

# **CITY OF MANCHESTER**

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

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## **WEB SERVICES ADMINISTRATOR**

(Announcement Number R-25-16)

Grade 21

Pay Range: \$55,972.97\* - \$79,804.11 plus comprehensive benefits package

\*Starting customary pay: \$55,972.97

### **THE JOB:**

Leads in the definition of the City's strategic Web direction. Works with departments for determination, implementation and support of Web applications. Recommends Web architecture design and develops an implementation plan that is consistent with the City's strategic goals and objectives. Also responsible for ensuring sound definition, structure, operations and documentation for the City's Web site.

### **MINIMUM**

### **QUALIFICATIONS:**

Graduation from an accredited college or university with a Bachelor's Degree in Computer Science; and extensive experience in Web site design and development; or any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

### **PREFERRED**

### **QUALIFICATIONS:**

Experience with Content Management Systems (DNN), Responsive Web Design (Bootstrap), Google Analytics, SEO, Adobe Photoshop, HTML, CSS, XSLT, JavaScript, jQuery, ASP.net, SQL Server and IIS7.

**NOTE: Offer of hire conditional on candidate's ability to perform essential job functions, with or without accommodation, as determined by passing a medical exam, including alcohol and drug tests, and a thorough background check.**

### **APPLICATION**

### **PROCEDURES:**

Candidates must complete a City of Manchester Employment Application available at City of Manchester website at [www.manchesternh.gov/jobs](http://www.manchesternh.gov/jobs) or at the Human Resources Department, City Hall Annex, 1City Hall Plaza. Submission of a resume is recommended.

### **OPENING DATE:**

July 5, 2016

**CLOSING DATE:** Open Until Filled

### **OFFICE HOURS:**

Monday through Friday, 8:00 AM to 5:00 PM

**The City of Manchester is an  
Equal Employment Opportunity Employer**

**\*\*\*PLEASE POST\*\*\***

*THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST*