	22-Aug-06
Program-wide		Cost for precon video reproduction	990073	25-Aug-06	\$2,799.36	30-Aug-06
Program-wide		Correction of previous fee charges, credit	990074	27-Nov-06	(\$214.00)	28-Nov-06
Memorial	7 & 23	Renovations to Consumer Sciences Labs @ MHS	100040	21-Jun-04	\$111,372.00	14-Jul-04
Memorial	16	Material & Labor required to provide Door	100115	19-May-06	\$2,596.00	9-Jun-06
Memorial	17	Add double St. Steel sink in rm.302	100116	4-Aug-05	\$5,956.00	24-Aug-05
Memorial	28	Furnish & Install volley ball inserts fir lines at mini gym	100117	25-Aug-05	\$2,215.00	7-Sep-05
Memorial		Install new Boilers	100154R1	2-Jun-05	\$262,548.00	3-Jun-05
Memorial	27	Relocate exist sink into nurses area	100166	28-Jun-05	\$1,408.00	7-Jul-05
Memorial		Furnish & Install Boiler Burners	100187	25-Jul-05	\$35,378.88	7-Sep-05
Memorial		Credit not replacing flooring rm. 565	100253	19-May-06	(\$2,803.00)	31-May-06
Central		Delete installation of 4 door hold opens	110651	17-Nov-06	(\$1,040.00)	20-Nov-06
West	34	Remove & replace shaft wall in rm E216	120172	30-Jun-05	\$12,150.00	7-Jul-05
West	37	Repair rm ES1 drywall, paint ceiling	120203	18-Aug-05	\$1,242.00	24-Aug-05
Southside		Removal of additional ACM floor tile & mastic	210040	29-Jun-06	\$15,106.50	30-Jun-06
Southside		FA damage	210164	5-Oct-05	\$949.00	14-Oct-05
McDonough		Smoke test in gymnasium	300152	26-Jul-06	\$2,428.93	21-Aug-06
Beech St		Replace metal panel/s & sign at entrance	310033	16-Feb-06	\$16,733.00	24-Apr-06
Bakersville		Credit for window shades	340083	19-Oct-06	(\$96.96)	26-Oct-06

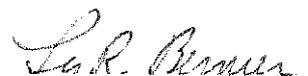
3

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully advises, after due and careful consideration, that they have authorized the expenditure of approximately \$10,800 for the bathroom in the tech room area of Bakersville School.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault Roy and Long voted yea; School Committee Member Herbert was absent.)

Respectfully submitted,



Clerk of Committee

N



CITY OF MANCHESTER

Office of the City Clerk



Leo R. Bernier
City Clerk

Carol A. Johnson
Deputy City Clerk

Paula L-Kang
Deputy Clerk
Administrative Services

Matthew Normand
Deputy Clerk
Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

MEMORANDUM

To: Members, Committee on Joint School Buildings

From: 
Leo R. Bernier
City Clerk

Date: November 29, 2006

Re: Bakersville Elementary Faculty Bathroom

A poll of the Committee is being conducted seeking approval for expenditure of approximately \$10,800 for the bathroom in the tech room area at Bakersville School.

If there is any Committee member in opposition, please contact me no later than noon on Friday, December 1, 2006 otherwise your vote shall be recorded in the affirmative.

Enclosure



Queen City Remodeling and more....LLC
875 Page Street, Floor 2
Manchester, NH 03109
(603) 644-2122
SINCE 1992



October 11, 2006

To: Tim Clougherty

Re: Bakersville Elementary Faculty Bathroom

Tim, here is an estimate for the bathroom in the tech room area. Sorry for the delay. There are items which may have extra costs and can't be determined at this time. Plumbing in wall, venting and anything in hallway wall are some items to be determined at demolition time. I believe that I have covered the other items that will need to be done for this 2 fixture faculty bathroom.

In regards to Central Home Ec work---I have found the color. I was informed last week by a Home Ec teacher that the wheel chair student is not attending school at this time. Do you still want to have this work done? Let me know before I place counter order.

Thank you,

Rick Bouchard. CGR

N



Queen City Remodeling and more LLC
 875 Page Street, Floor 2
 Manchester, NH 03109

Estimate

DATE	ESTIMATE NO.
10/11/2006	87

NAME / ADDRESS
City Of Manchester Facilities Division 275 Clay St. Manchester, NH 03103

PROJECT

ITEM	DESCRIPTION	QTY	COST	TOTAL
02.10 Demo	WORK TO BE DONE AT BAKERSVILLE ELEMENTARY SCHOOL. WE WILL DO A FACULTY BATHROOM IN THE EXISTING TECH ROOM. To BE DONE AS PER THE FOLLOWING JOB SCOPE. Demo--We will cut out a opening in the hallway wall to accommodate a matching door unit. We will frame it out with wood framing, header and studs as needed for door unit. Note at this time, our cost includes the demolition work, framing work and removal of all debris to city transfer station. Any hidden items in wall, pipes, wires, etc. will be addressed as discovered and done as an extra charge. Demolish the existing interior walls as needed for new 2 fixture bathroom		0.00	
14 Plumbing	Plumbing--All work is based on using the existing toilet floor drain and the existing wall drain for sink. We will install a white ADA 2 piece toilet, do new water line from the existing one and new shut off. Sink--install a wall hung sink with a single lever chrome facet. Do new water lines, shut offs, and drain. It will hooked up the existing water lines. Again, this work is based on hooking into the drain and water lines in place in wall. If other work is needed, ex: change water or drain lines in wall, this will be determined at demo and done as extra charge as needed.		0.00	
06 Misc. Carpentry	Miscellaneous Carpentry Work--We will close off the back door area and build a new wall using wood studs,insulate it for sound.		0.00	
TOTAL				

Phone #	Fax #	E-mail	Web Site
603-644-2122	603-668-2220	rick@queencityremodeling.com	www.queencityremodeling.com



Queen City Remodeling and more LLC
 875 Page Street, Floor 2
 Manchester, NH 03109

Estimate

DATE	ESTIMATE NO.
10/11/2006	87

NAME / ADDRESS
City Of Manchester Facilities Division 275 Clay St. Manchester, NH 03103

PROJECT

ITEM	DESCRIPTION	QTY	COST	TOTAL
12 Doors & Trim	Doors & Trim--In the wall opening, we will install a new door unit with locks that matches the doors in the hallway now in use.		0.00	
16 Electrical & Li...	Electrical & Lighting--we will install a new overhead florescent light and switch, a new gfi duplex outlet--if possible and tie into the existing power source. Note-- a fan unit should be considered yet I don't know how we could vent it to the outside.		0.00	
18 Interior Walls	Any other electrical work can be done as extra charge Interior Walls--Install new 1/2 MR drywall on the walls, mud, tape and sand		0.00	
19 Ceilings & Cover	Ceilings & Coverings--Current ceiling will stay in place		0.00	
23 Floor Coverings	Floor Coverings--Remove the current tile floor and install new VCT vinyl tile floor, standard color and use rubber base molding		0.00	
24 Paint	Painting--prime and paint 2 coats the walls, door and trim.		0.00	
25 Cleanup	Cleanup all debris and dump at city transfer station.		0.00	
Total Cost Job	Total Cost of Material and Labor for the Above Work		10,800.00	10,800.00
Tim: Other items to consider---heat source for the new bathroom? Work schedule--Will need to do during a vacation period? Job length will be 5-7 working days.				
TOTAL				\$10,800.00

Phone #	Fax #	E-mail	Web Site
603-644-2122	603-668-2220	rick@queencityremodeling.com	www.queencityremodeling.com

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Joint School Buildings respectfully advises, after due and careful consideration, that they have approved a request of the Building & Sites Committee to close in the press box at the Chabot/McDonough Field for MCTV

(School Committee Members Beaudry and Gelinas and Aldermen Thibault Roy and Long voted yea; School Committee Member Herbert was absent.)

Respectfully submitted,



Clerk of Committee



TO: Board of School Committee
FROM: Building & Sites Committee
DATE: December 11, 2006
RE: Memorial High School Press Box at the Chabot/McDonough Field

*To Arthur -
FYI
Wag*

At the Building & Sites Committee meeting held on November 27, 2006, the Committee reviewed recommendations relative to the above-referenced. After due and careful consideration the Committee recommends:

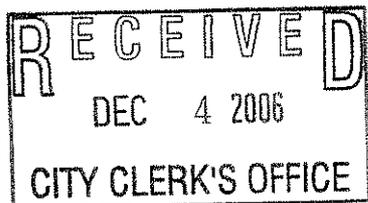
To approve the construction to close in the press box at the Chabot/McDonough Field for MCTV.

The motion passed by unanimous vote. This item was to be forwarded to the Joint Building Committee for approval of the project along with approval to pay the cost of the project from the remaining portion of the Clem Lemire Field Project funds.

Respectfully submitted,
Arthur Beaudry, Chairman
Chris Herbert
Dave Gelinis
Russ Ouellette
*Bob Leonard

**Katherine Labanaris

*Member Absent
**Non-member attending



IN BOARD OF SCHOOL COMMITTEE
Adopted.....2006

Suzanne O. Sears
Suzanne O. Sears Board Clerk

0

To the Board of Mayor and Aldermen of the City of Manchester:

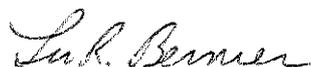
The Committee on Joint School Buildings respectfully advises, after due and careful consideration, that they have approved a request of the Building & Sites Committee that the following estimates of various school projects be paid for out of the School Facilities Improvement Project contingency fund:

- a) Beech Street School lighting project (\$860.00 & \$825.00);
- b) Relocation of Southside Jr. High hallway lockers (\$4,900.00, \$7,900.00 and \$5,400.00);
- c) Demolition of CMV wall to provide new 6'x7' gymnasium door at Southside Jr. High; and
- d) painting and drywall project at Wilson Street School (\$1,500.00, \$1,800.00 and \$2,700.00)

subject to the review and approval of the City Solicitor and Chief Financial Officer that contingency funds from the Design-Build Project can be used.

(School Committee Members Beaudry and Gelinas and Aldermen Thibault Roy and Long voted yea; School Committee Member Herbert was absent.)

Respectfully submitted,



Clerk of Committee

P

TO: Board of School Committee
FROM: Building & Sites Committee
DATE: January 8, 2006
RE: Requested Estimates on Various School Projects

At the Building & Sites Committee meeting held on December 18, 2006, the Committee reviewed recommendations relative to the above-referenced. After due and careful consideration the Committee recommends:

To request that the Joint Building Committee consider whether the Beech Street School lighting project, the moving of the lockers project at Southside, and the painting and dry-wall project at Wilson could be paid for out of the contingency fund of the design/build project. If these projects cannot be paid for out of the contingency fund the Committee would request the Beech Street lighting project be paid for out of the District's General Fund.

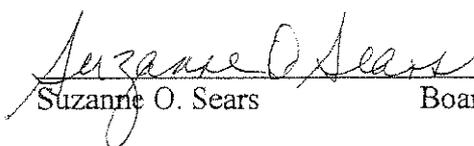
The motion passed by unanimous vote. This item was to be forwarded to the Joint Building Committee.

Respectfully submitted,
Arthur Beaudry, Chairman
Chris Herbert
Dave Gelinas
*Russ Ouellette
*Bob Leonard

**Katherine Labanaris
**Doug Kruse
**Debra Langton

*Member Absent
**Non-member attending

IN BOARD OF SCHOOL COMMITTEE
Adopted.....2006


Suzanne O. Sears Board Clerk

P

LBA INC

dba D. A. BOISVERT ELECTRIC CO.
 175 LINCOLN ST. UNIT #104
 MANCHESTER, NH 03103
 (603) 623-5122

ESTIMATE

DATE	ESTIMATE ...
11/1/2006	4587

NAME / ADDRESS
CITY OF MANCHESTER BUILDING MAINTENANCE DIV. 275 CLAY ST MANCHESTER, NH 03103

JOB LOCATION	MANCHESTER NH
PROJECT	235, BEECH ST SCHOOL
ORDERED BY:	

DESCRIPTION			
<p>D.A. Boisvert Electric Co. is pleased to present this bid with regard to the Beech Street School project.</p> <p>We propose to furnish materials and install labor necessary to complete the following:</p> <p>*Description- Install 1-150 Watt Halide Wall Pack, to match existing on Back Walkway.</p> <p>Material : \$420.00 Labor : \$440.00 *For the Sum of: \$860.00</p> <p>Thank you for the opportunity to provide you with this proposal. I look forward to working with you. Please call if you have any questions.</p> <p>Sincerely,</p> <p style="text-align: center;"><i>Daniel A. Boisvert</i></p> <p>Daniel A. Boisvert</p>			
<p>Upon Acceptance, Please Sign and Fax to 641-2588</p>	<p>_____</p> <p>Date</p>		
<table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">TOTAL</td> <td style="width: 20%; text-align: right;">\$860.00</td> </tr> </table>		TOTAL	\$860.00
TOTAL	\$860.00		

LBA INC

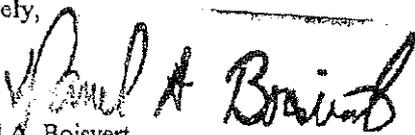
dba D. A. BOISVERT ELECTRIC CO.
 175 LINCOLN ST. UNIT #104
 MANCHESTER, NH 03103
 (603) 623-5122

ESTIMATE

DATE	ESTIMATE ...
11/1/2006	4588

NAME / ADDRESS
CITY OF MANCHESTER BUILDING MAINTENANCE DIV. 275 CLAY ST MANCHESTER, NH 03103

JOB LOCATION	MANCHESTER NH
PROJECT	236; BEECH ST SCHOOL
ORDERED BY:	

DESCRIPTION			
<p>D.A. Boisvert Electric Co. is pleased to present this bid with regard to the Beech Street School project.</p> <p>We propose to furnish materials and install labor necessary to complete the following:</p> <p>*Description- Install 9-42 Watt Fluorescent Wall Packs on Temporary Classroom Trailers. Fixture will replace existing damaged sconces.</p> <p>Material : \$495.00 Labor : \$330.00 *For the Sum of : \$825.00</p> <p>Thank you for the opportunity to provide you with this proposal. I look forward to working with you. Please call if you have any questions.</p> <p>Sincerely,  Daniel A. Boisvert</p>			
<p>Upon Acceptance, Please Sign and Fax to 641-2588</p>	<p>Date</p>		
<table border="1" style="width: 100%;"> <tr> <td style="width: 80%;">TOTAL</td> <td style="width: 20%; text-align: right;">\$825.00</td> </tr> </table>		TOTAL	\$825.00
TOTAL	\$825.00		

14 P

David R. Gagnon D/B/A
 DRG Construction
 P.O. Box 4352
 Manchester, NH 03108-4352
 (603) 305-1390

Customer

Name: City of Manchester - Facilities/Attn: Mark Faye
 Southside Jr. High School

Date:	Description:	Labor & Materials	Price:
10/31/06	<p style="text-align: center;">Estimate of Work to be Done Relocation of hallway lockers on 1st Floor</p> <p>Dismantle approximately 30ft of metal lockers on first floor and move to new location on third floor in new wing.</p> <p>Build new wood base platforms and reinstall existing lockers in new location. Install new 4inch cove base. Color to match existing cove base. Price includes removal of all existing wood bases currently under existing lockers. Patch walls and repair VCT tile floors under existing lockers.</p>		\$4,900.00
Total			\$4,900.00

7 P

David R. Gagnon D/B/A
 DRG Construction
 P.O. Box 4352
 Manchester, NH 03108-4352
 (603) 305-1390

Customer

Name: City of Manchester - Facilities/Attn: Mark Faye
 Southside Jr. High School

Date:	Description:	Labor & Materials	Price:
10/31/06	<p style="text-align: center;">Estimate of Work to be Done Relocation of hallway lockers on 1st Floor</p> <p>Dismantle approximately 140ft of metal lockers on first floor and move to new location on first floor in new wing.</p> <p>Build new wood base platforms and reinstall existing lockers in new location. Install new 4inch cove base. Color to match existing cove base. Price includes removal of all existing wood bases currently under existing lockers.</p> <p>Patch walls and repair VCT tile floors under existing lockers.</p>		\$7,900.00
Total			\$7,900.00

8 P

David R. Gagnon D/B/A
DRG Construction
P.O. Box 4352
Manchester, NH 03108-4352
(603) 305-1390

Customer

Name: City of Manchester - Facilities/Attn: Mark Faye
Southside Jr. High School

Date:	Description:	Labor & Materials	Price:
10/31/06	<p style="text-align: center;">Estimate of Work to be Done Relocation of hallway lockers in basement level</p> <p>Dismantle approximately 50ft of metal lockers in basement level and move to new location in basement down the hall.</p> <p>Build new wood base platforms and reinstall existing lockers in new location. Install new 4inch cove base. Color to match existing cove base. Price includes removal of all existing wood bases currently under existing lockers.</p> <p>Patch walls and repair VCT tile floors under existing lockers.</p>		\$5,400.00
Total			\$5,400.00

9 P

Complete Masoury

4 North End Lane
Amherst, NH 03031

Proposal

Date
11/2/2006

Name / Address
City of Manchester/Department of Highways Facilities Division Attn: MArk Fay 275 Clay Street Manchester, NH 03103-5613

Description	Cost	Total
Demolition of CMV wall to provide new 6' x 7' door in gymnasium. All labor, materials and equipment included. Project: Southside School	4,900.00	4,900.00
I look forward to working for you.		Total
		\$4,900.00

15 P

David R. Gagnon D/B/A
DRG Construction
P.O. Box 4352
Manchester, NH 03108-4352
(603) 305-1390

Customer

Name: City of Manchester - Facilities/Attn: Mark Faye
Wilson Street School

Date:	Description:	Labor & Materials	Price:
10/31/06	<p style="text-align: center;">Estimate of Work to be Done Paint 2nd floor hallway</p> <p>Patch and paint all walls on 2nd floor - new addition. This will include one boys bathroom and one girls bathroom. All walls to be primed and finish painted. Sherwin Williams Latex Semi Gloss finish Color to be determined by existing wall color currently in the hallway. All work to be done after school hours.</p>		\$2,700.00
Total			\$2,700.00

12 P

DRAFT

Vacancy Savings Report

July 1, 2006 - December 15, 2006

12/15/06
US

<u>Department</u>	<u>Position Title</u>	<u>Vacancy date</u>	<u>Date position was filled</u>	<u>Savings/(Cost)</u>
Assessors	Appraiser - Commerical	7/1/06	7/12/06	2,169
Building	Customer Service Rep III	7/1/06	10/16/06	14,236
BMD	Building Maintenance Supervisor	8/31/06	9/18/06	7,010
BMD	HVAC Technician	9/18/06	12/4/06	14,214
City Clerk	Administrative Assistant III	7/28/06	12/15/06	20,505
City Clerk	Customer Service Rep III	8/19/06	12/15/06	12,823
Finance	Finance Officer	10/31/06	11/1/06	2,381
Finance	Deputy Finance Officer	11/1/06	12/15/06	15,351
Fire	Business Services Officer	7/5/06	12/15/06	45,983
Fire	Assistant Fire Chief	10/31/06	12/15/06	13,630
Fire	Emergency Services Dispatch	9/24/06	12/15/06	9,937
Fire	Firefighter	9/5/06	12/15/06	12,933
Fire	Firefighter	7/29/06	12/15/06	25,538
Fire	Administrative Assistant	10/31/06	12/15/06	6,433
Fire	Fire Prevention Inspector I	10/14/06	12/15/06	11,829
Fire	Deputy Fire Chief	8/31/06	12/15/06	29,845
Health	Public Health Director	11/30/06	12/1/06	1,393
Health	Public Health Administrator	12/1/06	12/15/06	4,152
Health	Children & Youth Health Director	8/18/06	12/15/06	18,069
Health	Public Health Physician	9/1/06	12/15/06	24,788
Health	Custodian	7/1/06	7/17/06	510
Health	Community Health Nurse	7/1/06	11/3/06	5,880
Health	Community Health Nurse	7/1/06	8/28/06	8,807
Highway	Equipment Service Technician I	7/10/06	12/15/06	18,867
Highway	Drop off Facility Worker	11/24/06	12/15/06	2,241
Highway	Scale Operator	8/22/06	9/25/06	5,233
Highway	Refuse Driver	9/25/06	11/6/06	5,629
Highway	Refuse collector	11/6/06	12/15/06	4,933
Highway	Refuse collector	7/1/06	9/25/06	10,609
Highway	Refuse collector	7/1/06	9/7/06	12,555
Highway	Refuse Collector	7/1/06	7/6/06	2,797
Highway	Public Service Worker II	11/30/06	12/15/06	2,450
Highway	Refuse Truck Driver	7/10/06	12/15/06	19,197
Highway	Laborer	9/2/06	9/7/06	909
Highway	Laborer	10/27/06	12/15/06	5,047
Info	Data/Communication Specialist	10/11/06	12/15/06	15,486
Info	Applications Developer	7/1/06	12/15/06	32,644
Library	Library Director	7/21/06	9/18/06	22,542
Library	Deputy Library Director	9/18/06	12/15/06	20,360
Library	Library Clerk	8/25/06	12/15/06	8,967
MEDO	Economic Development Director	11/30/06	12/15/06	5,455
MEDO	Marketing & Retention	7/1/06	8/7/06	9,145
MEDO	Development Coordinator	7/1/06	7/24/06	9,595
Tax	Administrative Services Manager I	7/1/06	12/5/06	29,745

9

DRAFT

Vacancy Savings Report

July 1, 2006 - December 15, 2006

<u>Department</u>	<u>Position Title</u>	<u>Vacancy date</u>	<u>Date position was filled</u>	<u>Savings/(Cost)</u>
Tax	Customer Service Rep III	12/5/06	12/15/06	1,583
Tax	Customer Service Rep III	9/8/06	12/5/06	10,138
Tax	Customer Service Rep III	12/5/06	12/15/06	500
Police	Police Officer	7/1/06	7/10/06	7,456
Police	Police Officer	7/1/06	7/10/06	3,517
Police	Police Officer	7/1/06	7/10/06	7,184
Police	Police Officer	7/1/06	7/10/06	5,747
Police	Police Officer	7/1/06	7/10/06	3,517
Police	Police Officer	7/1/06	7/10/06	3,517
Police	Police Officer	7/1/06	12/4/06	19,350
Police	Police Officer	7/1/06	7/10/06	3,517
Police	Police Officer	7/1/06	7/10/06	3,517
Police	Police Officer	7/1/06	7/10/06	3,517
Police	Police Officer	7/1/06	12/4/06	17,227
Police	Police Officer	7/1/06	12/4/06	19,352
Police	Police Officer	7/1/06	7/10/06	3,517
Police	Police Officer	7/1/06	7/10/06	7,318
Police	Police Officer	7/1/06	7/10/06	7,590
Police	Police Services Specialist	8/23/06	10/2/06	1,338
Police	Accountng Specialist II	10/2/06	12/15/06	11,237
Police	Dispatcher	11/2/06	11/22/06	3,838
Police	Dispatcher	7/1/06	9/5/06	9,729
Police	Sergeant	9/29/06	10/23/06	3,110
Police	Police Officer	10/23/06	12/15/06	10,453
Police	Administrative Assistant I	8/11/06	11/13/06	10,448
Police	Police Officer	11/17/06	12/15/06	3,568
Police	Police Officer	8/29/06	12/15/06	16,656
Police	Police Officer	7/1/06	12/15/06	29,697
Police	Police Officer	9/29/06	12/15/06	11,240
Police	Police Officer	11/15/06	12/15/06	4,897
Police	Police Officer	10/30/06	12/15/06	7,782
Police	Sergeant	8/31/06	10/23/06	13,869
Police	Police Officer	10/23/06	12/15/06	10,280
Police	Sergeant	10/23/06	10/23/06	918
Police	Police Officer	10/23/06	12/15/06	10,405
Police	Captain	7/13/06	10/23/06	28,789
Police	Lieutenant	10/23/06	10/23/06	3,253
Police	Sergeant	10/23/06	10/23/06	(836)
Police	Police Officer	10/23/06	12/15/06	10,991
Police	Deputy	7/1/06	10/23/06	30,199
Police	Captain	10/23/06	10/23/06	(388)
Police	Lieutenant	10/23/06	10/23/06	984
Police	Sergeant	10/23/06	10/23/06	318
Police	Police Officer	10/23/06	12/15/06	10,656
				924,317

The report does not include temporary positions or workers' compensation payments.

Savings do not reflect sick and vacation pay-outs.

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January 5, 2007

Manchester Airport
One Airport Road
Suite 300
Manchester, NH
03103-3395
Tel: 603-624-6539
Fax: 603-666-4101
<http://www.flymanchester.com>

The City of Manchester
Board of Mayor & Aldermen
One City Hall Plaza
Manchester, NH 03101

Re: Purchase of Properties

Kevin A. Dillon
Airport Director

To The Honorable Board:

As you know, the Airport is moving ahead with a construction project to extend the safety areas of runway 6-24. The expanded safety areas are necessary to comply with federal regulations. To provide the necessary land for the project, the Airport will acquire a minimum of five (5) parcels along South Willow Street adjacent to the east end of runway 6-24. At this time I am requesting authorization as Airport Director to negotiate and execute documents related to the purchase of two of these properties. One parcel (Tax Map 854, Lot 1) measures approximately 18.7 acres and is appraised at \$1,500,000. The second parcel (Tax Map 854, Lot 2) is comprised of 7.3 acres and is appraised at \$2,500,000. It should be noted that this parcel is in the Runway Protection Zone and should be purchased notwithstanding this project.

The relative location of the two parcels to the end of the runway and to South Willow Street is reflected in the attachment. The Airport desires to purchase the two parcels for approximately \$4,000,000. As you may realize, 75% of the acquisition cost is funded by the federal government.

Therefore, I respectfully request that the Manchester Board of Mayor & Aldermen authorize the Airport Director to negotiate and execute the purchase of the two parcels so described.

I will be available to answer your questions regarding this request at the next Board Meeting scheduled for January 16, 2007. I thank you for your consideration of this important request.

Sincerely,

Kevin A. Dillon
Airport Director

Attachment

C: Dave Bush



**City Of Manchester
Department of Highways
Environmental Protection Division**

300 Winston Street
Manchester, New Hampshire 03103-6826
(603) 624-6595 Fax (603) 628-6234

Frank C. Thomas, P.E.
Public Works Director

Kevin A. Sheppard, P.E.
Deputy Public Works Director

January 9, 2007

The Honorable Board of Mayor and Aldermen
One City Hall Plaza
Manchester, New Hampshire 03101

RE: Warrant for Sewer Charges Levy 2006
Period #3

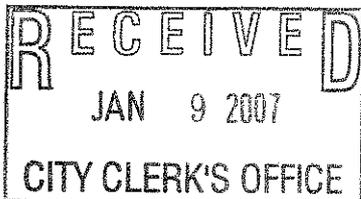
Dear Board Members:

Please be advised that the warrant for Sewer Charges encompassing all delinquent sewer rental charges from 8/18/06/ to 11/16/06, in accordance with RSA:9 and 252:10, that are to be committed to the Collector of Taxes will be included on the agenda for the January 16, 2007 meeting of the Board of Mayor and Aldermen. A clerk will submit the amount of said warrant at the time of the meeting.

Sincerely,

June George
Business Service Officer

/JG



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January 9, 2007

Dear Aldermen:

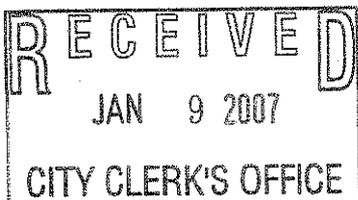
Below is a duplicate of a letter requesting underwriters for MAA, Art on the Wall at City Hall and ultimately Manchester Art Fund. We will be requesting your permission to change the original lease with MAA to lower their "rent" as it relates to whatever contributions we might receive.

"As Mayor of Manchester, it is my pleasure to write to you about supporting the arts in our great city. The MANCHESTER ART FUND and two art galleries located in city-owned buildings - ART ON THE WALL AT CITY HALL and MANCHESTER ARTISTS ASSOCIATION GALLERY at the Carol Rines Ctr. - are important components of Manchester's quality of life and creative economy, and yet all are currently struggling to continue operating.

The MANCHESTER ART FUND is a non-lapsing fund designated strictly for public art and is supported by the MANCHESTER ARTISTS ASSOCIATION, as permanent tenant at the Rines Center paying \$500 monthly rent that goes directly to the Manchester Art Fund. In addition, bi-monthly exhibitors pay a \$300 fee to the MANCHESTER ART FUND to display their work at "Art on the Wall at City Hall". This contributory system was established to create a systematic, dependable income stream, to insure the future of the ART FUND as well as the future of our local artists and public cultural program.

Recent gifts to the community from these 3 entities include the OPEN DOORS MANCHESTER Art Trolley tour, of which both galleries are sponsors and regular 'stops'. Four times a year, this free program is very popular with residents and visitors alike. This past June 2006 we hosted a "NATIONAL ART PROGRAM FOUNDATION" art exhibit at City Hall. Manchester was the first city in our state to be invited to participate, and New Hampshire was only the second New England state to be invited. We accepted the challenge because we were proud to bring such national recognition to our region, and a second one is already scheduled for 2007.

Another important project sponsored by the MANCHESTER ART FUND is a new sculpture to be placed in front of the Verizon Wireless Arena; the first piece of public art commissioned by the City since the Mill Girl, nearly twenty years ago. This new sculpture was made possible by a grant and a CONTRIBUTION FROM THE MANCHESTER ART FUND.



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These are substantial accomplishments by non-profits and volunteers, and they should be supported financially by our community. As community leaders who share our passion and pride in our cultural community and are cognizant of the profound effect such organizations have upon our quality of life, our image, and our economy, we ask you to give serious consideration to the sponsorship opportunities offered in the attached document. Thank you in advance for considering an investment in these worthy and vital programs.

For more information please contact Georgie Reagan, volunteer organizer/manager of these programs in my office, at 624-6500. She will be happy to work with you."

Sincerely,

Frank C. Guinta,
Mayor

C: Georgie Reagan
Mayor's Assistant for the Arts

ADDENDUM TO LEASE
DONATION TO ART FUND

The Lessor and Lessee agree that effective _____ 1, 2006, the provision entitled "Donation to Art Fund" shall be amended as follows:

The Lessee shall make a donation to the Lessor in the sum of two hundred and fifty (\$250) dollars for the Lessor's Art Fund at the Lessor's Finance Department, One City Hall Plaza, Manchester, New Hampshire on or before _____ 1, 2006. Subsequent donations by the Lessee shall be made on the 1st of each month for the term of this lease, shall be in the sum of five hundred dollars (\$250), and shall be made at the same place as identified above. All donations shall be subject to the requirements of Code of Ordinances for the City of Manchester, N.H., §32.034 for the acceptance of donations.

In the event that the Lessee is able to resume making donations in the prior sum of five hundred dollars (\$500) or in a sum greater than the two hundred and fifty dollars (\$250) set forth in this addendum, the Lessee shall notify the Lessor of the same in writing so that this provision may be amended to reflect the increased ability to pay.

IN WITNESS WHEREOF, the City of Manchester has caused this lease to be executed in its name and on its behalf by Frank C. Guinta, its Mayor, this ____ day of _____, 2006.

Signed
in the presence of:

CITY OF MANCHESTER

Witness

Frank C. Guinta,
Its Mayor

IN WITNESS WHEREOF, the Manchester Artist Association has caused this lease to be executed in its name and on its behalf by Sue Ritze, its President, this ____ day of _____, 2004.

Signed
In the presence of:

MANCHESTER ARTIST
ASSOCIATION

Witness

Sue Ritze,
Its President

LEASE AGREEMENT

This lease agreement is entered into on _____, 2004 between the City of Manchester, with a principal business address of One City Hall Plaza, Manchester, New Hampshire (hereinafter, the "Lessor") and the Manchester Artist Association, a non-profit organization with a principal address of P.O. Box 636, Manchester, New Hampshire 03105 (hereinafter, the "Lessee").

RECITALS

The Lessor is the owner of real property located at 1528 Elm Street, Manchester, New Hampshire, which includes the McIninch Family Gallery.

The Lessee desires to lease the McIninch Family Gallery located at 1528 Elm Street, Manchester, New Hampshire for the purposes of displaying art therein.

In consideration of the matters described above, and of the mutual benefits and obligations set forth in this agreement, the parties agree as follows:

SUBJECT OF LEASE; INGRESS AND EGRESS; PURPOSE

The Lessor leases to the Lessee the portion of the building located at 1528 Elm Street, Manchester, New Hampshire known as the McIninch Family Gallery (hereinafter, the "Premises"). The Lessee shall also have the right of ingress and egress through the entrance located on Elm Street and halls and corridors connecting said entrance and the Premises. The Lessee shall have the same rights as any member of the public to use the commons areas of the building located at 1528 Elm Street and of land upon which it is situated, including any parking spaces located thereon. The Lessee shall use the Premises only for the purpose of an art gallery.

RENT; TERM OF LEASE

For the payment of one dollar (\$1) by the Lessee to the Lessor upon the effective date of this lease agreement and other valuable consideration, the Lessor agrees to lease to the Lessee the Premises for the period of **three years** from _____, 2004 to _____, 2005.

