

## **AGENDA**

### **BOARD OF MAYOR AND ALDERMEN**

**August 2, 2005**

**7:30 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.

#### **CONSENT AGENDA**

3. Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

#### **Informational – to be Received and Filed**

- A. Communication from Robert MacKenzie, Director of Planning & Community Development, submitting the Mid-year Planning Report.
- B. Communication from Comcast submitting the franchise fee payment for the 2<sup>nd</sup> quarter of 2005.
- C. Communication from Comcast advising of changes to be implemented on August 16, 2005.

## **REPORTS OF COMMITTEES**

### **COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION**

- D.** Recommending that various accounts receivables balances that are unpaid as a result of 2002 and 2003 airline bankruptcy filings (attached herein) be written off.  
(Unanimous vote with Alderman Thibault absent.)
- E.** Advising that it has accepted the City's unaudited Monthly Financial Statements for the year ended June 30, 2005 submitted by the Finance Department, and is forwarding same to the Board for informational purposes.  
(Unanimous vote with Alderman Thibault absent.)
- F.** Advising that it has accepted the following Finance Department reports:
- a) department legend;
  - b) open invoice report over 90 days by fund;
  - c) open invoice report all invoices for interdepartmental billings only;
  - d) open invoice report all invoices due from the School Dept. only;
  - e) listing of invoices submitted to City Solicitor for legal determination; and
  - f) accounts receivable summary.
- and is forwarding same to the Board for informational purposes.  
(Unanimous vote with Alderman Thibault absent.)

### **COMMITTEE ON HUMAN RESOURCES/INSURANCE**

- G.** Recommending that a part-time Custodian position be approved in the Health Department.  
(Unanimous vote.)
- H.** Recommending that an Electrician II position (salary grade 17) be established in the Water Works Department.  
(Unanimous vote.)

- I. Recommending that the Board approve a part-time Assistant Librarian (salary grade 13) position at the Library.  
(Unanimous vote.)

- J. Advising that it has approved Ordinance:

“Amending Section 33.025 (Community Health Nurse) of the Code of Ordinances of the City of Manchester.”

providing for a salary grade increase for Community Health Nurses from Grade 17 to Grade 18, and is recommending that same be referred to the Committee on Bills on Second Reading for technical review.  
(Unanimous vote.)

- K. Advising that it has approved Ordinance:

“Amending Section 33.026 (Community Health Supervisor) of the Code of Ordinances of the City of Manchester.”

providing for changes in class specification, which do not change the title of a position and do not provide for any changes in salary grade of such position and is forwarding same to the Board for adoption.

#### **COMMITTEE ON TRAFFIC/PUBLIC SAFETY**

- L. Recommending that regulations governing standing, stopping, parking and operations of vehicles be adopted and put into effect when duly advertised and posted.

**LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.**

4. Nominations to be presented by Mayor Baines, if available.
5. Confirmation of the nomination of Maureen Nagle as a member of the Manchester Transit Authority, term to expire May 2010.  
**A motion is in order to confirm the nomination as presented.**
6. Confirmation of the nomination of Robert F. Martel to fill the unexpired term of Mark Isenberg as a member of the Planning Board, term to expire May 1, 2006.  
**A motion is in order to confirm the nomination as presented.**
7. Confirmation of the nomination of Peter A. Morin to succeed William Houghton as a member of the Fire Commission, term to expire May 1, 2008.  
**A motion is in order to confirm the nomination as presented.**
8. Confirmation of the nomination of Kathleen Neville to succeed herself as a member of the Conservation Commission, term to expire August 1, 2008.  
**A motion is in order to confirm the nomination as presented.**
9. Confirmation of the nomination of Jane E. Beaulieu to fill the Manchester vacancy as a member of the Piscataquog River Local Advisory Committee.  
**A motion is in order to confirm the nomination as presented.**

#### **OTHER BUSINESS**

10. Proposed amendment to the Manchester City Charter previously submitted by Mayor Baines providing for the deletion of Section 8.05 Incompatibility of Office and replacing it with a new Section 8.05 Incompatibility of Office.  
**This proposed amendment having had a public hearing, if the Board so desires it may order the following question to the November 8, 2005 Municipal General Election ballot:**

“Shall the municipality approve the charter amendment reprinted below?”

**§8.05 Incompatibility of Office.**

- (a) No elected city official shall be employed by the city or by the school district until completion of the term for which the official was elected.
- (b) Acceptance of an elected office by a city or by a school district employee shall result in termination of employment.

11. Communication from Thomas Seigle, Chief Sanitary Engineer, requesting the Board accept permanent and temporary sewer easements relating to the Cohas Brook Interceptor Phase II Project.  
**If the Board so desires, a motion is in order to accept the permanent and temporary sewer easements as presented, subject to the review and approval of the City Solicitor.**

12. Communication from Cathy Champagne, President of Jutras Signs and Flags, requesting the Board’s consideration and approval of the proposed “Manchester Gateway Arch Project” which will span over Elm Street with an electronic message center sign component to display advertising as well as messages of community interest.  
*(Note: informational packet forwarded under separate cover to Mayor and Aldermen.)*  
**Ladies and Gentlemen, what is your pleasure?**

13. Ordinance: **(A motion is in order to read by title only.)**

“Amending Section 33.026 (Community Health Supervisor) of the Code of Ordinances of the City of Manchester.”

**This Ordinance having had the approval of the Human Resources Committee, if the related report has been accepted, a motion is in order that the Ordinance pass and be Ordained.**

**14. NEW BUSINESS**

- a) Communications
- b) Aldermen

**15.** If there is no further business, a motion is in order to adjourn.