

AGENDA

BOARD OF MAYOR AND ALDERMEN

February 17, 2004

**7:30 PM
Aldermanic Chambers
City Hall (2nd Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.
3. NCAA Regional update.
4. Presentation of draft FY2003 Comprehensive Annual Financial Report (CAFR) and draft Management Letter prepared by McGladrey along with departmental response.
Note: Related communication from Alderman Osborne requesting the contract compliance issue noted in the management letter be referred to the Committee on Administration.
(CAFR available for viewing at the Office of the City Clerk and previously forwarded under separate cover to Mayor and Aldermen.)

CONSENT AGENDA

5. Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Pole Petition – Subject to the Review and Approval of the Department of Highways

- A. PSNH Pole Petition #11-989 located on Wellington Road.

Informational – to be Received and Filed

- B.** Minutes of the MTA Commission meeting held on November 25, 2003 and the Financial and Ridership Reports for the months of November and December 2003.
- C.** Communication from the Greater Manchester Chamber of Commerce submitting the 2003 year-end statistic report on the Manchester Welcome Center.
- D.** Copy of a communication from the NH Department of Environmental Services advising of the issuance of amended State permits to operate FP-S-0194 and FP-S-0195 Fuel Burning Devices.
- E.** Copy of a communication from the NH Department of Environmental Services advising of the release of the new edition of *Best Management Practice to Control Nonpoint Source Pollution: A Guide for Citizens and Town Officials*.
(Note: copy available for viewing at the Office of the City Clerk.)
- F.** Copy of a communication from the NH Department of Transportation advising of contemplated awards.
- G.** Copy of a communication from the NH Department of Transportation to PSNH advising of the Federal Highway Administration's approval of the executed Supplemental Agreement covering the installation of highway lighting cabling on the Pavement Rehab of I-93/I-293 Ramps & Rehab of Bridge Decks Over Mammoth Road project.
- H.** Communication from Comcast submitting the 2003 fourth quarter franchise fee payment.

Informational – referred to the Police Department for response

- I.** Communication from Daniel Steinbach requesting protesters be kept at a "safe" distance on February 29, 2004 prior to and during the "Rite of Election" ceremony scheduled to take place at St. Joseph Cathedral.

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

J. Resolutions:

“Amending the FY2002 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Twenty Five Thousand Nine Hundred Twenty Dollars (\$225,920) for FY2002 CIP 712402 WIN-1 Relocation Design Project.

“Amending the FY1999, 2000, and 2003 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Sixty Eight Thousand Two Hundred Twenty Eight Dollars and Fifty Eight Cents (\$68,228.58) for FY2003 CIP 713103 Sewer Infrastructure Project.”

“Amending the FY2000 and 2003 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Twenty Six Thousand Eight Hundred Six Dollars and Eighty Seven Cents (\$26,806.87) for FY2003 CIP 712003 FBI Recuperator Project.”

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Ten Thousand One Hundred Sixty Dollars (\$10,160.00) for FY2004 CIP 411904 Project Safe Neighborhoods.”

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Two Thousand Two Hundred Forty Eight Dollars and Eighty Cents (\$2,248.80) for FY2004 CIP 412004 Speed Enforcement Program.”

“Authorizing the Finance Officer to effect a transfer of Two Thousand Dollars (\$2,000.00) from Contingency to Civic Contributions.”

“Authorizing the Finance Officer to effect a transfer of Four Thousand Seven Hundred Fifty Dollars (\$4,750.00) from Contingency to Civic Contributions.”

REPORTS OF COMMITTEES

COMMITTEE ON COMMUNITY IMPROVEMENT

- K.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$225,920 (State DOT) for FY2002 CIP 712402 WIN-2 Relocation Design Project, and for such purpose a resolution and budget authorization has been submitted.
- L.** Recommending that the Board authorize transfer and expenditure of funds in the amount of \$26,806.87 (EPD) for FY2003 CIP 712003 FBI Recuperator Project, and for such purpose a resolution and budget authorizations have been submitted.
- M.** Recommending that the Board authorize transfer and expenditure of funds in the amount of \$68,228.58 (EPD) for FY2003 CIP 713103 Sewer Infrastructure Project, and for such purpose a resolution and budget authorizations have been submitted.
- N.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$10,160.00 (State) for FY2004 CIP 411904 Project Safe Neighborhoods, and for such purpose a resolution and budget authorization has been submitted. The Committee notes that it has requested information regarding this project be forwarded to all members of the Board prior to February 17th.
- O.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$2,248.00 (State) for FY2004 CIP 412004 Speed Enforcement Program, and for such purpose a resolution and budget authorization has been submitted.
- P.** Advising that it has approved a request from Bruce Thomas of the Highway Department to complete various projects enclosed herein as part of the City's Chronic Drain Program.
- Q.** Advising that it has approved a request from Deputy Police Chief Simmons to retain the former prisoner transport vehicle as an emergency response vehicle for the department's Civil Resolution Team.

