

BOARD OF MAYOR AND ALDERMEN

December 17, 1996

7:30 PM

Mayor Wieczorek called the meeting to order.

Mayor Wieczorek called for the Pledge of Allegiance, this function being led by Ald. Hirschmann.

A moment of silent prayer was observed.

The Clerk called the roll. There were eleven Aldermen present.

Present: Ald. Wihby, Elise, Reiniger, Sysyn, Soucy, Shea, Domaingue, Pariseau, Cashin, Robert, Hirschmann

Absent: Ald. Clancy

CONSENT ITEMS

Mayor Wieczorek advised if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Informational to be Received and Filed

- A. Copy of a communication from the Airport Director enclosing copies of letters recently received regarding the Sound Insulation Program.
- B. Communication from the Manchester Transit Authority submitting minutes of their October 29, 1996 meeting along with the Financial and Ridership Reports for the month of October 1996.
- C. Communication from the Personnel Department submitting changes to the recently adopted FMLA Policy.
- D. Communication from the Coalition of Organized Public Employees related to unsettled labor contracts.
- E. Communication from Messrs. Stiles and Bernier on behalf of the Manchester City Hall Restoration Committee, Inc. inviting the Board to attend a presentation during the month of February, 1997, at which time an update regarding private sector donations shall be given.

REFERRALS TO COMMITTEES

COMMITTEE ON ADMINISTRATION/INFORMATION SYSTEMS

- G. Communication from Thomas O'Rourke, Continental Cablevision, advising that Continental Cablevision's merger into US WEST is now complete and reporting that Continental Cablevision was Named *Cablevision Magazine's* "Operator of the Year".

- H.** Communication from Thomas O'Rourke, Continental Cablevision, submitting copies of several annual notices which have recently been sent to cable subscribers in Manchester.

**COMMITTEE ON
BILLS ON SECOND READING**

- J.** Ordinances:

“Authorizing the Mayor to dispose of a parcel of property of approximately 615 square feet at 175 Mammoth Road.”

“Authorizing the Mayor to dispose of a parcel of property of approximately 975 square feet at 175 Mammoth Road.”

- K.** Communication from Deputy City Clerk Bergeron and Assistant City Solicitor Arnold requesting the Committee to consider amending Section 6-3 and repealing Sections 6-23 thru 6-50 of the Code of Ordinances of the City of Manchester.

**COMMITTEE ON
COMMUNITY IMPROVEMENT PROGRAM**

- L.** Communication from the Public Works Director submitting a discontinuance for a small portion of Ingalls Street at the request of Alderman Cashin, on behalf of the residents of Alpine Street.

COMMITTEE ON FINANCE

- N.** Resolutions:

“Amending the 1996 Community Improvement Program, transferring, authorizing and appropriating funds for the 1996 CIP 6.10408 Housing Rehabilitation Loan Fund.”

“Amending the 1994, 1995, 1996 and 1997 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of \$700,000 for the 1997 CIP 6.50220B Central Business District Improvement Project.”

“Amending the 1996 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of \$2,500 for the 1996 CIP 8.20401 Archival Record Retrieval Project.”

COMMITTEE ON TRAFFIC/PUBLIC SAFETY

- O.** Communication from Susan Lacourse, Villa Crest, Inc., requesting the placement of signs at several locations near Candia Road and Hanover Street as outlined in the enclosed.

REPORTS OF COMMITTEES

COMMITTEE ON BILLS ON SECOND READING

- Q.** Recommending that Ordinance:

“An Ordinance Adopting and Enacting a New Code of Ordinances for the City of Manchester, NH; Establishing the Same; Revising, Amending, Restating, Codifying, and Compiling Certain Existing General Ordinances of the City Dealing with Subject Embraced in Said Code; Providing for the Effective Date of

Such Code and a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When this Ordinance Shall Become Effective.”

ought to pass.

S. Recommending that Ordinance Amendments:

“Amending the Code of Ordinances of the City of Manchester by deleting Section 14-1, 14-5.7, and 14-6, License and Business Regulations, in their entirety and inserting new Sections 14-1, 14-5.7, and 14-6, providing for changes in licensing regulations.”

“Amending the Code of Ordinances of the City of Manchester by deleting Sec. 14-207(b)(8) and Sec. 14-207(g), Taxicab drivers license, providing for changes in taxicab driver drug testing procedures and replacing them with new Sections.”

ought to pass.

T. Recommending that Ordinance Amendments:

“Amending Sections 18-24 (Cemetery Supervisor, Parks Maintenance Ski/Aquatic Supervisor, Recreation Utility Supervisor, Parks, Recreation and Cemetery Irrigation Worker, Parks Utility Supervisor and Victim/Witness Advocate) of the Code of Ordinances of the City of Manchester.”

“Amending Sections 18-25 (Cemetery Supervisor, Parks Maintenance Ski/Aquatic Supervisor, Recreation Utility Supervisor, Parks, Recreation and Cemetery Irrigation Worker, Parks Utility Supervisor and Victim/Witness Advocate) of the Code of Ordinances of the City of Manchester.”

“Amending Sections 18-26 (Cemetery Supervisor, Parks Maintenance Ski/Aquatic Supervisor, Recreation Utility Supervisor, Parks, Recreation and Cemetery Irrigation Worker, Parks Utility Supervisor and Victim/Witness Advocate) of the Code of Ordinances of the City of Manchester.”

ought to pass.

U. Recommending that Ordinance Amendment:

“An Ordinance Amending Chapter 21A Sewer Use Ordinance.”

ought to pass.

W. Recommending that Ordinance Amendment:

“Amending the Code of Ordinances of the City of Manchester by deleting Section 7 1/2-7, ‘Assessment and collection’ in the Central Business Service Districts, in its entirety and inserting a new Section 7 1/2-7 ‘Assessment and collection’.”

be found inexpedient to legislate. The Committee notes that the City Solicitor is of the opinion that the ordinance needs no amending because of recent changes to State law.

COMMITTEE ON COMMUNITY IMPROVEMENT PROGRAM

- X.** Recommending that a request allowing for funding to carryout homeowner rehabilitation activities on a city-wide basis by decreasing the 1996 6.1000 HOME Fund - \$150,000 and increasing the 1996 6.10408 Housing Rehabilitation Loan Fund - \$150,000 HOME (changing the budget from \$125,000 to \$275,000) be granted and approved; and for such purpose an amending resolution and budget authorizations have been submitted.
- Y.** Recommending that a request allowing for the decrease in various 1994, 1995, 1996 and 1997 CIP programs and increasing the 1997 CIP 6.20550 Central Business District Improvement Project - \$700,000 increasing the budget from \$100,000 CDBG to \$800,000 (\$600,000 CDBG; \$200,000 HOME) be granted and approved; and for such purpose an amending resolution and budget authorizations have been submitted.
- Z.** Recommending that a request allowing for the acceptance and expenditure of grant funds by increasing the 1996 CIP 8.20401 Archival Record Retrieval project - \$2,500 Other - increasing the budget to \$37,485 (\$5,000 cash, \$32,485 other) be granted and approved; and for such purpose an amending resolution and budget authorization has been submitted.
- AA.** Recommending that a request for CIP project extensions as listed be granted and approved.
- AB.** Recommending that a request for the granting of an easement from the City to Public Service Company of New Hampshire (PSNH) to accommodate running more aerial fiber optic cables to the U. S. Sprint Facility located at the rear of 920 Candia Road be granted and approved; subject to the review and approval of the City Solicitor's Office and receipt of \$500.00, an amount determined to be fair compensation by the Board of Assessors.
- AC.** Advising that it has approved resurfacing a section of Pine Avenue subject to receipt of funds from the Town of Litchfield and time availability of Highway Department staff.

