



# CITY OF MANCHESTER

## PLANNING AND COMMUNITY DEVELOPMENT

Planning & Land Use Management  
 Building Regulations, Code Enforcement Division  
 Community Improvement Program  
 Zoning Board of Adjustment

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 Director

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 Deputy Director Planning & Zoning

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### REQUIREMENTS FOR DEMOLITION STRUCTURES

Location: _____	Use: _____
Owner: _____	Telephone #: _____
Owner's Address: _____	E-Mail: _____
Contractor: _____	Telephone #: _____
Contractor's Address: _____	E-Mail: _____

Amoskeag Corporation Housing Historic District **Y / N**

Amoskeag Millyard Mixed Use District **Y / N**

**Demolition of structures must comply with all provisions of the International Building Code (2009), New Hampshire Department of Environmental Services Asbestos Regulations and City Ordinance. See Page 2 for additional information. Sign-off by the following utilities is required before demolition permit is issued.**

UTILITY	DATE APPROVED FOR RELEASE	UTILITY REPRESENTATIVE
<b>Liberty Utilities</b> / Attn: Tracy Musto 130 Elm Street, Manchester, NH 03101 Tel: (603) 222-3702 Fax: (603) 624-6864		
<b>Eversource</b> – Manchester East 8 East Point Drive, Hooksett, NH 03106 East: (603) 634-2060 West: (603) 641-5892		
<b>Fairpoint Communications</b> 100 Gay Street, Manchester, NH 03103 Tel: (603) 645-2713 Fax: (603) 647-6389		
<b>Comcast</b> 751 E. Industrial Park Dr., Manchester 03109 Tel: 1-888-633-4266		
<b>Manchester Fire Department</b> 2033 S. Willow Street, Manchester, NH 03103 Tel: (603) 669-2256 <b>Fax Request to (603) 622-2222</b>		
<b>Manchester Water Works</b> 281 Lincoln Street, Manchester, NH 03103 Tel: (603) 624-6494		
<b>Manchester Highway Department</b> 475 Valley Street, Manchester, NH 03103 Tel: (603) 624-6444		

The undersigned applicant agrees to conduct all work on site in full compliance with all applicable State, Federal and local rules, statutes and ordinances. By signing below the applicant is certifying that he/she has read the Notice on page 2 of this form and accepts responsibility to become familiar with and conform to all applicable regulatory requirements in advance of the work.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

## IMPORTANT NOTICE FOR DEMOLITION OF STRUCTURES

The following information is not intended to be all-inclusive. If there are any questions, contact the appropriate regulatory authority.

**1. ASBESTOS INSPECTION AND NOTIFICATION** – New Hampshire Department of Environmental Services (DES) requires an inspection by an Asbestos Inspector of every building to be demolished to determine whether the building contains asbestos AND notification ten working days prior to the demolition. See New Hampshire DES administrative rules ENV-A 1800, Asbestos Management and Control, which can be found at the DES website along with required forms:

<http://des.nh.gov/organization/divisions/air/cb/ceps/ams/index.htm>

For more information regarding asbestos requirements, contact DES directly at (603) 271-1373 or (603) 271-1370.

**2. UTILITY CONNECTIONS.** Before a structure can be demolished or removed, the owner or agent shall notify all utilities having service connections within the structure such as water, electric, gas, sewer and other connections. A permit to demolish or remove a structure shall not be issued until a release is obtained from the utilities, stating that their respective service connections and appurtenant equipment, such as meters and regulators, have been removed or sealed and plugged in a safe manner. (International Building Code 2009 (IBC) Section 3303.6)

**3 VACANT LOT.** Where a structure has been demolished or removed, the vacant lot shall be filled and maintained to the existing grade or in accordance with the ordinances of the jurisdiction having authority. (IBC Section 3303.4)

**4. NO DEBRIS SHALL BE BURIED ON SITE.** An inspection by Building Regulations is required prior to backfilling. Foundations and slabs may be buried on site only after being broken into pieces such that water is not allowed to accumulate, which shall be determined by Building inspector during inspection.

**5. PEDESTRIAN PROTECTION.** The work of demolishing any building shall not be commenced until pedestrian protection is in place as required by [chapter 33 of the International Building Code]. (IBC 3303.2)

**6. WATER ACCUMULATION.** Provision shall be made to prevent the accumulation of water or damage to any foundations on the premises or the adjoining property. (IBC 3303.05)

**7. ENCUMBRANCE PERMIT.** If the demolition requires encumbering the right-of-way (sidewalk or street), an encumbrance permit is required from the Highway Department. (603) 624-6444