COMMITTEE ON TRAFFIC/PUBLIC SAFETY

- R.** Recommending that a request for no parking on Elm Street (both sides) from Bridge to Valley Streets on Sunday, March 21, 2004; and painting of shamrocks at the intersections of Elm and Pleasant Streets and Elm and Hanover Streets for the St. Patrick's Day Parade be granted and approved under the direct supervision of the Police and Traffic Departments.
- S.** Recommending that all metered parking be changed from Monday-Friday, 8AM-8PM to Monday-Friday, 8AM-6PM.
- T.** Recommending that regulations governing standing, stopping, parking and operations of vehicles be adopted and put into effect when duly advertised and posted.
- U.** Advising that it has reviewed an Ordinance:
"Amending the Code of Ordinances of the City of Manchester by creating §75.00 Motorized Scooters established to govern the use of motorized scooters in the City of Manchester."
and recommends that same be referred to the Committee on Bills on Second Reading for technical review.
- V.** Advising that it has reviewed an Ordinance:
"Amending certain provisions of the Motor Vehicles and Traffic Ordinances to provide for increased penalties for parking in a Handicapped Parking Space and to provide penalties for parking in a Handicapped Parking Space Access Aisle."
and recommends that same be referred to the Committee on Bills on Second Reading for technical review.
- W.** Advising that they have approved directional signs for Gill Stadium as submitted by the Traffic Department.

- X. Advising that they have approved implementation of the downtown area Traffic Signal Optimization and Synchronization Study submitted by the Traffic Department.

- Y. Advising that they have approved a request to allow the City Hall Information Booth volunteers the use of a parking permit placard to be placed on their dashboard(s) while on duty at City Hall due to the recent sale of the Canal Street garage.

LADIES AND GENTLEMEN, YOU HAVE READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

- 6. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Special Committee on Riverfront Activities and Baseball to meet.

- 7. Mayor Baines calls the meeting back to order.

- 8. Report of the Special Committee on Riverfront Activities and Baseball, if available.
Ladies and Gentlemen, what is your pleasure?

- 9. Nominations to be presented by Mayor Baines, if available.

- 10. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.

- 11. Mayor Baines calls the meeting back to order.

OTHER BUSINESS

- 12.** Report of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?

- 13.** Communication from Mayor Baines regarding a letter from the U. S. Department of Justice, Federal Bureau of Prisons reflecting a request for RFP's for halfway house services in the Manchester area and recommending that this issue be referred to a staff committee, chaired by Chief Jaskolka with members to include Bob MacKenzie, Tom Clark, Leon LaFreniere and representing my office, Michael Colby.
Ladies and Gentlemen, what is your pleasure?

- 14.** Communication from Thomas Bowen, Water Works Director, requesting to allow Ms. Theresa McNeil special leave per Code of Ordinance 33.076(B) from February 6th through the first week of April, 2004 in order to provide medical assistance and home care to her son who was recently injured in an automobile accident.
Ladies and Gentlemen, what is your pleasure?

- 15.** Communication from Attorney N. Lazos submitting a rezoning petition for 55 Riverfront Drive on behalf of his clients Pease/Vailas Realty Holdings, LLC requesting building heights of 45 feet where three stories are allowed in the R-3 zones and noting this to be consistent with RSM districts.
(Note: Technical review to be submitted by Planning)
If the Board so desires, a motion is in order to refer the rezoning petition to public hearing on March 22, 2004 at 7:00 PM in the Aldermanic Chambers of City Hall and to the Committee on Bills on Second Reading.

- 16.** Rezoning petition submitted by the Raphael Social Club requesting an extension of the B-2 district in the vicinity of Granite Street, Second Street, School Street and the on-ramp to 293.
(Note: Technical review to be submitted by Planning)
If the Board so desires, a motion is in order to refer the rezoning petition to public hearing on March 22, 2004 at 7:00 PM in the Aldermanic Chambers of City Hall and to the Committee on Bills on Second Reading.

17. Resolutions: (A motion is in order to read by titles only.)

“Amending the FY2002 Community Improvement Program, authorizing and appropriating funds in the amount of Two Hundred Twenty Five Thousand Nine Hundred Twenty Dollars (\$225,920) for FY2002 CIP 712402 WIN-1 Relocation Design Project.

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A motion is in order that the Resolutions pass and be Enrolled.

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

- 18.** Report of the Committee on Community Improvement recommending that the Board authorize transfer and expenditure of funds in the amount of \$40,000 (Other) for CIP 511603 Recreation Facility Improvements (Leveraged) Project.
(Tabled 12/02/2003 per request of Alderman DeVries.)

19. NEW BUSINESS

- a) Communications
- b) Aldermen

- 20.** If there is no further business, a motion is in order to adjourn.