HAVING READ THE CONSENT AGENDA, ON MOTION OF ALD. PARISEAU, DULY SECONDED BY ALD. SYSYN, IT WAS VOTED THAT THE CONSENT AGENDA BE APPROVED.

- F.** Communication from John "Jay" Brooks, PolyVac, Inc., expressing his appreciation to Mayor Wieczorek and City staff involved with the sale of the Candia Road property to Daddy's Junky Music Stores and the Bramante family.

Mayor Wieczorek requested Mr. Brooks address the Board.

Mr. Brooks stated I'm Chairman and CEO of PolyVac, Inc. here in Manchester, New Hampshire. My family and I came here in 1991 with 14 employees, we were welcomed into the community by all of you. Today, we have more than 200 employees and very recently we moved into a brand new 116,000 square foot factory built in the Manchester AirPark with the help of this great City. In the process of exiting our old factory, we were able to through the help of the City of Manchester, some of the people in this City, move our factory off to another gentlemen, Fred Bramante who I am sure some of you know who is going to move Daddy's Junky Music corporate headquarters. He had an option to either build in Lawrence, Massachusetts, Salem, NH or relocate his distribution warehouse and headquarters to

Manchester and it was very inspiring for my family and it's pretty emotional, but we had a tremendous amount of help, not only from Mayor Wieczorek but there were three other individuals working in your City here - Terry Harlacher, Leon LaFreniere and Max Sink who were instrumental in bringing Daddy's Junky Music Store and another 75 jobs here to Manchester. On behalf of my family in the spirit of everything that took place, I would like to present to Mayor Wieczorek to give to the Manchester Caregivers a check for \$1,000.00. Thank you all. You have a great City here and without the help of everybody in this building, Daddy's Junky Music wouldn't have come into this City and established their corporate headquarters.

Mayor Wieczorek stated we appreciate what you've done and we appreciate the fact that you feel that you received the cooperation that you did receive in order to remain here, we're very pleased because we know you've got a lot of good paying jobs that you've created and you've got a great organization and we're looking for bigger and better things from PolyVac and we're pleased that the location you vacated is going to be filled.

Mr. Brooks stated the 75 new jobs coming in February 1st, again, thank you ever so much this is a wonderful community and there are a lot of people that talk about economic opportunity and there are a lot of people that talk about economic development, but the people of Manchester are doing economic development and that's a breath of fresh air for everybody and you should be proud of the people that work in your City.

On motion of Ald. Pariseau, duly seconded by Ald. Domaingue, it was voted to receive and file the communication from Mr. Brooks.

- I. Communication from Walter Smith relative to the recent notice from Continental Cablevision regarding an increase in rates and the addition of the Sports Channel effective January 1, 1997.

Ald. Cashin stated in reference to Walter Smith's letter about the cable company and his talk on raising the fees, I think he has a legitimate claim. He's saying that he's being forced to pay for something he doesn't want and the cable company is saying they don't have the technology to satisfy this person and then Mr. Smith goes on to state that they certainly have technology to adding and he can't understand why they can't subtract, but I'd like to know myself and I'd like to ask this Board to have the cable company come in or send us a letter explaining to us exactly what they can and can't do and why the rates are being raised the way they are. I know that they're doing a lot of work and I appreciate it, but I'd like some explanation because I'm getting calls and I don't have the answer.

Ald. Pariseau stated as Chairman of the Administration Committee that topic did come up for discussion this evening and we were told by Mr. O'Rourke from Continental Cablevision that basic cable service is available to residents in the City for \$6.38 a month that I was not made aware of. They did distribute a brochure showing that the basic service people could get Channels 2 thru 13 with Channels 21, 28, 31, 32, 39 and 40 for that \$6.38 a month and that was something that I was not made aware of. I don't enjoy paying \$22.10, so I would encourage all Aldermen to get a copy of this brochure that's being distributed by Continental Cablevision and it was included with this month's billing they had told us.

Ald. Cashin stated I don't want to belabor this, but in Mr. Smith's letter and I don't know Mr. Smith he lives at 298 Manchester Street, but when I called Continental Cablevision and asked why I should be forced to pay this, they said that they had no recourse. If they had this pamphlet, why wouldn't they have sent it to them.

Mayor Wieczorek stated it would have gone with his regular bill.

Ald. Cashin stated evidently, he didn't get it because he was writing to the Board of Aldermen.

Mayor Wieczorek stated I don't know how you do it, but I know they take out ads and put something in every month with the bill, but I don't think a lot of people read it, they discard it and maybe they ought to put something in there in red letters saying there's a change in sight, so read it.

Ald. Pariseau stated we asked the representative from Continental to at least get that message out to the public that they are capable of receiving cable television for \$6.38 a month.

Mayor Wieczorek stated what we'll do, Ald. Pariseau, if it's allright with you would be to contact Continental Cablevision and contact Mr. Smith and let him know that that is, in fact, the case and requested Mr. Thomas to make a note of it and contact them.

On motion of Ald. Cashin, duly seconded by Ald. Pariseau, it was voted to refer the communication from Mr. Smith to the Committee on Administration/Information Systems.

- M.** Communication from the Riverfront Park Foundation requesting to meet with the appropriate Aldermanic Committee(s) relative to their proposal to oversee the building, operation and maintenance of an outdoor sports stadium complex alongside the Merrimack River in the Millyard area.

Ald. Hirschmann stated just as a concern as one of the Aldermen that support bond counsel coming in for CenterPlex bond proposal possibly that this site may be a CenterPlex site if the bond counsel came in and decided to go and give Manchester bond and that this group wants to have by June 1st this operation on-line.

Mayor Wieczorek stated it is a referral to the CIP Committee, so it's going to be a presentation that they would like to make. This is really the first step in the process, they notified us, we told them send a letter and the letter is now being referred to the CIP Committee.

On motion of Ald. Hirschmann, duly seconded by Ald. Pariseau, it was voted to refer the communication from the Riverfront Park Foundation to the Committee on Community Improvement Program.

- P.** Communication from William and Mary Thomas requesting the Board consider adopting an ordinance prohibiting smoking in the stands and to designate certain areas for smokers at Gill Stadium

Ald. Shea stated I realize that this item will be referred to the Committee on Traffic/Public Safety, but I did want to emphasize how important it is that the City take a step in really emphasizing the fact that smoking is a detriment to the health and well-being of many people that attend athletic events, particularly at Gill Stadium and as a person that has gone to endure cigar smoke and cigarette smoke and other, I think that the Committee should very seriously consider banning the smoking of cigarettes in the grandstands and in other areas where people who want to enjoy the athletic event, particularly football games have to subject themselves to that smoke and the irritation, so I realize it's being referred to Committee, but I want to emphasize how important it is that the Committee on Traffic/Public Safety do take this very seriously and give it very strong attention and scrutiny.

On motion of Ald. Shea, duly seconded by Ald. Soucy, it was voted to refer the communication from the Thomas' to the Committee on Community Improvement Program.

Report of Committee on Bills on Second Reading

- R.** Recommending that Ordinances:

“Authorizing the Mayor to dispose of certain tax deeded property known as 243 East High Street, Map 410, Lot 7.”

“Authorizing the Mayor to dispose of certain tax deeded property known as 398-400 Hanover Street, Map 289, Lot 15.”

ought to pass.

Ald. Sysyn stated the first part of this, the tax deeded property at 243 East High Street, I would like to have a little stipulation on there that this is an empty lot, it's like a garbage pit and could we clean it up before these people take it over, they're buying it, taking it and putting it back on the tax rolls and it's a mess, but it needs to be cleaned up, and if I had a private piece of property I wouldn't want to sell it and neither would you as a messy lot, so is there a way we can put that on there.

Mayor Wiczorek stated, Tom, since this is a report of the Committee and the authorization that would come here would authorize me to dispose of that property to put a stipulation on it that would have to be referred back to the Committee. Solicitor Clark replied I think all the Alderman wants is for the City to clean the property up first. It's still City-owned, if the Board should direct one of the departments to clean it up they could do so prior to selling it.

On motion of Ald. Sysyn, duly seconded by Ald. Soucy, it was voted to accept, receive and adopt the report of the Committee and to direct the Highway Department to clean the property of the debris prior to selling it.

Report of Bills on Second Reading

V. Recommending that Ordinance Amendment:

“Amending the Zoning Ordinance of the City of Manchester by modifying Section 4.03 Item 71 and Article VII limiting parking lots for business uses within residential areas, as further amended by deleting Section 4.03 Item 45.”

ought to pass as amended.

Ald. Robert stated I just got this letter that came in from Executive Councilor Normand and he's referring to this item, he's expressing his concern about abolishing commercial parking abutting residential zones as an accessory use, I don't know, I think my neighborhood maybe effected negatively, maybe I don't understand it, but I'm just interested on somebody to comment on this, on his concern, is Armand here to explain this, is somebody here this evening to explain this, could somebody explain this to me so it makes sense.

Ald. Wihby stated at the Board level what we found out is that the proper way of doing something like this because they are encroaching on a residential area would be to pass something like this and if they wanted to come back and use that residential area they would have to come back to the Planning Board, actually come back to this Board and we would rezone that portion of residential and would have a public hearing and everybody would have their input and my concern with that would be that it would take a lot of time and Bob said that he would work on a proposal to shorten that time frame, so that if somebody did come in like right now they're able to park in a residential and then we could decrease the amount of time it would take to rezone that parcel and end up with a rezoned parcel being one zone.

Mayor Wiczorek asked so, what do you want to do with this ordinance.

Ald. Robert replied to me, it seems a bit restrictive, I'm not really comfortable with it, I would, for myself, would move to table.

Ald. Sysyn stated but he's protecting residential areas.

Ald. Cashin stated with all due respect to Ald. Robert, I think it's restrictive. All we're doing is allowing the constituency an avenue to express their opinions on certain projects before they become law. A lot of this was being done through the Building Commissioner's office without due process and that is the only reason we put this in and that's the only thing we're trying to avoid, to give people an opportunity to come in to public hearing either favorably or opposed and state their views and that's all we're doing here, it's certainly not going to affect anything.

Ald. Pariseau stated this was brought about, your Honor, by the Planning Board with their concern with two projects that come to mind which encroach upon the residential areas on Lake Avenue and Hanover Street and that other street where Munro Muffler off Hanover Street and this was so that people, businesses wouldn't be encroaching in residential areas like the one at the intersection of Hanover and Lake Avenue they wanted to acquire property in an R1-B district which is Residential One-family to use as a parking area for the businesses in the commercial zone and while it was recommended favorably by the Building Commissioner abutters had concerns that it was encroaching into the residential area and this would eliminate that problem and it should pass muster with this Board this evening.

Ald. Soucy stated I think this really came about because of the problem with that particular project on Hanover Street that's actually in Ward 5, but it affects all the residents of Ward 6 that border that neighborhood and that's exactly the problem that there are avenues to sort of circumvent a public process and I think that's what we're trying to get away from and we want to make sure that abutters in the area have a very open and public process, so that their rights are protected at the same time we want to allow for the expansion of business. I think it's more of a balancing of the interests than it is trying to in any way disrupt business because right now what you have is sort of a sneaky way for businesses to go about doing it and then this poor homeowner's stuck and they have no input into the process and this is just a way of making sure that people who own residential properties aren't encroached upon without, at least, input and a fair hearing.

Mayor Wiczorek asked Mr. MacKenzie to address the Board.

Mr. MacKenzie stated up until about a year ago, I think things were working pretty good. If you wanted to put business parking into a residential area you had to go to the Zoning Board of Adjustment and get a special permit. The Building Commissioner was forced to look at that ordinance again about a year ago when several issues came up and basically he determined that there was a flaw in the ordinance and after that he had to interpret it that commercial parking

was allowed in any residential area without any review by the Zoning Board of Adjustment or the Planning Board, so that is currently the interpretation and if a developer wanted to come in and buy three or four house lots in the middle of a neighborhood, put commercial parking there for his business on a commercial street, he could do that and I think that was the concern of the Planning Board in doing this. If we were back a year ago before the interpretation review everything was fine then, but things have changed since that time and I think the Planning Board is very concerned that we're trying to make the line very clear, we're not trying to discourage business in the City, but we want to make sure that the abutting residential areas to these commercial areas are protected and that they know they are protected. If they feel threatened by traffic or encroaching parking they're going to resist commercial development even more, so I think we're trying to make a very clean line and this ordinance basically does that. It says you cannot buy three or four houses and turn that into parking for a commercial area on an adjacent street. I also, as Alderman Wihby indicated, I think it is important to review the process where we rezone. On average right now, it takes about six months to go to the Board of Mayor and Aldermen and get a zoning change. I know of one case on the D.W. Highway where a portion of the property is irregularly zoned, maybe it is appropriate for business use. But, for a business to come in and make a proposal it does take a long time to go through that process and I think the Committee did ask me to review ways of bringing back procedures that might expedite that and make it easier for a business to come into the City. But, at this point, I would have to say with this particular proposal we have to be very careful that the flood gates aren't opened and be inundated by concerns by neighbors who do have this commercial parking in essentially residential areas.

Ald. Robert asked would this in any way, again in your opinion, develop or hinder any sort of development in inner-city type business districts.