DONATION TO ART FUND

The Lessee shall make a donation to the Lessor in the sum of five hundred dollars (\$500) for the Lessor's Art Fund at the Lessor's Finance Department, One City Hall Plaza, Manchester, New Hampshire on or before _____, 2004. Subsequent donations by the Lessee shall be made on the _____ of each month for the term of this lease, shall be in the sum of five hundred dollars (\$500); and shall be made at the same place as identified above. All donations shall be subject to the requirements of

Code of Ordinances for the City of Manchester, N.H., §32.034 for the acceptance of donations.

TAXES, UTILITIES, AND REPAIRS

The Lessor shall be liable for any taxes assessed against the Premises and for payment of all utility services, save telephone, internet, cable, or similar communication utilities which shall be the responsibility of the Lessee.

The Lessee shall, at its own expense, maintain the Premises in good condition and keep the Premises clean. The Lessor shall not be responsible for furnishing janitorial or cleaning services to the Premises. The Lessee shall be liable for all repairs to the Premises which may arise from its use, possession, or operation of the Premises. Assuming that the repair is not necessitated by the Lessee's conduct, the Lessor shall otherwise be liable for repairs to the Premises, including, but not limited to, the repair to systems, like HVAC, which serve the entirety of the building at 1528 Elm Street and to structural elements and the exterior of the building at 1528 Elm Street.

IMPROVEMENTS; SIGNS

With the exception of unattached movable fixtures, the Lessee shall obtain the written consent of the Lessor prior to making any alterations, additions, or improvements to the Premises. With the exception of unattached movable fixtures, any such alterations, additions, or improvements shall become the property of the Lessor upon the termination or expiration of this agreement.

Except on the Premises, the Lessee shall not post or exhibit or allow to be posted or exhibited signs, advertisements, posters, or the like in any portion of the building at 1528 Elm Street or on the Lessor's property without the prior written consent of the Lessor.

RULES AND REGULATIONS

The Lessee agrees to abide by the rules and regulations of the building in which the Premises is located, as they may be amended from time to time. The Lessee shall comply with all laws of the United States, the State of New Hampshire, and the City of Manchester which may be applicable to the Premises.

SUBLEASES

The Lessee is prohibited from subletting any or all of the Premises without the prior written consent of the Lessor.

INDEMNIFICATION

The Lessee agrees that the Lessor, its employees, agents, officers, and servants shall not be liable for any loss, damage, injuries, or other casualty of whatsoever kind and by whomsoever caused, to the person or property of anyone, including the Lessee, arising out of or resulting from the Lessee's use, possession, or operation of the Premises, or from the installation, existence, use, maintenance, condition, repair, alteration, or removal of any equipment thereon. Lessee hereby agrees to indemnify and hold harmless the Lessor, its employees, agents, officer, and servants from and against all claims for such loss, damage, injury, or other casualty to the extent of the insurance that the Lessee may carry or is required to carry under the "Insurance" provision of this Agreement.

INSURANCE

The Lessor agrees to maintain property insurance with respect to the Premises, at such levels it deems appropriate, for the term of the lease; provided however, such insurance shall not cover any personal property of the Lessee or of third party who displays his or her work or otherwise stores personal property on the Premises.

The Lessee agrees to carry and maintain the following insurance for the term of this lease:

A. Comprehensive general liability insurance written on occurrence form, including completed operations coverage, personal injury liability coverage and products liability coverage. The minimum limits of liability carried on such insurance shall be \$1,000,000 each occurrence, \$2,000,000 in the aggregate combined single limit for bodily injury and property damage liability, and \$1,000,000 annual aggregate personal injury liability.

B. Liquor liability insurance, if applicable, with a minimum limit of \$1,000,000 each claim.

C. Automobile liability insurance, if applicable, for owned, non-owned, and hired vehicles with limits of \$1,000,000 each accident, combined single limit for bodily injury and property damage.

D. Workers' compensation insurance, if applicable, with statutory coverage, including employer's liability insurance.

Insurance companies utilized must be admitted to do business in the State of New Hampshire or be on the State of New Hampshire Insurance Commissioner's list of approved non-admitted companies and shall have a rating of "A" or better in the current edition of Best's Key Rating Guide. Lessee shall furnish certificate(s) of the above-referenced insurance to the City of Manchester within fourteen (14) days from the date of this agreement and, with respect to renewals of current insurance policies, at least thirty (30) days in advance of each renewal date. Such certificates shall name the City of

GOVERNING LAW

This agreement is governed by the laws of the State of New Hampshire

ENTIRE AGREEMENT; MODIFICATION

This agreement shall constitute the entire agreement between the parties. Any prior understanding or representation of any kind preceding the date of this agreement shall not be binding upon either party except to the extent such are incorporated herein.

Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be in writing and signed by both parties.

IN WITNESS WHEREOF, the City of Manchester has caused this lease to be executed in its name and on its behalf by Robert A. Baines, its Mayor, this ____ day of _____, 2004.

Signed
in the presence of:

CITY OF MANCHESTER

Witness

Robert A. Baines,
Its Mayor

IN WITNESS WHEREOF, the Manchester Artist Association has caused this lease to be executed in its name and on its behalf by Sue Ritze, its President, this ____ day of _____, 2004.

Signed
In the presence of:

MANCHESTER ARTIST
ASSOCIATION

Witness

Sue Ritze,
Its President

§ 32.031 DUTIES.

The duties of the Art Commission shall be of an advisory character only; to furnish to city officials, boards, commissions, or departments information, advice and counsel, either upon its own initiative or upon request, relative to all matters involving considerations of art in the construction, alteration, and decoration of municipal structures, in the laying out and improvement of parks, highways, and other public spaces, in the design and location of monuments and in the construction and maintenance of all other municipal public works in which aesthetic considerations may be involved, to the end that such public works may possess beauty in the highest practicable degree.

In addition, the Art Commission shall coordinate and monitor a program which will provide for the display of local artists' work, community or institutional art and/or exhibits, and/or school art, on a rotating basis, in the public area of the City Hall Complex.
(71 Code, § 2-90) (Am. Ord. passed 12-7-99)

§ 32.032 PURPOSE.

The Board of Mayor and Aldermen hereby recognizes the importance of public art. The intent and purpose of §§ 32.032 through 32.035 is to establish the means to provide for public art as a part of the capital improvement process.
(Ord. passed 12-3-02)

§ 32.033 DEFINITIONS.

For the purposes of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.

COMMISSION. The City of Manchester Art Commission.

WORK OF ART. Any site for performing arts, object of historical significance, or work of visual art, including, but not limited to drawings,

paintings, murals, frescoes, sculptures, mosaics, photographs, works of calligraphy, etchings, lithographs, prints, and crafts.
(Ord. passed 12-3-02)

§ 32.034 ART FUND.

(A) Absent specific conditions to the contrary, all gifts of money to the city for works of art accepted by the Board of Mayor and Aldermen or appropriations made by the Board of Mayor and Aldermen for works of art shall be deposited into a nonlapsing fund, the art fund, to be used for the purposes identified in paragraph (D). Nothing in this section or §§ 32.032 through 32.035 shall be construed to require or allow the use of any gifts contrary to any provision of law, the terms of any agreement to which the city is a party, or the terms of the gift. B ?

(B) Monies deposited in the art fund may be used for the following purposes:

(1) The acquisition of works of art for city buildings, facilities, parks, and other city property. Acquisition shall be deemed to include the purchase of existing work of art as well as the commissioning of artists to create a work of art;

(2) The placement, installation, display, maintenance, restoration, or repair of any work of art acquired under this program as well as any existing works of art at municipal buildings and facilities; or

(3) The service of debt arising out of one of the activities identified in subparagraphs (1) and (2).

(C) The Commission may recommend to the Board of Mayor and Aldermen that monies in the art fund be expended for the purposes set forth in paragraph (B).

(D) Any sums remaining in the art fund at the end of any budget year shall remain in the art fund and may be expended in future budget years in accordance with the terms and conditions set forth in paragraphs (B) and (C).
(Ord. passed 12-3-02)

Norwin S. and Elizabeth N.
BEAN FOUNDATION

37 Pleasant Street, Concord, New Hampshire 03301-4005
(603) 225-6641

TRUSTEES
Christopher Emerson, Chair
Lisa DiBrigida
Thomas Donovan
William Steele
Sally Wilkins

October 19, 2006

Mr. Marty Boldin
City of Manchester
Mayor's Youth Advisory Council
1528 Elm Street
Manchester, NH 03101

Dear Mr. Boldin, *Marty*

I am pleased to inform you that \$7,000.00 has been awarded to City of Manchester, NH to implement an initiative for the Mayor's Youth Advisory Council (MYAC) to help lower the rate of high school drop-outs.

Please review the enclosed Terms of Award which explain conditions and requirements of the grant. To accept the award, return a signed copy of the Terms, keeping a copy for your records. The grant will be paid once we have received the signed Terms and any documentation required.

We ask that publicity for your program make reference to support provided by the Norwin S. and Elizabeth N. Bean Foundation.

If you have any questions about the grant or the terms of the award, please contact this office for assistance. We wish you success in your project and look forward to learning about its results.

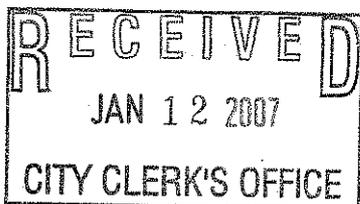
Sincerely,



Donna V. Dunlop
Senior Program Officer

DVD/MJD

Enclosures



14
MANCHESTER



NEW HAMPSHIRE
CHARITABLE FOUNDATION

TERMS OF AWARD

A grant is awarded for the purpose(s) described in the **Resolution** below, and subject to any conditions included therein. To acknowledge this agreement, to accept the award and receive the funds, please return a signed copy of the **Terms of Award** together with adequate evidence that you have met any conditions described in the **Resolution**.

This form is used by the New Hampshire Charitable Foundation, its Regions and Affiliated Trusts. All correspondence should be addressed to the New Hampshire Charitable Foundation.

FOUNDATION: Norwin S. & Elizabeth N. Bean Foundation
GRANT DATE: October 19, 2006
RECIPIENT ORGANIZATION: City of Manchester, NH
AMOUNT: \$7,000.00
GRANT NO: GT06-2340
RESOLUTION: to implement an initiative for the Mayor's Youth Advisory Council (MYAC) to help lower the rate of high school drop-outs

Provisions:

1. Payment of Award – Payment will be issued once the Foundation has received the signed **Terms of Award** and adequate evidence of compliance with any conditions described in the **Resolution**. This action should be completed within 12 months of the award date. Grants not paid within 12 months will revert to the balance of uncommitted funds.

2. Expenditure of Grant Funds – The award is made for the purposes stated in the **Resolution** and the provisions of your funding request and budget as approved. Modifications to the program originally proposed may be made only with the written approval of the Foundation.

Grants may be used to support attempts to influence legislation of any governmental body when specifically allowed in the **Resolution**, and under certain circumstances. These circumstances include either (i) the grant recipient has made the election to lobby referred to in Section 501(h) of the Internal Revenue Code and a copy of Form 5168 is forwarded to the Foundation, or (ii) no substantial part of the activities of the grant recipient is carrying on propaganda or otherwise attempting to influence legislation. In any case, no part of any grant may be used for a political campaign. Grants may, however, be used to make available the result of nonpartisan analysis, study and research.

The grant recipient may not grant any portion of the award to a secondary grantee without the express permission of the Foundation.