Mr. MacKenzie replied since this only applies to residential zones it would not hinder anything in the Downtown area, it wouldn't hinder anything along South Willow Street or Second Street, it's really the adjacent residential areas.

Ald. Robert asked what about Kelley Street.

Mr. MacKenzie replied Kelley Street is a mix, I think that's a neighborhood right along Kelley Street, it's zoned business. Unless they wanted to go up Youville Street and wanted to start buying lots up Youville Street or Bremer Street and converting those to commercial parking lots.

Ald. Robert asked is the Building Commissioner comfortable with this.

Mayor Wiczorek stated they tell me that he is.

On motion of Ald. Robert, duly seconded by Ald. Wihby, it was voted to accept, receive and adopt the report of the Committee on Bills on Second Reading.

Confirmation of nominations to the Manchester Heritage Commission as follows:

Richard Thorner, term to expire January 1, 1999; and
Maria Skaperdas, term to expire January 1, 1999.

Ald. Pariseau moved to confirm the nominations of Richard Thorner and Maria Skaperdas as members of the Manchester Heritage Commission, terms to expire January 1, 1999. Ald. Wihby duly seconded the motion. There being none opposed, the motion carried.

Confirmation of the nomination of Normand R. Gamache to succeed himself as a member of the Elderly Services Commission, term to expire January, 2000.

Ald. Robert moved to confirm the nomination of Normand R. Gamache to succeed himself as a member of the Elderly Services Commission, term to expire January, 2000. Ald. Hirschmann duly seconded the motion. There being none opposed, the motion carried.

Brief presentation by HTE, the vendor selected to provide the City with a comprehensive integrated municipal information system.

Ms. Prew stated as part of the 1996 CIP budget, the Board of Aldermen approved funding for modernizing the City's computer systems; that includes all of the facilities, the upgrading of the microcomputers for the City, the installation of a City-wide communications network and the installation of a comprehensive integrated municipal information system. An Automation Steering Committee was set up by the Systems Advisory Committee to oversee the project. All departments have had the opportunity to participate and to provide input and I'm very pleased to say that we have had a lot of help and there's a lot of enthusiasm for the project. To date, over 300 PC's have been installed in our City departments. We have seven departments that still need to be upgraded and when these are completed we will have installed approximately 450 PC's. The City-wide network which is in Phase I is approximately 95 complete. The final and the largest piece of the project is the installation of a comprehensive integrated municipal information system. Request for Proposals was due in May of 1996, we received six responses to those proposals, we had numerous demonstrations, we did site visits and after extensive review HTE was selected as the vendor. This evening we have Stephanie Blumenthal and John Rickerby with us from HTE to provide you with a brief overview of the company and the services that they will be providing to us.

Ms. Blumenthal stated as Diane said, I represent HTE, I'm a sales representative and I'm based out of the Boston office and have John Rickerby here as the Eastern Regional Manager and he's based out of our headquarters office which is in Orlando and what we'd like to do is give you an

overview of who HTE is, our presence in the municipal community and how we've worked with the City of Manchester and our commitment to the City of Manchester in embarking upon this project and bringing it to completion. As I mentioned, we're headquartered in Orlando, Florida and we have approximately 900 clients throughout the country and internationally in Canada and in the Caribbean. Those 900 plus clients are made up of a combination of cities, towns and counties throughout the country as well as public safety agencies and utilities. Our only business is municipal government and probably 99 percent of our business is municipal government. The one exception to that is because of our strength in providing utility solutions to municipal government, we've actually grown to the investor-owned utility and we have a hand full of clients throughout the country. In fact, we have one here in New Hampshire - Unutil Service Corp who you might be familiar with. We have approximately 300 employees with the majority of those people in Orlando and are dedicated to supporting development. The rest of the people, the sales people, the administrative people those number are quite few and we do have offices scattered throughout the country which are primarily sales offices. The company was begun in 1981 and so we're about 15 years old and in the last close of our most recent fiscal year which ended March 31, 1996 our revenues were approximately \$31 million and with the close of our next fiscal year next March we anticipate being approximately \$40 million, so we are consistently growing at a rate of approximately 40 percent per year, we're financially very strong. One of the advantages of HTE or benefits that we offer, we have a very comprehensive suite of applications and the applications are highly integrated with each other, so we know solutions across the board from financial systems to revenue collection to what we call community development applications such as building permits, code enforcement, business licensing, etc. and all of those applications as I mentioned are integrated together. Just some samples of clients throughout New England. Specifically in New England we have about 25 to 30 clients and these are just some names you might recognized. There's also others on there that we haven't included. HTE works primarily with medium-sized cities. Those are cities that fall in the range of 40,000 in population to about 150,000 in population. We have others that are smaller, we also have others that are larger. Examples of comparably sized communities in New England are Stamford, Connecticut which is just about the same size as you, New Haven, Connecticut which is a little bit bigger. Other names that you might recognize throughout the country Berkeley, California also very comparable in size. Other communities that are much larger that aren't listed here such as Newark, New Jersey, Jersey City...we really have quite a presence throughout New England, but throughout the country. I won't go through all of these, but I want to point out a couple that will be important to you...the City as a whole. We have a very high rating of customer satisfaction and the reason that we know this is that on an annual basis we survey our clients as to their levels of satisfaction with us as a company, as a whole, the products, the documentation, the support and service that we provide, enhancements that we provide and we have consistently come out at about 90 percent customer satisfaction. The other way we know this is that the third bullet down the IBM Premier Business Partner Program, we are a business partner of IBM and IBM probably has literally thousands of business partners and what they did was about three years ago started a program to help their customers distinguish among all of the business partners and what they did was hire a company to go out and survey

their business partners customers and measure their levels of customer satisfaction, similar to what I just described we do on an annual basis and those business partners that earn a 90 percent or higher customer satisfaction level is designated as Premier Business Partners. We were the first in the municipal government industry and also, I think, the first if not the second across all industries. So, we're very, very proud of that, that's something that we earn every single year and we have earned every year since the program's inception. A couple of other points. We provide on-line documentation. This is something that we've invested in quite heavily in, so rather than providing our users with printed manuals, we provide them with on-line documentation, it's updated as the applications are enhanced and are available to all users. Literally at the touch of a button. The other thing I'll highlight here is that we provide 24 hour-a-day, 365 days-a-year support; that support is provided on an unlimited basis and it's provided via an 800 number. I just found out today that we've extended the coverage. What we are doing up through March 31st is that we provide coverage from 8:00 AM to 8:00 PM where you dial in and talk to a live body, after the 8:00 PM at night our support people carry beepers which has worked quite well, but we're actually extending that so that we're going to have 24 hours-a-day, 7 days-a-week including holidays and weekends that people can actually talk to somebody in the Orlando office without having to use a beeper. Talking a little bit about the support and services that we provide...our company has always been structured on an application team basis and the reason we do that is because we find it is very important to have real expertise in each application that we offer. We have four major application groups that are all headed up by a director of that group. We have a financial applications group, a LAN based applications group, a public safety application group and a utilities application group and reporting to each of those directors are product managers for each specific application. So, for example, payroll personnel has it's own product manager and support people; tax billing and collections also has it's own private manager, etc. and we find that works quite well and each of these application teams has ownership of the product and responsibility for the development of that product, enhancements, upgrades, support and documentation. In addition, we have a group we call our Professional Services Group and essentially what they're responsible for is anything that's associated with implementation that consists of implementation, training, conversion, etc. Anything that happens during the implementation process. During the City's implementation process they will have a dedicated project manager and a number of application specialists that will come on-site to work with the City to implement each and every application. We also have a technical services group so that above and beyond providing support on our applications we also provide support of hardware, systems software, communications, PC networks, etc. So, essentially we can act as a one-stop shop for your support. We also have some very active user groups. On a national basis the HTE users group or HUG meets annually, once-a-year they meet in Orlando on alternating years and then the users group makes a determination as to what other part of the country they're going to meet on the alternating year. This past year it was held in Orlando and we probably had 800 to 900 people at that and it's a great session because it gives you the opportunity to exchange information with other cities and towns across the country, to learn where the product's going, how they've been enhanced over the past year and what a lot of people consider to be the most important thing that occurs that users do is that the users vote on

where they want the product to go, the enhancements they want to see us provide to them by the next users group, so it's a very democratic process and we really listen to that group. We also have local users groups specifically in the northeast we have users groups that meet two or three times a year. One thing to stress about our products is because we market on a national and international basis, we need to be very flexible in defining our products and we need a wide variety of requirements. We do not want to be in the business of writing custom applications for each and every one of our clients, so we give our users a lot of choice in terms of how they set the system up. During the training process our application specialists come on-site and work with your department head and users to define the system and set it up to meet your requirements. You go in and you build codes tables, language that is familiar to you, you build tables, you can turn functions and features off to meet your requirements and it's worked quite well for us, there's a lot of flexibility built into the system. One of the reasons that we do that is because we find that it is much easier to provide both support and enhancements on an on-going basis. This chart shows you not only a list of our applications, but also the way our applications integrate with each other. We view data as really taking on two different types of flavors. There's what would be LAN based information within the City and what would be financial information within the City. You can see on the right-hand side what we consider to be our LAN based applications and again I'll talk about that in a little bit more detail in just a second and then the link between the LAN based applications which are oftentimes taking in payments (i.e., tax bills, utility bills, increment fee, code enforcement violations, etc.) cash receipts allows you to take in those payments and feed them to the appropriate general ledger account numbers. On the left-hand side are all of our financial applications and just as an example of some of the integration that's provided throughout the financial application is our purchasing inventory system. What you can do with that system is enter requisitions throughout the departments of the City and at the time of requisition entry that person is actually entering that request can check real time what the budget for that particular department or that particular account is and make a determination as to whether the funds are available. Your requisition can then be entered, go through a series of approvals, maybe a department head, for example, if all of your requests eventually go through the Finance Department they can be sent there, so there's some flexibility in how that can be set up. The goods can be received through the purchasing inventory application and then eventually be liquidated through the account payable application, so there's a lot of integration there. Specifically, on the LAN based applications, those are all applications that need to extract information of the buildings, parcels or addresses within the City. What we have designed which is very unique is a land or parcel management system and that is a centralized database where all information relative to your parcels, buildings, etc. is stored. So, every application that we offer and every department that needs to access information about a particular parcel always goes to the same place. The information is very consistent and very current. So, for example, the tax billings and collections application might access the land database to find out the value of a particular parcel. The customer information system which is your utility billing system might want to find out what kind of services are provided at that address (i.e., water, sewer, electric, etc.) and one nice thing about this is we actually just developed something that we think you might appreciate, we have actually just

done this for one of our customers and they call it the Mayor's screen and if somebody comes in to an councilmen meeting or aldermen meeting before the Mayor allows that person to speak he looks up the address of that person and can see all outstanding balances that are owed to the City, it has become quite popular and we have released that to all of our customers. So, that's one advantage. As I said it promotes consistency, it eliminates the redundancy of data and it allows the sharing among departments. So, in conclusion, we believe that we are a low-risk solution for the City and throughout the evaluation process, Diane and the other members of the City, department heads and other people within the departments have come to that conclusion and it's really for the reasons that we have gone through. We do emphasize municipal government, we don't work with manufacturers, we don't work with distributors. It's in our best interests with the trends in the industry to make sure that we are responding to our users requirements. We have a lot of people that work for our company that used to work for municipal governments throughout the country, they bring an expertise to our users such as we will to the City. As I mentioned, we have experience with cities comparable in size to Manchester and comparable in terms of the complexity of what we're trying to accomplish and also where they've come from. A lot of our clients such as New Haven, Pawtucket, Jersey City, Newark are coming from main frame environments just like you are, using the same types of applications, if not the exact same type of applications and we have a lot of experience in that area. We provide a depth of services in terms of training, project management, conversion, modifications, etc. We provide a vast number of applications that integrate with each other so that we can truly provide an enterprise wide solution. We believe that we can protect your investment and the reason we believe this is because we have clients from the early 80's who have just through the annual support agreement which provides enhancements twice-a-year and upgrading technology they've been able to preserve their investment in the applications and in the company. So, we really view our relationship with our clients as a very long-term one and really as a partnership. And, we also are very involved with working with new technologies, we are not at all a stagnant company. We are moving in the direction of providing cross platform support so that our customers can choose from a variety of hardware platforms and operating systems, relational databases, etc. Some of the terms that you see here such as GOI which is a graphical user interface and for those of you who use windows have that same type of look and feel in our applications and that's what we're going to be providing the City, so you can really take advantage of the investment you've made in PC's. Another thing here that the City is going to be embarking upon is utilizing notebook PC's or pen-based PC's so that your inspectors in your Building Department and your Code Enforcement area can go out and do inspections on-site and have the most current information available to them. So, as I mentioned that is part of the protection investment. If anybody has any questions either John or I would be happy to respond to those.

Mayor Wiczorek stated you were passed out some information here from the City Clerk and it has to do with a report of the Committee on Community Improvement Program regarding school cleanliness and that issue was on the agenda and was inadvertently taken off, it should

have been on there because it was originally, so what I'm going to do is have Dick Houle give a report on what's happening here.

Report of Committee on Community Improvement Program advising that it has reviewed the school cleanliness issues and wishes to submit the enclosed report from the Director of Public Buildings Services for the Board's information. The Committee notes that it will continue to review certain areas with higher deficiency ratios and is awaiting further report from the City Solicitor and the Public Buildings Services Director.

Mr. Houle stated this report started as a presentation for the Buildings and Site Committee of the Board of School Committee. As you've all seen in the past, I think you've seen for three months now a number of reports from Principals which really the biggest problem I had with them is that they were not quantifiable. Reviewing this matter with the Buildings and Sites Committee of the School Board, we presented our findings in terms of inspections from our own inspectors, building cleanliness primarily during the third shift and summary of the deficiency notes, a system that's been in place for a year-and-a-half for the most part now where the Superintendent directed all Principals to require the teachers to forward any deficiencies they might have with their rooms. These reports are forwarded to the Principals in the morning, they are faxed to our office and in most instances most the high schools and junior highs have faxes, the grade schools will either hear by phone or takes a day to catch up. Based on that we review the deficiencies and if it essentially boils down to a room or an area not being cleaned they are fined. We presented three month's summaries regarding the outcomes of these reports and essentially we're coming up with total deficiency notices or total deficiencies of less than 1.5 percent per month. Basically, the contractor has been fined eight thousand, six thousand, and eight thousand, four hundred for the past three months. One of the problems with the system is that there are other concerns of the teachers that do not relate to cleaning and we were asked to try to find a way to keep that issue in the forefront until it's resolved. We have resolved that, we fully expect the contractor to report to us in writing any concern we have from a teacher or a Principal and we will stay with it until it is resolved. The non-cleaning you can't make that up, you get the fine and hopefully people get the message and it doesn't occur again. There was also a concern relative to the turnover rate. The turnover rate is high, there are some problems and we've been asked, we the City Solicitor's Office and myself, have been asked to take a look at this and try to determine what the causes are. We have met on it once, we are asking the contractor for certain information to help us determine why the turnover rate...currently WFF&A is the sole contractor in the City, the area of most of our problems, unfortunately seem to be in the south end. WFF&A has been in the south end for the current six months, we hope to turn this around, we've been working closely with the contractor on this, they have provided additional resources and we think things are getting better. One of the Principals in the south end did indicate this is Mr. Devine at Green Acres, did indicate the Buildings & Sites Committee meeting in his opinion at his school that things are getting better. I'd be happy to answer any questions.

Ald. Pariseau stated, Richard, how do you respond to the letter that David Messier sent a copy to us (i.e., lack of security at Southside Junior High School) because there was a computer that was stolen at one time, there wasn't any forced entry, how do we resolve issues like that.

Mr. Houle replied for the past two weeks, we know where we have problems and whenever we have a problem we put additional contract monitoring, we have been checking the exterior doors of every school in the south end until they get control of the situation.

Ald. Pariseau asked is that part of the deficiency count.

Mr. Houle replied that's a deficiency count, but if it results, for example, if that open door results in a stand-by person being called in, they will pay for that, they will pay 3.5 hours at time-and-a-half.

Ald. Pariseau asked what if it results in theft.

Mr. Houle replied it's like any other case, if we can prove that it's the contractor's responsibility and just by logic we can conclude that it's his responsibility, they will pay.

Ald. Pariseau stated so like in the last instance that occurred with Service Master you couldn't prove that it was their fault.

Mr. Houle replied in some instances we did, there were instances that it was so blatant that the school was under their control at the time that it occurred.

Ald. Pariseau asked can we rest assured now that security at Southside Junior High School will be reinforced.

Mr. Houle replied, yes, it is. We are doing so and we will continue to do so.

Ald. Pariseau stated I wouldn't expect another letter from Mr. Messier.

Mr. Houle replied, no, Sir, I would not say that, you may expect another letter from Mr. Messier again.

Ald. Pariseau asked why.

Mr. Houle replied he sends a lot of letters out, Sir.

Ald. Pariseau stated relative to security.

Mr. Houle stated relative to security, hopefully not, Sir.

Ald. Domaingue stated for the record this is the second letter regarding security that has been sent out. It certainly is a troubling matter to me, to the people who pay for the equipment in the schools which by and large are the taxpayers of the City of Manchester. But, I'm also very discouraged with the report because of all of the groups, we appear to have it and in Ward 8, we have six. We have one area which is the south end that continually experiences problems. Now, our education system despite its financial woes should be a showcase, something that we can be proud of; that when we walk business people through, we're not embarrassed. And, while I support the contracted services that we have now, your Honor, and the savings that are related to that I think there is a lot of room for improvement here and it needs to be said and Mr. Houle with all due respect to what you undertook and I'm sure it was a lot, I'm not satisfied and you may read it as 98 percent clean, but I'm still reading it as dirty in the south end. So, until I'm satisfied that when I walk people through any one of the schools in Ward 8, they look great.

Mayor Wieczorek stated would you try to do it early in the morning then instead of two in the afternoon.

Ald. Domaingue stated well, your Honor, that's a great point because part of the problem stems from the home and self-discipline and students today do have to take responsibility for the garbage that they generate and I'm hoping that they'll do that, but if the City contracts for services and our taxpayers are paying for them, then I want the services completed because having the dirt on the floor doesn't serve anybody, your Honor.

Ald. Shea stated I just wanted to ask a question about the causes for the high turnover, I realize he's discussed that, but what are some of the causes of the high turnover of employees, Dick.

Mr. Houle replied the contractor advised us the biggest reason he has right now is number one the low unemployment rate in the City of Manchester. If we were up around six percent they would have no problem recruiting. When you get down to four and three, it becomes more difficult.

Ald. Shea asked why is that.

Mr. Houle replied there are more choices, they can get higher paying jobs elsewhere.

Ald. Shea asked what are they being paid.

Mr. Houle replied, I don't know, I think it's safe to say it's somewhere in the \$5.50 to \$6.50, maybe a few \$7.00 an hour.

Ald. Shea stated in other words the people that are working in the schools are starting at \$5.50 or \$6.00 an hour.

Mr. Houle stated to the best of my knowledge, that's what's happening.

Ald. Shea asked what do we pay for the services, in other words we don't pay \$5.50 an hour, what do we pay the company.

Mr. Houle replied the contract is for approximately somewhere in the vicinity of \$1.9 million a year.

Ald. Shea asked how would that add up to a single employee. In other words, if a single employee is being paid \$5.50 to \$6.00 an hour how much do we pay pro rated.

Mr. Houle replied, I have not looked at it that way, we'd be happy to, but you also have to include their management cost and their supplies and material costs and equipment costs.

Mayor Wieczorek stated, Alderman, they also have about 20 more people than we had previously on our staff.

Ald. Cashin asked, Dick, do you have the same number of reports coming back to you when you started out through schools or have they decreased. The reason I'm asking, talking to some teachers they've told me that they're not really paying too much attention to these reports because they feel that they're falling on deaf ears and nothing's being done about it, I don't know if anybody else has heard that, but I've heard it.

Mr. Houle stated we have also heard that, but it seems to me that the Superintendent has issued a directive, the Principals in turn, turned around a directive and I think they ought to do a directive, it certainly will make for a cleaner building.

Ald. Cashin stated I'm not asking whether they should or shouldn't, I'm asking have the reports decreased since you started it, either they have or they haven't, Dick.

Mr. Houle replied, no, I'm trying to think, Alderman. I don't think there's been a lot of change, but there has been some.

Ald. Shea stated I just attended a meeting yesterday at the Board of Trustees of Library and one teacher mentioned to me that she stopped sending in reports and the other person attending said her husband who is an administrator has really stopped too because it seems that nothing was being done, I'm quoting them, so I don't know if that prevalent throughout the School system or just isolated incidents.

Mayor Wieczorek stated I think it's time we kind of get this behind us and I'm going to bring this up to the School Board because it continually seems to be beating a dead horse. They have

20 more people than they did, I know that when we had our own group here and we had approximately 80 that there was always about 8 or 10 that were out every single day either for sickness or for Worker's Comp so you never had a full complement. The complaints that we were getting before on the cleanliness of schools, we've still got them. I not only got reports on the fact that the schools weren't clean, but I got reports on items that really disturbed me. So, I think rather than continually brow beating the people that are trying to get the job done that we ought to encourage the School system, the Principals and the students to really begin to work together. When I went to school you had to at least, when you got through with your class you had to pick up the papers around your desk, not the whole room, but at least around your desk. I don't think that's asking too much to be able to do that for personal cleanliness and not have somebody follow you around every time a paper falls and have somebody else pick it up for you. So, I think there's a matter of a lot of personal responsibility that we have to get to and I'm going to be bringing that up to the School Board.

Ald. Cashin stated I'll speak for myself, nobody's brow beating anybody as far as I'm concerned, but we've been given certain information based on reports that I feel are incomplete, that's the only point I'm trying to make.

Ald. Robert stated although there needs to be a few things done here, generally speaking I think the project that we undertook a few years ago was, in my mind anyway, has been generally successful. There are a few problems here and I think the CIP Committee generally agrees with me and generally did agree to work, to continue to review what's been done, what's being done and look to refine the process a little bit better. I admit there's been a fair amount of acrimony about the subject, but I think the Committee is generally focused on how to make this better as opposed to trashing it all together and I just hope that the Board will afford us the opportunity to continue to do that.

Ald. Elise stated I certainly agree with you, Mayor, about the personal responsibility. I think that will take the cleanliness in the schools to the next level where everybody will benefit definitely and I was in total support of this privatization from the start and we have made a lot of in roads in regard to servicing the schools cleanliness as well as saving and I'm very pleased with that, but I do sympathize with the schools in the south end, the job isn't done yet and I certainly would support any more work in that area so that we'll have one hundred percent work done.

Ald. Domaingue asked are we going to reach a point, Mr. Houle, where I'm not hearing about empty soap dispensers and the lack of paper towels because I consider that a health issue.

Mr. Houle stated that has not been implemented, we would hope by the first of the year, certainly no later than the first of the year that will be implemented. We are developing specific forms to begin with in the high schools that will cause the day porters to review the toilet rooms for any possible deficiency in terms of policing a minimum two times a day and then to initial it

and to let us know what problems they find and to take corrective action when they do find a problem. We will shortly thereafter implement that in the junior high schools and eventually in the grade schools.

Ald. Domaingue stated so there won't be a lapse of time here. When they see the deficiency soap will be replenished and the paper towels will be put in.

Mayor Wieczorek stated I'm assuming that is what your report was stating, I didn't realize that they didn't implement it yet, but that's what your report stated, didn't it.

Mr. Houle replied that's correct.

On motion of Ald. Shea, duly seconded by Ald. Reiniger, it was voted to recess the regular meeting to allow the Committee on Finance to meet.

Mayor Wieczorek called the meeting back to order.

OTHER BUSINESS

A report of the Committee on Finance was presented recommending that Resolutions:

“Amending the 1996 Community Improvement Program, transferring, authorizing and appropriating funds for the 1996 CIP 6.10408 Housing Rehabilitation Loan Fund.”

“Amending the 1994, 1995, 1996 and 1997 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of \$700,000 for the 1997 CIP 6.50220B Central Business District Improvement Project.”

“Amending the 1996 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of \$2,500 for the 1996 CIP 8.20401 Archival Record Retrieval Project.”

ought to pass.

On motion of Ald. Shea, duly seconded by Ald. Sysyn, it was voted to accept, receive and adopt the report of the Committee on Finance.

Communication from Alderman Elise asking the Board inviting representatives from the Business and Industry Association of NH to make a brief presentation to the Board, at a future meeting, relative to their latest study of economic development now termed “economic opportunity.”

Mayor Wieczorek asked did you all get a copy of the booklet.

Ald. Pariseau asked should it be referred to that new Task Force which was recently established.

Ald. Elise stated this particular study took a lot of dollars and a lot of man-hours to produce and it's really very interesting. It's general information about guidelines that they've developed for economic development and it's really quite fascinating, I think and I did talk to John Crosier who said that he really has never come to a Board before to speak, but he thought it would be very beneficial and it would be an opportunity for us to ask him questions as to how these theories would apply to a municipality. Manchester is the biggest City in the State and we are a big piece of the economic development puzzle of the State and Tom Schwieger who was a participant in the economic development summit was very, very much in favor of the Business & Industry Association coming here also. So, people are very much in agreement on coming, I think it would be a very good opportunity for the full Board to get this general information and Tom Schwieger said he would handle everything and this would be at a date in the future, maybe sometime in later winter when they would come and I think it would be a good opportunity.

Mayor Wieczorek asked who did not receive one of the booklets.

The majority of Aldermen indicated they had not received a copy of the booklet.

Mayor Wieczorek requested the City Clerk to get copies of the booklet for those who had not received one, so they could take a look at it prior to the Board bringing someone in.

Ald. Shea moved to issue an invitation to this group to discuss what the results were of the summit recently held at the Center of NH and to handle it through Mr. Schwieger. Ald. Wihby duly seconded the motion. There being none opposed, the motion carried.

Communication from the City Clerk seeking the Board's authorization to make available to the public on New Year's Eve, the use of City Hall in the event of inclement weather so that residents and visitors can stop in and warm during First Night Concord/Manchester festivities.

On motion of Ald. Pariseau, duly seconded by Ald. Sysyn, it was voted to approve the City Clerk's request to make available to the public the use of City Hall on New Year's Eve.

Ald. Shea stated in regards to that, your Honor, one of my constituents wrote a letter to me which I'd like to read and it says:

Dear Mr. Shea:

I'm sure you heard about First Night Manchester by now. What I'm writing about is something that might involve the whole community. Something fun. How about a snow sculptor contest between wards and there be an Alderman leading. It might just be something that would lighten up the community outlook. I was thinking our ward would do something on the past, present or future idea.

Thank you for your hard work.

s/Ruth Wilder

Ald. Shea stated so, what I'm suggesting is possibly something among the wards, a sculpture, if there's snow.

Mayor Wieczorek asked that sound like a good idea, what would you like to do.

Ald. Soucy asked could we contact First Night NH and see if they're planning anything like that because I know in Concord they actually have professional artists and sculptors and do it on the State House lawn and it's really pretty and there's no reason why we can't do the same thing.

Mayor Wieczorek asked whose on the First Night NH Committee and thought maybe it was too late and asked Sean to refer the letter to the Committee.

Communication from Rich Daniels, Center of NH Municipal Parking Facility, suggesting their facility offer "Free Parking" to customers attending various activities in conjunction with the First Night festivities on December 31, 1996 or granting authorization to allow the municipal parking facilities to close at 6:00 PM on New Year's Eve and raising the gates to allow free parking to all customers choosing to utilize any of the City garages.

On motion of Ald. Pariseau, duly seconded by Ald. Domaingue, it was voted to approve the request at Mr. Daniels' discretion.