37 Pleasant Street, Concord, NH 03301 603-225-6641 fax 603-225-1700 info@nhcf.org www.nhcf.org

3. **Financial Records** – Grant recipients will maintain accounting records sufficient to identify grant funds and show expenditures made in furtherance of the grant purposes charged against the grant. These records will be available for inspection by the Foundation and shall be maintained by grant recipients for at least four years after the grant funds have been expended.

4. **Return of Grant Funds to New Hampshire Charitable Foundation, its Regions and Affiliated Trusts**

- (a) Awards that have not been qualified for and paid within 12 months of the award date revert to the uncommitted balances of the funder, as explained under *Payment of Award*.
- (b) Grant funds should be expended within 12 months after payment is issued. At the end of this period, any unexpended grant funds should be returned to the Foundation, Region or Affiliated Trust, or a written request for an extension of the time should be submitted to the appropriate funder.
- (c) Grant funds will be returned if the Foundation determines that the grant recipient has not performed in accordance with the **Terms of Award**, or met the conditions described in the **Resolution** and the approved program and its supporting budget.
- (d) Unexpended grant balances will be returned if the grant recipient loses its exemption from Federal income taxation as provided for under Section 501(c)3 of the Internal Revenue Code.

5. **Reports** – Recipients of grant support from the New Hampshire Charitable Foundation and its Regions and Affiliated Trusts are required to complete a final report upon completion of the grant funded project, or a status report on projects in progress before subsequent grant applications will be considered. Recipients of multi-year grants must submit a status report on the anniversary of the original grant award date before additional grant funds are released. Grant recipients who do not submit final reports will not be eligible for future funding until all outstanding reports have been received. Grant reports should review and evaluate what was accomplished with grant assistance, and summarize expenditure of grant and other funds on the supporting project.

6. **Use of Materials** – Unless other agreements are made, the New Hampshire Charitable Foundation, its Regions and Affiliated Trusts reserve the right to use any images, texts or other materials relating to the grant for its publications and events.

Signature below will indicate acceptance of and agreement with these **Terms of Award**.

Signature of President/Treasurer	Signature of Chief Administrative Officer
Name (Please Print)	Name (Please Print)
Title (Please Print)	Title (Please Print)
Date	Date 7

FOR INTERNAL USE:
Authorized for payment:

Signature _____	Date _____	Amount \$ _____
Signature _____	Date _____	Amount \$ _____
Signature _____	Date _____	Amount \$ _____
Signature _____	Date _____	Amount \$ _____

14

City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Amending a Resolution 'appropriating to the Manchester Airport Authority the sum of \$52,321,042 to \$57,321,042 from Special Airport Revenue Funds for Fiscal Year 2007'."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Fifty-Two Million, Three Hundred Twenty-One Thousand, Forty-Two Dollars (\$52,321,042) from Special Airport Revenue funds shall be hereby appropriated to the Manchester Airport Authority for Fiscal Year 2007 as follows:

Salaries and Wages.....	4,937,297
Line Item Expenses.....	18,461,100
Capital Outlay.....	4,464,000

RESTRICTED FUNDS: Subject to the approval of the Finance Officer.

Employee Benefits & Insurance.....	1,708,645
Debt - Principal and Interest.....	27,300,000
Debt - Bond Financing.....	250,000
Audit.....	50,000

RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and Aldermen.

Contingency.....	150,000
------------------	---------

TOTAL.....	57,321,042
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Resolved, that this resolution shall take effect upon its passage.

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City of Manchester New Hampshire

In the year Two Thousand and Seven

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Fifty Six Thousand Eight Hundred Dollars (\$56,800) from Contingency to Police"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency Adjustment as follows:

K-9/Impound Dogs	Account 3309C10891.....	\$10,000
Overtime Salary	Account 3309C10130.....	\$46,800

Resolved, that this resolution shall take effect upon its passage.

For "Canine Academy attendance for 3 officers and 2 police dogs"

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, 875-16.

ought to pass.

(Aldermen Duval, Lopez, Garrity, and Pinard recorded in favor; Alderman Gatsas opposed)

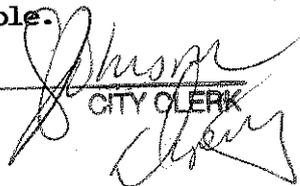
IN BOARD OF MAYOR & ALDERMEN

DATE: September 5, 2006

ON MOTION OF ALD. Garrity

SECONDED BY ALD. Smith

VOTED TO table.


CITY CLERK

Respectfully submitted,



Clerk of Committee

City of Manchester
New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

"Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (Industrial) located on the south side of Gold Street east of the former Lawrence Branch of the B&M Railroad and including the following three lots Tax Map 875-14, 875-15, and 875-16."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 1. "Amending the Zoning Ordinance of the City of Manchester by extending the B-2 (General Business) zoning district to include property currently zoned IND (General Industrial/Industrial Park) located on Gold Street including Tax Map 875, Lots 14, 15, and 16, and being more particularly bounded and described as follows:

Beginning at a point on the centerline of the intersection of Gold Street and John E. Devine Drive extended, said point being on the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment;

Thence, easterly along the centerline of Gold Street, also being the zone boundary line between the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, approximately 965 ft. to a point;

Thence, southerly along the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, a distance of approximately 570 ft. to a point;

Thence, southwesterly along the zone boundary line of the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment, a distance of approximately 1,075 ft. to a point;

Thence, northwesterly generally along the centerline of the former Lawrence Branch of the Boston and Maine Railroad, a distance of approximately 1,090 ft. to a point, said point being the zone boundary line of the R-1B (Residential One-Family) zone district and the IND (General Industrial/Industrial Park) zone district, prior to this amendment;

Thence, easterly along the centerline of Gold Street, also being the new zone boundary line between the B-2 (General Business) zone district and the IND (General Industrial/Industrial Park) zone district, after this amendment, a distance of approximately 515 ft. to a point, said point also being the point of beginning.

Said description to include TM 875, Lot 14, Lot 15, and Lot 16 consisting of approximately 19.43 acres of private land, to be rezoned from IND (General Industrial/Industrial Park) to B-2 (General Business) zone district, after this amendment.

SECTION II. Resolve this ordinance shall take effect upon passage.

DEVINE
MILLIMET

ATTORNEYS AT LAW

By Hand Delivery

SUSAN V. DUPREY
603.695.8505
SDUPREY@DEVINEMILLIMET.COM

June 19, 2006

Office of the City Clerk
One City Hall
Manchester, NH 03101-2097

RE: GFI Gold Street, LLC - Petition for Rezoning

Dear Sir or Madam:

Enclosed please find a Petition for rezoning parcels Map 875, Lot 15 and Map 875, Lot 16. Also enclosed is our check in the amount \$300.00. Our office represents GFI, which requests this rezoning.

Please feel free to contact me should you have any questions regarding this matter or if additional information is required. Thank you.

Very truly yours,



Susan V. Duprey

SVD:ml

Enclosures

JAWDOX\DOCS\CLIENTS\16717\76570\M0875840.DOC

July 11, 2006.

In Board of Mayor and Aldermen.

On motion of Alderman Garrity, duly seconded by Alderman Forest, it was voted to refer the petition for rezoning to a Public Hearing on Monday, August 7, 2006 at 6 PM in the Aldermanic Chambers of City Hall and further to authorize execution of agreements enclosed subject to the review and approval of the City Solicitor.



City Clerk

STATE OF NEW HAMPSHIRE
CITY OF MANCHESTER

GFI GOLD STREET, LLC

PETITION FOR REZONING

NOW COMES the Petitioner, GFI Gold Street, LLC, by and through its attorneys, Devine, Millimet & Branch, Professional Association, and petitions the Board of Mayor and Aldermen of the City of Manchester, in accordance with Article 16 of the City of Manchester Zoning Ordinance, to change the zone of and amend the Zoning Map regarding 2 parcels of land, one of which is located at 725 Gold Street and the other of which is near Gold Street, County of Hillsborough, City of Manchester and identified as Map 875 Lot 15 and Map 875 Lot 16 in the tax records for the City of Manchester. In support thereof, Petitioner states as follows:

1. GFI Gold Street, LLC is the owner of record of that parcel of land located at 725 Street and identified as Map 875 Lot 15 in the tax records of the City of Manchester (Property 1). Property 1 is approximately 15.178 acres in size and was formerly the site of Associated Grocers which has since relocated. Property 1 is currently zoned Industrial.

2. Ashkars Children's Limited Liability Company and John N. Ashkars own a parcel near Gold Street which has no building situate on it and abuts Property 1 which land is identified as Map 875 Lot 16 in the tax records of the City of Manchester ("Property 2"). Property 2 is approximately 36,864 square feet in size and is also zoned Industrial. Property 2 is subject to a purchase agreement in favor of GFI Gold Street, LLC.

3. The Petitioner, GFI Gold Street, LLC, for itself as owner of Property 1 and as agent for the owners of Property 2, seeks to change the zoning classification of Property 1 and Property 2 from Industrial to B-2 in order to locate a retailer on Property 1 and Property 2.

4. A copy of the tax map showing Property 1 and Property 2 as situated in the Industrial Zone and the zoning designations for the surrounding properties is attached is Exhibit A.

5. It is believed that the change of zone will have little impact on the surrounding area in that much of the surrounding area was either zoned B-2, has been rezoned from

Industrial to B-2 or variances have been granted to allow uses permitted in the B-2 zone. Changing the zone to B-2 will reduce heavy truck traffic in the area as Property 1 is now used as a 24 hour per day trucking terminal. Plans are being prepared to help address and to generally improve conditions on Gold Street.

6. This proposed change will have a substantial positive tax revenue impact for the City of Manchester and will have no effect on the environment as Property 1 is already developed for an industrial use. There will be no impact on municipal services or facilities.

7. The names, addresses, tax map numbers and lot numbers of all abutting property owners and all properties on the opposite side of the street from Property 1 and Property 2 are attached as Exhibit B.

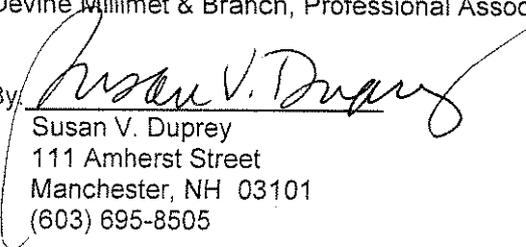
8. A metes and bounds description of Property 1 and Property 2 is attached as Exhibit C.

9. The Petitioner respectfully requests that the Honorable Board of Mayor and Aldermen approve this request to change the zone for Property 1 and Property 2 from Industrial to B-2 and to amend the Zoning Map to reflect this change.

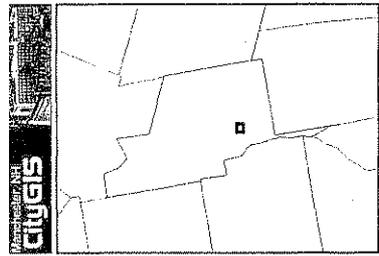
Respectfully submitted,

GFI Gold Street, LLC
By its Attorneys,
Devine Millimet & Branch, Professional Association

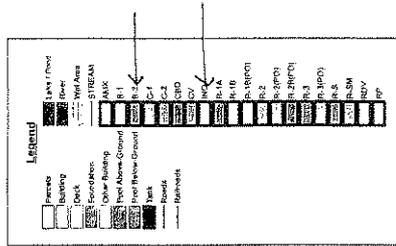
By


Susan V. Duprey
111 Amherst Street
Manchester, NH 03101
(603) 695-8505

Dated: June 19, 2006

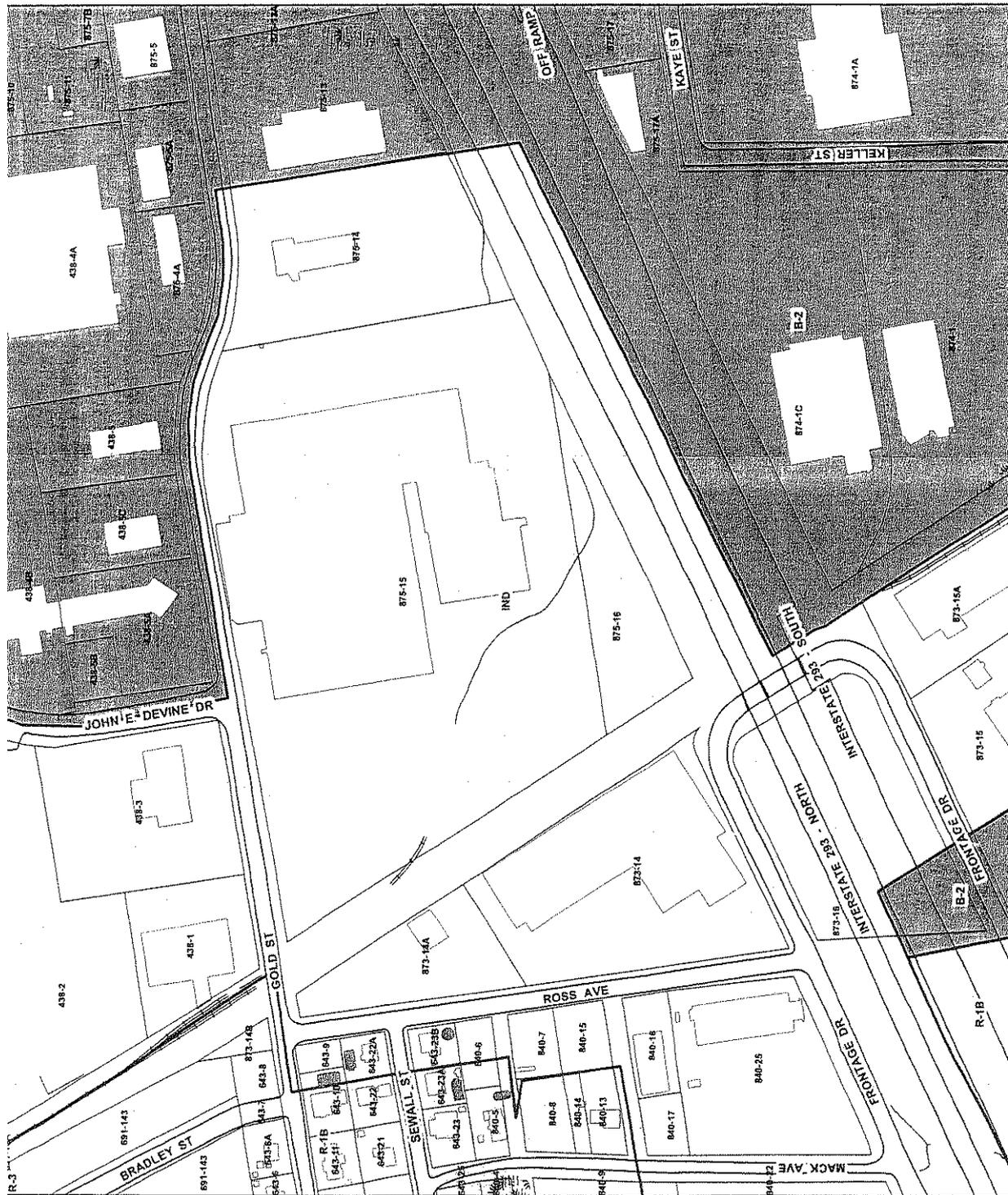


Area Area Showing Extent Of Map At Left



DISCLAIMER

The information appearing on this map is for the convenience of the user and is not an official public record of the City of Manchester, NH (the "City"). This map is not survey-quality. All boundaries, easements, areas, measurements, rights-of-way, etc. appearing on this map should only be considered approximations, and as such have no official or legal value. The City makes no warranties, expressed or implied, concerning the accuracy or reliability of the information shown on this map, and the City assumes no liability whatsoever associated with the use or misuse of this information. The official public records from which this information was compiled are kept in the offices of various City, County and State government agencies and departments, and are available for inspection and copying during normal business hours. By using this map, you agree to these terms and conditions.



City of Manchester, New Hampshire - CityGIS Map Print

Exhibit C

Legal Description for Lot 875-15, located at 725 Gold Street, Manchester:

A certain tract or parcel of land with the buildings thereon, situate in Manchester, Hillsborough County, State of New Hampshire, being Lot 875-15 on Plan # _____, entitled "ALTA/ACSM Land Title Survey, 725 Gold Street in Manchester, New Hampshire (Hillsborough County), dated December 22, 2005, prepared by BSC Group, more particularly bounded and described as follows:

Beginning at a point on the northeasterly corner of the Lot on the southerly line of Gold Street; thence

1. South $9^{\circ} 17' 43''$ East, a distance of 80.15 feet to a concrete bound found; thence
2. South $09^{\circ} 76' 53''$ East, a distance of 488.15 feet by the westerly side of Lot 875-14; to a an iron pipe at the southeasterly corner of the lot; thence
3. South $64^{\circ} 53' 52''$ West, a distance of 310.73 feet by the northerly line of the Interstate Highway 293 to an iron pipe; thence
4. South $82^{\circ} 28' 33''$ West, a distance of 517.33 feet by the northerly line of Lot 875-16 to an iron pipe at the southeasterly corner of the premises; thence
5. North $32^{\circ} 51' 25''$ West, a distance of 21.90 feet to an iron pipe; thence
6. North $08^{\circ} 01' 16''$ West, a distance of 19.62 feet to an iron pipe; thence
7. North $32^{\circ} 51' 25''$ West, a distance of 714.62 feet by the easterly side of the rail road tracks to an iron pipe at the northwest corner of the premises on the southerly line of Gold Street; thence
8. North $80^{\circ} 33' 28''$ East, a distance of 305.63 feet by the southerly line of Gold Street to an iron pipe; thence
9. North $80^{\circ} 16' 28''$ East, a distance of 586. 18 feet by the southerly line of Gold Street to an iron pipe; thence
10. Curving in a southeasterly direction with a radius of 399.80 feet, along the southerly line of Gold Street, a distance of 230.44 feet to the point of beginning.

Containing 15.178 Acres, more or less.

Legal Description for Lot 875-16, located on Gold Street, Manchester:

A certain Tract or parcel of land, situated in Manchester, bounded and described as follows:

Beginning at a point on the southwest corner of the premises north of the Interstate Highway 293, thence

1. North $32^{\circ} 51' 25''$ West along said Manchester-Lawrence Railroad for a distance of 157.68 feet, more or less to an iron post set at land of Associated Grocers; thence
2. South $82^{\circ} 28'$ East for a distance of 517.33 feet, more or less to the interstate Highway 293; thence
3. South $64^{\circ} 53' 52''$ West for a distance of 471.90, along said Interstate Highway 293 to the point of beginning.

J:\wdox\docs\clients\16717\76570\M0869436.DOC

RECEIVED
MANCHESTER CITY CLERK

Ashkar Children's Trust Limited Liability Company
Mrs. Georgette Ashkar, Managing Member
8160 East Quincy Avenue
Cherry Hills Village, CO 80111
(303) 796-8128

Mr. John Ashkar
29 Fairmount Drive
Danbury, CT 06811
(203) 792-4963
JUN 20 12:21

June 19, 2006

The Board of Mayor and Aldermen
of the City of Manchester
One City Hall
Manchester, NH 03101-2097

Re: Authorization to Pursue Rezoning

To Whom It May Concern:

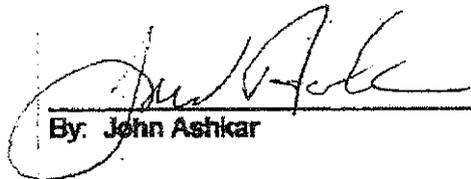
We, the undersigned, being the owners of the real property sometimes referred to as Map 875, Lot 16, located near Gold Street in Manchester, New Hampshire, hereby grant our authority to GFI Gold Street, LLC, to take any and all actions required or deemed necessary to re-zone the property from "Industrial" to "B 2".

Thank you for your attention to this matter, and if you have any questions please contact our counsel, Susan Perkins of Perkins Ruschena, LLC, at (303) 779-8100.

Sincerely,

Ashkar Children's Trust Limited Liability
Company


By: Georgette Ashkar, Managing Member


By: John Ashkar



CITY OF MANCHESTER
Planning and Community Development



Robert S. MacKenzie, AICP
Director

Planning
Community Improvement Program
Growth Management

Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

June 28, 2006

Mr. Leo Bernier, City Clerk
City of Manchester
One City Hall Plaza
Manchester, NH 03101

Re: *Technical Review, Rezoning Petition – Gold Street*

Dear Mr. Bernier:

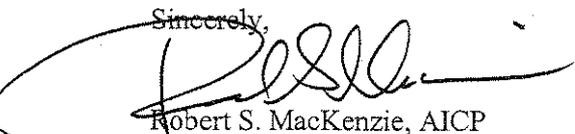
In accordance with the procedures on rezoning requests, the following information is being provided to your office in consideration of a rezoning request filed by the owner of one property and agent for a second property on Gold Street (including two lots: Lot 875-15 and 875-16). The subject parcels are located on the south side of Gold Street east of the former Lawrence Rail Branch. The first property is 15.2 acres currently containing the Associated Grocers Building and the second is .85 acres in size that is vacant. The subject properties are currently zoned *Industrial (IND)*. The applicant is requesting that the zoning district be changed to General Business (*B-2*).

Presently, while the parcels are adjacent to a B-2 on one side, the rezoning action would create one parcel that would be zoned IND and surrounded by B-2. As this could be considered spot zoning, we would recommend that the parcel at 835 Gold Street (Lot 875-14; 3.42 acres) also be considered by the Board for rezoning from IND to B-2. In the 1993 Master Plan for the City of Manchester, this area was identified as Industrial land use although the plan also recognized that extension of the business zone into areas of industrial zone was likely and that certain precautions should be taken. The key precaution from the Master Plan as it relates to this rezoning request states "...the proposed district should be evaluated to insure that possible projects will not encourage additional traffic impacts upon residential areas..." The applicants, working with the City, have devised a traffic calming plan to mitigate impacts on Gold Street and Sewall Street which may be considered by the Board of Mayor and Aldermen.

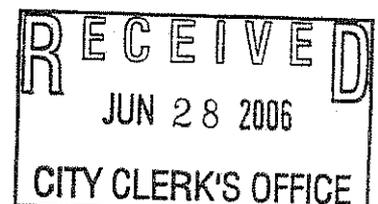
From a technical perspective, the petition may be forwarded to the Board of Mayor and Aldermen for consideration. Consistent with the policy for rezoning petitions, the planning staff is providing a copy of the petition to the Planning Board, the Building Department and the Office of the City Solicitor for comment.