Resolutions:

"Amending the 1996 Community Improvement Program, transferring, authorizing and appropriating funds for the 1996 CIP 6.10408 Housing Rehabilitation Loan Fund."

"Amending the 1994, 1995, 1996 and 1997 Community Improvement Programs, transferring, authorizing and appropriating funds in the amount of \$700,000 for the 1997 CIP 6.50220B Central Business District Improvement Project."

"Amending the 1996 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of \$2,500 for the 1996 CIP 8.20401 Archival Record Retrieval Project."

On motion of Ald. Soucy, duly seconded by Ald. Reingier, it was voted that the Resolutions be read by titles only, and it was so done.

Ald. Wihby moved that the Resolutions ought to pass and be Enrolled. Ald. Pariseau duly seconded the motion.

Ald. Pariseau asked what is the Central Business District Improvement Project, is it the whole thing or is there a specific project.

Mr. MacKenzie replied there is an existing program there, what this is being amended to do is to allow for a temporary loan to a group to redevelop and refurbish a building on the northern part of Elm Street across from the old Sears building, so this would be a rehab effort, the loan would then be paid back to the City in five months. So, the amendment here, the changes to this there already is a Central Business District Improvement Project, the change is being proposed for a specific renovation project in the central area.

Ald. Cashin asked if they don't repay the loan, what recourse did the City have.

Mr. MacKenzie replied we'll be reviewing that with the City Solicitor, this all has to close by the end of this month, but the recourse would be we would own a portion of the property which would probably be the primary recourse.

Ald. Cashin asked are you satisfied with this are you comfortable with this.

Solicitor Clark replied yes, our office is in the process of reviewing it now and we'll have either a mortgage or a promissory note, the owners will probably be personally liable, we'll make sure that the City's protected.

Mayor Wieczorek called for a vote on the motion. There being none opposed, the motion carried.

Mayor Wieczorek nominated Robert Christy to succeed himself as a member of the Board of Health, term to expire July 1, 1999.

Ald. Cashin moved to close the nominations to the Board of Health. Ald. Soucy duly seconded the motion.

TABLED ITEM

Ordinance: (Note: tabled 3/19/96 pending submission of agreements.)

“Amending the Zoning Ordinances of the City of Manchester by extending the B-2 (General Business) zoning district to include portions of the lots currently zoned I-3 (General Industrial) and I-2 (Industrial Park) on the southerly side of Huse Road and the easterly side of South Willow Street.”

Mayor Wieczorek stated the tabled item would remain tabled as we're very close to getting this resolved and it will be ready for the next meeting.

Ald. Wihby asked is the rezoning still going forward.

Mayor Wieczorek replied yes.

NEW BUSINESS

Ald. Pariseau nominated Chris Vaal to succeed himself as a member of the Retirement Board, term to expire January 1, 2000.

Ald. Elise nominated Brooks McQuade to succeed Chris Vaal as a member of the Retirement Board, term to expire January 1, 2000.

On motion of Ald. Wihby, duly seconded by Ald. Pariseau, it was voted to close nominations to the Retirement Board.

Ald. Hirschmann stated I just want to send best wishes and get well to Parkside's Social Studies teacher James Brown. He was at Parkside when I was there in 1971-72, he's my son's teacher right now and he just suffered a little illness and I'm wishing him well.

Ald. Reiniger stated I have a quick question, it's a follow-up to a story I read in the paper and I don't know if there's been a resolution, but the issue of the gazebo in Derryfield Park and I've had people asking me what's the story, should we give money or is this going to be shot down, they saw a negative story in the paper.

Mayor Wieczorek replied, I think that was unfortunate and I think that we've talked to them and if there's a way to raise the money, they ought to continue to raise the money.

Ald. Sysyn stated the Committee on Traffic/Public Safety voted tonight and wanted to push it through for validation stickers for the parking garages. You have them in effect now, but we wanted to do it at the Holiday Inn garage also which is run by those people and we need the full Board to vote on it, so we can authorize Mr. Daniels to accept those authorizations.

Mayor Wieczorek stated you're talking about that for the Christmas season.

Ald. Sysyn replied it's going to be all the time; that's for Downtown. I have people that have businesses down this way, I was at an Intown Manchester meeting the other night and they would like validation stickers for that end of Elm Street like if you're going to the Merrimack Restaurant or if you're going to the jewelry store or Martin's Hosiery and there's no place to park there and another one that I didn't question tonight the garage behind where we put up the Numerica building, we own that, don't we. Can we do validation stickers for there, Richard's Bistro asked for that, but we needed the full Board to authorize it, I believe.

Mr. Sherman stated I think the only spots the City has control over are metered spots in that garage.

Ald. Sysyn moved to approve the request of Mr. Daniel's for a validation sticker program for the Center of NH parking garage. Ald. Reiniger duly seconded the motion.

Ald. Wihby asked what's the total revenue loss by doing this.

Mayor Wieczorek replied I don't know.

Ald. Wihby asked if someone from the Traffic Committee could let us know.

Ald. Wihby stated how are we voting this and then not knowing what it's going to cost us. Every time we do a proposal like this, every time we expand it, it's going to cost us some money.

Ald. Sysyn stated the merchants are buying those stickers, we already approved it at a half price rate (\$12.50). So, the merchants buy the stickers and then they give them to their customers. It's at a discount rate to encourage people to shop Downtown.

Ald. Wihby stated I thought we wanted them to park Downtown, so that's why we gave free parking for employees in the garages.

Ald. Sysyn replied you want them also, but also some of the people coming Downtown will park in the garage.

Mayor Wieczorek stated why don't we do it for the Christmas season and take another look at this, so if you can amend your motion to get it done through the Christmas season.

Ald. Wihby stated who says they don't give it to their employees. If it's a reduction, they're not paying normal fees.

Mayor Wieczorek stated the best thing is to address this at the next meeting which is January 7th and then get the people from Traffic that should be here to discuss this issue because I think it's a valid issue to be discussed.

Ald. Sysyn stated, David, if ten merchants buy validation stickers for people to shop in their stores, where are you going to lose money.

Ald. Sysyn stated they probably wouldn't have bought them before at full price.

Mayor Wieczorek asked what is the problem with doing this to the seventh and getting the number, bringing the people in and if it's something you want to do, you do it and if you decide after you hear the information you don't then you won't.

Ald. Sysyn stated we're not having another Traffic meeting until the 21st.

Mayor Wieczorek stated you might have one before that.

Mayor Wieczorek stated what I would like to do at this point is for all of our viewers here that are watching Channel 40 and watching our Aldermanic Board, I think, on behalf of the Board, I would like to wish all of our residents here in the City of Manchester a very Merry Christmas, a safe and healthy and happy holiday season and we will see you after the first of the year.

Mayor Wieczorek called for the vote on the motion to amend the motion to January 7th. There being none opposed, the motion carried.

There being no further business to come before the Board, on motion of Ald. Pariseau, duly seconded by Ald. Domaingue, it was voted to adjourn.

A True Record. Attest.

City Clerk