I will be available for any questions that the Board may have.

Sincerely,

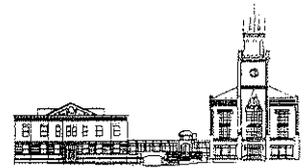

Robert S. MacKenzie, AICP
Planning Director

C: Planning Board
Office of the City Solicitor
Building Department
Economic Development Office
One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov





CITY OF MANCHESTER
Manchester Economic Development Office



August 3, 2006

Honorable Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Proposed Amendment to Zoning Map – Gold Street

Honorable Board Members:

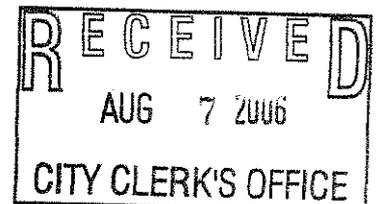
This to recommend the extension of the B-2 Zoning District to encompass the former Associated Grocer's Site, 725 Gold Street and an adjacent parcel. The proposed redevelopment of the Associated Grocers site into a new Home Depot store is projected to cost over \$21,000,000 and generate \$193,000 in new property tax revenue to the City annually. In addition the project will allow Home Depot to expand in the City of Manchester, rather than relocating out-of-town. The existing space leased by Home Depot is in great demand by quality national retailers and will be redeveloped in short order.

In addition GFI/Home Depot development venture is contributing \$4,000,000 to the Gold Street Improvement Project. This project will widen and/or bypass narrow portions of Gold Street and improve and signalize neighborhood street intersections resulting in improved traffic flow, increased safety, curbside visitor parking, sidewalks and landscaping. This improvement to Gold Street will enable the City to entertain additional retail zoning requests near the Associated Grocer/Home Depot site which could generate significant additional investment and new property tax revenue while reducing industrial traffic truck traffic in the area. Based on acreage and lot coverage projections, the City could realize as much as \$184,000 in additional new property tax revenue from future adjacent retail development. In addition, the City could negotiate to recover a portion of the City's Gold Street improvement costs from future developers.

The Gold Street site is adjacent to the growing and successful South Willow Street retail district in close proximity to residential neighborhoods. Industrial truck traffic is incompatible with consumer and neighborhood traffic automobile. In my recommendation that the highest and best use of this site is retail, not industrial.

Sincerely,

Paul J. Borek
Economic Development Director



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To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that Ordinance:

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot 143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St. Augustin’s Cemetery

ought to pass.

(Aldermen Duval, Lopez, Garrity, and Pinard recorded in favor; Alderman Gatsas opposed)

IN BOARD OF MAYOR & ALDERMEN

DATE: September 5, 2006

ON MOTION OF ALD. Garrity

SECONDED BY ALD. Smith

VOTED TO table.


CITY CLERK

Respectfully submitted,



Clerk of Committee

City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin’s Cemetery”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 1. Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin’s Cemetery and being more particularly bounded and described as follows:

Beginning at a point at the centerline of Bradley Street at a point opposite the property lines of New Beech Hill Development Company, LP (TM 691-15A) and the Diocese of Manchester (shown on a subdivision plan approved by the Planning Board on February 23, 2006 as TM 691-143-1), said point being on the zone boundary line of the R-3 (Urban Multi-family) district and the R-1B (Single-family), prior to this amendment;

Thence, westerly across the Right of Way of Bradley Street and continuing along the northerly boundary of said property of the Diocese of Manchester TM 691-143-1, said line also being the zone boundary line between the R-3 (Urban Multi-family) district and the R-1B (Single-family), prior to this amendment, approximately 1206 ft. to a point;

Said point being the end of the northerly boundary of the Diocese of Manchester TM 691-143-1, and at the intersection with the following properties: TM 691-143, TM 691-135, TM 691-136 and TM 691-15A;

Thence, southerly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of 285.94 ft. to a point;

Thence, easterly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of 295.71 ft. to a point;

Thence, southerly along the boundary of property of the Diocese of Manchester TM 691-143-1 a distance of approximately 130 ft. to a point, said point being on the edge of the proposed Right of Way of the Gold Street Bypass;

Thence, easterly across the Right of Way of the Gold Street Bypass to the centerline of said Bypass a distance of approximately 30 feet to a point;

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City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

“Amending the Zoning Ordinance of the City of Manchester by extending the R-3 (Urban Multi-family) zoning district to include property currently zoned R-1B (Single-family) located on a portion of Tax Map 691 Lot #143-1 that will be on the north side of a proposed Gold Street Bypass and adjacent to Bradley Street and the New St Augustin’s Cemetery”

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

Thence, northeasterly and easterly along the centerline of the Right of Way of the Gold Street Bypass as extended to the centerline of Bradley Street a distance of approximately 1,017 feet to a point;

Thence northerly along the centerline of Bradley Street to a point opposite the property lines of New Beech Hill Development Company, LP (TM 691-15A) and the Diocese of Manchester (TM 691-143-1) a distance of approximately 324 feet to a point, said point also being the point of beginning.

Said description meaning to include a portion of property of the Diocese of Manchester (shown on a subdivision plan approved by the Planning Board on February 23, 2006 as TM 691-143-1) consisting of approximately 8.1 acres of private land, to be rezoned from the R-1B (Single-family) zoning district to the R-3 (Urban Multi-family) zoning district, after this amendment.

SECTION II. Resolve this ordinance shall take effect upon passage.

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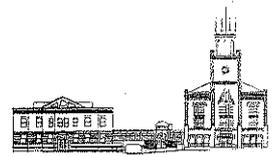


Robert S. MacKenzie, AICP
Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

July 20, 2006

Honorable Board of Mayor and Aldermen
City Hall
One City Hall Plaza
Manchester, New Hampshire 03101

re: Rezoning of Diocese Property behind Gold Street

Honorable Board Members:

This is to submit a request for rezoning for a portion of the Diocese Property adjacent to the proposed Gold Street Bypass from a single-family district (R-1B) to a multi-family district (R-3). The agreement that the Board recently acted upon called upon the City to initiate this rezoning. The Diocese has offered to donate the land necessary to create the new Gold Street Bypass as part of an overall plan to mitigate traffic in the area.

As this rezoning and the subsequent dedication of street area is necessary to complete the traffic improvements, it may be appropriate for the Board to time the final action on the rezoning of the Associated Grocers site with the rezoning of the Diocese property to insure that the creation of the Bypass is feasible.

From a technical standpoint, the Diocese rezoning is an extension of an existing multi-family zoning district and there are no other specific issues to preclude the rezoning to proceed to public hearing.

If you have any questions, I will be available at your next meeting.

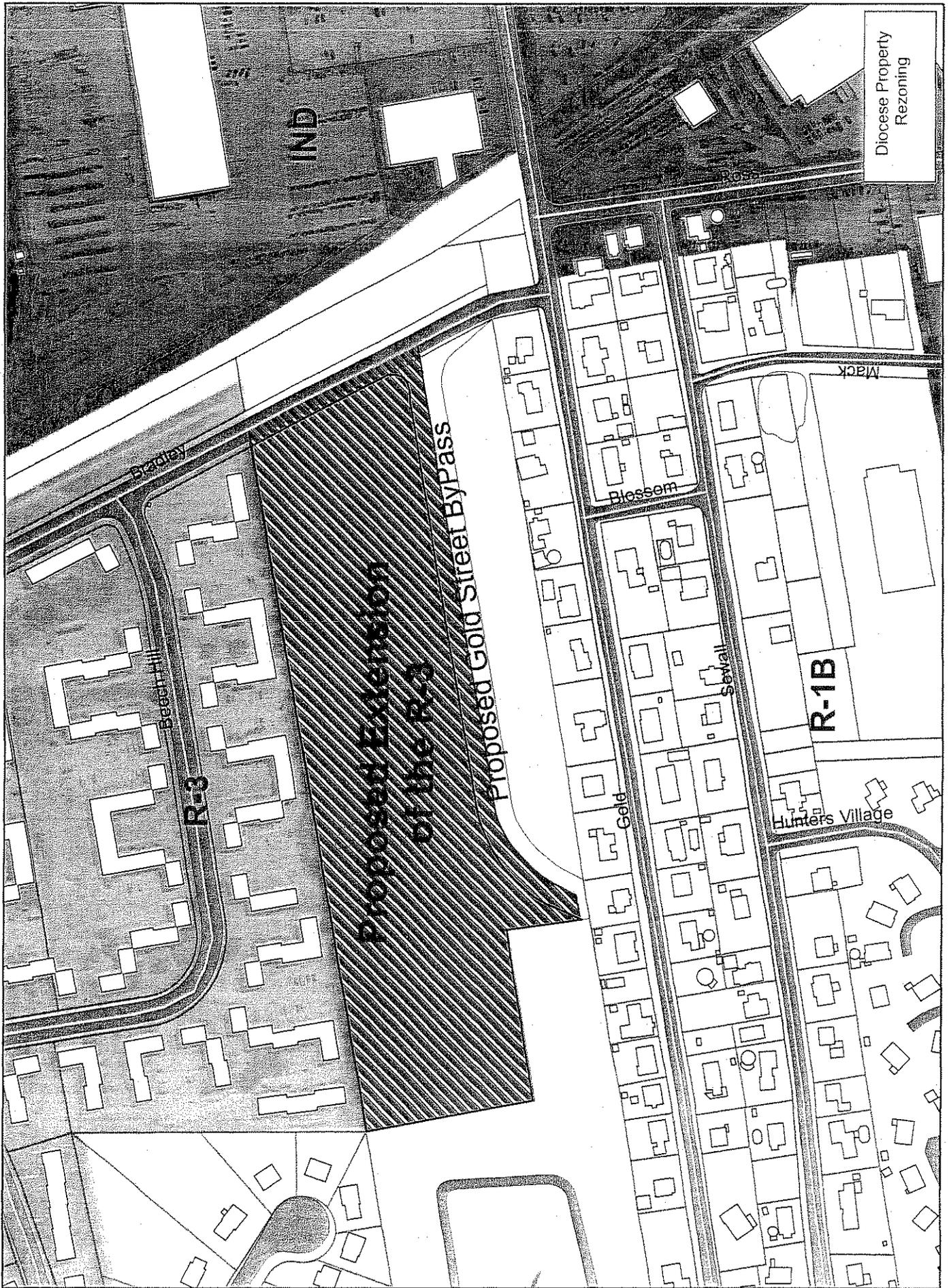
Sincerely,

Robert S. MacKenzie, AICP
Director of Planning & Community Development

C: Planning Board
Building Department
Brad Cook
Tom Arnold
Paul Borek

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One City Hall Plaza, Manchester, New Hampshire 03101
Phone: (603) 624-6450 Fax: (603) 624-6529
E-mail: planning@ManchesterNH.gov
www.ManchesterNH.gov

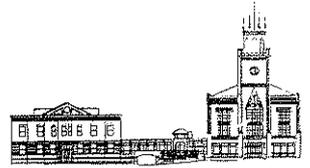


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CITY OF MANCHESTER

Manchester Economic Development Office



August 3, 2006

Honorable Board of Mayor and Aldermen
City of Manchester
One City Hall Plaza
Manchester, NH 03101

RE: Proposed Amendment to Zoning Map – Diocese Property Behind Gold Street

Honorable Board Members:

This is to recommend that the R-3 Zoning be extended south to encompass a 9-acre parcel created by the Manchester Diocese donation of right-of-way for the proposed Gold Street Bypass. The remaining Diocese property, between the new Gold Street Bypass and existing single family homes will retain single family zoning allowing for a compatible buffer between existing homes and the proposed Bypass.

By donating the requested right-of-way, the Manchester Diocese enabled the City of Manchester, with the generous assistance of Home Depot, to solve a decades old traffic problem in the Gold Street neighborhood. Without the Diocese donation of right-of-way, further redevelopment of the Gold Street would be prohibited. Doing so allows Home Depot to expand, create new property tax revenue and allows other retailers to expand in or relocate to adjacent parcels the City of Manchester.

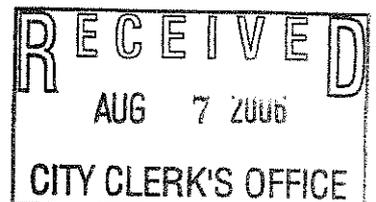
The Global Economic Development Strategy prepared by AngelouEconomics recommends that the City of Manchester “promote diverse housing that is affordable for local workers”, noting the following excerpt from the National League of Cities (<http://www.nlc.org>):

Local governments are responsible to their residents for maintaining communities where their people can live, work, enjoy recreational activities, and access services. Affordable housing, comprehensive community development, and well-planned and coordinated land use foster communities that are vibrant, diverse and sustainable. Further, these are critical components to the economic vitality of communities and local economic regions for creating jobs and increasing municipal tax base.

While this parcel is being considered for market rate development, Manchester’s growing employee base in The Millyard, Downtown and throughout the City includes skilled technology and financial service professionals who need housing appropriate to their desires, lifestyle and budgets. New Hampshire business leaders and demographic experts have articulated concerns about maintaining sufficient housing availability for the demand of a growing business economy. The requested rezoning helps to address the need for housing to accommodate the growing Manchester employment base. For these reasons, your approval of this request is recommended.

Sincerely,

Paul J. Borek
Economic Development Director



One City Hall Plaza, Manchester, NH 03101 Phone (603) 624-6505 Fax (603) 624-6308
E-mail: econdev@ci.manchester.nh.us www.ci.manchester.nh.us

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**City of Manchester
Department of Finance**

One City Hall Plaza
Manchester, New Hampshire 03101
Phone: (603) 624-6460
Fax: (603) 624-6549

RECEIVED

NOV 20 2006

MAYOR'S OFFICE

November 20, 2006

Mayor Frank C. Guinta
One City Hall Plaza
Manchester, NH 03101

Dear Mayor Guinta,

Per our conversation, please be advised that Kevin Clougherty's final payout was approximately \$66,000.00. The Finance Department does not have sufficient funds budgeted to fully cover these costs. In order to provide funding for a full complement, I am requesting \$50,000.00 be held in Contingency in the event that we are unable to absorb this amount by year-end.

Sincerely,


Randy M. Sherman
Finance Officer

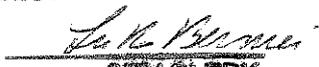
IN BOARD OF MAYOR & ALDERMEN

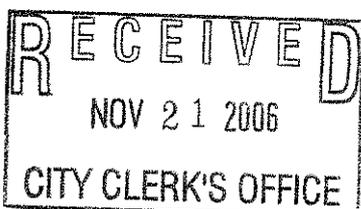
DATE: November 28, 2006

ON MOTION OF ALD. Lopez

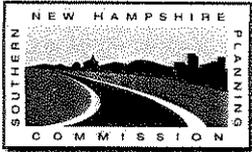
SECONDED BY ALD. Duval

VOTED TO table.


CITY CLERK



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SNHPC

REPORT

Southern New Hampshire Planning Commission

438 Dubuque Street, Manchester, NH 03102-3546, Telephone (603) 669-4664 Fax (603) 669-4350
www.snhpc.org

TO: Mayor Frank Guinta and the City of Manchester Board of Alderman

FROM: Linda Ajello, AICP, SNHPC Planner, (603) 669-4664, lajello@snhpc.org

DATE: January 2, 2007

IN BOARD OF MAYOR & ALDERMEN

RE: City of Manchester Emergency Operations Plan

DATE: January 2, 2007

ON MOTION OF ALD. Roy

RECOMMENDED ACTION

SECONDED BY ALD. DeVries

Motion to adopt the City of Manchester Emergency Operations Plan. **VOTED TO** table

L. R. Blum
CITY CLERK

SUMMARY

In December 2005, the City of Manchester contracted with the Southern New Hampshire Planning Commission (SNHPC) in order to update its Emergency Management Plan. The SNHPC previously prepared the City's Natural Hazard Mitigation Plan in 2005. In order to complete the Emergency Management Plan, the SNHPC worked closely with a committee comprised of representatives from the City of Manchester Fire Department, Police Department, Health Department, Public Works Department, Building Department, Highway Department, Mayor's Office, City Clerks Office, Finance Office, Welfare Office, City Solicitors Office, Manchester Water Works, Information Systems Department, Manchester School Department, the Greater Manchester Chapter of the American Red Cross, Manchester Transit Authority, and the New Hampshire Bureau of Emergency Management.

In a collaborative effort, the Committee held monthly meetings from February 2006 to June 2006, with a final meeting held in October 2006. In addition to regular meetings, the committee worked with the SNHPC Staff through the use of e-mail and the telephone to complete the plan.

The EOP guides City response to the consequences of any disaster or emergency situation affecting the City's population or property. The EOP is applicable to natural disasters such as earthquakes, hurricanes, and tornadoes; manmade incidents such as civil disturbances; and technological situations such as hazardous materials incidents (including Terrorism), power failures, nuclear power plant incidents, and national security emergencies.

The primary purpose of the EOP is to initiate, coordinate, and sustain an effective local response to disasters and emergency situations. Additionally, it makes each department and organization aware of its responsibility in all-hazard emergency operations. This plan, upon being

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implemented by the city government, will provide the basis for coordinating protective actions prior to, during, and after any type of disaster.

The document is broken down into sections which include the Basic Plan, Emergency Support Functions (ESFs), Hazard-specific Annexes and Administrative Appendices. The Basic Plan describes the purpose, scope, situation and assumptions, hazard analysis, concept of operations, plan management, and authorities of State Departments/or agencies in response to an emergency disaster. The Concept of Operations, which is the largest section of the Basic Plan, includes, but is not limited to:

- a. Phases of Emergency Management
- b. Organization and assignment of responsibilities
- c. Notification
- d. Activation and Deployment
- e. Recovery and Deactivation

The organization to implement the EOP under emergency or disaster conditions consists of the city departments having primary, co-primary and support roles. The overall response structure of the EOP places the Mayor at the top of the Emergency Operations Center Organization Chart, followed by the Emergency Management Director.

The 16 Emergency Support Functions (ESFs) delineate primary and/or co-primary and support agencies and describe policies, situations, concept of operations, and responsibilities; necessary standard operating procedures/guides (SOPs/SOGs) to implement functions. ESFs are established nationally by the Department of Homeland Security and are a standardized set.

The ESFs and their primary agencies are as follows:

1. Transportation – MTA Director
2. Communications and Alerting – Fire Department Chief
3. Public Works and Engineering – Public Works Director
4. Fire Fighting – Fire Department Chief
5. Information and Planning – Emergency Management Director (EMD)
6. Mass Care and Shelter – Greater Manchester American Red Cross
7. Resource Support – EMD
8. Health and Medical Services – Public Health Director
9. Search and Rescue – Fire Department Chief
10. Hazardous Materials – Fire Department Chief
11. Food and Water – EMD/Manchester Water Works
12. Energy – EMD
13. Law Enforcement and Security – Police Department Chief
14. Public Information – Mayor/ EMD
15. Volunteers and Donations – EMD and American Red Cross
16. Animal Health – Police Department Chief

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The plans' Administrative Appendices include: a list of acronyms/abbreviations, terms and definitions, a compendium of emergency authorities and directives, and hazard analysis and assessment (HazMit Plan), which serve as points of reference and information for the users.

The Hazard-specific Annexes, which includes Hazardous Materials, Radiological Protection and Terrorism, describe special procedures applicable to a particular hazard. The Hazard-specific Annex incorporated into the Manchester Plan is the Terrorism Annex which was produced by the Fire Department.

The updated Emergency Management Plan will bring the City of Manchester into compliance with the National Incident Management System (NIMS). Any jurisdiction seeking Federal Homeland Security grant funding must be NIMS compliant by 2007. The City of Manchester has proactively updated its Emergency Management Plan and is one of the first municipalities to produce a NIMS compliant plan in the region.

Upon adoption by the Board of Alderman, the City of Manchester Emergency Operations Plan will be submitted to the State of New Hampshire Bureau of Emergency Management (NHBEM) for review. NHBEM will be looking at the document to verify that it is in the proper format and that it includes the Terrorism Annex. On an annual basis, the EMD will conduct the overall plan review and report to the Board of Aldermen with recommended revisions. As part of the annual review process, the EMD will request the necessary updates to various sections of the document from the primary, co-primary, and support agencies.

RECEIVED
DEC 27 2006
CITY CLERK'S OFFICE

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CITY OF MANCHESTER

Department of Health

1528 Elm Street
Manchester, NH 03101-2106
Telephone: (603) 624-6466
Administrative & Environmental Health FAX (603) 628-6004
Community Health FAX: (603) 665-6894
School Health FAX: (603) 624-6584
Website: www.ManchesterNH.gov/Health

BOARD OF HEALTH

Carol Bednarowski
Laura Smith Emmick, M.D.
William A. Mehan, DMD, MS
Mary Mongan, R.N.
Kristin H. Schmidt, PA-C

Timothy M. Soucy, REHS, MPH
Public Health Director

January 3, 2007

Mayor Frank Guinta and
Members of the Board of Aldermen
City of Manchester
One City Hall Plaza
Manchester NH 03101

Re: Medical Volunteer Database

Dear Mayor Guinta and Members of the Board of Aldermen:

In response to Alderman O'Neil's question regarding the use of volunteers during an emergency, I wanted to provide the following information.

In 2003, the Manchester Health Department recognized the need to establish a database of licensed, credentialed medical providers (physicians, physician assistants, nurses, dentists, pharmacists, mental health providers, and veterinarian) to call upon during an emergency in the City of Manchester. In 2005, we once again updated our database. To this date, we have 1,192 medical professionals who have agreed to be in the database and would potentially be available during a public health emergency. We believe these volunteers would be critical in assisting the Manchester Health Department, local hospitals and other medical providers during such an emergency.

In an effort to keep our volunteers engaged, the Health Department sends a copy of our monthly summary report to those in the database who have provided an e-mail address.

We are exploring the potential of building a similar database for non-clinical personnel to assist during the operation of mass prophylaxis or mass vaccination clinics. We hope to speak with representatives from the Chamber of Commerce and/or the Business & Industry Association to assist in this endeavor.

I would be glad to answer any questions the Board may have in this regard.

Sincerely,

Timothy M. Soucy, REHS, MPH
Public Health Director

